



AGENDA

City of Oxford

Board of Aldermen

Regular Meeting

Tuesday, April 21, 2026 at 05:00 PM

City Hall Courtroom

Notice that certain aldermen may be included in the meeting via teleconference, subject to the City of Oxford Code of Ordinances, Section 2-82.

If you need special assistance related to a disability, please contact the ADA Coordinator or visit the office at: 107 Courthouse Square, Oxford, MS 38655. You may also call (662)232-2350.

1. Opening the Meeting

- 1.a. Call to Order.
- 1.b. Adopt the agenda for the meeting.
- 1.c. Mayor's Report.

2. Regular Agenda: Financial Administration Office

- 2.a. Request permission to approve the minutes of the Regular Board of Aldermen meeting on April 7, 2026. (Leslie McCormick)
- 2.b. Request approval of the accounts for all city departments. (Leslie McCormick)
- 2.c. Request approval of Emergency Purchases made as a result of Winter Storm Fern, which occurred January 23-26, 2026. (Rhonda Burchett)

3. Consider the consent agenda:

- 3.a. Fixed Asset Management:
 - i. Request permission to declare the following items from the Oxford Fire Department as surplus and authorize their disposal: one Precore Treadmill (asset tag number 01467) and one NordicTrack 1750 Treadmill (serial number PP520C0513365; asset tag number 4204). (Joey Gardner)
 - ii. Request permission to declare the following items from mTrade Park as surplus and authorize their disposal: two STIHL weed eaters (one with asset tag number 01253); two Nacho Grande Cheese Dispensers (serial numbers NCD-56701 and NCD-56759); a Dewalt battery sprayer (serial number 301724); three Graco paint sprayers (serial numbers BA10690, 120B248942013673, and A22B248942015043); an Ice-O-Matic Ice Machine (serial number 01173); a McLane edger (serial number GOAGT-1219714); a Sherstripe striping machine (serial number 01432); a Sharp MX-C311 copier (serial number 01167); a STIHL edger FC110, and a STIHL tiller MM55 (serial number 46019673500). (Brad Freeman)

- iii. Request permission to transfer a 2014 Ford F-150 truck (VIN 1FTMG1CF1EFB1098) from the Building and Grounds Department to the Park Commission. (Mike Grant)
- iv. Request permission to transfer a 2017 GMC truck (VIN 1GTEC14V7Z103727) from the Development Services - Engineering Department to the City Shop. (John Crawley)
- v. Request permission to declare the following vehicles from Oxford Utilities as surplus and authorize their disposal: a 2008 Ford F-150 truck (VIN 1FTRF12268KD94193, asset tag number G46399) and a 2013 Toyota Tacoma truck (VIN 5TFTX4CN4DX027884, asset tag number G62935). (Rob Neely)

Attachments

- 1. [SUPRLUS - OFD - TREADMILL \(2\).PDF](#)
- 2. [SURPLUS - OFD - TREADMILL.PDF](#)
- 3. [SURPLUS - MTRADE - MTP SHERSTRIPE.PDF](#)
- 4. [SURPLUS - MTRADE - MCLANE EDGER.PDF](#)
- 5. [SURPLUS - MTRADE - CHEESE DISPENSER.PDF](#)
- 6. [SURPLUS - MTRADE - STIHL TILLER.PDF](#)
- 7. [SURPLUS - UTILITIES - 2 TRUCKS.PDF](#)
- 8. [SURPLUS - MTRADE - DEWALT BATTERY SPRAYER.PDF](#)
- 9. [SURPLUS - MTRADE - GRACO PAINT SPRAYERS.PDF](#)
- 10. [SURPLUS - MTRADE - 2 STIHL WEEDEATERS.PDF](#)
- 11. [SURPLUS - MTRADE - STIHL EDGER.PDF](#)
- 12. [FIXED ASSET - TRANSFER BLDG-GROUNDS TO PARK COMMISSION - FORD F150.PDF](#)
- 13. [SURPLUS - MTRADE - SHARP COPIER.PDF](#)
- 14. [SURPLUS - MTRADE - ICE MACHINE.PDF](#)
- 15. [FIXED ASSETS - TRANSFER ENGINEERING TO CITY SHOP - GMC TRUCK.PDF](#)

3.b. Miscellaneous:

- i. Request approval to refund an adoption fee for the Oxford Animal Resource Center. (Kelli Briscoe)
- ii. Request permission to approve donations on behalf of the Oxford Animal Resource Center. (Kelli Briscoe)
- iii. Request permission to approve the water and sewer adjustments in accordance the Oxford Utilities Adjustment Policy. (Rob Neely)
- iv. Request permission to approve Charles Hassler as a driver for Local Bike Taxi, LLC. (Jeff McCutchen)
- v. Request permission to accept a donation of \$1,200.00 for trees for the Environmental Services Department from the Keep America Beautiful's Greenest Greens project. (Amberlyn Liles)
- vi. Request approval of a proclamation celebrating the 100th Birthday of Annie Lee Driver Williams.

Attachments

- 1. [UTILITIES - ADJUSTMENTS.PDF](#)
- 2. [OARC - REFUND - CAYDENCE DAVIS.PDF](#)
- 3. [OPD - LOCAL BIKE TAXI - C. HASSLER](#)
- 4. [CONSENT - PROCLAMATION - ANNIE LEE DRIVER WILLIAMS.PDF](#)
- 5. [ENVIRONMENTAL SERVICES - DONATION.PDF](#)

3.c. Travel Requests:

- i. Request permission for one employee from the Oxford Conference Center to attend the Southeast Tourism Society Marketing College to be held May 31, 2026, to June 5, 2026, in Macon, Georgia, at an estimated cost of \$1,873.58. (Micah Quinn)
- ii. Request permission for one employee from the Oxford Conference Center to attend and sponsor the Council of Association Executives Lunch and Learn on May 13, 2026, in Montgomery, Alabama, at an estimated cost of \$424.13. (Micah Quinn)
- iii. Request permission for two employees from the Oxford Police Department to attend the Trey Howze Speaking Event on May 19, 2026, in Flowood, Mississippi, at no cost to the city. (Jeff McCutchen)
- iv. Request permission for one employee from the Oxford Police Department to attend the Advanced Roadside Impairment Expert Training to be held May 19–20, 2026, in Columbus,

- Mississippi, at no cost to the city. (Jeff McCutchen)
- v. Request permission for three employees from the Oxford Police Department to attend the FAA 107 Drone Test Preparation Course to be held May 5– 7, 2026, in Desoto County, Mississippi, at no cost to the city. (Jeff McCutchen)
 - vi. Request permission for one employee from Oxford Utilities to attend training in Memphis, Tennessee, on April 23, 2026, at no cost to the city. (Rob Neely)
 - vii. Request permission for seven employees from the Environmental Services Department to attend the MS SWANA (Solid Waste Association of North America) Spring Conference to be held May 18– 21, 2026, in Biloxi, Mississippi, at an estimated cost of \$1,904.00. (Amberlyn Liles)

Attachments

- 1. [OCC - TRAVEL REQUEST - STS MARKETING COLLEGE.PDF](#)
- 2. [OCC - TRAVEL REQUEST - LUNCH AND LEARN.PDF](#)
- 3. [UTILITIES - TRAVEL REQUEST - HUNTER HOUSTON.PDF](#)
- 4. [ENVIRONMENTAL SERVICES - TRAVEL REQUEST.PDF](#)

3.d. Human Resources:

- i. Request permission to amend a previously approved personnel action for the Environmental Services Department from the April 7, 2026, Board of Aldermen Regular Meeting. The correct action is to hire Jonathan David Wood as a full-time driver for the Environmental Service Department with an annual salary of \$46,300.80; the previously listed name, David Cook, was incorrect. (Braxton Tullos)
- ii. Request permission to hire Ayson McCormick, Georgia Lindsay, Jullian Dykes, Ezekiel Trimble, Bella Bumgardner, Sasha Sandoval, London Gregory, and Avery Sinn as concessionaires at a rate of \$10.00 per hour; to hire Kamaron Pritchard as a grill cook at a rate of \$15.00 per hour; and to promote Brycen Slate to grill cook at a rate of \$15.00 per hour for mTrade Park. (Braxton Tullos)
- iii. Request permission to hire Anthony Hawkins, Antonio Cannon, Damari Giles, and Janicholas Hunt as seasonal landscapers for the Buildings and Grounds – Landscape Services Department at a rate of \$15.00 per hour. (Braxton Tullos)
- iv. Request permission to approve the resignation of Hannah Carwyle, Administrative Assistant, from the Development Services Department, effective April 24, 2026. (Braxton Tullos)
- v. Request permission to approve the resignation of Kaleb House and Gerald Hankins, Water/Wastewater Technicians, from Oxford Utilities, effective April 24, 2026. (Braxton Tullos)
- vi. Request permission to hire Jonathan Stark as a Wastewater Treatment Plant Operator for Oxford Utilities with an annual salary of \$48,526.40. (Braxton Tullos)
- vii. Request permission to approve the lateral transfer of Thomas Brent Montgomery from Captain II/EMT to Fire Inspector within the Oxford Fire Department, with no change in salary and effective date of April 22, 2026. (Braxton Tullos)
- viii. Request permission to approve the promotion of LaErin Burton from Communications Officer Level 1 with an annual salary of \$43,243.16 to Communications Officer Level 2, with an annual salary of \$44,972.89, and DaKamree Herod from Investigator, with an annual salary of \$68,914.36, to Investigative Sergeant with an annual salary of \$71,165.17, both within the Oxford Police Department, effective April 22, 2026. (Braxton Tullos)
- ix. Request permission to approve the voluntary demotion of full-time Officer James Smith to the position of Reserve Officer within the Oxford Police Department at a rate of \$17.00 per hour, effective April 27, 2026. (Braxton Tullos)
- x. Request permission to approve the resignation of Brittany German, Kennel Technician, from the Oxford Animal Resource Center, effective April 21, 2026. (Braxton Tullos)
- xi. Request permission to hire William Garrett Black as an Assistant Project Manager for the General Government Department with an annual salary of \$60,000.00. (Braxton Tullos)
- xii. Request permission to hire Lauren Savage as a Kennel Technician for the Oxford Animal Resource Center with an annual salary of \$40,170.00. (Braxton Tullos)

4. Regular Agenda: Other Departments

- 4.a. Consider extending the Local State of Emergency. (Shane Fortner)
- 4.b. Request permission for the Mayor to sign the Certifications and Assurances for the 2026-2027 Rural Transit 5311 Grant. (Donna Zampella)

Attachments

1. [OUT - CERTIFICATIONS AND ASSURANCES FOR THE 2026-2027 RURAL TRANSIT 5311 GRANT.PDF](#)

- 4.c. Request permission to authorize the Mayor to sign MEMA Public Assistance State and Local Disaster Assistance Agreement (FEMA-4899) for Oxford Utilities to receive FEMA/MEMA reimbursement for expenses associated with Winter Storm Fern. (Rob Neely)

Attachments

1. [UTILITIES - MEMA AGREEMENT.PDF](#)

- 4.d. Request approval to enter into an Independent Contractor Agreement with Leigh Ashley Atkinson to provide financial and bookkeeping support, assistance, and training services for the Financial Administration Department and other City departments as needed. (Braxton Tullos)

Attachments

1. [OTHER - HR - FINANACIAL ADMIN - A ATKINSON CONTRACT.PDF](#)

- 4.e. Request approval to retain UKG for services to design, build, and test employee self-service features at a cost of \$5,250.00. (Braxton Tullos)

Attachments

1. [OTHER - HR - UKG SERVICE REQUEST - EMPLOYEE SELF SERVICE.PDF](#)

5. Regular Agenda: Police Department

- 5.a. Request permission to approve a parade/assembly permit for the Country Club of Oxford to host a fireworks event on July 3, 2026 (with alternate weather days July 2 or July 5, 2026) from 9:00 p.m. to 10:00 p.m. (Jeff McCutchen)

Attachments

1. [OPD - EVENT PERMIT - ANNUAL FIREWORKS - COUNTRY CLUB.PDF](#)

- 5.b. Request permission to approve a parade/assembly permit for the Yoknapatawpha Arts Council to host a Kids' 4th of July Parade on July 4, 2026 from 9:00 a.m. to 10:00 a.m. (Jeff McCutchen)

Attachments

1. [OPD - EVENT PERMIT - KIDS JULY 4TH PARADE.PDF](#)

- 5.c. Request permission to approve a parade/assembly permit for the Yoknapatawpha Arts Council to host an Annual Second Line Parade and Celebration for Ron Shapiro on August 27, 2026 from 5:00 p.m. to 8:30 p.m. (Jeff McCutchen)

Attachments

1. [OPD - EVENT PERMIT - ANNUAL SECOND LINE PARADE - RON SHAPIRO.PDF](#)

- 5.d. Request permission to approve a parade/assembly permit for the End of All Music to host the Music in the Park Event on May 3, 2026 from 5:00 p.m. to 7:00 p.m. (Jeff McCutchen)

Attachments

1. [OPD - EVENT PERMIT - MUSIC IN THE PARK.PDF](#)

- 5.e. Request permission to approve a parade/assembly permit for the Destination Oxford Car Show to host a car show on May 16, 2026 from 6:00 a.m. to 3:00 p.m. (Jeff McCutchen)

Attachments

1. [OPD - EVENT PERMIT - DESTINATION OXFORD CAR SHOW.PDF](#)

6. Regular Agenda: Development Services-Planning Department

- 6.a. Request approval for Case #3240, Plat Amendment for 'Lots G, H, I, J, K & L Tallahatchie Oxford Baptist Assoc., First Amendment' requested by Charter Hospitality, LLC (Chan Patel) for property located at 130 Slack Road (PPIN #9203). (Kate Kenwright)

Attachments

1. [PLANNING - CASE #3240 MBOA.PDF](#)

- 6.b. Request Final Plat Amendment for Case #3329, Plat Amendment for 'The Oaks at Oxford

Commons, Phases 19 & 27' requested by Oxford Commons Lots IV, LLC (David Blackburn) for property located at 2118 Woodbine Drive (PPIN #43036). (Ben Requet)

Attachments

1. [PLANNING - CASE #3329 MBOA.PDF](#)

- 6.c. First Reading of a Zoning Map Amendment request (Case #3341) by Capstone Development (Mac Monteith), to amend the Lamar TND regulating plan for property located on Main Street (PPIN #41103). (Robert Baxter)

Attachments

1. [PLANNING - CASE #3341 MBOA - FIRST READING.PDF](#)

7. Regular Agenda: Special Projects

- 7.a. Consider bids for the Development Services Annex Project. (Mark Levy)

Attachments

1. [SPECIAL - CONSIDER BIDS FOR DEVELOPMENT SERVICES ANNEX RENOVATION PROJECT.PDF](#)

- 7.b. Consider Change Order with ER Assist for Disaster Grant Services. (Mark Levy)

Attachments

1. [SPECIAL - CONSIDER CHANGE ORDER REQUEST FOR ER ASSIST.PDF](#)

- 7.c. Request permission to apply for the Building Resilient Infrastructure and Communities (BRIC) grant and authorization of professional services contract for grant writing and administration. (Mark Levy)

Attachments

1. [SPECIAL - FEMA GRANT.PDF](#)

8. Regular Agenda: Development Services-Engineering Department

- 8.a. Request permission to advertise for reverse auction bids for a new dump truck with a snowplow attachment. (John Crawley)

Attachments

1. [ENGINEERING - ADVERTISE FOR REVERSE AUCTION BIDS - DUMP TRUCK WITH SNOW PLOW.PDF](#)

- 8.b. Request permission to accept all construction and infrastructure associated with the new roundabout at Molly Barr Road and Chickasaw Road. (John Crawley)

Attachments

1. [ENGINEERING - ACCEPT CONSTRUCTION - ROUNDABOUT AT MOLLY BARR & CHICKASAW.PDF](#)

9. Regular Agenda: Closing the Meeting

- 9.a. Consider an Executive Session.
- 9.b. Adjourn.



THE CITY OF
OXFORD

SURPLUS FORM

**PLEASE USE A DIFFERENT FORM FOR EACH ITEM YOU WANT TO DECLARE SURPLUS.
BE SURE TO PROVIDE AS MUCH INFORMATION AS POSSIBLE ABOUT THE ASSET
BEING SURPLUSED. TURN COMPLETED FORMS IN TO THE CITY CLERK'S OFFICE.**

Date of Request: 4/8/2026

Department that owns Fixed Asset: Oxford Fire Department

Fixed Asset Tag Number (If item is not tagged, please put N/A): 4204

Physical Location of Asset: OFD Station 1

If the item being surplusd is a vehicle or a piece of equipment, please provide:

NordicTrack \ 1750

Make	Model	Year
<u>PP520C0513365</u>	<u>Black</u>	
VIN / Serial Number		Color

If the item being surplusd is a tool, please provide:

Description of Tool (including brand): NordicTrack Treadmill Commercial 1750

\

Serial Number (if none, write N/A)	Color
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For all other assets, please provide a complete description of the asset to be surplusd:

Old Treadmill that no longer works

Name of Person Submitting Surplus Request: J.Gardner

Date Approved by BOA: _____

**107 Courthouse Square
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Date of Request: 4/8/2026

Department that owns Fixed Asset: Oxford Fire Department

Fixed Asset Tag Number (If item is not tagged, please put N/A): 01467

Physical Location of Asset: OFD Station 1

If the item being surplusd is a vehicle or a piece of equipment, please provide:

Precore \ EFX

Make	Model	Year
<u>N/A</u>	<u></u>	<u>Tan/Black</u>

VIN / Serial Number	Color
<u></u>	<u></u>

If the item being surplusd is a tool, please provide:

Description of Tool (including brand): Treadmill

Serial Number (if none, write N/A)	Color
<u></u>	<u></u>

For all other assets, please provide a complete description of the asset to be surplusd:

Old Treadmill that no longer works

Name of Person Submitting Surplus Request: J.Gardner

Date Approved by BOA:

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Date of Request: 3/19/26

Department that owns Fixed Asset: mTrade Park

Fixed Asset Tag Number (If item is not tagged, please put N/A): _____

Physical Location of Asset: Storage room

If the item being surplusd is a vehicle or a piece of equipment, please provide:

SHERSTRIPE \ STRIPPING MACHINE \

Make	Model	Year
<u>01432</u>		<u>BLUE SILVER</u>
VIN / Serial Number		Color

If the item being surplusd is a tool, please provide:

Description of Tool (including brand): _____

Serial Number (if none, write N/A) _____ Color _____

For all other assets, please provide a complete description of the asset to be surplusd:

3 GRACO PAINT MACHINES

Name of Person Submitting Surplus Request: Clay Brownlee

Date Approved by BOA: _____

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Date of Request: 3/19/26

Department that owns Fixed Asset: mTrade Park

Fixed Asset Tag Number (If item is not tagged, please put N/A): _____

Physical Location of Asset: Storage room

If the item being surplusd is a vehicle or a piece of equipment, please provide:

McLane \ Edger \ _____

Make	Model	Year
<u>GOAGT-1219714</u>	<u>YELLOW</u>	
VIN / Serial Number		Color

If the item being surplusd is a tool, please provide:

Description of Tool (including brand): _____

_____ \ _____
Serial Number (if none, write N/A) Color

For all other assets, please provide a complete description of the asset to be surplusd:

Name of Person Submitting Surplus Request: Clay Brownlee

Date Approved by BOA: _____

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Date of Request: 3/19/26

Department that owns Fixed Asset: mTrade Park

Fixed Asset Tag Number (If item is not tagged, please put N/A): _____

Physical Location of Asset: Storage room

If the item being surplusd is a vehicle or a piece of equipment, please provide:

NACHO GRANDE \ CHEESE DISPENSER \

Make	Model	Year
<u>NCD-56701 & NCD-56759</u>	<u></u>	<u>RED YELLOW</u>
VIN / Serial Number		Color

If the item being surplusd is a tool, please provide:

Description of Tool (including brand): _____

_____ \ _____

Serial Number (if none, write N/A)	Color
------------------------------------	-------

For all other assets, please provide a complete description of the asset to be surplusd:

2 NACHO GRANDE MACHINES

Name of Person Submitting Surplus Request: Clay Brownlee

Date Approved by BOA: _____

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Date of Request: 3/19/26

Department that owns Fixed Asset: mTrade Park

Fixed Asset Tag Number (If item is not tagged, please put N/A): _____

Physical Location of Asset: Storage room

If the item being surplusd is a vehicle or a piece of equipment, please provide:

STIHL \ TILLER MM55 \ _____

Make	Model	Year
<u>4601 967 3500</u>	<u>ORANGE</u>	_____
VIN / Serial Number		Color

If the item being surplusd is a tool, please provide:

Description of Tool (including brand): _____

_____ \ _____
Serial Number (if none, write N/A) Color

For all other assets, please provide a complete description of the asset to be surplusd:

Name of Person Submitting Surplus Request: Clay Brownlee

Date Approved by BOA: _____

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3. Request permission to declare equipment surplus and authorize its disposal. (Rob Neely)

Please see attached surplus forms for item descriptions. The items are owned by Oxford Utilities Electric Division and listed below:

- 2008 Ford F-150 pickup truck which no longer runs and cannot be repaired. We plan to list the truck on Govdeals and sell to the highest bidder.
- 2013 Toyota Tacoma pickup truck which no longer runs and cannot be repaired. We plan to list the truck on Govdeals and sell to the highest bidder.



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Date of Request: 4/15/26

Department that owns Fixed Asset: City of Oxford Electric Department

Fixed Asset Tag Number (If item is not tagged, please put N/A): G 46399

Physical Location of Asset: Oxford Utilities (300 McElroy Drive, Oxford, MS)

If the item being surplused is a vehicle or a piece of equipment, please provide:

<u>Ford</u>	<u>F-150</u>	<u>2008</u>
Make	Model	Year
<u>1FTRF12268KD94193</u>	<u>white</u>	
VIN / Serial Number	Color	

If the item being surplused is a tool, please provide:

Description of Tool (including brand): _____

Serial Number (if none, write N/A) _____ Color _____

For all other assets, please provide a complete description of the asset to be surplused:

Name of Person Submitting Surplus Request: ROB NEELY

Date Approved by BOA: _____

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Date of Request: 4/15/26

Department that owns Fixed Asset: City of Oxford Electric Department

Fixed Asset Tag Number (If item is not tagged, please put N/A): G 62935

Physical Location of Asset: Oxford Utilities (300 McElroy Drive, Oxford, MS)

If the item being surplused is a vehicle or a piece of equipment, please provide:

<u>Toyota</u>	<u>Tacoma</u>	<u>2013</u>
Make	Model	Year
<u>5 TFTX4CN4DX027884</u>	<u>White</u>	
VIN / Serial Number	Color	

If the item being surplused is a tool, please provide:

Description of Tool (including brand): _____

Serial Number (if none, write N/A) _____ Color _____

For all other assets, please provide a complete description of the asset to be surplused:

Name of Person Submitting Surplus Request: ROB NEELY

Date Approved by BOA: _____

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Date of Request: 3/19/26

Department that owns Fixed Asset: mTrade Park

Fixed Asset Tag Number (If item is not tagged, please put N/A): _____

Physical Location of Asset: Storage room

If the item being surplusd is a vehicle or a piece of equipment, please provide:

DEWALT \ BATTERY SPRAYER \

Make	Model	Year
<u>301724</u>		<u>YELLOW</u>
VIN / Serial Number		Color

If the item being surplusd is a tool, please provide:

Description of Tool (including brand): _____

_____ \ _____

Serial Number (if none, write N/A)	Color
------------------------------------	-------

For all other assets, please provide a complete description of the asset to be surplusd:

Name of Person Submitting Surplus Request: Clay Brownlee

Date Approved by BOA: _____

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Date of Request: 3/19/26

Department that owns Fixed Asset: mTrade Park

Fixed Asset Tag Number (If item is not tagged, please put N/A): _____

Physical Location of Asset: Storage room

If the item being surplus is a vehicle or a piece of equipment, please provide:

GRACO \ PAINT SPRAYER \

Make	Model	Year
<u>BA10690 & 120B248942013673 & A22B248942015043</u>	<u>BLUE</u>	
VIN / Serial Number		Color

If the item being surplus is a tool, please provide:

Description of Tool (including brand): _____

_____ \ _____

Serial Number (if none, write N/A)	Color
------------------------------------	-------

For all other assets, please provide a complete description of the asset to be surplus:

3 GRACO PAINT MACHINES

Name of Person Submitting Surplus Request: Clay Brownlee

Date Approved by BOA: _____

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BEING SURPLUSED. TURN COMPLETED FORMS IN TO THE CITY CLERK'S OFFICE.**

Date of Request: 4/14/26

Department that owns Fixed Asset: mTrade Park

Fixed Asset Tag Number (If item is not tagged, please put N/A): _____

Physical Location of Asset: Storage room

If the item being surplusd is a vehicle or a piece of equipment, please provide:

STIHL \ WEEDEATER FS100RX \

Make

Model

Year

\ ORANGE

VIN / Serial Number

Color

If the item being surplusd is a tool, please provide:

Description of Tool (including brand): _____

Serial Number (if none, write N/A)

Color

For all other assets, please provide a complete description of the asset to be surplusd:

WEEDEATER - 01253

WEEDEATER - TAG MISSING AND SERIAL TAG MISSING

Name of Person Submitting Surplus Request: Clay Brownlee

Date Approved by BOA: _____

**107 Courthouse Square
Oxford, MS 38655**

**(p) 662-236-1310
(f) 662-232-2337**



THE CITY OF
OXFORD

SURPLUS FORM

**PLEASE USE A DIFFERENT FORM FOR EACH ITEM YOU WANT TO DECLARE SURPLUS.
BE SURE TO PROVIDE AS MUCH INFORMATION AS POSSIBLE ABOUT THE ASSET
BEING SURPLUS. TURN COMPLETED FORMS IN TO THE CITY CLERK'S OFFICE.**

Date of Request: 4/14/26

Department that owns Fixed Asset: mTrade Park

Fixed Asset Tag Number (If item is not tagged, please put N/A): _____

Physical Location of Asset: Storage room

If the item being surplus is a vehicle or a piece of equipment, please provide:

STIHL \ Edger FC110 \ _____

Make

Model

Year

\ ORANGE

VIN / Serial Number

Color

If the item being surplus is a tool, please provide:

Description of Tool (including brand): _____

Serial Number (if none, write N/A)

Color

For all other assets, please provide a complete description of the asset to be surplus:

NO LONGER CRANKS - COULDN'T BE FIXED

Name of Person Submitting Surplus Request: Clay Brownlee

Date Approved by BOA: _____

**107 Courthouse Square
Oxford, MS 38655**

**(p) 662-236-1310
(f) 662-232-2337**



THE CITY OF
OXFORD

TRANSFER FORM

PLEASE USE A DIFFERENT FORM FOR EACH ITEM YOU WANT TO TRANSFER. BE SURE
TO PROVIDE AS MUCH INFORMATION AS POSSIBLE ABOUT THE ASSET BEING
TRANSFERRED. TURN COMPLETED FORMS IN TO THE CITY CLERK'S OFFICE.

