



MINUTES

City of Oxford

Board of Aldermen

Regular Meeting

Tuesday, August 05, 2025 at 05:00 PM

City Hall Courtroom

1. Opening the Meeting-92

1.a. Call to Order.-516

The Regular Meeting of the Mayor and Board of Aldermen of the City of Oxford, Mississippi, was called to order by Mayor Tannehill at 5:00pm on Tuesday, August 5, 2025, in the courtroom of Oxford City Hall, when and where the following were present:

Robyn Tannehill, Mayor
Erin Smith, Alderman Ward I
Mark Huelse, Alderman Ward II
Brian Hyneman, Alderman Ward III
Kesha Howell-Atkinson, Alderman Ward IV
Preston Taylor, Alderman Ward V
Jason Bailey, Alderman Ward VI
Mary Martha Crowe, Alderman At-Large

Mayo Mallette, PLLC- Of Counsel
Ashley Atkinson- City Clerk
Hollis Green- Chief Operating Officer
Mark Levy- General Government
Braxton Tullos- Human Resources Director-absent
Holly Tubbs- Human Resources
Ben Requet- Dev Svcs- Director of Planning
John Crawley- Dev Svcs- City Engineer
Johnathan Mizell- Dev Svcs- Building Official
Jeff McCutchen- Police Chief
Rusty Rasberry- Deputy Police Chief
David Sabin- PACE Unit, Oxford Police Department
Paul Sheppard- Oxford Police Department
Joey Gardner- Fire Chief
Shane Fortner- Emergency Management Director
Marlee Carpenter- Stronger Together Director
Rob Neely- General Manager of Oxford Utilities
Amberlyn Liles- Environmental Services Superintendent
Greg Pinion- Buildings & Grounds Superintendent
Kara Giles- Executive Assistant to the Mayor

Kinney Ferris- Visit Oxford Director
Chris Simmons- IT Director-absent
Bryce Hertl- IT Department
Kelli Briscoe- Oxford Animal Resource Center Director
Nickie Denley- Municipal Court Clerk

1.b. Adopt the agenda for the meeting.-517

It was moved by Alderman Bailey, seconded by Alderman Crowe to adopt the agenda for the meeting. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

1.c. Mayor's Report-518

2. Regular Agenda: City Clerk's Office-91

2.a. Request permission to approve the minutes from the Regular Meeting on July 15, 2025 and the Recess Meeting on July 18, 2025. (Ashley Atkinson)-524

Agenda Attachments

1. [7.15.2025 Reg Mtg - Draft Minutes.pdf](#)
2. [07182025_Recess_Minutes.pdf](#)

It was moved by Alderman Howell-Atkinson, seconded by Alderman Smith to approve the minutes from the Regular Meeting on July 15, 2025 and the Recess Meeting on July 18, 2025. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

2.b. Request permission to approve the accounts for all city departments. (Ashley Atkinson)-527

It was moved by Alderman Howell-Atkinson, seconded by Alderman Crowe to approve the accounts for all city departments including a claims docket showing General Fund claims numbered 137255-137485 and ACHs 277-281, Water & Sewer claims numbered 40210-40251 and ACHs 249-251, Trust & Agency claims numbered 53189-53257 and ACHs 183-189, Metro Narcotics claims numbered 9216-9223 and ACHs 85-87, OPC Activity Fund claims numbered 4289-4319, a Bond & Interest claim numbered 7033, and a SB2468 claim numbered 1006, and totaling \$3,505,127.47. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

2.c. Request permission to approve a list of budget amendments and re-allocations. (Ashley Atkinson)-530

Agenda Attachments

1. [Amendments_Reallocations_08052025.pdf](#)

It was moved by Alderman Smith, seconded by Alderman Taylor to approve a list of budget amendments and re-allocations. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

2.d. Request permission to approve participation in the new National Opioid Settlement. (Ashley Atkinson)-531

Agenda Attachments

1. [New_Natl_Opioid_Settlement.pdf](#)

It was moved by Alderman Smith, seconded by Alderman Taylor to participate in the new National Opioid Settlement. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

