



AGENDA

City of Oxford

Board of Aldermen

Regular Meeting

Tuesday, July 01, 2025 at 05:00 PM

City Hall Courtroom

Notice that certain aldermen may be included in the meeting via teleconference, subject to the City of Oxford Code of Ordinances, Section 2-82.

If you need special assistance related to a disability, please contact the ADA Coordinator or visit the office at: 107 Courthouse Square, Oxford, MS 38655. You may also call (662) 234-2453 (voice) or (662) 232-2300 (voice/TTY).

1. Opening the Meeting-92

- 1.a. Call to Order.-387
- 1.b. Adopt the agenda for the meeting.-388
- 1.c. Mayor's Report-389

2. Regular Agenda: City Clerk's Office-91

- 2.a. Request permission to approve the minutes from the Regular Meeting on June 17, 2025. (Ashley Atkinson)-390

Attachments

- 1. Draft_06172025_minutes.pdf

- 2.b. Request permission to approve the accounts for all City departments. (Ashley Atkinson)-391

3. Consider the consent agenda:-60

3.a. Fixed Asset Management:-392

- i. Request permission to declare a 3rd Eye Camera System Kit with SN EI-TECV4-2423-102288, a 3rd Eye Camera System Kit with SN EI-TECV\$-2433-104965, and a 3rd Eye Camera System Kit with SN EI-TECV-2423-104963 surplus in the Environmental Services Department and authorize their disposal. (Amberlyn Liles)
- ii. Request permission to declare 6 pretzel warmers, 3 with SN 1223 and 3 with SN 1024 surplus in the mTrade Park Department and authorize their disposal. (Brad Freeman)
- iii. Request permission to declare a Stihl F695 edger with SN 273597234 and asset tag 2617, a 2005 Dodge Ram 1500 with VIN 1D7HA18N85J556599 and asset tag 2613, and a tool box with SN 01182816 and asset tag 4760 surplus in the Buildings & Grounds Department and authorize their disposal. (Greg Pinion)

Attachments

1. B&G- Surplus Items- BOA 7.1.25.pdf
2. mTrade Park- Surplus Form- Pretzel Warmers.pdf
3. Env Svcs- surplus.pdf

3.b. Grants:-411

3.c. Human Resources:-393

- i. Request permission to accept the resignation of Dylan Davis and Eddie Neal in the Oxford Fire Department, effective July 6, 2025. (Braxton Tullos)
- ii. Request permission to transfer Jamal Giles from the Buildings & Grounds Department to the Oxford Fire Department, as a Probationary Firefighter, with an annual salary of \$49,044.79, and to hire Justin Parker as a Firefighter/EMT, with an annual salary of \$53,990.31, and to hire Joshua Pack as a Probationary Firefighter, with an annual salary of \$49,044.79 in the Oxford Fire Department. (Braxton Tullos)
- iii. Request permission to accept the resignation of Savantez McCaster in the Oxford Conference Center Department, effective July 1, 2025. (Braxton Tullos)
- iv. Request permission to accept the resignation of Christie Walls, Kali King, and Cara Beth Cornelius in the Oxford Police Department, effective July 9, 2025. (Braxton Tullos)
- v. Request permission to promote the following part-time employees in the mTrade Park Department: Karlie Ann Beckham, Brianna Barksdale, Calen Crowson, Tim Dotson, Abbie Britt, and McKenna Brown to Supervisors, each with a new hourly rate of \$15.00; Chrystian Scruggs, Lane Robertson, Katy Ann Roane, Archer Murphey, Jarvis Dunn, Chap Liles, Henry Rigsbee, and Killian Hollister to Supervisors, each with a new hourly rate of \$12.00; Maily Brown, Caroline Davis, Reagan Feathers, Simeon Maiden, Sanders Mattox, Sara Beth Huffman, and Riley Hunter to Concessionaires, each with an hourly rate of \$10.75; and Nathan Atkinson, Noah Benson, Adarius Brown, Rilee Brown, Kasidy Certion, Sean Doyle, Tra Dudley, Brody Everett, Ainslee Everett, Audrey Farr, Shun Flemons, Lucy Freeman, Deslyn Frierson, Demaire Frierson, Madison Grant, Sophia Harrington, Wade Hill, Zane Hill, Farris Hill, Niles Lovelady, Hudson Maxcy, Robert Neely, Salena Pierce, KK Pegues, Braylon Robinson, Jackson Robinson, DT Scott, Hannah Sisk, Riley Smith, Nicholas Thompson, Rob Upchurch, Evan Urbanek, William Vanderford, Gianna Villacci, and Emma Grace Ward to Concessionaires, each with an hourly rate of \$10.00. (Braxton Tullos)
- vi. Request permission to accept the resignation of Jonathan Stark in the Oxford ARC Department, effective July 11, 2025. (Braxton Tullos)
- vii. Request permission to approve a step increase for Nicholas Whitfield in the Development Services- Building Department for receiving his Residential Mechanical Inspector certification. His new salary will be \$45,618.70. (Braxton Tullos)
- viii. Request permission to approve volunteers for the Oxford ARC. (Kelli Briscoe)

