



AGENDA

City of Oxford

Board of Aldermen

Regular Meeting

Tuesday, December 02, 2025 at 05:00 PM

City Hall Courtroom

Notice that certain aldermen may be included in the meeting via teleconference, subject to the City of Oxford Code of Ordinances, Section 2-82.

If you need special assistance related to a disability, please contact the ADA Coordinator or visit the office at: 107 Courthouse Square, Oxford, MS 38655. You may also call (662) 234-2453 (voice) or (662) 232-2300 (voice/TTY).

1. Opening the Meeting

- 1.a. Call to Order.
- 1.b. Adopt the agenda for the meeting.
- 1.c. Mayor's Report

2. Regular Agenda: City Clerk's Office

- 2.a. Request permission to approve the minutes from the Regular Meeting on November 18, 2025. (Rhonda Burchett)
- 2.b. Request permission to approve the accounts for all city departments. (Rhonda Burchett)
- 2.c. Request permission to accept the 2025 tax rolls for Real and Personal Property, as provided by the Lafayette County Tax Assessor's Office. (Rhonda Burchett)

Attachments

- 1. [Landroll Recap 2025 Tax Roll.pdf](#)

2.d. October budget report. (Rhonda Burchett)

Attachments

- 1. [October Budget Report.pdf](#)

2.e. Request permission to accept the proposal from FNB Oxford for Municipal Depository Services for calendar years 2026-2029. (Rhonda Burchett)

Attachments

- 1. [Bank Bid FNB Oxford Dec 2025.pdf](#)
- 2. [Bank Bid Guaranty Bank Dec 2025.pdf](#)
- 3. [Bank Bid Paragon Bank Dec 2025.pdf](#)
- 4. [Bank Bid Renasant Bank Dec 2025.pdf](#)

5. [Bank Bid Trustmark Dec 2025.pdf](#)

3. Consider the consent agenda:

3.a. Fixed Asset Management:

- i. Request permission to declare a 1983 Leyl Double Decker Bus with VIN NLT0755 and a 1986 Leyl Double Decker Bus with VIN 2325DOR surplus in the Environmental Services Department and authorize their disposal. (Amberlyn Liles)
- ii. Request permission to declare a Python III radar box with SN PYT846005633, a Code 3 Siren Box, an L3 Monitor with SN FBE310143, and a Federal Signal Siren Box with SN SS2000SS-D, and asset tags 1356, 1396, 1417, and 420 surplus in the Oxford Police Department and authorize their disposal. (Jeff McCutchen)
- iii. Request permission to accept a donation of equipment from the Junior Auxiliary for the benefit of the Oxford Police Department-Victim Services Division. (Jeff McCutchen)

Attachments

1. [DD_Bus_Surplus_755.pdf](#)
2. [DD_Bus_Surplus_DOR.pdf](#)
3. [OPD_Surplus_Equipment.pdf](#)

3.b. Human Resources:

- i. Request permission to hire Kelvin Wesson as a Full-Time Grounds Worker in the Landscape Services Department, with an annual salary of \$40,170.00. (Braxton Tullos)
- ii. Request permission to hire Travary Hart as a Concessionaire in the mTrade Park Department, with an hourly rate of \$10.00. (Braxton Tullos)
- iii. Request permission to accept the resignation of Tiffany Wilson in the Municipal Court Department, effective November 21, 2025. (Braxton Tullos)
- iv. Request permission to hire Robert Tucker as a Small Engine Mechanic in the City Shop Department, with an annual salary of \$40,170.00. (Braxton Tullos)
- v. Request permission to hire Emma Long as a Full-Time Patrol Officer in the Oxford Police Department, with an annual salary of \$58,520.94. (Braxton Tullos)
- vi. Request permission to approve volunteers for the Oxford ARC. (Kelli Briscoe)

3.c. Miscellaneous:

- i. Request permission to approve the water and sewer adjustments as per the Oxford Utilities Adjustment Policy. (Rob Neely)
- ii. Request permission to approve donations on behalf of the Oxford ARC. (Kelli Briscoe)
- iii. Request permission to approve donations for the Oxford Park Commission LLO Program. (Seth Gaines)

Attachments

1. [WS_Adjustments_List_12022025.pdf](#)

3.d. Travel Requests:

- i. Request permission for one employee to attend SLI FBI-LEEDA training on January 12-16, 2026 in Southaven, MS at no cost to the city. (Jeff McCutchen)
- ii. Request permission for two employees to attend Innovative Response Strategies to Domestic Violence on April 7-9, 2026 in New Orleans, LA at an estimated cost of \$2,427.00. (Jeff McCutchen)

4. Regular Agenda: Other Departments

4.a. Adopt a Retirement Resolution for City Clerk-Finance Director, Ashley Atkinson.

Attachments

1. [Ashley Atkinson Resolution.pdf](#)

4.b. Request permission to approve and authorize the Mayor to sign a letter for Oxford-University Transit to purchase buses from outside the State of Mississippi, as approved by MDOT and FTA. The cost to the City is \$102,709.50. (Donna Zampella)

Attachments

1. [Critical Need Vehicles 2025.pdf](#)

- 4.c. Request permission to approve a contract for professional services for Oxford Utilities-Water & Sewer Division. (Rob Neely)

Attachments

1. [250924_FORM_LSA Phase 2_contract.pdf](#)

5. Regular Agenda: Police Department

- 5.a. Request permission to approve and authorize the Mayor and/or the Police Chief to sign an agreement with Flock for 6 cameras. (Jeff McCutchen)

Attachments

1. [Flock_Agreement_OPD.pdf](#)

- 5.b. Request permission to approve and authorize the Mayor and/or the Police Chief to sign a data service agreement with Insight LPR. (Jeff McCutchen)

Attachments

1. [Insight_LPR_agreement_OPD.pdf](#)

- 5.c. Request permission to approve a Resolution of the Mayor and Board of Aldermen requesting the Alcoholic Beverage Control Commission extend the hours for alcohol sales for Super Bowl LX on Sunday, February 8, 2026. (Jeff McCutchen)

Attachments

1. [ABC_request_extended_alcohol_Sales_Super_BowlLX.pdf](#)

6. Regular Agenda: Development Services-Planning Department

- 6.a. Second Reading and Public Hearing for an Ordinance (Case #3291) Modifying Articles 3, 5 & 9 of the Land Development Code. (Ben Requet)

Attachments

1. [3291_MBoA_2nd_Reading.pdf](#)

7. Regular Agenda: Development Services-Engineering Department

- 7.a. Consider a request from Dismuke Design/PLOWSHARE Creative to temporarily block the sidewalk, if needed, on the alley side of Moe's Original BBQ at Tyler Avenue and South Lamar Boulevard for no longer than two weeks beginning Wednesday, December 3rd. (John Crawley)

Attachments

1. [Memo - Request to Temporarily Block Sidewalk at Moe's Original BBQ - Combined.pdf](#)

- 7.b. Consider a request from Magnolia Materials, LLC, for the city to provide water service to the proposed hot mix asphalt plant to be located on Pat Patterson Parkway in Lafayette County, MS. (John Crawley)

Attachments

1. [Memo - Request to Provide Water to Proposed Magnolia Materials Asphalt Plant - Combined.pdf](#)

- 7.c. Consider a request from the Donald Smith Company, Inc. to work outside of regular working hours for the Regional Water Supply Haley Well No. 2 Project. (John Crawley)

Attachments

1. [Memo - After Hours Request from Donald Smith Company for Haley Well No. 2 - Combined.pdf](#)

- 7.d. Consider a reimbursement request from Prince Oil, due to reported sewer damage as a result of the SR 7 Phase 2C Water Relocation Project. (John Crawley)

Attachments

1. [Memo - Request for Reimbursement for Prince Oil - Combined.pdf](#)
2. [Prince_Oil_Invoices.pdf](#)

- 7.e. Consider the proposed updated schedule of connection fees from the Oxford Utilities- Water & Sewer Division. (John Crawley)

Attachments

1. [Memo - Request to Approve Updated Connection Fee Schedule for Oxford Utilities - Combined.pdf](#)

- 7.f. Consider a Task Order from Waggoner Engineering to develop a wastewater plan. (John Crawley)

Attachments

1. [Memo - Request to Approve Task Order 16 for Waggoner Engineering for Sanitary Sewer Plan - Combined.pdf](#)

- 7.g. Consider a request for 24-hour workdays, Monday-Sunday, until 12/31/2025, on Anderson Road. (John Crawley)

Attachments

1. [Memo-Request from Montgomery Martin for 24 hr work.pdf](#)
2. [Anderson Rd. Student Housing.pdf](#)

8. Regular Agenda: Closing the Meeting

- 8.a. Consider an executive session.
8.b. Adjourn.

LAA LRMLND05 11/21/2025 16:23 City of Oxford Tax Data														PAGE 1
Landroll Recap by Tax District														
TD	Parcels	True Values		Assessed Values		: Regular		100		Cult Uncult				
		Improved	Cult.	Uncult.	Total	Improved	Cult.	Uncult.	Total	:Homestead	Homestead	Acres	Acres	
1020	C1 530	139083290	19747190	1004550	159835030:	13908329	1974719	100455	15983503:	92321	2337654	332	226	
	C2 781	49739210	11609690	4336910	65685810:	7460973	1741504	650621	9853098:			1299	7139	
	Total 1235	188822500	31356880	5341460	225520840:	21369302	3716223	751076	25836601:	92321	2337654	1631	7365	
	New Value	16,816,000												
1110	C1 650	284321100	59553470	53560	343928130:	28432110	5955347	5356	34392813:	103650	4623836	9	9	
	C2 1065	238400660	85325410	2331900	326057970:	35760297	12798815	349790	48908902:			329	689	
	Total 1700	522721760	144878880	2385460	669986100:	64192407	18754162	355146	83301715:	103650	4623836	338	698	
	New Value	20,234,640												
2020	C1 1231	324227010	47749750	1999560	373976320:	32422701	4774975	199956	37397632:	238248	4840337	393	338	
	C2 912	81312890	18366010	3635540	103314440:	12197060	2754954	545405	15497419:			1716	4400	
	Total 2068	405539900	66115760	5635100	477290760:	44619761	7529929	745361	52895051:	238248	4840337	2109	4739	
	New Value	22,026,690												
2110	C1 1122	344714930	82009680	121900	426846510:	34471493	8200968	12190	42684651:	175248	7418818	53	27	
	C2 3294	804330806	267054790	5196160	1076581756:	120650277	40058233	779438	161487948:			484	1083	
	Total 4396	1149045736	349064470	5318060	1503428266:	155121770	48259201	791628	204172599:	175248	7418818	538	1110	
	New Value	77,924,160												
3020	C1 944	289472050	45193520	572230	335237800:	28947205	4519352	57223	33523780:	155092	5451685	249	119	
	C2 1089	107161610	22122200	3594300	132878110:	16074383	3318400	539235	19932018:			1929	10364	
	Total 1983	396633660	67315720	4166530	468115910:	45021588	7837752	596458	53455798:	155092	5451685	2179	10483	
	New Value	8,416,450												
3110	C1 243	44510450	9152960	190340	53853750:	4451045	915296	19034	5385375:	39250	926870	39	28	
	C2 749	104686640	23425410	2944490	131056540:	15703175	3513818	441685	19658678:			191	903	
	Total 986	149197090	32578370	3134830	184910290:	20154220	4429114	460719	25044053:	39250	926870	230	931	
	New Value	3,393,450												
3130	C1 16	1035840	227190	37800	1300830:	103584	22719	3780	130083:	1404	50678	13	3	
	C2 32	373170	170610	308370	852150:	55978	25595	46261	127834:			155	483	
	Total 46	1409010	397800	346170	2152980:	159562	48314	50041	257917:	1404	50678	169	487	
	New Value													
4020	C1 101	22561350	1730500	605550	24897400:	2256135	173050	60555	2489740:	13671	686568	135	102	
	C2 152	9781340	805400	1111280	11698020:	1467216	120828	166713	1754757:			958	2454	
	Total 232	32342690	2535900	1716830	36595420:	3723351	293878	227268	4244497:	13671	686568	1094	2557	
	New Value	53,270												
4110	C1 1127	247156870	63796930	26660	310980460:	24715687	6379693	2666	31098046:	211463	5175134	8	8	
	C2 2080	554955250	140443290	9265530	704664070:	83243784	21066505	1389839	105700128:			465	1212	
	Total 3195	802112120	204240220	9292190	1015644530:	107959471	27446198	1392505	136798174:	211463	5175134	473	1221	
	New Value	24,525,120												

Landroll Recap by Tax District											PAGE 2			
TD	Parcels	Improved	Cult.	True Values Uncult.	Total	Improved	Assessed Values Cult.	Uncult.	Total	Regular Homestead	100 Homestead	Cult Acres	Uncult Acres	
4130	C1 80	14202200	2905200	28000	17135400:	1420220	290520	2800	1713540:	18700	171894	1	4	
	C2 79	10880810	2516040	189460	13586310:	1632135	377406	28419	2037960:			11	33	
	Total 159	25083010	5421240	217460	30721710:	3052355	667926	31219	3751500:	18700	171894	12	37	
	New Value	2,230												
5020	C1 17	1829180	177240	42750	2049170:	182918	17724	4275	204917:	1506	77001	14	10	
	C2 34	1044140	225990	347820	1617950:	156625	33900	52175	242700:			161	201	
	Total 47	2873320	403230	390570	3667120:	339543	51624	56450	447617:	1506	77001	175	211	
	New Value													
5110	C1 508	104346810	24984060	102570	129433440:	10434681	2498406	10257	12943344:	99944	1844152	30	13	
	C2 3007	715406670	168821150	15596830	899824650:	107311533	25323179	2339533	134974245:			241	399	
	Total 3513	819753480	193805210	15699400	1029258090:	117746214	27821585	2349790	147917589:	99944	1844152	271	412	
	New Value	33,706,160												
5130	C1 25	3271890	646570	47780	3966240:	327189	64657	4778	396624:	6900	19729	8	7	
	C2 60	4030480	1369600	21440	5421520:	604577	205440	3216	813233:				2	
	Total 84	7302370	2016170	69220	9387760:	931766	270097	7994	1209857:	6900	19729	8	9	
	New Value													
EXPT	C1				:				:					
	C2				:				:					
	Total 674				:				:					
	New Value													
These exempt values are not included in the report totals.														
ALL	C1 6594	1820732970	357874260	4833250	2183440480:	182073297	35787426	483325	218344048:	1157397	33624356	1288	899	
	C2 13334	2682103676	742255590	48880030	3473239296:	402318013	111338577	7332330	520988920:			7944	29367	
	Total 19644	4502836646	1100129850	53713280	5656679776:	584391310	147126003	7815655	739332968:	1157397	33624356	9233	30267	
	New Value	207,098,170												
	Exempts...	674												

Budget Performance Report

Fiscal Year to Date 10/31/25

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 001 - General Fund										
REVENUE										
Department 000 - REVENUE										
Taxes										
200	AD VALOREM TAX	15,015,414.00	.00	15,015,414.00	83,793.45	.00	83,793.45	14,931,620.55	1	13,078,268.28
202	PARK COMM TAX LEVY	1,316,067.00	.00	1,316,067.00	7,201.99	.00	7,201.99	1,308,865.01	1	1,080,536.61
205	OVER 65 TAX REIMB	212,300.00	.00	212,300.00	.00	.00	.00	212,300.00	0	212,289.16
206	IN LIEU OF TAXES	429,000.00	.00	429,000.00	.00	.00	.00	429,000.00	0	392,959.62
210	PENALTIES & INTEREST	180,000.00	.00	180,000.00	7,222.94	.00	7,222.94	172,777.06	4	200,938.36
211	UTILITY TAX	21,000.00	.00	21,000.00	1,540.71	.00	1,540.71	19,459.29	7	19,099.50
Taxes Totals		\$17,173,781.00	\$0.00	\$17,173,781.00	\$99,759.09	\$0.00	\$99,759.09	\$17,074,021.91	1%	\$14,984,091.53
Licenses and Permits										
218	PLANNING DEPT. INCOME	300,000.00	.00	300,000.00	11,835.20	.00	11,835.20	288,164.80	4	360,990.00
220	PRIVILEGE LICENSE	100,000.00	.00	100,000.00	14,306.90	.00	14,306.90	85,693.10	14	115,858.16
221	FRANCHISE CHARGES	957,000.00	.00	957,000.00	57,568.45	.00	57,568.45	899,431.55	6	908,001.10
222	BLDG & ZONING	2,400,000.00	.00	2,400,000.00	373,214.81	.00	373,214.81	2,026,785.19	16	2,937,619.95
223	KEG PERMITS	100.00	.00	100.00	5.00	.00	5.00	95.00	5	150.00
224	TAXI PERMITS	100.00	.00	100.00	50.00	.00	50.00	50.00	50	375.00
225	SPECIAL EVENT PERMITS	5,000.00	.00	5,000.00	675.00	.00	675.00	4,325.00	14	5,950.00
Licenses and Permits Totals		\$3,762,200.00	\$0.00	\$3,762,200.00	\$457,655.36	\$0.00	\$457,655.36	\$3,304,544.64	12%	\$4,328,944.21
Intergovernmental Revenues										
250	MUNICIPAL AID	38,000.00	.00	38,000.00	.00	.00	.00	38,000.00	0	38,522.44
253	POLICE TRAINING	30,000.00	.00	30,000.00	.00	.00	.00	30,000.00	0	40,000.00
259	SALES TAX-RENTAL CAR SETTLEMEN	40,000.00	.00	40,000.00	.00	.00	.00	40,000.00	0	40,841.60
260	SALES TAX - REVENUE	14,917,000.00	.00	14,917,000.00	1,444,306.87	.00	1,444,306.87	13,472,693.13	10	14,383,093.30
261	ABC LICENSES	220,000.00	.00	220,000.00	26,666.88	.00	26,666.88	193,333.12	12	245,083.12
262	FIRE PROTECTION	164,205.00	.00	164,205.00	.00	.00	.00	164,205.00	0	167,982.52
263	STATE OF MS PMTS	25,000.00	.00	25,000.00	.00	.00	.00	25,000.00	0	201,547.90
265	FEMA REIMBURSEMENTS RECEIVED	25,000.00	.00	25,000.00	.00	.00	.00	25,000.00	0	.00
269	UNIV OF MS - OFD CAPITAL CONT	75,000.00	.00	75,000.00	76,865.73	.00	76,865.73	(1,865.73)	102	.00
270	U OF MS REIMB.-FOOTBALL	100,000.00	.00	100,000.00	25,000.00	.00	25,000.00	75,000.00	25	71,428.56
271	COUNTY AD VALOREM TAX	1,678,617.00	.00	1,678,617.00	27,460.67	.00	27,460.67	1,651,156.33	2	1,397,717.49
272	UNIV OF MISS FIRE PROTE	1,595,000.00	.00	1,595,000.00	178,370.30	.00	178,370.30	1,416,629.70	11	736,217.55
275	BAPTIST HOSPITAL ROW	3,039.00	.00	3,039.00	3,039.00	.00	3,039.00	.00	100	3,039.00
276	County mTrade Park payment	150,000.00	.00	150,000.00	.00	.00	.00	150,000.00	0	150,000.00
277	E JACKSON AVE LEASE REVENUE	43,000.00	.00	43,000.00	2,161.50	.00	2,161.50	40,838.50	5	51,918.30
280	SRO REIMBURSEMENT FROM OMSSD	550,000.00	.00	550,000.00	.00	.00	.00	550,000.00	0	582,145.63
295	U OF MS RIFLE RANGE PAYMENT	61,000.00	.00	61,000.00	.00	.00	.00	61,000.00	0	61,000.00
Intergovernmental Revenues Totals		\$19,714,861.00	\$0.00	\$19,714,861.00	\$1,783,870.95	\$0.00	\$1,783,870.95	\$17,930,990.05	9%	\$18,170,537.41
Governmental Services										
300	DAMAGES ON REDEMPTIONS	110,000.00	.00	110,000.00	6,896.04	.00	6,896.04	103,103.96	6	120,350.78

Budget Performance Report

Fiscal Year to Date 10/31/25

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 001 - General Fund										
REVENUE										
Department 000 - REVENUE										
<i>Governmental Services</i>										
301	FIRE INSPECTION FEES	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	1,202.00
302	PUBLIC RECORDS REQUESTS FEES	2,000.00	.00	2,000.00	296.94	.00	296.94	1,703.06	15	2,568.47
305	INCOME FROM POLICE DEPT FEES	65,000.00	.00	65,000.00	3,928.00	.00	3,928.00	61,072.00	6	70,194.00
310	INCOME FROM ANIMAL RESOURCE CENTER-ADOPTIONS	40,000.00	.00	40,000.00	.00	.00	.00	40,000.00	0	44,343.97
311	INCOME FROM SWIM POOL	40,000.00	.00	40,000.00	901.00	.00	901.00	39,099.00	2	73,911.69
313	INCOME FROM ANIMAL RESOURCE CENTER-MISCELLANEOUS	2,500.00	.00	2,500.00	.00	.00	.00	2,500.00	0	1,860.00
320	SCHOOL COLLECTIONS	65,000.00	.00	65,000.00	.00	.00	.00	65,000.00	0	65,000.00
<i>Governmental Services Totals</i>		\$325,500.00	\$0.00	\$325,500.00	\$12,021.98	\$0.00	\$12,021.98	\$313,478.02	4%	\$379,430.91
<i>Fines and Forfeits</i>										
330	COURT FINES/FORFEITS	800,000.00	.00	800,000.00	73,294.90	.00	73,294.90	726,705.10	9	832,664.07
338	PROBATION FEES	30,000.00	.00	30,000.00	1,140.00	.00	1,140.00	28,860.00	4	24,554.00
<i>Fines and Forfeits Totals</i>		\$830,000.00	\$0.00	\$830,000.00	\$74,434.90	\$0.00	\$74,434.90	\$755,565.10	9%	\$857,218.07
<i>Miscellaneous</i>										
340	MISCELLANEOUS	100,000.00	.00	100,000.00	26,866.45	.00	26,866.45	73,133.55	27	220,501.06
341	INTEREST EARNED	900,000.00	.00	900,000.00	103,391.42	.00	103,391.42	796,608.58	11	1,087,890.12
344	MTRADE PARK SPONSORSHIPS	150,000.00	.00	150,000.00	3,937.50	.00	3,937.50	146,062.50	3	135,232.42
345	MTRADE PARK CONCESSIONS	1,000,000.00	.00	1,000,000.00	84,576.59	.00	84,576.59	915,423.41	8	1,235,053.10
346	RECEIPTS-STATE OF MS	.00	.00	.00	.00	.00	.00	.00	+++	45,747.90
348	MTRADE PARK GATE REVENUE	50,000.00	.00	50,000.00	8,070.00	.00	8,070.00	41,930.00	16	59,724.74
349	MTRADE PARK RENTAL INCOME	50,000.00	.00	50,000.00	3,240.00	.00	3,240.00	46,760.00	6	53,466.00
354	MTRADE PARK DUGOUT INCOME	10,000.00	.00	10,000.00	.00	.00	.00	10,000.00	0	659.35
<i>Miscellaneous Totals</i>		\$2,260,000.00	\$0.00	\$2,260,000.00	\$230,081.96	\$0.00	\$230,081.96	\$2,029,918.04	10%	\$2,838,274.69
<i>Interfund Transfers</i>										
381	TRANSFER-CEMETERY T/A	20,000.00	.00	20,000.00	.00	.00	.00	20,000.00	0	20,000.00
382	TRANSFER WAT/SEW-GEN	1,000,000.00	.00	1,000,000.00	.00	.00	.00	1,000,000.00	0	1,000,000.00
384	TRANSFER-REIMB ELEC	34,124.00	.00	34,124.00	2,876.11	.00	2,876.11	31,247.89	8	34,513.32
385	TRANSFER IN-2% FB-OPD Downtown Expenses	1,000,000.00	.00	1,000,000.00	1,000,000.00	.00	1,000,000.00	.00	100	500,000.00
386	TAX EQUIVALENT-E/D	1,165,000.00	.00	1,165,000.00	97,083.33	.00	97,083.33	1,067,916.67	8	1,165,000.00
388	TRANSFER-BAPTIST PROCEEDS	218,000.00	.00	218,000.00	.00	.00	.00	218,000.00	0	1,358,000.00
391	TRANSFER-PARKING REV. REIMB.	235,048.00	.00	235,048.00	.00	.00	.00	235,048.00	0	235,048.00
395	TRANSFERS-T & A FUNDS	3,060,000.00	.00	3,060,000.00	1,000,000.00	.00	1,000,000.00	2,060,000.00	33	1,106,892.00
906	TRANSFER FROM OPC ACTIVITY FUND	300,000.00	.00	300,000.00	320,179.52	.00	320,179.52	(20,179.52)	107	280,111.14
909	TRANSFERS IN	.00	.00	.00	.00	.00	.00	.00	+++	750,000.00
<i>Interfund Transfers Totals</i>		\$7,032,172.00	\$0.00	\$7,032,172.00	\$2,420,138.96	\$0.00	\$2,420,138.96	\$4,612,033.04	34%	\$6,449,564.46

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 001 - General Fund										
REVENUE										
Department 000 - REVENUE										
Non-Revenue Receipts										
398	TRANSFER IN-ARPA REIMB. OF GENERAL FUND	.00	.00	.00	.00	.00	.00	.00	+++	68.07
	PAYROLL EXPENSES									
	Non-Revenue Receipts Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$68.07
	Department 000 - REVENUE Totals	\$51,098,514.00	\$0.00	\$51,098,514.00	\$5,077,963.20	\$0.00	\$5,077,963.20	\$46,020,550.80	10%	\$48,008,129.35
	REVENUE TOTALS	\$51,098,514.00	\$0.00	\$51,098,514.00	\$5,077,963.20	\$0.00	\$5,077,963.20	\$46,020,550.80	10%	\$48,008,129.35
EXPENSE										
Department 001 - LEGISLATIVE										
Personal Services										
410	SALARIES ADM	133,385.00	.00	133,385.00	.00	.00	.00	133,385.00	0	121,449.48
460	RETIREMENT	25,210.00	.00	25,210.00	.00	.00	.00	25,210.00	0	20,079.84
470	FICA	10,204.00	.00	10,204.00	.00	.00	.00	10,204.00	0	7,948.68
480	HEALTH & LIFE INS.	43,400.00	.00	43,400.00	.00	.00	.00	43,400.00	0	22,802.42
	Personal Services Totals	\$212,199.00	\$0.00	\$212,199.00	\$0.00	\$0.00	\$0.00	\$212,199.00	0%	\$172,280.42
Supplies										
555	OPERATING SUPPLIES	.00	.00	.00	.00	.00	.00	.00	+++	170.11
585	DUES REG FEES SUBSCRIPTIONS	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	625.00
	Supplies Totals	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00	0%	\$795.11
Other Services and Charges										
605	COMMUNICATIONS	7,500.00	.00	7,500.00	.00	.00	.00	7,500.00	0	8,042.70
610	TRAVEL	12,000.00	.00	12,000.00	.00	.00	.00	12,000.00	0	7,676.40
	Other Services and Charges Totals	\$19,500.00	\$0.00	\$19,500.00	\$0.00	\$0.00	\$0.00	\$19,500.00	0%	\$15,719.10
	Department 001 - LEGISLATIVE Totals	\$233,199.00	\$0.00	\$233,199.00	\$0.00	\$0.00	\$0.00	\$233,199.00	0%	\$188,794.63
Department 010 - JUDICIAL										
Personal Services										
410	SALARIES ADM	87,550.00	.00	87,550.00	10,101.93	.00	10,101.93	77,448.07	12	84,999.98
420	SALARIES NON ADM	472,123.00	.00	472,123.00	44,448.46	.00	44,448.46	427,674.54	9	363,318.36
440	SALARIES HOURLY	50,000.00	.00	50,000.00	8,225.49	.00	8,225.49	41,774.51	16	18,939.57
450	OVERTIME	7,000.00	.00	7,000.00	1,199.05	.00	1,199.05	5,800.95	17	3,440.81
460	RETIREMENT	105,778.00	.00	105,778.00	11,319.48	.00	11,319.48	94,458.52	11	86,345.46
470	FICA	46,640.00	.00	46,640.00	4,818.37	.00	4,818.37	41,821.63	10	35,661.50
480	HEALTH & LIFE INS.	62,000.00	.00	62,000.00	.00	.00	.00	62,000.00	0	41,685.79
	Personal Services Totals	\$831,091.00	\$0.00	\$831,091.00	\$80,112.78	\$0.00	\$80,112.78	\$750,978.22	10%	\$634,391.47
Supplies										
555	OPERATING SUPPLIES	20,000.00	.00	20,000.00	2,028.49	.00	2,028.49	17,971.51	10	13,362.37
575	OTHER MAINT REPAIR	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	.00
580	SERVICE MAINT CONTRACTS	38,000.00	.00	38,000.00	987.31	.00	987.31	37,012.69	3	19,098.04
585	DUES REG FEES SUBSCRIPTIONS	8,000.00	.00	8,000.00	250.00	.00	250.00	7,750.00	3	6,959.18

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 001 - General Fund										
EXPENSE										
Department 010 - JUDICIAL										
	<i>Supplies Totals</i>	\$71,000.00	\$0.00	\$71,000.00	\$3,265.80	\$0.00	\$3,265.80	\$67,734.20	5%	\$39,419.59
	<i>Other Services and Charges</i>									
600	PROFESSIONAL SERVICES	146,000.00	.00	146,000.00	4,000.00	.00	4,000.00	142,000.00	3	108,500.00
605	COMMUNICATIONS	8,000.00	.00	8,000.00	.00	.00	.00	8,000.00	0	5,761.95
610	TRAVEL	7,000.00	.00	7,000.00	.00	.00	.00	7,000.00	0	3,732.94
630	UTILITIES	50,000.00	.00	50,000.00	665.61	.00	665.61	49,334.39	1	46,252.93
	<i>Other Services and Charges Totals</i>	\$211,000.00	\$0.00	\$211,000.00	\$4,665.61	\$0.00	\$4,665.61	\$206,334.39	2%	\$164,247.82
	Department 010 - JUDICIAL Totals	\$1,113,091.00	\$0.00	\$1,113,091.00	\$88,044.19	\$0.00	\$88,044.19	\$1,025,046.81	8%	\$838,058.88
Department 020 - EXECUTIVE										
	<i>Personal Services</i>									
410	SALARIES ADM	139,050.00	.00	139,050.00	.00	.00	.00	139,050.00	0	125,000.04
420	SALARIES NON ADM	76,229.00	.00	76,229.00	14,738.00	.00	14,738.00	61,491.00	19	137,416.56
440	SALARIES HOURLY	10,000.00	.00	10,000.00	.00	.00	.00	10,000.00	0	.00
460	RETIREMENT	42,634.00	.00	42,634.00	2,711.79	.00	2,711.79	39,922.21	6	47,295.65
470	FICA	17,257.00	.00	17,257.00	1,089.23	.00	1,089.23	16,167.77	6	18,746.38
480	HEALTH & LIFE INS.	12,400.00	.00	12,400.00	.00	.00	.00	12,400.00	0	14,550.72
	<i>Personal Services Totals</i>	\$297,570.00	\$0.00	\$297,570.00	\$18,539.02	\$0.00	\$18,539.02	\$279,030.98	6%	\$343,009.35
	<i>Supplies</i>									
555	OPERATING SUPPLIES	5,500.00	.00	5,500.00	76.49	.00	76.49	5,423.51	1	4,489.36
580	SERVICE MAINT CONTRACTS	2,000.00	.00	2,000.00	86.18	.00	86.18	1,913.82	4	886.71
585	DUES REG FEES SUBSCRIPTIONS	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	6,028.15
	<i>Supplies Totals</i>	\$10,500.00	\$0.00	\$10,500.00	\$162.67	\$0.00	\$162.67	\$10,337.33	2%	\$11,404.22
	<i>Other Services and Charges</i>									
610	TRAVEL	13,500.00	.00	13,500.00	.00	.00	.00	13,500.00	0	8,790.79
645	SUPPORT AND CONTRIBUTIONS	700.00	.00	700.00	.00	.00	.00	700.00	0	500.00
	<i>Other Services and Charges Totals</i>	\$14,200.00	\$0.00	\$14,200.00	\$0.00	\$0.00	\$0.00	\$14,200.00	0%	\$9,290.79
	<i>Capital Outlay</i>									
730	MACHINERY & EQUIP	19,500.00	.00	19,500.00	.00	.00	.00	19,500.00	0	22,571.52
	<i>Capital Outlay Totals</i>	\$19,500.00	\$0.00	\$19,500.00	\$0.00	\$0.00	\$0.00	\$19,500.00	0%	\$22,571.52
	Department 020 - EXECUTIVE Totals	\$341,770.00	\$0.00	\$341,770.00	\$18,701.69	\$0.00	\$18,701.69	\$323,068.31	5%	\$386,275.88
Department 025 - MEDIA & CONTENT										
	<i>Personal Services</i>									
410	SALARIES ADM	77,250.00	.00	77,250.00	2,971.15	.00	2,971.15	74,278.85	4	.00
460	RETIREMENT	14,600.00	.00	14,600.00	546.69	.00	546.69	14,053.31	4	.00
470	FICA	5,910.00	.00	5,910.00	227.29	.00	227.29	5,682.71	4	.00
480	HEALTH & LIFE INS.	6,200.00	.00	6,200.00	.00	.00	.00	6,200.00	0	.00
	<i>Personal Services Totals</i>	\$103,960.00	\$0.00	\$103,960.00	\$3,745.13	\$0.00	\$3,745.13	\$100,214.87	4%	\$0.00

Budget Performance Report

Fiscal Year to Date 10/31/25

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 001 - General Fund										
EXPENSE										
Department 025 - MEDIA & CONTENT										
<i>Supplies</i>										
525	FUEL OIL LUBRICANTS	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	.00
555	OPERATING SUPPLIES	2,500.00	.00	2,500.00	12.00	.00	12.00	2,488.00	0	.00
570	MOTOR VEHICLE MAINT	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	.00
575	OTHER MAINT REPAIR	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	.00
585	DUES REG FEES SUBSCRIPTIONS	6,000.00	.00	6,000.00	.00	.00	.00	6,000.00	0	.00
<i>Supplies Totals</i>		\$14,500.00	\$0.00	\$14,500.00	\$12.00	\$0.00	\$12.00	\$14,488.00	0%	\$0.00
<i>Other Services and Charges</i>										
600	PROFESSIONAL SERVICES	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	.00
610	TRAVEL	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	.00
615	ADVERTISING	4,000.00	.00	4,000.00	.00	.00	.00	4,000.00	0	.00
690	DISBURSEMENTS-MISC	1,000.00	.00	1,000.00	9.65	.00	9.65	990.35	1	.00
<i>Other Services and Charges Totals</i>		\$10,000.00	\$0.00	\$10,000.00	\$9.65	\$0.00	\$9.65	\$9,990.35	0%	\$0.00
<i>Capital Outlay</i>										
730	MACHINERY & EQUIP	17,800.00	.00	17,800.00	.00	.00	.00	17,800.00	0	.00
740	VEHICLES	37,000.00	.00	37,000.00	25,240.00	.00	25,240.00	11,760.00	68	.00
<i>Capital Outlay Totals</i>		\$54,800.00	\$0.00	\$54,800.00	\$25,240.00	\$0.00	\$25,240.00	\$29,560.00	46%	\$0.00
Department 025 - MEDIA & CONTENT Totals		\$183,260.00	\$0.00	\$183,260.00	\$29,006.78	\$0.00	\$29,006.78	\$154,253.22	16%	\$0.00
Department 030 - ELECTIONS										
<i>Supplies</i>										
555	OPERATING SUPPLIES	.00	.00	.00	.00	.00	.00	.00	+++	585.19
<i>Supplies Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$585.19
<i>Other Services and Charges</i>										
600	PROFESSIONAL SERVICES	10,000.00	.00	10,000.00	.00	.00	.00	10,000.00	0	12,304.20
<i>Other Services and Charges Totals</i>		\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0%	\$12,304.20
Department 030 - ELECTIONS Totals		\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0%	\$12,889.39
Department 040 - FINANCIAL ADMINISTRATION										
<i>Personal Services</i>										
410	SALARIES ADM	240,572.00	.00	240,572.00	14,261.55	.00	14,261.55	226,310.45	6	113,064.56
420	SALARIES NON ADM	451,000.00	.00	451,000.00	36,996.50	.00	36,996.50	414,003.50	8	362,073.94
440	SALARIES HOURLY	30,000.00	.00	30,000.00	.00	.00	.00	30,000.00	0	.00
460	RETIREMENT	131,408.00	.00	131,408.00	9,431.51	.00	9,431.51	121,976.49	7	86,183.35
470	FICA	55,484.00	.00	55,484.00	3,835.54	.00	3,835.54	51,648.46	7	34,543.60
480	HEALTH & LIFE INS.	49,600.00	.00	49,600.00	.00	.00	.00	49,600.00	0	38,276.28
495	LONGEVITY PAY PLAN	3,708.00	.00	3,708.00	.00	.00	.00	3,708.00	0	3,213.60
<i>Personal Services Totals</i>		\$961,772.00	\$0.00	\$961,772.00	\$64,525.10	\$0.00	\$64,525.10	\$897,246.90	7%	\$637,355.33
<i>Supplies</i>										
500	OFFICE SUPPLIES	.00	.00	.00	.00	.00	.00	.00	+++	254.49

Budget Performance Report

Fiscal Year to Date 10/31/25

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 001 - General Fund										
EXPENSE										
Department 040 - FINANCIAL ADMINISTRATION										
<i>Supplies</i>										
535	CLOTHING	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	.00
555	OPERATING SUPPLIES	19,000.00	.00	19,000.00	126.23	.00	126.23	18,873.77	1	15,455.93
575	OTHER MAINT REPAIR	.00	.00	.00	.00	.00	.00	.00	+++	210.00
580	SERVICE MAINT CONTRACTS	28,000.00	.00	28,000.00	43.08	.00	43.08	27,956.92	0	6,158.26
585	DUES REG FEES SUBSCRIPTIONS	100,000.00	.00	100,000.00	1,515.20	.00	1,515.20	98,484.80	2	113,802.59
<i>Supplies Totals</i>		\$152,000.00	\$0.00	\$152,000.00	\$1,684.51	\$0.00	\$1,684.51	\$150,315.49	1%	\$135,881.27
<i>Other Services and Charges</i>										
600	PROFESSIONAL SERVICES	135,000.00	.00	135,000.00	.00	.00	.00	135,000.00	0	100,014.75
605	COMMUNICATIONS	30,000.00	.00	30,000.00	(9.65)	.00	(9.65)	30,009.65	0	31,026.29
610	TRAVEL	12,000.00	.00	12,000.00	897.36	.00	897.36	11,102.64	7	12,444.31
615	ADVERTISING	15,000.00	.00	15,000.00	.00	.00	.00	15,000.00	0	20,406.61
645	SUPPORT AND CONTRIBUTIONS	13,950.00	.00	13,950.00	2,250.00	.00	2,250.00	11,700.00	16	17,500.00
687	BANK SERVICE CHARGES	5,000.00	.00	5,000.00	27.00	.00	27.00	4,973.00	1	588.46
690	DISBURSEMENTS-MISC	2,000.00	.00	2,000.00	19.30	.00	19.30	1,980.70	1	1,014.79
<i>Other Services and Charges Totals</i>		\$212,950.00	\$0.00	\$212,950.00	\$3,184.01	\$0.00	\$3,184.01	\$209,765.99	1%	\$182,995.21
<i>Capital Outlay</i>										
730	MACHINERY & EQUIP	10,000.00	.00	10,000.00	.00	.00	.00	10,000.00	0	4,347.63
<i>Capital Outlay Totals</i>		\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0%	\$4,347.63
Department 040 - FINANCIAL ADMINISTRATION Totals		\$1,336,722.00	\$0.00	\$1,336,722.00	\$69,393.62	\$0.00	\$69,393.62	\$1,267,328.38	5%	\$960,579.44
Department 045 - HUMAN RESOURCES										
<i>Personal Services</i>										
410	SALARIES ADM	128,750.00	.00	128,750.00	14,855.76	.00	14,855.76	113,894.24	12	124,999.94
420	SALARIES NON ADM	204,979.00	.00	204,979.00	23,651.49	.00	23,651.49	181,327.51	12	155,471.85
460	RETIREMENT	63,075.00	.00	63,075.00	7,085.34	.00	7,085.34	55,989.66	11	50,551.46
470	FICA	25,530.00	.00	25,530.00	2,802.81	.00	2,802.81	22,727.19	11	20,282.76
480	HEALTH & LIFE INS.	24,800.00	.00	24,800.00	.00	.00	.00	24,800.00	0	19,543.40
<i>Personal Services Totals</i>		\$447,134.00	\$0.00	\$447,134.00	\$48,395.40	\$0.00	\$48,395.40	\$398,738.60	11%	\$370,849.41
<i>Supplies</i>										
500	OFFICE SUPPLIES	4,800.00	.00	4,800.00	180.13	.00	180.13	4,619.87	4	2,507.56
555	OPERATING SUPPLIES	6,600.00	.00	6,600.00	161.82	.00	161.82	6,438.18	2	4,153.20
580	SERVICE MAINT CONTRACTS	56,100.00	.00	56,100.00	1,103.09	.00	1,103.09	54,996.91	2	20,144.47
585	DUES REG FEES SUBSCRIPTIONS	2,600.00	.00	2,600.00	150.00	.00	150.00	2,450.00	6	849.13
<i>Supplies Totals</i>		\$70,100.00	\$0.00	\$70,100.00	\$1,595.04	\$0.00	\$1,595.04	\$68,504.96	2%	\$27,654.36
<i>Other Services and Charges</i>										
600	PROFESSIONAL SERVICES	100,000.00	.00	100,000.00	.00	.00	.00	100,000.00	0	106,722.59
601	TRAINING	42,000.00	.00	42,000.00	2,193.15	.00	2,193.15	39,806.85	5	12,757.78
610	TRAVEL	8,000.00	.00	8,000.00	1,398.26	.00	1,398.26	6,601.74	17	4,792.52

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 001 - General Fund										
EXPENSE										
Department 045 - HUMAN RESOURCES										
<i>Other Services and Charges</i>										
615	ADVERTISING	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	459.82
690	DISBURSEMENTS-MISC	10,000.00	.00	10,000.00	1,724.88	.00	1,724.88	8,275.12	17	.00
<i>Other Services and Charges Totals</i>		\$161,000.00	\$0.00	\$161,000.00	\$5,316.29	\$0.00	\$5,316.29	\$155,683.71	3%	\$124,732.71
<i>Capital Outlay</i>										
730	MACHINERY & EQUIP	15,000.00	.00	15,000.00	.00	.00	.00	15,000.00	0	8,423.50
<i>Capital Outlay Totals</i>		\$15,000.00	\$0.00	\$15,000.00	\$0.00	\$0.00	\$0.00	\$15,000.00	0%	\$8,423.50
Department 045 - HUMAN RESOURCES Totals		\$693,234.00	\$0.00	\$693,234.00	\$55,306.73	\$0.00	\$55,306.73	\$637,927.27	8%	\$531,659.98
Department 060 - LAW										
<i>Other Services and Charges</i>										
600	PROFESSIONAL SERVICES	420,000.00	.00	420,000.00	19,406.02	.00	19,406.02	400,593.98	5	308,883.85
<i>Other Services and Charges Totals</i>		\$420,000.00	\$0.00	\$420,000.00	\$19,406.02	\$0.00	\$19,406.02	\$400,593.98	5%	\$308,883.85
Department 060 - LAW Totals		\$420,000.00	\$0.00	\$420,000.00	\$19,406.02	\$0.00	\$19,406.02	\$400,593.98	5%	\$308,883.85
Department 092 - LANDSCAPE & MAINT-ADMIN										
<i>Personal Services</i>										
410	SALARIES ADM	133,900.00	.00	133,900.00	15,540.00	.00	15,540.00	118,360.00	12	91,832.00
420	SALARIES NON ADM	1,032,601.00	.00	1,032,601.00	34,989.15	.00	34,989.15	997,611.85	3	1,057,327.91
450	OVERTIME	85,000.00	.00	85,000.00	.00	.00	.00	85,000.00	0	95,008.08
460	RETIREMENT	237,798.00	.00	237,798.00	9,280.80	.00	9,280.80	228,517.20	4	225,813.30
470	FICA	96,251.00	.00	96,251.00	3,805.82	.00	3,805.82	92,445.18	4	93,818.81
480	HEALTH & LIFE INS.	148,800.00	.00	148,800.00	.00	.00	.00	148,800.00	0	137,419.04
495	LONGEVITY PAY PLAN	4,017.00	.00	4,017.00	.00	.00	.00	4,017.00	0	4,147.37
<i>Personal Services Totals</i>		\$1,738,367.00	\$0.00	\$1,738,367.00	\$63,615.77	\$0.00	\$63,615.77	\$1,674,751.23	4%	\$1,705,366.51
<i>Supplies</i>										
525	FUEL OIL LUBRICANTS	75,000.00	.00	75,000.00	485.74	.00	485.74	74,514.26	1	49,945.44
535	CLOTHING	20,000.00	.00	20,000.00	.00	.00	.00	20,000.00	0	22,650.38
545	HOUSEHOLD & INST SUPP	30,000.00	.00	30,000.00	.00	.00	.00	30,000.00	0	31,195.80
555	OPERATING SUPPLIES	71,000.00	.00	71,000.00	.00	.00	.00	71,000.00	0	67,629.37
570	MOTOR VEHICLE MAINT	10,000.00	.00	10,000.00	.00	.00	.00	10,000.00	0	36.75
575	OTHER MAINT REPAIR	396,759.00	.00	396,759.00	7,683.15	.00	7,683.15	389,075.85	2	175,414.76
580	SERVICE MAINT CONTRACTS	100,000.00	.00	100,000.00	.00	.00	.00	100,000.00	0	120,250.45
<i>Supplies Totals</i>		\$702,759.00	\$0.00	\$702,759.00	\$8,168.89	\$0.00	\$8,168.89	\$694,590.11	1%	\$467,122.95
<i>Other Services and Charges</i>										
605	COMMUNICATIONS	1,600.00	.00	1,600.00	.00	.00	.00	1,600.00	0	1,225.00
610	TRAVEL	3,500.00	.00	3,500.00	.00	.00	.00	3,500.00	0	2,115.25
630	UTILITIES	10,700.00	.00	10,700.00	7.10	.00	7.10	10,692.90	0	12,609.41
640	RENTALS	2,880.00	.00	2,880.00	.00	.00	.00	2,880.00	0	.00
<i>Other Services and Charges Totals</i>		\$18,680.00	\$0.00	\$18,680.00	\$7.10	\$0.00	\$7.10	\$18,672.90	0%	\$15,949.66