Date of Request: 4/9/2026
Department that currently owns Fixed Asset: Building and Grounds
Department you wish to transfer the Asset to: Park Commission
Fixed Asset Tag Number (If item is not tagged, please put N/A): 02606
Physical Location of Asset: City Shop

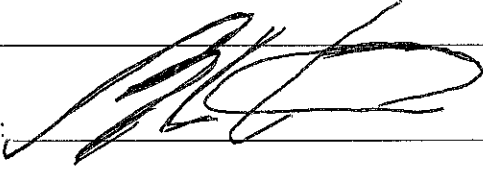
If the item being transferred is a vehicle or a piece of equipment, please provide:

<u>FORD</u>	<u>F150</u>	<u>2014</u>
Make	Model	Year
<u>1FTMF1CF1EFB11098</u>		
VIN / Serial Number		Color

If the item being transferred is a tool, please provide:

Description of Tool (including brand): _____
Serial Number (if none, write N/A) _____ Color _____

For all other assets, please provide a complete description of the asset to be transferred:

Name of Person Submitting Transfer Request: 

Date Approved by BOA: _____

107 Courthouse Square
Oxford, MS 38655

(p) 662-236-1310
(f) 662-232-2337



THE CITY OF
OXFORD

SURPLUS FORM

**PLEASE USE A DIFFERENT FORM FOR EACH ITEM YOU WANT TO DECLARE SURPLUS.
BE SURE TO PROVIDE AS MUCH INFORMATION AS POSSIBLE ABOUT THE ASSET
BEING SURPLUSED. TURN COMPLETED FORMS IN TO THE CITY CLERK'S OFFICE.**

Date of Request: 4/13/26

Department that owns Fixed Asset: mTrade Park

Fixed Asset Tag Number (If item is not tagged, please put N/A): _____

Physical Location of Asset: Storage room

If the item being surplusd is a vehicle or a piece of equipment, please provide:

SHARP \ MX-C311 \

Make Model Year
01167 \ TAN

VIN / Serial Number Color

If the item being surplusd is a tool, please provide:

Description of Tool (including brand): _____

Serial Number (if none, write N/A) Color

For all other assets, please provide a complete description of the asset to be surplusd:

OLD COPIER/PRINTER NO LONGER WORKS

Name of Person Submitting Surplus Request: Clay Brownlee

Date Approved by BOA: _____

**107 Courthouse Square
Oxford, MS 38655**

**(p) 662-236-1310
(f) 662-232-2337**



THE CITY OF
OXFORD

SURPLUS FORM

**PLEASE USE A DIFFERENT FORM FOR EACH ITEM YOU WANT TO DECLARE SURPLUS.
BE SURE TO PROVIDE AS MUCH INFORMATION AS POSSIBLE ABOUT THE ASSET
BEING SURPLUS. TURN COMPLETED FORMS IN TO THE CITY CLERK'S OFFICE.**

Date of Request: 4/13/26

Department that owns Fixed Asset: mTrade Park

Fixed Asset Tag Number (If item is not tagged, please put N/A): _____

Physical Location of Asset: LOCKER ROOM

If the item being surplus is a vehicle or a piece of equipment, please provide:

ICE-O-MATIC \ ICE MACHINE \ _____

Make	Model	Year
<u>01173</u>		<u>SILVER</u>
VIN / Serial Number		Color

If the item being surplus is a tool, please provide:

Description of Tool (including brand): _____

Serial Number (if none, write N/A) _____ Color _____

For all other assets, please provide a complete description of the asset to be surplus:

ICE MACHINE FOR SHOP NO LONGER WORKS - COST MORE TO FIX THAN
PURCHASE A NEW ONE

Name of Person Submitting Surplus Request: Clay Brownlee

Date Approved by BOA: _____

**107 Courthouse Square
Oxford, MS 38655**

**(p) 662-236-1310
(f) 662-232-2337**



THE CITY OF
OXFORD

TRANSFER FORM

PLEASE USE A DIFFERENT FORM FOR EACH ITEM YOU WANT TO TRANSFER. BE SURE TO PROVIDE AS MUCH INFORMATION AS POSSIBLE ABOUT THE ASSET BEING TRANSFERRED. TURN COMPLETED FORMS IN TO THE CITY CLERK'S OFFICE.

Date of Request: 4/9/26

Department that currently owns Fixed Asset: Development Services - Engineering

Department you wish to transfer the Asset to: City Shop

Fixed Asset Tag Number (If item is not tagged, please put N/A): N/A

Physical Location of Asset: City Shop

If the item being transferred is a vehicle or a piece of equipment, please provide:

GMC \ TRUCK \ 2017

Make	Model	Year
<u>1GTEC14V47Z103727</u>	<u>White</u>	
VIN / Serial Number	Color	

If the item being transferred is a tool, please provide:

Description of Tool (including brand): _____

_____ \ _____
Serial Number (if none, write N/A) Color

For all other assets, please provide a complete description of the asset to be transferred:

Name of Person Submitting Transfer Request: John Crawley, City Engineer

Date Approved by BOA: _____

**107 Courthouse Square
Oxford, MS 38655**

**(p) 662-236-1310
(f) 662-232-2337**

1. Consider water and/or sewer bill adjustments in accordance with Oxford Utilities Leak Adjustment Policy. (Rob Neely)

The Oxford Utilities Billing Supervisor has reviewed the accounts listed in the attached spreadsheet and confirmed that 1) The leaks associated with the referenced accounts meet the criteria of the Board approved leak adjustment policy and 2) The customer did not receive the benefit of the utility service being adjusted. Based on those findings, Oxford Utilities recommends that the board approve the adjustment of the referenced accounts.

WATER/SEWER ADJUSTMENTS | OXFORD UTILITIES

April 6, 2026 - April 15, 2026

TO BE APPROVED: APRIL 21, 2026

ACCOUNT NUMBER	CUSTOMER NAME	ADDRESS	WATER ADJUSTMENT	SEWER ADJUSTMENT	ADJUSTMENT TYPE
007220-049372	JULI JEWELL	353 COMMONWEALTH BLVD	-\$46.51	-\$61.83	INSIDE
209215-109039	HOUSE OF PRAYER	7 PRIVATE ROAD 1023	-\$174.83	X	WATER ONLY
006943-031541	THOMAS J.P. BRADY	115 HEDGES COVE	-\$197.38	-\$524.39	OUTSIDE
001996-042043	ODALYS LARA GARCIA	304 ABBEY LANE	-\$96.43	-\$216.61	OUTSIDE
209197-012628	ANZARIA DEAN	66 COUNTY ROAD 181	-\$239.60	X	WATER ONLY
000399-039003	CALVIN BROWN	3555 HIGHWAY 334	-\$249.92	X	WATER ONLY
005950-050534	CHLOE DOMINUEZ	125 STRICKLAND LAKE DRIVE	-\$255.96	-\$340.31	INSIDE
201628-101642	CICADA	309 SOUTH LAMAR BLVD	-\$25.07	-\$31.15	INSIDE
200924-100928	SHARON LEWIS	1350 ACCESS ROAD APT I	-\$411.80	-\$1,095.04	OUTSIDE
200914-051546	DOMONIQUE MORGAN	1590 ACCESS ROAD APT E	-\$97.63	-\$129.80	INSIDE
203317-039475	WILLIAM ELLIOTT	240 FOREST GLEN DRIVE	-\$116.80	-\$310.58	OUTSIDE
208131-103318	CHARLOTTE PEGUES	15 COUNTY ROAD 418	-\$433.92	X	WATER ONLY
205905-105817	KAREN SHAPPLEY	1000 VAN DORN STREET	-\$154.43	-\$205.32	INSIDE
209368-010174	JASMINE BOOKER	11 COUNTY ROAD 195	-\$107.14	X	WATER ONLY
224649-122477	DAVID L WILLIAMS	210 MARTIN STREET	-\$41.18	-\$109.50	OUTSIDE
			TOTAL:	-\$2,648.60	-\$3,024.53



MEMORANDUM

To: Board of Aldermen
From: Kelli Briscoe
CC: Leslie McCormick
Date: April 21, 2026
Re: Adoption reimbursement

The Oxford Animal Resource Center requests approval from the Mayor and Board of Aldermen to refund Caydence Davis (OARC-P-5741) \$50.00 for her adoption fee.

I recommend approval



Jeff McCutchen

Chief of Police

jmccutchen@oxfordpolice.net

Date: 04/13/2026

Subject: Local Bike Taxi LLC- Driver approval recommendation

I, Cpt. David Sabin, recommend approval of the applicant Charles Hassler as a new driver for Local Bike Taxi LLC. I cannot find anything that would restrict Charles Hassler from operating a taxi / pedicab in the City of Oxford, MS.

Chief Jeff McCutchen
Oxford Police Department

Date

Captain David Sabin
Oxford Police Department

David Sabin

4/13/26

Date

Oxford Police
Department
9 Industrial Park Drive
Oxford, MS 38655
Phone: (662) 232-2400

Oxford Code Enforcement

Taxi Driver Permit Investigation and Checklist

Applicant's Name	Charles Seth Hassler		
Date Investigation Received	04/06/2026	Company	Local Bike Taxi LLC.
Oxford Police Department (CAD) -clear	No records found		
Lafayette County Justice Court	N/A		
Additional Criminal (if needed) IDICORE check	nothing else found within 15 yrs.		
Driver's License: TN	DL #	092768635	Correct Class: Yes
Sex Offender Registry Check	Clear		
NCIC / III (If needed)	✓		
Reference #1: Joy Hassler	✓		
Reference #2: Stephen Guirl	✓		
Reference #3: Grace Lewis	Checked ok		
(Owner Application) -Review Financials / Issues	N/A		
Other: N/A			

Investigating Officer: Cpt. David Sabin



THE CITY OF
OXFORD

CITY OF OXFORD, MISSISSIPPI

TAXI OWNER/DRIVER APPLICATION

HAND DELIVER TO:

City Clerk
107 Courthouse Square
Oxford, MS 38655
(662) 232-2350

☐ OWNER: \$100.00

[See Section 5, Part 1]

NEW COMPANY NAME: _____

☒ DRIVER: \$25.00

[See Section 5, Part 2]

COMPANY YOU WILL BE WORKING FOR: Local Bike Taxi LLC

NOTICE:

1. Application must be typed or clearly printed.
2. All questions must be answered. If a question is not applicable, please state.
3. Applications that are not complete and legible will not be considered.
4. If space provided is not sufficient for complete answers, or you wish to furnish additional information, attach sheets of the same size and number the answers to correspond with the questions or fields.

Section 1: APPLICANT INFORMATION – Personal History

1. Name: Hassler, Charles Seth
(Last) (First) (Middle Initial)

2. Social Security Number: 415490413

- List all other names you have used including nicknames and maiden names if female applicant. If you have ever used any surname other than your true name, during what period and under what circumstances were these names used?

Chaz Hassler

3. Have you ever legally changed your name?

☒ No

☐ Yes

(Date)

(Place)

(Court)

4. Date of Birth: 10/13/1983

Place of Birth: Nashville, TN

Marital Status: Married

5. Driver's License Number: 092768635 State: TN

- Has your privilege to operate a motor vehicle ever been suspended or revoked?
- If yes, please explain fully on a separate piece of paper.

☒ Yes ☐ No

6. Ethnicity:

☐ American Indian ☐ African American ☐ Hispanic
☐ Asian ☒ Caucasian

6. Sex: ☒ Male ☐ Female

7. Are you a citizen of Mississippi? (Circle one) Yes **No**

- For how long? _____

8. Are you a citizen of the United States? (Circle one) **Yes** No

- For how long? 42 yrs

9. Physical Description:

Height: 5'11" Eye Color: Blue Weight: 202
Hair: Brown Scars/Marks/Tattoos: Yes

Section 2: APPLICANT INFORMATION – Residencies

1. Present Physical Address: 2935 Hillhurst Drive / Nashville / TN / 37207
(Street) (City) (State) (Zip Code)

2. Phone Numbers:

- a. Home: 615.598.8696
- b. Work: _____
- c. Mobile: _____

3. Mailing Address: 2935 Hillhurst Drive / Nashville / TN / 37207
(Street) (City) (State) (Zip Code)

4. Email Address: chazhassler@gmail.com

5. List all of your residences for the past five (5) years in chronological order.

Dates	Apt. Number	Street Address	City	State
2016		2935 Hillhurst Drive	Nashville	TN

Section 3: APPLICANT INFORMATION – Employment

1. Name each employer for a period of not less than five (5) years. Include full and part time.

Current or Prior Employer	Address	Contact Name and Phone
Royal Productions	235 N Causeway Blvd Metairie, LA 70001	Name: Phone: (800) 776-9252
		Name: Phone:
		Name: Phone:
		Name: Phone:
		Name: Phone:
		Name: Phone:
		Name: Phone:

Section 4: APPLICANT INFORMATION – Court Record

1. In the space provided, please list any felony/misdemeanor arrest or conviction during the past fifteen (15) years.
2. List all traffic citations of any sort during the last ten (10) years.

Date	City and State	Charge	Disposition
2/15/2022	Nashville, TN	DUI	Guilty

Section 5: ATTACHMENTS

Please attach the following documents according to the type of permit (*Owner* or *Driver*) for which you are applying.

○ **Part 1: Owner/Operator/Driver**

1. The below statement signed by at least three (3) reputable citizens of the city that the applicant is:
 - a. 21 years old or older for taxi or low speed taxi; 18 years old or older for pedicab
 - b. An experienced driver of good moral character
 - c. Physically and mentally capable to drive and operate such a motor vehicle

I ATTEST THAT Charles Hassler IS THE CORRECT AGE,
 (Name of Applicant)
 IS AN EXPERIENCED DRIVER OF GOOD MORAL CHARACTER, AND IS PHYSICALLY AND
 MENTALLY CAPABLE TO DRIVE AND OPERATE A MOTOR VEHICLE.

_____	_____	_____
_____	_____	_____
(Signature)	(Printed Name)	(Phone Number)

2. One (1) commercially made, glossy print photograph which is at least three and one-half (3 ½) inches by five (5) inches in size, showing a full-face view of the applicant.
3. In case of a person desiring to operate a taxicab business in the City of Oxford, a financial statement and concise statement of experience of the applicant in the operation of such business, and the number of vehicles of the applicant desires to operate.
4. Application fee in the form of certified check or money order in the amount of one hundred dollars (\$100.00) for a business applying for approval. This fee is due at the time the application is submitted.

○ **Part 2: Driver**

1. The below statement signed by at least three (3) reputable citizens of the city that the applicant is:
 - a. 21 years old or older for a taxi; 20 years old or older for a low speed taxi; or 18 years old or older for a pedicab
 - b. An experienced driver of good moral character
 - c. Physically and mentally capable to drive and operate such a motor vehicle

I ATTEST THAT _____ IS THE CORRECT AGE,
 (Name of Applicant)
 IS AN EXPERIENCED DRIVER OF GOOD MORAL CHARACTER, AND IS PHYSICALLY AND
 MENTALLY CAPABLE TO DRIVE AND OPERATE A MOTOR VEHICLE.

 Joy Hassler (Apr 2, 2026 14:16:21 CDT)	Joy Hassler	6157150323
 Stephen Guirl (Apr 2, 2026 12:27:46 CDT)	Stephen Guirl	8644498489
Grace Lewis	Grace Lewis	4235440598
(Signature)	(Printed Name)	(Phone Number)

2. One (1) commercially made, glossy print photograph which is at least three and one-half (3 ½) inches by five (5) inches in size, showing a full-face view of the applicant.
3. Application fee in the form of certified check or money order in the amount of twenty five dollars (\$25.00) for a each individual driver applying for approval. This fee is due once the application has been approved by the Board of Alderman.
4. Copy of Mississippi Driver's License with Class D certification for regular taxi or a valid state regular operator Driver's License for a low speed taxi or pedicab.



To Whom It May Concern,

On February 15, 2022, I was involved in an accident one block from my home while driving home after meeting a friend after work. Law enforcement responded to the scene, and I was subsequently arrested for DUI. No injuries resulted from the accident.

Since that time, I have completed all obligations required by the State of Tennessee, including restricted driving, probation, the interlock device requirement, and payment of all fines and fees in full.

I am currently a pedicab driver in the City of Nashville.

Please let me know if there is anything further you need from me.

Sincerely,

Chaz Hassler

TENNESSEE
THE VOLUNTEER STATE
USA



DRIVER LICENSE



HASSLER
CHARLES SETH
2939 HILLHURST DR

NASHVILLE, TN 37207-2935

DL NO. **092768635**

DOB **10/13/1983**

EXP **11/07/2031**

ISS **11/03/2025**

REST **NONE**

CLASS **D**

END **F**

SEX **M**

HGT **6'-00"**

DD **3012511030850739**

EYES **BLU**

831013

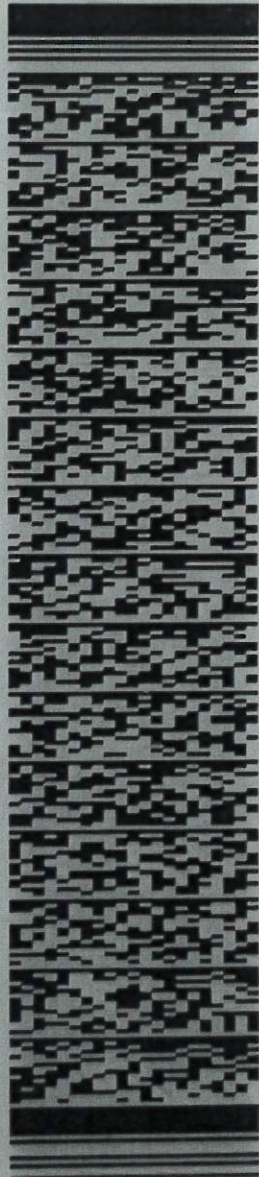


Handwritten signature

Save Time, Renew Online
www.Tennessee.Gov

253090927686350101

10/13/1983
Rev 01/15/2024



CLASS: D Vehicles <26,000 (Operator)

ENDORSEMENTS: F - For Hire

RESTRICTIONS: None





THE CITY OF
OXFORD

*Proclamation celebrating the 100th Birthday of
Annie Lee Driver Williams*

Whereas, Annie Lee Driver Williams is a lifelong Mississippi native who has spent her life rooted in faith, family, and community, serving as a loving example to generations;

Whereas, Annie Lee Driver Williams is the oldest living member of her immediate family and one of only three remaining siblings from a large and cherished family, holding a special place as the family's matriarch;

Whereas, in her early years before marriage, Annie Lee Driver Williams faithfully served as a housekeeper for the family of Coach John Vaught at the University of Mississippi, where she was deeply respected and loved by the Vaught family as well as her own;

Whereas, Annie Lee Driver Williams is now recognized as the oldest living member of her community, admired for her wisdom, kindness, and unwavering dedication to family values;

Whereas, her life of nearly a century stands as a testament to resilience, grace, and enduring love for family and community;

Therefore, be it resolved
that the Mayor and Board of Aldermen of the City of Oxford express their
sincere best wishes for a very happy 100th birthday on April 21, 2026 to

Annie Lee Driver Williams

Be it further resolved that a copy of this resolution be
spread upon the minutes of the City of Oxford and that a copy of same
be presented to Annie Lee Driver Williams.

Mayor Robyn Tannehill

Alderman Jason Bailey Alderman Mary Martha Crowe Alderman Kesha Howell-Atkinson
Alderman Brian Hyneman Alderman Mark Hulse Alderman Erin Smith Alderman Preston Taylor



Memorandum

To: Mayor and Board of Aldermen
From: Amberlyn Liles
Date: 4.16.2026
Regarding: Request permission to accept \$1200 donation for trees for the Environmental Services Department from Keep America Beautiful's Greenest Greens project.

Request permission to accept \$1200 donation for trees for the Environmental Services Department from Keep America Beautiful's Greenest Greens project.



Travel Request

Employee Traveling: Monique Horan, Sales Manager

Dates of travel: 5/31-6/5/2026

Location: Macon, GA

Reason: Attend Southeast Tourism Society Marketing College

Estimated Expenses:

Registration	
Mileage	634.38
Hotel Estimate	831.2
Meals per diem	408.00
Total	\$ 1,873.58



new rate for 2026 is \$0.725

new rate as of 2025 is \$68/day

miles wv to hotel:	430
hotel to college x5	15
hotel to wv:	430



Travel Request

Employee Traveling: Monique Horan, Sales Manager

Dates of travel: 5/13/2026

Location: Montgomery, AL

Attend/Sponsor Council of Association Executives

Reason: Lunch and Learn

Estimated Expenses:

Registration	
Mileage	424.13
Hotel Estimate	0
Meals per diem	-
Total	\$ 424.13



2. Request permission for OU Electric Division employee to attend training in Memphis, TN on April 23, 2026. (\$0.00) (Rob Neely)

Oxford Utilities requests permission to send Hunter Houston, Electric Division Warehouseman, to training in Memphis on April 23, 2026. The purpose of the training is to obtain information on key electrical topics such as regulators, reclosers, wire and cable, in-line switching, LED lighting and distribution grid monitoring. There is no cost associated with this travel and training since the employee will drive up and back on the same day.



OXFORD

ENVIRONMENTAL
SERVICES

MEMORANDUM

To: Board of Alderman

From: Amberlyn Liles

CC: Mayor, Board of Alderman and City Clerk

Date: 4.21.2026

Re: Permission to send Environmental Service Department employees to the MS SWANA (Solid Waste Association of North America) Spring Conference in Biloxi, MS, May 18-21, 2026.

Permission to send 7 Environmental Service Department employees to the MS SWANA (Solid Waste Association of North America) Spring Conference in Biloxi, MS, May 18-21, 2026.
Cost \$1,904, Amberlyn Liles

Not every provision of every certification will apply to every applicant or award. If a provision of a certification does not apply to the applicant or its award, FTA will not enforce that provision.

Text in italic is not part of a certification and is of no legal effect. Its purpose is to provide explanation and context for the certification.

CATEGORY 1. CERTIFICATIONS AND ASSURANCES REQUIRED OF EVERY APPLICANT.

Certifications and Assurances Categories highlighted in red are **not** applicable. The reference guidance that is in italics will provide clarity for each category, **PLEASE READ**. Areas shaded in yellow require information to be typed in the blanks.

All applicants must make the certifications in this category.

1.1. Standard Assurances.

The certifications in this subcategory appear as part of the applicant's registration or annual registration renewal in the System for Award Management (SAM.gov) and on the Office of Management and Budget's standard form 424B "Assurances—Non-Construction Programs". This certification has been modified in places to include analogous certifications required by U.S. DOT statutes or regulations.

As the duly authorized representative of the applicant, you certify that the applicant:

- (a) Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
- (b) Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
- (c) Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
- (d) Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
- (e) Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§ 4728–4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 CFR 900, Subpart F).

- (f) Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to:
 - (1) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin, as effectuated by U.S. DOT regulation 49 CFR Part 21, including any amendments thereto;
 - (2) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§ 1681–1683, and 1685–1686), which prohibits discrimination on the basis of sex, as effectuated by U.S. DOT regulation 49 CFR Part 25;
 - (3) Section 5332 of the Federal Transit Law (49 U.S.C. § 5332), which prohibits any person being excluded from participating in, denied a benefit of, or discriminated against under, a project, program, or activity receiving financial assistance from FTA because of race, color, religion, national origin, sex, disability, or age.
 - (4) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794), which prohibits discrimination on the basis of handicaps, as effectuated by U.S. DOT regulation 49 CFR Part 27;
 - (5) The Age Discrimination Act of 1975, as amended (42 U.S.C. §§ 6101–6107), which prohibits discrimination on the basis of age;
 - (6) The Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse;
 - (7) The comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91–616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism;
 - (8) Sections 523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§ 290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records;
 - (9) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§ 3601 et seq.), as amended, relating to nondiscrimination in the sale, rental, or financing of housing;
 - (10) Any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and,
 - (11) the requirements of any other nondiscrimination statute(s) which may apply to the application.
- (g) Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (“Uniform Act”) (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases. The requirements of the Uniform Act are effectuated by U.S. DOT regulation 49 CFR Part 24.
- (h) Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§ 1501–1508 and 7324–7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

- (i) Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§ 276a to 276a-7), the Copeland Act (40 U.S.C. § 276c and 18 U.S.C. § 874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§ 327-333), regarding labor standards for federally assisted construction sub-agreements.
- (j) Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
- (k) Will comply with environmental standards which may be prescribed pursuant to the following:
 - (1) Institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514;
 - (2) Notification of violating facilities pursuant to EO 11738;
 - (3) Protection of wetlands pursuant to EO 11990;
 - (4) Evaluation of flood hazards in floodplains in accordance with EO 11988;
 - (5) Assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§ 1451 et seq.);
 - (6) Conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§ 7401 et seq.);
 - (7) Protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and
 - (8) Protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
- (l) Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§ 1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
- (m) Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. § 470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§ 469a-1 et seq.).
- (n) Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
- (o) Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§ 2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.