3.d. Miscellaneous:-394

- i. Request permission to approve the water and sewer adjustments as per the Oxford Utilities Adjustments Policy. (Rob Neey)
- ii. Request permission to accept donations for the benefit of the Oxford ARC. (Kelli Briscoe)

Attachments

1. OU- water & sewer adjustments .pdf

3.e. Travel Requests:-395

- i. Request permission for three employees in the City Clerk's Office to attend the Fall Municipal Clerk Conference on November 19-21, 2025, in Oxford, MS, at an estimated cost of \$975.00. (Ashley Atkinson)
- ii. Request permission for one employee in the Oxford Police Department to attend FBILEEDA Command Leadership Institute on September 22-22, 2025, in Senatobia, MS, at an estimated cost of \$795 (registration only). (Jeff McCutchen)
- iii. Request permission for one employee in the Oxford Police Department to attend SFST Master Instructor Course on July 21-24, 2025, in Ridgeland, MS, at no cost to the city. (Jeff McCutchen)

- iv. Request permission for one employee in the Oxford Police Department to attend TOSS Firearms Instructor course on September 22-26, 2025, in Hattiesburg, MS, at an estimated cost of \$1,250.00 (registration only). (Jeff McCutchen)
- v. Request permission for one employee in the Oxford Police Department to attend FLETC Use of Force Instructor course on July 21-31, 2025 in Tupelo, MS at no cost to the city. (Jeff McCutchen)
- vi. Request permission for one employee in the Human Resources Department to attend the second session of MEC's Leadership Mississippi on July 23-25, 2025, in Cleveland, MS, at an estimated cost of \$350.00. (Braxton Tullos)
- vii. Request permission for two OUT employees to attend the 2025 MDOT Summit on July 23-25, 2025 in Jackson, MS at an estimated cost of \$994.16 (with RTAP scholarships covering \$784.16 of the cost). (Donna Zampella)

4. Regular Agenda: Other Departments-97

- 4.a. Authorize the appointment of the City Clerk-Finance Director, as required by MS Code Section 21-3-3.-396
- 4.b. Authorize the appointment of the Chief Operating Officer, as required by MS Code Section 21-3-25.-397
- 4.c. Authorize the appointment of the Police Chief, as required by MS Code Section 21-3-3.-398
- 4.d. Authorize the appointment of the Fire Chief, as required by MS Code Section 21-25-1.-400
- 4.e. Authorize the appointment of the Municipal Court Officers, including the Municipal Court Clerk, as required by MS Code Section 21-23-11, and the Municipal Judge and City Prosecutor, both as required by MS Code Section 21-3-3.-401
- 4.f. Authorize the appointment of the City Engineer.-402
- 4.g. Authorize the appointment of all City Department Heads, as required by MS Code Section 21-35-17.-403
- 4.h. Authorize the appointment of the City Attorney.-405
- 4.i. Authorize the appointment of the Mayor Pro-Tempore.-406
- 4.j. Request approval of official bonds, as required by MS Code Section 25-1-19.-407
- 4.k. Authorize the re-employment of all current City employees.-404
- 4.l. Request permission to approve all current contracts.-399
- 4.m. Request permission to approve the annual report for the Municipal Reserve & Trust Fund, as approved by the Municipal Reserve & Trust Fund Committee. (Ed Maxwell)-408

Attachments

- 1. Ex E F v1 _CITY OF OXFORD_95148_COMPILATION_WORKPAPERS_CITY_2025_03_31_2025-06-02_.pdf

- 4.n. Authorize appointments to the Planning Commission. -430
- 4.o. Authorize appointments to the Courthouse Square Historic Preservation Commission. -431
- 4.p. Authorize appointments to the Historic Preservation Commission. -436
- 4.q. Authorize appointments to the Affordable Housing Commission. -434
- 4.r. Authorize appointments to the Pathways Commission. -433
- 4.s. Request approval of Multi-Modal Transit Project No. 503839-341100 Agreement in the amount of \$75,251.00 for the OUT Facility Renovation Project. (Donna Zampella)-419