3. Consider the consent agenda:-60

3.a. Fixed Asset Management:-523

- i. Request permission to transfer a Dell Flat Panel Monitor with SN CN-07W4X2-WSL00-13D-B4ZU-A02 and Service Tag 36TMQ83 and a Dell Flat Panel Monitor with SN CN-07W4X2-WSL00-13D-B4XU-A02 from the Environmental Services Department to the Municipal Court Department. (Amberlyn Liles)
- ii. Request permission to surplus a 2008 Honda Accord with VIN 1HGCP26848A132347 in the Oxford Police Department-Metro Narcotics Division and authorize its disposal; and to transfer

- a Ford F150 with VIN1FTFW1EV7AFD62148 from the Oxford Police Department- Metro Narcotics Division to the Oxford Park Commission. (Alex Fauver)
- iii. Request permission to declare a Continental Washing Machine with SN 1250844M04 surplus in the Oxford Fire Department and authorize its disposal. (Joey Gardner)
- iv. Request permission to declare equipment surplus in the Oxford Police Department and authorize its disposal. (Jeff McCutchen)
- v. Request permission to transfer the following 6 surplus Oxford Police Department vehicles to other government entities, based on the finding that it is in the best interest of the taxpayers of the State of MS: a 2014 Dodge Charger with VIN 2C3CDXAG5EH149307 to the Yalobusha County Sheriff's Department, a 2013 Dodge Charger with VIN 2C3CDXAG6DH592662 to the Yalobusha County Sheriff's Department, a 2013 Dodge Charger with VIN 2C3CDXAG8DH592663 to the Plantersville Police Department, a 2014 Dodge Charger with VIN 2C3CDXAG8EH149303 to the Panola County Sheriff's Department, a 2014 Dodge Charger with VIN 2C3CDXAG5EH149291 to the Webb Police Department, and a 2019 Dodge Charger with VIN 2C#CDXAGXK547009 to the Durant Police Department. (Jeff McCutchen)

Agenda Attachments

1. [Env_Svcs_Transfer_1.pdf](#)
2. [Env_Svcs_Transfer_2.pdf](#)
3. [Metro- 2 surplus vehicles.pdf](#)
4. [Port. 17-OFD.pdf](#)
5. [Washer-Extractor_OFD.pdf](#)

3.b. Human Resources:-519

- i. Request permission to accept the resignation of Trenton Bannerman in the Oxford Fire Department, effective July 16, 2025. (Braxton Tullos)
- ii. Request permission to promote Jacob Thompson in the Oxford Utilities- Water & Sewer Division, from WWTP Class IV Operator/ Lab Assistant to WWTP Class IV Operator/ Lab Assistant-Lead (1st shift), with a new annual salary of \$59,449.45, effective August 7, 2025. (Braxton Tullos)
- iii. Request permission to hire Angela Chase as a WWTP Operator/Lab Technician in the Oxford Utilities- Water & Sewer Division, effective September 4, 2025, with an annual salary of \$57,716.60. (Braxton Tullos)
- iv. Request permission to hire Kaci Patterson as a Part-Time Docent in the Development Services-Historic Properties Department, with an hourly rate of \$10.00. (Braxton Tullos)
- v. Request permission to hire Lily Levy as a paid intern for the Oxford Municipal Court, with an hourly rate of \$15.00. (Braxton Tullos)
- vi. Request permission to accept the resignation of Bridgette Barnett in the Oxford Police Department, effective July 29, 2025. (Braxton Tullos)
- vii. Request permission to hire Angela Carlisle and Ashley Thompson as Part- Time Communications Officers in the Oxford Police Department, each with an hourly rate of \$17.10. (Braxton Tullos)
- viii. Request permission to hire Thomas Michael, Jeannie Gonzalez, and Ajaluah Caldwell as Communications Officers in the Oxford Police Department, each with an annual salary of \$37,575.24; and to hire Dexter Carwyle as a Patrol Officer, with an annual salary of \$52,531.65, and to hire Amanda Roy as a Patrol Officer, with an annual salary of \$56,816.45. (Braxton Tullos)
- ix. Request permission to accept the resignation of Tylishia Hodges in the Environmental Services Department, effective August 8, 2025. (Braxton Tullos)
- x. Request permission to promote Jaquetta Powell from Seasonal Driver to ASL Driver, with a new annual salary of \$47,840.00, and to promote Keuntae Booker from Seasonal Driver to Knuckleboom Driver with a new annual salary of \$46,342.40, in the Environmental Services Department. (Braxton Tullos)
- xi. Request permission to hire Willie Dennis and Charles Ivy as Part-Time employees in the Environmental Services Department, each with an hourly rate of \$25.00. (Braxton Tullos)
- xii. Request permission to approve the voluntary demotion of Communications Officer, Joe Willard, in the Oxford Police Department. His new position is Part-time Communications Officer with an hourly rate of \$12.00 (Braxton Tullos)
- xiii. Request permission to approve volunteers for the Oxford ARC. (Kelli Briscoe)

