



AGENDA

City of Oxford

Board of Aldermen

Regular Meeting

Tuesday, June 16, 2026 at 05:00 PM

City Hall Courtroom

Notice that certain aldermen may be included in the meeting via teleconference, subject to the City of Oxford Code of Ordinances, Section 2-82.

If you need special assistance related to a disability, please contact the ADA Coordinator or visit the office at: 107 Courthouse Square, Oxford, MS 38655. You may also call (662)232-2350.

1. Opening the Meeting

- 1.a. Call to Order.
- 1.b. Adopt the agenda for the meeting.
- 1.c. Mayor's Report.

2. Regular Agenda: City Clerk's Office

- 2.a. Request permission to approve the minutes of the Regular Board of Aldermen meeting on June 2, 2026. (Leslie McCormick)
- 2.b. Request permission to approve the minutes of the Special Board of Aldermen meeting on June 9, 2026. (Leslie McCormick)
- 2.c. Request approval of the accounts for all city departments. (Leslie McCormick)
- 2.d. Request approval of Emergency Purchases made as a result of Winter Storm Fern, that occurred January 23-26, 2026. (Rhonda Burchett)
- 2.e. Request approval to pay back borrowed emergency funds. (Rhonda Burchett)

3. Consider the consent agenda:

3.a. Fixed Asset Management:

- i. Request permission to declare an Exmark Mower (Asset Tag Number: 01337; Serial Number: LZX801GKA60600) and an Uline Pallet Jack (Asset Tag Number: 01417; Serial Number: 053812) from mTrade Park surplus and authorize their disposal. (Clay Brownlee)
- ii. Request permission to declare a 2011 Chevrolet Impala (VIN Number: 2g1Wf5EK3B1313835), a 2014 Dodge Charger (VIN Number: 2C3CDXAg9EH368254), a 2013 Dodge Charger (VIN Number: 2C3CDXAG1DH592665), a 2016 Dodge Charger (VIN Number: 2C3CDXAG4GH130072), a 2014 Dodge Charger (VIN Number: 2C3CDXAG7EH368253), a 2013 Dodge Charger (VIN Number: 2C3CDXAG6DH5926590, and a 2006 Ford F-150 (VIN

Number: 1FTPW14V46KD94334) from the Oxford Police Department surplus and authorize their disposal. (Jeff McCutchen)

- iii. Request permission to declare a Taylor Power Generator TD 175 (Serial Number: 26938) from the Oxford Fire Department surplus and authorize its disposal. (Joey Gardner)

3.b. Travel Requests:

- i. Request permission to approve four employees from the Oxford Police Department to attend the Drone Pilot Test in Olive Branch, Mississippi, at an estimated cost of \$700.00. (Jeff McCutchen)
- ii. Request permission to approve two employees from the Oxford Police Department to attend the Crime Scene Investigation training on July 20– 24, 2026, in Denton, Texas, at an estimated cost of \$6,207.84. (Jeff McCutchen)
- iii. Request permission to approve four employees from the Oxford Police Department to attend the NASRO Conference on June 28– July 3, 2026, in Reno, Nevada, at an estimated cost of \$3,520.06. (Jeff McCutchen)
- iv. Request permission to approve two employees from the Oxford Police Department to attend CIT Training on July 6-10, 2026, in Oxford, Mississippi, at no cost to the city. (Jeff McCutchen)
- v. Request permission to approve two employees from the Oxford Police Department to attend the FLETC One-Day Medical Course Training on June 25– 26, 2026, in Pearl, Mississippi, at no cost to the city. (Jeff McCutchen)
- vi. Request approval for the 405D Alcohol and Drug Impaired Driving - Training Coordination Grant employees from the Oxford Police Department to travel in accordance with the requirements of the grant to attend the IACP 2026 Impaired Driving and Traffic Safety (IDTS) Conference in Anaheim, California, on August 21-23, 2026, with travel dates of August 20, 2026, and August 24, 2026. (Jeff McCutchen)
- vii. Request approval for the DUI Enforcement Unit 405D Grant-funded officers from the Oxford Police Department to travel in accordance with the requirements of the grant to attend the IACP 2026 Impaired Driving and Traffic Safety (IDTS) Conference in Anaheim, California, on August 21– 23, 2026, with travel dates of August 20, 2026, and August 24, 2026. (Jeff McCutchen)
- viii. Request approval for the 405D Alcohol and Drug-Impaired Driving Training Coordination Grant employees to travel in accordance with the requirements of the grant to host an SFST Class at the Court Street Community Center in Bay St. Louis, Mississippi, from June 30 to July 2, 2026.
- ix. Request permission for a WWTP employee from Oxford Utilities to attend MDEQ/MSRWA Wastewater Operator Training on August 17– 21, 2026, in Tupelo, Mississippi, at an estimated cost of \$380.00. (Rob Neely)
- x. Request permission for an Oxford Utilities employee to attend the CSA Annual User Education Conference on June 28– July 1, 2026, in Orange Beach, Alabama, at an estimated cost of \$1,667.00. (Rob Neely)
- xi. Request permission for an employee from the Oxford Fire Department to attend the Highway Emergency Response Technician Class on June 21, 2026, in Pueblo, Colorado, at no cost to the city, as all travel meals are provided through FEMA. (Joey Gardner)
- xii. Request approval for Pope Mallette and Paul Watkins to attend the MMA Conference in Gulfport, Mississippi, on June 28–30, 2026.