- (p) Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§ 4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
- (q) Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and 2 CFR Part 200, Subpart F, "Audit Requirements", as adopted and implemented by U.S. DOT at 2 CFR Part 1201.
- (r) Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing the program under which it is applying for assistance.
- (s) Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. § 7104) which prohibits grant award recipients or a subrecipient from:
 - (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect;
 - (2) Procuring a commercial sex act during the period of time that the award is in effect; or
 - (3) Using forced labor in the performance of the award or subawards under the award.

1.2. Standard Assurances: Additional Assurances for Construction Projects.

This certification appears on the Office of Management and Budget's standard form 424D "Assurances—Construction Programs" and applies specifically to federally assisted projects for construction. This certification has been modified in places to include analogous certifications required by U.S. DOT statutes or regulations.

As the duly authorized representative of the applicant, you certify that the applicant:

- (a) Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency; will record the Federal awarding agency directives; and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure nondiscrimination during the useful life of the project.
- (b) Will comply with the requirements of the assistance awarding agency with regard to the drafting, review, and approval of construction plans and specifications.
- (c) Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work confirms with the approved plans and specifications, and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.

1.3. Procurement.

The Uniform Administrative Requirements, 2 CFR § 200.325, allow a recipient to self-certify that its procurement system complies with Federal requirements, in lieu of submitting to certain pre-procurement reviews. Additionally, 2 CFR § 200.216(e) states that by accepting a grant, the recipient is certifying its compliance with that section (“Prohibition on certain telecommunications and video surveillance equipment or services”).

The applicant certifies that its procurement system complies with:

- (a) U.S. DOT regulations, “Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards,” 2 CFR Part 1201, which incorporates by reference U.S. OMB regulatory guidance, “Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards,” 2 CFR Part 200, particularly 2 CFR §§ 200.317–200.327 “Procurement Standards;
- (b) Federal laws, regulations, and requirements applicable to FTA procurements; and
- (c) The latest edition of FTA Circular 4220.1 and other applicable Federal guidance.
- (d) 2 CFR § 200.216, “Prohibition on certain telecommunications and video surveillance equipment or services.”

1.4. Increased Micro-Purchase Threshold.

A recipient may establish a micro-purchase threshold that is higher than the Federal micro-purchase threshold. Pursuant to 2 CFR § 200.320(a)(1)(iv), the recipient may self-certify a micro-purchase threshold up to \$50,000. Pursuant to 2 CFR § 200.320(a)(1)(v), the recipient may set a micro-purchase threshold higher than \$50,000, but only with the approval of the recipient’s Federal cognizant agency for indirect costs. To determine an applicant’s cognizant agency for indirect costs, consult the definition of “cognizant agency for indirect costs” in 2 CFR § 200.1.

If the recipient uses a micro-purchase threshold that is higher than the Federal micro-purchase threshold, the recipient certifies:

- (a) The recipient’s micro-purchase threshold does not exceed \$50,000, or the recipient has approval from its Federal cognizant agency for indirect costs to use a higher micro-purchase threshold;
- (b) The recipient has a written justification for its micro-purchase threshold; and
- (c) The recipient has supporting documentation of any of the following:
 - (1) The recipient qualifies as a low-risk auditee, in accordance with the criteria in 2 CFR § 200.520 for the most recent audit;
 - (2) The recipient has an annual internal institutional risk assessment to identify, mitigate, and manage financial risks; or

- (3) For public institutions, a higher threshold is consistent with State law.

1.5. Suspension and Debarment.

Pursuant to Executive Order 12549, as implemented at 2 CFR Parts 180 and 1200, prior to entering into a covered transaction with an applicant, FTA must determine whether the applicant is excluded from participating in covered non-procurement transactions. For this purpose, FTA is authorized to collect a certification from each applicant regarding the applicant's exclusion status. 2 CFR § 180.300. Additionally, each applicant must disclose any information required by 2 CFR § 180.335 about the applicant and the applicant's principals prior to entering into an award agreement with FTA. This certification serves both purposes.

The applicant certifies, to the best of its knowledge and belief, that the applicant and each of its principals:

- (a) Is not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily or involuntarily excluded from covered transactions by any Federal department or agency;
- (b) Has not, within the preceding three years, been convicted of or had a civil judgment rendered against him or her for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public or private agreement or transaction; violation of Federal or State antitrust statutes, including those proscribing price fixing between competitors, allocation of customers between competitors, and bid rigging; commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, receiving stolen property, making false claims, or obstruction of justice; or commission of any other offense indicating a lack of business integrity or business honesty;
- (c) Is not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any offense described in paragraph (b) of this certification; and
- (d) Has not, within the preceding three years, had one or more public transactions (Federal, State, or local) terminated for cause or default.

1.6. Lobbying.

If the applicant will apply for a grant or cooperative agreement exceeding \$100,000, or a loan, line of credit, loan guarantee, or loan insurance exceeding \$150,000, it must make the following certification and, if applicable, make a disclosure regarding the applicant's lobbying activities. This certification is required by 49 CFR § 20.110 and app. A to that part.

This certification does not apply to an applicant that is an Indian Tribe, Indian organization, or an Indian tribal organization exempt from the requirements of 49 CFR Part 20.

1.6.1. Certification for Contracts, Grants, Loans, and Cooperative Agreements.

The undersigned certifies, to the best of his or her knowledge and belief, that:

- (a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- (b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- (c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

1.6.2. Statement for Loan Guarantees and Loan Insurance.

The undersigned states, to the best of his or her knowledge and belief, that:

If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required statement

shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

1.7. Real Property Use

This certification responds to Recommendation #7 in the U.S. Department of Transportation's Office of Inspector General Report FS2024025 (May 20, 2024).

If the applicant will use assistance provided by the Federal Transit Administration to acquire or improve real property, the applicant certifies that it will comply with the requirements of 2 CFR § 200.311, including but not limited to, requirements to use the property for the purposes authorized in its award, and to seek disposition instructions from FTA when the property no longer is needed for any authorized purpose.

CATEGORY 2. PUBLIC TRANSPORTATION AGENCY SAFETY PLANS

This certification is required of each applicant under the Urbanized Area Formula Grants Program (49 U.S.C. § 5307), each rail operator that is subject to FTA's state safety oversight programs, and each State that is required to draft and certify a Public Transportation Agency Safety Plan on behalf of a Small Public Transportation Provider (as that term is defined at 49 CFR § 673.5) pursuant to 49 CFR § 673.11(d).

This certification is required by 49 U.S.C. § 5307(c)(1)(L), 49 U.S.C. § 5329(d)(1), and 49 CFR § 673.13. This certification is a condition of receipt of Urbanized Area Formula Grants Program (49 U.S.C. § 5307) funding.

This certification does not apply to any applicant that only receives financial assistance from FTA under the Formula Grants for the Enhanced Mobility of Seniors Program (49 U.S.C. § 5310), the Formula Grants for Rural Areas Program (49 U.S.C. § 5311), or combination of these two programs, unless it operates a rail fixed guideway public transportation system.

If the applicant is an operator, the applicant certifies that it has established a Public Transportation Agency Safety Plan meeting the requirements of 49 U.S.C. § 5329(d)(1) and 49 CFR Part 673; including, specifically, that the board of directors (or equivalent entity) of the applicant has approved, or, in the case of an applicant that will apply for assistance under 49 U.S.C. § 5307 that is serving an urbanized area with a population of 200,000 or more, the safety committee of the entity established under 49 U.S.C. § 5329(d)(5), followed by the board of directors (or equivalent entity) of the applicant has approved, the Public Transportation Agency Safety Plan or any updates thereto; and, for each recipient serving an urbanized area with a population of fewer than 200,000, that the Public Transportation Agency Safety Plan has been developed in cooperation with frontline employee representatives.

If the applicant is a State that drafts and certifies a Public Transportation Agency Safety Plan on behalf of a public transportation operator, the applicant certifies that:

- (a) It has drafted and certified a Public Transportation Agency Safety Plan meeting the requirements of 49 U.S.C. § 5329(d)(1) and 49 CFR Part 673 for each Small Public Transportation Provider (as that term is defined at 49 CFR § 673.5) in the State, unless the Small Public Transportation Provider provided notification to the State that it was opting out of the State-drafted plan and drafting its own Public Transportation Agency Safety Plan; and
- (b) Each Small Public Transportation Provider within the State that opts to use a State-drafted Public Transportation Agency Safety Plan has a plan that has been approved by the provider's Accountable Executive (as that term is defined at 49 CFR § 673.5), Board of Directors or Equivalent Authority (as that term is defined at 49 CFR § 673.5), and, if the Small Public Transportation Provider serves an urbanized area with a population of 200,000 or more, the safety committee of the Small Public Transportation Provider established under 49 U.S.C. § 5329(d)(5).

CATEGORY 3. TAX LIABILITY AND FELONY CONVICTIONS.

If the applicant is a business association (regardless of for-profit, not for-profit, or tax-exempt status), it must make this certification. Federal appropriations acts since at least 2014 have prohibited FTA from using funds to enter into an agreement with any corporation that has unpaid Federal tax liabilities or recent felony convictions without first considering the corporation for debarment. E.g., Consolidated Appropriations Act, 2026, Pub. L. 119-75, div. E, tit. VII §§ 744-745. U.S. DOT Order 4200.6 defines a "corporation" as "any private corporation, partnership, trust, joint-stock company, sole proprietorship, or other business association", and applies the restriction to all tiers of subawards. As prescribed by U.S. DOT Order 4200.6, FTA requires each business association applicant to certify as to its tax and felony status.

If the applicant is a private corporation, partnership, trust, joint-stock company, sole proprietorship, or other business association, the applicant certifies that:

- (a) It has no unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability; and
- (b) It has not been convicted of a felony criminal violation under any Federal law within the preceding 24 months.

CATEGORY 4. PRIVATE SECTOR PROTECTIONS.

If the applicant will apply for funds that it will use to acquire or operate public transportation facilities or equipment, the applicant must make the following certification regarding protections for the private sector.

4.1. Charter Service Agreement.

To enforce the provisions of 49 U.S.C. § 5323(d), FTA's charter service regulation requires each applicant seeking assistance from FTA for the purpose of acquiring or operating any public transportation equipment or facilities to make the following Charter Service Agreement. 49 CFR § 604.4.

The applicant agrees that it, and each of its subrecipients, and third-party contractors at any level who use FTA-funded vehicles, may provide charter service using equipment or facilities acquired with Federal assistance authorized under the Federal Transit Laws only in compliance with the regulations set out in 49 CFR Part 604, the terms and conditions of which are incorporated herein by reference.

4.2. School Bus Agreement.

To enforce the provisions of 49 U.S.C. § 5323(f), FTA's school bus regulation requires each applicant seeking assistance from FTA for the purpose of acquiring or operating any public transportation equipment or facilities to make the following agreement regarding the provision of school bus services. 49 CFR § 605.15.

- (a) If the applicant is not authorized by the FTA Administrator under 49 CFR § 605.11 to engage in school bus operations, the applicant agrees and certifies as follows:
 - (1) The applicant and any operator of project equipment agrees that it will not engage in school bus operations in competition with private school bus operators.
 - (2) The applicant agrees that it will not engage in any practice which constitutes a means of avoiding the requirements of this agreement, part 605 of the Federal Mass Transit Regulations, or section 164(b) of the Federal-Aid Highway Act of 1973 (49 U.S.C. 1602a(b)).
- (b) If the applicant is authorized or obtains authorization from the FTA Administrator to engage in school bus operations under 49 CFR § 605.11, the applicant agrees as follows:
 - (1) The applicant agrees that neither it nor any operator of project equipment will engage in school bus operations in competition with private school bus operators except as provided herein.
 - (2) The applicant, or any operator of project equipment, agrees to promptly notify the FTA Administrator of any changes in its operations which might jeopardize the continuation of an exemption under § 605.11.

- (3) The applicant agrees that it will not engage in any practice which constitutes a means of avoiding the requirements of this agreement, part 605 of the Federal Transit Administration regulations or section 164(b) of the Federal-Aid Highway Act of 1973 (49 U.S.C. 1602a(b)).
- (4) The applicant agrees that the project facilities and equipment shall be used for the provision of mass transportation services within its urban area and that any other use of project facilities and equipment will be incidental to and shall not interfere with the use of such facilities and equipment in mass transportation service to the public.

CATEGORY 5. TRANSIT ASSET MANAGEMENT PLAN.

If the applicant owns, operates, or manages capital assets used to provide public transportation, the following certification is required by 49 U.S.C. § 5326(a).

The applicant certifies that it is in compliance with 49 CFR Part 625.

CATEGORY 6. ROLLING STOCK BUY AMERICA REVIEWS AND BUS TESTING.

6.1. Rolling Stock Buy America Reviews.

If the applicant will apply for an award to acquire rolling stock for use in revenue service, it must make this certification. This certification is required by 49 CFR § 663.7.

The applicant certifies that it will conduct or cause to be conducted the pre-award and post-delivery audits prescribed by 49 CFR Part 663 and will maintain on file the certifications required by Subparts B, C, and D of 49 CFR Part 663.

6.2. Bus Testing.

If the applicant will apply for funds for the purchase or lease of any new bus model, or any bus model with a major change in configuration or components, the applicant must make this certification. This certification is required by 49 CFR § 665.7.

The applicant certifies that the bus was tested at the Bus Testing Facility established in accordance with 49 U.S.C. § 5318 (currently the Larson Transportation Institute's Bus Research and Testing Center at Pennsylvania State University) and that the bus received a passing test score as required by 49 CFR Part 665. The applicant has received or will receive the appropriate full Bus Testing Report and any applicable partial testing reports before final acceptance of the first vehicle.

CATEGORY 7. URBANIZED AREA FORMULA GRANTS PROGRAM.

If the applicant will apply for an award under the Urbanized Area Formula Grants Program (49 U.S.C. § 5307), or any other program or award that is subject to the requirements of 49 U.S.C. § 5307, including the Formula Grants for the Enhanced Mobility of Seniors Program (49 U.S.C. § 5310); “flex funds” from infrastructure programs administered by the Federal Highways Administration (see 49 U.S.C. § 5334(i)); projects that will receive an award authorized by the Transportation Infrastructure Finance and Innovation Act (“TIFIA”) (23 U.S.C. §§ 601–609) or State Infrastructure Bank Program (23 U.S.C. § 610) (see 49 U.S.C. § 5323(o)); formula awards or competitive awards to urbanized areas under the Grants for Buses and Bus Facilities Program (49 U.S.C. § 5339(a) and (b)); or low or no emission awards to any area under the Grants for Buses and Bus Facilities Program (49 U.S.C. § 5339(c)), the applicant must make the following certification. This certification is required by 49 U.S.C. § 5307(c)(1).

The applicant certifies that it:

- (a) Has or will have the legal, financial, and technical capacity to carry out the program of projects (developed pursuant 49 U.S.C. § 5307(b)), including safety and security aspects of the program;
- (b) Has or will have satisfactory continuing control over the use of equipment and facilities;
- (c) Will maintain equipment and facilities in accordance with the applicant’s transit asset management plan;
- (d) Will ensure that, during non-peak hours for transportation using or involving a facility or equipment of a project financed under this section, a fare that is not more than 50 percent of the peak hour fare will be charged for any—
 - (1) Senior;
 - (2) Individual who, because of illness, injury, age, congenital malfunction, or any other incapacity or temporary or permanent disability (including an individual who is a wheelchair user or has semi-ambulatory capability), cannot use a public transportation service or a public transportation facility effectively without special facilities, planning, or design; and
 - (3) Individual presenting a Medicare card issued to that individual under title II or XVIII of the Social Security Act (42 U.S.C. §§ 401 et seq., and 1395 et seq.);
- (e) In carrying out a procurement under 49 U.S.C. § 5307, will comply with 49 U.S.C. §§ 5323 (general provisions) and 5325 (contract requirements);
- (f) Has complied with 49 U.S.C. § 5307(b) (program of projects requirements);
- (g) Has available and will provide the required amounts as provided by 49 U.S.C. § 5307(d) (cost sharing);
- (h) Will comply with 49 U.S.C. §§ 5303 (metropolitan transportation planning) and 5304 (statewide and nonmetropolitan transportation planning);

- (i) Has a locally developed process to solicit and consider public comment before raising a fare or carrying out a major reduction of transportation;
- (j) Either—
 - (1) Will expend for each fiscal year for public transportation security projects, including increased lighting in or adjacent to a public transportation system (including bus stops, subway stations, parking lots, and garages), increased camera surveillance of an area in or adjacent to that system, providing an emergency telephone line to contact law enforcement or security personnel in an area in or adjacent to that system, and any other project intended to increase the security and safety of an existing or planned public transportation system, at least 1 percent of the amount the recipient receives for each fiscal year under 49 U.S.C. § 5336; or
 - (2) Has decided that the expenditure for security projects is not necessary;
- (k) In the case of an applicant for an urbanized area with a population of not fewer than 200,000 individuals, as determined by the Bureau of the Census, will submit an annual report listing projects carried out in the preceding fiscal year under 49 U.S.C. § 5307 for associated transit improvements as defined in 49 U.S.C. § 5302; and
- (l) Will comply with 49 U.S.C. § 5329(d) (public transportation agency safety plan).

CATEGORY 8. FORMULA GRANTS FOR RURAL AREAS.

If the applicant will apply for funds made available to it under the Formula Grants for Rural Areas Program (49 U.S.C. § 5311), it must make this certification. Paragraph (a) of this certification helps FTA make the determinations required by 49 U.S.C. § 5311(b)(2)(C). Paragraph (b) of this certification is required by 49 U.S.C. § 5311(f)(2). Paragraph (c) of this certification, which applies to funds apportioned for the Appalachian Development Public Transportation Assistance Program, is necessary to enforce the conditions of 49 U.S.C. § 5311(c)(2)(D).

- (a) The applicant certifies that its State program for public transportation service projects, including agreements with private providers for public transportation service—
 - (1) Provides a fair distribution of amounts in the State, including Indian reservations; and
 - (2) Provides the maximum feasible coordination of public transportation service assisted under 49 U.S.C. § 5311 with transportation service assisted by other Federal sources; and
- (b) If the applicant will in any fiscal year expend less than 15% of the total amount made available to it under 49 U.S.C. § 5311 to carry out a program to develop and support intercity bus transportation, the applicant certifies that it has consulted with affected

intercity bus service providers, and the intercity bus service needs of the State are being met adequately.

- (c) If the applicant will use for a highway project amounts that cannot be used for operating expenses authorized under 49 U.S.C. § 5311(c)(2) (Appalachian Development Public Transportation Assistance Program), the applicant certifies that—
 - (1) It has approved the use in writing only after providing appropriate notice and an opportunity for comment and appeal to affected public transportation providers; and
 - (2) It has determined that otherwise eligible local transit needs are being addressed.

CATEGORY 9. FIXED GUIDEWAY CAPITAL INVESTMENT GRANTS AND THE EXPEDITED PROJECT DELIVERY FOR CAPITAL INVESTMENT GRANTS PILOT PROGRAM.

If the applicant will apply for an award under any subsection of the Fixed Guideway Capital Investment Program (49 U.S.C. § 5309), including an award made pursuant to the FAST Act's Expedited Project Delivery for Capital Investment Grants Pilot Program (Pub. L. 114-94, div. A, title III, § 3005(b)), the applicant must make the following certification. This certification is required by 49 U.S.C. § 5309(c)(2) and Pub. L. 114-94, div. A, title III, § 3005(b)(3)(B).

The applicant certifies that it:

- (a) Has or will have the legal, financial, and technical capacity to carry out its Award, including the safety and security aspects of that Award,
- (b) Has or will have satisfactory continuing control over the use of equipment and facilities acquired or improved under its Award.
- (c) Will maintain equipment and facilities acquired or improved under its Award in accordance with its transit asset management plan; and
- (d) Will comply with 49 U.S.C. §§ 5303 (metropolitan transportation planning) and 5304 (statewide and nonmetropolitan transportation planning).

CATEGORY 10. GRANTS FOR BUSES AND BUS FACILITIES AND LOW OR NO EMISSION VEHICLE DEPLOYMENT GRANT PROGRAMS.

If the applicant is in an urbanized area and will apply for an award under subsection (a) (formula grants), subsection (b) (buses and bus facilities competitive grants), or subsection (c) (low or no emissions grants) of the Grants for Buses and Bus Facilities Program (49 U.S.C. § 5339), the applicant must make the certification in Category 7 for Urbanized Area Formula Grants (49 U.S.C. § 5307). This certification is required by 49 U.S.C. § 5339(a)(3), (b)(6), and (c)(3), respectively.

If the applicant is in a rural area and will apply for an award under subsection (a) (formula grants), subsection (b) (bus and bus facilities competitive grants), or subsection (c) (low or no emissions grants) of the Grants for Buses and Bus Facilities Program (49 U.S.C. § 5339), the applicant must make the certification in Category 8 for Formula Grants for Rural Areas (49 U.S.C. § 5311). This certification is required by 49 U.S.C. § 5339(a)(3), (b)(6), and (c)(3), respectively.

Making this certification will incorporate by reference the applicable certifications in Category 7 or Category 8.

If the applicant will receive a competitive award under subsection (b) (buses and bus facilities competitive grants), or subsection (c) (low or no emissions grants) of the Grants for Buses and Bus Facilities Program (49 U.S.C. § 5339) related to zero emissions vehicles or related infrastructure, it must make the following certification. This certification is required by 49 U.S.C. § 5339(d).

The applicant will use 5 percent of grants related to zero emissions vehicles (as defined in 49 U.S.C. § 5339(c)(1)) or related infrastructure under 49 U.S.C. § 5339(b) or (c) to fund workforce development training as described in section 49 U.S.C. § 5314(b)(2) (including registered apprenticeships and other labor-management training programs) under the recipient's plan to address the impact of the transition to zero emission vehicles on the applicant's current workforce; or the applicant certifies a smaller percentage is necessary to carry out that plan.

CATEGORY 11. ENHANCED MOBILITY OF SENIORS AND INDIVIDUALS WITH DISABILITIES PROGRAMS.

If the applicant will apply for an award under the Formula Grants for the Enhanced Mobility of Seniors and Individuals with Disabilities Program (49 U.S.C. § 5310), it must make the certification in Category 7 for Urbanized Area Formula Grants (49 U.S.C. § 5307). This certification is required by 49 U.S.C. § 5310(e)(1). Making this certification will incorporate by reference the certification in Category 7, except that FTA has determined that (d), (f), (i), (j), and (k) of Category 7 do not apply to awards made under 49 U.S.C. § 5310 and will not be enforced.

In addition to the certification in Category 7, the applicant must make the following certification that is specific to the Formula Grants for the Enhanced Mobility of Seniors and Individuals with Disabilities Program. This certification is required by 49 U.S.C. § 5310(e)(2).

The applicant certifies that:

- (a) The projects selected by the applicant are included in a locally developed, coordinated public transit-human services transportation plan;

- (b) The plan described in clause (a) was developed and approved through a process that included participation by seniors, individuals with disabilities, representatives of public, private, and nonprofit transportation and human services providers, and other members of the public;
- (c) To the maximum extent feasible, the services funded under 49 U.S.C. § 5310 will be coordinated with transportation services assisted by other Federal departments and agencies, including any transportation activities carried out by a recipient of a grant from the Department of Health and Human Services; and
- (d) If the applicant will allocate funds received under 49 U.S.C. § 5310 to subrecipients, it will do so on a fair and equitable basis.

CATEGORY 12. STATE OF GOOD REPAIR GRANTS.

If the applicant will apply for an award under FTA's State of Good Repair Grants Program (49 U.S.C. § 5337), it must make the following certification. Because FTA generally does not review the transit asset management plans of public transportation providers, the asset management certification is necessary to enforce the provisions of 49 U.S.C. § 5337(a)(4). The certification with regard to acquiring restricted rail rolling stock is required by 49 U.S.C. § 5323(u)(4). Note that this certification is not limited to the use of Federal funds.

The applicant certifies that the projects it will carry out using assistance authorized by the State of Good Repair Grants Program, 49 U.S.C. § 5337, are aligned with the applicant's most recent transit asset management plan and are identified in the investment and prioritization section of such plan, consistent with the requirements of 49 CFR Part 625.

If the applicant operates a rail fixed guideway service, the applicant certifies that, in the fiscal year for which an award is available to the applicant under the State of Good Repair Grants Program, 49 U.S.C. § 5337, the applicant will not award any contract or subcontract for the procurement of rail rolling stock for use in public transportation with a rail rolling stock manufacturer described in 49 U.S.C. § 5323(u)(1).

CATEGORY 13. INFRASTRUCTURE FINANCE PROGRAMS.

If the applicant will apply for an award for a project that will include assistance under the Transportation Infrastructure Finance and Innovation Act ("TIFIA") Program (23 U.S.C. §§ 601–609) or the State Infrastructure Banks ("SIB") Program (23 U.S.C. § 610), it must make the certifications in Category 7 for the Urbanized Area Formula Grants Program, Category 9 for the Fixed Guideway Capital Investment Grants program, and Category 12 for the State of Good Repair Grants program. These certifications are required by 49 U.S.C. § 5323(o).

Making this certification will incorporate the certifications in Categories 7, 9, and 12 by reference.

CATEGORY 14. ALCOHOL AND CONTROLLED SUBSTANCES TESTING.