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 001 - General Fund										
EXPENSE										
Department 092 - LANDSCAPE & MAINT-ADMIN										
<i>Capital Outlay</i>										
720	CAPITAL OUTLAY	28,000.00	.00	28,000.00	.00	.00	.00	28,000.00	0	.00
730	MACHINERY & EQUIP	56,555.00	.00	56,555.00	.00	.00	.00	56,555.00	0	156,464.70
740	VEHICLES	165,000.00	.00	165,000.00	.00	.00	.00	165,000.00	0	100,207.98
<i>Capital Outlay Totals</i>		\$249,555.00	\$0.00	\$249,555.00	\$0.00	\$0.00	\$0.00	\$249,555.00	0%	\$256,672.68
Department 092 - LANDSCAPE & MAINT-ADMIN Totals		\$2,709,361.00	\$0.00	\$2,709,361.00	\$71,791.76	\$0.00	\$71,791.76	\$2,637,569.24	3%	\$2,445,111.80
Department 093 - GENERAL GOVERNMENT										
<i>Personal Services</i>										
410	SALARIES ADM	154,500.00	.00	154,500.00	17,826.93	.00	17,826.93	136,673.07	12	233,352.38
420	SALARIES NON ADM	598,656.00	.00	598,656.00	64,156.19	.00	64,156.19	534,499.81	11	531,506.98
450	OVERTIME	7,500.00	.00	7,500.00	863.49	.00	863.49	6,636.51	12	5,509.98
460	RETIREMENT	144,390.00	.00	144,390.00	15,243.76	.00	15,243.76	129,146.24	11	138,650.47
470	FICA	58,443.00	.00	58,443.00	6,238.65	.00	6,238.65	52,204.35	11	53,556.74
480	HEALTH & LIFE INS.	92,400.00	.00	92,400.00	.00	.00	.00	92,400.00	0	70,792.82
491	WORKMANS COMP	443,422.00	.00	443,422.00	325,901.49	.00	325,901.49	117,520.51	73	404,255.54
495	LONGEVITY PAY PLAN	3,412.00	.00	3,412.00	.00	.00	.00	3,412.00	0	8,913.68
<i>Personal Services Totals</i>		\$1,502,723.00	\$0.00	\$1,502,723.00	\$430,230.51	\$0.00	\$430,230.51	\$1,072,492.49	29%	\$1,446,538.59
<i>Supplies</i>										
500	OFFICE SUPPLIES	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	527.03
525	FUEL OIL LUBRICANTS	2,500.00	.00	2,500.00	154.38	.00	154.38	2,345.62	6	1,829.89
535	CLOTHING	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	.00
555	OPERATING SUPPLIES	15,000.00	.00	15,000.00	458.19	.00	458.19	14,541.81	3	13,667.26
575	OTHER MAINT REPAIR	10,500.00	.00	10,500.00	281.43	.00	281.43	10,218.57	3	3,139.95
585	DUES REG FEES SUBSCRIPTIONS	180,268.00	.00	180,268.00	889.72	.00	889.72	179,378.28	0	159,960.67
<i>Supplies Totals</i>		\$212,268.00	\$0.00	\$212,268.00	\$1,783.72	\$0.00	\$1,783.72	\$210,484.28	1%	\$179,124.80
<i>Other Services and Charges</i>										
600	PROFESSIONAL SERVICES	151,200.00	.00	151,200.00	.00	.00	.00	151,200.00	0	18,474.10
603	MED PROFESSIONAL SVCS	10,000.00	.00	10,000.00	260.00	.00	260.00	9,740.00	3	4,662.00
605	COMMUNICATIONS	290,000.00	.00	290,000.00	50,981.17	.00	50,981.17	239,018.83	18	431,561.99
610	TRAVEL	25,000.00	.00	25,000.00	.00	.00	.00	25,000.00	0	15,882.66
615	ADVERTISING	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	642.62
625	INSURANCE	585,842.00	.00	585,842.00	350.00	.00	350.00	585,492.00	0	590,551.20
630	UTILITIES	150,000.00	.00	150,000.00	2,851.66	.00	2,851.66	147,148.34	2	118,643.31
640	RENTALS	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	3,860.00
645	SUPPORT AND CONTRIBUTIONS	728,649.00	.00	728,649.00	.00	.00	.00	728,649.00	0	742,245.48
690	DISBURSEMENTS-MISC	15,000.00	.00	15,000.00	73.80	.00	73.80	14,926.20	0	1,754.23
<i>Other Services and Charges Totals</i>		\$1,961,691.00	\$0.00	\$1,961,691.00	\$54,516.63	\$0.00	\$54,516.63	\$1,907,174.37	3%	\$1,928,277.59

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 001 - General Fund										
EXPENSE										
Department 093 - GENERAL GOVERNMENT										
<i>Capital Outlay</i>										
700	ENGINEERING	342,344.00	.00	342,344.00	.00	.00	.00	342,344.00	0	82,587.73
720	CAPITAL OUTLAY	610,000.00	.00	610,000.00	16,806.81	.00	16,806.81	593,193.19	3	865,909.19
730	MACHINERY & EQUIP	196,800.00	.00	196,800.00	.00	.00	.00	196,800.00	0	36,141.05
740	VEHICLES	50,000.00	.00	50,000.00	.00	.00	.00	50,000.00	0	.00
<i>Capital Outlay Totals</i>		\$1,199,144.00	\$0.00	\$1,199,144.00	\$16,806.81	\$0.00	\$16,806.81	\$1,182,337.19	1%	\$984,637.97
<i>Debt Service</i>										
850	DEBT RETIREMENT	148,589.00	.00	148,589.00	.00	.00	.00	148,589.00	0	151,131.25
<i>Debt Service Totals</i>		\$148,589.00	\$0.00	\$148,589.00	\$0.00	\$0.00	\$0.00	\$148,589.00	0%	\$151,131.25
Department 093 - GENERAL GOVERNMENT Totals		\$5,024,415.00	\$0.00	\$5,024,415.00	\$503,337.67	\$0.00	\$503,337.67	\$4,521,077.33	10%	\$4,689,710.20
Department 094 - COMMUNITY PROMOTIONS										
<i>Supplies</i>										
585	DUES REG FEES SUBSCRIPTIONS	75,000.00	.00	75,000.00	.00	.00	.00	75,000.00	0	57,206.40
<i>Supplies Totals</i>		\$75,000.00	\$0.00	\$75,000.00	\$0.00	\$0.00	\$0.00	\$75,000.00	0%	\$57,206.40
<i>Other Services and Charges</i>										
650	PROMOTIONS	100,000.00	.00	100,000.00	8,340.39	.00	8,340.39	91,659.61	8	58,389.75
660	OSD - CHILDHOOD LITERACY	25,000.00	.00	25,000.00	.00	.00	.00	25,000.00	0	25,000.00
661	CHAMBER OF COMM. - FIREWORKS	15,000.00	.00	15,000.00	.00	.00	.00	15,000.00	0	10,000.00
662	LAF. CO. SOIL AND WATER CONS. DIST.	.00	.00	.00	.00	.00	.00	.00	+++	15,000.00
663	BOYS & GIRLS CLUB	25,000.00	.00	25,000.00	25,000.00	.00	25,000.00	.00	100	25,000.00
664	FAMILY CRISIS SERVICES	30,000.00	.00	30,000.00	30,000.00	.00	30,000.00	.00	100	25,000.00
665	JUNETEENTH	4,000.00	.00	4,000.00	.00	.00	.00	4,000.00	0	4,000.00
668	INTERFAITH COMPASSION MINISTRY	25,000.00	.00	25,000.00	25,000.00	.00	25,000.00	.00	100	15,000.00
669	LAFAYETTE COUNTY CASA	.00	.00	.00	.00	.00	.00	.00	+++	25,400.00
670	OXFORD COMMUNITY MARKET	8,000.00	.00	8,000.00	8,000.00	.00	8,000.00	.00	100	5,000.00
672	OXFORD-LAFAYETTE COUNTY LIBRARY	393,151.00	.00	393,151.00	32,762.51	.00	32,762.51	360,388.49	8	393,151.00
<i>Other Services and Charges Totals</i>		\$625,151.00	\$0.00	\$625,151.00	\$129,102.90	\$0.00	\$129,102.90	\$496,048.10	21%	\$600,940.75
Department 094 - COMMUNITY PROMOTIONS Totals		\$700,151.00	\$0.00	\$700,151.00	\$129,102.90	\$0.00	\$129,102.90	\$571,048.10	18%	\$658,147.15
Department 096 - FACILITIES MAINTENANCE										
<i>Personal Services</i>										
410	SALARIES ADM	87,550.00	.00	87,550.00	10,101.93	.00	10,101.93	77,448.07	12	.00
420	SALARIES NON ADM	.00	.00	.00	38,178.07	.00	38,178.07	(38,178.07)	+++	.00
450	OVERTIME	.00	.00	.00	11,916.62	.00	11,916.62	(11,916.62)	+++	.00
460	RETIREMENT	16,547.00	.00	16,547.00	11,076.19	.00	11,076.19	5,470.81	67	.00
470	FICA	6,698.00	.00	6,698.00	4,539.40	.00	4,539.40	2,158.60	68	.00
480	HEALTH & LIFE INS.	6,200.00	.00	6,200.00	.00	.00	.00	6,200.00	0	.00
<i>Personal Services Totals</i>		\$116,995.00	\$0.00	\$116,995.00	\$75,812.21	\$0.00	\$75,812.21	\$41,182.79	65%	\$0.00

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 001 - General Fund										
EXPENSE										
Department 096 - FACILITIES MAINTENANCE										
Supplies										
525	FUEL OIL LUBRICANTS	.00	.00	.00	910.27	.00	910.27	(910.27)	+++	.00
535	CLOTHING	.00	.00	.00	1,891.66	.00	1,891.66	(1,891.66)	+++	.00
555	OPERATING SUPPLIES	.00	.00	.00	1,696.40	.00	1,696.40	(1,696.40)	+++	.00
575	OTHER MAINT REPAIR	.00	.00	.00	3,945.57	.00	3,945.57	(3,945.57)	+++	.00
580	SERVICE MAINT CONTRACTS	.00	.00	.00	13,684.00	.00	13,684.00	(13,684.00)	+++	.00
Supplies Totals		\$0.00	\$0.00	\$0.00	\$22,127.90	\$0.00	\$22,127.90	(\$22,127.90)	+++	\$0.00
Department 096 - FACILITIES MAINTENANCE Totals		\$116,995.00	\$0.00	\$116,995.00	\$97,940.11	\$0.00	\$97,940.11	\$19,054.89	84%	\$0.00
Department 097 - LANDSCAPING										
Personal Services										
410	SALARIES ADM	66,950.00	.00	66,950.00	7,725.00	.00	7,725.00	59,225.00	12	.00
420	SALARIES NON ADM	120,510.00	.00	120,510.00	52,618.72	.00	52,618.72	67,891.28	44	.00
450	OVERTIME	.00	.00	.00	7,686.63	.00	7,686.63	(7,686.63)	+++	.00
460	RETIREMENT	35,430.00	.00	35,430.00	12,517.55	.00	12,517.55	22,912.45	35	.00
470	FICA	14,341.00	.00	14,341.00	5,152.14	.00	5,152.14	9,188.86	36	.00
480	HEALTH & LIFE INS.	24,800.00	.00	24,800.00	.00	.00	.00	24,800.00	0	.00
Personal Services Totals		\$262,031.00	\$0.00	\$262,031.00	\$85,700.04	\$0.00	\$85,700.04	\$176,330.96	33%	\$0.00
Supplies										
525	FUEL OIL LUBRICANTS	.00	.00	.00	1,699.41	.00	1,699.41	(1,699.41)	+++	.00
535	CLOTHING	.00	.00	.00	4,612.99	.00	4,612.99	(4,612.99)	+++	.00
555	OPERATING SUPPLIES	.00	.00	.00	4,893.73	.00	4,893.73	(4,893.73)	+++	.00
575	OTHER MAINT REPAIR	.00	.00	.00	670.49	.00	670.49	(670.49)	+++	.00
Supplies Totals		\$0.00	\$0.00	\$0.00	\$11,876.62	\$0.00	\$11,876.62	(\$11,876.62)	+++	\$0.00
Other Services and Charges										
600	PROFESSIONAL SERVICES	.00	.00	.00	4,843.54	.00	4,843.54	(4,843.54)	+++	.00
Other Services and Charges Totals		\$0.00	\$0.00	\$0.00	\$4,843.54	\$0.00	\$4,843.54	(\$4,843.54)	+++	\$0.00
Department 097 - LANDSCAPING Totals		\$262,031.00	\$0.00	\$262,031.00	\$102,420.20	\$0.00	\$102,420.20	\$159,610.80	39%	\$0.00
Department 100 - POLICE DEPARTMENT										
Personal Services										
410	SALARIES ADM	139,050.00	.00	139,050.00	16,044.24	.00	16,044.24	123,005.76	12	124,999.94
420	SALARIES NON ADM	7,606,532.00	.00	7,606,532.00	803,139.20	.00	803,139.20	6,803,392.80	11	6,601,639.38
425	POLICE DEPT OVERTIME	550,000.00	.00	550,000.00	159,696.13	.00	159,696.13	390,303.87	29	566,383.27
440	SALARIES HOURLY	40,000.00	.00	40,000.00	8,087.09	.00	8,087.09	31,912.91	20	39,754.50
460	RETIREMENT	1,592,671.00	.00	1,592,671.00	184,118.92	.00	184,118.92	1,408,552.08	12	1,348,044.69
470	FICA	647,712.00	.00	647,712.00	75,470.32	.00	75,470.32	572,241.68	12	558,137.81
480	HEALTH & LIFE INS.	787,400.00	.00	787,400.00	.00	.00	.00	787,400.00	0	584,544.77
495	LONGEVITY PAY PLAN	9,356.00	.00	9,356.00	.00	.00	.00	9,356.00	0	10,599.74
Personal Services Totals		\$11,372,721.00	\$0.00	\$11,372,721.00	\$1,246,555.90	\$0.00	\$1,246,555.90	\$10,126,165.10	11%	\$9,834,104.10

Budget Performance Report

Fiscal Year to Date 10/31/25

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 001 - General Fund										
EXPENSE										
Department 100 - POLICE DEPARTMENT										
Supplies										
520	PRISONER CARE	300,000.00	.00	300,000.00	.00	.00	.00	300,000.00	0	74,174.26
525	FUEL OIL LUBRICANTS	260,000.00	.00	260,000.00	16,016.02	.00	16,016.02	243,983.98	6	250,793.55
535	CLOTHING	101,489.00	.00	101,489.00	1,170.57	.00	1,170.57	100,318.43	1	37,604.10
555	OPERATING SUPPLIES	67,000.00	.00	67,000.00	660.90	.00	660.90	66,339.10	1	110,246.97
558	OPD MOUNTED PATROL SUPPLIES	35,800.00	.00	35,800.00	2,825.45	.00	2,825.45	32,974.55	8	34,057.35
559	OPD K-9 SUPPLIES	26,160.00	.00	26,160.00	162.99	.00	162.99	25,997.01	1	5,699.20
575	OTHER MAINT REPAIR	70,000.00	.00	70,000.00	.00	.00	.00	70,000.00	0	29,701.83
580	SERVICE MAINT CONTRACTS	26,560.00	.00	26,560.00	.00	.00	.00	26,560.00	0	1,722.77
585	DUES REG FEES SUBSCRIPTIONS	.00	.00	.00	.00	.00	.00	.00	+++	31,116.12
Supplies Totals		\$887,009.00	\$0.00	\$887,009.00	\$20,835.93	\$0.00	\$20,835.93	\$866,173.07	2%	\$575,116.15
Other Services and Charges										
600	PROFESSIONAL SERVICES	58,107.00	.00	58,107.00	14,070.00	.00	14,070.00	44,037.00	24	57,676.00
601	TRAINING	182,000.00	.00	182,000.00	300.00	.00	300.00	181,700.00	0	178,937.42
605	COMMUNICATIONS	81,930.00	.00	81,930.00	3,567.79	.00	3,567.79	78,362.21	4	49,089.94
610	TRAVEL	21,500.00	.00	21,500.00	.00	.00	.00	21,500.00	0	23,123.11
615	ADVERTISING	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	2,369.32
625	INSURANCE	18,000.00	.00	18,000.00	.00	.00	.00	18,000.00	0	3,710.00
630	UTILITIES	75,000.00	.00	75,000.00	.00	.00	.00	75,000.00	0	92,524.17
640	RENTALS	557,500.00	.00	557,500.00	32,074.64	.00	32,074.64	525,425.36	6	305,023.07
645	SUPPORT AND CONTRIBUTIONS	4,150.00	.00	4,150.00	.00	.00	.00	4,150.00	0	.00
690	DISBURSEMENTS-MISC	2,000.00	.00	2,000.00	44.03	.00	44.03	1,955.97	2	985.15
691	INFORMATION & BUY MON	500.00	.00	500.00	.00	.00	.00	500.00	0	.00
692	ID BUREAU	34,800.00	.00	34,800.00	.00	.00	.00	34,800.00	0	12,074.00
699	MATCH GRANT-ANTI DRUG	175,000.00	.00	175,000.00	175,000.00	.00	175,000.00	.00	100	175,000.00
Other Services and Charges Totals		\$1,212,487.00	\$0.00	\$1,212,487.00	\$225,056.46	\$0.00	\$225,056.46	\$987,430.54	19%	\$900,512.18
Capital Outlay										
720	CAPITAL OUTLAY	.00	.00	.00	.00	.00	.00	.00	+++	218,057.81
730	MACHINERY & EQUIP	599,178.00	.00	599,178.00	268,468.03	.00	268,468.03	330,709.97	45	1,097,756.64
740	VEHICLES	647,100.00	.00	647,100.00	73,771.00	.00	73,771.00	573,329.00	11	458,573.00
Capital Outlay Totals		\$1,246,278.00	\$0.00	\$1,246,278.00	\$342,239.03	\$0.00	\$342,239.03	\$904,038.97	27%	\$1,774,387.45
Department 100 - POLICE DEPARTMENT Totals		\$14,718,495.00	\$0.00	\$14,718,495.00	\$1,834,687.32	\$0.00	\$1,834,687.32	\$12,883,807.68	12%	\$13,084,119.88
Department 160 - FIRE DEPARTMENT										
Personal Services										
410	SALARIES ADM	128,750.00	.00	128,750.00	14,855.76	.00	14,855.76	113,894.24	12	104,489.84
420	SALARIES NON ADM	5,086,909.00	.00	5,086,909.00	582,369.28	.00	582,369.28	4,504,539.72	11	4,916,533.86
440	SALARIES HOURLY	20,000.00	.00	20,000.00	1,280.00	.00	1,280.00	18,720.00	6	8,665.00
450	OVERTIME	225,152.00	.00	225,152.00	24,863.61	.00	24,863.61	200,288.39	11	204,361.91

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 001 - General Fund										
EXPENSE										
Department 160 - FIRE DEPARTMENT										
Personal Services										
460	RETIREMENT	1,029,590.00	.00	1,029,590.00	114,699.80	.00	114,699.80	914,890.20	11	945,964.19
470	FICA	418,269.00	.00	418,269.00	46,339.21	.00	46,339.21	371,929.79	11	385,933.85
480	HEALTH & LIFE INS.	502,200.00	.00	502,200.00	.00	.00	.00	502,200.00	0	408,940.31
495	LONGEVITY PAY PLAN	14,681.00	.00	14,681.00	.00	.00	.00	14,681.00	0	16,695.67
Personal Services Totals		\$7,425,551.00	\$0.00	\$7,425,551.00	\$784,407.66	\$0.00	\$784,407.66	\$6,641,143.34	11%	\$6,991,584.63
Supplies										
500	OFFICE SUPPLIES	3,500.00	.00	3,500.00	97.67	.00	97.67	3,402.33	3	1,641.13
525	FUEL OIL LUBRICANTS	65,000.00	.00	65,000.00	3,518.92	.00	3,518.92	61,481.08	5	56,869.89
535	CLOTHING	73,757.00	.00	73,757.00	3,777.75	.00	3,777.75	69,979.25	5	68,150.54
540	CLEANING & SANT. SUPP	.00	.00	.00	.00	.00	.00	.00	+++	9,159.23
555	OPERATING SUPPLIES	59,632.00	.00	59,632.00	1,583.64	.00	1,583.64	58,048.36	3	38,961.92
556	EMS SUPPLIES	50,600.00	.00	50,600.00	540.35	.00	540.35	50,059.65	1	39,620.13
570	MOTOR VEHICLE MAINT	25,000.00	.00	25,000.00	.00	.00	.00	25,000.00	0	22,041.30
575	OTHER MAINT REPAIR	50,000.00	.00	50,000.00	57.27	.00	57.27	49,942.73	0	70,163.00
580	SERVICE MAINT CONTRACTS	32,000.00	.00	32,000.00	.00	.00	.00	32,000.00	0	30,724.62
585	DUES REG FEES SUBSCRIPTIONS	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	4,148.19
Supplies Totals		\$364,489.00	\$0.00	\$364,489.00	\$9,575.60	\$0.00	\$9,575.60	\$354,913.40	3%	\$341,479.95
Other Services and Charges										
601	TRAINING	72,190.00	.00	72,190.00	220.00	.00	220.00	71,970.00	0	71,944.96
605	COMMUNICATIONS	6,500.00	.00	6,500.00	.00	.00	.00	6,500.00	0	4,003.70
610	TRAVEL	17,000.00	.00	17,000.00	430.50	.00	430.50	16,569.50	3	16,324.54
630	UTILITIES	66,000.00	.00	66,000.00	358.00	.00	358.00	65,642.00	1	71,205.99
645	SUPPORT AND CONTRIBUTIONS	13,000.00	.00	13,000.00	.00	.00	.00	13,000.00	0	9,830.74
690	DISBURSEMENTS-MISC	2,500.00	.00	2,500.00	.00	.00	.00	2,500.00	0	367.80
Other Services and Charges Totals		\$177,190.00	\$0.00	\$177,190.00	\$1,008.50	\$0.00	\$1,008.50	\$176,181.50	1%	\$173,677.73
Capital Outlay										
730	MACHINERY & EQUIP	41,905.00	.00	41,905.00	8,327.96	.00	8,327.96	33,577.04	20	75,845.45
740	VEHICLES	1,128,716.00	.00	1,128,716.00	.00	.00	.00	1,128,716.00	0	.00
Capital Outlay Totals		\$1,170,621.00	\$0.00	\$1,170,621.00	\$8,327.96	\$0.00	\$8,327.96	\$1,162,293.04	1%	\$75,845.45
Debt Service										
850	DEBT RETIREMENT	174,245.00	.00	174,245.00	14,520.39	.00	14,520.39	159,724.61	8	390,295.34
Debt Service Totals		\$174,245.00	\$0.00	\$174,245.00	\$14,520.39	\$0.00	\$14,520.39	\$159,724.61	8%	\$390,295.34
Department 160 - FIRE DEPARTMENT Totals		\$9,312,096.00	\$0.00	\$9,312,096.00	\$817,840.11	\$0.00	\$817,840.11	\$8,494,255.89	9%	\$7,972,883.10
Department 190 - EMERGENCY MANAGEMENT										
Personal Services										
410	SALARIES ADM	93,784.00	.00	93,784.00	11,145.81	.00	11,145.81	82,638.19	12	91,052.00
420	SALARIES NON ADM	17,300.00	.00	17,300.00	.00	.00	.00	17,300.00	0	7,166.50

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 001 - General Fund										
EXPENSE										
Department 190 - EMERGENCY MANAGEMENT										
Personal Services										
460	RETIREMENT	27,769.00	.00	27,769.00	2,050.83	.00	2,050.83	25,718.17	7	17,722.06
470	FICA	11,240.00	.00	11,240.00	850.05	.00	850.05	10,389.95	8	7,482.91
480	HEALTH & LIFE INS.	6,200.00	.00	6,200.00	.00	.00	.00	6,200.00	0	5,468.04
Personal Services Totals		\$156,293.00	\$0.00	\$156,293.00	\$14,046.69	\$0.00	\$14,046.69	\$142,246.31	9%	\$128,891.51
Supplies										
500	OFFICE SUPPLIES	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	.00
525	FUEL OIL LUBRICANTS	4,000.00	.00	4,000.00	117.19	.00	117.19	3,882.81	3	2,355.53
535	CLOTHING	500.00	.00	500.00	.00	.00	.00	500.00	0	.00
555	OPERATING SUPPLIES	11,000.00	.00	11,000.00	.00	.00	.00	11,000.00	0	3,650.31
575	OTHER MAINT REPAIR	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	3,093.52
580	SERVICE MAINT CONTRACTS	10,000.00	.00	10,000.00	.00	.00	.00	10,000.00	0	6,043.00
Supplies Totals		\$32,500.00	\$0.00	\$32,500.00	\$117.19	\$0.00	\$117.19	\$32,382.81	0%	\$15,142.36
Other Services and Charges										
600	PROFESSIONAL SERVICES	15,500.00	.00	15,500.00	3,168.20	.00	3,168.20	12,331.80	20	.00
601	TRAINING	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	.00
605	COMMUNICATIONS	20,000.00	.00	20,000.00	367.63	.00	367.63	19,632.37	2	15,763.50
606	COMM RADIOS	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	.00
610	TRAVEL	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	.00
630	UTILITIES	15,000.00	.00	15,000.00	480.70	.00	480.70	14,519.30	3	10,697.01
645	SUPPORT AND CONTRIBUTIONS	10,000.00	.00	10,000.00	.00	.00	.00	10,000.00	0	.00
690	DISBURSEMENTS-MISC	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	145.55
Other Services and Charges Totals		\$68,500.00	\$0.00	\$68,500.00	\$4,016.53	\$0.00	\$4,016.53	\$64,483.47	6%	\$26,606.06
Capital Outlay										
720	CAPITAL OUTLAY	100,000.00	.00	100,000.00	.00	.00	.00	100,000.00	0	.00
730	MACHINERY & EQUIP	30,000.00	.00	30,000.00	.00	.00	.00	30,000.00	0	293,461.34
Capital Outlay Totals		\$130,000.00	\$0.00	\$130,000.00	\$0.00	\$0.00	\$0.00	\$130,000.00	0%	\$293,461.34
Department 190 - EMERGENCY MANAGEMENT Totals		\$387,293.00	\$0.00	\$387,293.00	\$18,180.41	\$0.00	\$18,180.41	\$369,112.59	5%	\$464,101.27
Department 240 - RIGHT OF WAY MAINTENANCE										
Personal Services										
420	SALARIES NON ADM	146,928.00	.00	146,928.00	8,011.88	.00	8,011.88	138,916.12	5	152,009.89
440	SALARIES HOURLY	225,000.00	.00	225,000.00	6,789.70	.00	6,789.70	218,210.30	3	215,157.58
450	OVERTIME	8,000.00	.00	8,000.00	30.73	.00	30.73	7,969.27	0	6,158.91
460	RETIREMENT	30,028.00	.00	30,028.00	2,729.13	.00	2,729.13	27,298.87	9	37,667.20
470	FICA	29,367.00	.00	29,367.00	1,120.23	.00	1,120.23	28,246.77	4	28,663.49
480	HEALTH & LIFE INS.	18,600.00	.00	18,600.00	.00	.00	.00	18,600.00	0	18,898.74
495	LONGEVITY PAY PLAN	3,605.00	.00	3,605.00	.00	.00	.00	3,605.00	0	3,500.97
Personal Services Totals		\$461,528.00	\$0.00	\$461,528.00	\$18,681.67	\$0.00	\$18,681.67	\$442,846.33	4%	\$462,056.78

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 001 - General Fund										
EXPENSE										
Department 240 - RIGHT OF WAY MAINTENANCE										
Supplies										
525	FUEL OIL LUBRICANTS	18,000.00	.00	18,000.00	90.11	.00	90.11	17,909.89	1	15,588.13
535	CLOTHING	6,000.00	.00	6,000.00	105.00	.00	105.00	5,895.00	2	6,085.40
555	OPERATING SUPPLIES	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	2,869.77
575	OTHER MAINT REPAIR	2,500.00	.00	2,500.00	.00	.00	.00	2,500.00	0	213.18
Supplies Totals		\$29,500.00	\$0.00	\$29,500.00	\$195.11	\$0.00	\$195.11	\$29,304.89	1%	\$24,756.48
Other Services and Charges										
600	PROFESSIONAL SERVICES	285,000.00	.00	285,000.00	17,015.00	.00	17,015.00	267,985.00	6	304,775.01
Other Services and Charges Totals		\$285,000.00	\$0.00	\$285,000.00	\$17,015.00	\$0.00	\$17,015.00	\$267,985.00	6%	\$304,775.01
Capital Outlay										
730	MACHINERY & EQUIP	35,000.00	.00	35,000.00	.00	.00	.00	35,000.00	0	18,046.68
Capital Outlay Totals		\$35,000.00	\$0.00	\$35,000.00	\$0.00	\$0.00	\$0.00	\$35,000.00	0%	\$18,046.68
Department 240 - RIGHT OF WAY MAINTENANCE Totals		\$811,028.00	\$0.00	\$811,028.00	\$35,891.78	\$0.00	\$35,891.78	\$775,136.22	4%	\$809,634.95
Department 241 - CEMETERY MAINTENANCE										
Personal Services										
420	SALARIES NON ADM	.00	.00	.00	.00	.00	.00	.00	+++	22,940.32
440	SALARIES HOURLY	26,000.00	.00	26,000.00	.00	.00	.00	26,000.00	0	.00
460	RETIREMENT	.00	.00	.00	.00	.00	.00	.00	+++	4,414.30
470	FICA	1,989.00	.00	1,989.00	.00	.00	.00	1,989.00	0	1,753.93
480	HEALTH & LIFE INS.	.00	.00	.00	.00	.00	.00	.00	+++	1,935.78
495	LONGEVITY PAY PLAN	.00	.00	.00	.00	.00	.00	.00	+++	1,720.52
Personal Services Totals		\$27,989.00	\$0.00	\$27,989.00	\$0.00	\$0.00	\$0.00	\$27,989.00	0%	\$32,764.85
Supplies										
525	FUEL OIL LUBRICANTS	4,000.00	.00	4,000.00	278.47	.00	278.47	3,721.53	7	3,350.17
535	CLOTHING	1,000.00	.00	1,000.00	105.00	.00	105.00	895.00	10	972.98
555	OPERATING SUPPLIES	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	711.14
575	OTHER MAINT REPAIR	10,000.00	.00	10,000.00	.00	.00	.00	10,000.00	0	6,710.00
Supplies Totals		\$18,000.00	\$0.00	\$18,000.00	\$383.47	\$0.00	\$383.47	\$17,616.53	2%	\$11,744.29
Other Services and Charges										
600	PROFESSIONAL SERVICES	10,000.00	.00	10,000.00	105.00	.00	105.00	9,895.00	1	8,423.70
630	UTILITIES	3,500.00	.00	3,500.00	.00	.00	.00	3,500.00	0	3,356.02
Other Services and Charges Totals		\$13,500.00	\$0.00	\$13,500.00	\$105.00	\$0.00	\$105.00	\$13,395.00	1%	\$11,779.72
Department 241 - CEMETERY MAINTENANCE Totals		\$59,489.00	\$0.00	\$59,489.00	\$488.47	\$0.00	\$488.47	\$59,000.53	1%	\$56,288.86
Department 300 - PARKS & RECREATION										
Personal Services										
410	SALARIES ADM	90,867.00	.00	90,867.00	10,484.64	.00	10,484.64	80,382.36	12	88,220.34
420	SALARIES NON ADM	720,965.00	.00	720,965.00	83,349.17	.00	83,349.17	637,615.83	12	707,154.06
440	SALARIES HOURLY	250,000.00	.00	250,000.00	15,954.54	.00	15,954.54	234,045.46	6	233,013.43

Budget Performance Report

Fiscal Year to Date 10/31/25

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 001 - General Fund										
EXPENSE										
Department 300 - PARKS & RECREATION										
Personal Services										
450	OVERTIME	5,000.00	.00	5,000.00	784.90	.00	784.90	4,215.10	16	11,818.78
460	RETIREMENT	154,759.00	.00	154,759.00	17,409.86	.00	17,409.86	137,349.14	11	146,097.24
470	FICA	81,766.00	.00	81,766.00	8,109.30	.00	8,109.30	73,656.70	10	75,362.47
480	HEALTH & LIFE INS.	93,000.00	.00	93,000.00	.00	.00	.00	93,000.00	0	81,052.84
495	LONGEVITY PAY PLAN	1,849.00	.00	1,849.00	.00	.00	.00	1,849.00	0	1,795.00
Personal Services Totals		\$1,398,206.00	\$0.00	\$1,398,206.00	\$136,092.41	\$0.00	\$136,092.41	\$1,262,113.59	10%	\$1,344,514.16
Supplies										
500	OFFICE SUPPLIES	7,000.00	.00	7,000.00	316.21	.00	316.21	6,683.79	5	2,422.83
525	FUEL OIL LUBRICANTS	7,000.00	.00	7,000.00	403.34	.00	403.34	6,596.66	6	6,137.66
535	CLOTHING	7,000.00	.00	7,000.00	196.00	.00	196.00	6,804.00	3	3,938.88
540	CLEANING & SANT. SUPP	25,000.00	.00	25,000.00	.00	.00	.00	25,000.00	0	27,660.32
545	HOUSEHOLD & INST SUPP	100.00	.00	100.00	.00	.00	.00	100.00	0	.00
555	OPERATING SUPPLIES	5,000.00	.00	5,000.00	673.01	.00	673.01	4,326.99	13	12,809.98
575	OTHER MAINT REPAIR	75,000.00	.00	75,000.00	6,453.59	.00	6,453.59	68,546.41	9	58,002.24
585	DUES REG FEES SUBSCRIPTIONS	8,000.00	.00	8,000.00	.00	.00	.00	8,000.00	0	10,750.52
Supplies Totals		\$134,100.00	\$0.00	\$134,100.00	\$8,042.15	\$0.00	\$8,042.15	\$126,057.85	6%	\$121,722.43
Other Services and Charges										
600	PROFESSIONAL SERVICES	70,000.00	.00	70,000.00	2,438.78	.00	2,438.78	67,561.22	3	70,123.73
605	COMMUNICATIONS	10,000.00	.00	10,000.00	.00	.00	.00	10,000.00	0	12,340.61
610	TRAVEL	12,000.00	.00	12,000.00	.00	.00	.00	12,000.00	0	11,419.78
615	ADVERTISING	10,000.00	.00	10,000.00	1,200.00	.00	1,200.00	8,800.00	12	8,928.07
620	PRINTING & BINDING	3,000.00	.00	3,000.00	60.00	.00	60.00	2,940.00	2	2,313.27
625	INSURANCE	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	12,038.00
630	UTILITIES	220,000.00	.00	220,000.00	2,982.59	.00	2,982.59	217,017.41	1	189,870.47
640	RENTALS	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	.00
645	SUPPORT AND CONTRIBUTIONS	15,000.00	.00	15,000.00	226.92	.00	226.92	14,773.08	2	10,000.00
690	DISBURSEMENTS-MISC	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	51.95
Other Services and Charges Totals		\$346,000.00	\$0.00	\$346,000.00	\$6,908.29	\$0.00	\$6,908.29	\$339,091.71	2%	\$317,085.88
Capital Outlay										
720	CAPITAL OUTLAY	1,250,000.00	.00	1,250,000.00	.00	.00	.00	1,250,000.00	0	52,408.00
730	MACHINERY & EQUIP	10,000.00	.00	10,000.00	.00	.00	.00	10,000.00	0	43,629.15
740	VEHICLES	33,000.00	.00	33,000.00	.00	.00	.00	33,000.00	0	32,129.00
Capital Outlay Totals		\$1,293,000.00	\$0.00	\$1,293,000.00	\$0.00	\$0.00	\$0.00	\$1,293,000.00	0%	\$128,166.15
Department 300 - PARKS & RECREATION Totals		\$3,171,306.00	\$0.00	\$3,171,306.00	\$151,042.85	\$0.00	\$151,042.85	\$3,020,263.15	5%	\$1,911,488.62
Department 301 - PARKS & RECREATION POOL										
Personal Services										
440	SALARIES HOURLY	60,000.00	.00	60,000.00	1,141.50	.00	1,141.50	58,858.50	2	100,915.51

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 001 - General Fund										
EXPENSE										
Department 301 - PARKS & RECREATION POOL										
Personal Services										
470	FICA	4,590.00	.00	4,590.00	87.32	.00	87.32	4,502.68	2	7,720.07
Personal Services Totals		\$64,590.00	\$0.00	\$64,590.00	\$1,228.82	\$0.00	\$1,228.82	\$63,361.18	2%	\$108,635.58
Supplies										
535	CLOTHING	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	.00
550	CONCESSIONS	8,000.00	.00	8,000.00	.00	.00	.00	8,000.00	0	10,812.58
555	OPERATING SUPPLIES	50,000.00	.00	50,000.00	.00	.00	.00	50,000.00	0	89,079.59
575	OTHER MAINT REPAIR	20,000.00	.00	20,000.00	.00	.00	.00	20,000.00	0	6,903.24
Supplies Totals		\$79,500.00	\$0.00	\$79,500.00	\$0.00	\$0.00	\$0.00	\$79,500.00	0%	\$106,795.41
Other Services and Charges										
605	COMMUNICATIONS	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	277.55
610	TRAVEL	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	1,745.81
630	UTILITIES	22,000.00	.00	22,000.00	.00	.00	.00	22,000.00	0	5,431.11
647	REDEMPTIONS REFUNDS DAMAGES	.00	.00	.00	.00	.00	.00	.00	+++	2,525.00
686	SALES TAX PAYMENTS	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	.00
690	DISBURSEMENTS-MISC	100.00	.00	100.00	.00	.00	.00	100.00	0	4,823.31
Other Services and Charges Totals		\$34,100.00	\$0.00	\$34,100.00	\$0.00	\$0.00	\$0.00	\$34,100.00	0%	\$14,802.78
Capital Outlay										
720	CAPITAL OUTLAY	.00	.00	.00	.00	.00	.00	.00	+++	2,209.62
730	MACHINERY & EQUIP	25,000.00	.00	25,000.00	.00	.00	.00	25,000.00	0	21,920.16
Capital Outlay Totals		\$25,000.00	\$0.00	\$25,000.00	\$0.00	\$0.00	\$0.00	\$25,000.00	0%	\$24,129.78
Department 301 - PARKS & RECREATION POOL Totals		\$203,190.00	\$0.00	\$203,190.00	\$1,228.82	\$0.00	\$1,228.82	\$201,961.18	1%	\$254,363.55
Department 302 - STRONGER TOGETHER OXFORD										
Personal Services										
410	SALARIES ADM	66,950.00	.00	66,950.00	7,725.00	.00	7,725.00	59,225.00	12	58,846.11
420	SALARIES NON ADM	41,375.00	.00	41,375.00	.00	.00	.00	41,375.00	0	33,176.46
440	SALARIES HOURLY	18,720.00	.00	18,720.00	4,603.53	.00	4,603.53	14,116.47	25	12,527.52
450	OVERTIME	1,250.00	.00	1,250.00	.00	.00	.00	1,250.00	0	831.05
460	RETIREMENT	20,710.00	.00	20,710.00	1,873.49	.00	1,873.49	18,836.51	9	15,984.49
470	FICA	9,815.00	.00	9,815.00	939.42	.00	939.42	8,875.58	10	7,620.69
480	HEALTH & LIFE INS.	12,400.00	.00	12,400.00	.00	.00	.00	12,400.00	0	8,885.75
Personal Services Totals		\$171,220.00	\$0.00	\$171,220.00	\$15,141.44	\$0.00	\$15,141.44	\$156,078.56	9%	\$137,872.07
Supplies										
500	OFFICE SUPPLIES	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	.00
525	FUEL OIL LUBRICANTS	700.00	.00	700.00	.00	.00	.00	700.00	0	406.86
535	CLOTHING	4,000.00	.00	4,000.00	.00	.00	.00	4,000.00	0	2,545.00
555	OPERATING SUPPLIES	10,500.00	.00	10,500.00	185.62	.00	185.62	10,314.38	2	7,686.88
585	DUES REG FEES SUBSCRIPTIONS	7,000.00	.00	7,000.00	.00	.00	.00	7,000.00	0	6,688.71

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 001 - General Fund										
EXPENSE										
Department 302 - STRONGER TOGETHER OXFORD										
	Supplies Totals	\$27,200.00	\$0.00	\$27,200.00	\$185.62	\$0.00	\$185.62	\$27,014.38	1%	\$17,327.45
Other Services and Charges										
600	PROFESSIONAL SERVICES	2,000.00	.00	2,000.00	100.00	.00	100.00	1,900.00	5	100.00
601	TRAINING	.00	.00	.00	.00	.00	.00	.00	+++	20.00
605	COMMUNICATIONS	4,900.00	.00	4,900.00	117.70	.00	117.70	4,782.30	2	4,630.06
610	TRAVEL	6,000.00	.00	6,000.00	.00	.00	.00	6,000.00	0	5,251.84
615	ADVERTISING	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	1,314.41
620	PRINTING & BINDING	5,500.00	.00	5,500.00	.00	.00	.00	5,500.00	0	71.99
625	INSURANCE	1,700.00	.00	1,700.00	.00	.00	.00	1,700.00	0	808.25
630	UTILITIES	2,400.00	.00	2,400.00	.00	.00	.00	2,400.00	0	2,048.46
640	RENTALS	27,000.00	.00	27,000.00	4,400.00	.00	4,400.00	22,600.00	16	24,200.00
690	DISBURSEMENTS-MISC	4,000.00	.00	4,000.00	144.68	.00	144.68	3,855.32	4	2,273.97
	Other Services and Charges Totals	\$56,500.00	\$0.00	\$56,500.00	\$4,762.38	\$0.00	\$4,762.38	\$51,737.62	8%	\$40,718.98
Capital Outlay										
730	MACHINERY & EQUIP	7,500.00	.00	7,500.00	.00	.00	.00	7,500.00	0	.00
	Capital Outlay Totals	\$7,500.00	\$0.00	\$7,500.00	\$0.00	\$0.00	\$0.00	\$7,500.00	0%	\$0.00
Department 302 - STRONGER TOGETHER OXFORD Totals		\$262,420.00	\$0.00	\$262,420.00	\$20,089.44	\$0.00	\$20,089.44	\$242,330.56	8%	\$195,918.50
Department 305 - MTRADE PARK										
Personal Services										
410	SALARIES ADM	103,000.00	.00	103,000.00	11,884.62	.00	11,884.62	91,115.38	12	91,052.00
420	SALARIES NON ADM	588,248.00	.00	588,248.00	62,933.55	.00	62,933.55	525,314.45	11	509,675.92
440	SALARIES HOURLY	150,000.00	.00	150,000.00	28,235.65	.00	28,235.65	121,764.35	19	177,748.33
450	OVERTIME	19,000.00	.00	19,000.00	2,773.01	.00	2,773.01	16,226.99	15	18,612.35
460	RETIREMENT	130,646.00	.00	130,646.00	14,249.19	.00	14,249.19	116,396.81	11	111,082.99
470	FICA	64,355.00	.00	64,355.00	7,683.67	.00	7,683.67	56,671.33	12	56,332.56
480	HEALTH & LIFE INS.	74,400.00	.00	74,400.00	.00	.00	.00	74,400.00	0	61,227.19
	Personal Services Totals	\$1,129,649.00	\$0.00	\$1,129,649.00	\$127,759.69	\$0.00	\$127,759.69	\$1,001,889.31	11%	\$1,025,731.34
Supplies										
500	OFFICE SUPPLIES	8,500.00	.00	8,500.00	187.83	.00	187.83	8,312.17	2	7,181.57
510	AGRICULTURAL SUPPLIES	.00	.00	.00	.00	.00	.00	.00	+++	4,540.50
525	FUEL OIL LUBRICANTS	15,000.00	.00	15,000.00	883.89	.00	883.89	14,116.11	6	14,026.84
535	CLOTHING	5,500.00	.00	5,500.00	.00	.00	.00	5,500.00	0	6,795.48
540	CLEANING & SANT. SUPP	35,000.00	.00	35,000.00	3,076.16	.00	3,076.16	31,923.84	9	52,857.36
550	CONCESSIONS	425,000.00	.00	425,000.00	60,776.27	.00	60,776.27	364,223.73	14	698,640.21
551	COST OF GOODS SOLD	20,000.00	.00	20,000.00	.00	.00	.00	20,000.00	0	19,798.26
555	OPERATING SUPPLIES	20,000.00	.00	20,000.00	.00	.00	.00	20,000.00	0	8,742.91
575	OTHER MAINT REPAIR	285,000.00	.00	285,000.00	10,953.07	.00	10,953.07	274,046.93	4	254,898.81
585	DUES REG FEES SUBSCRIPTIONS	2,000.00	.00	2,000.00	1,493.75	.00	1,493.75	506.25	75	6,047.67

