



AGENDA

City of Oxford

Board of Aldermen

Regular Meeting

Tuesday, November 18, 2025 at 05:00 PM

City Hall Courtroom

Notice that certain aldermen may be included in the meeting via teleconference, subject to the City of Oxford Code of Ordinances, Section 2-82.

If you need special assistance related to a disability, please contact the ADA Coordinator or visit the office at: 107 Courthouse Square, Oxford, MS 38655. You may also call (662) 234-2453 (voice) or (662) 232-2300 (voice/TTY).

1. Opening the Meeting

- 1.a. Call to Order.
- 1.b. Adopt the agenda for the meeting.
- 1.c. Mayor's Report.

2. Consider the consent agenda:

2.a. Fixed Asset Management:

- i. Request permission to declare equipment surplus in the Landscape Services Department and authorize its disposal. (Nick Matthews)
 - i. Stihl Weedeater FS131R, with serial number 535913380 and City of Oxford asset tag number 03242
 - ii. Stihl Weedeater, with serial number 529182150 and City of Oxford asset tag number 04423
 - iii. Stihl Weedeater FS131R, with serial number 522945578
- ii. Request permission to declare equipment surplus in the Oxford Police Department and authorize its disposal. (Jeff McCutchen)
 - i. 2016 Dodge Charger with VIN 2C3CDXAG2GH130071
 - ii. Dell Computer, with service tag number D4KROQ1 and City of Oxford asset tag number 00659

Attachments

- 1. Surplus- Landscaping.pdf
- 2. Surplus- OPD.pdf

2.b. Human Resources:

- i. Request permission to hire two full-time Communication Officers — Roger Kirby and Angel Madkins, both with an annual salary of \$41,798.70 — and one part-time Communication

- Officer — Jessie Pollard, who is uncertified, at a rate of \$12.00/hour — in the Oxford Police Department. (Braxton Tullos)
- ii. Request permission to hire a full-time Patrol Officer — Nicholas Davis, with an annual salary of \$54,107.60 — in the Oxford Police Department. (Braxton Tullos)
- iii. Request permission to accept the resignation of five Reserve Officers — Cody Pruitt, Steven Austin, Shawn Williams, Rickey Raine, and Cory Gray — in the Oxford Police Department, effective November 18, 2025. (Braxton Tullos)
- iv. Request permission to accept the resignation of two part-time Communication Officers — Joe Williard and Sarah Scott — in the Oxford Police Department, effective November 19, 2025. (Braxton Tullos)
- v. Request permission to promote one full-time PACE Officer — Charles Hefner — to full-time Patrol Officer, with an annual salary of \$54,107.60 in the Oxford Police Department, effective November 27, 2025. (Braxton Tullos)
- vi. Request permission to promote two full-time Officers — Marty Stokes, who was promoted from Patrol Officer to Corporal, with a new annual salary of \$57,263.14, and Hunter Stewart, who was promoted from Patrol Officer to Corporal, with a new annual salary of \$67,855.16 — in the Oxford Police Department. Both promotions are effective November 27, 2025. (Braxton Tullos)
- vii. Request permission to hire three full-time CDL Drivers — Jarvis Jeffries, Demetric Cook, and Dorian Sanford, each at an annual salary of \$46,300.80 — in the Environmental Services Department. (Braxton Tullos)
- viii. Request permission to accept the resignation of one full-time employee, Jalen Gross, Fire Hydrant Maintenance, in the Oxford Fire Department, effective November 18, 2025.

