



AGENDA

City of Oxford

Board of Aldermen

Regular Meeting

Tuesday, May 05, 2026 at 05:00 PM

City Hall Courtroom

Notice that certain aldermen may be included in the meeting via teleconference, subject to the City of Oxford Code of Ordinances, Section 2-82.

If you need special assistance related to a disability, please contact the ADA Coordinator or visit the office at: 107 Courthouse Square, Oxford, MS 38655. You may also call (662)232-2350.

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1. Opening the Meeting
 - 1.a. Call to Order.
 - 1.b. Adopt the agenda for the meeting.
 - 1.c. Mayor's Report.
 2. Regular Agenda: Financial Administration Office
 - 2.a. Request permission to approve the minutes of the Regular Board of Aldermen meeting on April 21, 2026. (Leslie McCormick)
 - 2.b. Request permission to approve the minutes of the Special Board of Aldermen meeting on April 29, 2026. (Leslie McCormick)
 - 2.c. Request approval of the accounts for all city departments. (Leslie McCormick)
 - 2.d. Request approval of Emergency Purchases made as a result of Winter Storm Fern, that occurred January 23-26, 2026. (Rhonda Burchett)
 - 2.e. March 2026 budget report. (Rhonda Burchett)
 3. Consider the consent agenda:
 - 3.a. Fixed Asset Management:
 - i. Request permission to declare a STIHL weed eater (Serial Number: 522374138) from the Buildings and Grounds - Landscape Services Department as surplus and authorize its disposal. (Nick Matthews)
 - ii. Request permission to declare four Axon tasers (Serial Numbers: X2900CG7, X2900C7M7, X2900C7H0, and X2900C7FF) from the Oxford Police Department as surplus and authorize their disposal. (Jeff McCutchen)
 - iii. Request permission to declare an ERM 1773- 1961 Double Decker bus (VIN Number: 56554316) from the City Shop/General Government Department as surplus and authorize its

disposal. (Hollis Green)

3.b. Miscellaneous:

- i. Request permission to approve the water and sewer adjustments as per the Oxford Utilities Adjustment Policy. (Rob Neely)
- ii. Request permission to approve donations on behalf of the Oxford Animal Resource Center. (Kelli Briscoe)
- iii. Request approval of a proclamation declaring May 3–9, 2026, National Travel and Tourism Week in the City of Oxford.
- iv. Request approval of a proclamation declaring May 11–17, 2026, National Salvation Army Week in the City of Oxford.

3.c. Travel Requests:

- i. Request permission for one employee from the Environmental Services Department to attend the Solid Waste Association of North America—RCO from September 29, 2026, to October 2, 2026, in St. Louis, Missouri, at an estimated cost of \$950.00. (Amberlyn Liles)
- ii. Request permission for one employee from the Environmental Services Department to attend the American Public Works Association – PWX 2026 from August 30, 2026, to September 2, 2026, in Houston, Texas, at an estimated cost of \$1250.00. (Amberlyn Liles)
- iii. Request permission for two employees from the Oxford Police Department to attend the Mississippi Command College on July 12–17, 2026, in Oxford, Mississippi, at an estimated cost of \$750.00. (Jeff McCutchen)
- iv. Request permission for one employee from Oxford Utilities - WWTP to attend the MWPCOA Wastewater Short Course on June 1–5, 2026, in Southaven, Mississippi, at an estimated cost of \$1,621.00. (Rob Neely)
- v. Request permission for two employees from Oxford Utilities - WWTP to attend the MSRWA Wastewater Operator Training on May 13–14, 2026, in Pearl, Mississippi, at an estimated cost of \$783.38. (Rob Neely)
- vi. Request permission for one employee from Oxford Utilities - Electric Division to attend the TVPPA Pre-Apprentice Assessment Workshop on August 17–22, 2026, in Huntsville, Alabama, at an estimated cost of \$2,342.00. (Rob Neely)
- vii. Request permission for one employee from the Municipal Court to attend the AOC Court Interpreter Credentialing Program's Continuing Education Seminar on June 15, 2026, in Jackson, Mississippi, at an estimated cost of \$500.00. (Nickie Denley)
- viii. Request permission for one employee from the Municipal Court to attend the 2026 MS Justice Court Clerks Conference on May 22, 2026, in Meridian, Mississippi, at no cost to the city. (Nickie Denley)
- ix. Request permission for three employees from the Oxford Fire Department to attend the MS Fire Chiefs Conference on May 26–31, 2026, in Biloxi, Mississippi, at an estimated cost of \$3,567.00. (Joey Gardner)