3.c. Miscellaneous:-520

- i. Request permission to accept a donation for the benefit of the Oxford Police Department-Mounted Patrol Unit. (Jeff McCutchen)
- ii. Request permission to approve the water and sewer adjustments as per the Oxford Utilities Adjustments Policy. (Rob Neely)
- iii. Request permission to accept donations for the benefit of the Oxford ARC. (Kelli Briscoe)

Agenda Attachments

- 1. [WS_Adjustments_08052025.pdf](#)

3.d. Travel Requests:-521

- i. Request permission for an employee to attend the Deep South Turf Expo on October 28-30, 2025 in Biloxi, MS at an estimated cost of \$1,200.00. (Greg Pinion)
- ii. Request permission for two employees to attend the 23 Annual Leadership Training and Development Summit in Jackson, MS on August 12-15, 2025 at an estimated cost of \$1,611.00 (to be paid by a RTAP Scholarship). (Donna Zampella)
- iii. Request permission for one employee to attend the FBI LEEDA class on September 22-26, 2025 in Senatobia, MS for an estimated cost of \$795.00. (Jeff McCutchen)
- iv. Request permission for one employee to attend the 2025 MS ESAP Emergency Services Administrative Professional Conference on September 2-5, 2025 in Biloxi, MS for an estimated cost of \$782.17. (Jeff McCutchen)
- v. Request permission for one employee to attend Human Trafficking training on August 19-22, 2025 in Southaven, MS at no cost to the city. (Jeff McCutchen)
- vi. Request permission for one employee to attend Basic Long Range Precision Rifle training on October 25-26, 2025 in Finger, TN for an estimated cost of \$1,400.00. (Jeff McCutchen)
- vii. Request permission for one employee to attend NECI Stress Management on August 16, 2025 in Tupelo, MS at no cost to the city. (Jeff McCutchen)
- viii. Request permission for two employees to attend VerkadaOne on September 21-26, 2025 in Chicago, IL at an estimated cost of \$5,286.14. (Chris Simmons)
- ix. Request permission for three employees to attend the TN Recycling Coalition Women's Environmental Leadership Summit on October 1-2, 2025 in Franklin, TN at an estimated cost of \$2,094.00. (Amberlyn Liles)
- x. Request permission for three employees to attend the MS Solid Waste Association Conference on October 12-16, 2025 in Natchez, MS at an estimated cost of \$3,574.00. (Amberlyn Liles)
- xi. Request permission for three employees to attend the Keep MS Beautiful State Affiliate Conference on October 23-24, 2025 in Louisville, MS at an estimated cost of \$801.00. (Amberlyn Liles)
- xii. Request permission for an employee to attend TVPPA Apprentice Lineman training in Murfreesboro, TN on September 7-12, 2025 at an estimated cost of \$2,620.66. (Rob Neely)

Agenda Attachments

- 1. [OUT_Travel.pdf](#)
- 2. [Tennessee Recycling Coalition Women's Environmental Leadership Summit.pdf](#)
- 3. [2025 Solid Waste Association of North America Regional Fall Conference.pdf](#)
- 4. [Keep Mississippi Beautiful State Affiliate Conference.pdf](#)

4. Regular Agenda: Other Departments-97

- 4.a. Request permission to accept the FY 2025-2026 Budget Request from the Oxford Separate School District. (Bradley Roberson)-532

Agenda Attachments

- 1. [2025 2026 Ad Valorem Tax Request Worksheet - Board Approved.pdf](#)

Aldermen Crowe and Howell-Atkinson recused themselves and left the meeting at this time.

It was moved by Alderman Bailey, seconded by Alderman Huelse to accept the FY 2025-2026

Budget Request from the Oxford Separate School District, with no change in the required millage. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

- 4.b. Request permission to approve a contract with IDEMIA for the purchase of LiveScan equipment for the Oxford Municipal Court. (Nickie Denley)-558

Agenda Attachments

1. [LIVE SCAN ORDER.pdf](#)

Aldermen Crowe and Howell-Atkinson returned to the meeting.