If the applicant will apply for an award under FTA's Urbanized Area Formula Grants Program (49 U.S.C. § 5307), Fixed Guideway Capital Investment Program (49 U.S.C. § 5309), Formula Grants for Rural Areas Program (49 U.S.C. § 5311), or Grants for Buses and Bus Facilities Program (49 U.S.C. § 5339) programs, the applicant must make the following certification. The applicant must make this certification on its own behalf and on behalf of its subrecipients and contractors. This certification is required by 49 CFR § 655.83.

The applicant certifies that it, its subrecipients, and its contractors are compliant with FTA's regulation for the Prevention of Alcohol Misuse and Prohibited Drug Use in Transit Operations, 49 CFR Part 655.

CATEGORY 15. RAIL SAFETY TRAINING AND OVERSIGHT.

If the applicant is a State with at least one rail fixed guideway system, or is a State Safety Oversight Agency, or operates a rail fixed guideway system, it must make the following certification. The elements of this certification are required by 49 CFR §§ 672.31 and 674.39.

The applicant certifies that the rail fixed guideway public transportation system and the State Safety Oversight Agency for the State are:

- (a) Compliant with the requirements of 49 CFR Part 672, "Public Transportation Safety Certification Training Program"; and
- (b) Compliant with the requirements of 49 CFR Part 674, "State Safety Oversight".

CATEGORY 16. DEMAND RESPONSIVE SERVICE.

If the applicant operates demand responsive service and will apply for an award to purchase a non-rail vehicle that is not accessible within the meaning of 49 CFR Part 37, it must make the following certification. This certification is required by 49 CFR § 37.77.

The applicant certifies that the service it provides to individuals with disabilities is equivalent to that provided to other persons. A demand responsive system, when viewed in its entirety, is deemed to provide equivalent service if the service available to individuals with disabilities, including individuals who use wheelchairs, is provided in the most integrated setting appropriate to the needs of the individual and is equivalent to the service provided other individuals with respect to the following service characteristics:

- (a) Response time;
- (b) Fares;
- (c) Geographic area of service;
- (d) Hours and days of service;

- (e) Restrictions or priorities based on trip purpose;
- (f) Availability of information and reservation capability; and
- (g) Any constraints on capacity or service availability.

CATEGORY 17. INTEREST AND FINANCING COSTS.

If the applicant will pay for interest or other financing costs of a project using assistance awarded under the Urbanized Area Formula Grants Program (49 U.S.C. § 5307), the Fixed Guideway Capital Investment Grants Program (49 U.S.C. § 5309), or any program that must comply with the requirements of 49 U.S.C. § 5307, including the Formula Grants for the Enhanced Mobility of Seniors Program (49 U.S.C. § 5310), “flex funds” from infrastructure programs administered by the Federal Highways Administration (see 49 U.S.C. § 5334(i)), or awards to urbanized areas under the Grants for Buses and Bus Facilities Program (49 U.S.C. § 5339), the applicant must make the following certification. This certification is required by 49 U.S.C. §§ 5307(e)(3) and 5309(k)(2)(D).

The applicant certifies that:

- (a) Its application includes the cost of interest earned and payable on bonds issued by the applicant only to the extent proceeds of the bonds were or will be expended in carrying out the project identified in its application; and
- (b) The applicant has shown or will show reasonable diligence in seeking the most favorable financing terms available to the project at the time of borrowing.

CATEGORY 18. CYBERSECURITY CERTIFICATION FOR RAIL ROLLING STOCK AND OPERATIONS.

If the applicant operates a rail fixed guideway public transportation system, it must make this certification. This certification is required by 49 U.S.C. § 5323(v). For information about standards or practices that may apply to a rail fixed guideway public transportation system, visit <https://www.nist.gov/cyberframework> and <https://www.cisa.gov/>.

The applicant certifies that it has established a process to develop, maintain, and execute a written plan for identifying and reducing cybersecurity risks that complies with the requirements of 49 U.S.C. § 5323(v)(2).

CATEGORY 19. PUBLIC TRANSPORTATION ON INDIAN RESERVATIONS FORMULA AND DISCRETIONARY PROGRAM (TRIBAL TRANSIT PROGRAMS). ONLY FOR TRIBAL ENTITIES

Before FTA may provide Federal assistance for an Award financed under either the Public Transportation on Indian Reservations Formula or Discretionary Program authorized under 49 U.S.C. § 5311(c)(1), as amended by the FAST Act, (Tribal Transit Programs), the applicant

must select the Certifications in this Category, except as FTA determines otherwise in writing. Tribal Transit Program applicants may certify to this Category and Category 1 (Certifications and Assurances Required of Every Applicant) and need not make any other certification, to meet Tribal Transit Program certification requirements. If an applicant will apply for any program in addition to the Tribal Transit Program, additional certifications may be required.

FTA has established terms and conditions for Tribal Transit Program grants financed with Federal assistance appropriated or made available under 49 U.S.C. § 5311(c)(1). The applicant certifies that:

- (a) It has or will have the legal, financial, and technical capacity to carry out its Award, including the safety and security aspects of that Award.
- (b) It has or will have satisfactory continuing control over the use of its equipment and facilities acquired or improved under its Award.
- (c) It will maintain its equipment and facilities acquired or improved under its Award, in accordance with its transit asset management plan and consistent with FTA regulations, “Transit Asset Management,” 49 CFR Part 625. Its Award will achieve maximum feasible coordination with transportation service financed by other federal sources.
- (d) With respect to its procurement system:
 - (1) It will have a procurement system that complies with U.S. DOT regulations, “Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards,” 2 CFR Part 1201, which incorporates by reference U.S. OMB regulatory guidance, “Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards,” 2 CFR Part 200, for Awards made on or after December 26, 2014,
 - (2) It will have a procurement system that complies with U.S. DOT regulations, “Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments,” 49 CFR Part 18, specifically former 49 CFR § 18.36, for Awards made before December 26, 2014, or
 - (3) It will inform FTA promptly if its procurement system does not comply with either of those U.S. DOT regulations.
- (e) It will comply with the Certifications, Assurances, and Agreements in:
 - (1) Category 4.1 and 4.2 (Charter Service Agreement and School Bus Agreement),
 - (2) Category 5 (Transit Asset Management Plan),
 - (3) Category 6.1 and 6.2 (Rolling Stock Buy America Reviews and Bus Testing),
 - (4) Category 8 (Formula Grants for Rural Areas),
 - (5) Category 14 (Alcohol and Controlled Substances Testing), and
 - (6) Category 16 (Demand Responsive Service).

CATEGORY 20. EMERGENCY RELIEF PROGRAM.

An applicant to the Public Transportation Emergency Relief Program, 49 U.S.C. § 5324, must make the following certification. The certification is required by 49 U.S.C. § 5324(f) and must be made before the applicant can receive a grant under the Emergency Relief program.

The applicant certifies that the applicant has insurance required under State law for all structures related to the emergency relief program grant application.

21. CERTIFICATION OF EQUIVALENT SERVICE

To the extent that *non-accessible vehicles* are being purchased for the applicant, operating as a *public entity* that provides demand responsive service for the general public, the following certification applies. When viewed in its entirety, the public entity's demand responsive service offered to persons with disabilities, including persons who use wheelchairs, meets the standard for equivalent service set forth in 40 CFR 37.77(c).

22. SPECIAL 5333(b) (formerly SECTION 13(c)) WARRANTY FOR APPLICATION TO THE SMALL URBAN AND RURAL PROGRAM

The following language shall be made part of the contract of assistance with the State or other public body charged with allocation and administration of funds provided under Rural General Public Transportation of the Act:

A. General Application

The Public Body - **City of Oxford** agrees that, in the absence of waiver by the Department of Labor, the terms and conditions of this warranty, as set forth below, shall apply for the protection of the transportation related employees of any employer providing transportation services assisted by the Project and the transportation related employees of any other surface public transportation providers in the transportation service area of the project.

The Public Body shall provide to the Department of Labor and maintain at all times during the Project an accurate, up-to-date listing of all existing transportation providers which are eligible Recipients of transportation assistance funded by the Project, in the transportation service area of the Project, and any labor organizations representing the employees of such providers.

Certification by the Public Body to the Department of Labor that the designated Recipients have indicated in writing acceptance of the terms and conditions of the warranty arrangement will be sufficient to permit the flow of Rural General Public Transportation funding in the absence of a finding of non-compliance by the Department of Labor.

B. Standard Terms and Conditions

1. The Project shall be carried out in such a manner and upon such terms and conditions as will not adversely affect employees of the Recipient and of any other surface public transportation provider in the transportation service area of the Project. It shall be an

obligation of the Recipient and any other legally responsible party designated by the Public

Body to assure that any and all transportation services assisted by the Project are contracted for and operated in such a manner that they do not impair the rights and interest of affected employees. The terms "Project," as used herein, shall not be limited to the particular facility, service, or operation assisted by Federal funds, but shall include any changes, whether organizational, operational, technological, or otherwise, which are a result of the assistance provided. The phrase "as a result of the Project," shall when used in this arrangement, include events related to the Project occurring in anticipation of, during, and subsequent to the Project and any program of efficiencies or economics related thereto; provided, however, that volume rises and fall of business, or changes in volume and character of employment brought about by causes other than the Project (including any economies or efficiencies unrelated to the Project) are not within the purview of this arrangement. An employee covered by this arrangement, who is not dismissed, displaced or otherwise worsened in his position with regard to his employment as a result of the Project, but who is not dismissed, displaced or otherwise worsened solely because of the total or partial termination of the Project, discontinuance of Project services, or exhaustion of Project funding shall not be deemed eligible for a dismissal or displacement allowance within the meaning of paragraphs (6) and (7) of the Model agreement or applicable provisions of substitute comparable arrangements.

2. (a) Where employees of a Recipient are represented for collective bargaining purposes, all Project services provided by that Recipient shall be provided under and in accordance with any collective bargaining agreement applicable to such employees which is then in effect.

(b) The Recipient or legally responsible party shall provide to all affected employees sixty (60) days' notice of intended actions which may result in displacement, dismissals, or rearrangements of the working forces. In the case of employees represented by a union, such notice shall be provided by certified mail through their representatives. The notice shall contain a full and adequate statement of the proposed changes, and an estimate of the number of employees affected by the intended changes, and the number and classifications of any jobs in the Recipient's employment available to be filled by such affected employees.

(c) The procedures of this subparagraph shall apply to cases where notices involve employees represented by a union for collective bargaining purposes. At the request of either the Recipient or the representatives of such employees negotiations for the purpose of reaching an agreement with respect to the application of the terms and conditions of this arrangement shall commence immediately. If no agreement is reached within twenty (20) days from the commencement of negotiations, any party to the dispute may submit the matter to dispute settlement procedures in accordance with paragraph (4) of this warranty. The foregoing procedures shall be complied with and carried out prior to the institution of the intended action.

3. For the purpose of providing the statutory required protections including those specifically mandated by Section 13(c) of the Act, the Public Body will assure as a condition of the release of funds that the Recipient agrees to be bound by the terms and conditions of the National (Model) section 13(c) agreement executed July 23, 1975, identified below 2, provided that other comparable arrangements may be substituted therefore, if approved by the Secretary of

4. Any dispute or controversy arising regarding the application, interpretation, or enforcement of any of the provisions of this arrangement which cannot be settled by and between the parties at interest within thirty (30) days after the dispute or controversy first arises, may be referred by any such party to any final and binding disputes settlement procedure acceptable to the parties, or in the event they cannot agree upon such procedure, to the Department of Labor or an impartial third party designated by the Department of Labor for final and binding determination. The compensation and expenses of the impartial third party, and other jointly incurred expenses, shall be borne equally by the parties to the proceeding and all other expenses shall be paid by the party incurring them.

In the event of any dispute as to whether or not a particular employee was affected by the Project, it shall be his obligation to identify the Project and specify the pertinent facts of the Project relied upon. It shall then be the burden of either the Recipient or other party legally responsible for the application of these conditions to prove that factors other than the Project affected the employees. The claiming employee shall prevail if it is established that the Project had an effect upon the employee even if other factors may also have affected the employee.

5. The Recipient will be financially responsible for the application of these conditions and will make the necessary arrangements so that any employee covered by these arrangements, or the union representative of such employee may file a claim of violation of these arrangements with the Recipient within sixty (60) days of the date he is terminated or laid off as a result of the Project, or within eighteen (18) months of the date his position, with respect to his employment is otherwise worsened as a result of the Project. In the latter case, if the events giving rise to the claim have occurred over an extended period, the 18-month limitation shall be measured from the last such event. No benefits shall be payable for any period prior to six (6) months from the date of the filing of any claim.

(a) Such protective arrangements shall include, without being limited to, such provisions as may be necessary for (1) the preservation of rights, privileges, and benefits (including continuation of pension rights and benefits) under existing collective bargaining agreements or otherwise; (2) the continuation of collective bargaining rights; (3) the protection of individual employees against a worsening of their positions with respect to their employment; (4) assurances of employment to employees of acquired mass transportation systems and priority of re-employment of employees terminated or laid off; and (5) paid training and re-training programs. Such arrangements shall include provisions protecting individual employees against a worsening of their positions with respect to their employment which shall in no event provide benefits less than those established pursuant to Section 5 (2)(f) of the Act of February 4, 1887 (24 Stat. 379), as amended.

(b) For purposes of this warranty arrangement, Paragraphs (1); (2); (5); (15); (22); (23); (26); (27); (28); and (29) of the Model Section 13 (c) Agreement, executed July 23, 1975 are to be omitted.

6. Nothing in this arrangement shall be construed as depriving any employee of any rights or benefits which such employee may have under existing employment or collective bargaining agreements, nor shall this arrangement be deemed a waiver of any rights of any other arrangement or provision of federal, state or local law.
7. In the event any employee covered by these arrangements is terminated or laid off as a

result of the Project, he shall be granted priority of employment or re-employment to fill any vacant position within the control of the Recipient for which he is, or by training or re-training within a reasonable period, can become qualified. In the event training or re-training is required by such employment or re-employment, the Recipient or other legally responsible party designated by the Public Body shall provide for such training or re-training at no cost to the employee.

8. The Recipient will post, in a prominent and accessible place, a notice stating that the Recipient has received Federal assistance under the Urban Mass Transportation Act and has agreed to comply with the provisions of Section 13(c) of the Act. This notice shall also specify the terms and conditions set forth herein for the protection of employees. The Recipient shall maintain and keep on file all relevant books and records in sufficient detail as to provide the basic information necessary to the proper application, administration and enforcement of these arrangements and to the proper determination of any claims arising thereunder.
9. Any labor organization which is the collective bargaining representative of employees covered by these arrangements may become a party to these and the Department of Labor. In the event of any disagreement that such labor organization represents covered employees, or is otherwise eligible to become a party to these arrangements, as applied to the Project, the dispute as to whether such organizations shall participate shall be determined by the Secretary of Labor.
10. In the event the Project is approved for assistance under the Act, the foregoing terms and conditions shall be made part of the contract of assistance between the federal government and the Public Body or Recipient of Federal funds; provided, however, that this arrangement shall not merge into the contract of assistance, but shall be independently binding and enforceable by and upon the parties thereto, and by any covered employee or his representative, in accordance with its terms, nor shall any other employee protective agreement merge into this arrangement, but each shall be independently binding and enforceable by and upon the parties thereto, in accordance with its terms.

C. Waiver

As a part of the grant approval process, either the Recipient or other legally responsible party designated by the Public Body may in writing seek from the Secretary of Labor a waiver of the statutory required projections. The Secretary will waive these protections in cases, where at the time of the requested waiver, the Secretary determines that there are no employees of the Recipient or any other surface public transportation providers in the transportation service area who could be potentially affected by the Project. A 30-day notice of proposed waiver will be given by the Department of Labor and in the absence of timely objection; the waiver will become final at the end of the 30-day notice period. In the event of timely objection, the Department of Labor will review the matter and determine whether a waiver shall be granted. In the absence of waiver, these projections shall apply to the Project.

D. Acceptance of Warranty

I, **Donna Zampella, General Manager**, by the signatures on the following page, do hereby certify that **The City of Oxford** has agreed to the terms and conditions of this Warranty and will accept this agreement as part of the contract of assistance with the Mississippi Department of Transportation.

**(REMINDER: Required to check number 22. 5333 (b) certification on the FTA
Certification and Assurances Checklist)**

23. CATEGORICAL EXCLUSION STATEMENT

I, **Donna Zampella**, Director of the Applicant do hereby certify that it is categorically excluded from having an Environmental Assessment based on the fact that this project proposes to provide fixed routes, paratransit, and demand response services within the **City of Oxford, Lafayette County and the University of Mississippi**.

24. MAINTENANCE AND REPAIR CERTIFICATION

All vehicles and equipment received by a Mississippi Department of Transportation (MDOT) contractor through the Rural Areas and Enhanced Mobility of Senior and Individuals with Disabilities grant program must be regularly inspected and maintained in accordance with the manufacturer's specifications, as well as the MDOT prescribed preventive maintenance policies. Damaged equipment and vehicles purchased with these grant funds are subject to inspection by the Mississippi Department of Transportation at any time. Failure to properly fulfill the requirements of this maintenance and repair certification may result in vehicles and equipment being withdrawn from the Agency and/or the denial of future applications from the Agency for Rural Areas and Enhanced Mobility of Senior and Individuals with Disabilities grant program assistance.

25. ADA PARATRANSIT ASSURANCE

I, **Donna Zampella**, Executive Director of the Applicant agree that the Applicant is in compliance with the paratransit provisions of The Americans With Disabilities Act and have provided the following as appropriate:

1. A written ADA Plan.
2. Public Hearings were held to allow for public comments;
3. Notices and materials pertaining to our program, comment period, and public hearings were made available in a form that persons with visions and hearing impairment can use;
4. Vehicles and equipment are capable of accommodating all the users for which the service was designed and are maintained in proper operating condition;
5. Sufficient spare vehicles available to maintain the levels of service called for in their respective programs;
6. Personnel has been or will be trained to operate vehicles and equipment safely and properly treat disabled users of the service in a courteous and respectful way;

7. Adequate assistance and information concerning the use of our service is available to disabled persons; and

Assuring that service is provided in a timely manner; that these transportation services are reasonable in comparison to the service provided to the general public; and that these services meet a significant fraction of the actual transportation needs of disabled persons.

Selection and Signature Page(s) follow.

FEDERAL FISCAL YEAR 2026 CERTIFICATIONS AND ASSURANCES FOR FTA ASSISTANCE PROGRAMS

Name of Applicant: **The City of Oxford**

The Applicant certifies to the applicable provisions of the categories it has selected:
(Double click on the box and select "checked" from the window that pops up)

Category	Certification
01 Certifications and Assurances Required of Every Applicant	X
02 Public Transportation Agency Safety Plans	☐
03 Tax Liability and Felony Convictions	X
04 Private Sector Protections	X
05 Transit Asset Management Plan	X
06 Rolling Stock Buy America Reviews and Bus Testing	X
07 Urbanized Area Formula Grants Program	
08 Formula Grants for Rural Areas	X
09 Fixed Guideway Capital Investment Grants and the Expedited project Delivery for Capital Investment Grants Pilot Program	
10 Grants for Buses and Bus Facilities and Low or No Emission vehicle Deployment Grant Programs	X
11 Enhanced Mobility of Seniors and Individuals with Disabilities Programs	X

12	State of Good Repair Grants	X
13	Infrastructure Finance Programs	
14	Alcohol and Controlled Substances Testing	X
15	Rail Safety Training and Oversight	
16	Demand Responsive Service	X
17	Interest and Financing Costs	X
18	Cybersecurity Certification for Rail Rolling Stock and Operations	X
19	Tribal Transit Programs	X
20	Emergency Relief Program	X
21.	Certification of Equivalent Service	X
22.	Special 5333(b) formerly Section 13(c) Warranty for Application to the Small Urban and Rural Program	X
23.	Categorical Exclusion Statement	X
24.	Maintenance and Repair Certification	X
25.	ADA Paratransit Assurance	X

CERTIFICATIONS AND ASSURANCES SIGNATURE PAGE

AFFIRMATION OF APPLICANT

Name of the Applicant: **The City of Oxford**

BY SIGNING BELOW, on behalf of the Applicant, I declare that it has duly authorized me to make these Certifications and Assurances and bind its compliance. Thus, it agrees to comply with all federal laws, regulations, and requirements, follow applicable federal guidance, and comply with the Certifications and Assurances as indicated on the foregoing page applicable to each application its Authorized Representative makes to the Federal Transit Administration (FTA) in the federal fiscal year, irrespective of whether the individual that acted on his or her Applicant's behalf continues to represent it.

The Certifications and Assurances the Applicant selects apply to each Award for which it now seeks, or may seek in the future, of federal assistance to be awarded by FTA during the federal fiscal year.

The Applicant affirms the truthfulness and accuracy of the Certifications and Assurances it has selected in the statements submitted with this document and any other submission made to FTA, and acknowledges that the Program Fraud Civil Remedies Act of 1986, 31 U.S.C. § 3801 *et seq.*, and implementing U.S. DOT regulations, "Program Fraud Civil Remedies," 49 CFR part 31, apply to any certification, assurance or submission made to FTA. The criminal provisions of 18 U.S.C. § 1001 apply to any certification, assurance, or submission made in connection with a federal public transportation program authorized by 49 U.S.C. chapter 53 or any other statute

In signing this document, I declare under penalties of perjury that the foregoing Certifications and Assurances, and any other statements made by me on behalf of the Applicant are true and accurate.

Signature _____ Date: _____

Name **Robyn Tannehill, Mayor**, Authorized Representative of Applicant

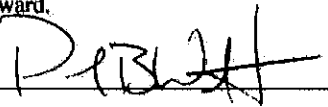
Name _____ Authorized Representative of Applicant

AFFIRMATION OF APPLICANT'S ATTORNEY

For (Name of Applicant): City of Oxford, Mississippi

As the undersigned Attorney for the above-named Applicant, I hereby affirm the Applicant has the authority under state, local, or tribal government law, as applicable, to make and comply with the Certifications and Assurances as indicated on the foregoing pages. I further affirm that, in my opinion, the Certifications and Assurances have been legally made and constitute legal and binding obligations on it.

I further affirm that, to the best of my knowledge, there is no legislation or litigation pending or imminent that might adversely affect the validity of these Certifications and Assurances, or of the performance of its FTA assisted Award.

Signature:  Date: 4/9/26

Name Paul Watkins Attorney for Applicant

Each Applicant for federal assistance to be awarded by FTA must provide an Affirmation of Applicant's Attorney pertaining to the Applicant's legal capacity. The Applicant may enter its electronic signature in lieu of the Attorney's signature within TrAMS, provided the Applicant has on file and uploaded to TrAMS this hard-copy Affirmation, signed by the attorney and dated this federal fiscal year.

4. Authorize Mayor to sign MEMA Public Assistance State and Local Disaster Assistance Agreement (FEMA-4899) for Oxford Utilities to receive FEMA/MEMA reimbursement for expenses associated with Winter Storm Fern. (Rob Neely)



PUBLIC ASSISTANCE STATE AND LOCAL DISASTER ASSISTANCE AGREEMENT

DISASTER #: FEMA- 4899 -DR-MS

APPLICANT NAME: OXFORD ELECTRIC DEP⁺ **APPLICANT FIPS#** 071-013C6-00

This Agreement is between the State of Mississippi, Mississippi Emergency Management Agency (MEMA) and the undersigned State Agency, political subdivision of the State, private nonprofit organizations, or authorized tribal organizations (Applicant). This Agreement shall be effective on the date signed by the State and Applicant. It shall apply to all Public Assistance Grant funds provided by or through the State to the Applicant as a result of the above-referenced disaster.

The designated representative of the Applicant certifies that:

1. The representative has legal authority to apply for assistance on behalf of the Applicant.
2. The Applicant will provide all necessary financial and managerial resources to meet the terms and conditions of receiving federal and state disaster assistance.
3. The Applicant will use disaster assistance funds solely for the scope of work for which these funds are provided and as approved by the Governor's Authorized Representative (GAR).
4. The Applicant is responsible for all costs determined to be ineligible or unreasonable by Federal Emergency Management Agency (FEMA) and/or MEMA. The Applicant is also responsible for the repayment of any de-obligations recommended by the Department of Homeland Security (DHS) Office of Inspector General (OIG) and agreed upon by FEMA. Should the funds not be returned to the State in a reasonable time frame, then collection of such funds will be handed over to the State Auditor and/or Attorney General for action.
5. The Applicant is aware of and shall comply with cost-sharing requirements for Federal and State assistance. While the cost share is subject to change depending on the severity of a disaster, the normal federal cost share is 75% federal and the non-federal share is split equally by the State and local government. The exception is with Private Non-Profit (PNP) entities who are responsible for the entire 25% non-federal share.
6. The Applicant is aware that limited funding, which requires cost sharing, may be made available for mitigation of future damages.
7. The Applicant will establish and maintain a proper accounting system to record revenues and expenditures of disaster assistance funds in accordance with generally accepted accounting principles and the Code of Federal Regulations (CFR), 2 CFR 200 Subpart F.
8. The Applicant shall provide Quarterly Reports for Large Projects to the State which indicates the anticipated completion date for each project, together with any other circumstances that may affect the completion date, the scope of work, the project costs, or any other factor that may affect compliance of this Agreement.
9. The Applicant shall comply with the Single Audit requirements as set forth in 2 CFR 200, Subpart F. The Applicant shall provide copies of every audit report issued on the entity.
10. The Applicant will give state and federal agencies designated by the GAR, access to and the right to examine all records and documents related to use of disaster assistance funds.
11. The Applicant will return to the State, within thirty (30) days of such request by the GAR, any payment funds which are not supported by audit or other federal or state review of documentation maintained by the Applicant.

