MINUTES

City of Oxford

Board of Aldermen

Regular Meeting

Tuesday, August 19, 2025 at 05:00 PM

City Hall Courtroom

1. Opening the Meeting-92
    1.a. Call to Order.-593

    The Regular Meeting of the Mayor and Board of Aldermen of the City of Oxford, Mississippi, was called to order by Mayor Tannehill at 5:00pm on Tuesday, August 19, 2025, in the courtroom of Oxford City Hall, when and where the following were present:

    Robyn Tannehill, Mayor
    Erin Smith, Alderman Ward I
    Mark Huelse, Alderman Ward II
    Brian Hyneman, Alderman Ward III
    Kesha Howell-Atkinson, Alderman Ward IV
    Preston Taylor, Alderman Ward V
    Jason Bailey, Alderman Ward VI
    Mary Martha Crowe, Alderman At-Large

    Mayo Mallette, PLLC- Of Counsel
    Ashley Atkinson- City Clerk
    Hollis Green- Chief Operating Officer
    Mark Levy- General Government
    Braxton Tullos- Human Resources Director
    Holly Tubbs- Human Resources
    Ben Requet- Dev Svcs- Director of Planning
    John Crawley- Dev Svcs- City Engineer
    Johnathan Mizell- Dev Svcs- Building Official
    Jeff McCutchen- Police Chief
    Rusty Rasberry- Deputy Police Chief
    David Sabin- PACE Unit, Oxford Police Department
    Paul Sheppard- Oxford Police Department
    Joey Gardner- Fire Chief
    Shane Fortner- Emergency Management Director
    Marlee Carpenter- Stronger Together Director
    Rob Neely- General Manager of Oxford Utilities
    Amberlyn Liles- Environmental Services Superintendent
    Greg Pinion- Buildings & Grounds Superintendent
    Kara Giles- Executive Assistant to the Mayor

Kinney Ferris- Visit Oxford Director
Chris Simmons- IT Director-absent
Bryce Hertl- IT Department
Kelli Briscoe- Oxford Animal Resource Center Director
Nickie Denley- Municipal Court Clerk

1.b. Adopt the agenda for the meeting.-611

It was moved by Alderman Hyneman, seconded by Alderman Crowe to adopt the agenda with the following changes: to add item 3.c.xiv, to add item 3.a.vii, to change item 3.c.iii from 10 to 11 interns, to change item 4.f to the appointment of an OPC Board Member, to change 3.c.vi from two to three hires, and to change the wording of item 4.a to include the modification of the OUT contract. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

1.c. Mayor's Report-612

2. Regular Agenda: City Clerk's Office-91

2.a. Request permission to approve the minutes of the Regular Meeting on August 5, 2025, the Special Meeting on August 11, 2025, and the Special Meeting on August 18, 2025. (Ashley Atkinson)-609

Agenda Attachments
1. Draft_08052025_minutes.pdf
2. Draft_08112025_minutes.pdf
3. Draft_08182025_Sp_Minutes.pdf

It was moved by Alderman Smith, seconded by Alderman Taylor to approve the minutes of the Regular Meeting on August 5, 2025, the Special Meeting on August 11, 2025, and the Special Meeting on August 18, 2025. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

2.b. Request permission to approve the accounts for all city departments. (Ashley Atkinson)-610

It was moved by Alderman Howell-Atkinson, seconded by Alderman Hyneman to approve the accounts for all city departments including a claims docket showing General Fund claims numbered 137486-137651 and ACHs 282-291, Water & Sewer claims numbered 40252-40285 and ACHs 252-253, Trust & Agency claims numbered 53284-53352 and ACHs 190-192, Metro Narcotics claims numbered 9224-9227 and ACHs 88-89, OPC Activity Fund claims numbered 4336-4369, and totaling $2,076,505.38. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