2.c. Miscellaneous:

- i. Request permission to approve the Water and Sewer Adjustments as per the Oxford Utilities Adjustment Policy. (Rob Neely)
- ii. Request permission to accept a donation of \$250 from Tractor Supply for the benefit of the Oxford Police Department. (Jeff McCutchen)
- iii. Request permission to accept a donation of TAGD Threat Assessment and Threat Management Platform services from Daniel Sanford for the benefit of the Oxford Police Department. (Jeff McCutchen)

Attachments

- 1. OU- Water and Sewer Adjustments.pdf
- 2. OPD- TAGD.pdf

2.d. Travel Requests:

- i. Request permission for four employees in the Facilities Maintenance Department to travel to attend Electrical Safety Training Presented by MDOT on November 18–19, 2025, in Jackson, MS, at an estimated cost of \$800.00. (Mike Grant)
- ii. Request permission for one employee in the Human Resources Department to travel to attend Mississippi Leadership Class Graduation on November 30– December 4, 2025, in Biloxi, MS, at an estimated cost of \$910.00. (Braxton Tullos)
- iii. Request permission for two employees in the Metro Narcotics Division of the Oxford Police Department to travel to attend the MS Narcotics Officers Association Inaugural Conference on December 8–10, 2025, in Biloxi, MS, at an estimated cost of \$1,300.00. (Alex Fauver)
- iv. Request permission for two employees in the Stronger Together Oxford Department to travel to attend the DOVIA Meeting on December 19 – 20, 2025, in Jackson, MS, at an estimated cost of \$500.00. (Marlee Carpenter)
- v. Request approval for the 405D Alcohol and Drug Impaired Driving - Training Coordination Grant for employees to travel in accordance with the requirements of the grant to the MS Law Enforcement Officers Training Academy in Pearl, MS, on November 20, 2025, to host a DRE Continuing Education Class. (Jeff McCutchen)
- vi. Request permission for one employee to attend Introduction to Interview and Interrogation on December 11, 2025, in Oxford, MS for an estimated cost of \$250 (registration only). (Jeff McCutchen)
- vii. Request permission for two employees to attend Mississippi ARIDE training on December 16– 17, 2025 in Brandon, MS for an estimated cost of \$272 (per diem only). (Jeff McCutchen)

- viii. Request permission for one employee to attend Wellness for Telecommunications/ Dispatchers training on November 20, 2025, in Oxford, MS for an estimated cost of \$125 (registration only). (Jeff McCutchen)
- ix. Request permission for one employee to attend TAC Class on December 1–5, 2025 in Pearl, MS for an estimated cost of \$1,024 (\$616 lodging, \$408 per diem). (Jeff McCutchen)
- x. Request permission for the Chief to attend the Chief's Winter Conference on December 8-12, 2025 in Oxford, MS for an estimated cost of \$375 (registration only). (Jeff McCutchen)
- xi. Request permission for five employees to attend CIT training on December 1-5, 2025 in Oxford, MS at no cost to the city. (Jeff McCutchen)
- xii. Request permission for one employee to attend 40 Hour Basic Dispatch Class on December 15-19, 2025 in Gluckstadt, MS for an estimated cost of \$1,550 (\$395 tuition, \$650 lodging, \$340 per diem, \$210 mileage). (Jeff McCutchen)

3. Regular Agenda: City Clerk's Office

- 3.a. Request permission to approve the minutes of the Regular Meeting on November 4, 2025. (Jessi Tolleson)

Attachments

- 1. Draft minutes 11.4.2025.pdf

- 3.b. Request permission to approve the accounts for all City departments. (Jessi Tolleson)

4. Regular Agenda: Other Departments

- 4.a. Request approval of calendar-year 2026 health insurance rates. (Braxton Tullos)

Attachments

- 1. HR- 2026 Insurance Rates.pdf
- 2. HR- 2026_Insurance_Rates_Memo.pdf

- 4.b. Second Reading and Public Hearing of a proposed Ordinance amending Chapter 38- Fire Protection & Prevention, Article III- Fireworks and Pyrotechnic Composition. (Joey Gardner)

Attachments

- 1. OFD- Fireworks letter.pdf
- 2. OFD- Ordinance Change- Fireworks.pdf

- 4.c. Second Reading and Public Hearing of a proposed Ordinance amending Chapter 18- Animals & Fowl, to remove Sections 18-72 through 18-74 and 18-75(b) through 18-75(d), and to amend Sections 18-75(a) and 18-77, to remove dog license requirements. (Kelli Briscoe)