12. The Applicant acknowledges that it is the Applicant's responsibility to ensure all Federal, State, and local laws, regulations, rules and guidelines applicable to any FEMA grant program are adhered to. If said laws, regulations, rules and guidelines are not adhered to, responsibility for noncompliance is the Applicants.
13. The Applicant will begin and complete all items of work within the time limits established by the GAR in agreement with all applicable Federal regulations.
14. The Applicant will comply with regulations implementing the Drug-Free Workplace Act of 1988 44 CFR Part 17, Subpart F.
15. The Applicant will comply with federal civil rights laws and commit to providing its programs and services without discrimination in accordance with:
 - Title VI of the Civil Rights Act of 1964, which prohibits discrimination based on race, color, or national origin (include language).
 - Section 504 of the Rehabilitation Act of 1973, which prohibits discrimination based on disability.
 - Title IX of the Education Amendments Act of 1972, which prohibits discrimination based on sex in education programs or activities.
 - Age Discrimination Act of 1975, which prohibits discrimination based on age.
 - U.S. Department of Homeland Security regulations 6 C.F.R. Part 19, which prohibits discrimination based on religion in social services programs.
16. The Applicant acknowledges that it is against the law to retaliate against anyone who takes action to oppose discrimination, files a grievance, or participates in the investigation of a grievance in accordance with the above authorities.
17. The Applicant will comply with provisions of the Hatch Act limiting the political activities of public employees and 44 CFR Part 18, New Restrictions of Lobbying.
18. The Applicant will comply, as applicable, with provisions of the Davis-Bacon Act relating to labor standards.
19. The Applicant will comply with the flood insurance purchase requirements of the Flood Disaster Protection Act of 1973 which may require purchase of flood insurance.
20. The Applicant will not enter into cost-plus-percentage-of-cost contracts for completion of disaster work.
21. The Applicant will not enter into contracts for which payment is contingent upon receipt of state/federal funds.
22. The Applicant will not enter into any contract with any party which is debarred or suspended from participation in federal assistance programs.
23. The Applicant understands that underrun small projects funds will not be recouped. FEMA encourages Applicants to use excess funds on activities that reduce future risk or improve future disaster operations. In the event a project has excess funds, the Applicants will submit a letter to the MEMA Executive Director on how they intend to apply the funds to reduce future risk or improve future disaster operations.
24. The Applicant authorizes the GAR to recoup the unspent funds referenced in item 23 above, by subtracting that amount from other federal funds owed to it for other approved work when the amount owed is larger than the refund.
25. The Applicant will comply with all uniform administrative requirements which are set forth in the Robert T. Stafford Disaster Relief and Emergency Assistance Act, Public Law 93-288, as amended by Public Law 100-107, and implemented by 44 CFR Part 206.
26. The Applicant will comply with all requirements of 2 CFR 200 in all procurements and contracts necessary for the completion of a federally funded project.

27. By entering into this agreement with the Applicant, MEMA does in no way waive its sovereign immunities or defenses as provided by law should a conflict arise between the parties.

28. The State may require documentation not otherwise required by FEMA for small projects.

Disaster # (from page 1): FEMA- 4899 -DR-MS

Certifying Official (Cannot be the Applicant Agent)

Robyn Tannehill	Robyn Tannehill	4/22/26
Name	Signature	Date

Applicant Agent

Rob Neely	Rob Neely	4/22/26
Name	Signature	Date

Governor's Authorized Representative

Name	Signature	Date

DESIGNATION OF APPLICANT AGENT FOR PUBLIC ASSISTANCE

Federal Disaster Number: FEMA-4899-DR-MS

Entity's Name: OXFORD ELECTRIC DEPARTMENT

Governing Body Type: Municipality

Applicant Agent Information

Name: Robert M. Neely III

Official Title: General Manager

Address: PO BOX 827

City/State/Zip: OXFORD, MS 38655

Work Phone: 662-232-2373

Cell Phone: _____

Email Address: rneely@oxfordms.net

On behalf of the Agency listed above, the designated Applicant Agent is authorized to execute applications for the purpose of obtaining and administering certain federal financial assistance under the Disaster Relief Act of 1974 (Public Law 93.228), amended by Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, (Public Law 100-707) and to file them with the Governor's Authorized Representative.

Certifying Official Information (Cannot be the same as the Applicant Agent):

Name: Robyn Tannehill

Title: Mayor

Date: 4/22/26

Signature: _____

A certified copy of the Board Meeting Minutes/Resolution designating the Applicant Agent is attached.

Examples of Governing Body Type are Board of Supervisors, City Council, Executive Counsel, etc.



FFATA Reporting Form

Federal Funding Accountability and Transparency Act of 2006

(This requirement is for all grant funding received)

1.) Applicant: OXFORD ELECTRIC DEPARTMENT 2.) DUNS + 4: N55ENGMV2VM7

3.) Registered in SAM (System of Award Management): Yes ☒ No ☐

4.) Physical Address Associated w/ DUNS #

Street 300 MCELROY DR

City OXFORD State MS

9-digit Zip (Must have 9 digit) 38655 - 4603 Country USA

5a.) Is your annual gross revenue made up of 80% or more in U.S. Federal contracts, subcontracts, loans, grants, subgrants and/or cooperative agreements? No

b.) Do you receive \$25 Million or more in annual gross revenue from U.S. Federal contracts, subcontracts, loans, grants, subgrants and/or cooperative agreements? No

6.) Is salary information for all top management positions available to public on SEC.gov? No

7.) Do you subaward any grant funds received from MEMA? NO

8.) Applicant Point of Contact

Name: Robert M. Neely III
Agency: OXFORD ELECTRIC DEPARTMENT
Title: General Manager
Phone: 662-232-2373
Mailing Address: PO BOX 827
City/State/Zip: OXFORD, MS 38655
Email: rneely@oxfordms.net

I, Robert M. Neely III hereby certify to the best of my knowledge and belief that the report is true, complete, and accurate.

For MEMA Office Use Only

Grant Award Name _____ Grant Award ID# _____

Grant Award Amount _____ Date Obligated _____ Project # _____ Revision# _____

MEMA Officials Initials _____ Entered into FSRS.gov by _____

Date Entered _____

MEMA-FFATA 2015

Subrecipient Risk Assessment Tool

Date Completed

Entity Name	Oxford Electric Department		
Entity Type	Local Govt	Entity Fiscal Year End	6/30/26
Entity UEI	N55ENGMV2VM1	Entity EIN	64-0393825

For more information: <https://sam.gov/content/duns-uei>

For more information: [2 CFR 200.501\(h\)](https://www.ecfr.gov/current/title-49-title-50-200-subpart-F)

Single Audit Findings		Answer
1	Did the subrecipient expend more than \$1,000,000 of federal funds in fiscal year 2025; and are subject to the Single Audit requirement?	No
1a	Fiscal Year 2025 Audit Status Subrecipient has been audited in accordance with 2 CFR Part 200 Subpart F Single Audit. If audit is complete, select the date it was uploaded to the Federal Audit Clearinghouse. Did the Fiscal Year 2025 Audit result in findings?	No
1b	Audit Incomplete Sub-recipient has not yet completed the 2 CFR Part 200 Subpart F Single Audit Report. Select the expected audit completion date.	
Accounting		Answer
2	Does the subrecipient have a financial management system in place that can track and record program expenditures?	Yes
2a	Is the financial management system able to identify the receipts and expenditures of program funds separately for each award?	Yes
3	If staff will be required to track their time associated with the award, does the subrecipient have a system in place that will account for 100% of each employee's time?	Yes
Policies and Procedures		Answer
4	How much has the subrecipient's key staff changed in the past year? Changes in key staffing may impact the effectiveness of grant and subrecipient compliance. The key staff responsible for compliance may include financial staff, such as a CFO, Controller, Treasurer, or Accountant; and the key staff responsible for performance may include municipal administrators or program managers.	No Changes
5	Does the subrecipient have written procedures to implement federal payment requirements and determine cost allowability? Subrecipients must have written procedures for implementing federal payment requirements (200.305) and determining cost allowability (Subpart E). Written procedures for determining cost allowability should include or supplement employee compensation and travel policies if the subrecipient will pay employees or travel expenses through the Federal award. . For more information: 2 CFR 200.302 2 CFR 200.305 2 CFR 200 Subpart E	Yes

Subrecipient Risk Assessment Tool

Date Completed

Entity Name	Oxford Electric Department		
Entity Type	Local Govt	Entity Fiscal Year End	6/30/26
Entity UEI	N55ENGMV2VM1	Entity EIN	64-0393825
6	Does the subrecipient have a documented procurement policy that is compliant with state and federal regulations? Subrecipients must have and use documented procurement procedures for the acquisition of property or services under the Federal subaward. These procedures must: 1. Consider the most economical purchase option 2. Require procurement transactions be conducted in a manner providing full and open competition. For more information: 2 CFR 200.318-327		Yes
7	Does the subrecipient have a conflict of interest policy? Subrecipients must maintain written standards of conduct preventing conflicts of interest as part of their procurement policy. For more information: 2 CFR 200.318(c)		Yes
8	Does the subrecipient have a civil rights/nondiscrimination policy?		Yes
9	Does the subrecipient have a policy for complaints related to discrimination?		Yes
10	Does the subrecipient have any outstanding lawsuits related to discrimination?		No
11	Does the subrecipient have a record retention procedure that complies with all applicable state and federal guidelines? Subrecipients must maintain financial records, supporting documents, statistical records, and all other records pertinent to a Federal award for three years* after the submission of the final expenditure report as reported by the pass-through entity. An established record retention procedure improves the subrecipient's system of internal controls to ensure compliance with Federal requirements. For more information: 2 CFR 200.334		Yes
12	Does the subrecipient have standard operating procedures and/or administrative manuals that indicate strong internal controls? The subrecipient must maintain standard operating procedures, administrative manuals, organizational charts, or other documentation that provide reasonable assurance that the subrecipient is managing the Federal award in compliance with Federal statutes, regulations, and the terms and conditions of the Federal award. For more information: 2 CFR 200.303		Yes

Assessment completed by:

Robert M. Neely III	No
Name	Phone Number
No	No
Title	Email Address



MEMORANDUM

To: Board of Aldermen
Thru: Braxton Tullos, Human Resources Director
From: Rhonda Burchett, Chief Financial Officer
Date: April 21, 2026
Re: Request Approval of Contract

The City of Oxford's Financial Administration Department requests approval to enter into an Independent Contractor Agreement with Leigh Ashley Atkinson to provide financial and bookkeeping support, assistance, and training services for the Financial Administration Department and other City departments as needed.

Services will be provided at an hourly rate of \$75.00, billed in fifteen-minute increments. The agreement is for a one-year term with automatic annual renewal and may be terminated by either party with 30 days' written notice. The contractor will serve in an independent capacity and will receive a 1099-NEC, if applicable.

I recommend approval.



MEMORANDUM

To: Board of Aldermen
From: Braxton Tullos, Human Resources Director
Date: April 21, 2026
Re: Request Approval of UKG Service Contract

I am requesting approval from the Mayor and Board of Aldermen to retain UKG to design, build, and test employee self-service features at a cost of \$5,250. This investment will enhance system functionality and improve the employee experience through streamlined access and usability.

I am requesting approval to proceed with implementation.



OXFORD POLICE DEPARTMENT

Jeff McCutchen
Chief of Police
Sheridan Maiden
Deputy Chief of Police

SPECIAL EVENT, PARADE, OR PUBLIC ASSEMBLY PERMIT APPLICATION

In accordance with the City of Oxford, Mississippi Code of Ordinances - Chapter 102, Article XX, Section 102-637- Permit Required, no person shall engage in or conduct any parade or public assembly unless a permit is issued by the Chief of Police.

Application must be submitted to the City Clerk's Office in City Hall at least fourteen (14) days prior to the proposed parade or public assembly.

Application fee is due at the time the application is submitted.

I. Applicant Information:

Name: Country Club of Oxford
Phone Number: 662-234-2866 E-mail Address: jfassinger@oxfordgolf.biz
Address: 300 Fazio Drive
Oxford \ MS \ 38655
(City) (State) (Zip Code)

Are you submitting this application on behalf of a business or organization?

☒ Yes ☐ No

If yes, please provide the following information about the business/organization:

Name of Business/Organization: Country Club of Oxford
Director of Business/Organization: John Fassinger, GM
Phone Number: 662-638-5631 E-mail Address: same
Address: same

(City) (State) (Zip Code)

Name of On-Site Contact Person at Event: Same
Phone Number: _____ E-mail Address: _____

II. Event Information:

Date: 7/3/2026 Start Time: 9:00 pm End Time: 10:00 pm

Type of Event: Annual Fireworks Display

Event Location Information:

Starting Point Location: Clubhouse and Driving Range at Club

Finish Line Location: _____

Detailed Route: _____

Other Information: Rain Days, 7/2 & 7/5

Designation of any City of Oxford Facilities and/or Equipment to be Utilized: n/a

Number of Expected Participants: 10 Number of Expected Spectators: 300

Spacing Intervals to be Maintained Between Units: n/a

Description of Attention-Getting Devices, Signs, Banners, or Recording Equipment to be
Used by Event: n/a

III. Application Fee:

The application fee is \$25.00, and it must be paid at the time the application is submitted.

IV. Police Protection Fee:

As per Chapter 102, Article XX, Section 102-641- Police Protection, the Chief of Police shall determine whether and to what extent additional police protection is reasonably necessary for the parade or public assembly for traffic control and public safety. If additional police protection is deemed necessary by the Chief of Police, the applicant will be solely responsible for this cost and must remit payment prior to the date of the event.

V. Signatures:

John Fanning
Applicant Signature

MRH
3/26/26
Date

Approved By: Chief of Police, Oxford Police Department

Date



OXFORD POLICE DEPARTMENT

Jeff McCutchen

Chief of Police

Sheridan Maiden

Deputy Chief of Police

SPECIAL EVENT, PARADE, OR PUBLIC ASSEMBLY PERMIT APPLICATION

In accordance with the City of Oxford, Mississippi Code of Ordinances - Chapter 102, Article XX, Section 102-637- Permit Required, no person shall engage in or conduct any parade or public assembly unless a permit is issued by the Chief of Police.

Application must be submitted to the City Clerk's Office in City Hall at least fourteen (14) days prior to the proposed parade or public assembly.
Application fee is due at the time the application is submitted.

I. Applicant Information:

Name: Visit Oxford - Laine Mitchell
Phone Number: 662-232-2477 E-mail Address: laine@visitoxfordms.com
Address: 107 Courthouse Square
Oxford \ MS \ 38655
(City) (State) (Zip Code)

Are you submitting this application on behalf of a business or organization?

☒ Yes ☐ No

If yes, please provide the following information about the business/organization:

Name of Business/Organization: Yoknapatawpha Arts Council
Director of Business/Organization: Wayne Andrews
Phone Number: 901-237-9091 E-mail Address: yacdirector@gmail.com
Address: 413 South 14th Street
Oxford \ MS \ 38655
(City) (State) (Zip Code)

Name of On-Site Contact Person at Event: Wayne Andrews
Phone Number: 901-237-9091 E-mail Address: yacdirector@gmail.com

II. Event Information:

Date: 7-4-26 Start Time: 9:00am End Time: 10:00am

Type of Event: Kids July 4th Parade

Event Location Information:

Starting Point Location: 8:30am line up in parking lot behind city hall

Finish Line Location: Van Buren Ave. in front of Neilson's and Pocket Park

Detailed Route: line up in city hall parking lot, parade around the square, East Jackson to 9th St.,

9th Street to Van Buren, Van Buren to the section in front of Neilson's

Other Information: _____

Designation of any City of Oxford Facilities and/or Equipment to be Utilized: _____

Number of Expected Participants: 50-100 people,
golf carts,
wagons, bicycles Number of Expected Spectators: 100-250

Spacing Intervals to be Maintained Between Units: NA

Description of Attention-Getting Devices, Signs, Banners, or Recording Equipment to be

Used by Event: _____

III. Application Fee:

The application fee is \$25.00, and it must be paid at the time the application is submitted.

IV. Police Protection Fee:

As per Chapter 102, Article XX, Section 102-641- Police Protection, the Chief of Police shall determine whether and to what extent additional police protection is reasonably necessary for the parade or public assembly for traffic control and public safety. If additional police protection is deemed necessary by the Chief of Police, the applicant will be solely responsible for this cost and must remit payment prior to the date of the event.

V. Signatures:

7-4-26

Applicant Signature _____ Date _____

Approved By: Chief of Police, Oxford Police Department _____ Date _____



OXFORD POLICE DEPARTMENT

Jeff McCutchen

Chief of Police

Sheridan Maiden

Deputy Chief of Police

SPECIAL EVENT, PARADE, OR PUBLIC ASSEMBLY PERMIT APPLICATION

In accordance with the City of Oxford, Mississippi Code of Ordinances - Chapter 102, Article XX, Section 102-637- Permit Required, no person shall engage in or conduct any parade or public assembly unless a permit is issued by the Chief of Police.

Application must be submitted to the City Clerk's Office in City Hall at least fourteen (14) days prior to the proposed parade or public assembly.
Application fee is due at the time the application is submitted.

I. Applicant Information:

Name: Visit Oxford - Laine Mitchell
Phone Number: 662-232-2477 E-mail Address: laine@visitoxfordms.com
Address: 107 Courthouse Square
Oxford \ MS \ 38655
(City) (State) (Zip Code)

Are you submitting this application on behalf of a business or organization?

☒ Yes ☐ No

If yes, please provide the following information about the business/organization:

Name of Business/Organization: Yoknapatawpha Arts Council
Director of Business/Organization: Wayne Andrews
Phone Number: 901-237-9091 E-mail Address: yacdirector@gmail.com
Address: 413 South 14th Street
Oxford \ MS \ 38655
(City) (State) (Zip Code)

Name of On-Site Contact Person at Event: Wayne Andrews
Phone Number: 901-237-9091 E-mail Address: yacdirector@gmail.com

II. Event Information:

Date: 8-27-26 Start Time: 5:00pm End Time: 8:30pm

Type of Event: Annual Second Line Parade & Celebration for Ron Shapiro

Event Location Information:

Starting Point Location: Circle & Square @5pm

Finish Line Location: City Hall Pocket Park

Detailed Route: begin @ Circle & Square, parade to the Square, end @ City Hall Pocket Park.

Other Information: The parade will take the route suggested by OPD to get from Circle & Square to the Pocket Park.

Designation of any City of Oxford Facilities and/or Equipment to be Utilized: _____

Number of Expected Participants: 50-100 people,
golf carts,
wagons, bicycles Number of Expected Spectators: 75-100

Spacing Intervals to be Maintained Between Units: NA

Description of Attention-Getting Devices, Signs, Banners, or Recording Equipment to be
Used by Event: _____

III. Application Fee:

The application fee is \$25.00, and it must be paid at the time the application is submitted.

IV. Police Protection Fee:

As per Chapter 102, Article XX, Section 102-641- Police Protection, the Chief of Police shall determine whether and to what extent additional police protection is reasonably necessary for the parade or public assembly for traffic control and public safety. If additional police protection is deemed necessary by the Chief of Police, the applicant will be solely responsible for this cost and must remit payment prior to the date of the event.

V. Signatures:

8-27-26

Applicant Signature _____ Date _____

Approved By: Chief of Police, Oxford Police Department _____ Date _____



OXFORD POLICE DEPARTMENT

Jeff McCutchen

Chief of Police

Sheridan Maiden

Deputy Chief of Police

SPECIAL EVENT, PARADE, OR PUBLIC ASSEMBLY PERMIT APPLICATION

In accordance with the City of Oxford, Mississippi Code of Ordinances - Chapter 102, Article XX, Section 102-637- Permit Required, no person shall engage in or conduct any parade or public assembly unless a permit is issued by the Chief of Police.

Application must be submitted to the City Clerk's Office in City Hall at least fourteen (14) days prior to the proposed parade or public assembly.
Application fee is due at the time the application is submitted.

I. Applicant Information:

Name: Visit Oxford - Laine Mitchell
Phone Number: 662-232-2477 E-mail Address: laine@visitoxfordms.com
Address: 107 Courthouse Square
Oxford \ MS \ 38655
(City) (State) (Zip Code)

Are you submitting this application on behalf of a business or organization?

☒ Yes ☐ No

If yes, please provide the following information about the business/organization:

Name of Business/Organization: End of All Music
Director of Business/Organization: David Swider
Phone Number: 662-281-1909 E-mail Address: endofallmusic@gmail.com
Address: 103A Courthouse Square
Oxford \ MS \ 38655
(City) (State) (Zip Code)

Name of On-Site Contact Person at Event: David Swider
Phone Number: 662-281-1909 E-mail Address: endofallmusic@gmail.com

II. Event Information:

Date: 5-3-26 Start Time: 5pm End Time: dusk

Type of Event: Ambient Spring - music in the park

Event Location Information:

Starting Point Location: Pocket Park near Volta - North Lamar

Finish Line Location: _____

Detailed Route: _____

Other Information: _____

Designation of any City of Oxford Facilities and/or Equipment to be Utilized: _____

Number of Expected Participants: 30-50 Number of Expected Spectators: _____

Spacing Intervals to be Maintained Between Units: _____

Description of Attention-Getting Devices, Signs, Banners, or Recording Equipment to be

Used by Event: amplified instrumental music

III. Application Fee:

The application fee is \$25.00, and it must be paid at the time the application is submitted.

IV. Police Protection Fee:

As per Chapter 102, Article XX, Section 102-641- Police Protection, the Chief of Police shall determine whether and to what extent additional police protection is reasonably necessary for the parade or public assembly for traffic control and public safety. If additional police protection is deemed necessary by the Chief of Police, the applicant will be solely responsible for this cost and must remit payment prior to the date of the event.

V. Signatures:

5-3-26

Applicant Signature

Date

Approved By: Chief of Police, Oxford Police Department

Date



OXFORD POLICE DEPARTMENT

Jeff McCutchen

Chief of Police

Sheridan Maiden

Deputy Chief of Police

SPECIAL EVENT, PARADE, OR PUBLIC ASSEMBLY PERMIT APPLICATION

In accordance with the City of Oxford, Mississippi Code of Ordinances - Chapter 102, Article XX, Section 102-637- Permit Required, no person shall engage in or conduct any parade or public assembly unless a permit is issued by the Chief of Police.

Application must be submitted to the City Clerk's Office in City Hall at least fourteen (14) days prior to the proposed parade or public assembly.

Application fee is due at the time the application is submitted.

I. Applicant Information:

Name: JASON PLUNK
Phone Number: 662 832 9933 E-mail Address: JASONTPLUNK@GMAIL.COM
Address: 281 MS 7
OXFORD \ MS \ 38655
(City) (State) (Zip Code)

Are you submitting this application on behalf of a business or organization?

☒ Yes ☐ No

If yes, please provide the following information about the business/organization:

Name of Business/Organization: DESTINATION OXFORD CAR SHOW
Director of Business/Organization: JASON PLUNK
Phone Number: 662 832 9933 E-mail Address: CARSHOW38655@GMAIL.COM
Address: 281 MS 7
OXFORD \ MS \ 38655
(City) (State) (Zip Code)
Name of On-Site Contact Person at Event: JASON PLUNK
Phone Number: 662 832 9933 E-mail Address: JASONTPLUNK@GMAIL.COM

II. Event Information:

Date: 5/16/26 Start Time: 6A End Time: 3P

Type of Event: CAR SHOW

Event Location Information:

Starting Point Location: N. LAMAR BY Y&Y'S

Finish Line Location: N. LAMAR BY GAS STATION

Detailed Route: _____

Other Information: _____

Designation of any City of Oxford Facilities and/or Equipment to be Utilized: _____

Number of Expected Participants: ~~3000~~ 100 Number of Expected Spectators: 3500

Spacing Intervals to be Maintained Between Units: _____

Description of Attention-Getting Devices, Signs, Banners, or Recording Equipment to be

Used by Event: STAGE - PA SYSTEM

III. Application Fee:

The application fee is \$25.00, and it must be paid at the time the application is submitted.

IV. Police Protection Fee:

As per Chapter 102, Article XX, Section 102-641- Police Protection, the Chief of Police shall determine whether and to what extent additional police protection is reasonably necessary for the parade or public assembly for traffic control and public safety. If additional police protection is deemed necessary by the Chief of Police, the applicant will be solely responsible for this cost and must remit payment prior to the date of the event.

V. Signatures:


Applicant Signature

4/7/26
Date

Approved By: Chief of Police, Oxford Police Department

Date

PAYMENT DATE
04/08/2026
COLLECTION STATION
Station 1

RECEIVED FROM
JASON PLUNK

DESCRIPTION
DESTINATION OXFORD CAR SHOW ON MAY 16, 2026

City of Oxford
City Clerk's Office
107 Courthouse Square
Oxford, MS 38655

BATCH NO.
2026-00000483
RECEIPT NO.
2026-00002268
CASHIER
Daphanie Vaughn

PAYMENT CODE	RECEIPT DESCRIPTION	TRANSACTION AMOUNT
OPD	Oxford Police Dept. Fees 001-001-01 CASH GENERAL FUND \$25.00 001-000-305 INCOME FROM POLICE DEPT FEES \$25.00	\$25.00
Payments:	Type	Amount
	Check	1509
		\$25.00
	Total Cash	\$0.00
	Total Check	\$25.00
	Total Charge	\$0.00
	Total Wire	\$0.00
	Total Other	\$0.00
	Total Remitted	\$25.00
	Change	\$0.00
Total Received	\$25.00	
Total Amount:		\$25.00
Customer Copy		



Memorandum

To: Mayor and Board of Alderman
From: Kate Kenwright, AICP; Planner II
Date: April 21, 2026
RE: Request approval for Case #3240, Plat Amendment for 'Lots G, H, I, J, K & L Tallahatchie Oxford Baptist Assoc., First Amendment' requested by Charter Hospitality, LLC (Chan Patel) for property located at 130 Slack Road (PPIN #9203)

The subject property is +/- 0.783 acres consisting of Lots G, H, I, J K, & L in the 'Tallahatchie Oxford Baptist Association Subdivision' between Slack Rd and University Ave. The applicant seeks to amend the plat to combine these lots into a singular new lot designated 'J'. The new lot would be consistent with the underlying TNB zoning, which does not have a lot size requirement.