3. Consider the consent agenda:-60

3.a. Fixed Asset Management:-604

i. Request permission to accept ownership of a 2017 Nissan Maxima, with VIN 1N4AA6AP7HC362648 and a Taurus 9mm handgun, with SN ACL485806 seized by Metro Narcotics, pursuant to Agreed Order of Forfeiture. (Alex Fauver)
ii. Request permission to declare a Taurus 9mm handgun, with SN ACL485806 surplus in the Oxford Police Department - Metro Narcotics Division and authorize its disposal. (Alex Fauver)
iii. Request permission to declare a 2014 Chevrolet SK1 truck, with VIN 3GCUKPEH0EG534749 and a 2014 Chevrolet SK1 truck with VIN 3GCUKPEH0EG534153 surplus in the Oxford Utilities-Electric Division and authorize their disposal. (Rob Neely)
iv. Request permission to declare a 2008 Ford F150, with VIN 1FTRF12WX8KC86842, a Cybex Elliptical Arc Trainer, with asset tag 3464, a Cybex Elliptical Arc Trainer, with asset tag 3463, a 1998 Ford Ranger, with VIN 1FTYR14X3WPA50588, and a Life Fitness Cycle, with asset tag 3459 surplus in the Oxford Park Commission and authorize their disposal. (Seth Gaines)
v. Request permission to declare a 2019 Apple iMac, with SN D25Y14TGJ1GP and asset tag 2858/ WASP tag 22718 surplus in the Development Services- Planning Department and authorize its disposal. (Ben Requet)
vi. Request permission to declare a black Dell Latitude E6420 laptop, with SN 8BWVFV1, a Fujitsu ScanSnap Scanner, with SN A04B078833, a Gateway M685- E Laptop, with SN 0038614447 and asset tag 1533, an HP Color LaserJet Pro M452dw printer, with SN CF388-60113, an HP LaserJet P2035 printer, with SN VNB3B63619, an HP LaserJet Pro

M402n printer, with SN PHBHF69092, a Sony DCR-SX85 Digital Video Camera Recorder, with SN 1274209, a Sharp MX-4101N Copier, with SN 95006167 surplus in the City Clerk's Office/ Multiple Departments and authorize their disposal. (Ashley Atkinson)

vii. Request permission to transfer a surplus 2019 Dodge Charger, with VIN 2C3CDXAG8KH547008, to the Lexington Police Department, based on the finding that it is in the best interest of the taxpayers of the State of MS. (Jeff McCutchen)

Agenda Attachments
1. Metro- Agreed Order of Forfeiture.pdf
2. Metro- surplus.pdf
3. OU_surplus_equipment.pdf
4. Surplus Form 08 Ford F150.pdf
5. Surplus Form Cybex Elliptical 1.pdf
6. Surplus Form Cybex Elliptical 2.pdf
7. Surplus Form Ford ranger.pdf
8. Surplus Form life fitness Cycle 9500.pdf
9. Planning- Apple iMac Computer 8.19.25.pdf
10. Dell Laitude E6420 Laptop.pdf
11. Gateway Latop.pdf
12. HP Printer 1- City Hall.pdf
13. HP Printer 2- City Hall.pdf
14. HP Printer 3- City Hall.pdf
15. Ox Util WS- Dell Computer.pdf
16. Sharp MS-4101N Copier.pdf
17. Sony Camcorder.pdf
18. Surplus of 2 totaled chargers.pdf
19. Fujitsi ScanSnap Scanner 8.19.25.pdf

3.b. Grants:-605

i. Request permission to accept the FY2025-2026 MOHS 402-Police Traffic Services grant, in the amount of $21,960.50. (Jeff McCutchen)
ii. Request permission to accept the FY2025-2026 MOHS 405D-Alcohol and Drug grant, in the amount of $163,441.82. (Jeff McCutchen)
iii. Request permission to accept a grant from the Department of Public Safety, Office of Homeland Security, Grant No. 25HS286, in the amount of $27,000.00, for the Oxford Fire Department. (Joey Gardner)

Agenda Attachments
1. OXFORD 402 POLICE TRAFFIC SERVICES - FY26 Grant Agreement sent to BOA.pdf
2. OXFORD 405D ALCOHOL AND DRUG - FY26 Grant Agreement to send to BOA.pdf

