THE CITY OF OXFORD

City of Oxford
Board of Aldermen
Regular Meeting
Tuesday, August 4, 2026 at 5:00 PM
City Hall Courtroom

Minutes

1. Opening the Meeting

   1.a. Call to Order

   The Regular Meeting of the Mayor and Board of Aldermen of the City of Oxford, Mississippi, was called to order by Mayor Pro Tem Bailey at 5:00 PM on August 4, 2026, in the courtroom of Oxford City Hall, when and where the following were present, unless otherwise noted as absent:

   Robyn Tannehill, Mayor - absent
   Erin Smith, Alderman Ward I
   Mark Huelse, Alderman Ward II
   Brian Hyneman, Alderman Ward III
   Kesha Howell-Atkinson, Alderman Ward IV
   Preston Taylor, Alderman Ward V
   Jason Bailey, Alderman Ward VI (Mayor Pro-Tem)
   Mary Martha Crowe, Alderman At-Large

   Pope Mallette, PLLC of Counsel
   Hollis Green - Chief Operating Officer
   Rhonda Burchett - Chief Financial Officer
   Kara Giles - Chief of Staff
   Leslie McCormick - City Clerk
   Amberlyn Liles, Environmental Services
   Ben Request, Planning
   Braxton Tullos, Human Resources
   Greg Pinion, Building and Grounds
   Jeff McCutchen, Chief of Police
   Joey Gardner, Fire Chief
   John Crawley, City Engineer
   Johnathan Mizell, Building Official
   Mark Levy, Special Projects
   Nick Matthews, Building and Grounds - Landscape Services
   Shane Fortner, Emergency Management

   1.b. Adopt the agenda for the meeting

It was moved by Alderman Crowe, seconded by Alderman Howell-Atkinson, to adopt the agenda for the meeting with the additions of items 3.a.ii, 3.d.xi, 3.d.xii, 6.e, 6.f, and 6.g and the removal of items 2.c, 3.d.x, and 4.d With all aldermen present voting aye, Mayor Pro Tem Bailey declared the motion carried.

1.c. Mayor's Report

2. Regular Agenda: Financial Administration Office

2.a. Request to approve the minutes of the Regular Board of Aldermen Meeting on July 21, 2026. (Leslie McCormick)

It was moved by Alderman Howell-Atkinson, seconded by Alderman Taylor, to approve the minutes of the Regular Board of Aldermen Meeting on July 21, 2026. With all aldermen present voting aye, Mayor Pro Tem Bailey declared the motion carried.

2.b. Request permission to approve the accounts for all city departments. (Leslie McCormick)

It was moved by Alderman Howell—Atkinson, seconded by Alderman Crowe, to approve the accounts for all city departments, including a claims docket showing General Fund claims numbered 141910-142073; ACH 391-394, Water & Sewer claims numbered 41208-41244; ACH 304-305, Trust & Agency claims numbered 55284-55361; ACH 274-277, Metro Narcotics claim numbered 9342-9346; ACH 138-139; OPC Activity Fund claims numbered 5068-5107, and Bond and Interest claims numbered 7055-7055; ACH1-10, totaling $4,741,667.28. With all aldermen present voting aye, Mayor Pro Tem Bailey declared the motion carried.

2.c. Request approval of Emergency Purchases made as a result of Winter Storm Fern, which occurred January 23–26, 2026. (Rhonda Burchett)

This item was removed from the agenda.

2.d. June 2026 budget report. (Rhonda Burchett)

This was a presentation, and no motions were made on this item.

2.e. Request permission for the mayor to sign the payment amendment with GovEase. (Rhonda Burchett)

It was moved by Alderman Crowe, seconded by Alderman Huelse, for the mayor to sign the payment amendment with GovEase. With all aldermen present voting aye, Mayor Pro Tem Bailey declared the motion carried.

3. Consider the consent agenda

It was moved by Alderman Hyneman, seconded by Alderman Smith, to approve all items on the consent agenda except item 3.d.x, which was removed. With all aldermen voting aye, Mayor Pro Tem Bailey declared the motion carried.