Attachments

- 1. OUT- Multi Modal Agreement.pdf

- 4.t. Request permission to advertise for Request for Proposals (RFPs) for Health and Welfare Benefit Consulting Services. (Braxton Tullos)-435

Attachments

1. HR- RFP - Self Insurance Memo.pdf

5. Regular Agenda: Police Department-96

- 5.a. Request permission to approve a Parade/Assembly Permit for The Country Club of Oxford to host a fireworks show on July 3, 2025. (Jeff McCutchen)-420
- 5.b. First Reading of a Proposed Ordinance amending Chapter 74, Article I, to add Section 74-14 of the Code of Ordinances of the City of Oxford. (Rusty Raspberry)-492

Attachments

- 1. OPD- 74 14 Hemp Ordinance.pdf

6. Regular Agenda: Development Services-Planning Department-94

- 6.a. Request approval of a Final Plat for Case #3229, Mike Halford for 'Grove at Grand Oaks, Phase 6B', for property located at 1406 Pine Valley Lane (PPIN #26136). (Robert Baxter)-429

Attachments

- 1. Planning- 3229 MBoA.pdf

7. Regular Agenda: Special Projects-99

- 7.a. Request permission to Advertise for Avent Park Playground Improvements. (Mark Levy)-412

Attachments

- 1. GenGovt- Permission to Request for Propsals for new playground equipment at Avent Park.pdf

- 7.b. Permission to renew Lease Agreement with 1308 North Lamar for use of office space for Stronger Together Oxford. (Mark Levy)-413

Attachments

- 1. GenGovt- Lease for 1308 North Lamar- Stronger Together (002).pdf

- 7.c. Permission to renew Lease Agreement with Vault Farms for use of Horse Barn for the OPD Mounted Patrol Unit. (Mark Levy)-414

Attachments

- 1. GenGovt- Lease with Vault Farms for use of a Horse Barn.pdf

- 7.d. Permission to purchase IPS meter and sensor technology from IPS Group, Inc. (Mark Levy)-415

Attachments

- 1. GenGovt- IPS sole source.pdf

- 7.e. Consider bids for the Renovation of Oxford City Hall. (Mark Levy)-416

Attachments

- 1. GenGovt- City Hall Reno Bid Tab.pdf

- 7.f. Consider Change Orders #2 and #3 from JP Corp for the Development Services Building Renovation (715 Molly Barr). (Mark Levy)-417

Attachments

- 1. Consider Change Order No 2 from JP Corp for the Development Services building.pdf

- 7.g. Permission to advertise for bids for a temporary ice-skating rink. (Mark Levy)-418

Attachments

- 1. GenGovt- advertise for bids for a temporary ice rink.pdf

8. Regular Agenda: Development Services-Engineering Department-95

- 8.a. Consider Task Order from Waggoner Engineering for professional services associated with water and sewer rate analysis. (Rob Neely)-421

Attachments

- 1. OU- Waggoner Task Order.pdf

- 8.b. Consider the request for the installation of speed tables on Chickasaw Road and Park Drive.

(John Crawley)-422

Attachments

1. Eng- Speed Tables on Chickasaw Rd and Park Drive.pdf

- 8.c. Consider the request to perform extended concrete pours during July for The Edison at Colonnade Crossing. (John Crawley)-423

Attachments

1. Eng- Extended hours for concrete pours- The Edison.pdf

- 8.d. Consider the request for permission to work on Sundays in July and August from the primary contractor for Wellington Place. (John Crawley)-424

Attachments

1. Eng- Sunday Work at Wellington.pdf

- 8.e. Consider the request by Miller-Valentine to work on the following Sundays for the Colonnade Self-Storage Facility located at 1669 Bainbridge Street: 7/13, 7/20, and 7/27. (John Crawley)-425

Attachments

1. Eng- Sunday work at Colonnade Self Storage.pdf

- 8.f. Consider the request from Independent Roofing Systems to work on Sundays in July and August at the Oxford Conference Center. (John Crawley)-426

Attachments

1. Eng- Sunday work at OCC.pdf

- 8.g. Consider the request for permission for the Mayor to execute contract documents for the South Lamar Boulevard Pedestrian Improvements Project. (John Crawley)-427

Attachments

1. Eng- Contract for South Lamar Pedestrian Imp Proj.pdf

- 8.h. Public hearing regarding the proposed Highway 6 West & Ricky D Britt Drive Intersection Improvements Project. (John Crawley)-428

Attachments

1. Eng- Public Hearing for Hwy 6 & Ricky Britt Improvements.pdf
2. Eng- Public Hearing- updated map .pdf

9. Regular Agenda: Closing the Meeting-98

- 9.a. Consider an executive session.-409

- 9.b. Adjourn.-410