3.c. Human Resources:-606

i. Request permission to accept the resignation of Marie Matthews in the Municipal Court Department, effective August 7, 2025. (Braxton Tullos)
ii. Request permission to accept the resignation of Caitlan McLarty in the City Clerk's Office, effective August 31, 2025. (Braxton Tullos)
iii. Request permission to accept Abigail Gacek, Antonella Rescigno, Grace Cecchini, Emily Woodruff, Helen Tremble, Haley Rivers, Joseph Vozniak, Olivia Helmke, Kyra Jones, Kelly Blackburn, and Shannon Anderson as unpaid interns for the fall semester at the Oxford Police Department. (Braxton Tullos)
iv. Request permission to accept the resignation of Ajaluah Caldwell, in the Oxford Police Department, effective August 7, 2025. (Braxton Tullos)
v. Request permission to hire Nolan Chaney- Long and Caylynn Scott as Part- Time Communications Officers in the Oxford Police Department, each with an hourly rate of $17.10. (Braxton Tullos)
vi. Request permission to hire Dylan Edwards as a Communications Officer, with an annual salary of $37,575.24, and to hire Seth Hunter as a PACE Officer, with an annual salary of $40,253.24, and to hire Cody Conner as a Patrol Officer, with an annual salary of $52,531.65 in the Oxford Police Department. (Braxton Tullos)

vii. Request permission to promote LaTessa Salter from Communications Officer to Lead TAC Communications Officer in the Oxford Police Department, with a new annual salary of $43,307.83, effective August 21, 2025. (Braxton Tullos)
viii. Request permission to transfer Part-time employee, Annslee Martin, from the Oxford Park Commission to the mTrade Park Department, as a Concessionaire, with an hourly rate of $12.00. (Braxton Tullos)
ix. Request permission to approve Abdullah Elhawy as an unpaid intern for the Development Services Department. (Braxton Tullos)
x. Request permission to accept the resignation of Micah Uline in the Stronger Together Oxford Department, effective August 18, 2025. (Braxton Tullos)
xi. Request permission to transfer Landon Hudson from the Environmental Services Department to the Buildings & Grounds department, as a Full-Time Grounds Worker, with an annual salary of $35,568.00 and to promote Omari Frierson from Part-time Driver to Driver in the Environmental Services Department, with a new annual salary of $43,680.00; and to promote Lukas Vanlandingham from Part- time Laborer to Laborer in the Environmental Services Department, with an annual salary of $35,568.00. (Braxton Tullos)
xii. Request permission to approve volunteers for the Oxford ARC. (Kelli Briscoe)
xiii. Request permission to approve SaLayah Freeman as an unpaid intern for the Oxford Municipal Court. (Braxton Tullos)
xiv. Request permission to hire Keith Ray, as a Building Inspector, in the Development Services-Building Department, with an annual salary of $62,500.00. (Braxton Tullos)

3.d. Miscellaneous:-607

i. Request permission to accept a donation from Endeavor Capital, LLC, in the amount of $440.00, for the benefit of the Oxford Police Department. (Jeff McCutchen)
ii. Request permission to approve Grace Lewis as a new taxi company/driver for Local Bike Taxi, LLC. (Jeff McCutchen)
iii. Request permission to approve the water and sewer adjustments as per the Oxford Utilities Adjustment Policy. (Rob Neely)

3.e. Travel Requests:-608

i. Request permission for one employee in the City Clerk's Office to attend the Fall Session of the Certified Municipal Clerk Program on Sept. 30- Oct. 3, 2025, in Hattiesburg, MS, at an estimated cost of $750.00. (Ashley Atkinson)
ii. Request permission for one employee to attend the NECI Crimes in Progress training on September 13, 2025 in Tupelo, MS for an estimated cost of $150.00. (Jeff McCutchen)
iii. Request permission for one employee to attend the 2025 MS ESAP Emergency Services Administrative Professionals Conference on September 2-5, 2025 in Biloxi, MS for an estimated cost of $777.00. (Jeff McCutchen)
iv. Request permission for two employees to attend Dispatcher CIT Training on September 8-10, 2025 in Magee, MS for an estimated cost of $647.98. (Jeff McCutchen)
v. Request permission for two employees to attend the MS Damage Prevention Summit on November 5-7, 2025 in Biloxi, MS at an estimated cost of $1,426.00. (Rob Neely)
vi. Request permission for an employee to attend the American Planning Association Congressional Fly-In on September 16-18, 2025 in Washington, D.C. at an estimated cost of $500.00. (Ben Requet)