3.a. Fixed Asset Management

i. Request approval to donate a 2014 Dodge Charger (VIN Number: 2C3CDXAG9EH368254) and a 2006 Ford F-150 (VIN Number: 1FTPW14V4KD94334) to the Water Valley Police Department and donate a 2014 Dodge Charger (VIN Number: 2C3CDXAG6DH592659) and a 2011 Chevrolet Impala (VIN Number: 2G1WF5EK3B13138735) to the Durant Police Department, all of which had been declared surplus from the Oxford Police Department. (Jeff McCutchen)

ii. Request permission to declare an HP MFP M283fdw Printer (Serial Number: VNBRQC43PF) from the Environmental Services Department surplus and authorize its disposal. (Amberlyn Liles)

3.b. Miscellaneous

i. Request permission to accept a donation of $2,500.00 from Keep Mississippi Beautiful for Environmental Services. (Amberlyn Liles)

ii. Consider water and/or sewer bill adjustments in accordance with Oxford Utilities Leak Adjustment Policy. (Rob Neely)

iii. Consider the Early Childhood and Reading Development 2026 Summer Board Report. (Cara Buffington)

3.c. Travel Requests

i. Request permission for two employees from the Oxford Police Department to attend Fundamentals of Triage and Mass Casualty on August 11, 2026, in Tupelo, Mississippi, at no cost to the city. (Jeff McCutchen)

ii. Request permission for seven employees from the Oxford Police Department to attend CPR and First Aid Instructor Training on August 10, 2026, in Oxford, Mississippi, at an estimated cost of $2,866.50. (Jeff McCutchen)

iii. Request permission for one employee from the Oxford Police Department to attend Taser Instruction Re-certification on September 30, 2026, to October 1, 2026, in New Albany, Mississippi, at no cost to the city. (Jeff McCutchen)

iv. Request permission for one employee from the Oxford Police Department to attend the 2026 Southern Shield Annual Training on August 17-20, 2026, in Gulf Shores, Alabama, at an estimated cost of $1,141.98. (Jeff McCutchen)

v. Request permission for one employee from the Oxford Police Department to attend the IAED 40 Hour Basic training on August 17-21, 2026, in Richland, Mississippi, at an estimated cost of $2,102.90. (Jeff McCutchen)

vi. Request approval for one employee from the Financial Administration Department to attend the Fall Municipal Clerk Conference on October 28–30, 2026, in Natchez, Mississippi, at an estimated cost of $1,090.00. (Rhonda Burchett)

vii. Request permission for one employee from the Oxford Conference Center to travel to the Mississippi Association Executives Lunch and Learn on August 26, 2026, at an estimated cost of $210.25. (Micah Quinn)

viii. Request permission for three employees from the Municipal Court to attend the Mississippi Criminal Information Center One-Day Training, in Pearl, Mississippi, at an estimated cost of $350.00. (Nickie Denley)

ix. Request permission for one employee from the Development Services - Planning Department to attend the American Planning Association Congressional Fly-In on September 15-17, 2026, in Washington D.C., at an estimated cost of $500.00. (Ben Requet)

x. Request permission for one employee from the Development Services - Planning Department to attend the Oklahoma University Economic Development Institute on October 17–23, 2026, in Park City, Utah, at an estimated cost of $4,500.00. (Ben Requet)

3.d. Human Resources

i. Request approval to correct the name on a previous agenda for Sarah (Caylynn) Scott to be promoted from a part-time Communications Officer to a full-time Communications Officer for the Oxford Police Department with an annual salary of $41,798.70. (Braxton Tullos)

ii. Request permission to hire Mariah Reed as a full-time driver for the Environmental Services Department-Waste Collection Division with an annual salary of $46,300.80. (Braxton Tullos)

iii. Request permission to hire Jason Buford as a part-time laborer for the Environmental Services Department—Waste Collection Division at an hourly wage of $15.00. (Braxton Tullos)

iv. Request permission to accept the resignation of Charquavis Pegues from the Environmental Services Department, effective July 30, 2026. (Braxton Tullos)

v. Request permission to hire Anthony Wilson as a Seasonal Landscaper for the Building and Grounds - Landscape Services Department at an hourly rate of $15.00. (Braxton Tullos)

vi. Request permission to hire Addyson Crowder as an unpaid intern for the Municipal Court. (Braxton Tullos)

vii. Request permission to hire Lydia Edlin as an unpaid intern for the Development Services Department. (Braxton Tullos)

viii. Request permission to accept the voluntary transfer/demotion of Jekendra Milliner from Communications Officer to Records Clerk with an annual salary of $41,375.10 from the Oxford Police Department. (Braxton Tullos)

ix. Request permission to promote Thomas Michael from Communications Officer to LEAD Communications Officer of the Oxford Police Department with an annual salary of $42,998.70, effective August 20, 2026. (Braxton Tullos)

x. Request permission to hire two full-time employees for the Oxford Police Department. (Braxton Tullos)

xi. Request permission to accept the resignation of Jessie Pollard as a part-time Communications Officer for the Oxford Police Department, effective August 4, 2026. (Braxton Tullos)

xii. Request permission to accept the resignation of Rhonda Burchett as the Chief Financial Officer of the Financial Administration Department, effective August 7, 2026. (Braxton Tullos)

4. Regular Agenda: Other Departments

4.a. Request approval for the FY26 ad valorem request and resolution from the Oxford School District. (Dr. Germain McConnell and Narita Edwards)

Alderman Crowe and Alderman Howell-Atkinson leave the room.

