MINUTES

City of Oxford

Municipal Reserve & Trust Fund-Board of Trustees

Special Meeting

Tuesday, June 17, 2025 at 03:30 PM

City Hall Courtroom

1. Opening the meeting.

   Pursuant to Chapter 912, Local and Private Laws of 2021, I, Mac Monteith, Vice-Chairman of the Board of Trustees of the City of Oxford Municipal Reserve and Trust Fund, do hereby call the Board of Trustees to a Special Meeting to be held on Tuesday, June 17, 2025, at 3:30pm for the transaction of important business. The meeting will be held in the courtroom of City Hall. The business to be acted upon at the Special Meeting is the consideration of the following:

   1.a. Call to Order.

   The Special Meeting of the Board of Trustees of the City of Oxford Municipal Reserve and Trust Fund, was called to order by Vice-Chairman Mac Monteith at 3:30pm on Tuesday, June 17, 2025 at City Hall, when and where the following were present:

   Chairman Jason Bailey-absent
   Mayor Robyn Tannehill
   Alex Sanders-absent
   Peyton Atchley
   Rick Addy
   George G. "Pat" Patterson-absent
   Mac Monteith-Vice-Chairman
   Anna Langley

   Ashley Atkinson-City Clerk
   Don Fruge', Jr.-Of Counsel
   Hollis Green-Chief Operating Officer

   1.b. Adopt the agenda for the meeting.

   It was moved by Rick Addy, seconded by Robyn Tannehill to adopt the agenda for the meeting. All the members present voting aye, Vice-Chairman Monteith declared the motion carried.

   1.c. Request permission to approve the minutes from the Regular Meeting on May 6, 2025. (Ashley Atkinson)

   Agenda Attachments
   1. 05062025_RT_minutes.pdf

   It was moved by Rick Addy, seconded by Peyton Atchley to approve the minutes from the

Regular Meeting on May 6, 2025. All the members present, Vice-Chairman Monteith declared the motion carried.

2. New business:

2.a. Review, approve, and recommend that the Board of Aldermen approve the Annual Report for the year ended March 31, 2025. (Ed Maxwell)

Agenda Attachments
1. Ex E F v1 _CITY OF OXFORD_95148_COMPILATION_WORKPAPERS_CITY_2025_03_31_2025-06-02_.pdf

It was moved by Rick Addy, seconded by Peyton Atchley to approve the Annual Report for the year ended March 31, 2025 and recommend that the Board of Aldermen approve the report at their next meeting. All the members present voting aye, Vice-Chairman Monteith declared the motion carried.

2.b. Select a Vice-Chairman for the upcoming year.

It was moved by Rick Addy, seconded by Peyton Atchley to appoint Mac Monteith as the Vice-Chairman for the upcoming year. All the members present voting aye, Vice-Chairman Monteith declared the motion carried.

2.c. Approve the reimbursement of expenses paid by the City during the fiscal year ended March 31, 2025.

Agenda Attachments
1. City fees rollup 2025.pdf

It was moved by Peyton Atchley, seconded by Anna Langley to approve the reimbursement of expenses paid by the City during the fiscal year ended March 31, 2025. All the members present voting aye, Vice-Chairman Monteith declared the motion carried.

2.d. Approve the amended Internal Control Policy and updates to the Internal Control Policy appendices.

Agenda Attachments
1. 2025 Internal Control Policy with all appendices.pdf

It was moved by Rick Addy, seconded by Anna Langley to approve the amended Internal Control Policy and updated to the Internal Control Policy Appendices. All the members present voting aye, Vice-Chairman Monteith declared the motion carried.

3. Future Meeting Schedule:

The next Regular meeting will be on Tuesday, August 5, 2025 at 3:30pm.

4. Closing the meeting.

4.a. Adjourn.

It was moved by Rick Addy, seconded by Peyton Atchley to adjourn the meeting. All the members present voting aye, Vice-Chairman Monteith declared the motion carried.

Mac Monteith, Vice-Chairman

Ashley Atkinson, City Clerk-Finance Director