4. Regular Agenda: Other Departments-97

4.a. Request permission to approve a contract extension for RATP-Dev for management services for Oxford-University Transit for FY2025-2026, and to modify the contract, as presented. (Donna Zampella)-617

Agenda Attachments
1. extension Request Oxford.pdf
2. 8-19-2025 Amended Contract OUT.pdf

It was moved by Alderman Howell-Atkinson, seconded by Alderman Crowe to approve a contract extension for RATP-Dev for management services for Oxford-University Transit for FY 2025-2026, and to modify the contract (removing the residency requirement for the

General Manager), as presented. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

4.b. Presentation of the quarterly report from the Oxford Park Commission. (Seth Gaines)-627

Agenda Attachments
1. Copy of Quarterly report_Q3_24-25 seth.pdf

Oxford Park Commission Director, Seth Gaines, presented the most recent quarterly report from the Oxford Park Commission.

4.c. Request approval of two Purchase Agreements for equipment for mTrade Park. (Brad Freeman/ Clay Brownlee)-603

Agenda Attachments
1. mTrade- Purchase Agreement- FungoMan.pdf
2. mTrade- Purchase Agreement- HitTrax.pdf
3. mTrade- Quote- FungoMan.pdf
4. mTrade- Quote- HitTrax.pdf

It was moved by Alderman Huelse, seconded by Alderman Crowe to approve a purchase agreement from FungoMan, in the amount of $39,908.00; and to approve a purchase agreement from HitTrax, in the total amount of $102,570 (50% downpayment due by 9/1/2025). All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

4.d. First Reading of a proposed Ordinance amending Chapter 38, Article II-Technical Codes of the Code of Ordinances of The City of Oxford, to accept the 2024 edition of the International Fire Code. (Joey Gardner)-619

Agenda Attachments
1. OFD_code_changes.pdf

The Second Reading and Public Hearing on this proposed Ordinance will be at the next meeting.

4.e. Request permission to advertise for bids for a reverse auction for a directional drill boring machine for the Oxford Utilities-Electric Division. (Rob Neely)-628

Agenda Attachments
1. OU Item #4.pdf

It was moved by Alderman Huelse, seconded by Alderman Howell-Atkinson to advertise for bids for a reverse auction for a directional drill boring matching for the Oxford Utilities-Electric Division. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

4.f. Appoint a member to the Oxford Park Commission Board.-626

It was moved by Alderman Howell-Atkinson, seconded by Alderman Crowe to appoint Allen "JJ" Jones to the Oxford Park Commission Board. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

5. Regular Agenda: Police Department-96

5.a. Second Reading and Public Hearing of a proposed Ordinance amending Chapter 82- Peddlers of the Code of Ordinances of the City of Oxford, Mississippi, to add Article II- Solicitation and Panhandling, as referenced by HB1197. (Jeff McCutchen)-616

After calling for comments and receiving none, it was moved by Alderman Smith, seconded by Alderman Hyneman to approve Ordinance 2025-8 amending Chapter 82-Peddlers of the Code of Ordinances of the City of Oxford, Mississippi, to add Article II-Solicitation and Panhandling, as referenced by HB1197. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

5.b. Request permission to approve a Parade/Assembly Permit for OHS to host a homecoming parade on September 21, 2025 at 6:00pm. (Jeff McCutchen)-625

Agenda Attachments
1. 2025 parade permit OHS.pdf

It was moved by Alderman Crowe, seconded by Alderman Howell-Atkinson to approve a Parade/Assembly Permit for OHS to host a homecoming parade on September 21, 2025 at 6:00pm. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