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 001 - General Fund										
EXPENSE										
Department 305 - MTRADE PARK										
	<i>Supplies Totals</i>	\$816,000.00	\$0.00	\$816,000.00	\$77,370.97	\$0.00	\$77,370.97	\$738,629.03	9%	\$1,073,529.61
<i>Other Services and Charges</i>										
600	PROFESSIONAL SERVICES	85,500.00	.00	85,500.00	1,079.80	.00	1,079.80	84,420.20	1	48,157.29
602	TOURNAMENT EXPENSES	147,000.00	.00	147,000.00	8,585.00	.00	8,585.00	138,415.00	6	105,582.06
605	COMMUNICATIONS	.00	.00	.00	.00	.00	.00	.00	+++	270.31
610	TRAVEL	6,000.00	.00	6,000.00	.00	.00	.00	6,000.00	0	.00
615	ADVERTISING	7,500.00	.00	7,500.00	.00	.00	.00	7,500.00	0	10,150.96
620	PRINTING & BINDING	9,500.00	.00	9,500.00	.00	.00	.00	9,500.00	0	10,950.04
630	UTILITIES	120,000.00	.00	120,000.00	2,773.83	.00	2,773.83	117,226.17	2	177,112.55
686	SALES TAX PAYMENTS	35,000.00	.00	35,000.00	.00	.00	.00	35,000.00	0	80,926.70
687	BANK SERVICE CHARGES	3,500.00	.00	3,500.00	.00	.00	.00	3,500.00	0	294.34
	<i>Other Services and Charges Totals</i>	\$414,000.00	\$0.00	\$414,000.00	\$12,438.63	\$0.00	\$12,438.63	\$401,561.37	3%	\$433,444.25
<i>Capital Outlay</i>										
720	CAPITAL OUTLAY	58,000.00	.00	58,000.00	3,450.00	.00	3,450.00	54,550.00	6	651,385.26
730	MACHINERY & EQUIP	160,000.00	.00	160,000.00	16,899.97	.00	16,899.97	143,100.03	11	224,224.70
	<i>Capital Outlay Totals</i>	\$218,000.00	\$0.00	\$218,000.00	\$20,349.97	\$0.00	\$20,349.97	\$197,650.03	9%	\$875,609.96
	Department 305 - MTRADE PARK Totals	\$2,577,649.00	\$0.00	\$2,577,649.00	\$237,919.26	\$0.00	\$237,919.26	\$2,339,729.74	9%	\$3,408,315.16
Department 500 - CITY GARAGE										
<i>Personal Services</i>										
410	SALARIES ADM	93,784.00	.00	93,784.00	10,821.18	.00	10,821.18	82,962.82	12	91,052.00
420	SALARIES NON ADM	429,834.00	.00	429,834.00	44,332.24	.00	44,332.24	385,501.76	10	372,686.04
440	SALARIES HOURLY	3,500.00	.00	3,500.00	.00	.00	.00	3,500.00	0	1,023.70
450	OVERTIME	6,000.00	.00	6,000.00	916.24	.00	916.24	5,083.76	15	5,518.13
460	RETIREMENT	99,382.00	.00	99,382.00	10,316.80	.00	10,316.80	89,065.20	10	85,096.74
470	FICA	40,494.00	.00	40,494.00	4,239.39	.00	4,239.39	36,254.61	10	35,520.67
480	HEALTH & LIFE INS.	55,800.00	.00	55,800.00	.00	.00	.00	55,800.00	0	38,327.04
495	LONGEVITY PAY PLAN	2,151.00	.00	2,151.00	.00	.00	.00	2,151.00	0	2,088.84
	<i>Personal Services Totals</i>	\$730,945.00	\$0.00	\$730,945.00	\$70,625.85	\$0.00	\$70,625.85	\$660,319.15	10%	\$631,313.16
<i>Supplies</i>										
500	OFFICE SUPPLIES	1,500.00	.00	1,500.00	169.99	.00	169.99	1,330.01	11	1,159.87
525	FUEL OIL LUBRICANTS	40,000.00	.00	40,000.00	4,536.60	.00	4,536.60	35,463.40	11	37,574.09
535	CLOTHING	7,000.00	.00	7,000.00	4,361.30	.00	4,361.30	2,638.70	62	5,887.54
555	OPERATING SUPPLIES	20,000.00	.00	20,000.00	487.66	.00	487.66	19,512.34	2	19,334.89
565	SHOP TOOL REIMBURSEMENT	3,500.00	.00	3,500.00	736.99	.00	736.99	2,763.01	21	3,415.49
570	MOTOR VEHICLE MAINT	700,000.00	.00	700,000.00	40,217.74	.00	40,217.74	659,782.26	6	689,111.32
575	OTHER MAINT REPAIR	20,000.00	.00	20,000.00	35.00	.00	35.00	19,965.00	0	5,126.42
585	DUES REG FEES SUBSCRIPTIONS	20,000.00	.00	20,000.00	.00	.00	.00	20,000.00	0	14,412.45
	<i>Supplies Totals</i>	\$812,000.00	\$0.00	\$812,000.00	\$50,545.28	\$0.00	\$50,545.28	\$761,454.72	6%	\$776,022.07

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 001 - General Fund										
EXPENSE										
Department 500 - CITY GARAGE										
<i>Other Services and Charges</i>										
605	COMMUNICATIONS	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	1,275.10
610	TRAVEL	4,000.00	.00	4,000.00	.00	.00	.00	4,000.00	0	2,138.89
630	UTILITIES	30,000.00	.00	30,000.00	346.89	.00	346.89	29,653.11	1	21,860.40
640	RENTALS	10,000.00	.00	10,000.00	.00	.00	.00	10,000.00	0	4,511.65
<i>Other Services and Charges Totals</i>		\$45,500.00	\$0.00	\$45,500.00	\$346.89	\$0.00	\$346.89	\$45,153.11	1%	\$29,786.04
<i>Capital Outlay</i>										
720	CAPITAL OUTLAY	30,000.00	.00	30,000.00	.00	.00	.00	30,000.00	0	.00
730	MACHINERY & EQUIP	25,000.00	.00	25,000.00	.00	.00	.00	25,000.00	0	18,780.98
<i>Capital Outlay Totals</i>		\$55,000.00	\$0.00	\$55,000.00	\$0.00	\$0.00	\$0.00	\$55,000.00	0%	\$18,780.98
Department 500 - CITY GARAGE Totals		\$1,643,445.00	\$0.00	\$1,643,445.00	\$121,518.02	\$0.00	\$121,518.02	\$1,521,926.98	7%	\$1,455,902.25
Department 553 - ANIMAL RESOURCE CENTER										
<i>Personal Services</i>										
410	SALARIES ADM	77,250.00	.00	77,250.00	8,913.45	.00	8,913.45	68,336.55	12	66,950.00
420	SALARIES NON ADM	386,446.00	.00	386,446.00	40,039.49	.00	40,039.49	346,406.51	10	330,103.16
450	OVERTIME	10,000.00	.00	10,000.00	1,014.51	.00	1,014.51	8,985.49	10	6,756.73
460	RETIREMENT	89,528.00	.00	89,528.00	9,194.02	.00	9,194.02	80,333.98	10	72,756.09
470	FICA	36,238.00	.00	36,238.00	3,788.28	.00	3,788.28	32,449.72	10	30,446.14
480	HEALTH & LIFE INS.	62,000.00	.00	62,000.00	.00	.00	.00	62,000.00	0	42,088.19
<i>Personal Services Totals</i>		\$661,462.00	\$0.00	\$661,462.00	\$62,949.75	\$0.00	\$62,949.75	\$598,512.25	10%	\$549,100.31
<i>Supplies</i>										
500	OFFICE SUPPLIES	4,000.00	.00	4,000.00	.00	.00	.00	4,000.00	0	2,039.44
525	FUEL OIL LUBRICANTS	4,000.00	.00	4,000.00	192.32	.00	192.32	3,807.68	5	2,864.18
535	CLOTHING	10,500.00	.00	10,500.00	.00	.00	.00	10,500.00	0	8,468.34
555	OPERATING SUPPLIES	65,000.00	.00	65,000.00	217.99	.00	217.99	64,782.01	0	70,426.95
557	ARC MEDICAL SUPPLIES	70,000.00	.00	70,000.00	.00	.00	.00	70,000.00	0	84,815.39
575	OTHER MAINT REPAIR	15,000.00	.00	15,000.00	.00	.00	.00	15,000.00	0	9,336.26
585	DUES REG FEES SUBSCRIPTIONS	4,000.00	.00	4,000.00	.00	.00	.00	4,000.00	0	3,823.31
<i>Supplies Totals</i>		\$172,500.00	\$0.00	\$172,500.00	\$410.31	\$0.00	\$410.31	\$172,089.69	0%	\$181,773.87
<i>Other Services and Charges</i>										
600	PROFESSIONAL SERVICES	25,000.00	.00	25,000.00	.00	.00	.00	25,000.00	0	9,975.00
603	MED PROFESSIONAL SVCS	85,000.00	.00	85,000.00	1,374.75	.00	1,374.75	83,625.25	2	92,669.63
605	COMMUNICATIONS	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	1,333.10
610	TRAVEL	9,000.00	.00	9,000.00	1,261.56	.00	1,261.56	7,738.44	14	5,575.34
611	TRANSPORT	14,000.00	.00	14,000.00	.00	.00	.00	14,000.00	0	2,395.70
615	ADVERTISING	12,500.00	.00	12,500.00	8,371.16	.00	8,371.16	4,128.84	67	8,323.20
630	UTILITIES	24,000.00	.00	24,000.00	145.48	.00	145.48	23,854.52	1	23,194.24
687	BANK SERVICE CHARGES	1,700.00	.00	1,700.00	.00	.00	.00	1,700.00	0	.00

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 001 - General Fund										
EXPENSE										
Department 553 - ANIMAL RESOURCE CENTER										
Other Services and Charges										
690	DISBURSEMENTS-MISC	500.00	.00	500.00	.00	.00	.00	500.00	0	.00
Other Services and Charges Totals		\$173,700.00	\$0.00	\$173,700.00	\$11,152.95	\$0.00	\$11,152.95	\$162,547.05	6%	\$143,466.21
Capital Outlay										
720	CAPITAL OUTLAY	20,000.00	.00	20,000.00	.00	.00	.00	20,000.00	0	59,473.00
730	MACHINERY & EQUIP	54,728.00	.00	54,728.00	.00	.00	.00	54,728.00	0	391.99
Capital Outlay Totals		\$74,728.00	\$0.00	\$74,728.00	\$0.00	\$0.00	\$0.00	\$74,728.00	0%	\$59,864.99
Department 553 - ANIMAL RESOURCE CENTER Totals		\$1,082,390.00	\$0.00	\$1,082,390.00	\$74,513.01	\$0.00	\$74,513.01	\$1,007,876.99	7%	\$934,205.38
EXPENSE TOTALS		\$47,373,030.00	\$0.00	\$47,373,030.00	\$4,497,851.16	\$0.00	\$4,497,851.16	\$42,875,178.84	9%	\$41,567,332.72
Fund 001 - General Fund Totals										
REVENUE TOTALS		51,098,514.00	.00	51,098,514.00	5,077,963.20	.00	5,077,963.20	46,020,550.80	10%	48,008,129.35
EXPENSE TOTALS		47,373,030.00	.00	47,373,030.00	4,497,851.16	.00	4,497,851.16	42,875,178.84	9%	41,567,332.72
Fund 001 - General Fund Totals		\$3,725,484.00	\$0.00	\$3,725,484.00	\$580,112.04	\$0.00	\$580,112.04	\$3,145,371.96		\$6,440,796.63

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 020 - Environmental Services										
REVENUE										
Department 000 - REVENUE										
Taxes										
210	PENALTIES & INTEREST	35,000.00	.00	35,000.00	1,915.25	.00	1,915.25	33,084.75	5	34,339.69
Taxes Totals		\$35,000.00	\$0.00	\$35,000.00	\$1,915.25	\$0.00	\$1,915.25	\$33,084.75	5%	\$34,339.69
Intergovernmental Revenues										
251	REIMB-TRANSFER STATION	140,000.00	.00	140,000.00	33,205.03	.00	33,205.03	106,794.97	24	274,595.08
Intergovernmental Revenues Totals		\$140,000.00	\$0.00	\$140,000.00	\$33,205.03	\$0.00	\$33,205.03	\$106,794.97	24%	\$274,595.08
Governmental Services										
296	SANITATION CHARGE	6,095,000.00	.00	6,095,000.00	502,284.93	.00	502,284.93	5,592,715.07	8	5,900,720.24
297	WASTE DISPOSAL	250,000.00	.00	250,000.00	15,426.43	.00	15,426.43	234,573.57	6	266,170.37
315	INCOME FROM RECYCLING	140,000.00	.00	140,000.00	27,707.40	.00	27,707.40	112,292.60	20	164,052.02
Governmental Services Totals		\$6,485,000.00	\$0.00	\$6,485,000.00	\$545,418.76	\$0.00	\$545,418.76	\$5,939,581.24	8%	\$6,330,942.63
Miscellaneous										
340	MISCELLANEOUS	250,000.00	.00	250,000.00	695.30	.00	695.30	249,304.70	0	50,447.24
Miscellaneous Totals		\$250,000.00	\$0.00	\$250,000.00	\$695.30	\$0.00	\$695.30	\$249,304.70	0%	\$50,447.24
Department 000 - REVENUE Totals		\$6,910,000.00	\$0.00	\$6,910,000.00	\$581,234.34	\$0.00	\$581,234.34	\$6,328,765.66	8%	\$6,690,324.64
REVENUE TOTALS		\$6,910,000.00	\$0.00	\$6,910,000.00	\$581,234.34	\$0.00	\$581,234.34	\$6,328,765.66	8%	\$6,690,324.64
EXPENSE										
Department 220 - ENV SVCS - SANITATION ADMIN										
Personal Services										
410	SALARIES ADM	113,300.00	.00	113,300.00	13,073.07	.00	13,073.07	100,226.93	12	99,999.90
420	SALARIES NON ADM	185,079.00	.00	185,079.00	21,416.46	.00	21,416.46	163,662.54	12	206,077.34
440	SALARIES HOURLY	15,000.00	.00	15,000.00	3,495.00	.00	3,495.00	11,505.00	23	14,538.25
450	OVERTIME	10,000.00	.00	10,000.00	794.14	.00	794.14	9,205.86	8	7,338.68
460	RETIREMENT	58,340.00	.00	58,340.00	6,509.83	.00	6,509.83	51,830.17	11	58,479.49
470	FICA	24,796.00	.00	24,796.00	2,934.37	.00	2,934.37	21,861.63	12	25,258.47
480	HEALTH & LIFE INS.	24,800.00	.00	24,800.00	.00	.00	.00	24,800.00	0	24,332.67
495	LONGEVITY PAY PLAN	5,491.00	.00	5,491.00	.00	.00	.00	5,491.00	0	7,515.11
Personal Services Totals		\$436,806.00	\$0.00	\$436,806.00	\$48,222.87	\$0.00	\$48,222.87	\$388,583.13	11%	\$443,539.91
Supplies										
500	OFFICE SUPPLIES	6,000.00	.00	6,000.00	76.88	.00	76.88	5,923.12	1	4,541.61
535	CLOTHING	6,000.00	.00	6,000.00	733.94	.00	733.94	5,266.06	12	7,016.76
555	OPERATING SUPPLIES	25,000.00	.00	25,000.00	416.31	.00	416.31	24,583.69	2	10,396.30
575	OTHER MAINT REPAIR	10,000.00	.00	10,000.00	21.25	.00	21.25	9,978.75	0	1,301.79
585	DUES REG FEES SUBSCRIPTIONS	4,000.00	.00	4,000.00	.00	.00	.00	4,000.00	0	2,875.30
Supplies Totals		\$51,000.00	\$0.00	\$51,000.00	\$1,248.38	\$0.00	\$1,248.38	\$49,751.62	2%	\$26,131.76
Other Services and Charges										
600	PROFESSIONAL SERVICES	40,000.00	.00	40,000.00	1,000.00	.00	1,000.00	39,000.00	2	27,559.13
601	TRAINING	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	2,214.00

Budget Performance Report

Fiscal Year to Date 10/31/25

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 020 - Environmental Services										
EXPENSE										
Department 220 - ENV SVCS - SANITATION ADMIN										
<i>Other Services and Charges</i>										
605	COMMUNICATIONS	7,000.00	.00	7,000.00	.00	.00	.00	7,000.00	0	6,532.19
610	TRAVEL	7,500.00	.00	7,500.00	1,942.42	.00	1,942.42	5,557.58	26	2,867.12
615	ADVERTISING	25,000.00	.00	25,000.00	.00	.00	.00	25,000.00	0	31,834.68
630	UTILITIES	15,000.00	.00	15,000.00	.00	.00	.00	15,000.00	0	14,419.01
640	RENTALS	16,000.00	.00	16,000.00	.00	.00	.00	16,000.00	0	26,925.00
<i>Other Services and Charges Totals</i>		\$115,500.00	\$0.00	\$115,500.00	\$2,942.42	\$0.00	\$2,942.42	\$112,557.58	3%	\$112,351.13
<i>Capital Outlay</i>										
720	CAPITAL OUTLAY	80,000.00	.00	80,000.00	.00	.00	.00	80,000.00	0	4,400.00
730	MACHINERY & EQUIP	12,000.00	.00	12,000.00	.00	.00	.00	12,000.00	0	17,230.12
740	VEHICLES	1,440,000.00	.00	1,440,000.00	.00	.00	.00	1,440,000.00	0	955,788.00
<i>Capital Outlay Totals</i>		\$1,532,000.00	\$0.00	\$1,532,000.00	\$0.00	\$0.00	\$0.00	\$1,532,000.00	0%	\$977,418.12
<i>Debt Service</i>										
850	DEBT RETIREMENT	971,455.00	.00	971,455.00	.00	.00	.00	971,455.00	0	1,001,464.33
<i>Debt Service Totals</i>		\$971,455.00	\$0.00	\$971,455.00	\$0.00	\$0.00	\$0.00	\$971,455.00	0%	\$1,001,464.33
Department 220 - ENV SVCS - SANITATION ADMIN Totals		\$3,106,761.00	\$0.00	\$3,106,761.00	\$52,413.67	\$0.00	\$52,413.67	\$3,054,347.33	2%	\$2,560,905.25
Department 221 - ENV SVCS - STREET CLEANING										
<i>Personal Services</i>										
420	SALARIES NON ADM	147,295.00	.00	147,295.00	16,995.63	.00	16,995.63	130,299.37	12	119,221.46
440	SALARIES HOURLY	18,000.00	.00	18,000.00	.00	.00	.00	18,000.00	0	11,174.78
450	OVERTIME	28,000.00	.00	28,000.00	2,997.95	.00	2,997.95	25,002.05	11	28,896.05
460	RETIREMENT	33,290.00	.00	33,290.00	3,678.83	.00	3,678.83	29,611.17	11	26,876.25
470	FICA	14,893.00	.00	14,893.00	1,498.06	.00	1,498.06	13,394.94	10	11,835.40
480	HEALTH & LIFE INS.	18,600.00	.00	18,600.00	.00	.00	.00	18,600.00	0	12,697.56
<i>Personal Services Totals</i>		\$260,078.00	\$0.00	\$260,078.00	\$25,170.47	\$0.00	\$25,170.47	\$234,907.53	10%	\$210,701.50
<i>Supplies</i>										
525	FUEL OIL LUBRICANTS	24,000.00	.00	24,000.00	.00	.00	.00	24,000.00	0	8,570.32
535	CLOTHING	1,500.00	.00	1,500.00	269.99	.00	269.99	1,230.01	18	1,115.57
555	OPERATING SUPPLIES	.00	.00	.00	.00	.00	.00	.00	+++	11.99
<i>Supplies Totals</i>		\$25,500.00	\$0.00	\$25,500.00	\$269.99	\$0.00	\$269.99	\$25,230.01	1%	\$9,697.88
<i>Capital Outlay</i>										
730	MACHINERY & EQUIP	.00	.00	.00	.00	.00	.00	.00	+++	2,821.04
<i>Capital Outlay Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$2,821.04
Department 221 - ENV SVCS - STREET CLEANING Totals		\$285,578.00	\$0.00	\$285,578.00	\$25,440.46	\$0.00	\$25,440.46	\$260,137.54	9%	\$223,220.42
Department 222 - ENV SVCS - WASTE COLLECTION										
<i>Personal Services</i>										
420	SALARIES NON ADM	466,590.00	.00	466,590.00	55,110.66	.00	55,110.66	411,479.34	12	481,538.57
440	SALARIES HOURLY	30,000.00	.00	30,000.00	.00	.00	.00	30,000.00	0	21,982.50

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 020 - Environmental Services										
EXPENSE										
Department 222 - ENV SVCS - WASTE COLLECTION										
Personal Services										
450	OVERTIME	90,000.00	.00	90,000.00	11,842.54	.00	11,842.54	78,157.46	13	76,044.32
460	RETIREMENT	105,195.00	.00	105,195.00	12,319.40	.00	12,319.40	92,875.60	12	103,512.65
470	FICA	44,874.00	.00	44,874.00	5,061.19	.00	5,061.19	39,812.81	11	44,000.68
480	HEALTH & LIFE INS.	55,800.00	.00	55,800.00	.00	.00	.00	55,800.00	0	51,141.12
495	LONGEVITY PAY PLAN	5,087.00	.00	5,087.00	.00	.00	.00	5,087.00	0	5,086.96
Personal Services Totals		\$797,546.00	\$0.00	\$797,546.00	\$84,333.79	\$0.00	\$84,333.79	\$713,212.21	11%	\$783,306.80
Supplies										
525	FUEL OIL LUBRICANTS	200,000.00	.00	200,000.00	9,355.33	.00	9,355.33	190,644.67	5	159,842.29
535	CLOTHING	17,500.00	.00	17,500.00	1,986.97	.00	1,986.97	15,513.03	11	15,293.29
555	OPERATING SUPPLIES	40,000.00	.00	40,000.00	730.82	.00	730.82	39,269.18	2	68,171.15
570	MOTOR VEHICLE MAINT	20,000.00	.00	20,000.00	.00	.00	.00	20,000.00	0	.00
575	OTHER MAINT REPAIR	25,000.00	.00	25,000.00	45.00	.00	45.00	24,955.00	0	39,066.77
Supplies Totals		\$302,500.00	\$0.00	\$302,500.00	\$12,118.12	\$0.00	\$12,118.12	\$290,381.88	4%	\$282,373.50
Other Services and Charges										
600	PROFESSIONAL SERVICES	175,000.00	.00	175,000.00	124.90	.00	124.90	174,875.10	0	161,557.63
Other Services and Charges Totals		\$175,000.00	\$0.00	\$175,000.00	\$124.90	\$0.00	\$124.90	\$174,875.10	0%	\$161,557.63
Capital Outlay										
730	MACHINERY & EQUIP	80,000.00	.00	80,000.00	.00	.00	.00	80,000.00	0	62,406.05
Capital Outlay Totals		\$80,000.00	\$0.00	\$80,000.00	\$0.00	\$0.00	\$0.00	\$80,000.00	0%	\$62,406.05
Department 222 - ENV SVCS - WASTE COLLECTION Totals		\$1,355,046.00	\$0.00	\$1,355,046.00	\$96,576.81	\$0.00	\$96,576.81	\$1,258,469.19	7%	\$1,289,643.98
Department 223 - ENV SVCS - TRANSFER STATION										
Personal Services										
420	SALARIES NON ADM	146,651.00	.00	146,651.00	16,921.24	.00	16,921.24	129,729.76	12	151,905.43
450	OVERTIME	18,500.00	.00	18,500.00	1,962.22	.00	1,962.22	16,537.78	11	18,554.79
460	RETIREMENT	31,213.00	.00	31,213.00	3,474.56	.00	3,474.56	27,738.44	11	30,997.22
470	FICA	12,634.00	.00	12,634.00	1,419.24	.00	1,419.24	11,214.76	11	12,834.23
480	HEALTH & LIFE INS.	18,600.00	.00	18,600.00	.00	.00	.00	18,600.00	0	18,265.20
495	LONGEVITY PAY PLAN	1,659.00	.00	1,659.00	.00	.00	.00	1,659.00	0	1,658.66
Personal Services Totals		\$229,257.00	\$0.00	\$229,257.00	\$23,777.26	\$0.00	\$23,777.26	\$205,479.74	10%	\$234,215.53
Supplies										
525	FUEL OIL LUBRICANTS	20,000.00	.00	20,000.00	738.08	.00	738.08	19,261.92	4	12,782.02
535	CLOTHING	3,500.00	.00	3,500.00	418.15	.00	418.15	3,081.85	12	4,584.74
555	OPERATING SUPPLIES	25,000.00	.00	25,000.00	123.61	.00	123.61	24,876.39	0	9,511.31
575	OTHER MAINT REPAIR	25,000.00	.00	25,000.00	.00	.00	.00	25,000.00	0	64,666.05
Supplies Totals		\$73,500.00	\$0.00	\$73,500.00	\$1,279.84	\$0.00	\$1,279.84	\$72,220.16	2%	\$91,544.12
Other Services and Charges										
600	PROFESSIONAL SERVICES	1,300,000.00	.00	1,300,000.00	.00	.00	.00	1,300,000.00	0	1,376,941.19

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 020 - Environmental Services										
EXPENSE										
Department 223 - ENV SVCS - TRANSFER STATION										
<i>Other Services and Charges</i>										
601	TRAINING	.00	.00	.00	.00	.00	.00	.00	+++	255.00
630	UTILITIES	.00	.00	.00	75.61	.00	75.61	(75.61)	+++	1,077.15
<i>Other Services and Charges Totals</i>		\$1,300,000.00	\$0.00	\$1,300,000.00	\$75.61	\$0.00	\$75.61	\$1,299,924.39	0%	\$1,378,273.34
<i>Capital Outlay</i>										
720	CAPITAL OUTLAY	.00	.00	.00	.00	.00	.00	.00	+++	4,000.00
730	MACHINERY & EQUIP	.00	.00	.00	.00	.00	.00	.00	+++	274,188.18
<i>Capital Outlay Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$278,188.18
Department 223 - ENV SVCS - TRANSFER STATION Totals		\$1,602,757.00	\$0.00	\$1,602,757.00	\$25,132.71	\$0.00	\$25,132.71	\$1,577,624.29	2%	\$1,982,221.17
Department 224 - ENV SVCS - RUBBISH										
<i>Personal Services</i>										
420	SALARIES NON ADM	487,925.00	.00	487,925.00	61,756.61	.00	61,756.61	426,168.39	13	404,526.54
440	SALARIES HOURLY	40,000.00	.00	40,000.00	2,212.70	.00	2,212.70	37,787.30	6	25,657.40
450	OVERTIME	5,000.00	.00	5,000.00	1,282.63	.00	1,282.63	3,717.37	26	2,685.68
460	RETIREMENT	93,161.00	.00	93,161.00	12,006.38	.00	12,006.38	81,154.62	13	77,030.34
470	FICA	40,780.00	.00	40,780.00	4,912.13	.00	4,912.13	35,867.87	12	32,353.14
480	HEALTH & LIFE INS.	62,000.00	.00	62,000.00	.00	.00	.00	62,000.00	0	44,812.76
<i>Personal Services Totals</i>		\$728,866.00	\$0.00	\$728,866.00	\$82,170.45	\$0.00	\$82,170.45	\$646,695.55	11%	\$587,065.86
<i>Supplies</i>										
525	FUEL OIL LUBRICANTS	70,000.00	.00	70,000.00	2,519.53	.00	2,519.53	67,480.47	4	63,795.59
535	CLOTHING	6,000.00	.00	6,000.00	619.40	.00	619.40	5,380.60	10	7,227.41
555	OPERATING SUPPLIES	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	2,498.91
575	OTHER MAINT REPAIR	6,500.00	.00	6,500.00	.00	.00	.00	6,500.00	0	774.53
<i>Supplies Totals</i>		\$87,500.00	\$0.00	\$87,500.00	\$3,138.93	\$0.00	\$3,138.93	\$84,361.07	4%	\$74,296.44
<i>Other Services and Charges</i>										
600	PROFESSIONAL SERVICES	450,000.00	.00	450,000.00	17,030.46	.00	17,030.46	432,969.54	4	155,474.46
<i>Other Services and Charges Totals</i>		\$450,000.00	\$0.00	\$450,000.00	\$17,030.46	\$0.00	\$17,030.46	\$432,969.54	4%	\$155,474.46
Department 224 - ENV SVCS - RUBBISH Totals		\$1,266,366.00	\$0.00	\$1,266,366.00	\$102,339.84	\$0.00	\$102,339.84	\$1,164,026.16	8%	\$816,836.76
Department 560 - RECYCLING DEPARTMENT										
<i>Personal Services</i>										
420	SALARIES NON ADM	235,227.00	.00	235,227.00	27,488.78	.00	27,488.78	207,738.22	12	246,503.96
440	SALARIES HOURLY	64,220.00	.00	64,220.00	5,494.50	.00	5,494.50	58,725.50	9	40,206.50
450	OVERTIME	45,000.00	.00	45,000.00	3,280.76	.00	3,280.76	41,719.24	7	26,597.92
460	RETIREMENT	53,218.00	.00	53,218.00	6,092.15	.00	6,092.15	47,125.85	11	53,026.34
470	FICA	26,453.00	.00	26,453.00	2,672.35	.00	2,672.35	23,780.65	10	23,351.85
480	HEALTH & LIFE INS.	31,000.00	.00	31,000.00	.00	.00	.00	31,000.00	0	29,197.38
495	LONGEVITY PAY PLAN	1,692.00	.00	1,692.00	.00	.00	.00	1,692.00	0	1,409.47
<i>Personal Services Totals</i>		\$456,810.00	\$0.00	\$456,810.00	\$45,028.54	\$0.00	\$45,028.54	\$411,781.46	10%	\$420,293.42

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 020 - Environmental Services										
EXPENSE										
Department 560 - RECYCLING DEPARTMENT										
Supplies										
525	FUEL OIL LUBRICANTS	35,000.00	.00	35,000.00	2,354.48	.00	2,354.48	32,645.52	7	35,131.31
535	CLOTHING	6,000.00	.00	6,000.00	1,710.75	.00	1,710.75	4,289.25	29	6,139.16
555	OPERATING SUPPLIES	20,000.00	.00	20,000.00	.00	.00	.00	20,000.00	0	13,145.59
575	OTHER MAINT REPAIR	10,000.00	.00	10,000.00	.00	.00	.00	10,000.00	0	13,467.77
Supplies Totals		\$71,000.00	\$0.00	\$71,000.00	\$4,065.23	\$0.00	\$4,065.23	\$66,934.77	6%	\$67,883.83
Other Services and Charges										
600	PROFESSIONAL SERVICES	.00	.00	.00	.00	.00	.00	.00	+++	20,336.63
630	UTILITIES	18,000.00	.00	18,000.00	75.61	.00	75.61	17,924.39	0	12,074.08
Other Services and Charges Totals		\$18,000.00	\$0.00	\$18,000.00	\$75.61	\$0.00	\$75.61	\$17,924.39	0%	\$32,410.71
Capital Outlay										
730	MACHINERY & EQUIP	.00	.00	.00	.00	.00	.00	.00	+++	1,046.34
Capital Outlay Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$1,046.34
Department 560 - RECYCLING DEPARTMENT Totals		\$545,810.00	\$0.00	\$545,810.00	\$49,169.38	\$0.00	\$49,169.38	\$496,640.62	9%	\$521,634.30
EXPENSE TOTALS		\$8,162,318.00	\$0.00	\$8,162,318.00	\$351,072.87	\$0.00	\$351,072.87	\$7,811,245.13	4%	\$7,394,461.88
Fund 020 - Environmental Services Totals										
REVENUE TOTALS		6,910,000.00	.00	6,910,000.00	581,234.34	.00	581,234.34	6,328,765.66	8%	6,690,324.64
EXPENSE TOTALS		8,162,318.00	.00	8,162,318.00	351,072.87	.00	351,072.87	7,811,245.13	4%	7,394,461.88
Fund 020 - Environmental Services Totals		(\$1,252,318.00)	\$0.00	(\$1,252,318.00)	\$230,161.47	\$0.00	\$230,161.47	(\$1,482,479.47)		(\$704,137.24)

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 025 - Development Services										
EXPENSE										
Department 088 - ADMINISTRATION										
Personal Services										
420	SALARIES NON ADM	99,894.00	.00	99,894.00	2,155.41	.00	2,155.41	97,738.59	2	.00
450	OVERTIME	2,500.00	.00	2,500.00	.00	.00	.00	2,500.00	0	.00
460	RETIREMENT	19,381.00	.00	19,381.00	396.60	.00	396.60	18,984.40	2	.00
470	FICA	7,845.00	.00	7,845.00	164.90	.00	164.90	7,680.10	2	.00
480	HEALTH & LIFE INS.	12,400.00	.00	12,400.00	.00	.00	.00	12,400.00	0	.00
Personal Services Totals		\$142,020.00	\$0.00	\$142,020.00	\$2,716.91	\$0.00	\$2,716.91	\$139,303.09	2%	\$0.00
Supplies										
500	OFFICE SUPPLIES	26,750.00	.00	26,750.00	402.33	.00	402.33	26,347.67	2	.00
555	OPERATING SUPPLIES	.00	.00	.00	48.70	.00	48.70	(48.70)	+++	.00
575	OTHER MAINT REPAIR	10,000.00	.00	10,000.00	.00	.00	.00	10,000.00	0	.00
580	SERVICE MAINT CONTRACTS	8,000.00	.00	8,000.00	319.80	.00	319.80	7,680.20	4	.00
585	DUES REG FEES SUBSCRIPTIONS	7,000.00	.00	7,000.00	138.00	.00	138.00	6,862.00	2	.00
Supplies Totals		\$51,750.00	\$0.00	\$51,750.00	\$908.83	\$0.00	\$908.83	\$50,841.17	2%	\$0.00
Other Services and Charges										
610	TRAVEL	4,000.00	.00	4,000.00	.00	.00	.00	4,000.00	0	.00
630	UTILITIES	45,000.00	.00	45,000.00	.00	.00	.00	45,000.00	0	.00
690	DISBURSEMENTS-MISC	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	.00
Other Services and Charges Totals		\$52,000.00	\$0.00	\$52,000.00	\$0.00	\$0.00	\$0.00	\$52,000.00	0%	\$0.00
Capital Outlay										
730	MACHINERY & EQUIP	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	.00
Capital Outlay Totals		\$3,000.00	\$0.00	\$3,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00	0%	\$0.00
Department 088 - ADMINISTRATION Totals		\$248,770.00	\$0.00	\$248,770.00	\$3,625.74	\$0.00	\$3,625.74	\$245,144.26	1%	\$0.00
Department 089 - ENGINEERING										
Personal Services										
410	SALARIES ADM	132,613.00	.00	132,613.00	15,391.44	.00	15,391.44	117,221.56	12	129,529.92
420	SALARIES NON ADM	487,298.00	.00	487,298.00	60,041.13	.00	60,041.13	427,256.87	12	457,188.55
440	SALARIES HOURLY	21,840.00	.00	21,840.00	1,252.14	.00	1,252.14	20,587.86	6	15,394.25
450	OVERTIME	15,000.00	.00	15,000.00	2,395.34	.00	2,395.34	12,604.66	16	15,242.05
460	RETIREMENT	120,649.00	.00	120,649.00	14,287.22	.00	14,287.22	106,361.78	12	108,570.85
470	FICA	50,505.00	.00	50,505.00	5,908.25	.00	5,908.25	44,596.75	12	45,851.37
480	HEALTH & LIFE INS.	43,400.00	.00	43,400.00	.00	.00	.00	43,400.00	0	39,673.71
495	LONGEVITY PAY PLAN	2,906.00	.00	2,906.00	.00	.00	.00	2,906.00	0	1,927.32
Personal Services Totals		\$874,211.00	\$0.00	\$874,211.00	\$99,275.52	\$0.00	\$99,275.52	\$774,935.48	11%	\$813,378.02
Supplies										
500	OFFICE SUPPLIES	.00	.00	.00	.00	.00	.00	.00	+++	2,223.92
525	FUEL OIL LUBRICANTS	3,300.00	.00	3,300.00	251.01	.00	251.01	3,048.99	8	4,064.97
535	CLOTHING	2,750.00	.00	2,750.00	853.93	.00	853.93	1,896.07	31	2,415.41

Budget Performance Report

Fiscal Year to Date 10/31/25

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 025 - Development Services										
EXPENSE										
Department 089 - ENGINEERING										
<i>Supplies</i>										
555	OPERATING SUPPLIES	19,000.00	.00	19,000.00	58.28	.00	58.28	18,941.72	0	27,340.05
575	OTHER MAINT REPAIR	1,100.00	.00	1,100.00	.00	.00	.00	1,100.00	0	560.61
580	SERVICE MAINT CONTRACTS	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	.00
585	DUES REG FEES SUBSCRIPTIONS	6,500.00	.00	6,500.00	.00	.00	.00	6,500.00	0	6,629.86
<i>Supplies Totals</i>		\$34,150.00	\$0.00	\$34,150.00	\$1,163.22	\$0.00	\$1,163.22	\$32,986.78	3%	\$43,234.82
<i>Other Services and Charges</i>										
600	PROFESSIONAL SERVICES	28,500.00	.00	28,500.00	500.00	.00	500.00	28,000.00	2	51,741.66
601	TRAINING	2,500.00	.00	2,500.00	.00	.00	.00	2,500.00	0	.00
605	COMMUNICATIONS	3,400.00	.00	3,400.00	.00	.00	.00	3,400.00	0	3,130.00
610	TRAVEL	9,000.00	.00	9,000.00	.00	.00	.00	9,000.00	0	6,719.97
615	ADVERTISING	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	1,010.00
630	UTILITIES	.00	.00	.00	402.91	.00	402.91	(402.91)	+++	8,445.14
690	DISBURSEMENTS-MISC	500.00	.00	500.00	.00	.00	.00	500.00	0	97.37
<i>Other Services and Charges Totals</i>		\$45,900.00	\$0.00	\$45,900.00	\$902.91	\$0.00	\$902.91	\$44,997.09	2%	\$71,144.14
<i>Capital Outlay</i>										
730	MACHINERY & EQUIP	22,437.00	.00	22,437.00	1,115.64	.00	1,115.64	21,321.36	5	13,910.34
740	VEHICLES	60,000.00	.00	60,000.00	.00	.00	.00	60,000.00	0	.00
<i>Capital Outlay Totals</i>		\$82,437.00	\$0.00	\$82,437.00	\$1,115.64	\$0.00	\$1,115.64	\$81,321.36	1%	\$13,910.34
Department 089 - ENGINEERING Totals		\$1,036,698.00	\$0.00	\$1,036,698.00	\$102,457.29	\$0.00	\$102,457.29	\$934,240.71	10%	\$941,667.32
Department 090 - PLANNING DEPARTMENT										
<i>Personal Services</i>										
410	SALARIES ADM	121,743.00	.00	121,743.00	14,047.23	.00	14,047.23	107,695.77	12	118,196.78
420	SALARIES NON ADM	235,903.00	.00	235,903.00	31,081.54	.00	31,081.54	204,821.46	13	223,094.64
440	SALARIES HOURLY	4,000.00	.00	4,000.00	322.08	.00	322.08	3,677.92	8	3,358.11
450	OVERTIME	2,500.00	.00	2,500.00	1,307.03	.00	1,307.03	1,192.97	52	3,253.20
460	RETIREMENT	69,931.00	.00	69,931.00	8,544.15	.00	8,544.15	61,386.85	12	62,126.81
470	FICA	28,306.00	.00	28,306.00	3,516.55	.00	3,516.55	24,789.45	12	25,463.03
480	HEALTH & LIFE INS.	31,000.00	.00	31,000.00	.00	.00	.00	31,000.00	0	26,283.81
<i>Personal Services Totals</i>		\$493,383.00	\$0.00	\$493,383.00	\$58,818.58	\$0.00	\$58,818.58	\$434,564.42	12%	\$461,776.38
<i>Supplies</i>										
500	OFFICE SUPPLIES	.00	.00	.00	.00	.00	.00	.00	+++	2,430.37
525	FUEL OIL LUBRICANTS	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	.00
555	OPERATING SUPPLIES	.00	.00	.00	.00	.00	.00	.00	+++	95.00
570	MOTOR VEHICLE MAINT	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	.00
575	OTHER MAINT REPAIR	.00	.00	.00	.00	.00	.00	.00	+++	560.60
580	SERVICE MAINT CONTRACTS	106,000.00	.00	106,000.00	.00	.00	.00	106,000.00	0	90,666.06
585	DUES REG FEES SUBSCRIPTIONS	15,000.00	.00	15,000.00	.00	.00	.00	15,000.00	0	11,140.76

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 025 - Development Services										
EXPENSE										
Department 090 - PLANNING DEPARTMENT										
	<i>Supplies Totals</i>	\$123,500.00	\$0.00	\$123,500.00	\$0.00	\$0.00	\$0.00	\$123,500.00	0%	\$104,892.79
<i>Other Services and Charges</i>										
600	PROFESSIONAL SERVICES	195,000.00	.00	195,000.00	40,955.00	.00	40,955.00	154,045.00	21	418.33
601	TRAINING	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	12,825.41
605	COMMUNICATIONS	5,500.00	.00	5,500.00	.00	.00	.00	5,500.00	0	5,661.78
610	TRAVEL	10,000.00	.00	10,000.00	.00	.00	.00	10,000.00	0	8,341.60
615	ADVERTISING	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	240.60
630	UTILITIES	.00	.00	.00	402.91	.00	402.91	(402.91)	+++	7,895.14
690	DISBURSEMENTS-MISC	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	531.91
695	PLANNING COMMISSION MEETINGS	10,000.00	.00	10,000.00	.00	.00	.00	10,000.00	0	8,203.65
	<i>Other Services and Charges Totals</i>	\$231,500.00	\$0.00	\$231,500.00	\$41,357.91	\$0.00	\$41,357.91	\$190,142.09	18%	\$44,118.42
<i>Capital Outlay</i>										
730	MACHINERY & EQUIP	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	27,046.04
740	VEHICLES	41,100.00	.00	41,100.00	.00	.00	.00	41,100.00	0	.00
	<i>Capital Outlay Totals</i>	\$46,100.00	\$0.00	\$46,100.00	\$0.00	\$0.00	\$0.00	\$46,100.00	0%	\$27,046.04
	Department 090 - PLANNING DEPARTMENT Totals	\$894,483.00	\$0.00	\$894,483.00	\$100,176.49	\$0.00	\$100,176.49	\$794,306.51	11%	\$637,833.63
Department 091 - BUILDING DEPARTMENT										
<i>Personal Services</i>										
410	SALARIES ADM	97,850.00	.00	97,850.00	11,380.38	.00	11,380.38	86,469.62	12	85,779.98
420	SALARIES NON ADM	255,305.00	.00	255,305.00	32,778.60	.00	32,778.60	222,526.40	13	230,486.77
450	OVERTIME	500.00	.00	500.00	.00	.00	.00	500.00	0	.00
460	RETIREMENT	68,047.00	.00	68,047.00	8,075.60	.00	8,075.60	59,971.40	12	56,350.99
470	FICA	27,543.00	.00	27,543.00	3,344.02	.00	3,344.02	24,198.98	12	23,308.80
480	HEALTH & LIFE INS.	37,200.00	.00	37,200.00	.00	.00	.00	37,200.00	0	27,666.00
	<i>Personal Services Totals</i>	\$486,445.00	\$0.00	\$486,445.00	\$55,578.60	\$0.00	\$55,578.60	\$430,866.40	11%	\$423,592.54
<i>Supplies</i>										
500	OFFICE SUPPLIES	.00	.00	.00	33.48	.00	33.48	(33.48)	+++	1,466.22
525	FUEL OIL LUBRICANTS	15,000.00	.00	15,000.00	706.34	.00	706.34	14,293.66	5	10,445.20
535	CLOTHING	5,000.00	.00	5,000.00	703.01	.00	703.01	4,296.99	14	3,262.82
555	OPERATING SUPPLIES	2,500.00	.00	2,500.00	.00	.00	.00	2,500.00	0	1,494.92
575	OTHER MAINT REPAIR	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	839.59
580	SERVICE MAINT CONTRACTS	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	761.14
585	DUES REG FEES SUBSCRIPTIONS	4,000.00	.00	4,000.00	.00	.00	.00	4,000.00	0	2,714.86
	<i>Supplies Totals</i>	\$29,000.00	\$0.00	\$29,000.00	\$1,442.83	\$0.00	\$1,442.83	\$27,557.17	5%	\$20,984.75
<i>Other Services and Charges</i>										
600	PROFESSIONAL SERVICES	30,000.00	.00	30,000.00	.00	.00	.00	30,000.00	0	418.34
601	TRAINING	20,000.00	.00	20,000.00	.00	.00	.00	20,000.00	0	17,069.37
605	COMMUNICATIONS	7,500.00	.00	7,500.00	.00	.00	.00	7,500.00	0	5,144.90

