



**City of Oxford
Board of Aldermen
Regular Meeting
Tuesday, July 21, 2026 at 5:00 PM
City Hall Courtroom**

Notice that certain aldermen may be included in the meeting via teleconference, subject to the City of Oxford Code of Ordinances, Section 2-82.

If you need special assistance related to a disability, please contact the ADA Coordinator or visit the office at: 107 Courthouse Square, Oxford, MS 38655. You may also call (662)232-2350.

Agenda

1. Opening the Meeting
 - 1.a. Call to Order
 - 1.b. Adopt the agenda for the meeting
 - 1.c. Mayor's Report
2. Regular Agenda: Financial Administration Office
 - 2.a. Request to approve the minutes of the Regular Board of Aldermen Meeting on July 7, 2026. (Leslie McCormick)
 - 2.b. Request to approve the minutes of the Recess Board of Aldermen meetings on July 13, 2026, and July 14, 2026. (Leslie McCormick)
 - 2.c. Request permission to approve the accounts for all city departments. (Leslie McCormick)
 - 2.d. Request approval of Emergency Purchases that were made in response to Winter Storm Fern, which occurred January 23-26, 2026. (Rhonda Burchett)
3. Consider the consent agenda
 - 3.a. Fixed Asset Management
 - i. Request permission to declare a 2010 Gillig bus (VIN Number: 15GGD2218Y1071157) from the OUT department surplus and authorize its disposal. (Donna Zampella)
 - ii. Request permission to declare a Dell Computer with Monitors (Serial Numbers: N-0YKNFG-74445-6AD-A8BS-A000 and F9MXTD3) from the Development Services-Building Department surplus and authorize their disposal. (Johnathan Mizell)
 - iii. Request permission to declare three TVs (Serial Numbers: 1911GTC006511A01225, 05FTHCC801120T, and 1911GTC006511A04706) from the Oxford Police Department surplus and authorize their disposal. (Jeff McCutchen)

- iv. Request permission to declare a YSI 550A P.O. Meter, an HP 4620 Printer (Serial Number: CN370341PJ0), a Precision Water Bath (Serial Number: 600071471; Asset Tag Number: 04027), an All American Steam Sterilizer (Asset Tag Number: 04023), a Thermo Scientific Rotary Evaporator (Serial Number: WUMBER10931265-03; Asset Tag Number: 04034), a Shelolab Water Bath (Asset Tag Number: 04028), from Oxford Utilities surplus and authorize their disposal. (Rob Neely)
 - v. Request permission to declare a 2017 Dell Computer (Serial Number: CN-OYKNFG-WS200-7BPB1XL; Service Tag Number: HNG77C2), a 2021 Dell Computer (Serial Number: CN-07W4X2-WSL00-116-228U-AOZ; Service Tag Number: BF5NC23), and a 2013 Dell Computer (Serial Number: OPHSNY-7446-32K-A79L; Service Tag Number: 7RPC3VI) from Stronger Together surplus and authorize their disposal. (Marlee Carpenter)
 - vi. Request permission to declare a Stihl FC96 (Serial Number: 612336481; Asset Tag Number: 03046) from the Building and Grounds - Landscape Services department surplus and authorize its disposal. (Nick Matthews)
- 3.b. Miscellaneous
- i. Request permission to accept a donation of \$500.00 from Crime Stoppers for the benefit of the Oxford Police Department. (Jeff McCutchen)
 - ii. Consider water and/or sewer bill adjustments in accordance with Oxford Utilities Leak Adjustment Policy. (Rob Neely)
- 3.c. Travel Requests
- i. Request permission for two employees from the Financial Administration Department to attend the Fall Certified Municipal Clerk Program on September 23–25, 2026, in Oxford, Mississippi, at an estimated cost of \$650.00. (Rhonda Burchett)
 - ii. Request permission for two employees from the Financial Administration Department to attend the Fall Certified Municipal Clerk Program from September 30–October 2, 2026, in Ridgeland, Mississippi at an estimated cost of \$2,780.30. (Rhonda Burchett)
 - iii. Request permission for one employee from the Development Services-Engineering Department to attend the Mississippi Damage Prevention Summit on November 3–7, 2026, in Biloxi, Mississippi, at an estimated cost of \$1,230.00. (John Crawley)
 - iv. Request permission for two employees from the Oxford Police Department to attend the Professional Development Communication IQ Workshop on September 21, 2026, in Pearl, Mississippi, at an estimated cost of \$707.10. (Jeff McCutchen)
 - v. Request permission for two employees from the Oxford Police Department to attend the IACP Impaired Driving and Traffic Safety Conference on August 19–24, 2026, in Anaheim, California, at an estimated cost of \$912.00. (Jeff McCutchen)