5.c. Consider a request from 7 Brew Coffee to hire uniformed, off-duty officers for traffic details. (Jeff McCutchen)-647

It was moved by Alderman Crowe, seconded by Alderman Howell-Atkinson to approve a request from 7 Brew Coffee to hire uniformed, off-duty officers for traffic details. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

6. Regular Agenda: Development Services-Planning Department-94

6.a. Request approval of a Preliminary Plat for Case #3247, York Developments (Chance Walker) for 'York Flatts', for property located at Anchorage Road, being further identified as PPIN 6384. (James Hirsch)-630

Agenda Attachments
1. 3247 MBoA.pdf

It was moved by Alderman Bailey, seconded by Alderman Huelse to approve a Preliminary Plat for Case #3247, York Developments (Chance Walker) for "York Flatts", for property located at Anchorage Road, being further identified as PPIN 6384. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

6.b. Consider a request for City Utilities which includes approval of a Preliminary Plat for Case #3251, L&M Holdings (Hudson Magee) for 'Lafayette Landing', for property located at MS Hwy 7 South, being further identified as PPIN 18389. (James Hirsch)-631

Agenda Attachments
1. 3251 MBoA.pdf

It was moved by Alderman Huelse, seconded by Alderman Bailey to approve a request for City utilities, which includes the approval of a Preliminary Plat for Case #3251, L & M Holdings (Hudson Magee), for "Lafayette Landing", for property located at MS Hwy 7 South, being further identified as PPIN 18389. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

Alderman Bailey recused himself and left the meeting at this time.

6.c. Second Reading and Public Hearing on a proposed Ordinance amending the Zoning Map for Case #3234 by Snider Development, LLC (Greg Snider), to rezone +/- 10 acres from Suburban Residential (SR) to Neighborhood Residential (NR) for property located on Northwood Trails and Christman Road, being further identified as PPIN 27674. (Ben Requet)-633

Agenda Attachments
1. 3244 MBoA Second Reading.pdf

After calling for public comment and receiving none, it was moved by Alderman Smith, seconded by Alderman Hyneman to approve Ordinance 2025-9 to amend the Zoning Map for Case #3244 by Snider Development, LLC (Greg Snider), to rezone +/- 10 acres from Suburban Residential (SR) to Neighborhood Residential (NR) for property located on Northwood Trails and Christman Road, being further identified as PPIN 27674. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

6.d. Second Reading and Public Hearing on a proposed Ordinance amending the Zoning Map for Case #3245 by Snider Development, LLC (Greg Snider), to remove +/- 10 acres from Blackberry Hills Planned Unit Development (PUD) for property located on Northwood Trails and Christman Road, being further identified as PPIN #27674. (Ben Requet)-634

Agenda Attachments
1. 3245 MBoA Second Reading.pdf

After calling for public comment, George Haymans, representing the purchaser of the 10 acres, stated that they are not opposed to this item and are "getting out of the way" so that the issues with the PUD can be fixed; therefore, it was moved by Alderman Smith, seconded by Alderman Hyneman to approve Ordinance 2025-10 to amend the Zoning Map for Case #3245 by Snider Development, LLC (Greg Snider), to remove +/- 10 acres from the Blackberry Hills Planned Unit Development (PUD) for property located on Northwoods Trail and Christman Road, being further identified as PPIN #27674. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

6.e. First Reading of a proposed Ordinance amending the Zoning Map, for Case #3253, by Elizabeth Fitts, to rezone +/- 0.44 acres from Suburban Residential (SR) to Neighborhood Residential (NR) for property located on Northwood Trails and Christman Road, being further identified as PPIN 30663. (Ben Requet)-635

Agenda Attachments
1. 3253 MBoA First Reading.pdf

Alderman Bailey returned to the meeting at this time.

The Second Reading and Public Hearing on this proposed Ordinance will be at the next meeting.