3.d. Human Resources:

- i. Request permission to approve the promotion of Michael Cunningham from part-time Events Coordinator to full-time Events Coordinator at an annual salary of \$41,000.00 and Destinee Mangrum from Events Coordinator to Events Production Supervisor at an annual salary of \$46,000.00, both from the Oxford Conference Center. (Braxton Tullos)
- ii. Request permission to approve the promotion of Sean Staggs from Wastewater Treatment Operator IV- Parts Specialist to Wastewater Treatment Plant Operator IV- Assistant Superintendent at an annual salary of \$74,380.80 from Oxford Utilities. (Braxton Tullos)
- iii. Request permission to hire Jack Roberts for an Apprentice Lineman Internship at a rate of \$15.00 per hour for Oxford Utilities. (Braxton Tullos)
- iv. Request permission to hire one employee for the Development Services Department. (Braxton Tullos)
- v. Request permission to hire Dillon Campbell, Jameson Coy, Jaikie Smith, and Quindarrius Jones as Seasonal Landscapers at a rate of \$15.00 per hour for the Buildings and Grounds - Landscape Services Department. (Braxton Tullos)
- vi. Request permission to hire Peyton Ferguson as a paid intern at a rate of \$15.00 per hour for the Environmental Services Department. (Braxton Tullos)
- vii. Request permission to hire Delaine Rockette as a part-time driver at a rate of \$29.00 per

- hour for the Environmental Services Department. (Braxton Tullos)
- viii. Request permission to hire Ciara Williams as a full-time driver at an annual salary of \$46,300.80 for the Environmental Services Department. (Braxton Tullos)
 - ix. Request permission to hire Jack Hill and Gavin Smith as Seasonal Laborers at a rate of \$15.00 per hour for the Environmental Services Department. (Braxton Tullos)
 - x. Request permission to hire Brandon Pannell as a part-time Reserve Officer at a rate of \$17.00 per hour for the Oxford Police Department. (Braxton Tullos)
 - xi. Request permission to accept the voluntary demotion of Rogers Kirby to a part-time Communications Officer at a rate of \$17.10 per hour for the Oxford Police Department. (Braxton Tullos)
 - xii. Request permission to approve the promotion of John Brown from RDO I/ EMT to Lieutenant I/ EMT at an annual salary of \$62,714.02 from the Oxford Fire Department, effective May 14, 2026. (Braxton Tullos)
 - xiii. Request permission to approve a step increase from an annual salary of \$48,396.13 to \$49,848.01 for Nicholas Whitfield for successfully passing the Residential Electrical Inspector examination and receiving the certification, and a step increase from an annual salary of \$62,500.00 to \$64,375.00 for Brian Ray for successfully passing the Commercial Mechanical Inspector examination and receiving the certification, both from the Development Services-Building Department. (Braxton Tullos)
 - xiv. Request permission to approve the promotion of Ashlee Welch from Deputy Clerk to Procurement & Fixed Assets/Deputy Clerk with an annual salary of \$56,650.00 from the Financial Administration Department, effective May 14, 2026.
 - xv. Request permission to hire Leigh Atkinson as a part-time Financial Director at an hourly rate of \$60.00 per hour for the Financial Administration Department.

