



AGENDA

City of Oxford

Board of Aldermen

Regular Meeting

Tuesday, October 21, 2025 at 05:00 PM

City Hall Courtroom

Notice that certain aldermen may be included in the meeting via teleconference, subject to the City of Oxford Code of Ordinances, Section 2-82.

If you need special assistance related to a disability, please contact the ADA Coordinator or visit the office at: 107 Courthouse Square, Oxford, MS 38655. You may also call (662) 234-2453 (voice) or (662) 232-2300 (voice/TTY).

1. Opening the Meeting

- 1.a. Call to Order.
- 1.b. Adopt the agenda for the meeting.
- 1.c. Mayor's Report

2. Regular Agenda: City Clerk's Office

- 2.a. Request permission to approve the minutes of the Regular Meeting on October 7, 2025. (Ashley Atkinson)

Attachments

- 1. Draft_10072025_minutes.pdf

- 2.b. Request permission to approve the accounts for all city departments. (Ashley Atkinson)

- 2.c. Request permission to approve a list of final budget amendments and re-allocations for FY 2024-2025. (Ashley Atkinson)

Attachments

- 1. Amendments_reallocations_FY2025_final.pdf

3. Consider the consent agenda:

3.a. Fixed Asset Management:

- i. Request permission to declare a 2016 Dell Optiplex 3040 computer with SN 784LMD2 and asset tag 1103 surplus in the Oxford Conference Center Department and authorize its disposal. (Micah Quinn)
- ii. Request permission to declare a Stihl BG50 backpack blower with SN 534348837 and asset tag 4333 surplus in the Development Services-Street Department and authorize its disposal.

(Ken Knight)

- iii. Request permission to declare a Sharp MX-M264N Copier with SN 4502996Y and asset tag 1065 surplus in the Development Services-Building Department and authorize its disposal. (Johnathan Mizell)
- iv. Request permission to declare a Dell Precision T1700 Computer with SN 752GR22 and asset tag 2002 surplus in the Oxford Utilities-Water & Sewer Division and authorize its disposal. (Rob Neely)
- v. Request permission to declare a red and black Craftsman pancake air compressor, with asset tag 3121, a Stihl weed eater with asset tag 2706/WASP 21875, and a red and black Craftsman pancake air compressor with asset tag 4141 surplus in the Oxford Fire Department and authorize their disposal. (Joey Gardner)
- vi. Request permission to transfer equipment from the Environmental Services Department to the Landscaping Department (multiple forms attached). (Amberlyn Liles)
- vii. Request permission to declare two Safari Land bullet-proof panels, with SNs 200000189161 and 200000189243, and a Cradlepoint model IRB1100LPE and SN MM170281900031 surplus in the Oxford Police Department and authorize their disposal. (Jeff McCutchen)

Attachments

- 1. OCC_Surplus.pdf
- 2. Street_Dept_surplus.pdf
- 3. Building_Dept_surplus.pdf
- 4. WS_surplus.pdf
- 5. OFD_surplus.pdf
- 6. Transfer of Assets Forms for Landscaping Services.pdf
- 7. OPD_surplus.pdf

3.b. Human Resources:

- i. Request permission to hire Makenna Harvey as Lead Concessionaire in the mTrade Park Department, with an hourly salary of \$15.00. (Braxton Tullos)
- ii. Request permission to transfer Christopher "Kaleb" Joyner from the Oxford Park Commission to the mTrade Park Department, as the Director of Operations, with a new annual salary of \$53,000.00. (Braxton Tullos)
- iii. Request permission to accept the resignation of Part-time employee, Larry Harris, in the Environmental Services Department, effective April 29, 2025. (Braxton Tullos)
- iv. Request permission to accept the resignation of John Taylor Barefoot in the Oxford Utilities-Water & Sewer Division, effective October 20, 2025. (Braxton Tullos)
- v. Request permission to promote JaKendra Milliner to LEAD Communications Officer in the Oxford Police Department, with a new annual salary of \$42,998.70, effective October 30, 2025. (Braxton Tullos)
- vi. Request permission to promote Barron Pruitt to Lieutenant in the Oxford Police Department, with a new annual salary of \$72,268.51, effective October 30, 2025. (Braxton Tullos)
- vii. Request permission to accept the resignation of Part-time employee, Steven Rosamond, in the Oxford Police Department, effective October 16, 2025. (Braxton Tullos)
- viii. Request permission to hire Evan Chouteau, as an Event Production Supervisor in the Oxford Conference Center Department, with an annual salary of \$46,000.00. (Braxton Tullos)
- ix. Request permission to approve volunteers for the Oxford ARC. (Kelli Briscoe)