At the March 13, 2026 Planning Commission meeting, the Planning Commission unanimously recommended approval of the request for a plat amendment with two conditions.

Recommendation: Staff recommends approval of the requested Preliminary Plat for 'Lots G, H, I, J, K & L Tallahatchie Oxford Baptist Assoc., First Amendment' with the following conditions:

1. Approval is for the plan as submitted subject to necessary technical changes per the Site Plan Review Committee.
2. Approval of 'Lots G, H, I, J, K & L Tallahatchie Oxford Baptist Assoc., First Amendment' by the Mayor and Board of Aldermen.

**Case 3240**

To: Oxford Planning Commission
From: Kate Kenwright, AICP; Planner II
Date: April 13, 2026

Applicant: Charter Hospitality, LLC (Chan Patel)
Owner: Same
Request: [Plat Amendment](#) for 'Lots G, H, I, J, K & L Tallahatchie Oxford Baptist Assoc., First Amendment'
Location: 130 Slack Road (PPIN #9203)
Zoning: (TNB) Traditional Neighborhood Residential

Surrounding Zoning:

North: (NR) Neighborhood Residential

South, East & West: (TNB) Traditional Neighborhood Residential

Planning Comments: The subject property is +/- 0.783 acres consisting of Lots G, H, I, J, K, & L in the 'Tallahatchie Oxford Baptist Association Subdivision' between Slack Rd and University Ave. The applicant seeks to amend the plat to combine these lots into a singular new lot designated 'J'. The new lot would be consistent with the underlying TNB zoning, which does not have a lot size requirement.

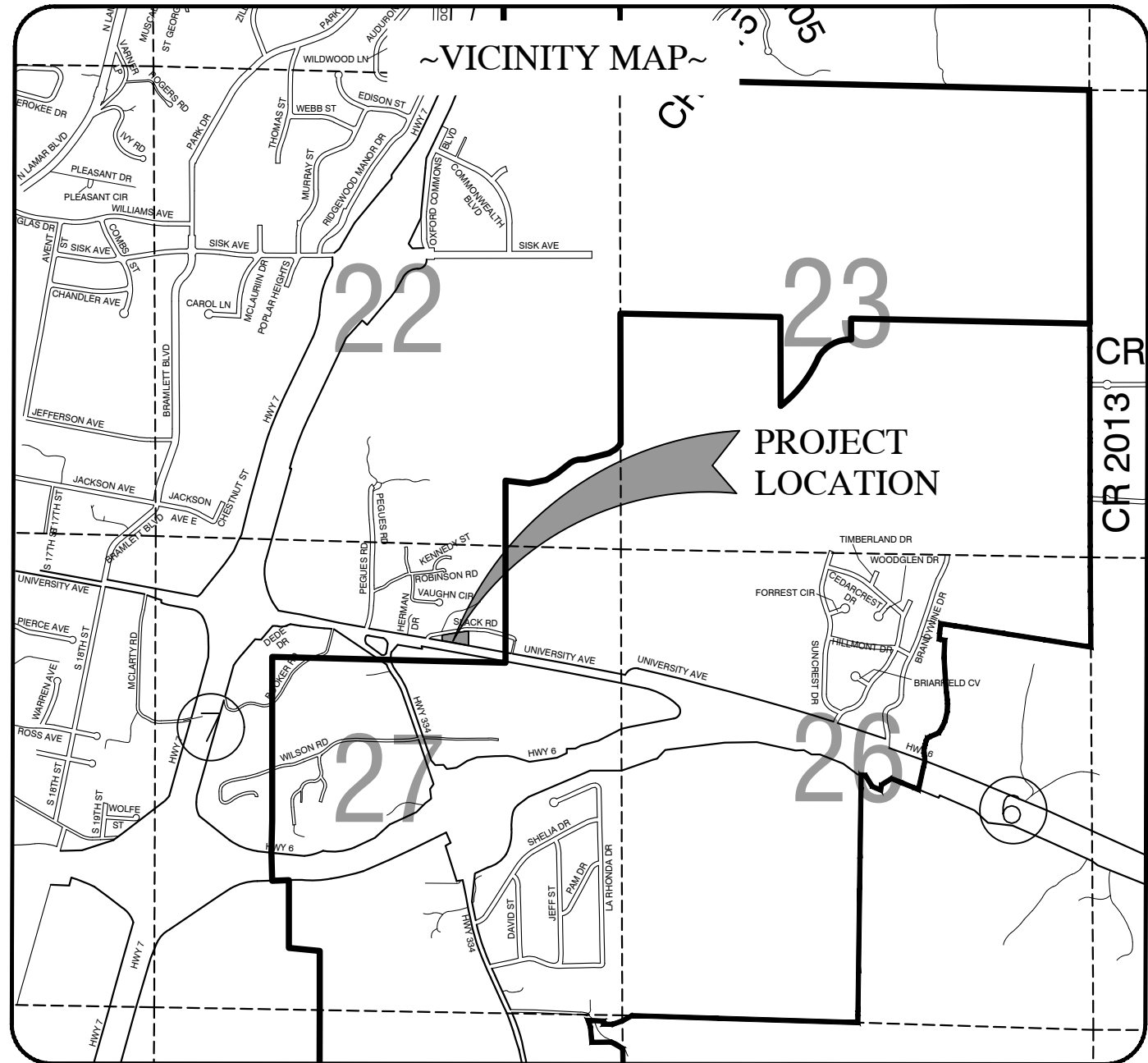
Mississippi subdivision law requires that the applicant proposing any change in a platted subdivision notify all the "persons to be adversely affected thereby or directly interested herein," and requires their written approval of the proposed modification. The applicant is responsible for identifying such persons and obtaining their written approval as part of the application.

In considering parties named in a petition or application and whose approval was submitted, the Commission can decide whether those identified persons' approvals are sufficient or whether additional parties must be named and their signatures acquired. If the applicant cannot obtain those signatures, the application cannot proceed. The applicant has included a signature sheet with one signature which is included with this report.

Engineering Comments: Engineering recommends approval of the proposed plat amendment for Lots G, H, I, J, K, & L of the Tallahatchie Oxford Baptist Association, First Amendment.

Staff Recommendation: Staff recommends approval of the requested Plat Amendment of 'Tallahatchie Oxford Baptist Association Subdivision' with the following conditions:

1. Approval of 'Lots G, H, I, J, K & L Tallahatchie Oxford Baptist Assoc., First Amendment' by the Mayor and Board of Aldermen (Planning).



LEGEND

These standard symbols may be found in the drawing.

- PROPERTY LINES
- ADJOINING PROPERTY LINES
- EASEMENT LINES
- SETBACK LINES
- EDGE OF PAVEMENT
- CENTERLINE OF ROAD
- FENCE LINES
- BUILDING
- PROPERTY CORNERS
- EXISTING MONUMENTS
- PROPERTY CORNERS NOT SET
- POWER POLE



~DESCRIPTION OF PROPERTY~

The following description is based on the Mississippi East State Plane Coordinates System grid North as Determined by GPS observations with a Convergence of (-0°22' 35") and a scale factor of 0.999986362 calculated at the Point of Commencement.

Being Lots G, H, I, J, K, and L of the Tallahatchie Oxford Baptist Association shown on the official plat, filed in the office of Chancery Clerk's of Lafayette County, Mississippi in Plat Cabinet A, Slide 2. Also being a parcel of land located in the Northeast Quarter of Section 27, Township 8 South, Range 3 West, City of Oxford, Lafayette County, Mississippi, containing 0.783 Acre and being more particularly described as follows:

Commencing at a 1" Iron Pipe recognized as being the Northwest Corner of the Northeast Quarter of Section 27, Township 8 South, Range 3 West, Lafayette County, Mississippi. Said point being further defined by Mississippi East State Plane Coordinates of N:1,770,142.20 E:783,001.57, Run thence Due South a distance of 990.47' feet to a point, Thence Due East a distance of 844.84' feet to a 1/2" Iron Rod set on the Southern right-of-way of Slack Road, Hereinafter referred to as the Point of Beginning of this survey. Said point being further defined by Mississippi East State Plane Coordinates of N:1,769,151.74 E:783,846.40.

From said Point of Beginning, run thence along said right-of-way line with a curve turning to the right having an arc length of 43.64 feet, a radius of 476.30 feet, a chord bearing of North 84 Degrees 14 Minutes 03 Seconds East, and a chord length of 43.63 feet to a point; Thence continue along said right-of-way line, North 86 Degrees 40 Minutes 39 Seconds East a distance of 6.86' feet to a 1/2" iron rod found; Thence leaving said right-of-way line, run South 00 Degrees 23 Minutes 44 Seconds West a distance of 161.83 feet to a 1/2" iron rod found on the northern right-of-way line of University Avenue; Thence along said right-of-way line North 79 Degrees 58 Minutes 00 Seconds West a distance of 50.23 feet to a 1/2" iron rod found; Thence continue along said right-of-way line, run North 78 Degrees 44 Minutes 17 Seconds West a distance of 253.96 feet to a 1/2" iron rod set; Thence North 00 Degrees 07 Minutes 42 Seconds East a distance of 62.01 feet to a 1/2" iron rod set (1769110.69, 783596.31) on the Southern Right-of-way line of Slack Road; Thence along said Southern right-of-way line run North 80 Degrees 18 Minutes 11 Seconds East a distance of 101.49 feet to a 1/2" iron rod found; Thence North 80 Degrees 59 Minutes 44 Seconds East a distance of 101.28 feet to a 1/2" iron rod found; Thence continue along said Southern Right-of-way line run North 80 Degrees 48 Minutes 05 Seconds East a distance of 50.67 feet back to the Point of Beginning.

~SURVEYORS NOTES~

- This Property Has A Land Use Classification Of Class "B" As Defined In Appendix "A" And The Boundary Survey Meets The Minimum Quality Requirements For Condition "B" As Defined In Appendix "B" Of The MISSISSIPPI STANDARDS OF PRACTICE FOR SURVEYING".
- All Bearings are based on Mississippi East State Plane Coordinate System grid north as determined by GPS observations with a convergence of (-0° 22' 35") and a scale factor of 0.999986362 calculated at the Point of Commencement.
- Horizontal Datum based on NAD 83(2011) and Vertical Datum based on NAVD 88 as posted on below station:
GCCC Real Time Network
CORS - This is a GPS Continuously Operating Reference Station
Designation - Oxford Cors ARP
CORS ID - MSOX
PID - DK6714
Lat - 34° 21' 50.93047"
Lon - 89° 31' 56.51638"
- Date of field survey: November 2022.
- This property is zoned (TNB) Traditional Neighborhood Business, setbacks are as follows:
Front yard build to line Max/ Min = 0'/25', Side = 10', Rear = 25'
- This survey is subject to any easements recorded or unrecorded, shown or not shown on this plat.
- This survey was done without the benefit of a title search.

~SURVEYORS CERTIFICATE~

I do hereby certify that this conforms to the minimum requirements as set forth by the State Board for a Class "B" Survey and that all parts of this survey and drawing have been completed in accordance with the current requirements of the Standards Of Practice for surveying in the State Of Mississippi to the best of my knowledge, information, and belief.

JONATHAN E. ADAMS
MS PS-2879

DATE



PHONE: (662) 234-8539
FAX: (662) 234-8639
EMAIL: OXFORD@PECORPMS.COM
WEB SITE: PECORPMS.COM
ADDRESS: 276 CO RD 101
OXFORD, MS 38655

REVISIONS:

NO.	DATE	REVISIONS:	BY:
NO.	DATE	REVISIONS:	BY:
NO.	DATE	REVISIONS:	BY:
NO.	DATE	REVISIONS:	BY:
NO.	DATE	REVISIONS:	BY:
NO.	DATE	REVISIONS:	BY:

PLAT OF SURVEY FOR LOTS G, H, I, J, K & L TALLAHATCHIE OXFORD BAPTIST ASSOCIATION FIRST AMENDMENT NE 1/4 OF SEC. 27, T-8S, R-3-W, CITY OF OXFORD LAFAYETTE CO., MISSISSIPPI

DRAWN BY: J. ADAMS	DATE: 03-20-2025
CHECKED BY: J. ADAMS	SCALE: 1"=20'
DRAWING NO.: 20045	

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HEREBY SPECIFICALLY
RESERVED.

PAGE NO.:

1.0

~DESCRIPTION OF PROPERTY~

The following description is based on the Mississippi East State Plane Coordinates System grid North as Determined by GPS observations with a Convergence of (~0'22' 35") and a scale factor of 0.999996362 calculated at the Point of Commencement.

Being Lots G, H, I, J, K, and L of the Tallahatchie Oxford Baptist Association shown on the official plat, filed in the office of Chancery Clerk's of Lafayette County, Mississippi in Plat Cabinet A, Slide 2. Also being a parcel of land located in the Northeast Quarter of Section 27, Township 8 South, Range 3 West, City of Oxford, Lafayette County, Mississippi, containing 0.783 Acre and being more particularly described as follows:

Commencing at a 1" Iron Pipe recognized as being the Northwest Corner of the Northeast Quarter of Section 27, Township 8 South, Range 3 West, Lafayette County, Mississippi, Said point being further defined by Mississippi East State Plane Coordinates of N:1,770,142.20 E:783,001.57; Run thence Due South a distance of 990.47' feet to a point, Thence Due East a distance of 844.84 feet to a 1/2" Iron Rod set on the Southern right-of-way of Slack Road, Hereinafter referred to as the Point of Beginning of this survey. Said point being further defined by Mississippi East State Plane Coordinates of N:1,769,151.74 E:783,846.40.

From said Point of Beginning, run thence along said right-of-way line with a curve turning to the right having an arc length of 43.64 feet, a radius of 476.30 feet, a chord bearing of North 84 Degrees 14 Minutes 03 Seconds East, and a chord length of 43.63 feet to a point; Thence continue along said right-of-way line, North 86 Degrees 40 Minutes 39 Seconds East a distance of 6.86 feet to a 1/2" iron rod found; Thence leaving said right-of-way line, run South 00 Degrees 23 Minutes 44 Seconds West a distance of 161.83 feet to a 1/2" iron rod found on the northern right-of-way line of University Avenue; Thence along said right-of-way line North 79 Degrees 58 Minutes 00 Seconds West a distance of 50.23 feet to a 1/2" iron rod found; Thence continue along said right-of-way line, run North 79 Degrees 44 Minutes 17 Seconds West a distance of 253.96 feet to a 1/2" iron rod set; Thence North 00 Degrees 07 Minutes 42 Seconds East a distance of 62.01 feet to a 1/2" iron rod set. (1769110.69, 783596.31) on the Southern Right-of-way line of Slack Road; Thence along said Southern right-of-way line run North 80 Degrees 18 Minutes 11 Seconds East a distance of 101.49 feet to a 1/2" iron rod found; Thence North 80 Degrees 59 Minutes 44 Seconds East a distance of 101.28 feet to a 1/2" iron rod found; Thence continue along said Southern Right-of-way line run North 80 Degrees 48 Minutes 05 Seconds East a distance of 50.67 feet back to the Point of Beginning.

~SURVEYOR'S CERTIFICATE~

I CERTIFY THAT THE WITHIN LOTS G, H, I, J, K, & L TALLAHATCHIE OXFORD BAPTIST ASSOCIATION FIRST AMENDMENT, IN LAFAYETTE COUNTY, MISSISSIPPI, IS A TRUE AND CORRECT REPRESENTATION OF SAID SUBDIVISION AND THAT I SIGNED AND DELIVERED IT AS MY OWN ACT AND DEED.

WITNESS MY HAND AND SIGNATURE THIS THE _____ DAY OF _____, 20____.

JONATHAN E. ADAMS
MISSISSIPPI PS. #2879

ENGINEER'S CERTIFICATE

I CERTIFY THAT THE LOTS G, H, I, J, K, & L TALLAHATCHIE OXFORD BAPTIST ASSOCIATION FIRST AMENDMENT, IS IN CONFORMANCE WITH THE DESIGN REQUIREMENTS OF THE SUBDIVISION REGULATIONS AND SPECIFIC CONDITIONS IMPOSED ON THIS DEVELOPMENT, AND TAKES INTO ACCOUNT ALL APPLICABLE FEDERAL, STATE AND LOCAL LAWS AND REGULATIONS.

PAUL KOSHENINA
MISSISSIPPI PE #14912

CITY OF OXFORD
STATE OF MISSISSIPPI

APPROVED AND RECOMMENDED BY THE CITY OF OXFORD PLANNING COMMISSION, THIS THE _____ DAY OF _____, 20____.

JR RIGBY, CHAIRMAN
CITY OF OXFORD PLANNING COMMISSION

CITY OF OXFORD
COUNTY OF LAFAYETTE
STATE OF MISSISSIPPI

APPROVED AND RECOMMENDED FOR ACCEPTANCE BY THE CITY OF OXFORD, BOARD OF ALDERMEN, THIS THE _____ DAY OF _____, 20____.

ROBYN TANNEHILL
MAYOR, CITY OF OXFORD

CITY ENGINEER'S CERTIFICATE

I CERTIFY THAT THE CROSSING AT OXFORD COMMONS, LLC HAS COMPLIED WITH ONE OF THE FOLLOWING ALTERNATIVES FOR THE CROSSING AT OXFORD COMMONS, PART 2:

1. ALL IMPROVEMENTS HAVE BEEN INSTALLED BY THE SUB-DIVIDER IN ACCORDANCE WITH THE REQUIREMENTS OF THESE REGULATIONS AND WITH THE ACTION OF THE BOARD OF ALDERMEN, GIVING APPROVAL OF THE FINAL PLAT, AND ACCEPTING MAINTENANCE OF UTILITIES AND STREETS.
2. A BOND OR CERTIFIED CHECK HAS BEEN POSTED BY THE SUB-DIVIDER WHICH IS AVAILABLE TO THE CITY IN A SUFFICIENT AMOUNT TO ENSURE COMPLETION OF ALL REQUIRED IMPROVEMENTS,

AS OF THIS THE _____ DAY OF _____, 20____.

JOHN CRAWLEY, P.E.
CITY ENGINEER, CITY OF OXFORD

RESTRICTIVE COVENANTS

RECORDED IN INSTRUMENT NUMBER _____, OF THE LAND RECORDS IN THE CHANCERY CLERK'S OFFICE OF LAFAYETTE COUNTY, MISSISSIPPI.

~OWNER'S CERTIFICATE~

I CHANDRESH PATEL, AS MANAGER OF CHAN PATEL FAMILY HOLDINGS, LLC AND OWNERS OF LOTS G, H, I, J, K, & L TALLAHATCHIE OXFORD BAPTIST ASSOCIATION FIRST AMENDMENT AND AS OWNERS OF THE TRACT OF LAND HEREIN DESCRIBED, HEREBY CONSENT AND APPROVE THE FILING OF PUBLIC RECORD OF LOTS G, H, I, J, K, & L TALLAHATCHIE OXFORD BAPTIST ASSOCIATION FIRST AMENDMENT IN THE CHANCERY CLERK'S OFFICE OF LAFAYETTE COUNTY, MISSISSIPPI.

WITNESS MY HAND AND SIGNATURE

CHANDRESH PATEL, MANAGER
CHAN PATEL FAMILY HOLDINGS, LLC
5009 BLUFF COVE
OXFORD, MS 38655

~ACKNOWLEDGEMENT~
~COUNTY OF LAFAYETTE~
~STATE OF MISSISSIPPI~

PERSONALLY APPEARED BEFORE ME, THE UNDERSIGNED AUTHORITY IN AND FOR SAID COUNTY AND STATE, THE WITHIN NAMED CHANDRESH PATEL, IN THE CAPACITY AS MANAGER OF CHAN PATEL FAMILY HOLDINGS, LLC, A MISSISSIPPI LIMITED LIABILITY COMPANY, WHO ACKNOWLEDGED THE HE EXECUTED AND DELIVERED THE ABOVE AND FOREGOING OWNER'S CERTIFICATE, ON BEHALF OF SAID LIMITED LIABILITY COMPANY, ON THE DATE AND IN THE YEAR THEREIN MENTIONED, FOR THE CONSIDERATION THEREIN RECITED, FIRST BEING AUTHORIZED SO TO DO.

WITNESS MY HAND AND OFFICIAL SEAL THIS THE _____ DAY OF _____, 20____.

NOTARY PUBLIC

~COUNTY OF LAFAYETTE~
~STATE OF MISSISSIPPI~

I, MIKE ROBERTS CHANCERY CLERK IN AND FOR SAID COUNTY AND STATE, HEREBY CERTIFY THAT THIS INSTRUMENT WAS FILED FOR RECORD IN MY OFFICE AT _____ O'CLOCK ON THE _____ DAY OF _____, 20____, AND WAS DULY RECORDED IN PLAT CABINET _____, SLIDE _____.

WITNESS MY HAND AND OFFICIAL SEAL THIS THE _____ DAY OF _____, 20____.

MIKE ROBERTS
CHANCERY CLERK



PHONE: (662) 234-8539 EMAIL: OXFORD@PECORPMS.COM ADDRESS: 276 CO RD 101
FAX: (662) 234-8639 PECORPMS.COM OXFORD, MS 38655

REVISIONS:			
NO.	DATE	REVISIONS:	BY:

CERTIFICATE SHEET
FOR
LOTS G, H, I, J, K & L TALLAHATCHIE
OXFORD BAPTIST ASSOCIATION FIRST
AMENDMENT
NE 1/4 OF SEC. 27, T-8S, R-3-W, CITY OF OXFORD
LAFAYETTE CO., MISSISSIPPI

DRAWN BY: J. ADAMS	DATE: 03/20/2025
CHECKED BY: J. ADAMS	SCALE: NA
DRAWING NO: 20045	

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PAGE NO.:

2.0

Chandresh Patel
Ridgeview Developments and Chan Patel Family Holdings, LLC
310 Heritage Drive
Oxford, MS 38655

February 24, 2026

Oxford Planning Commission
Attention: Ben Requet
107 Courthouse Square
Oxford, MS 38655

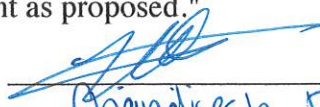
RE: Acknowledgement and No Objection to Plat Amendment

Dear Mr. Requet:

As the owner of Parcels:

- **Parcel ID 138A-27-090** (Lot G of the Tallahatchie Baptist Association Subdivision)
- **Parcel ID 138A-27-086** (Lot H)
- **Parcel ID 138A-27-087** (Lots I and J)
- **Parcel ID 138A-27-088** (Lots K and L)

which are the only lots affected by the requested plat amendment, I have no objection to the plat amendment as proposed."

Signature: _____

Printed Name: Chandresh Patel

Date: 2/24/2026



Memorandum

To: Mayor and Board of Alderman
From: Benjamin Requet, AICP; Director of Planning
Date: April 21, 2026
RE: Request Final Plat Amendment for Case #3329, Plat Amendment for 'The Oaks at Oxford Commons, Phase 19 & 27' requested by Oxford Commons Lots IV, LLC (David Blackburn) for property located at 2118 Woodbine Drive (PPIN #43036)

The subject property is located in the eastern most portion of the Oxford Commons PUD. The applicant seeks an amendment to the recorded Oaks, Phases 19 & 27 subdivision plat. The proposal seeks to eliminate Lot 21 and create a public right of way into the property abutting to the north that is located outside the corporate limits of the City of Oxford. This would in effect allow Berkshire Drive to continue north into what presumably would be a large residential development. A conceptual plan was provided indicating approximately +/- 91 lots north of the existing Phases 19 & 27, and indicates another road proposed to the east located in a future phase of the Oaks.

Currently, all development east of Sisk Avenue & F.D. Buddy East is on a single point of ingress and egress. The Land Development Code requires a second means of ingress and egress when a development has 80 or more residential units. The developer has future plans to provide a connection to Campground Road (CR 217) to the south and east of the current development. Staff (Planning & Engineering) has expressed concerns to the developer with the proposed modification based on the conceptual plans and the potential volume of increased traffic through the local residential streets. While this allows for the addition of more lots within the existing development, Staff does not feel it would adequately mitigate the effect that a large amount of traffic could possibly have on local residential streets running north and south.

Since the property to the north is located outside of the City limits, any development proposals seeking City utilities would require City approval. The most ideal outcome for future development in the county to the north of the Oaks Development would be for the extension of FD Buddy East Parkway to the north of its current terminus towards Highway 30. However, it is understood that the developer of the Oaks Development is not required by the approved master plan of the Oxford Commons PUD to construct said roadway. Therefore, it would likely be incumbent on other property owners within the area, or the city/county, to construct the facility.

Mississippi subdivision law requires that the applicant proposing any change in a platted subdivision notify all the "persons to be adversely affected thereby or directly interested herein," and requires their written approval of the proposed modification. The applicant is responsible for identifying such persons and obtaining their written approval as part of the application.

In considering parties named in a petition or application and whose approval was submitted, the Commission can decide whether those identified persons' approvals are sufficient or whether additional parties must be named and their signatures acquired. If the applicant cannot obtain those signatures, the application cannot proceed.

The applicant provided two letters of support from those parties they believe to be directly interested or potentially adversely affected, and they have no objection to the proposed subdivision amendment.

This plat amendment was heard at the April 14, 2026 meeting of the Planning Commission. The Planning Commission voted to recommend denial of the requested amendment in a 4-1 vote.

Recommendation: Due to expressed concerns, Staff recommends denial of the requested subdivision plat amendment.