Budget Performance Report

Fiscal Year to Date 10/31/25

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 025 - Development Services										
EXPENSE										
Department 091 - BUILDING DEPARTMENT										
<i>Other Services and Charges</i>										
610	TRAVEL	14,000.00	.00	14,000.00	.00	.00	.00	14,000.00	0	3,856.10
615	ADVERTISING	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	.00
630	UTILITIES	.00	.00	.00	402.90	.00	402.90	(402.90)	+++	7,895.21
645	SUPPORT AND CONTRIBUTIONS	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	110.00
<i>Other Services and Charges Totals</i>		\$75,500.00	\$0.00	\$75,500.00	\$402.90	\$0.00	\$402.90	\$75,097.10	1%	\$34,493.92
<i>Capital Outlay</i>										
730	MACHINERY & EQUIP	17,600.00	.00	17,600.00	.00	.00	.00	17,600.00	0	7,441.40
740	VEHICLES	64,400.00	.00	64,400.00	.00	.00	.00	64,400.00	0	.00
<i>Capital Outlay Totals</i>		\$82,000.00	\$0.00	\$82,000.00	\$0.00	\$0.00	\$0.00	\$82,000.00	0%	\$7,441.40
Department 091 - BUILDING DEPARTMENT Totals		\$672,945.00	\$0.00	\$672,945.00	\$57,424.33	\$0.00	\$57,424.33	\$615,520.67	9%	\$486,512.61
Department 201 - STREET DEPARTMENT										
<i>Personal Services</i>										
410	SALARIES ADM	101,427.00	.00	101,427.00	11,703.09	.00	11,703.09	89,723.91	12	96,351.51
420	SALARIES NON ADM	556,634.00	.00	556,634.00	65,428.17	.00	65,428.17	491,205.83	12	525,757.00
450	OVERTIME	50,000.00	.00	50,000.00	5,799.08	.00	5,799.08	44,200.92	12	21,637.30
460	RETIREMENT	135,667.00	.00	135,667.00	15,259.18	.00	15,259.18	120,407.82	11	117,368.55
470	FICA	54,913.00	.00	54,913.00	6,078.74	.00	6,078.74	48,834.26	11	46,671.60
480	HEALTH & LIFE INS.	74,400.00	.00	74,400.00	.00	.00	.00	74,400.00	0	65,415.66
495	LONGEVITY PAY PLAN	8,015.00	.00	8,015.00	.00	.00	.00	8,015.00	0	7,781.30
<i>Personal Services Totals</i>		\$981,056.00	\$0.00	\$981,056.00	\$104,268.26	\$0.00	\$104,268.26	\$876,787.74	11%	\$880,982.92
<i>Supplies</i>										
500	OFFICE SUPPLIES	.00	.00	.00	.00	.00	.00	.00	+++	345.51
525	FUEL OIL LUBRICANTS	38,500.00	.00	38,500.00	1,508.79	.00	1,508.79	36,991.21	4	23,982.12
535	CLOTHING	14,300.00	.00	14,300.00	604.97	.00	604.97	13,695.03	4	8,623.48
555	OPERATING SUPPLIES	357,500.00	.00	357,500.00	4,933.48	.00	4,933.48	352,566.52	1	290,255.06
575	OTHER MAINT REPAIR	1,665,000.00	.00	1,665,000.00	.00	.00	.00	1,665,000.00	0	1,248,523.89
585	DUES REG FEES SUBSCRIPTIONS	1,100.00	.00	1,100.00	.00	.00	.00	1,100.00	0	.00
<i>Supplies Totals</i>		\$2,076,400.00	\$0.00	\$2,076,400.00	\$7,047.24	\$0.00	\$7,047.24	\$2,069,352.76	0%	\$1,571,730.06
<i>Other Services and Charges</i>										
600	PROFESSIONAL SERVICES	580,000.00	.00	580,000.00	2,441.25	.00	2,441.25	577,558.75	0	460,634.34
601	TRAINING	4,000.00	.00	4,000.00	.00	.00	.00	4,000.00	0	.00
605	COMMUNICATIONS	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	1,651.70
610	TRAVEL	4,000.00	.00	4,000.00	.00	.00	.00	4,000.00	0	.00
630	UTILITIES	15,000.00	.00	15,000.00	44.18	.00	44.18	14,955.82	0	8,868.36
631	PUBLIC UT ST LIGHTS	650,000.00	.00	650,000.00	1,471.53	.00	1,471.53	648,528.47	0	485,623.28
690	DISBURSEMENTS-MISC	500.00	.00	500.00	.00	.00	.00	500.00	0	.00
<i>Other Services and Charges Totals</i>		\$1,255,500.00	\$0.00	\$1,255,500.00	\$3,956.96	\$0.00	\$3,956.96	\$1,251,543.04	0%	\$956,777.68

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 025 - Development Services										
EXPENSE										
Department 201 - STREET DEPARTMENT										
Capital Outlay										
720	CAPITAL OUTLAY	100,000.00	.00	100,000.00	.00	.00	.00	100,000.00	0	65,585.27
730	MACHINERY & EQUIP	60,000.00	.00	60,000.00	.00	.00	.00	60,000.00	0	160,970.13
740	VEHICLES	250,000.00	.00	250,000.00	.00	.00	.00	250,000.00	0	52,555.00
Capital Outlay Totals		\$410,000.00	\$0.00	\$410,000.00	\$0.00	\$0.00	\$0.00	\$410,000.00	0%	\$279,110.40
Transfers and Other Charges										
910	TRANSFERS OUT	3,600,000.00	.00	3,600,000.00	.00	.00	.00	3,600,000.00	0	500,000.00
Transfers and Other Charges Totals		\$3,600,000.00	\$0.00	\$3,600,000.00	\$0.00	\$0.00	\$0.00	\$3,600,000.00	0%	\$500,000.00
Department 201 - STREET DEPARTMENT Totals		\$8,322,956.00	\$0.00	\$8,322,956.00	\$115,272.46	\$0.00	\$115,272.46	\$8,207,683.54	1%	\$4,188,601.06
EXPENSE TOTALS		\$11,175,852.00	\$0.00	\$11,175,852.00	\$378,956.31	\$0.00	\$378,956.31	\$10,796,895.69	3%	\$6,254,614.62
Fund 025 - Development Services Totals										
REVENUE TOTALS		.00	.00	.00	.00	.00	.00	.00	+++	.00
EXPENSE TOTALS		11,175,852.00	.00	11,175,852.00	378,956.31	.00	378,956.31	10,796,895.69	3%	6,254,614.62
Fund 025 - Development Services Totals		(\$11,175,852.00)	\$0.00	(\$11,175,852.00)	(\$378,956.31)	\$0.00	(\$378,956.31)	(\$10,796,895.69)		(\$6,254,614.62)

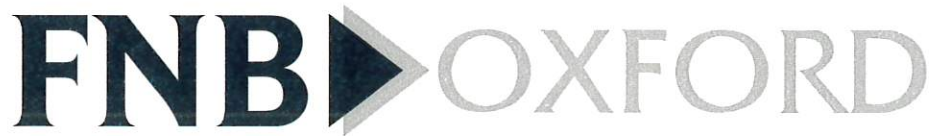
Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 689 - Trust Proceeds-\$30M Fund										
	REVENUE									
	Department 000 - REVENUE									
	Miscellaneous									
333	RECEIPTS	1,005,792.00	.00	1,005,792.00	.00	.00	.00	1,005,792.00	0	1,066,895.00
	Miscellaneous Totals	\$1,005,792.00	\$0.00	\$1,005,792.00	\$0.00	\$0.00	\$0.00	\$1,005,792.00	0%	\$1,066,895.00
	Department 000 - REVENUE Totals	\$1,005,792.00	\$0.00	\$1,005,792.00	\$0.00	\$0.00	\$0.00	\$1,005,792.00	0%	\$1,066,895.00
	REVENUE TOTALS	\$1,005,792.00	\$0.00	\$1,005,792.00	\$0.00	\$0.00	\$0.00	\$1,005,792.00	0%	\$1,066,895.00
	EXPENSE									
	Department 093 - GENERAL GOVERNMENT									
	Transfers and Other Charges									
910	TRANSFERS OUT	1,268,000.00	.00	1,268,000.00	.00	.00	.00	1,268,000.00	0	1,753,000.00
	Transfers and Other Charges Totals	\$1,268,000.00	\$0.00	\$1,268,000.00	\$0.00	\$0.00	\$0.00	\$1,268,000.00	0%	\$1,753,000.00
	Department 093 - GENERAL GOVERNMENT Totals	\$1,268,000.00	\$0.00	\$1,268,000.00	\$0.00	\$0.00	\$0.00	\$1,268,000.00	0%	\$1,753,000.00
	EXPENSE TOTALS	\$1,268,000.00	\$0.00	\$1,268,000.00	\$0.00	\$0.00	\$0.00	\$1,268,000.00	0%	\$1,753,000.00
	Fund 689 - Trust Proceeds-\$30M Fund Totals									
	REVENUE TOTALS	1,005,792.00	.00	1,005,792.00	.00	.00	.00	1,005,792.00	0%	1,066,895.00
	EXPENSE TOTALS	1,268,000.00	.00	1,268,000.00	.00	.00	.00	1,268,000.00	0%	1,753,000.00
	Fund 689 - Trust Proceeds-\$30M Fund Totals	(\$262,208.00)	\$0.00	(\$262,208.00)	\$0.00	\$0.00	\$0.00	(\$262,208.00)		(\$686,105.00)

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 726 - Oxford Conference Center										
REVENUE										
Department 000 - REVENUE										
Miscellaneous										
333	RECEIPTS	950,000.00	.00	950,000.00	88,951.00	.00	88,951.00	861,049.00	9	1,384,186.77
341	INTEREST EARNED	1,500.00	.00	1,500.00	276.16	.00	276.16	1,223.84	18	605.43
Miscellaneous Totals		\$951,500.00	\$0.00	\$951,500.00	\$89,227.16	\$0.00	\$89,227.16	\$862,272.84	9%	\$1,384,792.20
Interfund Transfers										
909	TRANSFERS IN	1,260,944.00	.00	1,260,944.00	.00	.00	.00	1,260,944.00	0	1,483,265.00
Interfund Transfers Totals		\$1,260,944.00	\$0.00	\$1,260,944.00	\$0.00	\$0.00	\$0.00	\$1,260,944.00	0%	\$1,483,265.00
Department 000 - REVENUE Totals		\$2,212,444.00	\$0.00	\$2,212,444.00	\$89,227.16	\$0.00	\$89,227.16	\$2,123,216.84	4%	\$2,868,057.20
REVENUE TOTALS		\$2,212,444.00	\$0.00	\$2,212,444.00	\$89,227.16	\$0.00	\$89,227.16	\$2,123,216.84	4%	\$2,868,057.20
EXPENSE										
Department 726 - CONFERENCE CENTER										
Personal Services										
410	SALARIES ADM	84,872.00	.00	84,872.00	9,792.93	.00	9,792.93	75,079.07	12	82,399.98
420	SALARIES NON ADM	313,181.00	.00	313,181.00	36,010.62	.00	36,010.62	277,170.38	11	287,631.65
440	SALARIES HOURLY	20,000.00	.00	20,000.00	2,995.50	.00	2,995.50	17,004.50	15	19,258.95
450	OVERTIME	4,000.00	.00	4,000.00	101.92	.00	101.92	3,898.08	3	1,980.30
460	RETIREMENT	79,904.00	.00	79,904.00	8,446.59	.00	8,446.59	71,457.41	11	67,587.09
470	FICA	32,342.00	.00	32,342.00	3,676.00	.00	3,676.00	28,666.00	11	29,359.07
480	HEALTH & LIFE INS.	43,400.00	.00	43,400.00	.00	.00	.00	43,400.00	0	36,396.05
495	LONGEVITY PAY PLAN	2,472.00	.00	2,472.00	.00	.00	.00	2,472.00	0	2,472.00
Personal Services Totals		\$580,171.00	\$0.00	\$580,171.00	\$61,023.56	\$0.00	\$61,023.56	\$519,147.44	11%	\$527,085.09
Supplies										
500	OFFICE SUPPLIES	2,000.00	.00	2,000.00	43.99	.00	43.99	1,956.01	2	4,354.85
525	FUEL OIL LUBRICANTS	100.00	.00	100.00	.00	.00	.00	100.00	0	.00
535	CLOTHING	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	1,502.09
550	CONCESSIONS	475,000.00	.00	475,000.00	68,583.74	.00	68,583.74	406,416.26	14	553,289.60
555	OPERATING SUPPLIES	10,000.00	.00	10,000.00	.00	.00	.00	10,000.00	0	13,877.80
575	OTHER MAINT REPAIR	80,000.00	.00	80,000.00	5,547.45	.00	5,547.45	74,452.55	7	73,894.26
585	DUES REG FEES SUBSCRIPTIONS	5,500.00	.00	5,500.00	.00	.00	.00	5,500.00	0	2,884.35
Supplies Totals		\$574,100.00	\$0.00	\$574,100.00	\$74,175.18	\$0.00	\$74,175.18	\$499,924.82	13%	\$649,802.95
Other Services and Charges										
600	PROFESSIONAL SERVICES	30,000.00	.00	30,000.00	1,266.25	.00	1,266.25	28,733.75	4	48,367.63
601	TRAINING	6,500.00	.00	6,500.00	.00	.00	.00	6,500.00	0	1,035.00
605	COMMUNICATIONS	30,000.00	.00	30,000.00	2,253.00	.00	2,253.00	27,747.00	8	25,889.82
610	TRAVEL	8,600.00	.00	8,600.00	1,116.67	.00	1,116.67	7,483.33	13	3,124.07
615	ADVERTISING	54,500.00	.00	54,500.00	3,778.00	.00	3,778.00	50,722.00	7	38,337.78
620	PRINTING & BINDING	3,500.00	.00	3,500.00	.00	.00	.00	3,500.00	0	3,143.25
627	EXPENSES FOR BOTANICALS CONFERENCE	180,000.00	.00	180,000.00	.00	.00	.00	180,000.00	0	157,506.50

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 726 - Oxford Conference Center										
EXPENSE										
Department 726 - CONFERENCE CENTER										
Other Services and Charges										
630	UTILITIES	165,000.00	.00	165,000.00	2,664.69	.00	2,664.69	162,335.31	2	158,391.17
640	RENTALS	75,000.00	.00	75,000.00	10,882.00	.00	10,882.00	64,118.00	15	53,625.00
686	SALES TAX PAYMENTS	35,000.00	.00	35,000.00	.00	.00	.00	35,000.00	0	40,998.81
687	BANK SERVICE CHARGES	6,500.00	.00	6,500.00	.00	.00	.00	6,500.00	0	6,627.06
690	DISBURSEMENTS-MISC	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	1,612.06
Other Services and Charges Totals		\$599,600.00	\$0.00	\$599,600.00	\$21,960.61	\$0.00	\$21,960.61	\$577,639.39	4%	\$538,658.15
Capital Outlay										
700	ENGINEERING	.00	.00	.00	.00	.00	.00	.00	+++	86,752.52
720	CAPITAL OUTLAY	523,000.00	.00	523,000.00	.00	.00	.00	523,000.00	0	1,007,000.00
730	MACHINERY & EQUIP	100,000.00	.00	100,000.00	.00	.00	.00	100,000.00	0	49,851.95
Capital Outlay Totals		\$623,000.00	\$0.00	\$623,000.00	\$0.00	\$0.00	\$0.00	\$623,000.00	0%	\$1,143,604.47
Transfers and Other Charges										
910	TRANSFERS OUT	1,000,000.00	.00	1,000,000.00	1,000,000.00	.00	1,000,000.00	.00	100	.00
Transfers and Other Charges Totals		\$1,000,000.00	\$0.00	\$1,000,000.00	\$1,000,000.00	\$0.00	\$1,000,000.00	\$0.00	100%	\$0.00
Department 726 - CONFERENCE CENTER Totals		\$3,376,871.00	\$0.00	\$3,376,871.00	\$1,157,159.35	\$0.00	\$1,157,159.35	\$2,219,711.65	34%	\$2,859,150.66
EXPENSE TOTALS		\$3,376,871.00	\$0.00	\$3,376,871.00	\$1,157,159.35	\$0.00	\$1,157,159.35	\$2,219,711.65	34%	\$2,859,150.66
Fund 726 - Oxford Conference Center Totals										
REVENUE TOTALS		2,212,444.00	.00	2,212,444.00	89,227.16	.00	89,227.16	2,123,216.84	4%	2,868,057.20
EXPENSE TOTALS		3,376,871.00	.00	3,376,871.00	1,157,159.35	.00	1,157,159.35	2,219,711.65	34%	2,859,150.66
Fund 726 - Oxford Conference Center Totals		(\$1,164,427.00)	\$0.00	(\$1,164,427.00)	(\$1,067,932.19)	\$0.00	(\$1,067,932.19)	(\$96,494.81)		\$8,906.54

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 727 - 2% Food & Beverage Fund										
REVENUE										
Department 000 - REVENUE										
Miscellaneous										
333	RECEIPTS	.00	.00	.00	.00	.00	.00	.00	+++	7,400.00
346	RECEIPTS-STATE OF MS	5,452,184.00	.00	5,452,184.00	471,894.84	.00	471,894.84	4,980,289.16	9	5,304,591.82
Miscellaneous Totals		\$5,452,184.00	\$0.00	\$5,452,184.00	\$471,894.84	\$0.00	\$471,894.84	\$4,980,289.16	9%	\$5,311,991.82
Interfund Transfers										
909	TRANSFERS IN	.00	.00	.00	.00	.00	.00	.00	+++	135,000.00
Interfund Transfers Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$135,000.00
Department 000 - REVENUE Totals		\$5,452,184.00	\$0.00	\$5,452,184.00	\$471,894.84	\$0.00	\$471,894.84	\$4,980,289.16	9%	\$5,446,991.82
REVENUE TOTALS		\$5,452,184.00	\$0.00	\$5,452,184.00	\$471,894.84	\$0.00	\$471,894.84	\$4,980,289.16	9%	\$5,446,991.82
EXPENSE										
Department 727 - 2% FOOD & BEVERAGE TAX										
Supplies										
555	OPERATING SUPPLIES	.00	.00	.00	.00	.00	.00	.00	+++	2,726.77
570	MOTOR VEHICLE MAINT	.00	.00	.00	.00	.00	.00	.00	+++	41,753.11
575	OTHER MAINT REPAIR	.00	.00	.00	.00	.00	.00	.00	+++	33,742.00
Supplies Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$78,221.88
Other Services and Charges										
604	VISIT OXFORD	871,470.00	.00	871,470.00	72,622.50	.00	72,622.50	798,847.50	8	607,000.00
607	YOKNAPATAWPHA ARTS COUNCIL	125,000.00	.00	125,000.00	10,416.63	.00	10,416.63	114,583.37	8	120,000.00
609	TREE BOARD REQUESTS	100,000.00	.00	100,000.00	4,450.00	.00	4,450.00	95,550.00	4	76,851.65
614	FLOWERS SHRUBS SUPPLIES	85,000.00	.00	85,000.00	625.00	.00	625.00	84,375.00	1	71,046.93
615	ADVERTISING	30,000.00	.00	30,000.00	.00	.00	.00	30,000.00	0	29,300.00
616	TRANSFER TO GENERAL FUND-OPD Downtown Unit Expenses	1,000,000.00	.00	1,000,000.00	1,000,000.00	.00	1,000,000.00	.00	100	500,000.00
628	DOUBLE DECKER ARTS FESTIVAL	220,000.00	.00	220,000.00	220,000.00	.00	220,000.00	.00	100	200,000.00
630	UTILITIES	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	2,654.56
640	RENTALS	.00	.00	.00	.00	.00	.00	.00	+++	11,375.00
642	mTrade Park 3/4 BUDGET	641,892.00	.00	641,892.00	.00	.00	.00	641,892.00	0	641,892.00
644	OLE MISS STADIUM MAINTENANCE FEE	200,000.00	.00	200,000.00	.00	.00	.00	200,000.00	0	200,000.00
649	OXFORD CONFERENCE CENTER	1,260,944.00	.00	1,260,944.00	.00	.00	.00	1,260,944.00	0	1,483,265.00
652	HISTORIC PROPERTIES	150,000.00	.00	150,000.00	150,000.00	.00	150,000.00	.00	100	150,000.00
690	DISBURSEMENTS-MISC	75,000.00	.00	75,000.00	2,211.15	.00	2,211.15	72,788.85	3	18,207.10
Other Services and Charges Totals		\$4,764,306.00	\$0.00	\$4,764,306.00	\$1,460,325.28	\$0.00	\$1,460,325.28	\$3,303,980.72	31%	\$4,111,592.24
Capital Outlay										
700	ENGINEERING	30,000.00	.00	30,000.00	2,319.57	.00	2,319.57	27,680.43	8	388,185.45
720	CAPITAL OUTLAY	3,076,500.00	.00	3,076,500.00	11,950.00	.00	11,950.00	3,064,550.00	0	812,282.39
730	MACHINERY & EQUIP	70,000.00	.00	70,000.00	.00	.00	.00	70,000.00	0	1,837.00
Capital Outlay Totals		\$3,176,500.00	\$0.00	\$3,176,500.00	\$14,269.57	\$0.00	\$14,269.57	\$3,162,230.43	0%	\$1,202,304.84

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund	727 - 2% Food & Beverage Fund									
	EXPENSE									
	Department 727 - 2% FOOD & BEVERAGE TAX									
	Transfers and Other Charges									
910	TRANSFERS OUT	315,000.00	.00	315,000.00	200,000.00	.00	200,000.00	115,000.00	63	378,873.00
	Transfers and Other Charges Totals	\$315,000.00	\$0.00	\$315,000.00	\$200,000.00	\$0.00	\$200,000.00	\$115,000.00	63%	\$378,873.00
Department	727 - 2% FOOD & BEVERAGE TAX Totals	\$8,255,806.00	\$0.00	\$8,255,806.00	\$1,674,594.85	\$0.00	\$1,674,594.85	\$6,581,211.15	20%	\$5,770,991.96
	EXPENSE TOTALS	\$8,255,806.00	\$0.00	\$8,255,806.00	\$1,674,594.85	\$0.00	\$1,674,594.85	\$6,581,211.15	20%	\$5,770,991.96
Fund	727 - 2% Food & Beverage Fund Totals									
	REVENUE TOTALS	5,452,184.00	.00	5,452,184.00	471,894.84	.00	471,894.84	4,980,289.16	9%	5,446,991.82
	EXPENSE TOTALS	8,255,806.00	.00	8,255,806.00	1,674,594.85	.00	1,674,594.85	6,581,211.15	20%	5,770,991.96
Fund	727 - 2% Food & Beverage Fund Totals	(\$2,803,622.00)	\$0.00	(\$2,803,622.00)	(\$1,202,700.01)	\$0.00	(\$1,202,700.01)	(\$1,600,921.99)		(\$324,000.14)
	Grand Totals									
	REVENUE TOTALS	66,678,934.00	.00	66,678,934.00	6,220,319.54	.00	6,220,319.54	60,458,614.46	9%	64,080,398.01
	EXPENSE TOTALS	79,611,877.00	.00	79,611,877.00	8,059,634.54	.00	8,059,634.54	71,552,242.46	10%	65,599,551.84
	Grand Totals	(\$12,932,943.00)	\$0.00	(\$12,932,943.00)	(\$1,839,315.00)	\$0.00	(\$1,839,315.00)	(\$11,093,628.00)		(\$1,519,153.83)



2 Year Bid

December 1, 2025

City of Oxford Mayor and Board of Aldermen
City Clerk's Office
107 Courthouse Square
Oxford, MS 38655

TO WHOM IT MAY CONCERN:

FNB Oxford Bank, a banking corporation organized and doing business under the laws of the State of Mississippi, and domiciled at Oxford, Mississippi, hereby submits its Depository Bid Proposal as the official depository for City of Oxford Funds, upon the following terms and conditions:

FIRST: FNB Oxford Bank proposes to serve as depository for all of the funds of the City of Oxford for a period of **24 months** beginning January 1, 2026.

SECOND: FNB Oxford Bank proposes to secure said funds by pledging such securities in such amounts and upon conditions as required in section 27-105-5 of the Mississippi Code of 1972, as amended. The Bank agrees to put up additional securities of like kind and character to fully secure any increase in deposits.

THIRD: FNB Oxford Bank will pay interest during the term of the bid on all City of Oxford funds at the rate selected below. Please select one:

☐ **Fixed rate option:** 3.86% fixed for 2 years

☐ **Variable rate option:** The interest rate will equal the Federal Funds Target Rate (**upper bound of the target range**) plus 27 basis points, currently resulting in a rate of 4.27%. The rate will not fall below 2.50% nor exceed 6.00% at any time during the term of the bid. If the Federal Funds rate is published as a range, the **upper limit** of the range will be used for the calculation.

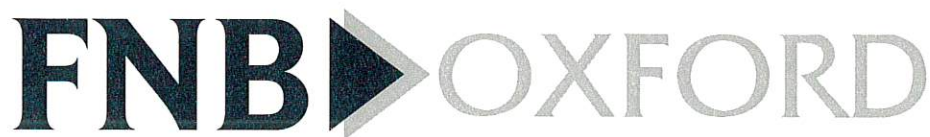
FOURTH: FNB Oxford Bank will not assess a service charge on City of Oxford accounts nor charge fees for statements, wires, stop payments, chargebacks/returns, remote deposit capture services, positive pay, or ACH origination. In addition, we will provide remote deposit capture equipment during the contract period free of charge. FNB Oxford Bank provides online banking services, treasury management services, and our experienced business services team is here to provide any banking-related support you may need.

FIFTH: The City of Oxford is required to provide 3 days written notice prior to withdrawing \$20 million or more (in aggregate across all accounts) over any 3 consecutive business day period.

Please contact me if you have any questions regarding our bid. We appreciate the opportunity to bid for your accounts and look forward to serving you should our bid be acceptable.

Sincerely,


Peyton Atchley
Executive Vice President
Chief Financial Officer



4 Year Bid

December 1, 2025

City of Oxford Mayor and Board of Aldermen
City Clerk's Office
107 Courthouse Square
Oxford, MS 38655

TO WHOM IT MAY CONCERN:

FNB Oxford Bank, a banking corporation organized and doing business under the laws of the State of Mississippi, and domiciled at Oxford, Mississippi, hereby submits its Depository Bid Proposal as the official depository for City of Oxford Funds, upon the following terms and conditions:

FIRST: FNB Oxford Bank proposes to serve as depository for all of the funds of the City of Oxford for a period of **48 months** beginning January 1, 2026.

SECOND: FNB Oxford Bank proposes to secure said funds by pledging such securities in such amounts and upon conditions as required in section 27-105-5 of the Mississippi Code of 1972, as amended. The Bank agrees to put up additional securities of like kind and character to fully secure any increase in deposits.

THIRD: FNB Oxford Bank will pay interest during the term of the bid on all City of Oxford funds at the rate selected below. Please select one:

☐ **Fixed rate option:** 3.71% fixed for 4 years

☐ **Variable rate option:** The interest rate will equal the Federal Funds Target Rate (**upper bound of the target range**) plus 12 basis points, currently resulting in a rate of 4.12%. The rate will not fall below 2.50% nor exceed 6.00% at any time during the term of the bid. If the Federal Funds rate is published as a range, the **upper limit** of the range will be used for the calculation.

FOURTH: FNB Oxford Bank will not assess a service charge on City of Oxford accounts nor charge fees for statements, wires, stop payments, chargebacks/returns, remote deposit capture services, positive pay, or ACH origination. In addition, we will provide remote deposit capture equipment during the contract period free of charge. FNB Oxford Bank provides online banking services, treasury management services, and our experienced business services team is here to provide any banking-related support you may need.

FIFTH: The City of Oxford is required to provide 3 days written notice prior to withdrawing \$20 million or more (in aggregate across all accounts) over any 3 consecutive business day period.

Please contact me if you have any questions regarding our bid. We appreciate the opportunity to bid for your accounts and look forward to serving you should our bid be acceptable.

Sincerely,

A handwritten signature in blue ink, appearing to read "P. Atchley".

Peyton Atchley
Executive Vice President
Chief Financial Officer



Having complied with all the requirements of law, and having placed approved securities with the State Treasurer of Mississippi, **FNB Oxford** is hereby appointed a

STATE DEPOSITORY

for a term of one year ending the **thirtieth (30th)** day of **November, 2026**, and is hereby authorized and empowered to receive and disburse, according to law, any and all State Funds, there offered for demand deposits and for investment in Time Certificates of Deposit or other authorized securities, but shall not have on deposit at any time an amount exceeding that authorized by Section 27-105-9, Mississippi Code (1972) as amended, or other applicable law or regulation unless otherwise ordered by the State Treasurer.

In witness whereof, the State Treasurer has ordered this Commission issued and has duly signed and affixed the Seal of the Office of the Treasurer of the State of Mississippi thereto on this the **first** day of **December, 2025**.

A handwritten signature in cursive script, reading "David McRae", is written over a horizontal line.

David McRae

Treasurer of the State of Mississippi



Jeff Sutton
SVP – Regional Commercial Banker
Phone: 662.238.8017
Email: jeff.sutton@gbtonline.com

November 25, 2025

Mayor and Board of Alderman
City of Oxford
107 Courthouse Square
Oxford, MS 38655

ATTN: Ashley Atkinson, City Clerk

In accordance with your Notice to Bidders, included herein is our bid for the City of Oxford, MS for the calendar years 2026-2027 or 2026-2029. This bid is being made in compliance with the requirements provided in Sections 27-105-303 of the Mississippi Code of 1972 as amended.

Guaranty Bank is a community bank with 3 locations in Oxford, headquartered in Belzoni, with thirty-nine branches from the Mississippi Delta throughout North Mississippi into Memphis, Tennessee. We offer a full line of banking services including, but not limited to, Internet Banking, Telephone Banking, ACH Services, Wire Transfer, Merchant Services, and Cash Services.

Guaranty Bank currently serves as a Depository of Public Funds for many governmental entities. A community bank founded in 1943, Guaranty Bank has the experience and understanding of your requirements to customize the services needed by the City of Oxford. Guaranty Bank is committed to excellence in financial service products and their delivery, and to strengthening our communities and improving the quality of life therein.

In lieu of pledging securities to the State Collateral Pool, Guaranty Bank proposes the use of IntraFi Cash Services (ICS). ICS is an FDIC-insured deposit placement network that enables public deposits to be fully protected through pass-through FDIC insurance, in accordance with Mississippi Code § 27-105-315(2) and (3) and § 27-105-353.

All deposits placed with Guaranty Bank by the City of Oxford will be structured to remain fully FDIC-insured under this statutory framework. A summary brochure for ICS is attached at the end of this proposal.

Guaranty Bank would like to serve as the lead depository for the City of Oxford and provide full checking, cash management and savings services. Any deposits placed with Guaranty Bank in checking or savings accounts will be placed in ICS to ensure full FDIC insurance coverage without the requirement of pledged securities. Deposits placed into ICS will earn a variable interest rate equal to the Federal Funds Target Rate (FFR) minus 0.71% for both **a 1 year or a 3 year term**. The rate will be adjusted each time there is a change in the Federal Funds Target Rate.



With the Federal Funds Target Rate currently @ 4.00%, the current rate on checking accounts would be 3.29%.

Interest will be paid on all deposits using stated rate, and fees will be charged as described in the attached schedule of fees. Because public funds are targeted by fraudsters, all accounts on which checks are issued will be required to use Positive Pay for the City of Oxford's protection from fraud.

Positive Pay will be provided to the City of Oxford at a monthly charge of \$30. By accepting the bid of Guaranty Bank, City of Oxford agrees to implement Positive Pay on all accounts issuing external checks.

Merchant Card services are available via a third-party provider. Program runs as a virtual terminal on an existing computer.

We appreciate the opportunity to propose terms to serve as the depository for the City of Oxford and thank you for your consideration.

Sincerely,

A handwritten signature in black ink, appearing to read 'Jeff Sutton', with a long horizontal stroke extending to the right.

Jeff Sutton
SVP - Regional Commercial Banker

Attachments



Cash Management for Government Offices

Safety. Return. Freedom. Now you can access it all for your organization! Through ICS®, IntraFi® Cash ServiceSM, government depositors, like you, can make millions eligible for FDIC insurance while earning returns that may compare favorably with other government-backed options. You also save time, receiving detailed reporting that keeps you confidently in control. Funds can be placed into demand deposit accounts, money market deposit accounts or both to meet your organization's cash management needs.

Enjoy peace of mind. With ICS, you can access millions of dollars in FDIC insurance – all through a single bank relationship with us, a bank you already know and trust.

Earn a return. Earn interest at a rate set by us. Funds placed through ICS may earn returns that compare favorably to Treasuries and government money market mutual funds and avoid the risks associated with prime money market mutual funds.

Simplify and save time. By providing access to FDIC insurance, ICS can help your organization comply with investment policy mandates and avoid the hassles associated with ongoing collateral-tracking or having to footnote uninsured deposits in financial statements.

Gain transparency. Reporting shows balances, transactions, interest, and other important details associated with your accounts. You also enjoy 24/7 access to information online.

Manage liquidity. Enjoy access to funds placed through ICS into demand deposit accounts and money market deposit accounts.

Support the community. Feel good knowing that the full amount of your funds can stay local to support lending opportunities that build a stronger community.¹

How does ICS work?

We, like the other institutions that offer ICS, are members of the IntraFi network. When we place your deposit through ICS, that deposit is divided into amounts under the standard FDIC insurance maximum of \$250,000. The amounts are then placed into deposit accounts at multiple, FDIC-insured banks. As a result, you can access FDIC coverage from many institutions while working directly just with us. Receive one statement from our bank and, as always, know that your confidential information is protected.



[1] When deposited funds are exchanged on a dollar-for-dollar basis with other institutions that use ICS, our bank can use the full amount of a deposit placed through ICS for local lending, satisfying some depositors' local investment goals or mandates. Alternatively, with a depositor's consent, our bank may choose to receive fee income instead of deposits from other participating institutions. Under these circumstances, deposited funds would not be available for local lending.

Deposit placement through CDARS or ICS is subject to the terms, conditions, and disclosures in applicable agreements. Although deposits are placed in increments that do not exceed the FDIC standard maximum deposit insurance amount ("SMDIA") at any one destination bank, a depositor's balances at the institution that places deposits may exceed the SMDIA (e.g., before settlement for deposits or after settlement for withdrawals) or be aggregated with funds held in non-ICS accounts for FDIC insurance purposes. If a depositor is subject to restrictions with respect to the placement of funds in depository institutions, it is the depositor's responsibility to determine whether the placement of funds through CDARS or ICS satisfies any such restrictions. If applicable, the depositor may receive a Form 1099 from an institution other than our bank for funds placed through CDARS or ICS. ICS may not be able to accommodate sweep instructions from depositors. The deposit placement service is not offered to brokers, dealers, and other financial institutions or fiduciaries. IntraFi, ICS are registered service marks, and the IntraFi hexagon and IntraFi logo are service marks, of IntraFi Network LLC.



GuarantyBank
Member FDIC

Cash Management Products & Services

We offer a tailored, robust Cash Management platform to help enhance your business and reduce the risk of fraud while increasing access to your available cash.

ACH Origination: Gives you control over how you receive and send money to employees and vendors. You will have unlimited ACH capability with secure access within Guaranty's Bank secure online banking site. *Standard ACH \$50 or Same Day ACH \$50 + \$1 per item*

Positive Pay: Prevent check and ACH fraud on your account by reviewing items each day before they post to your account. *\$50 for both Check and ACH Positive Pay or \$30 for single service*

Remote Deposit: You will be free to deposit checks from your office - No more trips to the bank and waiting in line! We will install the deposit scanner and software, plus train you on how to use this service. *\$50 monthly fee*

Online Wire Transfers: Available for both domestic and international business wires. *\$12.50 per domestic wire / \$35 per international wire incoming and outgoing wires*

Sweeps: Let your money work while you are asleep! This customizable product allows you to "sweep" excess cash from one account to another each evening at close of business. Contact our team to discuss specific requests. *\$25 per sweep account*

Lockbox: Send accounts receivable payments to a designated address, and we will process the payments and deposit them directly into your account. *\$100 per month plus \$5 per deposit and \$0.35 per item*

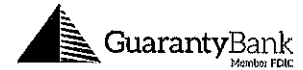
Merchant Services: We offer credit card processing which allows your business to accept debit and credit card payments online, onsite, or on the go.

Payroll Cards: Allows you to load your employee's payroll to cards instead of using paper checks or traditional bank accounts. *Free*

Let us know how we can assist you!

gbbiz@gbtonline.com

FEE SCHEDULE



FEES AND CHARGES. The following fees and charges may be assessed against your account:

Check printing fees vary by the style of check ordered.

An overdraft fee of \$36.00 will be charged per item for covering overdrafts created by check or draft, in-person withdrawal, ATM withdrawal, or other electronic means.

ATM activity at another bank's ATM	\$2.00
ATM/Debit Replacement Card	\$10.00
Chargeback Item	\$10.00
Check Cashing (non-customer) greater of 3% or	\$10.00
Dormant Account Fee	\$5.00
Duplicate Statement (per statement cycle)	\$5.00
Early Closing of Account	\$25.00
Insufficient Funds Charge (each)	\$36.00
Legal Process	\$100.00
Money Order	\$5.00
Multiple Signatures Required (per statement cycle)	\$5.00
Official Check	\$8.00
Overdraft Charge (each)	\$36.00
Research Fees (per hour; \$20.00 minimum)	\$20.00
Returned Mail (per statement cycle)	\$5.00
Statement Reconciliation (per hour; \$20.00 minimum)	\$20.00
Statement Reprint	\$2.00
Statements on CD (multiple cycles)	\$15.00
Stop Payment	\$36.00
Uncollected Funds Charge (each)	\$36.00
VISA Gift Cards	\$5.00
Wire Transfers (domestic incoming and outgoing)	\$25.00
Wire Transfers (international incoming and outgoing)	\$55.00

Certain fees are subject to change.

Interest will be charged at the rate of 8% APR on overdraft balances.





Having complied with all the requirements of law, and having placed approved securities with the State Treasurer of Mississippi, Guaranty Bank and Trust Company is hereby appointed a

STATE DEPOSITORY

for a term of one year ending the **thirtieth (30th)** day of **November, 2025**, and is hereby authorized and empowered to receive and disburse, according to law, any and all State Funds, there offered for demand deposits and for investment in Time Certificates of Deposit or other authorized securities, but shall not have on deposit at any time an amount exceeding that authorized by Section 27-105-9, Mississippi Code (1972) as amended, or other applicable law or regulation unless otherwise ordered by the State Treasurer.

In witness whereof, the State Treasurer has ordered this Commission issued and has duly signed and affixed the Seal of the Office of the Treasurer of the State of Mississippi thereto on this the **first** day of **December, 2024**.

David McRae
Treasurer of the State of Mississippi

REQUEST FOR PROPOSALS
MUNICIPAL DEPOSITORY SERVICES FOR
THE KEEPING OF MUNICIPAL FUNDS

NOTICE IS HEREBY GIVEN, to all Banks and Financial Institutions of Lafayette County insured by FDIC/FSLIC, that the Mayor and Board of Alderman of the City of Oxford, Mississippi will receive sealed bids or proposals from said financial institutions until the hour of 3:00pm., on Monday, December 1st, 2025, in the City Clerk's Office, 107 Courthouse Square, Oxford, Mississippi, for selecting and naming of one or more financial institutions as the Municipal Depository for the keeping and investing of funds in the hands of the City Clerk, for the calendar years 2026-2027 or 2026-2029, pursuant to Section 27-105-303 of the Mississippi Code of 1972, as amended.

Specifications for the proposals may be requested by emailing the City Clerk at aatkinson@oxfordms.net.

SUBMISSIONS MUST BE PLAINLY MARKED ON THE OUTSIDE OF THE ENVELOPE

Signed : /s/ Ashley Atkinson
City Clerk

Publish:
November 12th, 19th, and 26th, 2025

SPECIFICATIONS FOR MUNICIPAL DEPOSITORY SERVICES

For a two year term covering calendar years 2026-2027

<u>Bank Fees</u>	<u>Interest Rate</u>
None	<i>See Attached</i>
Flat per month \$ <u>0</u>	<i>Depository Bid</i>

For a four year term covering calendar years 2026-2029

<u>Bank Fees</u>	<u>Interest Rate</u>
None	<i>See attached</i>
Flat per month \$ <u>0</u>	<i>Depository Bid</i>

*Interest rates should be notated as APR percentages and not basis points.

Any specific restrictions on levels of funding held or types of funding held must be made clear.

Positive Pay and the ability to split employee direct deposits into multiple accounts should also be included in the scope of services.

DEPOSITORY BID

CITY OF OXFORD, MS DEPOSITORY FOR PERIODS OF 24 OR 48 MONTHS FOR CALENDAR YEARS 2026-2027 OR 2026-2029

CITY OF OXFORD, MS

OPENING DATE: December 1, 2025
TIME: 3:00 P.M.
LOCATION: 107 Courthouse Square

Bids shall be submitted to: City Clerk's Office
107 Courthouse Square
Oxford, MS 38655

1. Paragon Bank hereby certifies its current and ongoing compliance with all applicable Mississippi Code sections for Depositories of Funds of Local Governments as provided by Sections 27-105-315 et seq. and 37-7-333, Mississippi Code of 1972 as amended (the "code"). The Bidder will provide the City with additional written assurances or evidence of its compliance upon the City's request.
2. Paragon Bank agrees to allow the City to establish or maintain checking or savings accounts with:
☒ X Zero (\$0) service charges **OR** \$ 0.00 per bank account

Paragon Bank Services/Fees Charged:	Fee charged Yes/No	If yes amount of charge
Checks Deposited	<u>No</u>	<u> </u>
Checks paid	<u>No</u>	<u> </u>
Returned deposit items	<u>No</u>	<u> </u>
Re-deposit items	<u>No</u>	<u> </u>
Stop payments	<u>No</u>	<u> </u>
Wire transfers in	<u>No</u>	<u> </u>
Wire transfers out	<u>No</u>	<u> </u>
Night depository	<u>No</u>	<u> </u>
Bank bags regular & locking	<u>No</u>	<u> </u>
Deposit slips	<u>No</u>	<u> </u>
CD of cancelled accounts payable chks	<u>No</u>	<u> </u>
Positive Pay	<u>No</u>	<u> </u>

Automated Clearing House (ACH) and Internet capabilities related to
(but not limited to):

- Federal Tax Payment _____ No _____
- Online Banking _____ No _____
- Payroll Direct Deposit _____ No _____
- Stop Payment _____ No _____
- 24 hour balance viewing _____ No _____
- Inter-fund transfers _____ No _____
- Cancel Check viewing _____ No _____
- E-statements _____ No _____
- Wire transfers in _____ No _____
- Wire transfers out _____ No _____

3. Paragon Bank agrees to provide ledger credit on the same day as deposits occur (holidays and weekends excepted). This includes same day credit on wire transfer of funds from the federal and state government, and same day credit on deposits made by the City prior to __*__ P. M. *see below

3:00 PM Deadline for outgoing ACH and Wires

4:30 PM Deadline for branch deposits

4:00 PM Deadline for incoming ACH and wires

5:00 PM Deadline for Remote Deposit Capture

4. Paragon Bank offers to pay the City interest on all checking accounts based on either of the following options to be selected by the City:

Fixed Rate: Paragon Bank agrees to pay interest to the City each month on the average daily balance of any City funds deposited into each checking account based on a fixed rate:

Guaranteed annualized interest rate listed below if the Bidder is designated as a depository.

N/A % if the Bidder is designated as a depository for one (1) year

N/A % if the Bidder is designated as a depository for two (2) years

N/A % if the Bidder is designated as a depository for three (3) years

Under the fixed rate will the Bidder require a **minimum balance**?
(yes or no) N/A If yes what is the required minimum balance?
\$ N/A

Under the fixed rate will the Bidder limit the balance to a **maximum amount**? (yes or no) N/A If yes what is the maximum balance the City will be allowed to maintain? \$ N/A

Variable Rate: The Bidder will pay interest to the City each month on the average daily balance of each checking account based on a variable interest rate calculated for time to time as follows:

High End of the Federal Funds Rate less 45 bps for a 2-year contract
High End of the Federal Funds Rate less 25 bps for a 4-year contract

N/A % if the Bidder is designated as a depository for one (1) year

Rate as of date hereof: 3.55% if the Bidder is designated as a depository for two (2) years

- The minimum rate that will be paid to the City under this option is 3.00%.

Rate as of date hereof: 3.75% if the Bidder is designated as a depository for four (4) years

- The minimum rate that will be paid to the City under this option is 2.50%.

As of the date hereof, the interest rate under the variable option is * %. *see above

Under the variable rate will the Bidder require a **minimum balance**? (yes or no) No If yes what is the required minimum balance? \$ N/A

Under the variable rate will the Bidder limit the balance to a **maximum amount**? (yes or no) No If yes what is the maximum balance the City will be allowed to maintain? \$ N/A

5. The interest rate on any investment other than a checking account will be subject to negotiation between Paragon Bank and the City at the time such investment is made.
6. Paragon Bank agrees to, if requested, offer advice on cash management and investment strategies necessary to properly utilize the City's assets.
7. FDIC insurance will be provided through Paragon Bank's ICS Cash Sweep product for up to \$200,000,000. See attachment.

8. Maximum funding level will be \$60,000,000 without prior approval from Paragon Bank.
9. Paragon Bank offers Positive Pay through our Cash Management services and service will be at no charge to the City.
10. Paragon Bank can split employee direct deposit into multiple accounts.

Financial Institution: Paragon Bank

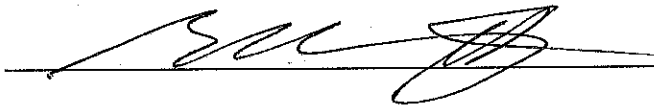
Address: 2401 South Lamar Blvd.

City: Oxford

State: MS

Zip Code: 38655

Telephone Number: 662-259-8325

Authorized Signature: 

Type or Print Name: G. C. (Kin) Kinney, III

Title of Person Signing: Oxford Market President

Date of Signature: December 1, 2025



Having complied with all the requirements of law, and having placed approved securities with the State Treasurer of Mississippi, Paragon Bank is hereby appointed a

STATE DEPOSITORY

for a term of one year ending the **thirtieth (30th)** day of **November, 2026**, and is hereby authorized and empowered to receive and disburse, according to law, any and all State Funds, there offered for demand deposits and for investment in Time Certificates of Deposit or other authorized securities, but shall not have on deposit at any time an amount exceeding that authorized by Section 27-105-9, Mississippi Code (1972) as amended, or other applicable law or regulation unless otherwise ordered by the State Treasurer.