3.c. Miscellaneous:

- i. Request permission to approve the water and sewer adjustments as per the Oxford Utilities Adjustment Policy. (Rob Neely)
- ii. Request permission to approve a take-home vehicle for Nick Matthews, in the Landscape Services Department, as per City Policy. (Braxton Tullos)
- iii. Request permission to approve donations on behalf of the Oxford ARC. (Kelli Briscoe)

Attachments

- 1. WS_adjustments.pdf
- 2. Take Home Vehicle Matthews - Facilities and Landscape Maintenance.pdf

3.d. Travel Requests:

- i. Request permission for an employee to attend the MAGIC Conference on November 19-21, 2025 in Memphis, TN at an estimated cost of \$234.47. (Hollis Green)
- ii. Request permission for an employee to attend the BOAM Winter Conference on December 2-5, 2025 in Natchez, MS at an estimated cost of \$1,045.95. (Johnathan Mizell)
- iii. Request permission for two employees to attend the Code Academy on December 7-12, 2025 in Mobile, AL at an estimated cost of \$4,000.00. (Johnathan Mizell)
- iv. Request permission for one employee to attend IAED 40 Hour Basic Class on October 27-31, 2025 in Tupelo, MS at an estimated cost of \$395.00. (Jeff McCutchen)
- v. Request permission for one employee to attend Supervising Property and Evidence Unit on November 4, 2025 in Oxford, MS at an estimated cost of \$199.00. (Jeff McCutchen)
- vi. Request approval for the 405D Alcohol and Drug Impaired Driving - Training Coordination Grant employees to travel to Brandon, MS, on December 15- 18, 2025, to host ARIDE & SFST Classes, in accordance with the requirements of the grant. (Jeff McCutchen)
- vii. Request permission for an employee to attend the MEC Hobnob on November 27-30, 2025 in Jackson, MS at an estimated cost of \$1,530.50. (Braxton Tullos)
- viii. Request permission for an employee to attend a Local Power Company meeting in Murfreesboro, TN on October 27, 2025 at an estimated cost of \$200.00. (Rob Neely)
- ix. Request permission for an employee to attend the 2025 Fall Leadership Conference on November 6-7, 2025 in Oxford, MS at no cost to the City. (Nickie Denley)
- x. Request permission for three employees to attend the MS- AL American Planning Association Chapter Conference in Hattiesburg, MS on October 28-30, 2025 at an estimated cost of \$850.00. (Ben Requet)

4. Regular Agenda: Other Departments

- 4.a. Public Hearing for the University of Mississippi's issuance of bonds in the amount of \$160,000,000.00, as required by IRS code. (Sue Fairbank)

Attachments

1. PRG Ole Miss - Memo for Oxford Mayor and Board of Alderman.pdf
2. PRG Ole Miss - TEFRA Notice (local).pdf

- 4.b. Request permission to approve a Resolution of the Mayor and Board of Aldermen approving the issuance of Public Finance Authority Student Housing Revenue Bonds (PRG-Oxford Properties, LLC Project) Series 2025 in an aggregate principal amount not exceeding \$160,000,000.00 for the purpose of financing the construction of an approximately 1,282-bed student housing facility on the campus of the University of Mississippi, and for related purposes. (Sue Fairbank)

Attachments

1. PRG Ole Miss - Local TEFRA Approval.pdf

- 4.c. Request permission to adopt a Resolution of the Mayor and Board of Aldermen authorizing and directing the issuance of not to exceed seven million one hundred eighty thousand dollars (\$7,180,000) tax increment financing bond (Oxford Commons Project, Phase II), Series 2025 of the City of Oxford, Mississippi; prescribing the form and details of said bonds; directing the preparation, execution, and delivery of said bonds; authorizing the negotiated sale and private placement of said bonds; approving the form of and authorizing the execution and delivery of a private placement agreement and tax pledge and security agreement in connection with the sale and issuance of said bonds; authorizing proper officers to do all things deemed necessary or advisable in connection with the sale and issuance of said bonds; and for related purposes. (Sue Fairbank)