6.f. First Reading of a proposed Ordinance amending the Zoning Map, for Case #3254, by Elizabeth Fitts, to remove +/- 0.44 acres from Blackberry Hills Planned Unit Development (PUD) for property located on Northwood Trails and Christman Road, being further identified as PPIN 30663. (Ben Requet)-636

Agenda Attachments
1. 3254 MBoA First Reading.pdf

The Second Reading and Public Hearing on this proposed Ordinance will be at the next meeting.

6.g. First Reading of a proposed Ordinance amending the Zoning Map, for Case #3255, by Andy Callicutt, to Amend the Blackberry Hills Planned Unit Development (PUD) for property located on Molly Barr Road and Blackberry Hills Parkway, being further identified as PPINs 4975, 5004, 5047, 26268, and 30362. (Ben Requet)-637

Agenda Attachments
1. 3255 MBoA First Reading.pdf

The Second Reading and Public Hearing on this proposed Ordinance will be at the next meeting.

6.h. Request permission to approve and authorize the Mayor to sign a professional services contract with EDG for the City Parks Plan. (Ben Requet)-639

Minutes Attachments
1. Signed_EDG_contract_planning.pdf

It was moved by Alderman Bailey, seconded by Alderman Hyneman to approve and authorize the Mayor to sign a professional services contract with EDG for the City Parks Plan. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

7. Regular Agenda: Development Services-Engineering Department-95

7.a. Request permission to approve and authorize the Mayor to sign the contracts for Contract A-Anderson Production Wells No. 3 and No. 4. (John Crawley)-620

Agenda Attachments
1. Memo - Request Permission for Mayor to Execute Contract Documents Contract A- Anderson Wells No. 3 and No.4.pdf

It was moved by Alderman Bailey, seconded by Alderman Huelse to approve and authorize the Mayor to sign the contracts for Contract A-Anderson Production Wells No. 3 and No. 4.

All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

7.b. Request permission to approve and authorize the Mayor to sign the contracts for Contract B-Anderson Road Water Treatment Plant. (John Crawley)-621

Agenda Attachments
1. Memo - Request Permission for Mayor to Execute Contract Documents Contract B - Anderson Road Water Treatment Plant.pdf

It was moved by Alderman Howell-Atkinson, seconded by Alderman Taylor to approve and authorize the Mayor to sign the contracts for Contract B-Anderson Road Water Treatment Plant. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

7.c. Request permission to approve and authorize the Mayor to sign Task Order No. 14 for the Oxford Regional Supply and Treatment Project, Haley Well #2. (John Crawley)-622

Agenda Attachments
1. Memo - Request Permission for Mayor to Sign Task Order No. 14 - Combined.pdf

It was moved by Alderman Smith, seconded by Alderman Bailey to approve and authorize the Mayor to sign Task Order No. 14 for the Oxford Regional Supply and Treatment Project, Haley Well #2. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

7.d. Consider a request from Miller-Valentine to work on the following Sundays, (9/7, 9/14, 9/21, and 9/28) for the Colonnade Self-Storage Facility located at 1667 Bainbridge Street. (John Crawley)-623

Agenda Attachments
1. Memo - Request for Sunday Work in September for 1669 Bainbridge - Combined.pdf

It was moved by Alderman Smith, seconded by Alderman Crowe to approve a request from Miller-Valentine to work on the following Sundays, (9/7, 9/14, 9/21, and 9/28) for the Colonnade Self-Storage Facility located at 1667 Bainbridge Street. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

7.e. Request permission to accept the infrastructure for utilities and streets in The Oxford Commons, Phase 1, Lot 4. (John Crawley)-624

Agenda Attachments
1. Memo - Request Acceptance of Infrastructure Oxford Commons Phase 1 Lot 4 - Combined.pdf

It was moved by Alderman Huelse, seconded by Alderman Bailey to accept the infrastructure for utilities and streets in The Oxford Commons, Phase 1, Lot 4. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

7.f. Request permission to approve a safety improvement project at West Jackson Avenue and Galleria Drive East. (John Crawley)-629

Agenda Attachments
1. Memo - Request Approval for Safety Project on West Jackson Avenue at Chick Fil A.pdf