3.c. Human Resources:

- i. Request permission to promote Matthew McCachren from Operator 4/ Lead 2nd Shift to Operator 4/Parts Specialist/1st Shift with an annual salary of \$63,760.53 and John Putnam from Operator 1/2nd Shift to Operator 1/Lead 2nd shift with an annual salary of \$52,981.02 from Oxford Utilities, effective July 1, 2026. (Braxton Tullos)
- ii. Request permission to hire Kyler Emig as a part-time Docent for Historic Properties at a rate of \$10.00 per hour for Development Services. (Braxton Tullos)
- iii. Request permission to approve the retirement of Officer John Sneed from the Oxford Police Department, effective June 30, 2026. (Braxton Tullos)
- iv. Request permission to promote Anna Scott from part- time Communication Officer to Certified part-time Communication Officer at a rate of \$20.00 per hour for the Oxford Police Department. (Braxton Tullos)

- v. Request permission to approve a salary adjustment for part-time Patrol Officer, James Smith, from \$17.00 per hour to \$24.77 per hour for the Oxford Police Department. (Braxton Tullos)
- vi. Request permission to hire Ronnie Goudy as a certified part-time Patrol Officer at a rate of \$24.77 per hour for the Oxford Police Department. (Braxton Tullos)
- vii. Request permission to approve the resignation of Communication Officer, John Kirby from the Oxford Police Department, effective June 11, 2026. (Braxton Tullos)
- viii. Request permission to hire Mary Ann Tipton as a Deputy Court Clerk-Prosecution with an annual salary of \$45,205.60 for the Municipal Court. (Braxton Tullos)
- ix. Request permission to hire Keisha Harris as a Customer Service Representative with an annual salary of \$45,902.63 for Oxford Utilities. (Braxton Tullos)

3.d. Miscellaneous:

- i. Request permission for the Oxford Police Department to accept a donation from Communicare. (Jeff McCutchen)
- ii. Consider water and/or sewer bill adjustments in accordance with the Oxford Utilities Leak Adjustment Policy. (Rob Neely)
- iii. Consider the retirement resolution for Richard Del Fikes from Oxford Utilities. (Rob Neely)
- iv. Consider the retirement resolution for Susan Killen from Oxford Utilities. (Rob Neely)
- v. Consider the retirement resolution for Laverne Thompson from Oxford Utilities. (Rob Neely)
- vi. Request permission to accept donations for the Animal Resource Center. (Kelli Briscoe)

3.e. Grants:

- i. Request permission for the Oxford Fire Department to apply for the FEMA AFG Grant in the amount of \$540,000.00 with a 10% match from the City of Oxford. (Joey Gardner)

4. Regular Agenda: Other Departments

- 4.a. Presentation of the City of Oxford 2025 Audit.
- 4.b. Consider extending the Local State of Emergency. (Shane Fortner)
- 4.c. Consider the renewal of the eCourt contract for the Municipal Court. (Nickie Denley)
- 4.d. Request approval of the UKG minimum employment adjustment. (Braxton Tullos)
- 4.e. Consider the appointments of members to the Oxford Park Commission.
- 4.f. Consider the appointments of members to the Planning Commission.
- 4.g. Request approval to amend the budget for the Animal Resource Center to refurbish and install a generator. (Kelli Briscoe)

5. Regular Agenda: Police Department

- 5.a. Request permission to sign a service agreement with Graylark Technologies, Inc. (Jeff McCutchen)

6. Regular Agenda: Development Services-Planning Department

- 6.a. Request approval for Case #3342, Preliminary and Final Plat for '2889 South Lamar Commercial Subdivision,' requested by John Albriton for property located at 2889 South Lamar Boulevard (PPINs #10381 & 42109). (Robert Baxter)
- 6.b. Request approval for Case #3365, Request for Extension of City Utilities that includes a Preliminary and Final Plat for 'Belle River Place Subdivision,' requested by Mike Halford for property located at County Road 403 (PPINS #10219 & #16290). (Robert Baxter)

7. Regular Agenda: Special Projects

- 7.a. Consider Addendum No. 2 from Looks Great Services of MS, Inc. for Debris Removal and Disposal Services. (Mark Levy)
- 7.b. Consider Change Order No. 1 from Jubilee Decor for the Walk of Lights Expansion II project. (Mark Levy)

8. Regular Agenda: Development Services-Engineering Department

- 8.a. Request approval for the mayor to execute the contract agreements for the Water Distribution Improvements/Old Taylor Road Project. (John Crawley)
- 8.b. Request permission for the contractor to work night hours for the Water Distribution Improvements/Old Taylor Road Project. (John Crawley)
- 8.c. Request permission for the contractor to work on Sundays for the Anderson Road Water Distribution Project. (John Crawley)
- 8.d. Request approval for Change Order No. 1 for the Whirlpool Well No. 3 Project. (John Crawley)
- 8.e. Request approval of Change Order No. 2 and Pay App No. 10 for the North Lamar/Molly Barr Road Roundabout. (John Crawley)

9. Regular Agenda: Closing the Meeting

- 9.a. Consider an executive session.
- 9.b. Adjourn.