It was moved by Alderman Bailey, seconded by Alderman Smith to approve a contract with IDEMIA for the purchase of LiveScan equipment for the Oxford Municipal Court. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

- 4.c. Consider an appointment to the Oxford Transit Commission Board.-570

Agenda Attachments

1. [updated resume CWB.pdf](#)

It was moved by Alderman Hyneman, seconded by Alderman Bailey to appoint Charles Broun to the Oxford Transit Commission Board. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

- 4.d. Appoint a Mayor Pro-Tempore.-528

It was moved by Alderman Bailey, seconded by Alderman Huelse to appoint Alderman Crowe as a backup Mayor Pro-Tempore, who will serve in the absence of the Mayor and Mayor Pro-Tempore Bailey. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

5. Regular Agenda: Police Department-96

- 5.a. Request permission to approve a Parade/Assembly permit for Student Activities Association to host the Ole Miss Homecoming Parade on October 10, 2025 from 5:15pm-7:00pm. (Jeff McCutchen)-538

Agenda Attachments

1. [Permit_HC_Parade_UM.pdf](#)

It was moved by Alderman Bailey, seconded by Alderman Hyneman to approve a Parade/Assembly permit for the Student Activities Association to host the Ole Miss Homecoming Parade on October 10, 2025 from 5:15pm-7:00pm. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

- 5.b. Request permission to approve a Parade/Assembly permit for the City of Oxford to host a Trunk or Treat Event on October 16, 2025 from 5:00pm-7:00pm. (Jeff McCutchen)-539

Agenda Attachments

1. [Permit_Trunk_or_Treat.pdf](#)

It was moved by Alderman Smith, seconded by Alderman Taylor to approve a Parade/Assembly permit for the City of Oxford to host a Trunk or Treat Event on October 16, 2025 from 5:00pm-7:00pm. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

- 5.c. Request permission to approve a Parade/Assembly permit for the Chamber of Commerce to host the Run of Champions 5K on October 4th, 2025 from 6:30am-8:30am. (Jeff McCutchen)-540

Agenda Attachments

1. [Permit_Chamber_5k.pdf](#)

It was moved by Alderman Crowe, seconded by Alderman Huelse to approve a Parade/Assembly permit for the Chamber of Commerce to host The Run of Champions 5K on October 4, 2025 from 6:30pm-8:30pm. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

- 5.d. Request permission to approve a Parade/Assembly permit for Nicholas Air to host a 5K Run on October 25, 2025 from 9am-12pm. (Jeff McCutchen)-541

Agenda Attachments

1. [Permit_Nicholas_Air_5k.pdf](#)

It was moved by Alderman Bailey, seconded by Alderman Crowe to approve a Parade Assembly permit for Nicholas Air to host a 5K Run on October 25, 2025 from 9:00am-12:00pm. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

- 5.e. Request permission to approve a Parade/Assembly Permit for Visit Oxford to host a second line parade on Friday, August 29, 2025 from 6:00pm-6:30pm. (Jeff McCutchen)-559

Agenda Attachments

1. [Second Line parade permit 2025.pdf](#)

It was moved by Alderman Hyneman, seconded by Alderman Howell-Atkinson to approve a Parade/Assembly permit for Visit Oxford to host a second line parade on Friday, August 29, 2025 from 6:00pm-6:30pm. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

6. Regular Agenda: Development Services-Planning Department-94

- 6.a. Second reading and public hearing on a proposed Ordinance amending Chapter 2-Administration, of the Code of Ordinances of the City of Oxford, Mississippi. (Ben Requet)-529

Agenda Attachments

1. [Chapter 2 Second Reading Memo.pdf](#)

After calling for public comments and receiving none, it was moved by Alderman Bailey, seconded by Alderman Smith to approve Ordinance 2025-7, amending Chapter 2-Administration, of the Code of Ordinances of the City of Oxford, Mississippi. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

Alderman Bailey recused himself and left the meeting at this time.

- 6.b. First Reading of a proposed Ordinance amending the official Zoning Map for Case #3244 by Snider Development, LLC. (Greg Snider), to rezone +/- 10 acres from Suburban Residential (SR) to Neighborhood Residential (NR) for property located on Christman Road & Northwood Trails, being further identified as PPIN #27674. (Ben Requet)-536

Agenda Attachments

1. [3244 MBoA First Reading.pdf](#)

The second reading and public hearing on this proposed Ordinance will be at the next meeting.