Should the Mayor and Board vote to approve this subdivision plat amendment, Staff recommends the following conditions be added:

1. Extension of a new roadway through the proposed public right-of-way created by the vacating of Lot 21 will require Board of Aldermen approval.
2. Approval is for the plan as submitted.
3. Approval of the final plat amendment by the Mayor and Board of Aldermen.

**Case 3329**

To: Oxford Planning Commission
From: Benjamin Requet, AICP; Director of Planning
Date: April 14, 2026

Applicant: David Blackburn (Oxford Commons Lots IV, LLC)
Owner: Same
Request: Request for [Final Plat Amendment](#) for 'The Oaks at Oxford Commons, Phase 19 & 27'
Location: 2118 Woodbine Drive (PPIN #43036)
Zoning: Oxford Commons PUD, Underlying (SR) Suburban Residential

Surrounding Zoning:

All: Oxford Commons PUD, Underlying (SR) Suburban Residential

Case History: Case #2844 – Preliminary Plat, The Oaks – March 2022

Planning Comments:

The subject property is located in the eastern most portion of the Oxford Commons PUD. The applicant seeks an amendment to the recorded Oaks, Phases 19 & 27 subdivision plat. The proposal seeks to eliminate Lot 21 and create a public right of way into the property abutting to the north that is located outside the corporate limits of the City of Oxford. This would in effect allow Berkshire Drive to continue north into what presumably would be a large residential development. A conceptual plan was provided indicating approximately +/- 91 lots north of the existing Phases 19 & 27, and indicates another road proposed to the east located in a future phase of the Oaks.

Currently, all development east of Sisk Avenue & F.D. Buddy East is on a single point of ingress and egress. The Land Development Code requires a second means of ingress and egress when a development has 80 or more residential units. The developer has future plans to provide a connection to Campground Road (CR 217) to the south and east of the current development. Staff (Planning & Engineering) has expressed concerns to the developer with the proposed modification based on the conceptual plans and the potential volume of increased traffic through the local residential streets. While this allows for the addition of more lots within the existing development, Staff does not feel it would adequately mitigate the effect that a large amount of traffic could possibly have on local residential streets running north and south.

Since the property to the north is located outside of the City limits, any development proposals seeking City utilities would require City approval. The most ideal outcome for future development in the county to the north of the Oaks Development would be for the extension of FD Buddy East Parkway to the north of its current terminus towards Highway 30. However, it is understood that the developer of the Oaks Development is not required by the approved master plan of the Oxford Commons PUD to construct said roadway. Therefore, it would likely be incumbent on other property owners within the area, or the city/county, to construct the facility.

Mississippi subdivision law requires that the applicant proposing any change in a platted subdivision notify all the “persons to be adversely affected thereby or directly interested herein,” and requires their written approval of the proposed modification. The applicant is responsible for identifying such persons and obtaining their written approval as part of the application.

In considering parties named in a petition or application and whose approval was submitted, the Commission can decide whether those identified persons’ approvals are sufficient or whether additional parties must be named and their signatures acquired. If the applicant cannot obtain those signatures, the application cannot proceed.

The applicant provided two letters of support from those parties they believe to be directly interested or potentially adversely affected, and they have no objection to the proposed subdivision amendment.

Staff Recommendation: Due to expressed concerns, Staff recommends denial of the requested subdivision plat amendment.

Should the Commission recommend approval of this subdivision plat amendment, Staff recommends the following condition be added for the record:

1. Extension of a new roadway through the proposed public right-of-way created by the vacating of Lot 21 will require Board of Aldermen approval.
2. Approval is for the plan as submitted.
3. Approval of the final plat amendment by the Mayor and Board of Aldermen.

Geotechnical Engineering
Hydraulic Engineering
Civil Engineering
Surveying

276 County Road 101
Oxford, MS 38655
oxford@pecorpms.com



Land Planning/Subdivisions
Road and Bridge Design
Utility System Design
Materials Testing

Phone 662-234-8539
Fax 662-234-8639
www.pecorpms.com

December 23, 2025

Ben Requet, AICP, Director
Planning Department
City of Oxford
107 Courthouse Square
Oxford, MS 38566

RE: The Oaks at Oxford Commons Phase 19 & 27 – Plat Amendment
Oxford Commons PUD
Oxford, MS

Dear Ben,

This request is to amend the recorded plat for Phases 19 & 27 of The Oaks Subdivision at Oxford Commons.

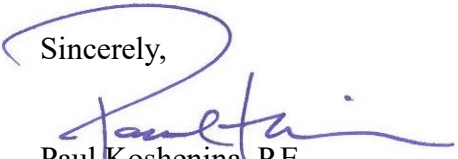
The amendment will eliminate one existing lot (lot 21) for potential future roadway connectivity to undeveloped property north of The Oaks Ph 19 & 27 as shown in the concept layout included with this application. Please note, the concept shown is purely that, a concept for a potential expansion of the neighborhood within The Oaks at Oxford Commons.

I have also included a copy of the recorded plat for The Oaks Phases 1, 2, 9, 11, 12 & 18 for reference. As you can see, the concept we developed for the neighborhood expansion creates lots consistent with the lots within the existing phases of development. Specifically, we are proposing a potential mix of front-access lots with rear-access garden home lots.

The applicant, David Blackburn, is currently working with property owners within the phases we are proposing to amend to ensure they are fully aware of this request and we will be providing written acknowledgement from those property owners.

As always, we appreciate your assistance with this request.

Sincerely,


Paul Koshenina, P.E.
Principal Engineer
Director of Civil Engineering



PHONE: (662) 234-8539
FAX: (662) 234-8639
EMAIL: OXFORD@PECORPMS.COM
WEB SITE: PECORPMS.COM
ADDRESS: 276 CO RD 101
OXFORD, MS 38655

REVISIONS:

NO.	DATE	REVISIONS:	BY:
NO.	DATE	REVISIONS:	BY:
NO.	DATE	REVISIONS:	BY:
NO.	DATE	REVISIONS:	BY:
NO.	DATE	REVISIONS:	BY:
NO.	DATE	REVISIONS:	BY:

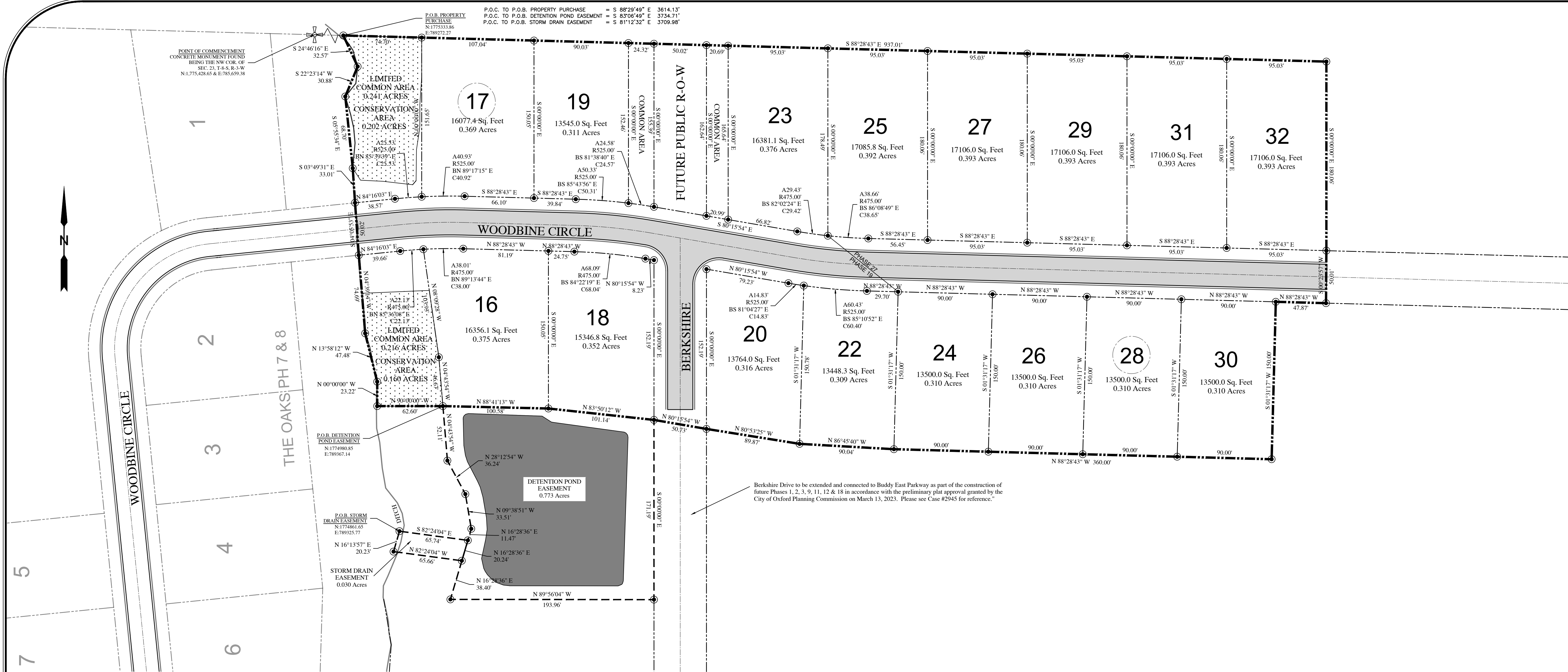
PLAT OF SURVEY FOR FIRST AMENDMENT OF THE OAKS AT OXFORD COMMONS PHASES 19 & 27 IN THE NE 1/4 SEC. 23, T-8-S, R-3-W, CITY OF OXFORD, LAFAYETTE COUNTY, MISSISSIPPI

DRAWN BY: J. ADAMS, PS	DATE: 12/18/2025
CHECKED BY: J. ADAMS, PS	SCALE: 1"=50'
DRAWING NO.: 20010	

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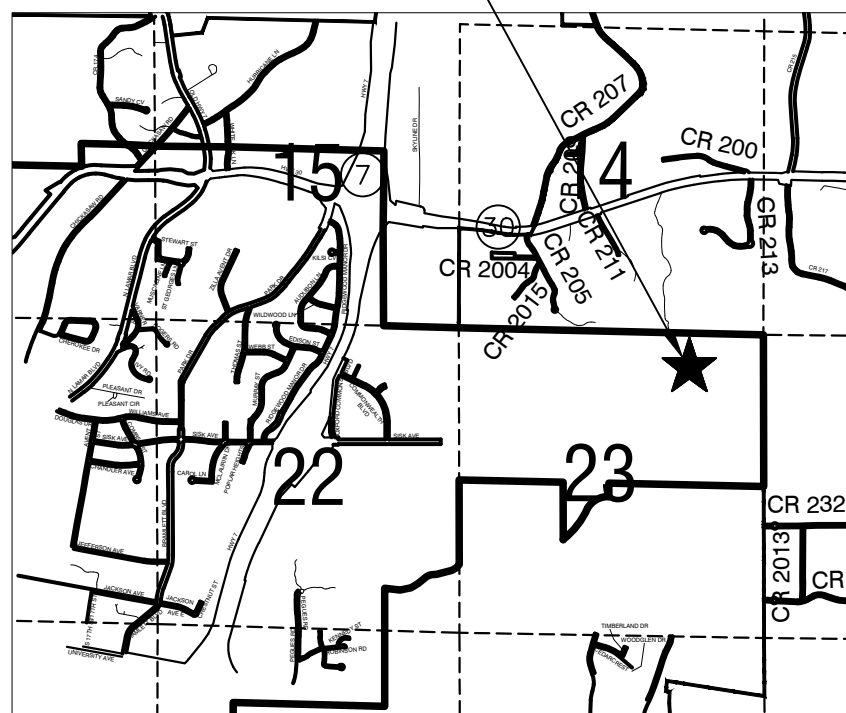


LEGEND

These standard symbols may be found in the drawing.

PROPERTY LINE	PROPOSED STORM DRAIN
ADJOINING PROPERTY LINE	EXISTING 1" CONTOUR
EASEMENT LINE	EXISTING 5" CONTOUR
SETBACK LINES	PROPOSED 1" CONTOUR
EDGE OF PAVEMENT	PROPOSED 5" CONTOURS
CENTERLINE OF ROAD	PROPOSED CURB & GUTTER
EXISTING OVERHEAD ELECTRIC LINES	
EXISTING GAS LINES	HDPE HIGH DENSITY POLYETHYLENE
EXISTING FENCE LINES	DJ DUCTILE IRON
PROPOSED SIDEWALK	MJ MECHANICAL JOINT
RETAINING WALL (SEGMENTAL BLOCK)	PROPOSED SEWER MANHOLE
EXISTING WATER LINE	PROPERTY CORNERS
PROPOSED WATER MAIN	EXISTING MONUMENTS
PROPOSED WATER SERVICE	POWER POLES
EXISTING SEWER GRAVITY	FIRE HYDRANT
PROPOSED SEWER GRAVITY	WATER VALVE
PROPOSED SEWER SERVICE	PRESSURE RELEASE VALVE
EXISTING STORM DRAIN	STREET LAMP

PROJECT LOCATION



~ DESCRIPTION OF PROPERTY ~

The following description is based on the Mississippi East State Plane Coordinate System grid North as determined by GPS observations with a convergence of (-0° 22'18") and a scale factor of 0.999995146 calculated at the Point Of Commencement.

A parcel of land located in the Northeast Quarter of Section 23, Township 8 South, Range 3 West, in the City of Oxford, Lafayette County, Mississippi and containing 7.653 Acres. This property described in more detail as follows:

Commencing at a Concrete Monument found recognized as being the Northwest Corner of Section 23, Township 8 South, Range 3 West, Lafayette County, Mississippi. Said point being further defined by Mississippi East State Plane Coordinates of N:1,775,428.65, E:785,659.38.

Run Thence South 88 Degrees 29 Minutes 49 Seconds East a distance of 3614.13 feet to a 1/2" iron rod set. Said point being further defined by Mississippi East State Plane Coordinates of N: 1775333.86, E: 789272.27 and hereinafter referred as the POINT OF BEGINNING.

From said Point of Beginning, run South 88 Degrees 28 Minutes 43 Seconds East a distance of 937.01 feet to a 1/2" iron rod set (1775308.98, 790208.95); Thence due South a distance of 180.06 feet to a 1/2" iron rod set (1775128.92, 790208.95); Thence South 00 Degrees 23 Minutes 57 Seconds West a distance of 50.01 feet to a 1/2" iron rod set (1775078.91, 790208.60); Thence North 88 Degrees 28 Minutes 43 Seconds West a distance of 47.87 feet to a 1/2" iron rod set (1775080.18, 790160.75); Thence South 01 Degrees 31 Minutes 17 Seconds West a distance of 150.00 feet to a 1/2" iron rod set (1774930.23, 790156.77); Thence North 88 Degrees 28 Minutes 43 Seconds West a distance of 360.00 feet to a 1/2" iron rod set (1774939.79, 789796.89); Thence North 86 Degrees 45 Minutes 40 Seconds West a distance of 90.04 feet to a 1/2" iron rod set (1774944.88, 789707.00); Thence North 80 Degrees 53 Minutes 25 Seconds West a distance of 89.87 feet to a 1/2" iron rod set (1774959.11, 789618.26); Thence North 80 Degrees 15 Minutes 54 Seconds West a distance of 50.73 feet to a 1/2" iron rod set (1774967.69, 789568.26); Thence North 83 Degrees 50 Minutes 12 Seconds West a distance of 101.14 feet to a 1/2" iron rod set (1774978.55, 789467.70); Thence North 88 Degrees 41 Minutes 13 Seconds West a distance of 100.58 feet to a 1/2" iron rod set (1774980.85, 789367.14); Thence due West a distance of 62.60 feet to a point in a ditch (1774980.85, 789304.54); Thence along said ditch the following courses and distances: 1) due North a distance of 23.22 feet to a point (1775004.07, 789304.54); 2) North 13 Degrees 58 Minutes 12 Seconds West a distance of 47.48 feet to a point (1775050.14, 789293.08); 3) North 04 Degrees 39 Minutes 14 Seconds West a distance of 74.69 feet to a point (1775124.58, 789287.02); 4) North 04 Degrees 05 Minutes 53 Seconds West a distance of 50.02 feet to a point (1775174.48, 789283.45); 5) North 03 Degrees 49 Minutes 31 Seconds West a distance of 33.01 feet to a point (1775207.40, 789281.24); 6) North 05 Degrees 55 Minutes 34 Seconds West a distance of 68.70 feet to a point (1775275.73, 789274.15); 7) North 22 Degrees 23 Minutes 14 Seconds East a distance of 30.88 feet to a point (1775304.29, 789285.91); Thence North 24 Degrees 46 Minutes 16 Seconds West a distance of 32.57 feet back to the Point of Beginning.

~ DESCRIPTION OF DETENTION POND EASEMENT ~

The following description is based on the Mississippi East State Plane Coordinate System grid North as determined by GPS observations with a convergence of (-0° 22'18") and a scale factor of 0.999995146 calculated at the Point Of Commencement.

A parcel of land located in the Northeast Quarter of Section 23, Township 8 South, Range 3 West, in the City of Oxford, Lafayette County, Mississippi and containing 0.773 Acres. This property described in more detail as follows:

Commencing at a Concrete Monument found recognized as being the Northwest Corner of Section 23, Township 8 South, Range 3 West, Lafayette County, Mississippi. Said point being further defined by Mississippi East State Plane Coordinates of N:1,775,428.65, E:785,659.38.

Run Thence South 83 Degrees 06 Minutes 49 Seconds East a distance of 3734.71 feet to a 1/2" iron rod set. Said point being further defined by Mississippi East State Plane Coordinates of N: 1774980.85, E: 789367.14 and hereinafter referred as the POINT OF BEGINNING.

From said Point of Beginning, run South 88 Degrees 41 Minutes 13 Seconds East a distance of 100.58 feet to a 1/2" iron rod set (1774978.55, 789467.70); Thence South 83 Degrees 50 Minutes 12 Seconds East a distance of 101.14 feet to a 1/2" iron rod set (1774967.69, 789568.26); Thence due South a distance of 171.19 feet to a 1/2" iron rod set (177496.50, 789568.26); Thence North 89 Degrees 56 Minutes 04 Seconds West a distance of 193.96 feet to a 1/2" iron rod set (177496.72, 789374.31); Thence North 16 Degrees 28 Minutes 36 Seconds East a distance of 70.11 feet to a 1/2" iron rod set (1774863.95, 789394.19); Thence North 09 Degrees 38 Minutes 51 Seconds West a distance of 33.51 feet to a 1/2" iron rod set (1774806.99, 789388.58); Thence North 28 Degrees 12 Minutes 54 Seconds West a distance of 36.24 feet to a 1/2" iron rod set (1774928.92, 789371.44); Thence North 04 Degrees 43 Minutes 54 Seconds West a distance of 52.11 feet back to the Point of Beginning.

~ DESCRIPTION OF STORM DRAIN EASEMENT ~

The following description is based on the Mississippi East State Plane Coordinate System grid North as determined by GPS observations with a convergence of (-0° 22'18") and a scale factor of 0.999995146 calculated at the Point Of Commencement.

A parcel of land located in the Northeast Quarter of Section 23, Township 8 South, Range 3 West, in the City of Oxford, Lafayette County, Mississippi and containing 0.030 Acres. This property described in more detail as follows:

Commencing at a Concrete Monument found recognized as being the Northwest Corner of Section 23, Township 8 South, Range 3 West, Lafayette County, Mississippi. Said point being further defined by Mississippi East State Plane Coordinates of N:1,775,428.65, E:785,659.38.

Run Thence South 81 Degrees 12 Minutes 32 Seconds East a distance of 3709.98 feet to a 1/2" iron rod set. Said point being further defined by Mississippi East State Plane Coordinates of N: 1774861.65, E: 789325.77 and hereinafter referred as the POINT OF BEGINNING.

From said Point of Beginning, run South 82 Degrees 24 Minutes 04 Seconds East a distance of 65.74 feet to a 1/2" iron rod set (1774852.96, 789390.94); Thence South 16 Degrees 28 Minutes 36 Seconds West a distance of 20.24 feet to a 1/2" iron rod set (1774833.55, 789385.20); Thence North 82 Degrees 24 Minutes 04 Seconds West a distance of 65.66 feet to a 1/2" iron rod set (1774842.23, 789320.12); Thence North 16 Degrees 13 Minutes 57 Seconds East a distance of 20.23 feet back to the Point of Beginning.

~SURVEYOR'S CERTIFICATE~

I DO HEREBY CERTIFY THAT THIS CONFORMS TO THE MINIMUM REQUIREMENTS AS SET FORTH BY THE STATE BOARD FOR A CLASS "B" SURVEY AND THAT ALL PARTS OF THIS SURVEY AND DRAWING HAVE BEEN COMPLETED IN ACCORDANCE WITH THE CURRENT REQUIREMENTS OF THE STANDARDS OF PRACTICE FOR SURVEYING IN THE STATE OF MISSISSIPPI TO THE BEST OF MY KNOWLEDGE, INFORMATION, AND BELIEF.

Jonathan E. Adams
MS PS-2879

DATE

~DETENTION POND NOTES~

The Lot owners of Phases 19 and 27 will maintain the Detention Pond and be responsible for the costs and expenses of such maintenance in proportional shares. The City of Oxford, Mississippi is a third-party beneficiary for the limited purpose of ensuring that the City of Oxford is aware of any subsequent changes to the maintenance obligations of Detention Pond. The owner of the Detention Pond and each Lot owner of Phases 19 & 27 agree that each shall have an independent duty to inform the City of Oxford in the event that any instrument related to the Detention Pond is modified, vacated or rescinded. This Detention Pond is to be a permanent pond and will be included in the common area for future Phase 18.

~SURVEYORS NOTES~

- This Property has a land use classification of Class "B" as defined in Appendix "A" and the boundary survey meets the Minimum Quality Requirements for Condition "B" as defined in Appendix "B" of the "MISSISSIPPI STANDARDS OF PRACTICE FOR SURVEYING".
- All Bearings Are Based On Mississippi East State Plane Coordinate System Grid North As Determined By GPS Observations With A Convergence Of (-0° 22' 18") And a Scale Factor Of 0.999995146 Calculated At The Point Of Commencement.
- Horizontal Datum based on NAD 83(2011) and Vertical Datum based on NAVD 88 as posted on below station
GCGC Real Time Network
CORS - This is a GPS Continuously Operating Reference Station
Designation - Oxford Cors ARP
CORS ID - MSOX
PID - DK6714
Lat - 34° 21' 50.93047"
Lon - 89° 31' 56.51638"
- Date Of Field Survey: December 2025.
- This Property is Zoned (SR) Suburban Residential District, Setbacks For This Zone Are As Follows: Front Build To Line (Min/Max) = 20'/50' Side = 10' Rear = 20'
- This survey is subject to any easements recorded or unrecorded, shown or not shown on this Plat.
- This survey was done without the benefit of a Title search.
- Adjoining property owners shown hereon were obtained from Tri State Consulting Services Inc. as shown at the time of survey and may or may not be up to date.
- This property is located in Zone "X" according to the Flood Insurance Rate Map No. 28071C0300C Community: City Of Oxford, No.: 280094, Panel No.: 0300, Suffix: C, Dated 11/26/2010.

~ DESCRIPTION OF PROPERTY ~

The following description is based on the Mississippi East State Plane Coordinate System grid North as determined by GPS observations with a convergence of (-0° 22'18") and a scale factor of 0.999995146 calculated at the Point Of Commencement.

A parcel of land located in the Northeast Quarter of Section 23, Township 8 South, Range 3 West, in the City of Oxford, Lafayette County, Mississippi and containing 7.653 Acres. This property described in more detail as follows:

Commencing at a 1/2" iron rod found recognized as being the Northwest Corner of Section 23, Township 8 South, Range 3 West, Lafayette County, Mississippi. Said point being further defined by Mississippi East State Plane Coordinates of N:1,775,428.65, E:785,659.38.

Run Thence South 88 Degrees 29 Minutes 49 Seconds East a distance of 3614.13 feet to a 1/2" iron rod set. Said point being further defined by Mississippi East State Plane Coordinates of N: 1775333.86, E: 789272.27 and hereinafter referred as the POINT OF BEGINNING.

From said Point of Beginning, run South 88 Degrees 28 Minutes 43 Seconds East a distance of 937.01 feet to a 1/2" iron rod set (1775308.98, 790208.95); Thence due South a distance of 180.06 feet to a 1/2" iron rod set (1775128.92, 790208.95); Thence South 09 Degrees 23 Minutes 57 Seconds West a distance of 50.01 feet to a 1/2" iron rod set (1775078.91, 790208.60); Thence North 88 Degrees 28 Minutes 43 Seconds West a distance of 47.87 feet to a 1/2" iron rod set (1775080.18, 790160.75); Thence South 01 Degrees 31 Minutes 17 Seconds West a distance of 150.00 feet to a 1/2" iron rod set (1774930.23, 790156.77); Thence North 88 Degrees 28 Minutes 43 Seconds West a distance of 360.00 feet to a 1/2" iron rod set (1774939.79, 789796.89); Thence North 86 Degrees 45 Minutes 40 Seconds West a distance of 90.04 feet to a 1/2" iron rod set (1774944.88, 789707.00); Thence North 80 Degrees 53 Minutes 25 Seconds West a distance of 89.87 feet to a 1/2" iron rod set (1774959.11, 789618.26); Thence North 80 Degrees 15 Minutes 54 Seconds West a distance of 50.73 feet to a 1/2" iron rod set (1774967.69, 789568.26); Thence North 83 Degrees 50 Minutes 12 Seconds West a distance of 101.14 feet to a 1/2" iron rod set (1774978.55, 789467.70); Thence North 88 Degrees 41 Minutes 13 Seconds West a distance of 100.58 feet to a 1/2" iron rod set (1774980.85, 789304.54); Thence along said ditch the following courses and distances: 1) due North a distance of 23.22 feet to a point (1775004.07, 789304.54); 2) North 13 Degrees 58 Minutes 12 Seconds West a distance of 47.48 feet to a point (1775050.14, 789293.08); 3) North 04 Degrees 39 Minutes 14 Seconds West a distance of 74.69 feet to a point (1775124.58, 789287.02); 4) North 04 Degrees 05 Minutes 53 Seconds West a distance of 50.02 feet to a point (1775174.48, 789283.45); 5) North 03 Degrees 49 Minutes 31 Seconds West a distance of 33.00 feet to a point (1775207.40, 789281.24); 6) North 05 Degrees 55 Minutes 34 Seconds West a distance of 68.70 feet to a point (1775275.73, 789274.15); 7) North 22 Degrees 23 Minutes 14 Seconds East a distance of 30.88 feet to a point (1775304.29, 789285.91); Thence North 24 Degrees 46 Minutes 16 Seconds West a distance of 32.57 feet back to the Point of Beginning.