Attachments

- 1. ARC- Ordinance Change.pdf

- 4.d. Request permission to approve a Resolution Recognizing and Implementing the Updated Definition of "Hotel" for Purposes of Special Levy Tax Collections on Short-Term Rentals and Third-Party Facilitators, as Provided in Mississippi Senate Bill 2805 (2025 Regular Session). (Kinney Ferris)

Attachments

- 1. VO- Oxford STR Resolution Nov 2025.pdf

- 4.e. Presentation of the 4th Quarter Report from the Oxford Park Commission for FY24/25. (Seth Gaines)

Attachments

- 1. OPC- Q4 Report 2024-2025- 2.pdf
- 2. OPC- Q4 Report 2024-2025.pdf

5. Regular Agenda: Police Department

- 5.a. Request permission to approve a Parade/Assembly permit for Community Church to host a Christmas Eve Celebration on December 24, 2025 from 4pm-7pm. (Jeff McCutchen)

Attachments

1. OPD- Parade Permit- Community Church.pdf

6. Regular Agenda: Development Services-Planning Department

- 6.a. Request approval of a Preliminary and Final Plat for Case #3285, 'Patterson Place Subdivision', for property located at 3851 Fenwick Road (PPIN #15716). (Robert Baxter)

Attachments

1. Planning- 3285 MBoA.pdf

- 6.b. First Reading of an Ordinance (Case #3291) Modifying Articles 3, 5 & 9 of the Land Development Code. (Ben Requet)

Attachments

1. Planning- 3291 MBoA.pdf

- 6.c. Request approval of a Preliminary Plat for Case #3283, Oxford Commons, LLC (David Blackburn) for 'The Heights, Phase 6', for property located at Devonshire Drive (PPIN #37696). (Robert Baxter)

Attachments

1. Planning- 3283 MBoA.pdf

7. Regular Agenda: Special Projects

- 7.a. Consider bids for the FY26 Oxford Police Department Vehicle Upfits. (Mark Levy)

Attachments

1. GenGovt- OPD Vehicle Upfits.pdf

- 7.b. Consider contract for the playground equipment at Avent Park. (Mark Levy)

Attachments

1. GenGovt- Playground equipment at Avent Park.pdf

- 7.c. Public Hearing Regarding Public Use of City Property Policy and Consider Resolution of the Same. (Mark Levy)

Attachments

1. GenGovt- Public hearing Regarding Public Use of City Property and Resolution.pdf

- 7.d. Consider Change Order #5 from J.P. Corp for the City of Oxford Pool Improvements Project. (Mark Levy)

Attachments

1. GenGovt- Change Order No. 5 from J.P. Corp for the City of Oxford Pool Improvement Project.pdf

8. Regular Agenda: Development Services-Engineering Department

- 8.a. Consider the request to approve the low bid for the Hwy 314/Gus Booker Road Sewer Extension Project. (John Crawley)

Attachments

1. Eng - Approve Low Bid for Hwy 314 Gus Booker Rd Sewer Extension - Combined.pdf

- 8.b. Consider the request to select the date for the proposed Pegues Road Extension Project Public Hearing. (John Crawley)

Attachments

1. Eng - Request Date for Public Hearing for Proposed Pegues Road Extension Project - Combined.pdf

- 8.c. Consider the request from Oxford Farms, LLC to release Site Restoration Performance Bond 2336667 for the road extension inside Oxford Farms. (John Crawley)

Attachments

1. Eng - Request Release of Performance Bond 2336667 for Oxford Farms LLC - Combined.pdf

- 8.d. Consider the Resolution for the Mayor to sign and execute the contract for the sale and purchase of Landas Road in Oxford, Lafayette County, Mississippi. (John Crawley)

Attachments

1. Eng- Resolution on Property Surplus Landas Rd.pdf

9. Regular Agenda: Closing the Meeting

- 9.a. Consider an Executive Session.

- 9.b. Adjourn.