In witness whereof, the State Treasurer has ordered this Commission issued and has duly signed and affixed the Seal of the Office of the Treasurer of the State of Mississippi thereto on this the **first day of December, 2025**.

A handwritten signature in cursive script, reading "David McRae", is written over a horizontal line.

David McRae

Treasurer of the State of Mississippi



Bank Safe, Bank Smart®

ICS®, the Insured Cash Sweep® service, is a safe cash management solution that enables access to FDIC insurance beyond \$250,000 on large deposits placed into demand deposit accounts (through the ICS demand option) and money market deposit accounts (through the ICS savings option) while working directly with our bank.

Why Choose Insured Cash Sweep?

With ICS, you can

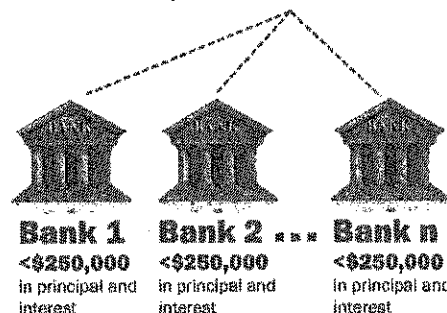
- **Rest assured** knowing your ICS funds are eligible for multi-million-dollar FDIC insurance that's backed by the full faith and credit of the U.S. government
- **Enjoy the ease of working through a single bank relationship and receiving just one regular statement** while making large deposits eligible for FDIC insurance
- **Access your funds** with unlimited program withdrawals (using the ICS demand option) or up to six program withdrawals per month (using the ICS savings option)
- **Eliminate ongoing collateral tracking and the need to footnote uninsured deposits** in financial statements if you are accustomed to these practices
- **Support your community** by keeping the full amount of your deposit local to support local lending¹

How Does ICS Work?

Our bank is a member of a special network, the ICS Network. When our bank places your funds using ICS, your deposit is sent from your transaction account at our bank into deposit accounts at other ICS Network banks in amounts below \$250,000, the standard FDIC insurance maximum. As a result, you can access FDIC insurance coverage from many institutions while working directly with just us.



Sign the agreements, use an existing checking or other transaction account (or set one up), and deposit your funds. (If you choose both the savings and demand options, you will need to have a separate transaction account for each.)



Deposits are sent to demand deposit accounts or money market deposit accounts at other ICS Network banks in amounts under the standard FDIC insurance maximum of \$250,000. (You still receive just one regular statement from us.)

Contact us to get started.

Mark Nance
VP Treasury Management
Paragon Bank
901-322-0610

What Else Do You Need to Know?

You receive a regular monthly statement from us showing your ICS balances and other key information. And you can check your ICS balances and track other important information of interest to you online, 24/7. Your confidential information remains protected.

^[1] When deposited funds are exchanged on a dollar-for-dollar basis with other banks in the ICS Network, we can use the full amount of a deposit placed through ICS for local lending, satisfying some depositors' local investment goals or mandates. With a depositor's consent, we may choose to receive fee income instead of deposits from other banks in the ICS Network. Under these circumstances, deposited funds would not be available for local lending.

Placement of funds through the ICS service is subject to the terms, conditions, and disclosures in the service agreements, including the CDARS-ICS Participating Institution Agreement and applicable Deposit Placement Agreement ("DPA"). Limits apply, and customer eligibility criteria may apply. In the ICS savings option, program withdrawals are limited to six per month. Although funds are placed at destination banks in amounts that do not exceed the FDIC standard maximum deposit insurance amount ("SMDIA"), a depositor's balances at the relationship institution that places the funds may exceed the SMDIA (e.g., before ICS settlement for a deposit or after ICS settlement for a withdrawal) or be ineligible for FDIC insurance (if the relationship institution is not a bank). As stated in the DPA, the depositor is responsible for making any necessary arrangements to protect such balances consistent with applicable law. If the depositor is subject to restrictions on placement of its funds, the depositor is responsible for determining whether its use of ICS satisfies those restrictions. ICS, Insured Cash Sweep, and Bank Safe, Bank Smart are registered service marks of Promontory Interfinancial Network, LLC.

Exhibit B

Paragon Bank
2401 South Lamar Blvd.
Oxford, MS 38655

ITM
265 North Lamar Blvd.
Oxford, MS 38655



Treasury Solutions and Depository Services Proposal

December 1, 2025

Presented To:



THE CITY OF
OXFORD



December 1, 2025

The City of Oxford
Ashley Atkinson, City Clerk
107 Courthouse Square
Oxford, MS 38655

Dear Ashley Atkinson,

Thank you for allowing Renasant Bank the opportunity to bid on the depository services for City of Oxford. We are delighted to provide you with the information you have requested and hope to earn your business. We will commit to deliver a banking relationship that is second-to-none and to a smooth transition with all of Renasant's resources at your disposal.

In short, we have the facilities, staff, financial instruments, institutional strength and local knowledge to meet and service your banking needs now and for years to come. We pride ourselves on building relationships with our clients which has been the foundation to our success for more than 121 years.

It is my hope that within this proposal you will find all of the answers you need to make Renasant Bank the clear choice for your next financial relationship. The enclosed proposal outlines a special interest rate along with additional services Renasant Bank can provide through Treasury Solutions. Should you have any further questions about Renasant Bank or this proposal, please do not hesitate to contact me at 662-232-3440 or Larson.Frey@renasant.com.

Sincerely,

Larson Frey
Market President Oxford

Thank you for the opportunity for Renasant Bank ("Renasant") to submit a bid proposal to serve as the depository bank for The City of Oxford for the calendar years 2026-2027 or 2026-2029. This proposal outlines a special interest rate for eligible public funds along with additional services that Renasant could provide through Treasury Solutions.

Our proposal includes the following:

1. Renasant will offer The City of Oxford interest bearing public fund deposit account(s) with the following special interest:

Floating Rate: Fed Funds Upper Target less .75% available for all requested terms:

- **Two Year Term: 3.25% current rate**
- **Four Year Term: 3.25% current rate**

Fixed Rate Term requested:

- **Two Year Term: 2.75% APY**
- **Four Year Term: 2.50% APY**

The applicable rate option as selected by The City of Oxford is hereinafter referred to as the "Special Rate." Interest will accrue daily and be paid on the average daily collected balance for the statement cycle. The types of public fund deposit account(s) eligible for the Special Rate and other conditions and limitations are set forth at the end of this proposal.

2. Renasant will not charge a maintenance (analysis) fee on any public fund account(s) in the name of The City of Oxford. Fees will not be charged for returned deposit items, overdrafts or stop payments. Renasant will issue night depository bags and keys free of charge.
3. Renasant can provide The City of Oxford with on-line banking capabilities via Enhanced Business Internet Banking offered at no cost. Our online banking portal is an Administrator assigned product which will allow The City of Oxford to grant rights to other users as needed. Additional services to include fraud mitigation and on-line wire capabilities may be offered. Any desired services should be discussed with Renasant to obtain a quote on applicable fees (if any).
4. Automated Clearing House (ACH) Origination services which include direct deposit of payroll, automatic draft payments, accounts payable disbursements and any other reimbursements will be offered at no cost. ACH Origination services can provide multi-level approvals and hierarchical batch controls, state and federal tax templates, automatic pre notes (if desired), audit trail and reporting capabilities. ACH capabilities are provided via our Enhanced Business Internet Banking portal and files can be transmitted via templates, a CSV formatted file or a NACHA formatted file. Renasant currently has a 5:00 p.m. Central Standard Time ACH processing cut-off time in place for recipients to receive funds the following business day.

5. Renasant Positive Pay combats check fraud by providing daily control over check activity. A check file can be uploaded into the online banking system which contains information about the check's number, payee and amount. Renasant systematically compares checks presented for payment to the issued check file. By 8:45 AM CST, you are notified via email of any check discrepancies and have until noon to make a decision to pay or return the item. This service will be offered at no cost.
6. Renasant Bank highly recommends ACH Positive pay also be implemented. Renasant ACH Positive Pay provides the flexibility to block all ACH debit transactions or allow specific trading partners to debit a specific account thereby protecting your accounts from unauthorized ACH activity. This serves as a valuable fraud tool for electronic transactions as a business has just 24 hours to dispute an ACH transaction. This service will be offered at no cost.
7. Renasant offers remote deposit services known as Business Check Express. This service allows The City of Oxford the ability to scan the checks you want to deposit from your office and have them deposited to your Renasant account without having to visit your local branch. Items deposited through this device will have a faster collection time resulting in an increased interest accrual. Discuss with Renasant to obtain a quote on applicable fees (if any).
8. A safe deposit box will be provided at no charge at Renasant based on availability.
9. Renasant reserves the right to decline participation as a Bank Depository should The City of Oxford choose to designate more than one depository. Furthermore, the Special Rate quoted in this proposal as well as the other benefits outlined herein, are conditioned upon Renasant being named as the sole depository for The City of Oxford funds other than those funds that may be invested as savings accounts or certificates of deposits with other institutions. If Renasant is not named as the sole depository for The City of Oxford, Renasant will not be required to honor the Special Rate quoted herein or to provide the deposit account(s) and Treasury Solutions at no charge. If The City of Oxford has any future projects/upgrades Renasant request the opportunity to discuss applicable fees prior to implementation.
10. Renasant Bank will provide The City of Oxford a \$250.00 annual allowance to replace checks and deposit slips from a vendor of your choice.
11. Renasant Bank would like the opportunity to also present alternate solutions to your investment portfolio:
 - Overnight Insured Cash Sweep: The Demand Deposit Marketplace (DDM) program is a liquid FDIC insured alternative to money market mutual funds. It enables customers of financial institutions participating in the DDM program ("DDM Participating Institutions") to obtain millions of dollars of FDIC

insurance with daily liquidity and potentially higher returns. See **Attachment A** for additional details.

Renasant will offer The City of Oxford interest bearing public fund deposit account(s) with the following special interest for an Overnight Insured Cash Sweep account(s):

Floating Rate Option

Floating rate (current)

Fed Funds Upper Target less 1.00% 3.00% APY

- Repurchase Agreements (REPO) for investment purposes. The repo investment is an efficient, short-term liquidity management tool that provides overcollateralization of funds using government guarantees securities (TSY/AGY/MBS), next-day availability of funds, no fees and daily compounding interest. With limitations on FDIC insurance, the repo solution provides adequate safety, security and protection on your larger pools of funds while not adding any duration risk typical with individual securities investments. Please see **Attachment B** for details and **rates** for Repurchase Agreements (REPO).
- Park Place Capital (a Renasant subsidiary) is a federally registered investment advisor, our professional team works to preserve capital and grow funds for both institutions and individual investors with complex needs. Our team's knowledge and insight let us achieve security and drive growth. We act within a margin of safety, growing portfolios in sustainable, market-leading ways. See **Attachment C** for additional details.

12. Renasant participates and is a member of the State of Mississippi Guaranty Pooling Program, therefore, all securities detail and/or letters of credit for pledging purposes is provided to the State of Mississippi Treasury Department at 90% of the public entity funds. Renasant complies with the Mississippi Code of 1972, Section 27-105-5. FDIC coverage is currently at \$250,000.00, thus funds in excess of \$250,000.00 will be secured.

In summary, Renasant can offer all the previous listed accounts and Treasury Solutions as stated above along with a Special Rate paid on Eligible Accounts. An "Eligible Account" is a deposit account that (i) the deposits consist of regular tax collection funds or other revenues normally generated by The City of Oxford in the ordinary course of business; (ii) The City of Oxford has an unrestricted right to withdraw funds; (iii) is secured by the method identified in Section 12 of this proposal; and (iv) is used by The City of Oxford as a transactional account in the ordinary course of its business (e.g. operating accounts, payroll accounts, etc.). For purposes of clarification, savings accounts, certificates of deposit, and accounts whose deposits consist of bond proceeds, special project funds, one-time or emergency appropriations from the state legislature, or any other type funds not normally derived from tax collections or other normally generated revenues are not Eligible Accounts and will not be paid the Special Rate. Any such accounts should be discussed with Renasant and will be offered a competitive rate based on then current market conditions. **Additionally,**

we are limiting the dollar amount of account balances within the Eligible Accounts to an aggregate of seventy - five million (\$75,000,000.00) dollars and reserve the right to pledge securities and offer the Special Rate and other no-cost benefits only up to this committed cap. Any additional funds over the seventy-five million (\$75,000,000.00) limit, should be discussed with Renasant. Due to the collateral agreements Renasant has agreed upon, any balances in excess of the limited account balance may result in the forfeiture of interest and could be considered a violation of the bid contract. Renasant reserves the right to review and negotiate any requested depository agreements. If Renasant is selected to continue as the depository for The City of Oxford, then upon commencement of the contract period and at least annually thereafter, Renasant will compile a list that identifies all accounts of The City of Oxford at Renasant and indicate which accounts are considered Eligible Accounts that will earn the Special Rate. It will be the duty of The City of Oxford to promptly review this list upon receipt and to notify Renasant in writing if it believes that any account is incorrectly classified.

ATTACHMENTS

- A. Demand Deposit Marketplace (DDM) program
- B. Repurchase Agreement Investment Option
- C. Park Place Capital Management
- D. Q3 2025 Renasant Corporation Earnings Infographic
- E. Branch Contact List
- F. State of Mississippi Certificate

Are you looking for a better solution for your cash positions?

At Renasant Bank, we are focused on helping you make the most of your money. The Demand Deposit Marketplace® (DDM) program is the most flexible, multi-million dollar FDIC insured cash management solution available. The DDM® program provides you with access to scores of banks that, together, can offer millions of dollars in FDIC insurance coverage, daily liquidity, and a highly attractive yield. The DDM program is an ideal cash sweep option for businesses, municipalities, and non-profit organizations seeking safety with the potential for competitive yield while decreasing overall portfolio risk.

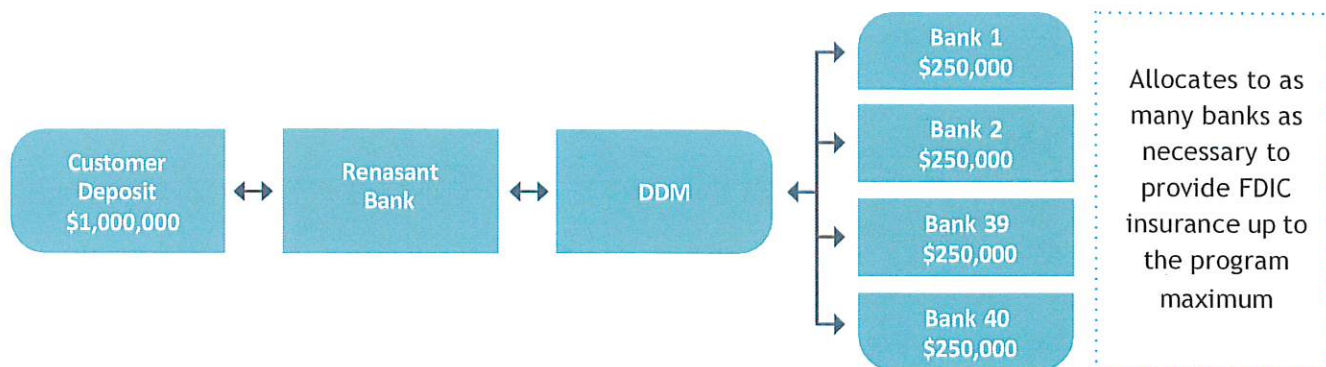
Benefits



- FDIC insurance eliminates the risks associated with money fund investing
- Diversification of deposits among several FDIC insured banks reduces overall credit exposure
- Access to millions in FDIC insurance through participating banks
- Deposits up to the program maximum (currently \$50M)
- Cash is available daily
- Avoid the burden of dealing with numerous bank relationships and benefit from a high level of FDIC insurance through a single contact point

How DDM Works

Customer cash balances are sent daily into the DDM program and allocated into several program banks to ensure high levels of FDIC Insurance.



The DDM program is administered by Stable Custody Group II LLC (Stable). Stable and its affiliates are not depositories, banks or credit unions, and the DDM program is NOT, itself, an FDIC-insured product. Demand Deposit Marketplace®, Reich & Tang® and R&T® are registered marks of Reich & Tang Deposit Network, LLC (R*T). Stable is a subsidiary of R&T.

What is the Demand Deposit Marketplace® (DDM) Program?

The Demand Deposit Marketplace (DDM) program is a liquid FDIC insured alternative to money market mutual funds. It enables customers of financial institutions participating in the DDM program ("DDM Participating Institutions") to obtain millions of dollars of FDIC insurance with daily liquidity and potentially higher returns.

What is the FDIC insurance limit in the account?

The maximum insured deposit in the DDM program is \$50 million. This is based on program limits and the number of banks participating and is subject to change.

How are high levels of FDIC insurance achieved?

Cash balances in your accounts are sent daily into the DDM program. These deposits are allocated in increments of no more than \$250,000 to multiple DDM Receiving Banks, which abide by the FDIC pass-through insurance provisions established by the FDIC. By allocating deposits to multiple banks, you receive high levels of FDIC insurance while maintaining daily liquidity and the convenience of maintaining one bank relationship.

When do my funds become insured under the DDM program?

Funds are insured on the business day after deposit. Until then, funds will be uninsured to the extent they remain at their Participating Institution overnight in excess of any FDIC insurance available on balances kept at their Participating Institution.

What if the Participating Institution where my funds are deposited fails?

Assuming that the first \$250,000 of your funds remains at the Participating Institution with the remainder placed into the DDM program, then the following would occur:

- The funds placed into the DDM program are not impacted. Rather, those funds are placed at other FDIC-insured banks and similarly protected by FDIC insurance and continue to be available to the customer either through: (1) the Participating Institution in a wind-down mode, under the conservatorship of the FDIC, or a transitioning Participating Institution; or (2) Stable.

What if I want to exclude a financial institution that participates in the DDM program from receiving my deposits?

You have the option to exclude any DDM Receiving Bank you choose. However, by opting out of one or more DDM Receiving Banks, it may affect the maximum amount of FDIC insurance they may receive.

How is the DDM program different from a money market mutual fund sweep?

Unlike DDM, money market mutual funds are not FDIC insured. Operationally the DDM program works similarly to a money market mutual fund sweep; however, deposits are swept into insured accounts held at several FDIC insured program banks instead of pooled money fund investments.

What are the advantages of an FDIC insured account versus a money market mutual fund?

- Provides the safety and explicit guarantee of FDIC insurance backed by the full faith and credit of the US Government that money funds do not offer
- Eliminates market risks associated with money fund investing
- Is outside the scope of the SEC's money fund reforms
- Offers a highly competitive yield

Can placing funds in the DDM program decrease overall portfolio risk?

Yes. FDIC insured placements eliminate the market risks associated with money market mutual fund investing and other direct cash instruments.



For more information, please contact your Treasury Solutions Sales Officer or our Treasury Solutions Services Support Team at (844) 680-3739.



City of Oxford Collateralized Public Funds

<u>Investment Instrument:</u>	Repurchase Agreement (Repo)
<u>Amount Bid:</u>	Unlimited
<u>Available Collateral:</u>	Unlimited
<u>Investment Type:</u>	Combination of Overnight & 30-Day Term

REPURCHASE AGREEMENTS (REPO)

Renasant Bank is pleased to provide our offer to assist the City of Oxford in managing excess liquidity through our Renasant Repo Program. This program provides overcollateralization of funds using government guaranteed securities (US Treasuries, US Agencies, Mortgage-Backed Securities and GSE qualified mortgages). This solution offers no or extremely short-term duration risk, unlike what you typically see with individual CDs or securities investments. Because of the structure of our program, Renasant Bank has a virtually unlimited appetite for public and collateralized funds.

We offer two repo solutions, overnight and 30 days, that can be facilitated within one account. Clients may participate in either or both at the levels it chooses. Participation in the repo program is ideal for managing excess liquidity, including bond proceeds and will not impact or disrupt any current operations or other banking relationships.

This extremely efficient, short-term liquidity management solution follows and satisfies all requirements for State of Mississippi public funds, removes all concerns with concentration risks and provides an attractive yield. Client types include municipalities, governmental entities, authorities, school systems, colleges and universities, foundations and endowments, family offices, corporate clients and high net-worth individuals.

OVERNIGHT REPO

Rate: 3.25% (3.4% APY)

- Collateral consists of US Treasuries, Agencies and Mortgage-Backed Securities (Full Faith & Credit of the US govt)
- Overcollateralization of Funds (102%)
- Collateral Qualifies for All State Governmental Entities and Public Funds
- Daily Compounding Interest
- Next Day Availability of Funds
- Zero Fees
- No Minimum Investment Timeframe
- Unlimited Access - add to/ pull funds from the program anytime
- Autopilot Daily Investment
- Roll Indefinitely

Attachment B Continued**30-DAY TERM REPO****Rate: 3.75% (3.82% APY)**

- Collateral consists of GSE (Government-Sponsored Enterprise) Qualified Mortgages (Full Faith & Credit of the US govt)
- Collateralization of Funds (102%)
- Collateral Qualifies for All State Governmental Entities and Public Funds
- Zero Fees
- 30-Day Investment Timeframe
- Roll Indefinitely

COLLATERAL

- All collateral provided by Renasant Bank qualifies as acceptable collateral for all State of Mississippi governmental entities and public funds
- All collateral carries the Full Faith and Credit of the US government
- Overcollateralization of Funds (102%), as required by the State of Mississippi Investment Policy & Guidelines

ONBOARDING

- Execute the Master Repurchase Agreement
- Open a Repo DDA

OPERATIONS

- Participant will open a standard, collateralized repo DDA account
 - The account simply serves as a pass through to facilitate the repo transaction, no fees
 - The accounts can be viewed and managed with traditional online banking
 - Participant may open multiple repo accounts if they prefer or are required not to comingle pools of funds
- Participants may add funds to the overnight program anytime by simply transferring funds into their repo account. No notification is needed.
 - Funds being added to the 30-day term investment will take place on the actual roll date
- Participants may pull funds from the overnight program anytime by simply emailing the repo desk, by 4:00 PM the day prior to them needing the funds. The requested funds will be in participant's repo account, for use, by 8:00 AM the following morning.
 - Pulling funds from the 30-day term program requires a 30-day notification from the term roll date.



Park Place CAPITAL

PARK PLACE CAPITAL MANAGEMENT

Park Place Capital Management is the institutional money management arm of Park Place Capital offering various equity and fixed income separately managed account strategies. Park Place Capital Management seeks to generate competitive, absolute and relative risk-adjusted returns over the full market cycle. This is done through a bottom-up focused, top-down aware investment process, where we:

- Assess the impact of economic and industry themes
- Research potential downside exposure of each security
- Evaluate optimum risk/reward balance for each portfolio
- Minimize unintended style biases and sector concentrations

EQUITY MANAGEMENT

- Identify company-specific key metrics likely to cause investor expectations to be exceeded
- Bottom-up stock selection within each sector
- Weight positions based on expected return and volatility
- Sell stocks that violate key metrics
- Sell stocks for better opportunities
- Trim positions when the risk/return trade-off increases

FIXED INCOME MANAGEMENT

- Credit
 - Process driven by internal credit analysis
 - Focus on cash flows to portfolio
 - Proactive monitoring
- Valuation
 - Relative value spread analysis
 - Potential downside scenario valuations
 - Historical credit spread analysis
- Sell Discipline
 - Holding reaches full valuation
 - Anticipation of deteriorating credit fundamentals
 - Client driven liquidity event
 - Unexpected developments, including significant management changes

STRATEGIES OFFERED

• **Large-cap Core Equity**

- Benchmark: S&P 500 Index
- Investment minimum: \$500,000
- Large-cap blend portfolio consisting of 30-40 holdings
- Blue chip names with attractive valuations and underlying financials

• **Core Fixed Income**

- Benchmark: Bloomberg U.S. Aggregate Bond Index
- Investment minimum: \$1 million
- Investment-grade strategy
- Permissible Investments: US Treasuries, Agencies, Corporate Bonds, Securitized Debt and Taxable Municipals
- Seeks to out-yield the benchmark while maintaining a similar duration and quality profile

• **Enhanced Cash**

- Benchmark: 90-Day T-Bill
- Investment minimum: \$5 million
- Very high-quality, short duration strategy with target duration <2 years
- Permissible Investments: US Government Securities, Taxable Municipals
- Focus on liquidity

• **Low Duration Fixed Income**

- Benchmark: Bloomberg 1-3 Yr Gov/Credit Index
- Investment minimum: \$1 million
- Short-term, investment-grade strategy with target duration <3 years
- Permissible Investments: US Treasuries, Agencies, Corporate Bonds, Securitized Debt and Taxable Municipals
- Seeks to out-yield the benchmark while maintaining a similar duration and quality profile
- Focus on liquidity

• **Intermediate Government Only**

- Benchmark: Bloomberg U.S. Government: Intermediate Bond Index
- Investment minimum: \$1 million
- Similar to Core Fixed Income in terms of duration profile
- Permissible investments: US Treasuries, Agencies, Mortgages
- Focus on liquidity

• **Municipal Flex Ladder**

- Benchmark: Bloomberg Muni 1-10 Yr Blend (1-12) Index
- Investment minimum: \$1 million
- Investment-grade strategy
- Seeks to maintain a higher yield and coupon than its benchmark while maintaining a similar duration and quality profile
- Partial ladder structure with 1 bond/year for 12 years with remaining positions invested at area of yield curve offering most value
- 5% positions

• **Custom Fixed Income**

For those accounts with specialized Investment Policy Statements that would preempt them from being invested in one of Park Place Capital Management's proprietary strategies, custom fixed income accounts can be constructed with specialized term structures or investment types. Investment minimum for custom fixed income portfolios is \$5 million.

Q3 2025 FINANCIAL INFOGRAPHIC



Net Income

Q3 2025 \$59.8 million
Q3 2024 \$72.5 million

Diluted Earnings Per Share

Q3 2025 \$0.63
Q3 2024 \$1.18

Adjusted Diluted Earnings Per Share (Non-GAAP)*

Q3 2025 \$0.77
Q3 2024 \$0.70

Total Assets

Q3 2025 \$26.7 billion
Q3 2024 \$18.0 billion

TOTAL DEPOSITS (IN BILLIONS)



14.5
Q3 2024

21.4
Q3 2025

TOTAL LOANS (IN BILLIONS)



12.6
Q3 2024

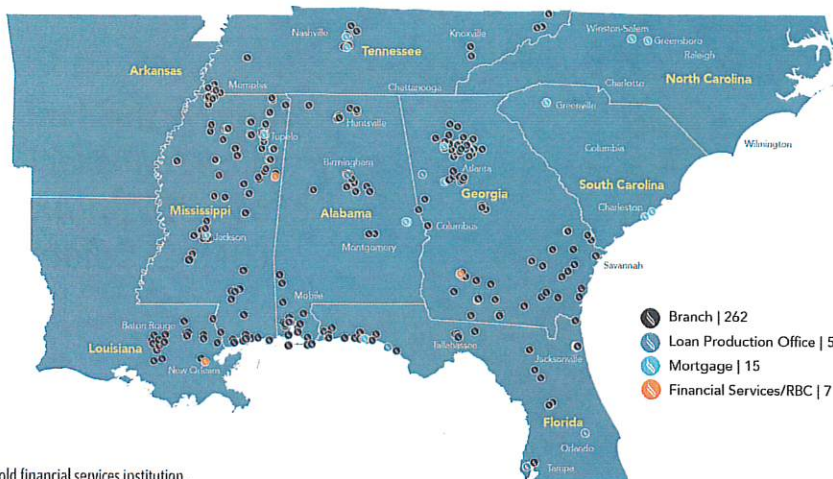
19.0
Q3 2025



DIGITAL +

280+

**BANKING, WEALTH
MANAGEMENT, &
MORTGAGE LENDING
OFFICES SERVING THE
SOUTHEAST**



Renasant Corporation, headquartered in Tupelo, MS, is the parent of Renasant Bank, a 121-year-old financial services institution.

2025 YEAR-TO-DATE EARNINGS RESULTS



Net Income
\$102.3 million



Diluted Earnings Per Share
\$1.20



Adjusted Diluted Earnings Per Share (Non-GAAP)*
\$2.13



Total Assets
\$26.7 billion



For more information and important disclosures concerning Renasant Corporation, please visit www.renasant.com or contact John Oxford, Chief Marketing Officer, at 662.680.1219 or joxford@renasant.com. Renasant Corporation is traded on the NYSE stock market under ticker symbol RNST.

* Adjusted Diluted EPS is a non-GAAP financial measure. A reconciliation of this non-GAAP measure to its related GAAP measure is included in Renasant's earnings release furnished to the Securities and Exchange Commission as Exhibit 99.1 to Renasant's Current Report on Form 8-K furnished to the SEC on September 30, 2025, under the heading "Non-GAAP Reconciliations."





Having complied with all the requirements of law, and having placed approved securities with the State Treasurer of Mississippi, Renasant Bank is hereby appointed a

STATE DEPOSITORY

for a term of one year ending the **thirtieth (30th)** day of **November, 2025**, and is hereby authorized and empowered to receive and disburse, according to law, any and all State Funds, there offered for demand deposits and for investment in Time Certificates of Deposit or other authorized securities, but shall not have on deposit at any time an amount exceeding that authorized by Section 27-105-9, Mississippi Code (1972) as amended, or other applicable law or regulation unless otherwise ordered by the State Treasurer.

In witness whereof, the State Treasurer has ordered this Commission issued and has duly signed and affixed the Seal of the Office of the Treasurer of the State of Mississippi thereto on this the **first** day of **December, 2024**.

David McRae

Treasurer of the State of Mississippi

REQUEST FOR PROPOSALS
MUNICIPAL DEPOSITORY SERVICES FOR
THE KEEPING OF MUNICIPAL FUNDS

NOTICE IS HEREBY GIVEN, to all Banks and Financial Institutions of Lafayette County insured by FDIC/ESLIC, that the Mayor and Board of Alderman of the City of Oxford, Mississippi will receive sealed bids or proposals from said financial institutions until the hour of 3:00pm., on Monday, December 1st, 2025, in the City Clerk's Office, 107 Courthouse Square, Oxford, Mississippi, for selecting and naming of one or more financial institutions as the Municipal Depository for the keeping and investing of funds in the hands of the City Clerk, for the calendar years 2026-2027 or 2026-2029, pursuant to Section 27-105-303 of the Mississippi Code of 1972, as amended.

Specifications for the proposals may be requested by emailing the City Clerk at aatkinson@oxfordms.net.

SUBMISSIONS MUST BE PLAINLY MARKED ON THE OUTSIDE OF THE ENVELOPE

Signed : /s/ Ashley Atkinson
City Clerk

Publish:
November 12th, 19th, and 26th, 2025

SPECIFICATIONS FOR MUNICIPAL DEPOSITORY SERVICES

For a two year term covering calendar years 2026-2027

<u>Bank Fees</u>	<u>Interest Rate</u>
None	Fixed - 2.75% Floating - Fed Funds Upper Target less 0.75 - Current 3.25%
Flat per month \$ 0.00	Fixed - 2.75% Floating - Fed Funds Upper Target less 0.75 - Current 3.25%

For a four year term covering calendar years 2026-2029

<u>Bank Fees</u>	<u>Interest Rate</u>
None	Fixed - 2.50% Floating - Fed Funds Upper Target less 0.75 - Current 3.25%
Flat per month \$ 0.00	Fixed - 2.50% Floating - Fed Funds Upper Target less 0.75 - Current 3.25%

*Interest rates should be notated as APR percentages and not basis points.

Any specific restrictions on levels of funding held or types of funding held must be made clear.

Positive Pay and the ability to split employee direct deposits into multiple accounts should also be included in the scope of services.



Matt McCraw
106 Courthouse Square
Oxford, MS 38655
662-234-4591
MMcCraw@trustmark.com

12/1/2025

Ashley Atkinson
City Clerk
107 Courthouse Square
Oxford, MS 38655

Re: City of Oxford Public Fund Accounts Bid

Dear Ms. Atkinson:

Trustmark Bank ("Trustmark"), a Mississippi Banking Corporation, is pleased to be considered for the opportunity to serve as a depository bank of public funds for the City of Oxford (the "City") demand deposit accounts (the "Accounts") tentatively beginning on 1/1/2026, and continuing for a period of two (2) years, ending on 12/31/2027 or continuing for a period of four (4) years, ending on 12/31/2029, based on your selection below. Trustmark agrees to serve as a depository bank and financial institution for the City subject to the terms of the Trustmark Deposit Account Agreement and as otherwise set forth herein.

Trustmark is insured by the Federal Deposit Insurance Corporation (FDIC) and also complies with the Mississippi statutory requirements for qualification as a public fund depository. As a guaranty pool member under sections 27-105-5 and 27-105-6 of the Mississippi Code of 1972 as amended, Trustmark will secure the City's funds on deposit by placing qualified securities with the State Treasurer as provided in section 27-105-5. A copy of Trustmark's certification as a designated State Depository is enclosed.

The City's funds held in interest bearing demand deposit accounts at Trustmark will bear interest at your choice of one of the following rates and term lengths, subject to Trustmark's monthly maintenance and activity fees included (the "Preferred Rate").

Please select one:

_____ - 3.00% Fixed for two (2) years. _____ - 2.50% Fixed for four (4) years

Interest will be calculated on the daily collected balance. Trustmark will charge without refunding or waiving any fees associated with any of the City's accounts (both interest bearing checking accounts and non-interest bearing checking accounts, where applicable), including, but not limited to regular DDA account service and maintenance fees, as well as any Cash Management Services provided to the City, including but not limited to Merchant Card Services, ACH Services, Online Banking, Fraud Services, Reconciliation Services, etc. Please see enclosed Miscellaneous Service Fees and Cash Management Pricing fee schedules for details.

People you trust.
Advice that works.

The Preferred Rate will not be applied until our receipt of a fully executed copy of this Letter Agreement (Bid Acceptance) and will not be applied prior to the Term start date. If the bid is accepted prior to the Term start date, the Preferred Rate will be applied within thirty (30) days of the Term start date on existing accounts. If the bid is accepted after the Term start date, the Preferred Rate will be applied within thirty (30) days of our receipt of this executed Letter Agreement on existing accounts. Once the bid has been accepted and the Term has begun, the Preferred Rate will be applied within thirty (30) days of account opening on subsequent new accounts for the duration of the Term. If a fully executed copy of this Letter Agreement is not received within thirty (30) days of the anticipated Term start date, it will be assumed that the Preferred Rate was not accepted and the City's funds will not earn the Preferred Rate.

You agree to promptly examine your account statement each statement period. If you discover (or reasonably should have discovered) any error in the Preferred Rate you must promptly notify us in writing. You agree that the time you have to examine your statement and report to us any errors will not, in any circumstances, exceed thirty (30) days from the earlier of when the statement was first sent by us or made available to you. You agree that if you do not advise us of any errors within sixty (60) days after we first send or make that statement available, you cannot assert a claim against us on any error described in that statement and the loss will be entirely yours.

Trustmark offers a variety of Public Fund Cash Management Services and Products, which offer public funds customers an improved bottom line by accelerating cash inflows and controlling cash outflows. This coupled with options to make the best use of your funds provides an effective means of managing your financial requirements.

The rates included in this letter are for funds owned by a governmental unit or funds held in the name of a public official or governmental unit derived from taxes or fees and/or other public fund revenue collected and on deposit in a public funds account only, and excludes any bond proceeds, federal or state matching funds, and/or other funds received from sources other than taxes or fees and/or other public fund revenue collected, including, but not limited to funds received through federal or state charitable sources or grants. Bond proceeds, federal and state matching funds, funds other than derived from taxes or fees and/or other public fund revenue collected, or any new funds not originally considered in this bid may not be eligible for the preferred rate set forth in this letter and will be reviewed on a case-by-case basis.

Please acknowledge your agreement to the terms and conditions set forth herein.

Sincerely,

TRUSTMARK BANK



Matt McCraw

President,

Market Leader – Northeast MS

AGREED AND ACKNOWLEDGED:

CITY OF OXFORD

By (Print Name): _____

Signature: _____

Title: _____

Date: _____

People you trust.
Advice that works.

SPECIFICATIONS FOR MUNICIPAL DEPOSITORY SERVICES

For a two year term covering calendar years 2026-2027

<u>Bank Fees</u>	<u>Interest Rate</u>
None See enclosed Fee Schedules	3.00%
Flat per month \$ <u>NA</u>	NA

For a four year term covering calendar years 2026-2029

<u>Bank Fees</u>	<u>Interest Rate</u>
None See enclosed Fee Schedules	2.50%
Flat per month \$ <u>NA</u>	NA

*Interest rates should be notated as APR percentages and not basis points.

Any specific restrictions on levels of funding held or types of funding held must be made clear. See enclosed Bid Acceptance Letter.

Positive Pay and the ability to split employee direct deposits into multiple accounts should also be included in the scope of services. Acknowledged. See enclosed Fee Schedules.



Miscellaneous Service Fees

Effective as of 12/1/2025

Product/Service	Pricing	Charge
Maintenance Fee Interest Bearing Checking	\$10.00 per month, per account with a balance that falls below \$1,000 any time within the month.	Yes
Maintenance Fee Non-Interest Bearing Checking	\$17.00 per month, per account, but with an Earnings Credit offset applied to the account calculated on account balance.	Yes
Stop Payments	\$36.00	Yes
Wire Transfers - Outgoing	\$25.00	Yes
International Wires - Outgoing	\$50.00	Yes
Wire Transfers - Incoming	\$15.00	Yes
Bank Deposit Bags • Zipper • Small Locking • Large Locking	\$3.00 \$40.00 \$50.00	Yes
Deposit Slips	Based on Selection	Yes
Checks	Based on Selection	Yes
Deposit Items Returned	\$10.00	Yes
Redeposited Items Returned	\$13.00	Yes
Research/Statement Reproduction	\$7.50 per 15 Minutes (min. \$7.50), plus per item fees.	Yes
Checks Paid and Debit Items	\$0.25	Yes
Items Deposited On-U's	\$0.15	Yes
Electronic Credits	\$0.15	Yes
Number of Deposits	\$0.15	Yes
Coin Rolls Purchased (Per Roll)	\$0.10	Yes
Currency Straps Purchased (Per Strap)	\$1.00	Yes
Currency/Coin Deposited per \$100	\$0.15	Yes
Overdraft & NSF Charges	Calculated on the overdrawn or uncollected balance x 10%, or the discount rate on 90-day commercial paper as established by the Federal Reserve plus 5%, whichever is greater.	Yes
Address Unknown Processing Fee	\$5.00	Yes
Official Checks	\$8.00	Yes
Additional products and services not listed will be charged at Trustmark's standard rate.		

People you trust.
Advice that works.



Cash Management Pricing

Effective as of 12/1/2025

Product/Service	Pricing	Charge
Online Banking – myTrustmark Corporate Advantage (Optional Service)	\$40.00 per month up to 5 accounts, \$5.00 per month for each additional account	Yes
Remote Deposit Capture (Optional Service)	\$50.00 per month, \$.06 per item (Scanner cost not included)	Yes
ACH Origination (Optional Service)	\$25.00 per month, \$.13 per transaction	Yes
ACH Alert (Optional Service)	\$35.00 for first account, \$15.00 for each additional account	Yes
Positive Pay (Optional Service)	\$75.00 per account, \$.06 per item	Yes
Reverse Positive Pay (Optional Service)	\$50.00 per month, per account, up to 100 paid checks. \$.05 per item over 100	Yes
Fraud Alert Package (Optional Service)	Includes Positive Pay plus ACH Alert for \$90.00 per month for the first account, then \$80 per month for each additional account OR Reverse Positive Pay plus ACH Alert for \$75.00 per month per account.	Yes
Reconciliation (Optional Service)	\$50.00 minimum monthly fee per account. 1,000 Transactions Per Item included. \$.05 Per Item Fee after 1,000 Transactions.	Yes
Additional Cash Management Services available upon request	Trustmark Standard Rate	Yes

People you trust.
Advice that works.



Having complied with all the requirements of law, and having placed approved securities with the State Treasurer of Mississippi, Trustmark National Bank is hereby appointed a

STATE DEPOSITORY

for a term of one year ending the **thirtieth (30th) day of November, 2025**, and is hereby authorized and empowered to receive and disburse, according to law, any and all State Funds, there offered for demand deposits and for investment in Time Certificates of Deposit or other authorized securities, but shall not have on deposit at any time an amount exceeding that authorized by Section 27-105-9, Mississippi Code (1972) as amended, or other applicable law or regulation unless otherwise ordered by the State Treasurer.

In witness whereof, the State Treasurer has ordered this Commission issued and has duly signed and affixed the Seal of the Office of the Treasurer of the State of Mississippi thereto on this the **first day of December, 2024**.

A handwritten signature in cursive script, appearing to read "David McRae", is written over a horizontal line.

David McRae

Treasurer of the State of Mississippi

CERTIFICATE OF TITLE

Form 79-001-11-7-1-000

STATE OF MISSISSIPPI

ORIGINAL

VEHICLE IDENTIFICATION NUMBER

NLT0755

MAKE

LEYL

YEAR

1983

MODEL

BUS

BODY

BU

TITLE NUMBER

H470436-01

TITLE DATE

11242015

DATE OF FIRST SALE
FOR USE NEW ONLY

NO. CYL.

06

NEW / USED

X

TYPE OF VEHICLE

BUS

PASS.
OR GVW

000

ODOMETER - TENTHS NOT INCLUDED

000000

EXEMPT FROM DISCLOSURE
REQUIREMENTS

OWNER

CITY OF OXFORD
107 COURTHOUSE SQUARE
OXFORD MS 38655

1ST LIENHOLDER (OR OWNER IF NO LIEN)

CITY OF OXFORD
107 COURTHOUSE SQUARE
OXFORD MS 38655

DATE:

MONTH | DAY | YEAR

2ND LIENHOLDER

DATE:

MONTH | DAY | YEAR

LIEN SATISFACTION: THE UNDERSIGNED HOLDER OF ABOVE DESCRIBED LIEN(S) ON THE MOTOR VEHICLE DESCRIBED HEREON HEREBY ACKNOWLEDGES SATISFACTION THEREOF.

1ST LIEN _____
(LIENHOLDER)

BY _____
(SIGNATURE AND TITLE)

THIS _____ DAY OF _____ 20 _____

2ND LIEN _____
(LIENHOLDER)

BY _____
(SIGNATURE AND TITLE)

THIS _____ DAY OF _____ 20 _____



IN WITNESS WHEREOF I HAVE HEREUNTO SET MY HAND THIS

THE 24 DAY OF NOVEMBER 20 15
15327061172 00704

CONTROL NUMBER

20764153

MISSISSIPPI DEPARTMENT OF REVENUE

Ed Morgan

The Mississippi Department of Revenue hereby certifies that on application duly made, the person named herein is registered by this office as the lawful owner of the vehicle described subject to the liens or security interests as may subsequently be filed with the Mississippi Department of Revenue. This certificate of title is issued pursuant to the Mississippi Motor Vehicle Title Law Section 63-21-1, Mississippi Code of 1972, and subject to the provisions thereof.

VOID IF ALTERED

CERTIFICATE OF TITLE

Form 79-001-11-7-1-000

STATE OF MISSISSIPPI

ORIGINAL

VEHICLE IDENTIFICATION NUMBER	MAKE	YEAR	MODEL	BODY	TITLE NUMBER
2325DOR	LEYL	1986	BUS	BU	H470461-01

TITLE DATE	DATE OF FIRST SALE FOR USE NEW ONLY	NO. CYL.	NEW / USED	TYPE OF VEHICLE	PASS. OR GVW
11242015		06	X	BUS	000

ODOMETER - TENTHS NOT INCLUDED

000000

EXEMPT FROM DISCLOSURE
REQUIREMENTS

OWNER

CITY OF OXFORD
107 COURTHOUSE SQUARE
OXFORD MS 38655

1ST LIENHOLDER (OR OWNER IF NO LIEN)

CITY OF OXFORD
107 COURTHOUSE SQUARE
OXFORD MS 38655

DATE:

MONTH | DAY | YEAR

DATE:

MONTH | DAY | YEAR

2ND LIENHOLDER

LIEN SATISFACTION: THE UNDERSIGNED HOLDER OF ABOVE DESCRIBED LIEN(S) ON THE MOTOR VEHICLE DESCRIBED HEREON HEREBY ACKNOWLEDGES SATISFACTION THEREOF.

1ST LIEN _____ BY _____
(LIENHOLDER) (SIGNATURE AND TITLE)

THIS _____ DAY OF _____ 20 _____

2ND LIEN _____ BY _____
(LIENHOLDER) (SIGNATURE AND TITLE)

THIS _____ DAY OF _____ 20 _____



IN WITNESS WHEREOF I HAVE HEREUNTO SET MY HAND THIS

THE 24 DAY OF NOVEMBER 2015
15327061193 00721

CONTROL NUMBER

20764170

MISSISSIPPI DEPARTMENT OF REVENUE

The Mississippi Department of Revenue hereby certifies that on application duly made, the person named herein is registered by this office as the lawful owner of the vehicle described subject to the liens or security interests as may subsequently be filed with the Mississippi Department of Revenue. This certificate of title is issued pursuant to the Mississippi Motor Vehicle Title Law Section 63-21-1, Mississippi Code of 1972, and subject to the provisions thereof.

VOID IF ALTERED

85 of 189



THE CITY OF
OXFORD

SURPLUS FORM

**PLEASE USE A DIFFERENT FORM FOR EACH ITEM YOU WANT TO DECLARE SURPLUS.
BE SURE TO PROVIDE AS MUCH INFORMATION AS POSSIBLE ABOUT THE ASSET
BEING SURPLUSED. TURN COMPLETED FORMS IN TO THE CITY CLERK'S OFFICE.**

Date of Request: 11/24/2025

Department that owns Fixed Asset: Oxford Police Dept.