- vi. Request permission for six employees from the Oxford Police Department to attend the TOSS Handgun, Shotgun, Rifle Lifetime Instructor Certification on August 3–7, 2026, in Oxford, Mississippi, at an estimated cost of \$6,000.00. (Jeff McCutchen)
- vii. Request permission for one employee from the Oxford Police Department to attend Bulletproof Courtroom Testimony on August 20, 2026, in Southaven, Mississippi, at an estimated cost of \$225.00. (Jeff McCutchen)
- viii. Request permission for the Deputy Chief from the Oxford Police Department to teach Courtroom Testimony on August 31, 2026, in Moorehead, Mississippi. (Jeff McCutchen)
- ix. Request permission for the Deputy Chief from the Oxford Police Department to teach Report Writing on August 16–17, 2026, in Moorehead, Mississippi. (Jeff McCutchen)
- x. Request permission for one employee from the Oxford Police Department to attend SSGT Vanguard Level 1 on August 24–28, 2026, in Pearl, Mississippi, at an estimated cost of \$1,390.00. (Jeff McCutchen)
- xi. Request permission for one employee from the Oxford Police Department to attend SSGT Vanguard Level 2 on August 31–September 4, 2026, in Pearl, Mississippi, at an estimated cost of \$1,390.00. (Jeff McCutchen)
- xii. Request permission for one employee from Oxford Utilities to attend the TVPPA Engineering and Operations Conference on August 19–21, 2026, in Chattanooga, Tennessee, at an estimated cost of \$1,371.00. (Rob Neely)
- xiii. Request permission for two employees from the Mayor's Office to attend a conference on July 28–30, 2026, in New Orleans, Louisiana, at an estimated cost of \$1,009.00.
- xiv. Request permission for City of Oxford employees and members of the Board of Aldermen to travel to Washington, D.C., on September 21–24, 2026.

3.d. Human Resources

- i. Request permission to accept the resignation of Patrol Officer, John Dukes, effective July 22, 2026, and Records Clerk, Larrie Hardy, effective July 31, 2026, from the Oxford Police Department. (Braxton Tullos)
- ii. Request permission to promote Anna Scott from part-time Communications Officer to full-time Communications Officer with an annual salary of \$41,798.70 for the Oxford Police Department. (Braxton Tullos)
- iii. Request permission to hire Ava Gaddis as a full-time Patrol Officer with an annual salary of \$54,107.60 for the Oxford Police Department. (Braxton Tullos)
- iv. Request permission to hire Eden Cain as a certified part-time Communications Officer with an hourly wage of \$20.00 for the Oxford Police Department. (Braxton Tullos)
- v. Request permission to hire Gavin Smith as a full-time laborer with an annual salary of \$40,170.00 for the Waste Collection Division of the Environmental Services Department. (Braxton Tullos)

- vi. Request approval of a promotion for Jack Roberts to a full-time Right of Way Groundsman with an annual salary of \$46,612.80 for Oxford Utilities. (Braxton Tullos)
- vii. Request permission to hire Logan Ross as a full-time Small Engine Mechanic with an annual salary of \$40,170.00 for the City Shop. (Braxton Tullos)
- viii. Request approval of a 3 % step increase for Lavina Dyer for obtaining the Certified Municipal Clerk's certification with an annual salary increase from \$52,960.18 to \$54,548.99 from the Financial Administration Department. (Braxton Tullos)

