



AGENDA

City of Oxford

Board of Aldermen

Regular Meeting

Tuesday, June 03, 2025 at 05:00 PM

City Hall Courtroom

Notice that certain aldermen may be included in the meeting via teleconference, subject to the City of Oxford Code of Ordinances, Section 2-82.

If you need special assistance related to a disability, please contact the ADA Coordinator or visit the office at: 107 Courthouse Square, Oxford, MS 38655. You may also call (662) 234-2453 (voice) or (662) 232-2300 (voice/TTY).

1. Opening the Meeting

- 1.a. Call to Order.
- 1.b. Mayor's Report
- 1.c. Adopt the agenda for the meeting.

Attachments

- 1. [Request Permission for Mayor to execute contracts Whirlpool Well 3.pdf](#)

2. Regular Agenda: City Clerk's Office

- 2.a. Request permission to approve the minutes from the Regular Meeting on May 20, 2025 and the Special Meeting on May 21, 2025. (Ashley Atkinson)

Attachments

- 1. [Draft_05202025_minutes.pdf](#)
- 2. [Draft_05212025_minutes.pdf](#)

- 2.b. Request permission to approve the accounts for all city departments. (Ashley Atkinson)

3. Consider the consent agenda:

3.a. Fixed Asset Management:

- i. Request permission to declare a Glock 19-Gen 5 with SN BGZE441 surplus in the Oxford Police Department and authorize its disposal. (Jeff McCutchen)
- ii. Request permission to declare a 2020 yellow and black Titan Grip wheel lock surplus in the Oxford Police Department- Parking Division and authorize its disposal. (Jeff McCutchen)
- iii. Request permission to donate a surplus 2009 Dodge charger with VIN 2B3KA43V99H567533 to the Abbeville Police Department. (Jeff McCutchen)

- iv. Request permission to declare a 2017 John Deere loader with VIN 1DW544KZJHF681548 surplus in the Environmental Services Department and authorize its sale to another municipal government, per the quotes received. (Amberlyn Liles)

Attachments

- 1. [OPD_Parking_Surplus.pdf](#)
- 2. [OPD_surplus.pdf](#)
- 3. [Permission to sell JD Loader to Panola County.pdf](#)
- 4. [Env_Svcs_surplus_loader.pdf](#)
- 5. [QuotesLoader to Panola County 5.29.25.pdf](#)

3.b. Grants:

3.c. Human Resources:

- i. Request permission to approve a salary step increase for Roderick Holmes in the Oxford Police Department. His new annual salary will be \$41,863.37. (Braxton Tullos)
- ii. Request permission to promote Captain Rusty Rasberry to Deputy Chief in the Oxford Police Department, effective July 1, 2025 and with a new annual salary of \$97,383.14. (Braxton Tullos)
- iii. Request permission to promote Officer Nicholas Bails to Corporal in the Oxford Police Department, effective June 13, 2025 and with a new annual salary of \$57,823.38. (Braxton Tullos)
- iv. Request permission to promote Officer Richard Smith to Corporal in the Oxford Police Department, effective June 13, 2025 and with a new annual salary of \$60,622.86. (Braxton Tullos)
- v. Request permission to accept the retirement of Deputy Chief Sheridan Maiden in the Oxford Police Department, effective June 30, 2025. (Braxton Tullos)
- vi. Request permission to approve Violeta Segura Salazar as an unpaid intern for the Oxford Police Department for the Summer/Fall Semester. (Braxton Tullos)
- vii. Request permission to accept the retirement of Thomas Bullion in the Buildings & Grounds Department, effective June 30, 2025. (Braxton Tullos)
- viii. Request permission to hire Jakayla Pegues, Rob Upchurch, and Madison Grant as part-time Concessionaires in the mTrade Park Department, each with an hourly rate of \$9.25. (Braxton Tullos)
- ix. Request permission to promote John Barefoot to Wastewater Plant Operator II in the Oxford Utilities-Water & Sewer Division, with a new annual salary of \$49,933.67. (Braxton Tullos)
- x. Request permission to hire Seth Ihde as a part-time Facility Worker in the Oxford Conference Center department, at an hourly rate of \$12.00. (Braxton Tullos)
- xi. Request permission to hire JaQuetta Powell as a Seasonal Driver in the Environmental Services Department, at an hourly rate of \$17.00. (Braxton Tullos)
- xii. Request permission to approve volunteers for the Oxford ARC. (Kelli Briscoe)

3.d. Travel Requests:

- i. Request permission for four employees to attend the 2025 Municipal Tax Collection Workshop on August 21, 2025 in Starkville, MS at an estimated cost of \$300.00. (Ashley Atkinson)
- ii. Request permission for an employee to attend the MSSAUG & Mast Meeting on June 25-27, 2025 in Pearl, MS at an estimated cost of \$286.00. (Hollis Green)
- iii. Request permission for an employee to attend the MSAE Member2Member Reception on June 24-25, 2025 in Ridgeland, MS at an estimated cost of \$548.00. (Micah Quinn)
- iv. Request permission for ten employees to attend National Lawfit in Desoto, MS on June 26-28, 2025 at an estimated cost of \$4,880.00. (Jeff McCutchen)
- v. Request permission for an employee to attend the 2025 MS Chief's Summer Conference in Biloxi, MS on June 16-20, 2025 at an estimated cost of \$1,363.00. (Jeff McCutchen)
- vi. Request permission for an employee to attend the MAPS 2025 Summer Seminar on July 17-18, 2025 in Biloxi, MS at an estimated cost of \$1,540.00. (John Crawley)
- vii. Request permission for an employee to attend the 2025 NFPA Convention & Expo on June 15-19, 2025 in Las Vegas, NV at an estimated cost of \$2,500.00. (Joey Gardner)

