



**City of Oxford
Board of Aldermen
Regular Meeting
Tuesday, September 1, 2026 at 5:00 PM
City Hall Courtroom**

Notice that certain aldermen may be included in the meeting via teleconference, subject to the City of Oxford Code of Ordinances, Section 2-82.

If you need special assistance related to a disability, please contact the ADA Coordinator or visit the office at: 107 Courthouse Square, Oxford, MS 38655. You may also call (662)232-2350.

Agenda

1. Opening the Meeting
 - 1.a. Call to Order
 - 1.b. Adopt the agenda for the meeting
 - 1.c. Mayor's Report
2. Regular Agenda: Financial Administration Office
 - 2.a. Request to approve the minutes of the Regular Board of Aldermen Meeting on August 18, 2026. (Leslie McCormick)
 - 2.b. Request permission to approve the accounts for all city departments. (Leslie McCormick)
 - 2.c. Request approval of Emergency Purchases made as a result of Winter Storm Fern, which occurred January 23–26, 2026. (Leslie McCormick)
 - 2.d. July 2026 budget report. (Leslie McCormick)
 - 2.e. Budget Hearing for the fiscal year 2026-2027 proposed budget. (Leslie McCormick)
3. Consider the consent agenda
 - 3.a. Fixed Asset Management
 - i. Request permission to declare equipment from the Municipal Court surplus and authorize its disposal. (Nickie Denley)
 - ii. Request permission to declare equipment for the Development Services - Building Department surplus and authorize its disposal. (Johnathan Mizell)
 - iii. Request permission to declare equipment from the Oxford Police Department surplus and authorize its disposal. (Jeff McCutchen)
 - 3.b. Miscellaneous
 - i. Request permission to approve Sandra Hughes and Velvet Carts, LLC as a new Pedicab/Taxi Owner. (Jeff McCutchen)
 - ii. Request permission to approve James Butler and OxCart Tours, LLC as a new Low Speed/Taxi Owner. (Jeff McCutchen)

- iii. Consider water and/or sewer bill adjustments in accordance with Oxford Utilities Leak Adjustment Policy. (Rob Neely)

3.c. Travel Requests

- i. Request permission for one employee from the Oxford Police Department to attend Mental Health First Aid on September 9, 2026, in Southaven, Mississippi, at no cost to the City. (Jeff McCutchen)
- ii. Request permission for nine employees from the Oxford Police Department to attend Advanced Patrol Techniques on September 9-10, 2026, in Oxford, Mississippi, at no cost to the City. (Jeff McCutchen)
- iii. Request permission for one employee from the Oxford Police Department to attend SFST Training on September 1- 2, 2026, in Brandon, Mississippi, at an estimated cost of \$475.00. (Jeff McCutchen)
- iv. Request permission for four employees from the Development Services - Planning Department to attend the Deep South Planning Conference from September 28, 2026, to October 1, 2026, in Auburn, Alabama, at an estimated cost of \$4,500.00. (Ben Requet)
- v. Request permission for two employees from the Financial Administration Department to attend the Winter Municipal Clerk Conference on December 9-11, 2026, in Flowood, Mississippi, at an estimated cost of \$2,325.00. (Leslie McCormick)
- vi. Request permission for two employees from Oxford University Transit to travel to Washington, D.C., on September 13–16, 2026, at an estimated cost of \$2,737.37. (Donna Zampella)

3.d. Human Resources

- i. Request permission to hire a seasonal employee for mTrade Park. (Braxton Tullos)
- ii. Request permission to approve the resignation of an employee from the Municipal Court. (Braxton Tullos)
- iii. Request permission to hire an employee for Oxford Utilities. (Braxton Tullos)
- iv. Request permission to approve the promotion of an employee for Oxford Utilities. (Braxton Tullos)
- v. Request permission to approve the resignation of an employee from the Oxford Police Department. (Braxton Tullos)
- vi. Request permission to approve the promotion of an employee from the Oxford Police Department. (Braxton Tullos)
- vii. Request permission to hire an employee for the Oxford Police Department. (Braxton Tullos)
- viii. Request permission to hire an unpaid intern for the Oxford Police Department. (Braxton Tullos)
- ix. Request permission for approval of a volunteer for the Oxford Police Department. (Braxton Tullos)

4. Regular Agenda: Other Departments

- 4.a. Semi-Annual Affordable Housing Commission Update Presentation. (Josh Cissell)
 - 4.b. Consider Resolution establishing the Affordable Rental Housing Certification Program for the City of Oxford. (Ben Requet)
 - 4.c. Presentation of the proposed Oxford University Transit budget for 2026-2027. (Donna Zampella)
 - 4.d. Consider extending the Local State of Emergency. (Shane Fortner)
5. Regular Agenda: Police Department
 - 5.a. Consider a Resolution of the Mayor and Board of Aldermen requesting the Alcoholic Beverage Control Commission to extend the hours for Sunday, September 6, 2026. (Jeff McCutchen)
 - 5.b. Request permission to approve a Parade/Assembly permit for the City of Oxford to host a Truck or Treat Event on October 22, 2026, from 5:00 p.m. to 7:00 p.m. (Jeff McCutchen)
 - 5.c. Request permission for the Chief of Police to sign a MOU with the Oxford School District. (Jeff McCutchen)
 - 5.d. Request permission for the Chief of Police to sign a contract with Shielded Security. (Jeff McCutchen)
6. Regular Agenda: Development Services - Building Department
 - 6.a. Request permission to modify the reinspection fees for the Development Services - Building Department related to construction permits. (Johnathan Mizell)
 - 6.b. First reading of a proposed ordinance amending Chapter 22, Building, of the Municipal Code of Ordinances. (Johnathan Mizell)
7. Regular Agenda: Development Services-Planning Department
 - 7.a. Request adoption of the City of Oxford Parks and Trails Master Plan. (Ben Requet)
8. Regular Agenda: Special Projects
 - 8.a. Second Reading and Public Hearing of an ordinance amending portions of Article XVII of the Oxford Code of Ordinances related to gameday parking rates, pay-by-plate pay stations, and rental car violations. (Mark Levy)
 - 8.b. Request permission to advertise for bids for the mTrade Indoor Practice Facility Technology package. (Mark Levy)
 - 8.c. Consider a bid for the temporary Ice Skating Rink for Holly Jolly Holiday. (Mark Levy)
 - 8.d. Consider a tournament operating agreement between the City of Oxford and Richey Sports, LLC. (Mark Levy)
9. Regular Agenda: Development Services-Engineering Department
 - 9.a. Request approval of a contract award and formal Notice of RFP Acceptance to Distinctive AFWS Designs, Inc. for the Base Bid, Alternate No. 1, and add Alternate No. 2, and authorization for the Mayor to execute all related contractual documents subject to legal review. (John Crawley)
10. Regular Agenda: Closing the Meeting

- 10.a. Consider an executive session
- 10.b. Adjourn