It was moved by Alderman Hyneman, seconded by Alderman Huelse, to approve the FY26 ad valorem request and resolution from the Oxford School District. With all aldermen present voting aye, Mayor Pro Tem Bailey declared the motion carried.

Alderman Crowe and Alderman Howell-Atkinson return to the room.

4.b. Public Hearing for the University of Mississippi's issuance of Public Finance Authority Student Housing Revenue Bonds (PRG - Oxford Properties LLC West Row Project) Series 2026 not to exceed $125,000,000.00 as required by IRS code. (Amanda Tollison)

There were no public comments.

4.c. Request permission to approve a Resolution of the Mayor and Board of Aldermen, which approved the issuance of Public Finance Authority Student Housing Revenue Bonds (PRG - Oxford Properties LLC West Row Project) Series 2026 in an aggregate principal amount not exceeding $125,000,000.00 for the purpose of financing the construction of an approximately 850-bed student housing facility on the campus of the University of Mississippi, and for related purposes. (Amanda Tollison)

It was moved by Alderman Crowe, seconded by Alderman Smith, to approve a Resolution of the Mayor and Board of Aldermen, which approved the issuance of Public Finance Authority Student Housing Revenue Bonds (PRG-Oxford Properties LLC West Row Project) Series 2026 in an aggregate principal amount not exceeding $125,000,000.00 for the purpose of financing the construction of an approximately 850-bed student housing facility on the campus of the University of Mississippi, and for related purposed. With all aldermen present voting aye, Mayor Pro-Tem Bailey declared the motion carried.

4.d. Request permission to adopt a retirement resolution for Chief Inspector William Stewart from the Oxford Fire Department. (Joey Gardner)

This item was removed from the agenda and will be presented at the Regular Board of Aldermen meeting on August 18, 2026.

4.e. Request approval for the mayor to sign a contract with A2i to provide GPS monitoring services for the Municipal Court. (Nickie Denley)

It was moved by Alderman Howell-Atkinson, seconded by Alderman Huelse, to approve the mayor signing a contract with A2i to provide GPS monitoring services for the Municipal Court. With all aldermen present voting aye, Mayor Pro-Tem Bailey declared the motion carried.

4.f. Consider extending the Local State of Emergency. (Shane Fortner)

It was moved by Alderman Hyneman, seconded by Alderman Smith, to extend the Local State of Emergency. With all aldermen present voting aye, Mayor Pro-Tem Bailey declared the motion carried.

4.g. First reading of a proposed Ordinance amending Chapter 87, Neighborhood Code Enforcement, Composition and Terms, of the Code of Ordinances for the City of Oxford, Mississippi. (Amberlyn Liles)

This was the first reading, and no motions were made on this item.

4.h. First reading of a proposed Ordinance amending Chapter 94, Solid Waste, Composition and Terms, of the Code of Ordinances for the City of Oxford, Mississippi. (Amberlyn Liles)

This was the first reading, and no motions were made on this item.

5. Regular Agenda: Police Department

5.a. Request permission to approve a Parade/Assembly permit for Oxford Cycling on August 8, 2026, from 7:00 a.m. to 1:00 p.m. (Jeff McCutchen)

It was moved by Alderman Huelse, seconded by Alderman Crowe, to approve a Parade/Assembly permit for Oxford Cycling on August, 2026, from 7:00 a.m. to 1:00 p.m. With all aldermen present, voting aye, Mayor Pro-Tem Bailey declared the motion carried.

5.b. Request permission for the Chief of Police to sign an agreement with ZeroEyes, Inc. (Jeff McCutchen)

It was moved by Alderman Hyneman, seconded by Alderman Huelse, to put this item on hold until after the executive session. With all aldermen present voting aye, Mayor Pro-Tem Bailey declared the motion carried.

5.c. Request permission for Olin Winchester to hire two off-duty patrol officers at an hourly rate of $46.00. (Jeff McCutchen)

It was moved by Alderman Huelse, seconded by Alderman Howell-Atkinson, to authorize Olin-Winchester to hire two off-duty patrol officers at an hourly rate of $46.00. With all aldermen present voting aye, Mayor Pro-Tem Bailey declared the motion carried.