Fixed Asset Tag Number (If item is not tagged, please put N/A): 01356,01396,01417,00420

Physical Location of Asset: PD inventory

If the item being surplused is a vehicle or a piece of equipment, please provide:

Make	Model	Year
VIN / Serial Number	Color	

If the item being surplused is a tool, please provide:

Description of Tool (including brand):	
Serial Number (if none, write N/A)	Color

For all other assets, please provide a complete description of the asset to be surplused:

Python III radar box (S/N PYT846005633), Code 3 Siren Box (No S/N),
L3 Monitor (S/N FBE310143), Federal Signal Siren Box (S/N SS2000SS-D)

Name of Person Submitting Surplus Request: Jeff McCutchen

Date Approved by BOA: _____

**107 Courthouse Square
Oxford, MS 38655**

**(p) 662-236-1310
(f) 662-232-2337**



MEMO:

DATE: 11-26-25
TO: MAYOR TANNEHILL & BOARD OF ALDERMEN
CC: ASHLEY ATKINSON
FROM: ROB NEELY
RE: AGENDA ITEMS

I have the following agenda items for the Tuesday, December 2, 2025 Board Meeting.

1. Consider water and/or sewer bill adjustments in accordance with Oxford Utilities Leak Adjustment Policy. (Rob Neely)

Please find a description for each agenda item on the following page. If you have any questions, please feel free to contact me.

Thanks

Robert M. Neely III, P.E., C.P.E.
General Manager

1. Consider water and/or sewer bill adjustments in accordance with Oxford Utilities Leak Adjustment Policy. (Rob Neely)

The Oxford Utilities Billing Supervisor has reviewed the accounts listed in the attached spreadsheet and confirmed that 1) The leaks associated with the referenced accounts meet the criteria of the Board approved leak adjustment policy and 2) The customer did not receive the benefit of the utility service being adjusted. Based on those findings, Oxford Utilities recommends that the board approve the adjustment of the referenced accounts.

WATER/SEWER ADJUSTMENTS | OXFORD UTILITIES

11/13/25 - 11/21/25

TO BE APPROVED: 12/02/25

ACCOUNT NUMBER	CUSTOMER NAME	ADDRESS	WATER ADJUSTMENT	SEWER ADJUSTMENT	ADJUSTMENT TYPE
224611-122439	KATHY SANDERS	104 LUTHER STREET	-\$17.40	-\$23.13	INSIDE
206980-106795	PAT PATTERSON	1539 JACKSON AVENUE E	-\$101.18	-\$134.52	INSIDE
208712-032691	BRITTANY DUNCAN	2 PRIVATE ROAD 3151 APT. 12	-\$11.72	-\$15.58	INSIDE
008368-052185	JENNIFER NORMINTON	2039 OAK LAWN LOOP	-\$86.20	-\$96.82	INSIDE
208905-009167	JESSIE L LITTLE	214 EAGLES NEXT LANE	-\$24.14	-\$32.10	INSIDE
006195-053744	MOLLI AMIS	214 KEYSTONE DRIVE	-\$31.24	-\$41.54	INSIDE
002690-051236	COLBY CRIDDLE	300 SHADOW CREEK DRIVE APT. 106	-\$239.63	-\$318.60	INSIDE
207527-003603	KEVIN T FREY	352 PRICE STREET	-\$34.08	-\$45.31	INSIDE
208318-052114	KAYTLEN INGRAM	40 PRIVATE ROAD 3151 APT. 12	-\$332.99	-\$442.74	INSIDE
004370-053683	WALTER RUNNION IV	500 FIFER CIRCLE	-\$86.98	-\$115.64	INSIDE
205545-012440	SUZETTE SHELMIER	610 PIEDMONT DRIVE	-\$37.28	-\$49.56	INSIDE
008479-044717	RUSSOM CONSTRUCTION	1027 WHITETAIL DRIVE	-\$59.41	-\$124.72	OUTSIDE
007459-014243	MARY R NORTHERN	105 ORRWOOD DRIVE	-\$17.75	-\$47.20	OUTSIDE
226069-026945	CALVIN SHAW	117 LUTHER STREET	-\$90.53	-\$240.25	OUTSIDE
004385-053565	ALEX LAWSON	530 FIFER CIRCLE	-\$120.70	-\$320.49	OUTSIDE
207199-039163	JENNA KILLION	907 CHICKASAW ROAD	-\$34.08	-\$90.15	OUTSIDE
006440-047423	DAVID J HESTER	6006 REDWOOD LOOP	X	-\$51.97	POOL
224074-034259	AYLA GAFNI	761 SHADY OAKS CIRLCE	X	-\$37.76	POOL
002935-001899	WELISSA RADER	161 ROSEMONT LOOP	X	-\$1,301.30	SW ONLY
208895-108714	TOM BOYLES	178 EAGLE POINTE LOOP	X	-\$94.87	SW ONLY
204957-049167	ARNOLD HOUSTON	207 PEGUES ROAD	X	-\$422.91	SW ONLY
226257-124084	BETTYE AHMED	101 DEER RUN S	-\$33.12	X	WT ONLY
005499-032139	JIM C HAINES	125 COUNTRYVIEW LANE	-\$41.54	X	WT ONLY
207934-107696	SALLIE L LIGGINS	1504 CHICKASAW ROAD	-\$257.73	X	WT ONLY
007011-048215	JACOB OWENS	3 COUNTY ROAD 1057	-\$620.44	X	WT ONLY
226848-124675	DUSTIN CLIBURN	5020 BRAEMAR PARK DRIVE	-\$507.94	X	WT ONLY
226322-124149	MAE H JOHNSON	7 COUNTY ROAD 4002	-\$1,054.36	X	WT ONLY
209992-045230	LOU INVESTMENTS	COUNTY ROAD 149 (MISTY MEADOWS)	-\$2,201.61	X	WT ONLY
TOTAL:			-\$6,042.05	-\$4,047.16	



THE CITY OF OXFORD

Resolution

Whereas, Leigh Ashley Atkinson, City Clerk for the City of Oxford, will retire after 28 years of outstanding service to the City of Oxford, and her citizens; and

Whereas, Leigh Ashley Atkinson, affectionately known as “Ashley,” began her successful career on October 21, 1997, after being recommended for the position of Deputy City Clerk by long-time City Clerk and mentor, Virginia Chrestman; and

Whereas, Ashley’s professional advancement within the City Clerk’s office was marked by hard-work and competence, beginning with Accounts Payable duties, rising to Auditor, successfully managing the City’s critical procurement and purchasing operations for nearly two decades, and ultimately being appointed to the esteemed position of City Clerk; and

Whereas, as a city employee, Ashley served faithfully under the leadership of four mayors, two City Clerks, twenty three Aldermen, and numerous department heads and staff in her steadfast career; and

Whereas, as City Clerk, Ashley had countless interactions with City of Oxford staff from all departments, patiently guiding and advising on vital financial matters including budgeting, procurement, and accounting practices; and

Whereas, Ashley, in her role as City Clerk, has led the City of Oxford’s financial operations with clarity, thoroughness, and exceptional knowledge and experience, preparing the City’s \$155.6 million dollar annual operating budget and maintaining the City’s bonding capacity; and

Whereas, during Ashley’s tenure in the Clerk’s Office, the City of Oxford has experienced extraordinary financial growth, including a 581% increase in its operating budget, which Ashley has expertly guided with wisdom and fiscal responsibility; and

Whereas, within her many years within the walls of City Hall, Ashley also embraced a nurturing, maternal role—organizing, planning, and feeding City Hall on Thanksgiving, July 4th, Christmas, Halloween, and many other events; and,

Whereas, Ashley, beloved by her staff, served as the cornerstone of the close-knit Clerk’s Office, providing training, mentorship, and unwavering support, becoming a dear friend to so many; and

Whereas, Ashley Atkinson has made an indelible mark on the City of Oxford, through her devotion and love for Oxford, and for all citizens, has positively touched many lives; and that her legacy will be remembered and celebrated for many years to come. Lo,

Therefore, be it resolved

that the Mayor and Board of Aldermen of the City of Oxford express their sincere appreciation and gratitude to

Leigh Ashley Atkinson

for her unmatched career in service to the community. Be it further resolved that a copy of this resolution be spread upon the minutes of the City of Oxford and that a copy of same be presented to Leigh Ashley Atkinson.

Mayor Robyn Tannehill

**Alderman Jason Bailey Alderman Mary Martha Crowe Alderman Kesha Howell-Atkinson
Alderman Brian Hyneman Alderman Mark Hulse Alderman Erin Smith Alderman Preston Taylor**



THE CITY OF
OXFORD

Oxford University Transit

409 McElroy Drive
Oxford, MS 38655
662-234-3540

November 11, 2025

Roderick Bailey, Deputy Director
Mississippi Department of Transportation
P. O. Box 1850
Jackson, MS 39215-1850

Re: Vehicle Purchase Outside the State of Mississippi

The City of Oxford, DBA Oxford-University Transit, is currently experiencing a critical need for vehicles.

Within the last year we have received 16 smaller cutaways to replace the older fleet within our program. The smaller cutaways were the only buses available for immediate delivery and due to our critical need we purchased what we could get during that time.

Today, we are still experiencing a critical need. The University of Mississippi has the largest Freshman Class for the second year in a row and will continue to grow each year. This has caused passenger overloads due to the small bus capacity.

The City of Oxford gives Oxford University Transit permission to go outside the State of Mississippi to procure buses from other states' FTA Contracts. FTA Procurement Guidelines will be followed, and FTA Funds will be used at the 80/20 rate.

Sincerely,

Robyn Tannehill
Mayor

**CONTRACT FOR LEGAL SERVICES
AFFF PFAS LITIGATION**

The **XXX** (hereinafter the “Client”) hereby retains, STAG LIUZZA, LLC (through attorney Michael Stag, LLC) and **XXX** (through attorney **XX**) (hereinafter the “Attorneys”) for the purpose of providing legal services related to the filing of a civil action and/or claims in Aqueous Film-Forming Foams Litigation MDL No. 2873 (“AFFF”) related to the pending settlements for recovery of costs associated with damages to the public drinking water system and/or public wastewater system against Defendants who manufactured, marketed, distributed, and/or sold aqueous film-forming foam, (hereinafter the “Client’s Claims”).

CLIENT DESIGNATES FOR COMMUNICATION PURPOSES THE FOLLOWING:

Water Department: _____
Name Telephone E-mail

Business Matters: _____
Name Telephone E-mail

Client acknowledges and understands that court ordered deadlines and documentation requirements exist for the pending DuPont and 3M settlements. Client agrees to provide the required documentation and assist in performing testing in a timely manner, sufficient to allow Attorneys time to process and file the settlement claim within the court ordered deadlines. Any failure of Client to comply with the testing and documentation requirements of the settlement may result in forfeiture of the Client’s right to recover money from DuPont, 3M, and future settlements. Documentation requirements and deadlines may further apply to settlements currently pending court approval or approved in the future.

The Client specifically authorizes the Attorneys to undertake negotiations, file suit, file settlement claims, or institute legal proceedings necessary on the Client’s behalf in the AFFF Product Liability Multi-District Litigation. The Client further authorizes the Attorneys to retain and employ the services of any expert, as well as the services of other outside contractors, as the Attorneys deem necessary or expedient in representing the interests of the Client. The Client understands and authorizes Attorneys to share attorney fees with any legal counsel that Attorneys choose to associate to assist with providing the legal services contracted herein.

Unless otherwise agreed in writing by Client and Attorneys, Attorneys will not provide legal services with respect to (a) defending any legal proceeding or claim against the Client commenced by any person unless such proceeding or claim is filed against the Client in the above-referenced legal proceeding (“Action”) or (b) proceedings before any federal or state administrative or governmental agency, department, or board including, but not limited to, the United States Environmental Protection Agency. Client acknowledges that the Attorneys are not tax, regulatory, or bankruptcy legal experts. If Client wishes to retain Attorneys to provide any legal services not provided under this Agreement for additional compensation, a separate written agreement between Attorneys and Client will be required.

The Attorneys are not the attorneys for any matter and officers, agents, employees,

attorneys, or consultants of the Client regarding this matter, and shall not become so unless the Attorneys specifically agree in the future in writing to undertake such a representation. The Attorneys will confer, as needed, with such persons to perform the services specified in this Agreement, but no attorney-client relationship shall be created with such persons merely because the Attorneys work with and/or request or receive information from any such persons during their representation of the Client.

The Client has disclosed all potential adverse parties to the Attorneys, and neither the Attorneys nor the Client perceive any conflict of interest in the Attorneys undertaking this engagement on behalf of the Client. If either the Client or the Attorneys, during the representation, receive information indicating that a potential conflict of interest may develop or exist, the Client and the Attorneys agree to bring such information to the immediate attention of the other, and the Attorneys shall proceed to take such steps as may be appropriate in the circumstances.

1. ATTORNEYS' FEES. As compensation for legal services, the Client agrees to pay the Attorneys for legal services rendered and to be rendered on account of the Client's Claims (hereinafter "Attorneys' Fees"). The Attorneys' Fees shall be one-third (1/3) of the Gross Amount Recovered for the Client's Claims. For any recovery made, Client understands and agrees that the total Attorneys' fee will be divided as follows: 25% to XXXX and 75% to STAG LIUZZA, LLC.

These Attorneys' Fees shall all be calculated before the deduction of costs and expenses, as set forth in Section 2 herein. "Gross amount recovered" herein means principal, interest, penalties, punitive damages, treble damages, attorney's fees, and all other amounts recovered, or value received, including the value of any structured settlement, future payments, or other relief achieved, whether by settlement, judgment or otherwise. "Constituent claims" herein means any one or more claims of the Client constituting less than the entirety of the Client's Claims, including a partial settlement or judgment with less than all defendants. The Client agrees to pay all costs and expenses, as set forth in Section 2 herein, which, in the event of a successful recovery, shall be deducted from the Client's share of that recovery. The Client acknowledges that multiple lawsuits have been filed relating to the same subject matter as Client's Claims. The Client acknowledges that these suits, including any suit for the Client's Claims, might be removed to a federal court as part of multi-district litigation. Further, the Client acknowledges that the court governing the multi-district litigation might appoint committees of attorneys to litigate common issues of law and fact to facilitate the resolution of those lawsuits for the common benefit of all claimants, including the Client. As a result, the Client might be obliged to pay from any Gross Amount Recovered a share of its recovery to satisfy an assessment of common benefit fees, costs, and expenses in an amount as determined by the court. Neither the Attorneys nor the Client shall have the right, without the written consent of the other, to settle, compromise, release, discontinue, or otherwise dispose of the Client's Claims. **Client shall only pay attorney fees contingent upon a recovery and shall not pay any attorney fees if there is no recovery.**

2. COSTS AND EXPENSES. In addition to paying Attorneys' Fees, in the event of a successful recovery, the Client agrees to reimburse all costs and expenses, as set forth herein only in the event of a recovery, which shall be deducted from the Client's share of that recovery. Attorneys shall advance all litigation expenses on behalf of Client, and Client shall not

be responsible for incurring or reimbursing costs of the litigation even if the amount of recovery is less than the costs incurred. **Client shall only reimburse litigation costs or expenses in the event of a recovery by settlement or judgment.** If no recovery is made, Attorneys shall bear all unreimbursed costs and expenses incurred, and client shall not be liable for any such costs or expenses incurred by Attorneys. Further, if recovery is insufficient to fully reimburse litigation costs, Attorneys shall bear, and Client shall not be liable for, all costs in excess of the amount of recovery. Subject to the foregoing terms, the Client agrees to reimburse the Attorneys' litigation costs and expenses upon receipt of any settlement funds or collected judgment.

The Attorneys shall have the right and authority, without prior approval of the Client, to incur such litigation costs and expenses as may be necessary or advisable in furtherance of Client's Claims. Litigation costs and expenses may include (but are not limited to) the following: filing fees; deposition costs; expert witness fees; transcript costs; witness fees; subpoena costs; sheriff's and service of process fees; trial consultant fees; mock trial costs; shadow jury fees; mediation fees; court costs; trial exhibit costs; copy costs; photographic, electronic or digital evidence production or presentation; investigation fees; travel expenses; and any other case-specific expenses directly related to the representation undertaken. Additionally, the Client specifically authorizes the Attorneys to charge as recoverable costs such items such as: computer legal research charges (e.g. Westlaw and/or Lexis); long distance telephone expenses; postage charges; Federal Express, UPS, and other delivery service charges; internal photocopying at a rate of \$.30 per page; facsimile costs at a rate of \$.25 per page; and mileage and outside courier charges, all of which must be incurred solely for the purposes of the representation undertaken. Finally, the Client acknowledges that Client will not be charged costs and expenses for any overhead costs of the Attorneys' practice, including office rent; utility costs; charges for local telephone service; office supplies; fixed asset expenses; and ordinary secretarial and staff services.

3. NO GUARANTEE. The Client acknowledges that the Attorneys have made no promise or guarantee regarding the outcome of my legal matter. The Client acknowledges that the Client's Claims may be subject to defenses that could lead to dismissal before, at, or after trial, and no recovery. The Client further acknowledge that the Attorneys shall have the right to cancel this agreement and withdraw from this matter if, in the Attorneys' professional opinion, the matter does not have merit, the Client does not have a reasonably good possibility of recovery, the Client refuses to follow the recommendations of the Attorneys, the Client fails to abide by the terms of this agreement, the Client fails to provide requested information or to produce witnesses to appear for deposition or trial, if the Attorneys' continued representation would result in a violation of the Rules of Professional Conduct, or at any other time as permitted under the Rules of Professional Conduct. No guarantee or representation has been made to the Client as to what type or amount of recovery, if any, may be expected on the Client's Claims.

4. ELECTRONIC DATA COMMUNICATION AND STORAGE. In the interest of facilitating our services to the Client, the Attorneys may communicate by facsimile transmission, send data over the internet, store electronic data via computer software applications hosted remotely on the internet, or allow access to data through third-party vendors' secured portals or clouds. Electronic data that is confidential to the Client may be transmitted or stored using these methods. The Attorneys may use third-party service providers to store or transmit this data. In using these data communication and storage methods, the Attorneys employ measures designed to maintain data security. The Attorneys will make reasonable efforts to keep such communications

and data access secure in accordance with the Attorneys' obligations under applicable laws and professional standards. The Attorneys also require all the Attorneys' third-party vendors to do the same. However, the Client acknowledges that some information transmitted to the Attorneys will be public records, and the Client has no expectation that public records will be confidential. Client acknowledges that the Attorneys have no control over the unauthorized interception or breach of any communications or data once it has been sent or has been subject to unauthorized access, notwithstanding all reasonable security measures employed by us or our third-party vendors, and the Client consents to our use of these electronic devices and applications and submission of confidential client information to third-party service providers during this engagement.

5. PRIVILEGE. The Client acknowledges that this contract is intended to and does hereby assign, transfer, set over, and deliver unto the Attorneys as its fee for representation of the Client in this matter an interest in the claim(s), the proceeds, or any recovery therefrom under the terms and conditions aforesaid, in accordance with the provisions any state law that applies to this contract.

6. MODIFICATION. It contains the entire and complete understanding between the parties and can only be modified by a written amendment signed by all parties.

7. TERMINATION OF REPRESENTATION. The Client acknowledges that the Client has the right to terminate the representation upon written notice to that effect. The Client acknowledges that Client will be responsible for any contingent attorneys' fees or costs incurred prior to the discharge or termination, based on all the facts and circumstances, including the risk taken by the Attorneys in accepting Client's legal representation on a contingency fee basis. The Client agrees to cooperate with Attorneys and to comply with all reasonable requests of Attorneys. The Client warrants and represents to the Attorneys that all information the Client has provided to, or will in the future provide to, the Attorneys regarding the Client's Claim is true and correct to the best of the Client's knowledge, information, and belief. The Attorneys have the right to withdraw from this representation after giving reasonable notice. If the Attorneys resign, are discharged, or are disqualified or otherwise cease to serve as the Client's legal counsel prior to a settlement or final judgment, then the withdrawing, discharged, or disqualified Attorneys shall receive as compensation for services reasonable fees based on all the facts and circumstances of its representation. At the conclusion of this matter, the Attorneys will retain the Client's legal files for a period of five (5) years after the Attorneys close their files. At the expiration of the five-year period, the Attorneys may destroy these files unless the Client notifies the Attorneys in writing that the Client wishes to take possession of the files. The Attorneys reserve the right to charge administrative fees and costs associated with retrieving, copying, and delivering such files.

8. ENTIRE AGREEMENT. The undersigned representative of Client has read this agreement, a copy of which Client has received, in its entirety, and Client agrees to and understands the terms and conditions set forth herein. Client acknowledges that there are no other terms or oral agreements existing between the Attorneys and Client. This agreement may not be amended or modified in any way without the prior written consent of the Attorneys and the Client.

9. AUTHORITY. Client acknowledges having been advised to and given the full

opportunity to obtain independent representation in the making of this agreement and voluntarily entering into this agreement after such opportunity. The Client representative signing below represents that the Client enters into this agreement with proper authorization and approval under state and local law, and that the Client representative is specifically authorized to execute this agreement.

EFFECT OF SIGNING

Client understands that this is a binding legal document. Client further understands that this Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which together shall be deemed to be one and the same agreement. A signed copy of this Agreement delivered by facsimile, e-mail, or other means of electronic transmission shall be deemed to have the same legal effect as delivery of an original signed copy of this Agreement.

Date

XXXX

Date

**MICHAEL STAG, LLC FOR STAG LIUZZA,
L.L.C.**

Date

XXXX

Flock Safety + MS - Oxford PD

Flock Group Inc.
1170 Howell Mill Rd, Suite 210
Atlanta, GA 30318

MAIN CONTACT:
Lance Baretz
lance.baretz@flocksafety.com
+14147597016

Created Date: 10/23/2025
Expiration Date: 11/07/2025
Quote Number: Q-167150
PO Number:



Budgetary Quote

This document is for informational purposes only. Pricing is subject to change.

Bill To: 9 Industrial Park Drive Oxford, Mississippi 38655

Ship To: 9 Industrial Park Drive Oxford, Mississippi 38655

Billing Company Name: MS - Oxford PD

Subscription Term: 36 Months

Billing Contact Name:

Payment Terms: Net 30

Billing Email Address:

Retention Period: 30 Days

Billing Phone:

Billing Frequency: Annual Plan - First Year Invoiced at Signing.

Hardware and Software Products

Annual recurring amounts over subscription term

Item	Cost	Quantity	Total
Flock Safety Platform			\$18,000.00
Flock Safety LPR Products			
Flock Safety LPR, fka Falcon	Included	6	Included

Professional Services and One Time Purchases

Item	Cost	Quantity	Total
One Time Fees			
Flock Safety Professional Services			
Professional Services - Existing Infrastructure Implementation Fee	\$150.00	6	\$900.00

Subtotal Year 1: \$18,900.00

Annual Recurring Subtotal: \$18,000.00

Estimated Tax: \$0.00

Contract Total: \$54,900.00

Taxes shown above are provided as an estimate. Actual taxes are the responsibility of the Customer. This is not an invoice – this document is a non-binding proposal for informational purposes only. Pricing is subject to change.

Billing Schedule	Amount (USD)
Year 1	
At Contract Signing	\$18,900.00
Annual Recurring after Year 1	\$18,000.00
Contract Total	\$54,900.00

*Tax not included

Product and Services Description

FlockOS Features	Description
Flock Safety LPR, fka Falcon	Law enforcement grade infrastructure-free (solar power + LTE) license plate recognition camera with Vehicle Fingerprint™ technology (proprietary machine learning software) and real-time alerts for unlimited users.
Professional Services - Existing Infrastructure Implementation Fee	One-time Professional Services engagement. Includes site and safety assessment of existing vertical infrastructure location, camera setup and testing, and shipping and handling in accordance with the Flock Safety Standard Implementation Service Brief.

Letter Agreement - Insight LPR, LLC

This Letter Agreement, including the attached Order Form, together with the Insight LPR, LLC ("Insight") Terms and Conditions ("T&C"), which is available at <https://insightlpr.com/terms-and-conditions>, sets forth the terms and conditions under which Insight will provide **Oxford Police Department** ("Customer") with the products and services set forth on the Order Form below ("Services").

By executing this Letter Agreement, Customer agrees to subscribe to the Services and to be bound by the terms and conditions of the T&C. The T&C is legally binding on Customer and Customer's end users and governs their subscription to and use of the Services. Customer should carefully read the T&C before executing and submitting this Letter Agreement. This Letter Agreement and the T&C will not be binding on Insight until Insight confirms acceptance by executing this Letter Agreement.

The person executing and submitting this Letter Agreement hereby represents and warrants to Insight that they have the legal authority to bind the Customer to the Letter Agreement and T&C. Upon Insight's acceptance of this Letter Agreement, this Letter Agreement and the T&C represent the entire agreement between the Customer and Insight regarding the provision of Services by Insight to Customer.

Insight LPR, LLC

A Delaware limited liability company

Signature: _____

Name: _____

Title: _____

Date: _____

CUSTOMER:

Oxford Police Department

Signature: _____

Name: _____

Title: _____

Date: _____

Effective Date:	
Customer Name:	Oxford Police Department
Customer Address:	
Expected Payment Method:	ACH or Check
Initial Term:	12 Months
Renewal Term:	12 Months
Billing Term:	Annual payment due Net 30 per terms and conditions
Designated Administrator Name ("DA"):	
DA Phone:	
DA Email:	
Billing Contact Name:	
Billing Contact Phone:	
Billing Contact Email:	

FEES

Name	Charge Type	QTY/HR	Price Per	Total Price
Annual Data Hosting	Recurring	7	\$800	\$5,600

Total Annual Recurring Charges: \$5,600

First Year Total: \$5,600

Reinstall Policy

After a Deployment Plan with Designated Locations and equipment has been agreed upon by both Insight and Customer, any subsequent changes to the Deployment Plan ("Reinstalls") driven by Customer's request will incur a fee per the table below. Capitalized terms not otherwise defined herein shall have the meanings ascribed to such terms on Insight LPR, LLC's website located at <https://insightlpr.com/terms-and-conditions>, which Terms and Conditions are incorporated herein by reference. All fees are per Reinstall or required visit (in the case that a Reinstall is attempted but not completed) and include labor and materials.

Reinstall Fee Schedule	
Description	Fee
Camera relocation, existing pole non-AC powered	\$350
Camera relocation, Insight pole and/or AC powered	\$750
Camera replacement as a result of vandalism, theft, or damage (Purchase)	\$5,000
Camera replacement as a result of vandalism, theft, or damage (Svc Agrmt)	\$750
Pole replacement as a result of vandalism, theft, or damage	\$500
Trip charge	\$350

Statement of Work

This Statement of Work ("SOW") shall take precedence over any conflicting terms or conditions contained in the Order Form above. In the event of any inconsistency between the two documents, the specific provisions outlined in this SOW shall control and govern the relationship, deliverables, and obligations of the parties. The Order Form serves only to summarize commercial terms such as pricing and quantities, whereas the SOW defines the detailed scope, requirements, and responsibilities that ultimately supersede any contrary or overlapping language elsewhere.

SOW Terms (If Applicable):

Cameras	
Oxford PD - 278 @ Thacker Heights Eastbound	Oxford PD - 278 & Thacker Heights Merge Eastbound
Oxford PD - Hwy 30 @ Cooperative way EB	Oxford-MS-Trailer Cam 1
Oxford PD - 278 @ Thacker Heights Westbound	Oxford-MS-Trailer Cam 2
Oxford PD - Hwy 30 @ Cooperative way WB	



THE CITY OF
OXFORD

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF
THE CITY OF OXFORD, MISSISSIPPI, FOR EXTENDED ALCOHOL
SALES FOR SUNDAY, FEBRUARY 8, 2026.

WHEREAS THE MAYOR AND THE BOARD OF ALDERMAN OF THE
CITY OF OXFORD CONSIDERED AND VOTED TO APPROVE THIS
RESOLUTION ON TUESDAY, December 2, 2025.

WHEREAS, THE CITY OF OXFORD, MS HAS REGULATED HOURS
OF SALE OF ALCOHOLIC BEVERAGES ON SUNDAYS WITHIN THE
HOURS OF 11:00 A.M. AND 9:00 P.M. WE PETITION THE
COMMISSIONER TO ALLOW THE EXTENDED SALE OF
ALCOHOLIC BEVERAGES ON FEBRUARY 8, 2026 TO THE HOURS
OF 11:00 A.M. AND 11:00 P.M. IT IS OUR HOPE YOU WILL GRANT
THIS EXTENSION AS REQUESTED BY OUR ON-PREMISE SALES
PERMIT HOLDERS WITHIN THE CITY OF OXFORD, MS.

MAYOR: ROBYN TANNEHILL

WARD 1: ERIN SMITH

WARD 2: MARK HUELSE

WARD 3: BRIAN HYNEMAN

WARD 4: KESHA HOWELL ATKINSON

WARD 5: PRESTON E. TAYLOR

WARD 6: JASON BAILEY

ALDERMAN AT-LARGE: MARY MARTHA CROWE

Mayor Robyn Tannehill: _____ Date: _____



Memorandum

To: Mayor and Board of Alderman
From: Benjamin Requet, AICP; Director of Planning
Date: December 2, 2025
RE: Second Reading and Public Hearing of an Ordinance (Case #3291) Modifying Articles 3, 5 & 9 of the Land Development Code.

Planning Comments: The changes proposed address concerns that have surfaced. The changes include:

- Modifying the Gated Entry provisions to allow gates for a residence to be considered as a Special Use when it is proposed in a side or a rear yard.
- Modification to the architectural standards to require architectural variety of buildings in a development
- Modifications to the applicability provisions for Site Plan Reviews.

The proposed changes went before the Ordinance Review Committee on May 2, 2023. The modifications to Land Development Code were presented to the Planning Commission (Case #3291) on Monday, November 10, 2025. The Commission unanimously recommended approval of these changes.

Article 3

3.11.3 Gated Entries

3.11.3.1 This use includes gates, posts, and cable or other equipment across vehicular entrances.

3.11.3.2 Districts Permitted: Special Use in any district for gates to access nonresidential uses that only close when the use is closed. **Special Use for a residence in ER, SR, and NR when the gate is located in the side or rear yard (behind the front building line) and provides adequate stacking space on the site to prevent any obstructions of the road from which the driveway takes access.** The Design standards of Section 3.11.3.4 must be followed.

Special Exception use in any district for gates to access nonresidential uses during hours when the use is open, for a gate across a driveway to an individual residence, for any multi-family development, and for access to any type of residential development that is served by private roads (if roads are built to City standards). Gated entries are not allowed across public roads.

3.11.3.3 Additional Standards: The following regulations pertain to placing gates, posts and cable or other equipment across vehicular entrances to individual residences, nonresidential properties, and to access any type of residential development. Design standards include.

- a. Nonresidential development. Nonresidential developments that will close during business hours shall obtain a special exception to establish gates at private vehicular entrances.
- b. Multi-family development. Developments that wish to close in the overnight hours may request a special exception to establish gates at private vehicular entrances.

3.11.3.4 Design Standards for All Gated Entrances.

- a. Gates should be constructed of decorative, ornamental metal.
- b. Style and color of gates and other enclosures should be coordinated with nearby structures.
- c. Gates should operate so that they do not obstruct sidewalks, streets, bike paths, parking spaces, and similar facilities.
- d. Swing gates are encouraged. Gate hinges may be located on one or both sides of the driveway.
- e. Sliding gates are discouraged.
- f. Unobstructed vertical clearance should be at least 13 feet six inches.
- g. Gates shall be designed to allow vehicles to turn around in the driveway, without backing into the street (except on local streets).
- h. Adequate stacking room should be provided between the gated entrance and the gate controller to avoid vehicular stacking across sidewalks, streets, bike paths, and similar facilities.
- i. Gates shall be designed to provide 24-hour access by authorized maintenance and service providers (such as public works, utilities, mail and postal delivery).
- j. Gate designs shall include emergency hardware to ensure proper emergency access to the satisfaction of the city fire, police, public works and utility departments.
- k. One pedestrian access gate shall be provided at each gated driveway entrance.
- l. "Anti-directional" devices (i.e., metal spikes that can cause tire damage) at entrances and exits are prohibited.
- m. Protective covenants shall be established and recorded for the gated development. The protective covenants shall identify, and always keep in effect, a legal entity responsible for maintaining the gates and associated features.
- n. The gate shall be activated by an emergency siren.
- o. Gates and the emergency operation of the gates shall be maintained at all times. Two instances reported to the planning office within a 12-month period of inaccessible gates by the city police, fire or public works shall result in the revocation of the permit.
- p. Entrances must meet the following width requirements unless otherwise approved by the fire department. Dual gates should have an unobstructed clearance of least ten feet wide on each side; single gates should have an unobstructed clearance of least 20 feet wide.
- q. Gated development should not be approved for developments that provide necessary connectivity for access and safety reasons. No gated development with private roads can be considered for acceptance as public streets until and unless the roads are brought to current city standards by the pertinent property owners association.

Article 5

5.6.1.11 Architecture of Buildings in Developments. Architecture for buildings in a development shall vary, and similar designs should not be adjacent to each other.

Article 9

*9.2.2 Applicability. Unless determined otherwise by the Director of Planning, a site plan review shall be required for proposed development including, but not limited to, any subdivision of property, any residential development of five or more dwelling units except individual building lots already approved, any structures with more than two stories, any commercial development adjacent to property zoned for primarily residential use, any development requiring special use or special exception approval, any development located within a flood plain, any commercial development requiring the services of a licensed engineer or architect, ~~or~~ any commercial development within 200 feet of a street intersection, any open parking area to be constructed or enlarged, *or modifications resulting in the removal and replacement of 50% or more of facades of an existing building intended for commercial or mixed-uses.* A site plan review by the Planning Commission shall be required for all development except the following:*

9.2.2.1 Any residential development of less than five dwelling units.

9.2.2.2 Any residential, business, or industrial development of one acre or less proposing structures with a cumulative size (within all structures and accessory buildings on the site) of less than 5,000 square feet. Site plans for structures of 5,000 to 10,000 square feet may require approval by the Planning Commission if determined by the Planning Director to be a site of interest to the public. Applications for site plans in this size range will be noticed and posted to allow public input which will inform the Planning Director as to the level of public interest in the site plan.

9.2.2.3 Any parking area of three or less spaces.

Recommendation: The Planning Commission and Staff recommend approval of the proposed modifications.

As this is a Second Reading and Public Hearing, voting action is not required by the Mayor and Aldermen.



MEMORANDUM

To: Robyn Tannehill, Mayor, & Board of Aldermen

From: John Crawley, P.E., City Engineer

CC: Hollis Green, COO, Johnathan Mizell, Chief Building Inspector

Date: December 2, 2025

Re: Request Permission to Temporarily Block Sidewalk on Alley Side of Moe's Original BBQ, Dismuke Design and Creative/PLOWSHARE Creative

Earl Dismuke, Public Art Consultant on behalf of Moe's Original BBQ, is requesting approval to temporarily block the sidewalk on the alley side of Moe's Original BBQ located at Tyler Avenue and South Lamar Boulevard, if needed, for no longer than two weeks, beginning Wednesday, December 3rd. Mr. Dismuke is requesting this approval to allow for the installation of scaffolding, if needed, as they begin to paint the mural on the south wall of Moe's Original BBQ. The painting was set to begin Monday, December 1st.

Please see attached.

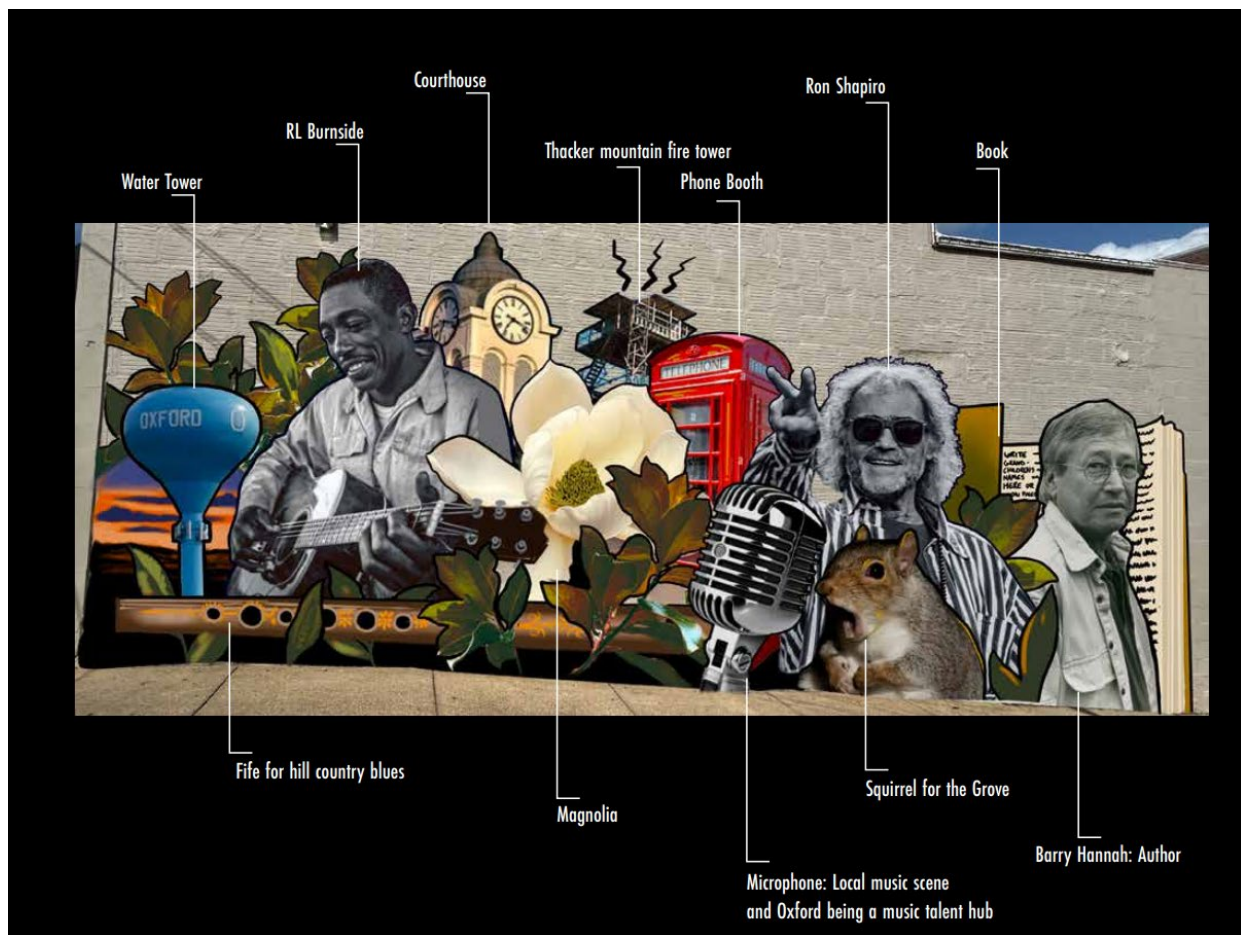
From: [Earl Dismuke](#)
To: [John Crawley](#)
Subject: Moe's Side walk blocking request.
Date: Wednesday, November 19, 2025 2:55:27 PM
Attachments: [image.png](#)

Good afternoon John,

It was a pleasure speaking with you today. I am writing to request approval to temporarily block the sidewalk on the alley side of Moe's BBQ for no longer than two weeks, beginning December 3rd. This would allow for the safe installation of scaffolding, should it be needed, as we begin painting the mural on the south wall starting December 1st.

Thank you very much for your assistance in helping us secure this approval.

Best regards,



Best,

Earl Dismuke

Artist | Public Art Consultant
Dismuke Design and Creative
PLOWSHARE CREATIVE
Mobile (662)202-8216
ewdismuk@yahoo.com
earldismukeart.com
<https://www.plowsharecreative.com>



MEMORANDUM

To: Robyn Tannehill, Mayor, & Board of Aldermen

From: John Crawley, P.E., City Engineer

CC: Hollis Green, COO / Rob Neely, General Manager, P.E.

Date: December 2, 2025

Re: Request for Utilities- Water Service,
Proposed Magnolia Materials Hot Mix Asphalt Plant Located on Pat
Patterson Parkway in Lafayette County, MS

Magnolia Materials, LLC has requested the city extend water service to their proposed hot mix asphalt plant on Pat Patterson Parkway in Lafayette County, Mississippi. Per the engineer, they are proposing to tie into an existing 16" waterline as well as run a new line along the right-of-way and to the planned development. The proposed utility plan is attached.

Please see the attached documents.

FW: Magnolia Materials - Asphalt Plant @ Pat Patterson Parkway - Proposed Water Service

From John Crawley <john@oxfordms.net>

Date Tue 11/25/2025 9:15 AM

To Allison Ferris <allison@oxfordms.net>

 1 attachment (4 MB)

12 UTILITY PLAN.pdf;

From: John Granberry <jgranberry@mccartygranberry.com>

Sent: Saturday, November 22, 2025 2:45 PM

To: John Crawley <john@oxfordms.net>

Cc: JW McCurdy <jw@mrconstructionoxford.com>; Norman Nichols <nichols@oxfordms.net>; Sam Henry Farmer <shfarmer@mrconstructionoxford.com>

Subject: Magnolia Materials - Asphalt Plant @ Pat Patterson Parkway - Proposed Water Service

John,

I know we've discussed it recently, but now that we have made submittal to Lafayette County, we need to finalize the water service to the proposed Magnolia Materials Hot Mix Asphalt Plant located on the new Pat Patterson Parkway (PPP) in Lafayette County. Here is a Dropbox link where you can find a copy of the submittal that was made to the County:

https://www.dropbox.com/scl/fo/qyq06bbpg584o7uykhebw/AlgwwRCPUz_v0x7frSdMeTQ?rlkey=o9pz1fjhadyzdc20k8igc77vg&st=038hn87d&dl=0

For simplicity purposes, attached is the Utility Plan that shows what we are proposing for the Water.

Here is a quick breakdown of the utilities and project:

- Sanitary Sewer will be treated onsite – which we are applying through MSDH for approval of our onsite wastewater treatment permit. (will provide a copy of the approval letter once we have it)
- The water demand for the plant and office, that will require wastewater treatment is very low – basically 6 employees, which comes to 120 GPD. There is an unknown demand hanging out there of truck/equipment washout/washdown (which will be performed on an as-

needed basis and by an exterior water hose). Regardless, the demand should be relatively low.

- There is an existing 16" water line, immediately east of the new roundabout on Pat Patterson Parkway, which we are proposing to tie into and run a new line along the right-of-way and to our site, see attached plan.

Here are some unknowns and questions I have – right now, I'm showing an 8" water line be installed to our site from the 16" connection. An 8" line is more than enough to supply our site; however, understanding that the City may plan on extending water service along PPP at some point in the future, you all may want to run a larger line than an 8" line. If that is the case, now is a good time to save the City some money and have JW install the size line you all want to be installed, with one caveat – have the City pay the cost difference between what the Asphalt Plant/JW needs (8" line) and what the City wants to be installed along PPP. I've also shown fire hydrants located approximately 400' on center along the new line, and obviously JW doesn't need those for the development of the site (only needs the one private fire hydrant on our site)– so I would ask that the City pitch in on those, as well.

Let me know if that is something you/City is interested in, what size the City wants the new line to be, and any other comments you have on the proposed plans.

Oh yeah, we also need a letter of intent to serve from the City and when you get a chance!

Thanks and let me know,

John Granberry, P.E.

Granberry & Associates, LLC

1686 Padington Park Lane

Germantown, TN 38138

C: 662.312.9672

jgranberry@mccartygranberry.com



MEMORANDUM

To: Robyn Tannehill, Mayor, & Board of Aldermen

From: John Crawley, P.E., City Engineer

CC: Hollis Green, COO, Johnathan Mizell, Chief Building Inspector, Rob Neely, P.E., General Manager, Oxford Utilities

Date: December 2, 2025

Re: Request from the Donald Smith Company, Inc. to Work Outside Regular Working Hours, Regional Water Supply Haley Well No. 2 Project

The Donald Smith Company, Inc. (DSC) is requesting permission to work on the Regional Water Supply Haley Well No. 2 outside of regular working hours i.e. at night. Per the attached letter, the contractors' shifts would last for 12 hours, therefore, resulting in an "around the clock" schedule. Per the project manager, this request is being made due to the contractor's belief it would be necessary to complete the project within the specified parameters. The anticipated start date for this project is March 2026.

Please see the attached letter and document.

November 19, 2025

Board of Aldermen City of Oxford
107 Courthouse Square
Oxford, MS 38655

RE: Normal Working Hours

The Donald Smith Company, Inc. (DSC) respectfully requests permission to work on the "Oxford Regional Water Supply Haley Well No. 2" outside of the regular working hours.

According to the contract documents and specifications 7 EJCDC §7.04(C), work can only be performed during "regular working hours" on this project. DSC requests permission to work not only during regular working hours but also at night. Each shift will work approximately 12 hours resulting in an "around the clock" schedule. We feel that this schedule could potentially be necessary to complete this project within the parameters set forth in the specifications.

The approximate start date for this project is mid to late March 2026 due to current job scheduling.

Thank you for the opportunity to work with you on this project. If you have any questions, please do not hesitate to call.

Thank you,

Robert Young

Robert Young, Manager



Donald Smith Company - After Hour Work Request

From Bart Robinson <Bart.Robinson@waggonereng.com>

Date Wed 11/19/2025 3:13 PM

To John Crawley <john@oxfordms.net>

Cc Allison Ferris <allison@oxfordms.net>

 1 attachment (60 KB)

After Hour Work Request.pdf;

John,

See attached. Donald Smith Company is requesting permission to work outside normally allow working hours. You will notice in the letter that they are expecting to start work in mid to late March of 2026. Please let me know if you need additional information.