3.e. Miscellaneous:

- i. Request permission to approve the water and/or sewer adjustments in accordance with the Oxford Utilities Lead Adjustment Policy. (Rob Neely)
- ii. Request permission to accept donations for the benefit of the Oxford ARC. (Kelli Briscoe)

Attachments

- 1. [Water_Sewer_adjustments_06032025.pdf](#)

4. Regular Agenda: Other Departments

- 4.a. Adopt a Resolution honoring Alderman Ward I, Rick Addy, for his service to the community.

Attachments

- 1. [Rick_Addy_Resolution_REV.pdf](#)

- 4.b. Request permission to adopt a Retirement Resolution for Oxford Police Department employee, Sheridan Maiden.

Attachments

- 1. [Maiden_resolution.pdf](#)

- 4.c. Request permission for retired Oxford Police Department employee, Sheridan Maiden, to purchase his service weapon for \$1.00 as allowed by State statute. (Jeff McCutchen)

- 4.d. Request permission to approve the Oxford Utilities-Electric Division budget for FY 2025-2026. (Rob Neely)

Attachments

- 1. [OU_Elec_Division_budget_FY2026.pdf](#)

- 4.e. Request permission to accept the annual audit for fiscal year ended September 30, 2024, as presented. (Bryon Wilemon/Ashley Atkinson)

Attachments

- 1. [City of Oxford 2024 Draft reduced.pdf](#)

5. Regular Agenda: Police Department

- 5.a. Request permission to approve a Parade/Assembly permit for the Juneteenth Celebration on June 14, 2025 from 2pm-8pm, including the reservation of four parking spots in the lower lot behind City Hall. (Jeff McCutchen)

Attachments

- 1. [Juneteenth_permit.pdf](#)

- 5.b. Request permission to petition the Mississippi Wireless Communication Commission (WCC) for the Procurement of 5G-Capable Cradlepoint Devices and Motorola APX 900 Portable Radios. (Jeff McCutchen)

- 5.c. Request permission to approve a Parade/Assembly Permit for the Lafayette County Democrats to host a rally/march on June 14, 2025 from 10:30am-12:30pm. (Jeff McCutchen)

Attachments

- 1. [Parade_permit_Lafayette_County_Dems.pdf](#)

6. Regular Agenda: Development Services-Building Department

- 6.a. Second reading and public hearing on a proposed Ordinance amending and/or re-locating multiple sections of Chapter 22-Buildings, of the Code of Ordinances of the City of Oxford. (Johnathan Mizell)

Attachments

- 1. [Second Reading Code Adoption Clean Cut-1.pdf](#)

7. Regular Agenda: Development Services-Engineering Department

- 7.a. Third reading and vote on a proposed Ordinance to amend the Traffic Calming Policy. (John Crawley)

Attachments

1. [MEMO - Third Reading of Proposed Changes to Traffic Calming Policy - 6.3.25.pdf](#)

- 7.b. Second reading and Public Hearing on a proposed Ordinance amending Chapter 98-Streets, Sidewalks, Roads, and Bridges, Article VII, Section 98-153 (c) / Street Trenching & ROW Management, and Chapter 114-Utilities, Article VII, Section 114-385 (2) / Telecommunications Permit of the Code of Ordinances for the City of Oxford, MS. (John Crawley)

Attachments

1. [MEMO - Second Reading of Proposed Changes to Telecommunications and ROW Ordinance - 6.3.25.pdf](#)

- 7.c. Request permission to advertise for bids for the 2025 Micro-Surfacing Project. (John Crawley)

Attachments

1. [Memo - Request Permission to Advertise for Bids for Micro-Surfacing 2025 - Combined.pdf](#)

- 7.d. Consider Change Order No. 6 for the SR 7 Water Improvements Project, Phase IIB. (John Crawley)

Attachments

1. [Memo - Request to Approve Change Order No. 6 for SR 7 Phase II B - Combined.pdf](#)

- 7.e. Consider a request from Miller-Valentine for Sunday work on June 8, 2025 at the Colonnade Self-Storage Facility located at 1669 Bainbridge Street. (John Crawley)

Attachments

1. [Memo - Request for Sunday Work Hours for Colonnade Self-Storage Facility - Combined.pdf](#)

- 7.f. Request permission to release the subdivision bonds for The Lamar, Phases 4A, B, and C. (John Crawley)

Attachments

1. [Memo - Request to Release Subdivision Bonds for The Lamar, Phases 4A, B, and C - Combined.pdf](#)

- 7.g. Request permission to approve and authorize the Mayor to sign a contract, in the amount of \$1,728,857.00, with the Donald Smith Company for the construction of the Whirlpool Well #3 Project. (John Crawley)

Attachments

1. [Request Permission for Mayor to execute contracts Whirlpool Well 3.pdf](#)

8. Regular Agenda: Closing the Meeting

- 8.a. Consider an executive session.
- 8.b. Adjourn.