Attachments

1. Oxford Commons 2025 TIF - Bond Resolution with exhibits.pdf

- 4.d. Request permission to adopt a Resolution of the Mayor and Board of Aldermen of the City of Oxford, Mississippi approving the form of and authorizing said City to enter into an interlocal cooperation agreement with Lafayette County, Mississippi, in connection with the financing of the costs of installing and constructing certain infrastructure improvements necessary for the development of a residential, commercial, and mixed-use development within said City and said County through the sale and issuance by said City of its tax increment financing bonds in an aggregate principal amount of not to exceed two million nine hundred thousand dollars (\$2,900,000.00); and for related purposes. (Sue Fairbank)

Attachments

1. City of Oxford - The Lamar -City resolution approving Interlocal Agreement with exhibits (2).pdf

- 4.e. Request permission to approve a professional services contract with RJ Young for the digitizing of records for the HR Department. (Braxton Tullos)

Attachments

1. RJ Young Contract Memo - HR.pdf

- 4.f. Request permission to advertise for bids for the Old Taylor Road Substation Voltage Regulator Addition Project. (Rob Neely)

Attachments

1. Request_permission_to_bid_OU.pdf

- 4.g. First Reading of a proposed Ordinance amending Chapter 38-Fire Protection & Prevention, Article III-Fireworks and Pyrotechnic Composition. (Joey Gardner)

Attachments

1. Ordinance Change OFD.pdf

- 4.h. First reading of a proposed Ordinance amending Chapter 18-Animals & Fowl to remove Sections 18-72 thru 18-74, 18-75(b) thru 18-75(d) and to amend Sections 18-75(a) and 18-77, to remove dog license requirements. (Kelli Briscoe)

Attachments

1. Ordinance Review. license.pdf

5. Regular Agenda: Police Department

- 5.a. Second Reading and Public Hearing on a proposed Ordinance amending Chapter 102, Article XXII- Nonconsensual Towing. (Jeff McCutchen)

Attachments

1. Ordinance Change for Trespass towing Format 202589.pdf

6. Regular Agenda: Development Services-Planning Department

- 6.a. Second Reading and Public Hearing for a Proposed Ordinance amending the Zoning Map for Case #3256 by Blackburn Holdings, LLC (David Blackburn), to rezone +/- 64 acres to Suburban Corridor, +/- 85.5 acres to Suburban Multi-Family, +/- 122.88 acres to Neighborhood Residential and +/- 52.29 acres Suburban Residential East of Highway 7, north of Highway 30 and west of Charger Lane, being further identified as PPINs #3520, #3531, #4425, #4506 & #4635. (Ben Requet)

Attachments

1. 3256 MBoA Second Reading.pdf

- 6.b. Consider an appeal from the Stoa Group, regarding the denial of a Special Exception for Case #3264. (Ben Requet)

Attachments

1. 3264 Appeal MBoA.pdf

7. Regular Agenda: Special Projects

- 7.a. Request permission to advertise for bids for the renovation of the Indoor Practice Facility at mTrade Park. (Mark Levy)

Attachments

1. Request permission to advertise for bids for the renovation of the Indoor Practice Facility.pdf

- 7.b. Consider a professional services proposal from Corbette Legge & Associates for lighting renovations at the Oxford Conference Center. (Mark Levy)

Attachments

1. Consider proposal from Corbette Legge Assocs for Lighting Renovations at the Oxford

8. Regular Agenda: Development Services-Engineering Department

- 8.a. Request permission to advertise for bids for the Anderson Road Piping Segment Project. (John Crawley)

Attachments

1. Memo- Request Permission to Advertise - Anderson Road Piping.pdf

- 8.b. Request permission to terminate Contract B-Anderson Road Water Treatment Plant Upgrades with Cleveland Construction. (John Crawley)

Attachments

1. Memo-Request Permission to Terminate Contract B - Anderson Road Water Treatment Project.pdf

- 8.c. Request permission to extend the stop work notice for Contract A-Anderson Production Wells No. 3 & No. 4. (John Crawley)

Attachments

1. Memo-Request Permission to Extend Stop Work Order for Contract A - Anderson Production Wells No. 3 and No. 4.pdf

- 8.d. First Reading of a proposed Ordinance amending Chapter 114, Article IV, Sections 114-39, 118, and 119, to update the fee schedule for utility connection fees. (John Crawley)

Attachments

1. Memo - First Reading of Proposed Changes to Article IV Sections 114-39, 118, and 119 - Combined.pdf

- 8.e. Discuss the South Lamar Sidewalk Addition Project. (John Crawley)

9. Regular Agenda: Closing the Meeting

- 9.a. Consider an executive session.

- 9.b. Adjourn.