Bart



Bart Robinson, P.E. | Sr. Project Manager

103 N. Lamar Blvd., Suite 205, Oxford, MS 38955

O: 662.371.1890 | C: 662.816.0130 |

bart.robinson@waggonereng.com

www.waggonereng.com





MEMORANDUM

To: Robyn Tannehill, Mayor, & Board of Aldermen

From: John Crawley, P.E., City Engineer

CC: Hollis Green, COO / Rob Neely, General Manager, P.E.

Date: December 2, 2025

Re: Request to Reimburse Prince Oil for Damages,
SR -7 Phase 2C Water Relocation Project

This past summer, during a city project to relocate water and sewer mains before the Highway 7 MDOT Project, a 2" sewer line from the convenience store at the intersection of Highways 7 and CR 328 was inadvertently capped, leading to back-ups in the store's sewer pumping system. The store currently pumps its wastewater through a 2" force main under the highway and north for approximately 3,000 feet to an existing city manhole near the wastewater treatment plant.

Due to the line being capped, the pumps could not empty the wet well, and the store was forced to hire an outside contractor to pump out the wastewater when it was full. This took place over a period of four weeks until the problem was diagnosed and remedied by a combination of city sewer forces and the store's contractor. Thus, the owner is requesting the city reimburse them for expenses incurred to keep their wet well pumped out.

Engineering requests that the city reimburse Prince Oil for \$50,903.65 for expenses incurred.

A summary of invoices paid to outside contractors is attached hereto.

Vendor	Inv#	Date	Amount
GreenPro	87598308	7/9/2025	\$ 3,281.32
GreenPro	87786581	7/23/2025	\$ 5,300.60
GreenPro	87948892	7/31/2025	\$ 500.00
GreenPro	88001749	8/1/2025	\$ 500.00
GreenPro	88687701	8/11/2025	\$ 500.00
GreenPro	88706281	8/12/2025	\$ 500.00
GreenPro	88707956	8/12/2025	\$ 850.00
GreenPro	88715606	8/15/2025	\$ 500.00
GreenPro	88715736	8/20/2025	\$ 500.00
GreenPro	88716502	8/22/2025	\$ 500.00
GreenPro	88717144	8/18/2025	\$ 500.00
GreenPro	88719203	8/12/2025	\$ 525.00
GreenPro	88723157	8/14/2025	\$ 500.00
GreenPro	88723541	8/12/2025	\$ 850.00
GreenPro	88723925	8/21/2025	\$ 500.00
GreenPro	88846037	8/25/2025	\$ 500.00
GreenPro	88873599	8/25/2025	\$ 12,680.00
GreenPro	84166997	9/2/2025	\$ 18,416.73
Mid-South Septic	1001-394	7/29/2025	\$ 1,400.00
Mid-South Septic	1001-403	8/4/2025	\$ 1,400.00
Mid-South Septic	1001-417	8/5/2025	\$ 700.00
Total			\$ 50,903.65

RE: Please Review for Next BOA Meeting/Docket | SR 7 Water & Sewer Relocations Ph II B

From Ashley Atkinson <aatkinson@oxfordms.net>

Date Fri 11/21/2025 2:10 PM

To Allison Ferris <allison@oxfordms.net>; Chasity Carwile <chasity@oxfordms.net>; Trina Bishop <trina@oxfordms.net>

Cc John Crawley <john@oxfordms.net>; Rob Neely <rneely@oxfordms.net>

Hi Allison,

Thanks for this. As I understand from John, his agenda item will be to request permission from the BOA for this proposed reimbursement. I'm not going to enter these on our docket until the BOA votes to approve any reimbursement (as they could always only approve a partial reimbursement). All of these invoices will be attached to the 12/2 agenda item.



Ashley Atkinson

City Clerk -Finance Director

City Clerk's Office

107 Courthouse Square

Oxford, MS 38655

t: (662) 232-2312

e: aatkinson@oxfordms.net

f: (662) 232-2337

w: www.oxfordms.net

From: Allison Ferris <allison@oxfordms.net>

Sent: Friday, November 21, 2025 1:53 PM

To: Chasity Carwile <chasity@oxfordms.net>; Trina Bishop <trina@oxfordms.net>

Cc: John Crawley <john@oxfordms.net>; Ashley Atkinson <aatkinson@oxfordms.net>; Rob Neely <rneely@oxfordms.net>

Subject: Please Review for Next BOA Meeting/Docket | SR 7 Water & Sewer Relocations Ph II B

Importance: High

Chasity and Trina,

I wanted to make sure you were provided with the attached invoices and invoice summary from GreenPro due to a sewer line that was cut in relation to the above-captioned project. John can explain further, if needed.

I've included Ashley on here as John and I were not sure if the approval of these invoices/the total due to GreenPro should be a separate BOA item for the next meeting, due to the total amount that would be owed, or if it was just able to go on the docket since it was damage caused by our project.

Please see attached.

If anything further is needed on our end, please let me know!

Thanks,

Allison



Allison Ferris

Office Manager

Engineering Department

715 Molly Barr Road
Oxford, MS 38655

t: (662) 232-2306

e: allison@oxfordms.net

w: www.oxfordms.net

From: BJ Morrow <bjmorrow@princeoil.com>

Sent: Wednesday, November 19, 2025 8:47 AM

To: John Crawley <john@oxfordms.net>

Cc: Nick Sharp <nick@princeoil.com>; Allison Ferris <allison@oxfordms.net>; Rob Neely <rneely@oxfordms.net>

Subject: Re: SR 7 Water & Sewer Relocations Ph II B

Good morning John,

Thanks for getting back to let me know what is needed to move the reimbursement request forward. Hopefully this is everything but if you have questions about anything, please let me know. We would like to get this resolved before year's end if possible.

Attached are the invoices and also a summary of the bills for this location.

BJ



BJ Morrow |

P.O. Box 27 | Philadelphia, MS 39350

Office: 601.656.4343

www.princeoil.com

From: John Crawley <john@oxfordms.net>

Sent: Tuesday, November 18, 2025 4:15 PM

To: BJ Morrow <bjmorrow@princeoil.com>

Cc: Nick Sharp <nick@princeoil.com>; Allison Ferris <allison@oxfordms.net>; Rob Neely <rneely@oxfordms.net>

Subject: RE: SR 7 Water & Sewer Relocations Ph II B

BJ, can you get me the actual invoices for the work referenced herein? We will need those to actually pay and get on the docket.

John

From: BJ Morrow <bjmorrow@princeoil.com>
Sent: Friday, September 5, 2025 11:10 AM
To: John Crawley <john@oxfordms.net>
Cc: Nick Sharp <nick@princeoil.com>
Subject: Re: SR 7 Water & Sewer Relocations Ph II B

John,

Attached are the bill totals and invoice numbers that we have incurred at our Oxford Junction location related to the septic/waste issue that we have discussed. As I mentioned in my last email, we would like to be reimbursed for these bills as the work that we performed was due to an act by the city, or one of the contractors employed by them, to perform work required by MDOT.

Upon receipt and review, please get back with me on where we go from here. I look forward to hearing from you soon.

Thanks
BJ

From: BJ Morrow <bjmorrow@princeoil.com>
Sent: Wednesday, August 27, 2025 2:34 PM
To: John Crawley <john@oxfordms.net>
Cc: Nick Sharp <nick@princeoil.com>
Subject: Re: SR 7 Water & Sewer Relocations Ph II B

John,

I am getting back with you on this project near our Oxford Junction store location that we spoke about last month. You previously provided me with a diagram of the work performed by the City of Oxford (or contractors) that was required by MDOT. You stated that the existing 2" line was abandoned and replaced by a bore that was then tied back into the existing 2" line. Because of the issues we have been having since the work was performed and having to have our system pumped out multiple times each week for our store to remain open, we contacted our previous contractor Green Pro about investigating. They have performed tireless work over the last week and discovered yesterday that our 2" drain line from the store was tied into a line that was abandoned. It was capped off and does not drain anywhere. The city (or its contractors) hooked into a line that has not been used in some time resulting in the back-up of waste and other problems we have been having at the Oxford Junction.

Attached you will see a picture showing the lines as they were discovered in the field and the abandoned line marked with a green flag that has a water jet hooked to it to try and open the pipe. I am unsure if this is due to the design/plans or the employees performing the work but either way, this is a direct cause of our drainage issues and expenses incurred to treat and repair the problem. I am in the process of gathering bills for the expenses we have incurred and hope to share them with you soon in hopes of our company being reimbursed and resolving this matter.

I appreciate your time and attention to this matter and will get back with you soon.

BJ



BJ Morrow |

P.O. Box 27 | Philadelphia, MS 39350

Office: 601.656.4343

www.princeoil.com

From: BJ Morrow <bjmorrow@princeoil.com>

Sent: Tuesday, July 29, 2025 11:23 AM

To: John Crawley <john@oxfordms.net>

Subject: Re: SR 7 Water & Sewer Relocations Ph II B

I appreciate the information and will have to reach out to someone else for clarification. On our end, no one has known of any real issues (like this) related to this store in the last 4-5 years and now that the encased bore has replaced our existing 2" line, we are having water and sewage issues that require pumping a couple times per week. We've also had to shut our car wash down completely. Maybe it is entirely our issue, but it was one we did not have until these recent changes.

Thanks again, I will be back in touch.

BJ

From: John Crawley <john@oxfordms.net>

Sent: Tuesday, July 29, 2025 10:18 AM

To: BJ Morrow <bjmorrow@princeoil.com>

Subject: RE: SR 7 Water & Sewer Relocations Ph II B

See attached. The work performed by the city required by MDOT is clouded in red. The existing 2" line under the highway was abandoned in place of an encased bore which was tied back into the existing 2" as shown on the east side of the MDOT ROW. This is because MDOT requires pressure lines under their highways now be encased. The city went ahead and did this for you because we already have a project going in the area and didn't want to hold up the MDOT project. No length was added to the sewer line

From: BJ Morrow <bjmorrow@princeoil.com>

Sent: Tuesday, July 29, 2025 10:09 AM

To: John Crawley <john@oxfordms.net>

Subject: Re: SR 7 Water & Sewer Relocations Ph II B

In the excerpt from your email yesterday, it refers to the main being relocated and extended. I took it that this was in reference to the work recently performed. Is that what you meant or were you referring to work done in the more distant past by Prince Oil several years ago?

Nick, it is my understanding from talking with our sewer superintendent, who spend quite some time on this last week, that prior to the force main being **relocated and extended** it was discharging directly into a ditch on the east side of highway

From: John Crawley <john@oxfordms.net>
Sent: Tuesday, July 29, 2025 9:06 AM
To: BJ Morrow <bjmorrow@princeoil.com>; Nick Sharp <nick@princeoil.com>; Neil Pettigrew <neil@princeoil.com>
Cc: Allison Ferris <allison@oxfordms.net>; Jamey Bush <jamey@princeoil.com>; Rob Neely <rneely@oxfordms.net>
Subject: RE: SR 7 Water & Sewer Relocations Ph II B

No distance was added to the sewer line, we just placed an encased bore under the highway, which is required by MDOT for their four-lane project coming up later this year.

From: BJ Morrow <bjmorrow@princeoil.com>
Sent: Tuesday, July 29, 2025 8:53 AM
To: Nick Sharp <nick@princeoil.com>; John Crawley <john@oxfordms.net>; Neil Pettigrew <neil@princeoil.com>
Cc: Allison Ferris <allison@oxfordms.net>; Jamey Bush <jamey@princeoil.com>; Rob Neely <rneely@oxfordms.net>
Subject: Re: SR 7 Water & Sewer Relocations Ph II B

Good morning @John Crawley. Following up on Nick's last question yesterday, how much distance was added to our force main? We are trying to get a plan to move forward and would appreciate this info and any other that is related.

BJ

From: Nick Sharp <nick@princeoil.com>
Sent: Monday, July 28, 2025 10:26 AM
To: John Crawley <john@oxfordms.net>; Neil Pettigrew <neil@princeoil.com>
Cc: Allison Ferris <allison@oxfordms.net>; Jamey Bush <jamey@princeoil.com>; BJ Morrow <bjmorrow@princeoil.com>; Rob Neely <rneely@oxfordms.net>
Subject: Re: SR 7 Water & Sewer Relocations Ph II B

I understand it's not maintained by the city. When we originally installed the the sewer system Green Pro done a site analysis to get the adequate size pumps for the footage we would be pushing sewer. We did due diligence in the beginning stages of the install of the new grinder station.

Do you know if this new sewer line is a greater distance than what the site was original designed for?



Nick Sharp
Operations Coordinator/Credit Manager
P.O. Box 27 | Philadelphia, MS 39350
Office: 601.656.4343

From: John Crawley <john@oxfordms.net>
Sent: Monday, July 28, 2025 10:14 AM
To: Nick Sharp <nick@princeoil.com>; Neil Pettigrew <neil@princeoil.com>
Cc: Allison Ferris <allison@oxfordms.net>; Jamey Bush <jamey@princeoil.com>; BJ Morrow <bjmorrow@princeoil.com>; Rob Neely <rneely@oxfordms.net>
Subject: RE: SR 7 Water & Sewer Relocations Ph II B

The pump station on your property is not owned or maintained by the city. It appears that the intent from the beginning was to always pump to the existing manhole. The 2" line was either broken or cut where it was discharging into the ditch. It would be your responsibility to ensure that the pumps are adequate to make the distance. As for someone tying into your line, im not sure who that would've been or how they were allowed to do it since it is your line to maintain.

John

From: Nick Sharp <nick@princeoil.com>
Sent: Monday, July 28, 2025 9:51 AM
To: John Crawley <john@oxfordms.net>; Neil Pettigrew <neil@princeoil.com>
Cc: Allison Ferris <allison@oxfordms.net>; Jamey Bush <jamey@princeoil.com>; BJ Morrow <bjmorrow@princeoil.com>; Rob Neely <rneely@oxfordms.net>
Subject: Re: SR 7 Water & Sewer Relocations Ph II B

Did the engineer size the pumps before work was performed or check to see if the original pumps in our lift station would push the 3000 feet before changing the orientation of how the pumps were originally designed?

Also, have you heard they allowed someone to tie into our forced main going toward the mainhole?



Nick Sharp
Operations Coordinator/Credit Manager
P.O. Box 27 | Philadelphia, MS 39350
Office: 601.656.4343

From: John Crawley <john@oxfordms.net>
Sent: Monday, July 28, 2025 9:30 AM
To: Nick Sharp <nick@princeoil.com>; Neil Pettigrew <neil@princeoil.com>
Cc: Allison Ferris <allison@oxfordms.net>; Jamey Bush <jamey@princeoil.com>; BJ Morrow <bjmorrow@princeoil.com>; Rob Neely <rneely@oxfordms.net>
Subject: RE: SR 7 Water & Sewer Relocations Ph II B

Nick, it is my understanding from talking with our sewer superintendent, who spend quite some time on this last week, that prior to the force main being relocated and extended it was discharging directly into a ditch on the east side of highway. With the project that loose end was tied back into the existing 2" line for transport to the

intended discharge point in an existing manhole that is nearly 3,000 feet away. The superintendent walked the length of the line and checked it for pressure along the way. He indicated that he was getting nothing but air just over halfway, which is an indication that your pumps may not be big enough to push the wastewater the 3,000 feet to the manhole. I suspect that you weren't having issues before because the line was discharging into the ditch and the pumps were able to keep up at that point. You may need to reach out to your pump installer and have them check the pumps against the force main profile and length to ensure they are sized properly.

John

From: Nick Sharp <nick@princeoil.com>
Sent: Monday, July 28, 2025 8:57 AM
To: John Crawley <john@oxfordms.net>; Neil Pettigrew <neil@princeoil.com>
Cc: Allison Ferris <allison@oxfordms.net>; Jamey Bush <jamey@princeoil.com>; BJ Morrow <bjmorrow@princeoil.com>
Subject: Re: SR 7 Water & Sewer Relocations Ph II B

Good Morning, Guys

We need the have a conversation about this today. The county Supervisor is on us already this morning.



Nick Sharp
Operations Coordinator/Credit Manager
P.O. Box 27 | Philadelphia, MS 39350
Office: 601.656.4343

From: Nick Sharp <nick@princeoil.com>
Sent: Friday, July 25, 2025 2:04 PM
To: John Crawley <john@oxfordms.net>; Neil Pettigrew <neil@princeoil.com>
Cc: Allison Ferris <allison@oxfordms.net>; Jamey Bush <jamey@princeoil.com>; BJ Morrow <bjmorrow@princeoil.com>
Subject: Re: SR 7 Water & Sewer Relocations Ph II B

Good Afternoon Guys

I writing this email in regards to the relocation of our forced 2" sewer main at Oxford Junction. We have had nothing but problems since this work was performed. We have spent thousands of dollars and aspirated many a man hour to prove to the city it wasn't our pumping system. We've even been told our store would be shut down till this issue was resolved.

I was never informed with the two week notice that we asked for before any work took place. We at Prince Oil are asking for you to find a fix to our problem that's been created. We are having to pump our

system every two days to keep the store running. We even closed our public restroom so we don't over work the system.

Please reach out to me with the next steps to fix our sewer issues.



Nick Sharp

Operations Coordinator/Credit Manager

P.O. Box 27 | Philadelphia, MS 39350

Office: 601.656.4343

From: Nick Sharp <nick@princeoil.com>

Sent: Friday, July 25, 2025 1:58 PM

To: John Crawley <john@oxfordms.net>; Neil Pettigrew <neil@princeoil.com>

Cc: Allison Ferris <allison@oxfordms.net>; Jamey Bush <jamey@princeoil.com>; BJ Morrow <bjmorrow@princeoil.com>

Subject: Re: SR 7 Water & Sewer Relocations Ph II B

Good Afternoon Guys

I writing this email in regards to the relocation of our forced 2" sewer main at Oxford Junction. We have had nothing but problems since this work was performed. We have spent thousands of dollars and aspirated many a man hour to prove to the city it wasn't our pumping system. We've even been told our store would be shut down till this issue was resolved.

I was never informed with the two week notice that we asked for before any work took place. We at Prince Oil are asking for you to find a fix to our problem that's been created. We are having to pump our system ever two days to keep the store running. We even closed our public restroom so we don't over work the system.

Please reach out to me with the next steps to fix our sewer issues.



Nick Sharp

Operations Coordinator/Credit Manager

P.O. Box 27 | Philadelphia, MS 39350

Office: 601.656.4343

From: John Crawley <john@oxfordms.net>
Sent: Wednesday, May 28, 2025 11:11 AM
To: Nick Sharp <nick@princeoil.com>
Cc: Allison Ferris <allison@oxfordms.net>
Subject: FW: SR 7 Water & Sewer Relocations Ph II B

Nick, good morning. Per our conversation yesterday, here is a drawing put together by my engineer showing the relocation of your 2" force main under Highway 7 for the upcoming 4-lane project. If this is acceptable to you guys just respond to this email and I will get the ball rolling and keep you updated.

John

From: ddaniels@danielsassociates.com <ddaniels@danielsassociates.com>
Sent: Wednesday, May 28, 2025 8:34 AM
To: John Crawley <john@oxfordms.net>
Subject: SR 7 Water & Sewer Relocations Ph II B

John,
Attached are the drawings of the proposed 2" force main relocation for The Junction owned by Prince Development.

David Daniels, PE
[Daniels & Associates, Inc.](#)
720 North Lamar Boulevard, Unit 4
Oxford MS 38655
662-236-3981



181 HIGHWAY 6 E, OXFORD, MS 38655 USA
6628019789

BILL TO

Prince Oil Company
P.O. Box 27 Philadelphia
Philadelphia, MS 39350 USA

INVOICE
84166997

INVOICE DATE
Sep 02, 2025

JOB ADDRESS

Hill Top
552 Mississippi 7
Oxford, MS 38655 USA

Completed Date: 9/2/2025

Payment Term: Due Upon Receipt

Due Date: 9/2/2025

DESCRIPTION OF WORK

Install Secondary E-one Lift Station Pump and Panel. Voltage Converter for Panel to Run Dual Pumps. Locate and Jet Sewer Discharge Line and Reconnect to Original Discharge Line.

TASK	DESCRIPTION	QTY	PRICE	TOTAL
GP-700G	Duplex Lift Station Pump Control Panel	1.00	\$7,000.00	\$7,000.00
GP-700G	Panel Voltage Converter for E-one Lift Station Pumps	1.00	\$2,800.00	\$2,800.00
GP-711E1-2.5	Our skilled technicians will replace your existing pump with an E-One Extreme Series pump, ensuring your wastewater management system operates with maximum efficiency and reliability. The E-One pump's unique design produces a near-vertical pump curve and allows the passage of ground solids without clogging. With its low RPM operation and top-quality components, you can expect a typical mean time of 10 years between service calls.	1.00	\$5,411.90	\$5,411.90

****Parts Included:****

- E-One Extreme Series pump
- Necessary fittings and connectors

****Labor:****

- Removal of the old pump
- Installation of the new E-One Extreme Series pump in the existing basin
- Secure connection to the discharge line and power supply
- Testing to ensure proper operation and efficiency

We ensure your new E-One Extreme Series pump is installed with care

and precision, providing you with a reliable, long-lasting solution that reduces maintenance needs and enhances system performance.

GP-726JET-1.5	Our high-pressure jetting service for sewer lines effectively clears blockages, debris, and buildup, restoring optimal flow and functionality to your sewer system. This powerful cleaning method uses high-pressure water jets to thoroughly clean the interior of your pipes, preventing future clogs and enhancing overall performance.	1.00	\$2,000.00	\$2,000.00
---------------	--	------	------------	------------

****Service Includes:****

- Insertion of a high-pressure jetting hose into the sewer line
- Use of high-pressure water jets to remove blockages, grease, roots, and debris
- Thorough cleaning of the sewer line interior to restore full flow capacity
- Inspection to ensure the sewer line is clear and functioning properly

This service provides a deep clean for your sewer lines, helping to maintain a healthy plumbing system and prevent future issues caused by blockages or buildup.

SUB-TOTAL	\$17,211.90
MS SALES TAX 7%	\$1,204.83
TOTAL DUE	\$18,416.73
BALANCE DUE	\$18,416.73

Thank you for choosing us! **Please make all checks payable to GreenPro**

****Septic System Service Agreement****

This Service Agreement ("Agreement") is made effective as of upon agreeing for service from GreenPro, by and between GreenPro, LLC ("Service Provider"), with a principal place of business located at 181 HWY 6 East Oxford, MS 38655, and the Customer Name].

****1. Services to be Provided****

The Service Provider agrees to perform septic system services as described below ("Services"):

- Inspection of the septic system for signs of backup or failure.
- Repair to exsisting Septic System
- Inspection and reporting of any potential issues found during the cleaning process.
- Recommendations for any necessary repairs or maintenance.

****2. Service Location****

The Services will be performed at the Customer's location specified.

****3. Payment****

The Customer agrees to pay the Service Provider a total fee of [Total Fee] for the Services rendered. The balance is due upon completion of the Services.

****4. Schedule****

Services will be scheduled at a time agreeable to both the Service Provider and the Customer.

****5. Warranty****

The Service Provider warrants that the Services will be performed in a professional and workmanlike manner. Any issues related to the Services provided under this Agreement must be reported to the Service Provider within 7 days of service completion for rectification.

****6. Limitation of Liability****

The Service Provider's liability for damages to the Customer's property, caused by the Service Provider's negligence, shall be limited to the cost of the service provided. The Service Provider shall not be liable for any indirect, incidental, or consequential damages.

Vendor	Inv#	Date	Amount
GreenPro	87598308	7/9/2025	\$ 3,281.32
GreenPro	87786581	7/23/2025	\$ 5,300.60
GreenPro	87948892	7/31/2025	\$ 500.00
GreenPro	88001749	8/1/2025	\$ 500.00
GreenPro	88687701	8/11/2025	\$ 500.00
GreenPro	88706281	8/12/2025	\$ 500.00
GreenPro	88707956	8/12/2025	\$ 850.00
GreenPro	88715606	8/15/2025	\$ 500.00
GreenPro	88715736	8/20/2025	\$ 500.00
GreenPro	88716502	8/22/2025	\$ 500.00
GreenPro	88717144	8/18/2025	\$ 500.00
GreenPro	88719203	8/12/2025	\$ 525.00
GreenPro	88723157	8/14/2025	\$ 500.00
GreenPro	88723541	8/12/2025	\$ 850.00
GreenPro	88723925	8/21/2025	\$ 500.00
GreenPro	88846037	8/25/2025	\$ 500.00
GreenPro	88873599	8/25/2025	\$ 12,680.00
GreenPro	84166997	9/2/2025	\$ 18,416.73
Mid-South Septic	1001-394	7/29/2025	\$ 1,400.00
Mid-South Septic	1001-403	8/4/2025	\$ 1,400.00
Mid-South Septic	1001-417	8/5/2025	\$ 700.00
Total			\$ 50,903.65



181 HIGHWAY 6 E, OXFORD, MS 38655 USA
6628019789

BILL TO

Prince Oil Company
P.O. Box 27 Philadelphia
Philadelphia, MS 39350 USA

INVOICE
87598308

INVOICE DATE
Jul 09, 2025

JOB ADDRESS

Hill Top
552 Mississippi 7
Oxford, MS 38655 USA

Completed Date:

Payment Term: Due Upon Receipt

DESCRIPTION OF WORK

Pull pumps cleaned bottom, install two new run caps and two start caps, pumped lift station, and pumped grease trap.

TASK	DESCRIPTION	QTY	PRICE	TOTAL
GP-711DR-1.35	Our professional technicians will de-rag and pull the pump from the basin, disconnecting it from the discharge and power supply to allow for thorough cleaning, inspection, or maintenance. This service includes all necessary labor for a safe and efficient process. **Labor:** - Safely disconnect the pump from the discharge line - Disconnect the power supply to the pump - Carefully remove the pump from the basin - De-rag the pump to remove any debris, clogs, or obstructions - Inspection of the pump for any additional issues We handle this process with care and precision, ensuring your pump is free from obstructions and ready for further maintenance or reinstallation.	2.00	\$600.00	\$1,200.00
GP-718G-1.5	BP- Our grease trap pumping service removes accumulated grease, fats, oils, and solids to keep your system running smoothly and prevent backups. Regular maintenance helps ensure compliance with health and safety regulations. **Service Includes:** - Pumping and cleaning of the grease trap - Inspection to assess condition and identify issues - Proper waste disposal per environmental regulations	1.00	\$705.00	\$705.00

We provide efficient grease trap maintenance to keep your plumbing system in top condition and avoid disruptions.

GP-718L-2.5	**Service Includes:** - Thorough pumping of the waste - An inspection of the tank's condition - A detailed report outlining the system's condition, along with any necessary repairs or maintenance recommendations	1.00	\$950.00	\$950.00
GP-700G	Monthly lift station inspection	1.00	\$150.00	\$150.00
GP-711RC-.5	Our run capacitor replacement service ensures your pump operates efficiently by providing the necessary power for both starting and continuous running. A properly functioning capacitor is crucial for the performance and longevity of your pump system, helping to avoid operational issues and potential failures. **Service Includes:** - Removal of the old or faulty run capacitor - Installation of a new, high-quality run capacitor compatible with your pump - Secure connection to the pump's control circuit - Testing to ensure proper pump start-up, operation, and performance Our focus is on delivering a reliable replacement that keeps your pump running smoothly, providing consistent performance and reducing the risk of downtime or damage to your system.	2.00	\$65.82	\$131.64
GP-711SC-.5	Our expert technicians will replace the start capacitor in your pump system, ensuring it has the necessary power to start and run efficiently. Capacitors are a critical component of the control circuit that provides the initial boost of power required for pump operation. **Parts Included:** - High-quality start capacitor compatible with your pump system **Labor:** - Removal of the old start capacitor - Installation of the new start capacitor - Testing to ensure the pump starts and runs properly We ensure your pump's capacitor is replaced with precision, providing reliable performance and reducing the risk of pump failure due to capacitor issues.	2.00	\$72.34	\$144.68
SUB-TOTAL				\$3,281.32
TOTAL DUE				\$3,281.32
BALANCE DUE				\$3,281.32

Thank you for choosing us! **Please make all checks payable to GreenPro**

****Septic System Service Agreement****

This Service Agreement ("Agreement") is made effective as of upon agreeing for service from GreenPro, by and between GreenPro, LLC ("Service Provider"), with a principal place of business located at 181 HWY 6 East Oxford, MS 38655, and the Customer Name].

****1. Services to be Provided****

The Service Provider agrees to perform septic system services as described below ("Services"):

- Inspection of the septic system for signs of backup or failure.
- Repair to exsisting Septic System
- Inspection and reporting of any potential issues found during the cleaning process.
- Recommendations for any necessary repairs or maintenance.

****2. Service Location****

The Services will be performed at the Customer's location specified.

****3. Payment****

The Customer agrees to pay the Service Provider a total fee of [Total Fee] for the Services rendered. The balance is due upon completion of the Services.

****4. Schedule****

Services will be scheduled at a time agreeable to both the Service Provider and the Customer.

****5. Warranty****

The Service Provider warrants that the Services will be performed in a professional and workmanlike manner. Any issues related to the Services provided under this Agreement must be reported to the Service Provider within 7 days of service completion for rectification.

****6. Limitation of Liability****

The Service Provider's liability for damages to the Customer's property, caused by the Service Provider's negligence, shall be limited to the cost of the service provided. The Service Provider shall not be liable for any indirect, incidental, or consequential damages.



181 HIGHWAY 6 E, OXFORD, MS 38655 USA
6628019789

BILL TO

Prince Oil Company
P.O. Box 27 Philadelphia
Philadelphia, MS 39350 USA

INVOICE
87786581

INVOICE DATE
Jul 23, 2025

JOB ADDRESS

Hill Top
552 Mississippi 7
Oxford, MS 38655 USA

Completed Date: 7/23/2025

Payment Term: Due Upon Receipt

Due Date: 7/23/2025

DESCRIPTION OF WORK

- Responded to a backup of the lift station.
- Arrived on-site to find both the pumps and control panel functioning properly.
- Conducted multiple pump-downs of the system.
- Attempted to jet the discharge line multiple times, but these efforts were unsuccessful.
- Received notification on the second day of service regarding previous servicing of the discharge line due to road work, which led to a vapor lock on the discharge line.

TASK	DESCRIPTION	QTY	PRICE	TOTAL
GP-718L-2.5	**Service Includes:** - Thorough pumping of the waste - An inspection of the tank's condition - A detailed report outlining the system's condition, along with any necessary repairs or maintenance recommendations	4.00	\$950.00	\$3,800.00
GP-726JTM-4.5	Our high-pressure jetting service for the main sewer line provides a powerful solution to clear stubborn blockages, grease, roots, and debris, restoring optimal flow and preventing future clogs. Using high-pressure water jets, we thoroughly clean the main sewer line, enhancing the performance and longevity of your plumbing system. **Service Includes:** - Insertion of a high-pressure jetting hose into the main sewer line - Use of high-pressure water jets to effectively remove obstructions and buildup - Complete cleaning of the main sewer line to restore full flow capacity - Inspection to ensure the line is clear and operating efficiently	1.00	\$1,500.60	\$1,500.60

This service delivers a comprehensive cleaning of your main sewer line, helping to maintain a trouble-free plumbing system and protect your property from potential sewer backups.

SUB-TOTAL \$5,300.60

TOTAL DUE \$5,300.60

BALANCE DUE **\$5,300.60**

Thank you for choosing us! **Please make all checks payable to GreenPro**

****Septic System Cleaning Service Agreement****

This Service Agreement ("Agreement") is made effective as of upon agreeing for service from GreenPro, by and between GreenPro, LLC ("Service Provider"), with a principal place of business located at 181 HWY 6 East Oxford, MS 38655, and the Customer Name].

****1. Services to be Provided****

The Service Provider agrees to perform septic system services as described below ("Services"):

- Inspection of the septic system for signs of backup or failure.
- Pumping of the septic tank to remove solids and liquids. (3"-5" left to promote bacteria reseeding) .
- Inspection and reporting of any potential issues found during the cleaning process.
- Recommendations for any necessary repairs or maintenance.

****2. Service Location****

The Services will be performed at the Customer's location specified.

****3. Payment****

The Customer agrees to pay the Service Provider a total fee of [Total Fee] for the Services rendered. The balance is due upon completion of the Services.

****4. Schedule****

Services will be scheduled at a time agreeable to both the Service Provider and the Customer.

****5. Warranty****

The Service Provider warrants that the Services will be performed in a professional and workmanlike manner. Any issues related to the Services provided under this Agreement must be reported to the Service Provider within 7 days of service completion for rectification.

****6. Limitation of Liability****

The Service Provider's liability for damages to the Customer's property, caused by the Service Provider's negligence, shall be limited to the cost of the service provided. The Service Provider shall not be liable for any indirect, incidental, or consequential damages.

****7. Right of Cancellation****

You may cancel this transaction without penalty or obligation within three business days from the signed date on this contract.



181 HIGHWAY 6 E, OXFORD, MS 38655 USA
6628019789

BILL TO

Prince Oil Company
P.O. Box 27 Philadelphia
Philadelphia, MS 39350 USA

INVOICE
87948892

INVOICE DATE
Jul 31, 2025

JOB ADDRESS

Hill Top
552 Mississippi 7
Oxford, MS 38655 USA

Completed Date: 7/31/2025

Payment Term: Due Upon Receipt

Due Date: 7/31/2025

DESCRIPTION OF WORK

Pumped lift station to bottom

TASK	DESCRIPTION	QTY	PRICE	TOTAL
GP-718L-2.5	**Service Includes:** - Thorough pumping of the waste - An inspection of the tank's condition - A detailed report outlining the system's condition, along with any necessary repairs or maintenance recommendations	1.00	\$500.00	\$500.00

SUB-TOTAL \$500.00

TOTAL DUE \$500.00

BALANCE DUE **\$500.00**

Thank you for choosing us! **Please make all checks payable to GreenPro**

****Septic System Service Agreement****

This Service Agreement ("Agreement") is made effective as of upon agreeing for service from GreenPro, by and between GreenPro, LLC ("Service Provider"), with a principal place of business located at 181 HWY 6 East Oxford, MS 38655, and the Customer Name].

****1. Services to be Provided****

The Service Provider agrees to perform septic system services as described below ("Services"):

- Inspection of the septic system for signs of backup or failure.
- Repair to exsisting Septic System
- Inspection and reporting of any potential issues found during the cleaning process.
- Recommendations for any necessary repairs or maintenance.

****2. Service Location****

The Services will be performed at the Customer's location specified.

****3. Payment****

The Customer agrees to pay the Service Provider a total fee of [Total Fee] for the Services rendered. The balance is due upon completion of the Services.

****4. Schedule****

Services will be scheduled at a time agreeable to both the Service Provider and the Customer.

****5. Warranty****

The Service Provider warrants that the Services will be performed in a professional and workmanlike manner. Any issues related to the Services provided under this Agreement must be reported to the Service Provider within 7 days of service completion for rectification.

****6. Limitation of Liability****

The Service Provider's liability for damages to the Customer's property, caused by the Service Provider's negligence, shall be limited to the cost of the service provided. The Service Provider shall not be liable for any indirect, incidental, or consequential damages.

****7. Right of Cancellation****

You may cancel this transaction without penalty or obligation within three business days from the signed date on this contract.



181 HIGHWAY 6 E, OXFORD, MS 38655 USA
6628019789

BILL TO

Prince Oil Company
P.O. Box 27 Philadelphia
Philadelphia, MS 39350 USA

INVOICE
88001749

INVOICE DATE
Aug 01, 2025

JOB ADDRESS

Hill Top
552 Mississippi 7
Oxford, MS 38655 USA

Completed Date:

Payment Term: Due Upon Receipt

TASK	DESCRIPTION	QTY	PRICE	TOTAL
GP-718L-2.5	**Service Includes:** - Thorough pumping of the waste - An inspection of the tank's condition - A detailed report outlining the system's condition, along with any necessary repairs or maintenance recommendations	1.00	\$500.00	\$500.00

SUB-TOTAL \$500.00

TOTAL DUE \$500.00

BALANCE DUE **\$500.00**

Thank you for choosing us! **Please make all checks payable to GreenPro**

****Septic System Service Agreement****

This Service Agreement ("Agreement") is made effective as of upon agreeing for service from GreenPro, by and between GreenPro, LLC ("Service Provider"), with a principal place of business located at 181 HWY 6 East Oxford, MS 38655, and the Customer Name].

****1. Services to be Provided****

The Service Provider agrees to perform septic system services as described below ("Services"):

- Inspection of the septic system for signs of backup or failure.
- Repair to exsisting Septic System
- Inspection and reporting of any potential issues found during the cleaning process.
- Recommendations for any necessary repairs or maintenance.

****2. Service Location****

The Services will be performed at the Customer's location specified.

****3. Payment****

The Customer agrees to pay the Service Provider a total fee of [Total Fee] for the Services rendered. The balance is due upon completion of the Services.

****4. Schedule****

Services will be scheduled at a time agreeable to both the Service Provider and the Customer.

****5. Warranty****

The Service Provider warrants that the Services will be performed in a professional and workmanlike manner. Any issues related to the Services provided under this Agreement must be reported to the Service Provider within 7 days of service completion for rectification.

****6. Limitation of Liability****

The Service Provider's liability for damages to the Customer's property, caused by the Service Provider's negligence, shall be limited to the cost of the service provided. The Service Provider shall not be liable for any indirect, incidental, or consequential damages.

****7. Right of Cancellation****

You may cancel this transaction without penalty or obligation within three business days from the signed date on this contract.



181 HIGHWAY 6 E, OXFORD, MS 38655 USA
6628019789

BILL TO

Prince Oil Company
P.O. Box 27 Philadelphia
Philadelphia, MS 39350 USA

INVOICE
88687701

INVOICE DATE
Aug 11, 2025

JOB ADDRESS

Hill Top
552 Mississippi 7
Oxford, MS 38655 USA

Completed Date:

Payment Term: Due Upon Receipt

DESCRIPTION OF WORK

Pumped lift station completely empty

TASK	DESCRIPTION	QTY	PRICE	TOTAL
GP-718L-2.5	**Service Includes:** - Thorough pumping of the waste - An inspection of the tank's condition - A detailed report outlining the system's condition, along with any necessary repairs or maintenance recommendations	1.00	\$500.00	\$500.00

SUB-TOTAL \$500.00

TOTAL DUE \$500.00

BALANCE DUE **\$500.00**

Thank you for choosing us! **Please make all checks payable to GreenPro**

****Septic System Service Agreement****

This Service Agreement ("Agreement") is made effective as of upon agreeing for service from GreenPro, by and between GreenPro, LLC ("Service Provider"), with a principal place of business located at 181 HWY 6 East Oxford, MS 38655, and the Customer Name].

****1. Services to be Provided****

The Service Provider agrees to perform septic system services as described below ("Services"):

- Inspection of the septic system for signs of backup or failure.
- Repair to exsisting Septic System
- Inspection and reporting of any potential issues found during the cleaning process.
- Recommendations for any necessary repairs or maintenance.

****2. Service Location****

The Services will be performed at the Customer's location specified.

****3. Payment****

The Customer agrees to pay the Service Provider a total fee of [Total Fee] for the Services rendered. The balance is due upon completion of the Services.

****4. Schedule****

Services will be scheduled at a time agreeable to both the Service Provider and the Customer.

****5. Warranty****

The Service Provider warrants that the Services will be performed in a professional and workmanlike manner. Any issues related to the Services provided under this Agreement must be reported to the Service Provider within 7 days of service completion for rectification.

****6. Limitation of Liability****

The Service Provider's liability for damages to the Customer's property, caused by the Service Provider's negligence, shall be limited to the cost of the service provided. The Service Provider shall not be liable for any indirect, incidental, or consequential damages.

****7. Right of Cancellation****

You may cancel this transaction without penalty or obligation within three business days from the signed date on this contract.



181 HIGHWAY 6 E, OXFORD, MS 38655 USA
6628019789

BILL TO

Prince Oil Company
P.O. Box 27 Philadelphia
Philadelphia, MS 39350 USA

INVOICE
88706281

INVOICE DATE
Aug 12, 2025

JOB ADDRESS

Hill Top
552 Mississippi 7
Oxford, MS 38655 USA

Completed Date:

Payment Term: Due Upon Receipt

TASK	DESCRIPTION	QTY	PRICE	TOTAL
GP-718L-2.5	**Service Includes:** - Thorough pumping of the waste - An inspection of the tank's condition - A detailed report outlining the system's condition, along with any necessary repairs or maintenance recommendations	1.00	\$500.00	\$500.00

SUB-TOTAL \$500.00

TOTAL DUE \$500.00

BALANCE DUE **\$500.00**

Thank you for choosing us! **Please make all checks payable to GreenPro**

****Septic System Service Agreement****

This Service Agreement ("Agreement") is made effective as of upon agreeing for service from GreenPro, by and between GreenPro, LLC ("Service Provider"), with a principal place of business located at 181 HWY 6 East Oxford, MS 38655, and the Customer Name].

****1. Services to be Provided****

The Service Provider agrees to perform septic system services as described below ("Services"):

- Inspection of the septic system for signs of backup or failure.
- Repair to exsisting Septic System
- Inspection and reporting of any potential issues found during the cleaning process.
- Recommendations for any necessary repairs or maintenance.

****2. Service Location****

The Services will be performed at the Customer's location specified.

****3. Payment****

The Customer agrees to pay the Service Provider a total fee of [Total Fee] for the Services rendered. The balance is due upon completion of the Services.

****4. Schedule****

Services will be scheduled at a time agreeable to both the Service Provider and the Customer.

****5. Warranty****

The Service Provider warrants that the Services will be performed in a professional and workmanlike manner. Any issues related to the Services provided under this Agreement must be reported to the Service Provider within 7 days of service completion for rectification.

****6. Limitation of Liability****

The Service Provider's liability for damages to the Customer's property, caused by the Service Provider's negligence, shall be limited to the cost of the service provided. The Service Provider shall not be liable for any indirect, incidental, or consequential damages.

****7. Right of Cancellation****

You may cancel this transaction without penalty or obligation within three business days from the signed date on this contract.



181 HIGHWAY 6 E, OXFORD, MS 38655 USA
6628019789

BILL TO

Prince Oil Company
P.O. Box 27 Philadelphia
Philadelphia, MS 39350 USA

INVOICE
88707956

INVOICE DATE
Aug 12, 2025

JOB ADDRESS

Hill Top
552 Mississippi 7
Oxford, MS 38655 USA

Completed Date:

Payment Term: Due Upon Receipt

DESCRIPTION OF WORK

Pumped lift station down.

TASK	DESCRIPTION	QTY	PRICE	TOTAL
GP-718L-2.5	**Service Includes:** - Thorough pumping of the waste - An inspection of the tank's condition - A detailed report outlining the system's condition, along with any necessary repairs or maintenance recommendations	1.00	\$850.00	\$850.00

SUB-TOTAL \$850.00

TOTAL DUE \$850.00

BALANCE DUE **\$850.00**

Thank you for choosing us! **Please make all checks payable to GreenPro**

****Septic System Service Agreement****

This Service Agreement ("Agreement") is made effective as of upon agreeing for service from GreenPro, by and between GreenPro, LLC ("Service Provider"), with a principal place of business located at 181 HWY 6 East Oxford, MS 38655, and the Customer Name].

****1. Services to be Provided****

The Service Provider agrees to perform septic system services as described below ("Services"):

- Inspection of the septic system for signs of backup or failure.
- Repair to exsisting Septic System
- Inspection and reporting of any potential issues found during the cleaning process.
- Recommendations for any necessary repairs or maintenance.

****2. Service Location****

The Services will be performed at the Customer's location specified.

****3. Payment****

The Customer agrees to pay the Service Provider a total fee of [Total Fee] for the Services rendered. The balance is due upon completion of the Services.

****4. Schedule****

Services will be scheduled at a time agreeable to both the Service Provider and the Customer.

****5. Warranty****

The Service Provider warrants that the Services will be performed in a professional and workmanlike manner. Any issues related to the Services provided under this Agreement must be reported to the Service Provider within 7 days of service completion for rectification.

****6. Limitation of Liability****

The Service Provider's liability for damages to the Customer's property, caused by the Service Provider's negligence, shall be limited to the cost of the service provided. The Service Provider shall not be liable for any indirect, incidental, or consequential damages.

****7. Right of Cancellation****

You may cancel this transaction without penalty or obligation within three business days from the signed date on this contract.



181 HIGHWAY 6 E, OXFORD, MS 38655 USA
6628019789

BILL TO

Prince Oil Company
P.O. Box 27 Philadelphia
Philadelphia, MS 39350 USA

INVOICE
88715606

INVOICE DATE
Aug 15, 2025

JOB ADDRESS

Hill Top
552 Mississippi 7
Oxford, MS 38655 USA

Completed Date:

Payment Term: Due Upon Receipt

TASK	DESCRIPTION	QTY	PRICE	TOTAL
GP-718L-2.5	**Service Includes:** - Thorough pumping of the waste - An inspection of the tank's condition - A detailed report outlining the system's condition, along with any necessary repairs or maintenance recommendations	1.00	\$500.00	\$500.00

SUB-TOTAL \$500.00

TOTAL DUE \$500.00

BALANCE DUE **\$500.00**

Thank you for choosing us! **Please make all checks payable to GreenPro**

****Septic System Service Agreement****

This Service Agreement ("Agreement") is made effective as of upon agreeing for service from GreenPro, by and between GreenPro, LLC ("Service Provider"), with a principal place of business located at 181 HWY 6 East Oxford, MS 38655, and the Customer Name].

****1. Services to be Provided****

The Service Provider agrees to perform septic system services as described below ("Services"):

- Inspection of the septic system for signs of backup or failure.
- Repair to exsisting Septic System
- Inspection and reporting of any potential issues found during the cleaning process.
- Recommendations for any necessary repairs or maintenance.

****2. Service Location****

The Services will be performed at the Customer's location specified.