- 6.c. First Reading of a proposed Ordinance amending the official Zoning Map for Case #3245 by Snider Development, LLC. (Greg Snider), to remove property from the Blackberry Hills PUD for property located on Christman Road & Northwood Trails, being further identified as PPIN #27674. (Ben Requet)-537

Agenda Attachments

1. [3245 MBoA First Reading.pdf](#)

Alderman Bailey returned to the meeting.

The second reading and public hearing on this proposed Ordinance will be at the next meeting.

- 6.d. Request approval of a Preliminary and Final Plat for Case #3238, Rebel Properties, KP7, LLC (Jonathan Fronczek) for 'Anderson Road Development', for property located at Anderson Rd, being further identified as PPIN #32319. (James Hirsch)-534

Agenda Attachments

1. [3238 MBoA.pdf](#)

It was moved by Alderman Hyneman, seconded by Alderman Howell-Atkinson to approve a Preliminary and Final Plat for Case #3238, Rebel Properties, KP7, LLC (Jonathan. Fronczek) for "Anderson Road Development", for property located at Anderson Rd., being further identified as PPIN #32319. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

- 6.e. Request approval of a Preliminary and Final Plat for Case #3237, Larry McAlexander for 'Evergreen's Subdivision, Phase IV', for property located at 5207 George G. "Pat" Patterson Pkwy, being further identified as PPIN #2487. (James Hirsch)-533

Agenda Attachments

1. [3237 MBoA.pdf](#)

It was moved by Alderman Hyneman, seconded by Alderman Bailey to approve (subject to stormwater regulations) a Preliminary and Final Plat for Case #3237, Larry McAlexander for "Evergreen's Subdivision, Phase IV", for property located at 5207 George G. "Pat" Patterson Pkwy., being further identified as PPIN #2487. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

7. Regular Agenda: Special Projects-99

- 7.a. Request permission to authorize a contract with Jubilee Decor, LLC for commercial Christmas decorations for Holly Jolly Holidays. (Mark Levy)-553

Agenda Attachments

1. [Request permission to Authorize Contract Documents with Jubilee Decor.pdf](#)

It was moved by Alderman Bailey, seconded by Alderman Smith to authorize a contract, in the amount of \$388,760.00 with Jubilee Decor, LLC for commercial Christmas decorations for Holly Jolly Holidays. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

- 7.b. Consider Change Order #1 for the Woodlawn Davis Park Trail Extension. (Mark Levy)-554

Agenda Attachments

1. [Consider Change Order No 1 from TM Productions for Woodlawn Davis Park Trail Extension.pdf](#)

It was moved by Alderman Crowe, seconded by Alderman Bailey to approve Change Order #1 to TM Productions, LLC, in the amount of \$15,825.00, for the Woodlawn Davis Park Trail Extension. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

- 7.c. Request permission to approve a professional services contract with Precision Engineering, Inc. for the City of Oxford Pickleball Park Project. (Mark Levy)-555

Agenda Attachments

1. [Request permission to authorize professional services contract with Precision Engineering.pdf](#)

It was moved by Alderman Hyneman, seconded by Alderman Huelse to approve a professional services contract, in the amount of \$5,950.00, with Precision Engineering, Inc. for the City of Oxford Pickleball Park Project. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

- 7.d. Request permission to authorize a contract with Century Construction for the Oxford City Hall Renovations Project. (Mark Levy)-556

Agenda Attachments

1. [Authorize permission to enter contract with Century Construction for the Renovations to Oxford City Hall_.pdf](#)

It was moved by Alderman Bailey, seconded by Alderman Howell-Atkinson to authorize a contract, in the amount of \$1,412,000.00, with Century Construction for the Oxford City Hall Renovations Project. All the aldermen present voting aye, Mayor Tannehill declared the

motion carried.