3.e. Grants

- i. Request permission for the Oxford Police Department to accept a grant from the MS Office of Highway Safety for the 405D Alcohol and Drug Impaired Driving Fund (Training Coordination) for FY27, in the amount of \$745,030.52. (Jeff McCutchen)
- ii. Request permission for the Oxford Police Department to accept a grant from the MS Office of Highway Safety for the 402 Police Traffic Services for FY27, in the amount of \$20,877.30. (Jeff McCutchen)
- iii. Request permission for the Oxford Police Department to accept a grant from the MS Office of Highway Safety for the 405D Alcohol and Drug Impaired Driving Fund (Enforcement) for FY27, in the amount of \$199,676.82. (Jeff McCutchen)
- iv. Request permission for the Oxford Police Department to apply for the FY26 Law Enforcement Mental Health and Wellness Act Program grant, for up to \$250,000.00 with no required match. (Jeff McCutchen)

4. Regular Agenda: Other Departments

- 4.a. Consider appointments to multiple City of Oxford Commissions.
- 4.b. Request permission for the Mayor to sign an agreement with the Economic Development Administration. (Amberlyn Liles)

5. Regular Agenda: Police Department

- 5.a. Request permission to approve a Parade/Assembly permit for Visit Oxford to host Third Thursday—Music in the Park on September 17, 2026, October 17, 2026, November 19, 2026, and December 17, 2026, from 5:00 p.m. to 7:00 p.m. (Jeff McCutchen)
- 5.b. Request permission to approve a Parade/Assembly permit for the Oxford-Lafayette Chamber of Commerce to host Shop Oxford on November 14, 2026, from 9:00 a.m. to 2:00 p.m. (Jeff McCutchen)

6. Regular Agenda: Development Services-Planning Department

- 6.a. Request approval for Case #3371, Final Plat for 'The Heights, Phase 6' subdivision requested by Oxford Commons Lots, LLC (David Blackburn) for property located at Devonshire Drive (PPIN #37696) (James Hirsch)
- 6.b. Request approval for Case #3372, Preliminary and Final Plat for 'Montecito Medical' subdivision requested by Montecito Medical Real Estate (Daniel Davis) for property located at 98 F.D. "Buddy" East Parkway (PPIN #40307) (James Hirsch)

7. Regular Agenda: Special Projects
 - 7.a. Request permission to advertise for bids for a roof coating at the Old Activity Center. (Mark Levy)
 - 7.b. Consider Change Order No. 1 from RKA Construction for the Development Services Annex Building. (Mark Levy)
 - 7.c. Request permission to advertise for bids for an Audio Visual System in the Development Services Annex building. (Mark Levy)
8. Regular Agenda: Development Services-Engineering Department
 - 8.a. Request permission to advertise for the 2026-2027 Material Bids for the City of Oxford, Mississippi. (John Crawley)
 - 8.b. Request permission to advertise for bids for the Oxford Square Crosswalk Lighting In-Pavement Project. (John Crawley)
 - 8.c. Consider the request from ICM Construction for extended work hours for concrete pours at Bramlett Elementary on either August 5th, August 6th, or August 7th, weather permitting. (John Crawley)
 - 8.d. Consider the request from Landmark Construction for early concrete pours at the Oxford Station Project at Oxford Way beginning Friday, July 24, 2026, until October 2026. (John Crawley)
 - 8.e. Consider the request from Oak Hill Development, along County Road 101, for water service. (John Crawley)
 - 8.f. Request permission to submit a modification request to the Mississippi Municipality and County Water Infrastructure (MCWI) Grant Program to adjust the project budgets for Project 107-2-DW.15 and Project 246-2-CW-5.5. (John Crawley)
 - 8.g. Request to approve the low bid of Donald Smith Company, Inc. for the mTrade Wells No. 3 and No. 4 Project. (John Crawley)
 - 8.h. Request to approve Change Order No. 1 for the Gus Booker Sewer Project. (John Crawley)
 - 8.i. Consider the request from Montgomery Martin Contractors, general contractor for the Anderson Road Student Housing Project, to close the intersection of Heritage Drive and Anderson Road for paving operations on Wednesday, July 22, 2026, and Thursday, July 23, 2026. (John Crawley)
 - 8.j. Request permission for Overnight Work Hours for the Belle at Oxford Commons beginning Wednesday, July 22, 2026, through Friday, July 24, 2026. (John Crawley)
9. Regular Agenda: Closing the Meeting
 - 9.a. Consider an executive session
 - 9.b. Recess meeting until August 3, 2026, at 11:00 a.m. in the City Hall Courtroom