****3. Payment****

The Customer agrees to pay the Service Provider a total fee of [Total Fee] for the Services rendered. The balance is due upon completion of the Services.

****4. Schedule****

Services will be scheduled at a time agreeable to both the Service Provider and the Customer.

****5. Warranty****

The Service Provider warrants that the Services will be performed in a professional and workmanlike manner. Any issues related to the Services provided under this Agreement must be reported to the Service Provider within 7 days of service completion for rectification.

****6. Limitation of Liability****

The Service Provider's liability for damages to the Customer's property, caused by the Service Provider's negligence, shall be limited to the cost of the service provided. The Service Provider shall not be liable for any indirect, incidental, or consequential damages.

****7. Right of Cancellation****

You may cancel this transaction without penalty or obligation within three business days from the signed date on this contract.



181 HIGHWAY 6 E, OXFORD, MS 38655 USA
6628019789

BILL TO

Prince Oil Company
P.O. Box 27 Philadelphia
Philadelphia, MS 39350 USA

INVOICE
88715736

INVOICE DATE
Aug 20, 2025

JOB ADDRESS

Hill Top
552 Mississippi 7
Oxford, MS 38655 USA

Completed Date: 8/20/2025
Payment Term: Due Upon Receipt
Due Date: 8/20/2025

DESCRIPTION OF WORK

Pumped lift station

TASK	DESCRIPTION	QTY	PRICE	TOTAL
GP-718L-2.5	**Service Includes:** - Thorough pumping of the waste - An inspection of the tank's condition - A detailed report outlining the system's condition, along with any necessary repairs or maintenance recommendations	1.00	\$500.00	\$500.00

SUB-TOTAL \$500.00

TOTAL DUE \$500.00

BALANCE DUE **\$500.00**

Thank you for choosing us! **Please make all checks payable to GreenPro**

****Septic System Service Agreement****

This Service Agreement ("Agreement") is made effective as of upon agreeing for service from GreenPro, by and between GreenPro, LLC ("Service Provider"), with a principal place of business located at 181 HWY 6 East Oxford, MS 38655, and the Customer Name].

****1. Services to be Provided****

The Service Provider agrees to perform septic system services as described below ("Services"):

- Inspection of the septic system for signs of backup or failure.
- Repair to exsisting Septic System
- Inspection and reporting of any potential issues found during the cleaning process.
- Recommendations for any necessary repairs or maintenance.

****2. Service Location****

The Services will be performed at the Customer's location specified.

****3. Payment****

The Customer agrees to pay the Service Provider a total fee of [Total Fee] for the Services rendered. The balance is due upon completion of the Services.

****4. Schedule****

Services will be scheduled at a time agreeable to both the Service Provider and the Customer.

****5. Warranty****

The Service Provider warrants that the Services will be performed in a professional and workmanlike manner. Any issues related to the Services provided under this Agreement must be reported to the Service Provider within 7 days of service completion for rectification.

****6. Limitation of Liability****

The Service Provider's liability for damages to the Customer's property, caused by the Service Provider's negligence, shall be limited to the cost of the service provided. The Service Provider shall not be liable for any indirect, incidental, or consequential damages.

****7. Right of Cancellation****

You may cancel this transaction without penalty or obligation within three business days from the signed date on this contract.



181 HIGHWAY 6 E, OXFORD, MS 38655 USA
6628019789

BILL TO

Prince Oil Company
P.O. Box 27 Philadelphia
Philadelphia, MS 39350 USA

INVOICE
88716502

INVOICE DATE
Aug 22, 2025

JOB ADDRESS

Hill Top
552 Mississippi 7
Oxford, MS 38655 USA

Completed Date:

Payment Term: Due Upon Receipt

DESCRIPTION OF WORK

Pumped lift station

TASK	DESCRIPTION	QTY	PRICE	TOTAL
GP-718L-2.5	**Service Includes:** - Thorough pumping of the waste - An inspection of the tank's condition - A detailed report outlining the system's condition, along with any necessary repairs or maintenance recommendations	1.00	\$500.00	\$500.00

SUB-TOTAL \$500.00

TOTAL DUE \$500.00

BALANCE DUE **\$500.00**

Thank you for choosing us! **Please make all checks payable to GreenPro**

****Septic System Service Agreement****

This Service Agreement ("Agreement") is made effective as of upon agreeing for service from GreenPro, by and between GreenPro, LLC ("Service Provider"), with a principal place of business located at 181 HWY 6 East Oxford, MS 38655, and the Customer Name].

****1. Services to be Provided****

The Service Provider agrees to perform septic system services as described below ("Services"):

- Inspection of the septic system for signs of backup or failure.
- Repair to exsisting Septic System
- Inspection and reporting of any potential issues found during the cleaning process.
- Recommendations for any necessary repairs or maintenance.

****2. Service Location****

The Services will be performed at the Customer's location specified.

****3. Payment****

The Customer agrees to pay the Service Provider a total fee of [Total Fee] for the Services rendered. The balance is due upon completion of the Services.

****4. Schedule****

Services will be scheduled at a time agreeable to both the Service Provider and the Customer.

****5. Warranty****

The Service Provider warrants that the Services will be performed in a professional and workmanlike manner. Any issues related to the Services provided under this Agreement must be reported to the Service Provider within 7 days of service completion for rectification.

****6. Limitation of Liability****

The Service Provider's liability for damages to the Customer's property, caused by the Service Provider's negligence, shall be limited to the cost of the service provided. The Service Provider shall not be liable for any indirect, incidental, or consequential damages.

****7. Right of Cancellation****

You may cancel this transaction without penalty or obligation within three business days from the signed date on this contract.



181 HIGHWAY 6 E, OXFORD, MS 38655 USA
6628019789

BILL TO

Prince Oil Company
P.O. Box 27 Philadelphia
Philadelphia, MS 39350 USA

INVOICE
88717144

INVOICE DATE
Aug 18, 2025

JOB ADDRESS

Hill Top
552 Mississippi 7
Oxford, MS 38655 USA

Completed Date:

Payment Term: Due Upon Receipt

DESCRIPTION OF WORK

Pumped lift station

TASK	DESCRIPTION	QTY	PRICE	TOTAL
GP-718L-2.5	**Service Includes:** - Thorough pumping of the waste - An inspection of the tank's condition - A detailed report outlining the system's condition, along with any necessary repairs or maintenance recommendations	1.00	\$500.00	\$500.00

SUB-TOTAL \$500.00

TOTAL DUE \$500.00

BALANCE DUE **\$500.00**

Thank you for choosing us! **Please make all checks payable to GreenPro**

****Septic System Service Agreement****

This Service Agreement ("Agreement") is made effective as of upon agreeing for service from GreenPro, by and between GreenPro, LLC ("Service Provider"), with a principal place of business located at 181 HWY 6 East Oxford, MS 38655, and the Customer Name].

****1. Services to be Provided****

The Service Provider agrees to perform septic system services as described below ("Services"):

- Inspection of the septic system for signs of backup or failure.
- Repair to exsisting Septic System
- Inspection and reporting of any potential issues found during the cleaning process.
- Recommendations for any necessary repairs or maintenance.

****2. Service Location****

The Services will be performed at the Customer's location specified.

****3. Payment****

The Customer agrees to pay the Service Provider a total fee of [Total Fee] for the Services rendered. The balance is due upon completion of the Services.

****4. Schedule****

Services will be scheduled at a time agreeable to both the Service Provider and the Customer.

****5. Warranty****

The Service Provider warrants that the Services will be performed in a professional and workmanlike manner. Any issues related to the Services provided under this Agreement must be reported to the Service Provider within 7 days of service completion for rectification.

****6. Limitation of Liability****

The Service Provider's liability for damages to the Customer's property, caused by the Service Provider's negligence, shall be limited to the cost of the service provided. The Service Provider shall not be liable for any indirect, incidental, or consequential damages.

****7. Right of Cancellation****

You may cancel this transaction without penalty or obligation within three business days from the signed date on this contract.



181 HIGHWAY 6 E, OXFORD, MS 38655 USA
6628019789

BILL TO

Prince Oil Company
P.O. Box 27 Philadelphia
Philadelphia, MS 39350 USA

INVOICE
88719203

INVOICE DATE
Aug 12, 2025

JOB ADDRESS

Hill Top
552 Mississippi 7
Oxford, MS 38655 USA

Completed Date: 8/12/2025
Payment Term: Due Upon Receipt
Due Date: 8/12/2025

DESCRIPTION OF WORK

Pumped lift station

TASK	DESCRIPTION	QTY	PRICE	TOTAL
GP-718A-1.5	Our professional technicians will expertly pump your septic system, efficiently removing waste and sludge buildup to ensure it operates at peak performance and prevent future issues. As part of this comprehensive service, we conduct a complete inspection of your system to assess its condition and identify any potential concerns. **Service Includes:** - Thorough pumping of the septic tank to eliminate waste, sludge, and solids - A comprehensive inspection of the entire septic system, including the tank's condition, baffles, and inlet/outlet integrity - A detailed report outlining the system's condition, along with any necessary repairs or maintenance recommendations We ensure that your septic system is not only pumped but also thoroughly inspected, providing you with peace of mind and helping to maintain the longevity and efficiency of your system.	1.00	\$525.00	\$525.00

SUB-TOTAL \$525.00

TOTAL DUE \$525.00

BALANCE DUE **\$525.00**

Thank you for choosing us! **Please make all checks payable to GreenPro**

****Septic System Service Agreement****

This Service Agreement ("Agreement") is made effective as of upon agreeing for service from GreenPro, by and between GreenPro, LLC ("Service Provider"), with a principal place of business located at 181 HWY 6 East Oxford, MS 38655, and the Customer Name].

****1. Services to be Provided****

The Service Provider agrees to perform septic system services as described below ("Services"):

- Inspection of the septic system for signs of backup or failure.
- Repair to exsisting Septic System
- Inspection and reporting of any potential issues found during the cleaning process.
- Recommendations for any necessary repairs or maintenance.

****2. Service Location****

The Services will be performed at the Customer's location specified.

****3. Payment****

The Customer agrees to pay the Service Provider a total fee of [Total Fee] for the Services rendered. The balance is due upon completion of the Services.

****4. Schedule****

Services will be scheduled at a time agreeable to both the Service Provider and the Customer.

****5. Warranty****

The Service Provider warrants that the Services will be performed in a professional and workmanlike manner. Any issues related to the Services provided under this Agreement must be reported to the Service Provider within 7 days of service completion for rectification.

****6. Limitation of Liability****

The Service Provider's liability for damages to the Customer's property, caused by the Service Provider's negligence, shall be limited to the cost of the service provided. The Service Provider shall not be liable for any indirect, incidental, or consequential damages.

****7. Right of Cancellation****

You may cancel this transaction without penalty or obligation within three business days from the signed date on this contract.



181 HIGHWAY 6 E, OXFORD, MS 38655 USA
6628019789

BILL TO

Prince Oil Company
P.O. Box 27 Philadelphia
Philadelphia, MS 39350 USA

INVOICE
88723157

INVOICE DATE
Aug 14, 2025

JOB ADDRESS

Hill Top
552 Mississippi 7
Oxford, MS 38655 USA

Completed Date:

Payment Term: Due Upon Receipt

DESCRIPTION OF WORK

Pumped out lift station

TASK	DESCRIPTION	QTY	PRICE	TOTAL
GP-718L-2.5	**Service Includes:** - Thorough pumping of the waste - An inspection of the tank's condition - A detailed report outlining the system's condition, along with any necessary repairs or maintenance recommendations	1.00	\$500.00	\$500.00

SUB-TOTAL \$500.00

TOTAL DUE \$500.00

BALANCE DUE **\$500.00**

Thank you for choosing us! **Please make all checks payable to GreenPro**

****Septic System Service Agreement****

This Service Agreement ("Agreement") is made effective as of upon agreeing for service from GreenPro, by and between GreenPro, LLC ("Service Provider"), with a principal place of business located at 181 HWY 6 East Oxford, MS 38655, and the Customer Name].

****1. Services to be Provided****

The Service Provider agrees to perform septic system services as described below ("Services"):

- Inspection of the septic system for signs of backup or failure.
- Repair to exsisting Septic System
- Inspection and reporting of any potential issues found during the cleaning process.
- Recommendations for any necessary repairs or maintenance.

****2. Service Location****

The Services will be performed at the Customer's location specified.

****3. Payment****

The Customer agrees to pay the Service Provider a total fee of [Total Fee] for the Services rendered. The balance is due upon completion of the Services.

****4. Schedule****

Services will be scheduled at a time agreeable to both the Service Provider and the Customer.

****5. Warranty****

The Service Provider warrants that the Services will be performed in a professional and workmanlike manner. Any issues related to the Services provided under this Agreement must be reported to the Service Provider within 7 days of service completion for rectification.

****6. Limitation of Liability****

The Service Provider's liability for damages to the Customer's property, caused by the Service Provider's negligence, shall be limited to the cost of the service provided. The Service Provider shall not be liable for any indirect, incidental, or consequential damages.

****7. Right of Cancellation****

You may cancel this transaction without penalty or obligation within three business days from the signed date on this contract.



181 HIGHWAY 6 E, OXFORD, MS 38655 USA
6628019789

BILL TO

Prince Oil Company
P.O. Box 27 Philadelphia
Philadelphia, MS 39350 USA

INVOICE
88723541

INVOICE DATE
Aug 12, 2025

JOB ADDRESS

Hill Top
552 Mississippi 7
Oxford, MS 38655 USA

Completed Date:

Payment Term: Due Upon Receipt

TASK	DESCRIPTION	QTY	PRICE	TOTAL
GP-718L-2.5	**Service Includes:** - Thorough pumping of the waste - An inspection of the tank's condition - A detailed report outlining the system's condition, along with any necessary repairs or maintenance recommendations	1.00	\$850.00	\$850.00

SUB-TOTAL \$850.00

TOTAL DUE \$850.00

BALANCE DUE **\$850.00**

Thank you for choosing us! **Please make all checks payable to GreenPro**

****Septic System Service Agreement****

This Service Agreement ("Agreement") is made effective as of upon agreeing for service from GreenPro, by and between GreenPro, LLC ("Service Provider"), with a principal place of business located at 181 HWY 6 East Oxford, MS 38655, and the Customer Name].

****1. Services to be Provided****

The Service Provider agrees to perform septic system services as described below ("Services"):

- Inspection of the septic system for signs of backup or failure.
- Repair to exsisting Septic System
- Inspection and reporting of any potential issues found during the cleaning process.
- Recommendations for any necessary repairs or maintenance.

****2. Service Location****

The Services will be performed at the Customer's location specified.

****3. Payment****

The Customer agrees to pay the Service Provider a total fee of [Total Fee] for the Services rendered. The balance is due upon completion of the Services.

****4. Schedule****

Services will be scheduled at a time agreeable to both the Service Provider and the Customer.

****5. Warranty****

The Service Provider warrants that the Services will be performed in a professional and workmanlike manner. Any issues related to the Services provided under this Agreement must be reported to the Service Provider within 7 days of service completion for rectification.

****6. Limitation of Liability****

The Service Provider's liability for damages to the Customer's property, caused by the Service Provider's negligence, shall be limited to the cost of the service provided. The Service Provider shall not be liable for any indirect, incidental, or consequential damages.

****7. Right of Cancellation****

You may cancel this transaction without penalty or obligation within three business days from the signed date on this contract.



181 HIGHWAY 6 E, OXFORD, MS 38655 USA
6628019789

BILL TO

Prince Oil Company
P.O. Box 27 Philadelphia
Philadelphia, MS 39350 USA

INVOICE
88723925

INVOICE DATE
Aug 21, 2025

JOB ADDRESS

Hill Top
552 Mississippi 7
Oxford, MS 38655 USA

Completed Date:

Payment Term: Due Upon Receipt

TASK	DESCRIPTION	QTY	PRICE	TOTAL
GP-718L-2.5	**Service Includes:** - Thorough pumping of the waste - An inspection of the tank's condition - A detailed report outlining the system's condition, along with any necessary repairs or maintenance recommendations	1.00	\$500.00	\$500.00

SUB-TOTAL \$500.00

TOTAL DUE \$500.00

BALANCE DUE **\$500.00**

Thank you for choosing us! **Please make all checks payable to GreenPro**

****Septic System Service Agreement****

This Service Agreement ("Agreement") is made effective as of upon agreeing for service from GreenPro, by and between GreenPro, LLC ("Service Provider"), with a principal place of business located at 181 HWY 6 East Oxford, MS 38655, and the Customer Name].

****1. Services to be Provided****

The Service Provider agrees to perform septic system services as described below ("Services"):

- Inspection of the septic system for signs of backup or failure.
- Repair to exsisting Septic System
- Inspection and reporting of any potential issues found during the cleaning process.
- Recommendations for any necessary repairs or maintenance.

****2. Service Location****

The Services will be performed at the Customer's location specified.

****3. Payment****

The Customer agrees to pay the Service Provider a total fee of [Total Fee] for the Services rendered. The balance is due upon completion of the Services.

****4. Schedule****

Services will be scheduled at a time agreeable to both the Service Provider and the Customer.

****5. Warranty****

The Service Provider warrants that the Services will be performed in a professional and workmanlike manner. Any issues related to the Services provided under this Agreement must be reported to the Service Provider within 7 days of service completion for rectification.

****6. Limitation of Liability****

The Service Provider's liability for damages to the Customer's property, caused by the Service Provider's negligence, shall be limited to the cost of the service provided. The Service Provider shall not be liable for any indirect, incidental, or consequential damages.

****7. Right of Cancellation****

You may cancel this transaction without penalty or obligation within three business days from the signed date on this contract.



181 HIGHWAY 6 E, OXFORD, MS 38655 USA
6628019789

BILL TO

Prince Oil Company
P.O. Box 27 Philadelphia
Philadelphia, MS 39350 USA

INVOICE
88846037

INVOICE DATE
Aug 25, 2025

JOB ADDRESS

Hill Top
552 Mississippi 7
Oxford, MS 38655 USA

Completed Date:

Payment Term: Due Upon Receipt

DESCRIPTION OF WORK

Pumped lift station

TASK	DESCRIPTION	QTY	PRICE	TOTAL
GP-718L-2.5	**Service Includes:** - Thorough pumping of the waste - An inspection of the tank's condition - A detailed report outlining the system's condition, along with any necessary repairs or maintenance recommendations	1.00	\$500.00	\$500.00

SUB-TOTAL \$500.00

TOTAL DUE \$500.00

BALANCE DUE **\$500.00**

Thank you for choosing us! **Please make all checks payable to GreenPro**

****Septic System Service Agreement****

This Service Agreement ("Agreement") is made effective as of upon agreeing for service from GreenPro, by and between GreenPro, LLC ("Service Provider"), with a principal place of business located at 181 HWY 6 East Oxford, MS 38655, and the Customer Name].

****1. Services to be Provided****

The Service Provider agrees to perform septic system services as described below ("Services"):

- Inspection of the septic system for signs of backup or failure.
- Repair to exsisting Septic System
- Inspection and reporting of any potential issues found during the cleaning process.
- Recommendations for any necessary repairs or maintenance.

****2. Service Location****

The Services will be performed at the Customer's location specified.

****3. Payment****

The Customer agrees to pay the Service Provider a total fee of [Total Fee] for the Services rendered. The balance is due upon completion of the Services.

****4. Schedule****

Services will be scheduled at a time agreeable to both the Service Provider and the Customer.

****5. Warranty****

The Service Provider warrants that the Services will be performed in a professional and workmanlike manner. Any issues related to the Services provided under this Agreement must be reported to the Service Provider within 7 days of service completion for rectification.

****6. Limitation of Liability****

The Service Provider's liability for damages to the Customer's property, caused by the Service Provider's negligence, shall be limited to the cost of the service provided. The Service Provider shall not be liable for any indirect, incidental, or consequential damages.

****7. Right of Cancellation****

You may cancel this transaction without penalty or obligation within three business days from the signed date on this contract.



181 HIGHWAY 6 E, OXFORD, MS 38655 USA
6628019789

BILL TO

Prince Oil Company
P.O. Box 27 Philadelphia
Philadelphia, MS 39350 USA

INVOICE
88873559

INVOICE DATE
Aug 25, 2025

JOB ADDRESS

Hill Top
552 Mississippi 7
Oxford, MS 38655 USA

Completed Date: 8/25/2025

Payment Term: Due Upon Receipt

Due Date: 8/25/2025

DESCRIPTION OF WORK

Need help on invoice

TASK	DESCRIPTION	QTY	PRICE	TOTAL
CST-8HR-5000	Technician -Edit this description	1.00	\$12,680.00	\$12,680.00

SUB-TOTAL \$12,680.00

TOTAL DUE \$12,680.00

BALANCE DUE **\$12,680.00**

Thank you for choosing us! **Please make all checks payable to GreenPro**

****Septic System Service Agreement****

This Service Agreement ("Agreement") is made effective as of upon agreeing for service from GreenPro, by and between GreenPro, LLC ("Service Provider"), with a principal place of business located at 181 HWY 6 East Oxford, MS 38655, and the Customer Name].

****1. Services to be Provided****

The Service Provider agrees to perform septic system services as described below ("Services"):

- Inspection of the septic system for signs of backup or failure.
- Repair to exsisting Septic System
- Inspection and reporting of any potential issues found during the cleaning process.
- Recommendations for any necessary repairs or maintenance.

****2. Service Location****

The Services will be performed at the Customer's location specified.

****3. Payment****

The Customer agrees to pay the Service Provider a total fee of [Total Fee] for the Services rendered. The balance is due upon completion of the Services.

****4. Schedule****

Services will be scheduled at a time agreeable to both the Service Provider and the Customer.

****5. Warranty****

The Service Provider warrants that the Services will be performed in a professional and workmanlike manner. Any issues related to the Services provided under this Agreement must be reported to the Service Provider within 7 days of service completion for rectification.

****6. Limitation of Liability****

The Service Provider's liability for damages to the Customer's property, caused by the Service Provider's negligence, shall be limited to the cost of the service provided. The Service Provider shall not be liable for any indirect, incidental, or consequential damages.

Mid South Septic Tank Service, LLC
PO Box 390
Oxford, MS 38655 USA
midsouthsepticsservice@gmail.com



INVOICE

BILL TO
550 Ms-7
Oxford
MS

INVOICE # 1001-394
DATE 07/29/2025
DUE DATE 07/29/2025
TERMS Due on receipt

ACTIVITY	QTY	RATE	AMOUNT
Lift Station Pumping and Cleaning	2	700.00	1,400.00

SUBTOTAL	1,400.00
TAX	0.00
TOTAL	1,400.00
BALANCE DUE	\$1,400.00

Mid South Septic Tank Service, LLC
PO Box 390
Oxford, MS 38655 USA
midsouthseptic servicellc@gmail.com



INVOICE

BILL TO
550 Ms-7
Oxford
MS

INVOICE # 1001-403
DATE 08/04/2025
DUE DATE 08/19/2025
TERMS Net 15

ACTIVITY	QTY	RATE	AMOUNT
Lift Station Pumping and Cleaning	2	700.00	1,400.00
			Subtotal: 1,400.00

SUBTOTAL	1,400.00
TAX	0.00
TOTAL	1,400.00
BALANCE DUE	\$1,400.00

Mid South Septic Tank Service, LLC
PO Box 390
Oxford, MS 38655 USA
midsouthsepticsservice@midss.com



INVOICE

BILL TO
550 Ms-7
Oxford
MS

INVOICE # 1001-417
DATE 08/05/2025
DUE DATE 09/07/2025
TERMS Net 30

ACTIVITY	QTY	RATE	AMOUNT
Lift Station Pumping and Cleaning	1	700.00	700.00
			Subtotal: 700.00

SUBTOTAL	700.00
TAX	0.00
TOTAL	700.00
BALANCE DUE	\$700.00



MEMORANDUM

To: Robyn Tannehill, Mayor, & Board of Aldermen

From: John Crawley, P.E., City Engineer

CC: Hollis Green, COO / Rob Neely, General Manager, P.E.

Date: December 2, 2025

Re: Water and Sewer Connection Fees for 2025-2026

At the regular board meeting on November 4, 2025, the Board of Aldermen voted to revise Article IV, Sections 114-39, 118 & 119 of the Code of Ordinances. These sections deal with policy and procedures for water and sewer connections, and also the establishment of water and sewer connection fees. As part of the revision, a "Schedule of Fees" is to be approved each year by the Board of Aldermen to correspond to the city's current fiscal year material bids.

Attached to this memo is a proposed Schedule of Fees for fiscal year 2025-2026. This schedule corresponds to material bids received and approved by the Board of Aldermen in September 2025.

SCHEDULE OF CONNECTION FEES
OXFORD UTILITIES - WATER & SEWER DIVISION
2025-2026

Schedule of Fees - Water (2" and less)			
Meter Size	Meter Fee	Tap Fee	Road Cut
3/4"	\$ 400	\$ 300	\$ 1,600
1"	\$ 600	\$ 300	\$ 1,670
1 1/2"	\$ 800	\$ 300	\$ 1,750
2"	\$ 1,100	\$ 300	\$ 1,200

Schedule of Fees - Water Tap (>2")					
Service Line Diameter	Main Line Diameter				
	4"	6"	8"	10"	12"
4"	\$ 1,300	\$ 1,500	\$ 1,600	\$ 1,800	\$ 2,000
6"	X	\$ 1,500	\$ 1,700	\$ 1,900	\$ 2,200
8"	X	X	\$ 2,500	\$ 2,600	\$ 3,000
10"	X	X	X	\$ 3,600	\$ 4,000
12"	X	X	X	X	\$ 4,500

Schedule of Fees - Sewer (Per Connection)		
Size	Tap Fee	Tap Fee w/ road cut
4"	\$ 400	\$ 1,100
6"	\$ 600	\$ 1,300

**\$15.00 Service Charge, applies per connection

**7% Sales Tax on Sales to Contractors

**No Sales Tax for Sewer Connection Fees



MEMORANDUM

To: Robyn Tannehill, Mayor, & Board of Aldermen

From: John Crawley, P.E., City Engineer

CC: Hollis Green, COO / Rob Neely, P.E., General Manager, Oxford Utilities

Date: December 2, 2025

Re: Request to Approve Task Order No.16, Waggoner Engineering, Design and Planning of Upgrades to Sanitary Sewer, Maxx Hipp Industrial Park, Lafayette County

Due to recently imposed regulations by the Environmental Protection Agency (EPA), the city is required to cease all discharge to the existing sanitary sewer lagoon in the Maxx Hipp Industrial Park by November 2027. To accomplish this, numerous items need to be executed quickly. First, all sanitary sewers that are currently being treated by the lagoon will need to be rerouted to the city's wastewater treatment plant south of Oxford on Highway 7. Thus, this means the installation of new infrastructure as well as the upgrade of several pieces of infrastructure already in place. Therefore, the Engineering Department and Oxford Utilities have asked Waggoner Engineering to help with this process as well as to develop plans and construction documents to meet this deadline.

The task order attached is valued at \$797,400.00.

**Waggoner Engineering, Inc.
Task Order Form**

Task Order No. #16: Max D. Hipp Industrial Park Sewer Connection Project	
Total Pages: 10	
Date of Task Order: <u>December 2</u> , <u>2025</u>	
TASK ORDER TO THE GENERAL SERVICES AGREEMENT BETWEEN WAGGONER ENGINEERING, INC. AND CITY OF OXFORD, MISSISSIPPI	

This Task Order to the General Services Agreement between Waggoner Engineering, Inc. and City of Oxford, Mississippi dated November 2, 2017 and as amended on March 16, 2021, and May 20, 2025, is a part of, and is subject to all the terms and conditions of the Agreement unless specifically provided otherwise herein.

1. **Project Name:** **Max D. Hipp Industrial Park Sewer Connection Project**

2. **Project Number:** **TBD**

3. **Project Manager for Client:** **John Crawley**

4. **Project Manager for Waggoner:** **Bart Robinson**

5. **Method of Compensation:** **Lump Sum**

6. **Task Order Amount:** **\$797,400**

7. **Scope of Work (see additional pages attached):** **Detailed engineering design, construction plan development, construction specifications development, plan distribution, and construction bid evaluation. Detailed scope is attached "Exhibit 1 (7 pages)".**

8. **Schedule of Performance:** **Design Services 38 weeks; Property acquisition by Owner; Bidding and Contracting Services 14 weeks**

IN WITNESS WHEREOF, the parties hereto have caused this Task Order to be executed by their duly authorized representatives effective as of the date set forth above.

CITY OF OXFORD

By: Robyn Tannehill

Title: Mayor, City of Oxford, MS

WAGGONER ENGINEERING, INC.



By: Tracy M. Huffman

Title: Sr. Vice-President

Exhibit 1

City of Oxford – Max D. Hipp Industrial Park Sewer Connection (Lafayette County Industrial Park)

December 2, 2025

I BACKGROUND

The City of Oxford is implementing improvements to their sewer collection and transportation system to allow for the closure and elimination of the Sewer Treatment Plant at the Max D. Hipp Industrial Park commonly referred to as the Lafayette County Industrial Park (LCIP). The City now desires to move ahead with design and construction of certain sewer system improvements as depicted on approved schematic layout attached as “Exhibit 2”. It is expected that the sewer lift stations, sewer collection system, and sewer force mains will be located on City owned property, rights of way and/or easements. The City desires to retain Waggoner Engineering Inc to provide detailed design, bid support and later the construction phase services for the referenced components of the Max D. Hipp Industrial Park Sewer Connection.

II SCOPE OF WORK

A. Design Phase Services

The Services under Design Phase include Detailed Design, Permitting & Environmental, Topographic Mapping & Surveying, Cultural Resources Assessment, Hazard Toxic Radioactive Waste Assessment and Jurisdictional Waters Determination (Wetlands Delineation) as determined by design.

Waggoner will perform detailed engineering design, layout, and details of the proposed Max D. Hipp Industrial Park Sewer Connection Project. Services will include the preparation of plans, specifications, and contract documents to facilitate the bidding and construction of the project. Waggoner will provide 30%, 60% and 90% detailed design copies for review by the City of Oxford. Waggoner will provide detailed design that will meet the Mississippi Department of Environmental Quality requirements for design.

To obtain the most cost-efficient bids for the construction work, and to accommodate project funding, Waggoner will develop one construction bid package with appropriate alternatives, each of which will include detailed design & specifications, as follows:

- Diversion of Whitetail Pump Station & Force Main to LCIP pump station
- LCIP Influent Pump Station to be modified or reconstructed
- Diversion of SMW and Caterpillar Pump Station to gravity sewer, if reasonably able
- Abandonment of Caterpillar Pump Station, if reasonably able
- Evaluation of capacity of gravity sewer within the LCIP to the extent able based on existing plans provided by client

- 12" sewer force main from modified or reconstructed LCIP Influent Pump Station to Jackson Avenue Pump Station
- Jackson Avenue Pump Station modification for additional sewer flow

1. Detailed Design

After execution of the Agreement, the Design Phase will be initiated and the ENGINEER shall:

- 1.1 Consult with the CLIENT to clarify and define the CLIENT's requirements for the Project.
- 1.2 Assemble and review available data which may be pertinent to the Project.
- 1.3 Prepare preliminary design (30%) documents consisting of design criteria, preliminary drawings and outline specifications.
- 1.4 Coordinate with regulatory governmental agencies and affected utilities.
- 1.5 Furnish two copies of above preliminary design documents to CLIENT for review.
- 1.6 Conduct preliminary design plan-in-hand inspection of the project site with CLIENT and representatives of governmental agencies which may have jurisdiction over the Project.
- 1.7 Schedule progress meetings as required to effectively coordinate with the CLIENT; prepare minutes of these progress meetings; and prepare a design progress report upon owner's request.
- 1.8 60% detail design documents will be developed and provided to Client for review and comments.
- 1.9 Design documents will be modified as necessary to reflect CLIENT's comments.
- 1.10 90% detail design construction drawings, specifications contract documents and Opinion of Probable Cost will be developed and provided to Client for review and comments.
- 1.11 Design documents will be modified as necessary to reflect CLIENT's 90% comments.

2. Permitting & Environmental

Waggoner will assist the Owner in obtaining necessary permits and approvals, including:

- 2.1 Coordination with MDEQ for approval construction plans.
- 2.2 Perform HTRW Evaluation and Cultural Resources Assessment as due diligence for the proposed sites and pipelines as determined by design.

3. Topographic Surveying and Mapping

The purpose of the topographic surveying is to obtain and display existing features and improvements within project limits in support of the design activities. After execution of the Agreement, the Surveying and Mapping Phase will be initiated and the ENGINEER shall:

- 3.1 Establish primary horizontal and vertical control utilizing GPS to be used throughout project development. The basis of the horizontal and vertical datum used for this project shall be based upon NAD83 and NAVD 88.
- 3.2 Provide engineering and topographic surveys needed for design of the Project, including locating utilities which are visually apparent, i.e., telephone, cable, electric power, gas, water, sewer and other utilities from information provided by the CLIENT and utility companies and from ENGINEER's surveys. In that these utility locations are based, at least in part, on information from others, ENGINEER cannot and does not warrant their completeness or accuracy.
- 3.3 Perform field topographic surveying to obtain sufficient ground shots to generate an accurate representation of the project with contours shown at one-foot intervals, to display all improvements within subject site including driveways, culverts, ponds, ditches, tree lines, fences, permanent buildings, above ground utilities and any underground utilities as identified by the Mississippi One Call System.
- 3.4 Provide topographic mapping of the project site for the purpose of developing engineering drawings.
- 3.5 Research and compile engineering data necessary for the design of the project.
- 3.6 Perform conventional traversing between GPS control points to establish a closed horizontal network.
- 3.7 Establish approximately two (2) vertical benchmarks to be used for performing topographic and design survey and for future construction.

4. Jurisdictional Waters Determination (Wetlands Delineation)

Delineation and mapping of wetlands and other "waters of the United States" potentially subject to jurisdiction under Section 404 of the Clean Water Act is needed as part of compliance for construction of the Project. Jurisdictional waters refer to those areas under the jurisdiction of the United States Army Corps of Engineers (USACE).

After execution of the Agreement, the services will be initiated, and the ENGINEER shall:

- 4.1 Perform a reconnaissance to determine the extent of jurisdictional waters present within the Study Area. "Waters of the United States" will be identified in accordance with the 1987 Wetland Delineation Manual (manual) and the definitions found at 33 CFR 328.3. For the purpose of this scope of work, the Study Area is defined as 150 feet on either side of the centerline of the drainage course (or of the proposed road/roadway improvements and other proposed areas of disturbance), including riparian areas.
- 4.2 Assemble and review the available remote-sensing data, including USGS topographic quadrangle, National Wetland Inventory (NWI) maps, soils maps, and other additional information.
- 4.3 Conduct on-site visits to determine the presence of areas under the jurisdiction of the USACE. The on-site visits will examine and document vegetation characteristics and cover, the presence or absence of wetland hydrology and indicators and hydric soil characteristics. Other waters (e.g. streams) will be identified based on the presence/absence of an observable ordinary high-water mark and/or the presence of vegetation wrested by normal streamflow. As a part of the on-site visits the stream centerline and wetland boundaries that occur within Study Area will be identified.

- 4.4 Prepare a Report of Findings of the jurisdictional waters of the United States. The Report of Findings will provide mapping to record the wetland boundaries and stream centerlines that occur within the Study Area. The Report will also include recommendations to the USACE with respect to the findings of jurisdictional waters of the United States. Please note that the ENGINEER's jurisdictional waters determinations, based on our review of the site, are a professional opinion. Jurisdictional waters determinations cannot be legally defended until verified by the USACE.
- 4.5 Attend a site visit with agency representatives (e.g., Corps of Engineers) to verify boundaries of the jurisdictional waters.
- 4.6 Collect on-site GPS data relative to the boundaries of the jurisdictional waters as determined by the USACE and provide revised mapping of the jurisdictional waters.

5. Services Not Included Under Design Phase

- 5.1 Professional services defined in this task order do not include any legal or administrative support for land acquisition, rights of ways and/or easements, and does not include a Phase II Environmental Assessment of property being considered for acquisition, should those services become necessary.
- 5.2 Professional services defined in this task order do not include construction engineering and inspection services needed to fully implement the construction of the project designed.

B. Bidding and Contracting Services

Waggoner will provide Bidding and Contracting services to include the following:

- Assist the Owner with an Advertisement for Bids.
- Attend Bid Opening and issue a Recommendation of Award to Owner.
- Assist the Owner with execution of a construction contract.

7. Bidding

After the CLIENT has authorized the project for bidding, the Bidding and Contracting Phases will be initiated, and the ENGINEER shall:

- 7.1 Prepare and issue contract documents to prospective bidders and maintain a record of their issuance.
- 7.2 Prepare and issue Addenda as appropriate to interpret, clarify, or expand contract documents to each known procurer of the contract documents.
- 7.3 Provide information on the general scope, unusual conditions, and desired sequence of construction as requested by procurers of contract documents.
- 7.4 Conduct a pre-bid conference if requested by the CLIENT.
- 7.5 Consult with and advise the CLIENT as to the acceptability of Subcontractors, suppliers, and other persons or organizations proposed by the prime Contractor as required by the contract documents.

- 7.6 Consult with and advise the CLIENT as to the acceptability of substitute materials and equipment proposed by the Contractor when substitution prior to the award of contracts is allowed by the contract documents.
- 7.7 Attend the bid opening.
- 7.8 Review bids for the purpose of completeness and accuracy. Prepare bid tabulation sheets.
- 7.9 Prepare a Recommendation of Award letter to assist CLIENT in evaluating bids.

8. Contracting Phase

- 8.1 Assist the CLIENT in the preparation of the documents necessary to complete the award, including the Notice of Award letter.
- 8.2 Assemble contract documents including contracts, contract bonds, and insurance for execution by the CLIENT.
- 8.3 Distribute executed contract documents to each person or entity that is party to the contract.
- 8.4 Schedule and conduct the Pre-Construction Conference.
- 8.5 Prepare and distribute minutes of the Pre-Construction Conference.
- 8.6 Prepare and forward the Notice to Proceed to the CLIENT for execution.
- 8.7 Distribute the executed Notice to Proceed to the Contractor.

9. Construction Phase

- 9.1 Once Bids are received the Construction Phase Services including construction engineering and inspection will be contracted through a separate task order.

III PROJECT SCHEDULE

A detailed project schedule has been created and is shown in the table below. The Design Services Phase is scheduled to be completed within 38 weeks from the execution of this task order.

The Bidding and Contracting through Notice-to-Proceed are scheduled to take place within 14 weeks.

The Construction Phase Services is expected to last up to 52 weeks.

Task	Duration	Cumulative Time
Initiate Services	—	—
Project initiation by Client & Engineer obtaining pertinent data, information, and feedback from Client	3 Week	3 Week
Survey & Development of 30% Design Documents	9 Weeks	12 Weeks
Client Review of 30% Design Documents	2 Weeks	14 Weeks
Development of Environmental Assessment and 60% Design Documents	8 Weeks	22 Weeks
Client Review of 60% Design Documents and Preliminary Environmental Assessment	2 Weeks	24 Weeks
Development of 90% Design Documents & Finalize Environmental Assessment	8 Weeks	32 Weeks
Client Review of 90% Design Documents	2 Weeks	34 Weeks
Complete bid package	4 Weeks	38 Weeks
Property Acquisition by Owner	+ Weeks	+38 Weeks
Development of Advertisements for Bids in coordination with Client	2 Weeks	+40 Weeks
Revise the Advertisement, and set Date of Advertisement	2 Weeks	+42 Weeks
Construction Bids Received	4 Weeks	+46 Weeks
Evaluation of Construction Bids	2 Weeks	+48 Weeks
Recommendation of Awards for each Bid Package	1 Week	+49 Weeks
Award of Contract by the City of Oxford	3 Weeks	+52 Weeks

IV COMPENSATION SCHEDULE

Waggoner will invoice for its services monthly on a percentage complete lump sum basis, in accordance with the schedule outlined above. The compensation amounts are summarized below. Status reports will be submitted upon request and submitted with the next invoice, and budgets will not be exceeded without written authorization.

Max D. Hipp Industrial Park Sewer Connection Project

Project Component	Design, Bidding, and Contracting Phase Services (\$)	Construction Phase* Services (\$)
Pump Station modifications and Force Main Piping	\$797,400	TBD
TOTAL	\$797,400	TBD

* Construction Phase Services will be contracted through separate task orders once bids are received for the project.

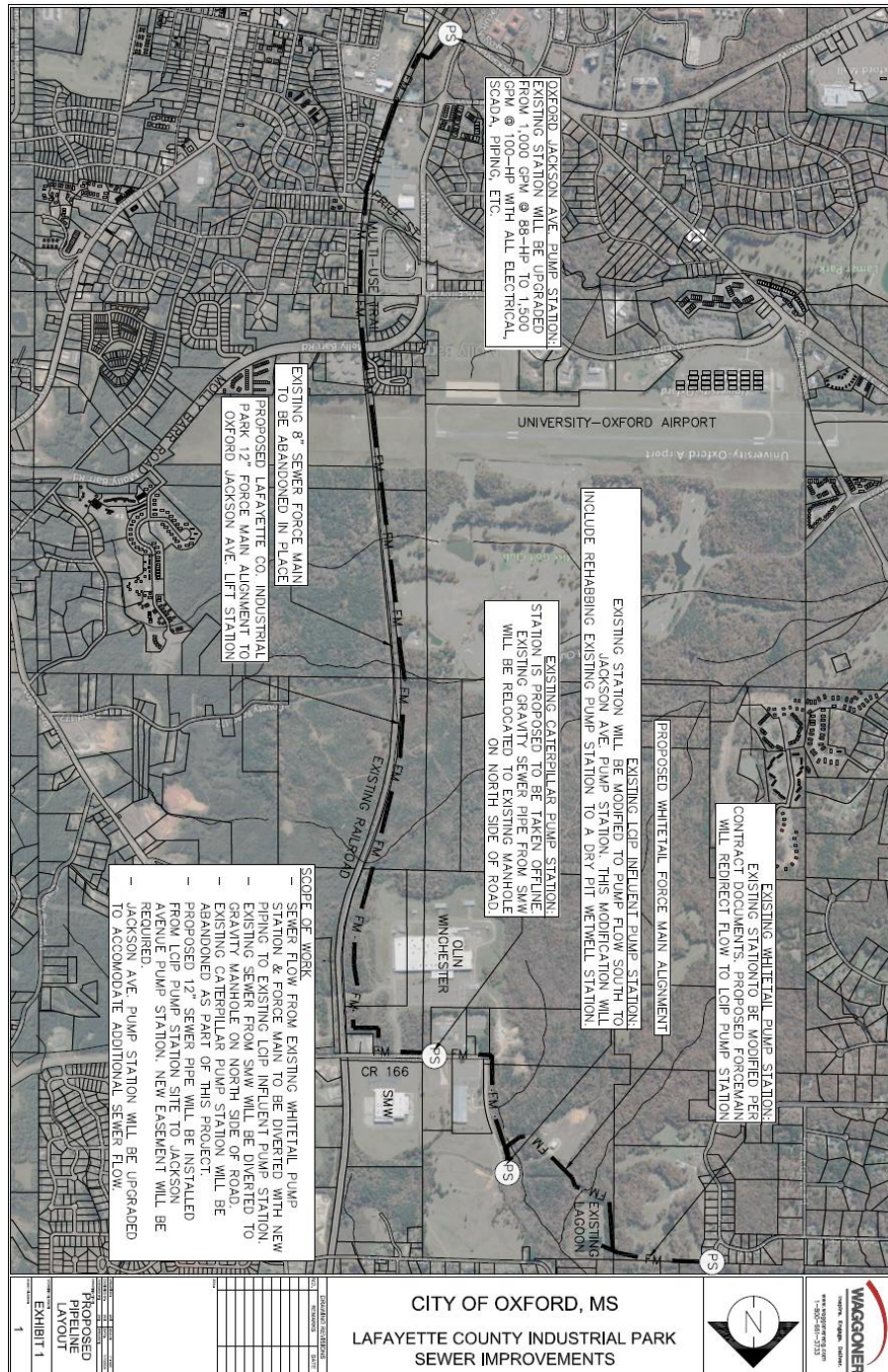
* Map, deed, and easement preparation as needed will be contracted through separate task order once design is complete.

Exhibit 2

City of Oxford – Max D. Hipp Industrial Park Sewer Connection Schematic Layout



December 2, 2025





OXFORD

DEVELOPMENT
SERVICES

MEMORANDUM

To: Robyn Tannehill, Mayor, & Board of Aldermen

From: John Crawley, P.E., City Engineer

CC: Hollis Green, COO

Date: December 2, 2025

Re: Request from Anderson Road Student Housing Development
For 24-Hr Work

The prime contractor for the captioned development is requesting permission to work 24 hours a day, Monday thru Sunday, until 12/31/2025. The request is made in hopes of finished all mass grading of the site before hard winter sets in and before Ole Miss students return for spring semester. The contractor states they still have roughly 2,000 loads of dirt to remove and haul away from the jobsite.

John

From: [Ridge Bass](#)
To: [John Crawley](#)
Subject: Anderson Rd. Student Housing
Date: Wednesday, November 26, 2025 11:28:31 AM

John,

We're trying to wrap up mass earthwork in the next 3-4 weeks before hard winter sets in and while UM is out for holiday break. We have 2,000+ loads of dirt to haul away from the site.

Our dirt contractor has requested approval to work up to 24 hours a day through 12/31/25, Monday thru Sunday, in order to make this happen. I was wondering if you could steer me in the right direction on who to talk with for getting this approved. I know its a big ask but we fear we will not get mass grading complete with current working hours.

Thanks and have a great Thanksgiving.

Ridge Bass | Project Executive | Montgomery Martin Contractors
8245 Tournament Drive, Suite 300 | Memphis, TN 38125
o 901.374.9400 | c 901.585.4448
www.montgomerymartin.com