- 7.e. Request permission to accept the bids received and authorize a contract for the Activity Center Campus Camera System Project. (Mark Levy)-557

Agenda Attachments

1. [Premission to accept bid for the the Activity Center Campus Camera System.pdf](#)

It was moved by Alderman Howell-Atkinson, seconded by Alderman Bailey to accept the bids received and authorize a contract with BCI, in the amount of \$100,456.99, for the Activity Center Campus Camera System Project. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

- 7.f. Request permission for extended working hours for Century Construction for Interior Renovations to City Hall. (Mark Levy)-571

Agenda Attachments

1. [Century construction working hours.pdf](#)

It was moved by Alderman Bailey, seconded by Alderman Hulse to approve extended working hours for Century Construction for Interior Renovations to City Hall, as presented. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

8. Regular Agenda: Development Services-Engineering Department-95

- 8.a. Request permission to advertise for the 2025-2026 Materials Bids for the City of Oxford, MS. (John Crawley)-542

Agenda Attachments

1. [Memo - Request Permission to Advertise for Bids 2025-2026 Material Bids.pdf](#)

It was moved by Alderman Bailey, seconded by Alderman Hulse to advertise for the 2025-2026 Materials Bids for the City of Oxford, MS. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

- 8.b. Request permission to advertise for bids for the drainage improvement projects on South 11th Street, Fillmore Avenue, and Lincoln Avenue. (John Crawley)-543

Agenda Attachments

1. [Memo - Request Permission to Advertise for Drainage Improvements on South 11th Street Fillmore Avenue and Lincoln Avenue.pdf](#)

It was moved by Alderman Hyneman, seconded by Alderman Hulse to advertise for bids for the drainage improvements projects on South 11th Street, Fillmore Avenue, and Lincoln Avenue. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

- 8.c. Request permission to release the performance bond and accept the warranty bond from Oxford Commons III, LLC for The Heights, Phase 5. (John Crawley)-544

Agenda Attachments

1. [Memo - Request to Release Performance Bond For The Heights Phase 5 and Accept Warranty Bond - Combined.pdf](#)

It was moved by Alderman Bailey, seconded by Alderman Smith to release the performance bond and accept the warranty bond from Oxford Commons III, LLC for The Heights, Phase 5. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

- 8.d. Request permission for the mayor to execute contract documents for the North Lamar/Molly Barr Road Roundabout Project. (John Crawley)-545

Agenda Attachments

1. [Memo - Request Permission for Mayor to Execute Contract Documents for North Lamar Molly Barr Roundabout.pdf](#)

It was moved by Alderman Bailey, seconded by Alderman Crowe to approve and authorize the Mayor to execute contract documents with Phillips Contracting, Inc., in the amount of \$2,578,699.50, for the North Lamar/Molly Barr Roundabout Project. All the aldermen present

voting aye, Mayor Tannehill declared the motion carried.

- 8.e. Request permission for the mayor to execute contract documents for the City of Oxford Micro-Surfacing 2025 Project. (John Crawley)-546

Agenda Attachments

1. [Memo - Request Permission for Mayor to Execute Contract Documents for City of Oxford Micro-Surfacing 2025 Project - Combined.pdf](#)

It was moved by Alderman Bailey, seconded by Alderman Huelse to approve and authorize the Mayor to sign the contract documents with Vance Brothers, Inc., in the amount of \$399,678.96, for the City of Oxford Micro-Surfacing 2025 Project. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

- 8.f. Request permission to execute an agreement for AAA Holdings and the City of Oxford, MS. (John Crawley)-547

Agenda Attachments

1. [Memo - Request Permission to Execute Agreement for AAA Holdings - Combined.pdf](#)

It was moved by Alderman Huelse, seconded by Alderman Hyneman to execute an agreement between AAA Holdings and the City of Oxford, MS for upgrades to existing street infrastructure along North Lamar Boulevard in front of NAPA Autoparts. All of the proposed upgrades are to be paid for by AAA Holdings. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

- 8.g. Consider a request for approval of special overnight work hours for the Whirlpool Well No. 3 Project. (John Crawley)-548

Agenda Attachments

1. [Memo - Request Permission to Work Special Hours for Whirlpool Well 3.pdf](#)

It was moved by Alderman Hyneman, seconded by Alderman Taylor to approve special overnight work hours for the Whirlpool Well No. 3 Project. If any complaints are received from the surrounding property owners, this approval will be re-evaluated. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

- 8.h. Consider the request from Patton and Taylor Enterprises for the approval of special work hours for The Rise, located on Oxford Way. (John Crawley)-549

Agenda Attachments

1. [Memo - Request Permission for Special Work Hours for The Rise - Combined.pdf](#)

It was moved by Alderman Bailey, seconded by Alderman Huelse to approve a request from Patton and Taylor Enterprises for special work hours for The Rise, located on Oxford Way. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