4. Regular Agenda: Other Departments

- 4.a. Presentation from the U.S. Small Business Administration regarding the Federal Disaster Loan Program for the City of Oxford. (Julie Garrett)
- 4.b. Consider resolution authorizing donation of surplus city property (Cedar Oaks). (Paul Watkins)
- 4.c. Request permission to sign contract with EIS GIS for GIS Services for staff. (Hollis Green)
- 4.d. Announce the winner of the award for 1st Place Affiliate Award (Population under 40,000) with Keep Mississippi Beautiful, Rayna Matthews. (Amberlyn Liles)
- 4.e. Request permission for the Mayor to sign a Memorandum of Understanding between the City of Oxford, Mississippi and the North Mississippi Regional Center (NMRC). (Amberlyn Liles)
- 4.f. Request permission for the Mayor to sign a Demo Agreement with New Way. (Amberlyn Liles)

5. Regular Agenda: Police Department

- 5.a. Request permission to approve and authorize the Mayor to sign the SRO Agreement with the Oxford School District for the 2026-2027 school year. (Jeff McCutchen)
- 5.b. Request permission to approve a Parade/Assembly permit for Visit Oxford to host the End of All Music Event on June 12, 2026 from 5:30 p.m. to 7:30 p.m. (Jeff McCutchen)

6. Regular Agenda: Development Services-Building Department

- 6.a. Request permission to approve and authorize the Mayor to sign a Letter of Agreement with the International Code Council (ICC) to teach the 2024 Fire and Smoke Protection class at the Oxford Conference Center at a cost of \$2,310.00 (Johnathan Mizell)

7. Regular Agenda: Development Services-Planning Department

- 7.a. Second Reading and Public Hearing on a Zoning Map Amendment request (Case #3341) by Capstone Development (Mac Monteith), to amend the Lamar TND regulating plan for property located on Main Street. (PPIN #41103) (Robert Baxter)
- 7.b. Appeal of the Planning Commission's denial of Case #3343, Special Exception as provided in Section 3.5.1.2. Districts Permitted, Detached Dwellings by Andy Callicutt for property located at 110 Crossview Drive. (PPIN #18837) (James Hirsch)

- 7.c. Request approval for Case #3240, Plat Amendment for 'Lots G, H, I, J, K & L Tallahatchie Oxford Baptist Assoc., First Amendment' requested by Charter Hospitality, LLC (Chan Patel) for property located at 130 Slack Road (PPIN #9203). (Kate Kenwright)
8. Regular Agenda: Special Projects
 - 8.a. Consider Change Order No. 6 from Century Construction for flooring and stair repair. (Mark Levy)
 - 8.b. Request permission to authorize contract with RKA Construction for the renovation of the Development Services Annex Building. (Mark Levy)
 - 8.c. Consider Request-for-Proposals for new multi-space parking meters. (Mark Levy)
 - 8.d. Request permission to advertise for roof renovations at the Oxford Activity Center. (Mark Levy)
9. Regular Agenda: Development Services-Engineering Department
 - 9.a. Consider the request for a revocable license for driveway construction at 425 Turnberry Court. (John Crawley)
 - 9.b. Consider the request for extended work hours for The Finn Development at Landas Road and Old Taylor Road. (John Crawley)
 - 9.c. Request permission to approve Change No. 1 for the Storm Drain Improvements Project at Fillmore Avenue, South 11th Street, and Lincoln Avenue. (John Crawley)
 - 9.d. Request permission to approve Change No. 1 and Payment Application No. 8 for the North Lamar-Molly Barr Roundabout Project. (John Crawley)
 - 9.e. Request permission to approve Task Order No. 18 for the General Services Agreement with Waggoner Engineering. (John Crawley)
 - 9.f. Request permission to accept the low bid for the Old Taylor Road Water Distribution Improvements Projects and award the contract to MC Construction. (John Crawley)
10. Regular Agenda: Closing the Meeting
 - 10.a. Consider an executive session.
 - 10.b. Recess to meet on Thursday, May 7, 2026 at 3:00 p.m. at Oxford Utilities.