



AGENDA

City of Oxford

Board of Aldermen

Special Meeting

February 10, 2026 at 01:00 PM

City Hall Courtroom

Notice that certain aldermen may be included in the meeting via teleconference, subject to the City of Oxford Code of Ordinances, Section 2-82.

If you need special assistance related to a disability, please contact the ADA Coordinator or visit the office at: 107 Courthouse Square, Oxford, MS 38655. You may also call (662)232-2350.

1. Opening the meeting.

- 1.a. Call to Order.
- 1.b. Adopt the agenda for the meeting.

2. New Business

- 2.a. Request permission to approve an agreement for financing debris cleanup between The Mississippi Transportation Commission and The City of Oxford, Mississippi. (John Crawley)

Attachments

1. [CITY - STANDARD DEBRIS MATCH \(2026 ICE STORM\) MOU WITH MDOT \(002\).PDF](#)

- 2.b. Consider a request to use the former Hayakawa Building at 10 Industrial Park Drive for the FEMA field operation center. (Shane Fortner)

Attachments

1. [FEMA FIELD OPERATION CENTER.PDF](#)

- 2.c. Update on debris removal within city limits. (Mark Levy)

3. Closing the meeting.

- 3.a. Adjourn.

**AGREEMENT FOR FINANCING DEBRIS CLEANUP
BETWEEN
THE MISSISSIPPI TRANSPORTATION COMMISSION
AND
THE CITY OF OXFORD, MISSISSIPPI**

This agreement is entered into between the Mississippi Transportation Commission (hereinafter “the Commission”) and the City of Oxford, Mississippi (hereinafter the “City”) for the purpose of establishing the respective responsibilities for financing and carrying out the cleanup of debris as a result of the major ice event storm which occurred in north Mississippi on [REDACTED] through [REDACTED], 2026, and particularly to authorize payment by the Commission of the appropriate percentage of the local (non-state, non-federal) match of the state-local (non-federal) match under the Robert T. Stafford Disaster Relief and Emergency Assistance Act, Public Law, 42 U.S.C. §§ 5121-5207 and related authorities, effective as of the most recent date of execution hereof:

WITNESSETH:

WHEREAS, the Commission and the City have a joint responsibility to maintain a safe and efficient transportation system for travelers in Mississippi; and

WHEREAS, on [REDACTED] through [REDACTED], 2026, a major ice storm event impacted areas of northern Mississippi, including the City, resulting in extensive damage and the deposition of debris on both the City’s roads and the State Highway System within the limits of the City; and

WHEREAS, to assist with the costs of cleaning up the said debris the City has requested funding from the Mississippi Emergency Management Agency (hereinafter “MEMA”) and the Federal Emergency Management Agency (hereinafter “FEMA”), and such funding has been approved, Project Number [REDACTED] (hereinafter “the Project”); and

WHEREAS, the City has entered or will enter into a contract with one or more contractors for removal of the debris from both roads within the municipality and state highways; and

WHEREAS, the Project funding requires a Twenty-five Percent (25%) state-local (non-federal) match, half of which will be provided by the State of Mississippi via MEMA and up to Twelve and one half percent (12.5%) which constitutes the local match, will be paid by the City under the Project; and

WHEREAS, the Commission is not a party to the contract between the City and any contractor employed by the City, but wishes to reimburse the City for the portion of the match occasioned by removal of debris from within the Commission’s right-of-way; and

WHEREAS the parties have the authority to enter into this Agreement under the provisions of §§ 65-1-8(p) and 65-1-79, Miss. Code Ann. (1972); and

WHEREAS, it is in the best interests of all parties hereto, and in the best interests of the State of Mississippi and its citizens, that the parties hereto cooperate to provide the financing and services herein described.

NOW, THEREFORE, FOR AND IN CONSIDERATION OF THE MUTUAL PROMISES AND COVENENANTS HEREINAFTER SET FORTH, THE PARTIES HERETO AGREE AS FOLLOWS:

I. PURPOSE:

The purpose of this Contract is to provide for an agreement whereby the Commission will reimburse the City for certain portions of the local match required by Project Number [REDACTED], for the removal of debris left by the major ice storm event which occurred on [REDACTED] through [REDACTED], 2026.

II. CONTACT PERSONS

It is understood by both parties that the Commission executes all of its orders and directives through the Executive Director of the Mississippi Department of Transportation (“MDOT”). Unless specific written notification to the contrary is provided, the appropriate contact person for the Commission shall be:

[DISTRICT ENGINEER]

District [REDACTED] Engineer

Mississippi Department of Transportation

[ADDRESS]

[ADDRESS]

[PHONE]

Unless specific written notification to the contrary is provided, the appropriate contact person for the City shall be:

ROBYN TANNEHILL

Mayor

City of Oxford, Mississippi

107 Courthouse Square

Oxford, Mississippi 38655

662-232-2340

III. RESPONSIBILITY OF THE PARTIES:

It is understood that conditions presented herein may be modified by the parties to this Agreement, and are subject to specific requirements contained in Mississippi Law, Federal Law, or specific acts of the Mississippi Legislature:

a. The City agrees as follows:

1. To enter into contracts with clean up service providers and debris monitoring companies that are in compliance with state law, federal law, and the rules, regulations, and requirements set forth by FEMA, MEMA.
2. To fulfill its responsibilities under the contract or contracts it has entered into with any cleanup service provider and debris monitoring company.
3. To ensure that all removal is performed in compliance with Department of Environmental Quality and Environment Protection Agency rules, regulations and standards.
4. To ensure that its contractors, employees, and all agents working on the Commission's right-of-way comply with the traffic control provisions of the current *Manual on Uniform Traffic Control Devices*.
5. To enter into and maintain a contract with a debris monitoring company which will provide data and documentation regarding location and amounts of eligible debris, per FEMA regulations, removed from roads within the municipality and Commission right-of-way, disposition of such eligible debris, and other information required by FEMA regulations and other applicable guidelines.
6. To make the data from the debris monitoring company available to MDOT on a real-time basis and to provide to MDOT copies of the official submissions to MEMA or FEMA
7. After expending funds for the removal of debris from the Commission's right-of-way, to provide to MDOT, on a form satisfactory to MDOT, evidence of the amount expended along with a request for reimbursement.

b. The Commission agrees as follows:

1. Through MDOT, to review the reimbursement requests and supporting documentation presented by the City in an expeditious manner.
2. After being presented in a satisfactory form a request for reimbursement, along with proper evidence of the expenditure of funds, to reimburse the City within a reasonable time the proportional amount of the local match which was expended for removal of eligible debris, that was a direct result of the above declared disaster, from the Commission's right-of-way under the provisions of FEMA guidelines and other controlling laws and regulations.
3. To provide any reasonable assistance requested by the City to expedite debris removal from the Commission's right-of-way, including any necessary right of

entry, inspection by MDOT forces, and coordination with the City's contractor.

IV. GENERAL PROVISIONS

1. No contractor or person employed by the City pursuant to the provisions hereof will be considered a contractor, agent, or employee of the Commission or of MDOT. The Commission will not be a party to any agreement entered into by the City, with the exception of this Agreement.
2. Neither the Commission nor MDOT will have any type of contractual relationship, implied or expressed, with the contractor who provides the services described in this Agreement. The City covenants that it will bear total responsibility for any alleged breach of contract or disagreement which may arise from the City's contract with the provider.
3. The Commission will pay up to Twelve- and one-half Percent (12.5%) local portion of the cost share for one pass of the cleanup activities on the Project as described above but will not participate in the costs of subsequent passes in the event that the City elects to conduct multiple passes.
4. All contracts and subcontracts shall include a provision for compliance with "The Mississippi Employment Protection Act," as codified at Section 71-11-3 of the Mississippi Code of 1972, as amended, and any rules or regulations promulgated by any agency regarding compliance with the Act.
5. The Commission's obligations under this Agreement are dependent upon sufficient funding being provided by the Mississippi Legislature.

V. AMENDMENTS AND TERMINATION

This Agreement may be amended, cancelled or terminated through such written supplemental agreements as are entered into by the Parties, and will be considered to have been amended by operation of law in the event that some part hereof becomes illegal or improper due to a change in State or Federal law or policy.

VI. SEVERABILITY

Should any provision of the agreement be found unconstitutional or contrary to the laws of the State of Mississippi or the United States of America, or should some provision hereof prove to be an impediment to obtaining funding from the United States government, such provision may be deemed void and, to the extent that it is reasonably possible to do so, the remainder of the agreement shall remain in full force and effect.

VII. RELATIONSHIP OF PARTIES

The Commission and the City are separate public entities. The Commission and MDOT have no authority to select, employ, supervise, or discharge any employee, agent, or contractor of the City.

No provision of this agreement is intended to, nor should it be construed to, give any right or benefit to any person or entity not a signatory hereto.

VIII. AUTHORITY

At its regular meeting of _____, 2026, the Commission authorized the Executive Director of MDOT to execute this Agreement on behalf of the Commission. The Board of Alderman authorized the Mayor to execute this Agreement at its meeting of _____, 2026.

SO EXECUTED AND AGREED:

CITY OF OXFORD, MISSISSIPPI

By: _____
ROBYN TANNEHILL
MAYOR
CITY OF OXFORD, MISSISSIPPI

Date: _____

ATTEST:

Date: _____

MISSISSIPPI TRANSPORTATION COMMISSION

BY: _____
BRAD WHITE
EXECUTIVE DIRECTOR
MISSISSIPPI DEPARTMENT OF TRANSPORTATION

Date: _____

Recorded at Book _____, Page _____ in the Minutes of the Mississippi Transportation Commission.



MEMORANDUM

To: Robyn Tannehill, Mayor

CC: Board of Aldermen

From: Shane Fortner, Director

Date: February 10, 2026

Subject: FEMA Field Operation Center use at 10 Industrial Park Drive

I am requesting permission to discuss the use of the former Hayakawa Building at 10 Industrial Park Drive for the FEMA field operation center.