Minutes Attachments
1. Qwick_Curb_Quote.pdf

It was moved by Alderman Bailey, seconded by Alderman Taylor to approve a safety improvement project at West Jackson Avenue and Galleria Drive East, using the higher quote from Qwick Curb, in the amount of $41,234.62, due to this product's sturdier structure, and ease of installation and removal (if in the future a more permanent solution is needed). All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

7.g. Request permission to approve and authorize the Mayor to sign an engineering agreement with Elliott & Britt Engineering, PA, for the North Lamar Boulevard Corridor Plan. (John Crawley)-645

Agenda Attachments
1. Memo - Request Permission for Mayor to Execute Engineering Agreement.pdf
2. engineering agreement E and B.pdf

It was moved by Alderman Bailey, seconded by Alderman Huelse to approve and authorize the Mayor to sign an engineering agreement with Elliott & Britt Engineering, PA, in an amount not to exceed $250,000.00, for the North Lamar Boulevard Corridor Plan. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

7.h. Request permission to approve and authorize the Mayor to sign a contract for the purchase of land from the Davis Estate on Anderson Road. (John Crawley)-646

Agenda Attachments
1. Memo - Request Permission for Mayor to Sign Contract for Purchase - Davis Estate - Combined.pdf

Minutes Attachments
1. executed contract for purchase Davis Estate to City.pdf

It was moved by Alderman Smith, seconded by Alderman Taylor to approve and authorize the Mayor to sign a contract for the purchase of land from the Davis Estate on Anderson Road, in the amount of $87,500.00. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

7.i. Consider a request to close a portion of Landas Road. (John Crawley)-661

Agenda Attachments
1. Request to Consider Abandoning Landis Road ROW.pdf

It was moved by Alderman Hyneman, seconded by Alderman Smith to approve a request to close a portion of Landas Road. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

8. Regular Agenda: Closing the Meeting-98

8.a. Consider an executive session.-613

It was moved by Alderman Bailey, seconded by Alderman Crowe to consider an executive session for matters related to personnel, potential litigation, and property ownership. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

It was moved by Alderman Bailey, seconded by Alderman Huelse to enter into an executive session for personnel matters in the Oxford Fire Department and Oxford Police Department, a matter of potential litigation related to an Ordinance, a matter related to property ownership near Belk Boulevard, a matter related to property ownership at Molly Barr Road and North Lamar, and a matter related to property ownership of a historic building. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

It was moved by Alderman Huelse, seconded by Alderman Hyneman to get an appraisal for the property needed for the construction of a proposed road connecting Old Taylor Road to Belk Boulevard, for settlement purposes. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

It was moved by Alderman Hyneman, seconded by Alderman Crowe to get an appraisal of the three lots, 29, 30, and 31, that the Cedar Oaks house sits on. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

It was moved by Alderman Hyneman, seconded by Alderman Huelse to have the three lots, 29,30, and 31, surveyed. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

It was moved by Alderman Smith, seconded by Alderman Huelse to get two appraisals for ROW property located at Molly Barr and North Lamar. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

It was moved by Alderman Smith, seconded by Alderman Crowe to return to regular session. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

It was moved by Alderman Crowe, seconded by Alderman Howell-Atkinson to demote Oxford Fire Department employee, Ronnie Payne, for violation of City policy. His new position will be Firfighter, with an annual salary of $52,417.78. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

It was moved by Alderman Crowe, seconded by Alderman Howell-Atkinson to follow the recommendation of the HR Director and Fire Chief and place Oxford Fire Department Employee, Charles Barranco, on paid, administrative leave until further notice. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

It was moved by Alderman Huelse, seconded by Alderman Hyneman to hire Brandon Smith as a Patrol Officer in the Oxford Police Department, with an annual salary of $52,417.78. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

8.b. Adjourn.-614

It was moved by Alderman Huelse, seconded by Alderman Hyneman to adjourn the meeting. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

Robyn Tannehill, Mayor

Ashley Atkinson, City Clerk-Finance Director