6. Regular Agenda: Development Services-Engineering Department

6.a. Request permission to advertise for bids for the South 14th Street and Tyler Avenue Compactor Enclosure. (John Crawley)

It was moved by Alderman Huelse, seconded by Alderman Crowe, to advertise for bids for the South 14th Street and Tyler Avenue Compactor Enclosure. With all aldermen present voting aye, Mayor Pro-Tem Bailey declared the motion carried.

6.b. Request approval of Change Order No. 2 for the Fillmore Avenue and South 11th Street Drainage Project. (John Crawley)

It was moved by Alderman Crowe, seconded by Alderman Smith, to approve Change Order No. 2 for the Fillmore Avenue and South 11th Street Drainage Project. With all aldermen present voting aye, Mayor Pro-Tem Bailey declared the motion carried.

6.c. Consider the request from Hodges Construction for an early morning concrete pour at First Security Bank/Ed Perry Blvd Site, either Wednesday, August 5, 2026, or Thursday, August 6, 2026. (John Crawley)

It was moved by Alderman Huelse, seconded by Alderman Smith, to approve an early-morning concrete pour at the First Security Bank/Ed Perry Blvd Site, either Wednesday, August 5, 2026, or Thursday, August 6, 2026. With all aldermen present voting aye, Mayor Pro-Tem Bailey declared the motion carried.

6.d. Consider the request from Oakmont Oxford, LLC to release Subdivision Bond 4455439 and final acceptance of Seminole Bluff, Villa West, Phase 1. (John Crawley)

It was moved by Alderman Howell-Atkinson, seconded by Alderman Crowe, to approve the request from Oakmont Oxford, LLC, to release Subdivision Bond 4455439 and the final acceptance of Seminole Bluff, Villa West, Phase 1. With all aldermen present, voting aye, Mayor Pro Tem Bailey declared the motion carried.

6.e. Request permission to close the sidewalk on Gertrude For Blvd at the University of Mississippi School of Accountancy Project. (John Crawley)

No motions were made on this item.

6.f. Request permission to supply a 16-inch Ductile Iron Pipe for the installation of a new water main for the Asphalt Plant on County Road 166 Extended. (John Crawley)

It was moved by Alderman Smith, seconded by Alderman Crowe, to supply a 16-inch Ductile Iron Pipe for the installation of a new water main for the Asphalt Plant on County Road 166 Extended. With all aldermen present voting aye, Mayor Pro Tem Bailey declared the motion carried.

6.g. Consider Resolution to declare property surplus and authorize the sale of property pursuant to Miss. Code Ann. Section 21-17-1(s) on City right-of-way along Molly Barr Road between Lamar Boulevard and Chickasaw Road to promote and foster the development and improvement of the City. (John Crawley)

It was moved by Alderman Smith, seconded by Alderman Howell-Atkinson, to declare the property surplus and authorize the sale of the property pursuant to Miss Code Ann. Section 21-17-1(s) on the City right-of-way along Molly Barr Road between Lamar Boulevard and Chickasaw Road to promote and foster the development and improvement of the City. With all aldermen present voting aye, except Alderman Hyneman, who recused himself, Mayor Pro Tem Bailey declared the motion carried.

7. Regular Agenda: Closing the Meeting

7.a. Consider an executive session

It was moved by Alderman Hyneman, seconded by Alderman Howell-Atkinson, to consider an executive session for matters of property acquisition and police security. With all aldermen present voting aye, Mayor Pro Tem Bailey declared the motion carried.

The City Clerk left the room at this time.

It was moved by Alderman Crowe, seconded by Alderman Howell-Atkinson, to enter an executive session regarding property acquisition on Buddy East Parkway and Sisk Avenue and police security. With all aldermen present voting aye, Mayor Pro Tem Bailey declared the motion carried.

It was moved by Alderman Hyneman, seconded by Alderman Crowe, to continue talks on the ZeroEyes contract until the next Board of Aldermen meeting on August 18, 2026. With all aldermen present voting aye, Mayor Pro Tem Bailey declared the motion carried.

It was moved by Alderman Crowe, seconded by Alderman Smith, to return to regular session. With all aldermen present voting aye, Mayor Pro Tem Bailey declared the motion carried.

7.b. Adjourn

It was moved by Alderman Crowe, seconded by Alderman Howell-Atkinson, to adjourn the meeting. With all aldermen present voting aye, Mayor Pro Tem Bailey declared the motion carried.

Jason Bailey, Mayor Pro-Tem

Leslie McCormick, City Clerk