- 8.i. Consider request for approval of Change Order No. 3 for the North Lamar Sewer Project. (John Crawley)-550

Agenda Attachments

1. [Memo - Request to Approve CO3 for North Lamar Sewer Project - Combined.pdf](#)

It was moved by Alderman Bailey, seconded by Alderman Crowe to approve Change Order No. 3, to Axis Site Work, LLC, in the amount of \$9,457.35, for the North Lamar Sewer Project. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

- 8.j. Consider the request for the abandonment of the existing City of Oxford Street Right-of-Way, Landis Road, formerly County Road 356. (John Crawley)-551

Agenda Attachments

1. [Memo - Request to Abandon Landis Road ROW- Combined.pdf](#)

After a brief discussion, it was moved by Alderman Hyneman, seconded by Alderman Bailey to table this item until a future meeting. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

- 8.k. Consider a request to accept the low quote for the Crosswalk Stamping Project in Downtown Oxford. (John Crawley)-552

Agenda Attachments

1. [Memo - Request Permission to Accept the Low Quote for Crosswalk Stamping in Downtown-Combined.pdf](#)

It was moved by Alderman Huelse, seconded by Alderman Crowe to accept the low quote, in the amount of \$72,000.00, from Crossroads Decorative Pavement, for the Crosswalk Stamping Project in Downtown Oxford. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

- 8.l. Request permission to release the warranty bond for Burroughs Restaurant Group for Guthrie's Chicken. (John Crawley)-560

Agenda Attachments

1. [Memo - Request to Release Warranty Bond for Burroughs Restaurant Group - Guthrie's Chicken - Combined.pdf](#)

It was moved by Alderman Howell-Atkinson, seconded by Alderman Crowe to release the warranty bond for the Burroughs Restaurant Group for Guthrie's Chicken. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

- 8.m. Request permission to accept the bids received for the Haley Well No. 2 Project. (John Crawley)-561

Agenda Attachments

1. [Memo - Request to accept low bid for Haley Well 2 Project.pdf](#)
2. [Oxford Haley Well 2 Bid Tab 8-1-25 Signed.pdf](#)
3. [ROA - Oxford Haley Well 2 8-1-25 Signed.pdf](#)

It was moved by Alderman Huelse, seconded by Alderman Hyneman to accept the bids received for the Haley Well No. 2 Project, pending Army Corps of Engineers approval. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

9. Regular Agenda: Closing the Meeting-98

- 9.a. Consider an executive session.-525

It was moved by Alderman Hyneman, seconded by Alderman Smith to consider an executive session for matters related to personnel, potential litigation, and property ownership. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

It was moved by Alderman Bailey, seconded by Alderman Smith to enter into an executive session for a personnel matter in the Buildings & Grounds Department, a matter of potential litigation related to a utility bill adjustment, a matter of potential litigation related to a contract, a matter of potential litigation related to a proposed road, a matter of property ownership related to city-owned property, and a matter of property ownership related to City ROW. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

It was moved by Alderman Huelse, seconded by Alderman Bailey to approve a payment of \$965.16 to Todd Roth for the settlement of an Oxford Utilities Water & Sewer Bill Adjustment, as per policy. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

It was moved by Alderman Bailey, seconded by Alderman Howell-Atkinson to send a letter to Williams Engineering to terminate a contract for the North Lamar Plan. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

It was moved by Alderman Hyneman, seconded by Alderman Huelse to move ahead with a plan for a proposed road connecting Oxford Way to Belk Boulevard, based on the drawing of the diagonal road (not the curved road) and to approve an offer to BMH-NMS for the appraised value of the property needed for the construction of the road and to authorize the City Engineer to draw up a description of the property to be considered for the construction

of the approved road design. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

It was moved by Alderman Bailey, seconded by Alderman Crowe to return to regular session. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

It was moved by Alderman Bailey, seconded by Alderman Hyneman to follow the recommendation of the HR Department and suspend Buildings & Grounds employee, Xavier Houston, for five days for violation of City policy. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

9.b. Recess to meet on Wednesday, August 6, 2025 at 9:00am.-526

It was moved by Alderman Bailey, seconded by Alderman Crowe to recess the meeting until Wednesday, August 6, 2025 at 9:00am. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

Robyn Tannehill, Mayor

Ashley Atkinson, City Clerk-Finance Director