~ DESCRIPTION OF DETENTION POND EASEMENT ~

The following description is based on the Mississippi East State Plane Coordinate System grid North as determined by GPS observations with a convergence of (-0° 22'18") and a scale factor of 0.999995146 calculated at the Point Of Commencement.

A parcel of land located in the Northeast Quarter of Section 23, Township 8 South, Range 3 West, in the City of Oxford, Lafayette County, Mississippi and containing 0.773 Acres. This property described in more detail as follows:

Commencing at a 1/2" iron rod found recognized as being the Northwest Corner of Section 23, Township 8 South, Range 3 West, Lafayette County, Mississippi. Said point being further defined by Mississippi East State Plane Coordinates of N:1,775,428.65, E:785,659.38.

Run Thence South 83 Degrees 06 Minutes 49 Seconds East a distance of 3734.71 feet to a 1/2" iron rod set. Said point being further defined by Mississippi East State Plane Coordinates of N: 1774980.85, E: 789367.14 and hereinafter referred as the POINT OF BEGINNING.

From said Point of Beginning, run South 88 Degrees 41 Minutes 13 Seconds East a distance of 100.58 feet to a 1/2" iron rod set (1774978.55, 789467.70); Thence South 83 Degrees 50 Minutes 12 Seconds East a distance of 101.14 feet to a 1/2" iron rod set (1774967.69, 789568.26); Thence due South a distance of 171.19 feet to a 1/2" iron rod set (177496.30, 789568.26); Thence North 89 Degrees 56 Minutes 04 Seconds West a distance of 193.96 feet to a 1/2" iron rod set (177496.72, 789374.31); Thence North 16 Degrees 28 Minutes 36 Seconds East a distance of 70.11 feet to a 1/2" iron rod set (1774863.95, 789394.19); Thence North 09 Degrees 38 Minutes 51 Seconds West a distance of 33.51 feet to a 1/2" iron rod set (1774896.99, 789388.58); Thence North 28 Degrees 12 Minutes 54 Seconds West a distance of 36.24 feet to a 1/2" iron rod set (1774928.92, 789371.44); Thence North 04 Degrees 43 Minutes 54 Seconds West a distance of 52.11 feet back to the Point of Beginning.

~ DESCRIPTION OF STORM DRAIN EASEMENT ~

The following description is based on the Mississippi East State Plane Coordinate System grid North as determined by GPS observations with a convergence of (-0° 22'18") and a scale factor of 0.999995146 calculated at the Point Of Commencement.

A parcel of land located in the Northeast Quarter of Section 23, Township 8 South, Range 3 West, in the City of Oxford, Lafayette County, Mississippi and containing 0.030 Acres. This property described in more detail as follows:

Commencing at a 1/2" iron rod found recognized as being the Northwest Corner of Section 23, Township 8 South, Range 3 West, Lafayette County, Mississippi. Said point being further defined by Mississippi East State Plane Coordinates of N:1,775,428.65, E:785,659.38.

Run Thence South 81 Degrees 12 Minutes 32 Seconds East a distance of 3709.98 feet to a 1/2" iron rod set. Said point being further defined by Mississippi East State Plane Coordinates of N: 1774861.65, E: 789325.77 and hereinafter referred as the POINT OF BEGINNING.

From said Point of Beginning, run South 82 Degrees 24 Minutes 04 Seconds East a distance of 65.74 feet to a 1/2" iron rod set (1774852.96, 789390.94); Thence South 16 Degrees 28 Minutes 36 Seconds West a distance of 20.24 feet to a 1/2" iron rod set (1774833.55, 789385.20); Thence North 82 Degrees 24 Minutes 04 Seconds West a distance of 65.66 feet to a 1/2" iron rod set (1774842.23, 789320.12); Thence North 16 Degrees 13 Minutes 57 Seconds East a distance of 20.23 feet back to the Point of Beginning.

~ SURVEYOR'S CERTIFICATE ~

I CERTIFY THAT THE WITHIN PLAT OF THE FIRST AMENDMENT OF THE OAKS AT OXFORD COMMONS SUBDIVISION, PHASES 19 & 27, IN LAFAYETTE COUNTY, MISSISSIPPI, IS A TRUE AND CORRECT REPRESENTATION OF SAID SUBDIVISION AND THAT I SIGNED AND DELIVERED IT AS MY OWN ACT AND DEED.

WITNESS MY HAND AND SIGNATURE THIS THE _____ DAY OF _____, 20____.

JONATHAN E. ADAMS
MISSISSIPPI PS. #2879

~ ENGINEER'S CERTIFICATE ~

I CERTIFY THAT THE FIRST AMENDMENT OF THE OAKS AT OXFORD COMMONS SUBDIVISION, PHASES 19 & 27, IS IN CONFORMANCE WITH THE DESIGN REQUIREMENTS OF THE SUBDIVISION REGULATIONS AND SPECIFIC CONDITIONS IMPOSED ON THIS DEVELOPMENT, AND TAKES INTO ACCOUNT ALL APPLICABLE FEDERAL, STATE, AND LOCAL LAWS AND REGULATIONS.

WITNESS MY HAND AND SIGNATURE THIS THE _____ DAY OF _____, 20____.

PAUL KOSHENINA
MISSISSIPPI PE #14912

~ CITY OF OXFORD ~
~ STATE OF MISSISSIPPI ~

APPROVED AND RECOMMENDED FOR ACCEPTANCE BY THE CITY OF OXFORD PLANNING COMMISSION, THIS THE _____ DAY OF _____, 20____.

JR RIGBY, CHAIRMAN, CHAIRMAN
CITY OF OXFORD PLANNING COMMISSION

~ CITY ENGINEER'S CERTIFICATE ~

I CERTIFY THAT OXFORD COMMONS IV, LLC, HAS COMPLIED WITH ONE OF THE FOLLOWING ALTERNATIVES FOR THE FIRST AMENDMENT OF THE OAKS AT OXFORD COMMONS SUBDIVISION, PHASES 19 & 27,:

1. ALL IMPROVEMENTS HAVE BEEN INSTALLED BY THE SUB-DIVIDER IN ACCORDANCE WITH THE REQUIREMENTS OF THESE REGULATIONS AND WITH THE ACTION OF THE BOARD OF ALDERMEN, GIVING APPROVAL OF THE PRELIMINARY PLAT, AND ACCEPTING MAINTENANCE OF UTILITIES AND STREETS.
2. A BOND, OR CERTIFIED CHECK HAS BEN POSTED BY THE SUB-DIVIDER WHICH IS AVAILABLE TO THE CITY IN A SUFFICIENT AMOUNT TO ENSURE COMPLETION OF ALL REQUIRED IMPROVEMENTS,

AS OF THIS THE _____ DAY OF _____, 20____.

JOHN CRAWLEY, PE
CITY ENGINEER, CITY OF OXFORD

~ CITY OF OXFORD ~
~ COUNTY OF LAFAYETTE ~
~ STATE OF MISSISSIPPI ~

APPROVED AND RECOMMENDED FOR ACCEPTANCE BY THE CITY OF OXFORD, BOARD OF ALDERMEN, THIS THE _____ DAY OF _____, 20____.

ROBYN TANNEHILL
MAYOR, CITY OF OXFORD

~ RESTRICTIVE COVENANTS ~

RECORDED IN INSTRUMENT NUMBER _____, OF THE LAND RECORDS IN THE CHANCERY CLERK'S OFFICE OF LAFAYETTE COUNTY, MISSISSIPPI.

~ OWNER'S CERTIFICATE ~

I, David B. Blackburn, as Manager of Oxford Commons IV, LLC, a Mississippi limited liability company as owner of the tract of land herein amended, certify that we did cause said subdivision to be amended and platted, as shown on the attached plat of FIRST AMENDMENT OF THE OAKS SUBDIVISION PHASES 19 AND 27, and the streets are dedicated to the use of the public forever. Streets are hereby dedicated to the use by the public and/or private utility companies which serve this subdivision, subject to the regulations of and approval by the Board of Aldermen of Oxford, Mississippi. Utility easements are also dedicated to the public and/or private utility companies which serve this subdivision. Such subdivision and dedication is the Owner's own act deed of its own free will.

~ ACKNOWLEDGEMENT ~
~ COUNTY OF LAFAYETTE ~
~ STATE OF MISSISSIPPI ~

PERSONALLY APPEARED BEFORE ME, THE UNDERSIGNED AUTHORITY IN AND FOR SAID COUNTY AND STATE, DAVID B. BLACKBURN, AS MANAGER OF OXFORD COMMONS IV, LLC, WHO ACKNOWLEDGED THAT SAID LLC IS THE OWNER OF SAID LAND TO BE AMENDED, IN SAID SUBDIVISION, AND AS ITS ACT AND DEED HE SIGNED, EXECUTED AND DELIVERED THE ABOVE AND FOREGOING INSTRUMENT.

GIVEN UNDER MY HAND AND OFFICIAL SEAL OF OFFICE, THIS THE _____ OF _____, 20____.

DAVID B. BLACKBURN, MANAGER
OXFORD COMMONS IV, LLC

NOTARY PUBLIC

~ COUNTY OF LAFAYETTE ~
~ STATE OF MISSISSIPPI ~

I, MIKE ROBERTS, CHANCERY CLERK IN AND FOR SAID COUNTY AND STATE, HEREBY CERTIFY THAT THIS INSTRUMENT WAS FILED FOR RECORD IN MY OFFICE AT _____ O'CLOCK ON THE _____ DAY OF _____, 20____, AND WAS DULY RECORDED IN PLAT CABINET _____, SLIDE _____.

WITNESS MY HAND AND OFFICIAL SEAL THIS THE _____ DAY OF _____, 20____.

MIKE ROBERTS
CHANCERY CLERK



PHONE: (662) 234-8539 EMAIL: OXFORD@PECORPMS.COM ADDRESS: 276 CO RD 101
FAX: (662) 234-8639 WEB SITE: PECORPMS.COM OXFORD, MS 38655

REVISIONS:

NO.:	DATE:	REVISIONS:	BY:
NO.:	DATE:	REVISIONS:	BY:
NO.:	DATE:	REVISIONS:	BY:
NO.:	DATE:	REVISIONS:	BY:
NO.:	DATE:	REVISIONS:	BY:
NO.:	DATE:	REVISIONS:	BY:

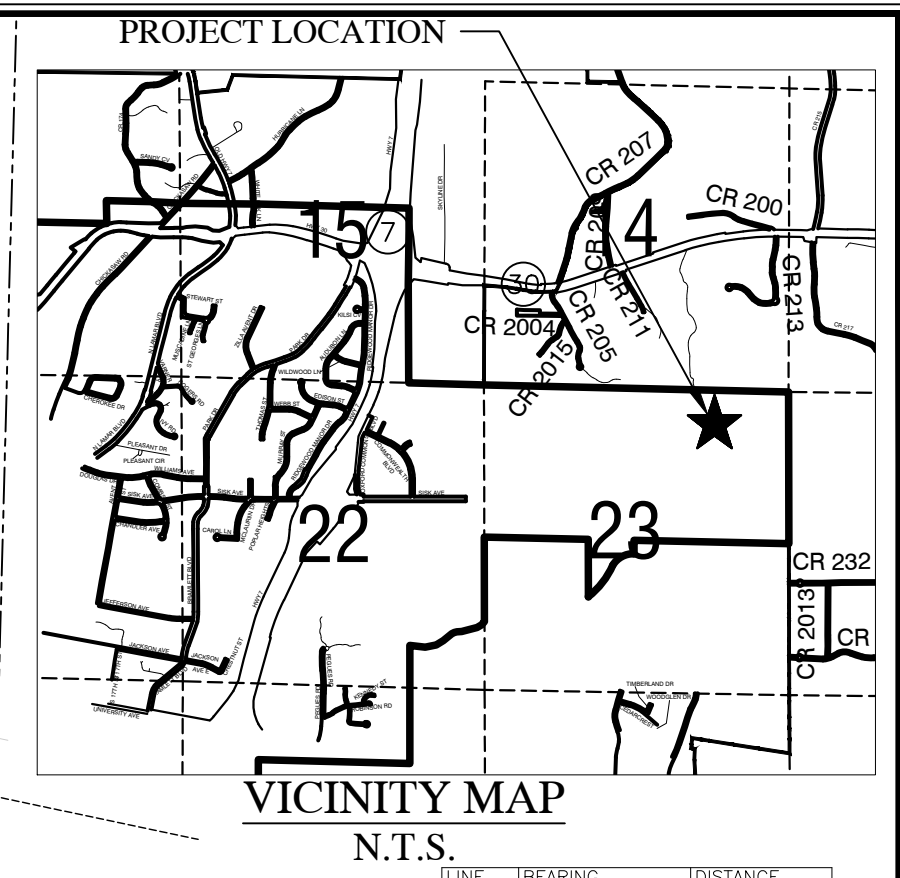
CERTIFICATE SHEET
FOR
FIRST AMENDMENT OF THE OAKS AT
OXFORD COMMONS PHASES 19 & 27
IN THE NE 1/4 SEC. 23, T-8-S, R-3-W, CITY OF OXFORD,
LAFAYETTE COUNTY, MISSISSIPPI

DRAWN BY: J. ADAMS, PS	DATE: 12-09-2025
CHECKED BY: J. ADAMS, PS	SCALE: NTS
DRAWING NO.: 20010	

ALL ENGINEERING
DRAWINGS ARE IN
CONFIDENCE AND
DISSEMINATION MAY NOT
BE MADE WITHOUT PRIOR
WRITTEN CONSENT OF THE
ENGINEER. ALL COMMON
LAW RIGHTS OF COPYRIGHT
AND OTHERWISE ARE
HEREBY SPECIFICALLY
RESERVED.

PAGE NO.:

2.0



PRECISION ENGINEERING CORPORATION

EST. 1976

LAND SURVEYORS

PHONE: (662) 234-8539

FAX: (662) 234-8639

EMAIL: OXFORD@PECORPMS.COM

WEB SITE: PECORPMS.COM

ADDRESS: 276 CO RD 101

OXFORD, MS 38655

REVISIONS:

NO.	DATE	REVISIONS:	BY:

LINE	BEARING	DISTANCE
L1	S 32°00'31" W	58.86
L4	S 05°02'32" W	74.27
L5	S 40°05'14" W	10.02
L6	S 14°15'54" W	98.26
L7	S 61°07'07" W	16.08
L8	S 74°44'10" E	71.80
L9	S 64°51'04" E	60.00
L10	S 2°51'27" W	85.03
L11	S 12°59'02" E	27.57
L12	S 42°09'46" E	55.51
L13	N 26°26'21" W	64.56
L14	N 01°21'13" E	65.17
L15	N 42°09'46" E	55.51
L16	N 09°38'51" W	33.51
L17	N 28°17'54" W	36.24
L18	N 40°26'56" W	20.32
L19	N 02°00'31" W	58.86
L20	S 74°44'10" E	71.80
L21	S 64°51'04" E	60.00
L22	S 2°51'27" W	85.03
L23	S 12°59'02" E	27.57
L24	S 42°09'46" E	55.51
L25	N 26°26'21" W	64.56
L26	N 01°21'13" E	65.17
L27	N 42°09'46" E	55.51
L28	N 09°38'51" W	33.51
L29	N 28°17'54" W	36.24
L30	N 40°26'56" W	20.32
L31	N 02°00'31" W	58.86
L32	S 74°44'10" E	71.80
L33	S 64°51'04" E	60.00
L34	S 2°51'27" W	85.03
L35	S 12°59'02" E	27.57
L36	S 42°09'46" E	55.51
L37	N 26°26'21" W	64.56
L38	N 01°21'13" E	65.17
L39	N 42°09'46" E	55.51
L40	N 09°38'51" W	33.51
L41	N 28°17'54" W	36.24
L42	N 40°26'56" W	20.32
L43	N 02°00'31" W	58.86
L44	S 74°44'10" E	71.80
L45	S 64°51'04" E	60.00
L46	S 2°51'27" W	85.03
L47	S 12°59'02" E	27.57
L48	S 42°09'46" E	55.51
L49	N 26°26'21" W	64.56
L50	N 01°21'13" E	65.17
L51	N 42°09'46" E	55.51
L52	N 09°38'51" W	33.51
L53	N 28°17'54" W	36.24
L54	N 40°26'56" W	20.32
L55	N 02°00'31" W	58.86
L56	S 74°44'10" E	71.80
L57	S 64°51'04" E	60.00
L58	S 2°51'27" W	85.03
L59	S 12°59'02" E	27.57
L60	S 42°09'46" E	55.51
L61	N 26°26'21" W	64.56
L62	N 01°21'13" E	65.17
L63	N 42°09'46" E	55.51
L64	N 09°38'51" W	33.51
L65	N 28°17'54" W	36.24
L66	N 40°26'56" W	20.32
L67	N 02°00'31" W	58.86
L68	S 74°44'10" E	71.80

CURVE	RADIUS	ARC LENGTH	CHORD BEARING	CHORD LENGTH
C1	174.81	57.4142	N 82°09'34" W	277.72
C2	375.00	284.49	N 82°09'34" W	277.72
C3	675.00	407.73	N 82°09'34" W	401.65
C4	470.00	308.26	N 71°11'59" E	302.76
C5	320.00	209.25	N 38°46'23" E	150.81
C6	175.00	106.14	S 82°09'34" E	85.03
C7	520.50	289.26	N 16°10'10" E	285.85
C8	380.00	308.55	N 32°09'34" E	300.14
C9	720.00	20.72	N 45°28'57" W	20.72
C10	720.00	81.43	N 45°28'57" W	81.43
C11	780.00	88.22	N 08°48'49" W	88.17
C12	130.00	39.64	N 05°11'13" E	39.64
C13	125.00	186.35	N 38°11'05" E	175.76
C14	75.00	117.81	S 39°16'03" W	106.07
C15	174.00	184.93	N 74°04'13" E	175.44
C16	225.00	303.02	N 32°50'57" E	280.65
C17	925.00	104.35	N 02°00'31" W	103.90
C18	275.00	86.25	S 89°24'58" W	85.90
C19	13.04	22.44	N 37°26'30" W	19.77
C20	13.00	21.64	S 42°09'34" E	19.23
C21	125.00	44.91	N 73°58'31" E	44.67
C22	475.00	18.66	N 82°09'34" E	18.66
C23	475.00	29.43	N 82°09'34" E	29.42
C24	475.00	29.43	N 82°09'34" E	29.42
C25	475.00	29.43	N 82°09'34" E	29.42
C26	475.00	29.43	N 82°09'34" E	29.42
C27	475.00	29.43	N 82°09'34" E	29.42
C28	475.00	29.43	N 82°09'34" E	29.42
C29	475.00	29.43	N 82°09'34" E	29.42
C30	475.00	29.43	N 82°09'34" E	29.42
C31	475.00	29.43	N 82°09'34" E	29.42
C32	475.00	29.43	N 82°09'34" E	29.42
C33	475.00	29.43	N 82°09'34" E	29.42
C34	475.00	29.43	N 82°09'34" E	29.42
C35	475.00	29.43	N 82°09'34" E	29.42
C36	475.00	29.43	N 82°09'34" E	29.42
C37	475.00	29.43	N 82°09'34" E	29.42
C38	475.00	29.43	N 82°09'34" E	29.42
C39	475.00	29.43	N 82°09'34" E	29.42
C40	475.00	29.43	N 82°09'34" E	29.42
C41	475.00	29.43	N 82°09'34" E	29.42
C42	475.00	29.43	N 82°09'34" E	29.42
C43	475.00	29.43	N 82°09'34" E	29.42
C44	475.00	29.43	N 82°09'34" E	29.42
C45	475.00	29.43	N 82°09'34" E	29.42
C46	475.00	29.43	N 82°09'34" E	29.42
C47	475.00	29.43	N 82°09'34" E	29.42
C48	475.00	29.43	N 82°09'34" E	29.42
C49	475.00	29.43	N 82°09'34" E	29.42
C50	475.00	29.43	N 82°09'34" E	29.42
C51	475.00	29.43	N 82°09'34" E	29.42
C52	475.00	29.43	N 82°09'34" E	29.42
C53	475.00	29.43	N 82°09'34" E	29.42
C54	475.00	29.43	N 82°09'34" E	29.42
C55	475.00	29.43	N 82°09'34" E	29.42
C56	475.00	29.43	N 82°09'34" E	29.42
C57	475.00	29.43	N 82°09'34" E	29.42
C58	475.00	29.43	N 82°09'34" E	29.42
C59	475.00	29.43	N 82°09'34" E	29.42
C60	475.00	29.43	N 82°09'34" E	29.42
C61	475.00	29.43	N 82°09'34" E	29.42
C62	475.00	29.43	N 82°09'34" E	29.42
C63	475.00	29.43	N 82°09'34" E	29.42
C64	475.00	29.43	N 82°09'34" E	29.42
C65	475.00	29.43	N 82°09'34" E	29.42
C66	475.00	29.43	N 82°09'34" E	29.42
C67	475.00	29.43	N 82°09'34" E	29.42
C68	475.00	29.43	N 82°09'34" E	29.42
C69	475.00	29.43	N 82°09'34" E	29.42
C70	475.00	29.43	N 82°09'34" E	29.42
C71	475.00	29.43	N 82°09'34" E	29.42
C72	475.00	29.43	N 82°09'34" E	29.42
C73	475.00	29.43	N 82°09'34" E	29.42
C74	475.00	29.43	N 82°09'34" E	29.42
C75	475.00	29.43	N 82°09'34" E	29.42
C76	475.00	29.43	N 82°09'34" E	29.42
C77	475.00	29.43	N 82°09'34" E	29.42
C78	475.00	29.43	N 82°09'34" E	29.42
C79	475.00	29.43	N 82°09'34" E	29.42
C80	475.00	29.43	N 82°09'34" E	29.42
C81	475.00	29.43	N 82°09'34" E	29.42
C82	475.00	29.43	N 82°09'34" E	29.42
C83	475.00	29.43	N 82°09'34" E	29.42
C84	475.00	29.43	N 82°09'34" E	29.42
C85	475.00	29.43	N 82°09'34" E	29.42

~DESCRIPTION OF PROPERTY~

The following description is based on the Mississippi East State Plane Coordinate System grid North as determined by GPS observations with a convergence of -0°21'53" and a scale factor of 0.999995104 calculated at the Point Of Beginning.

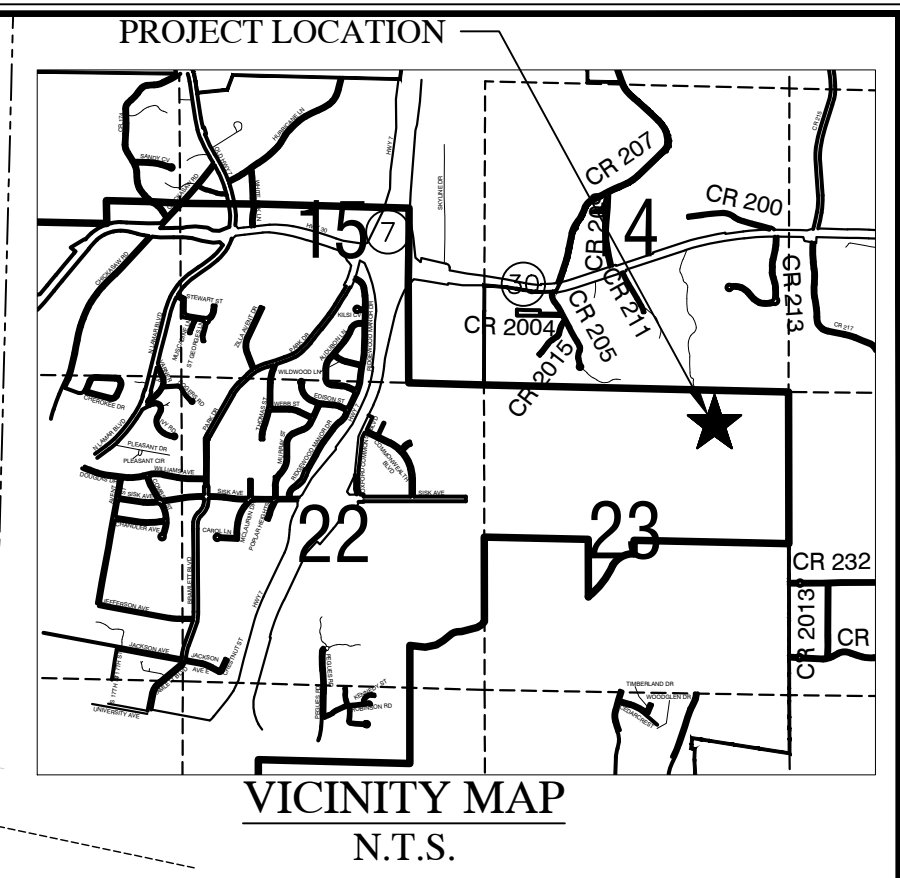
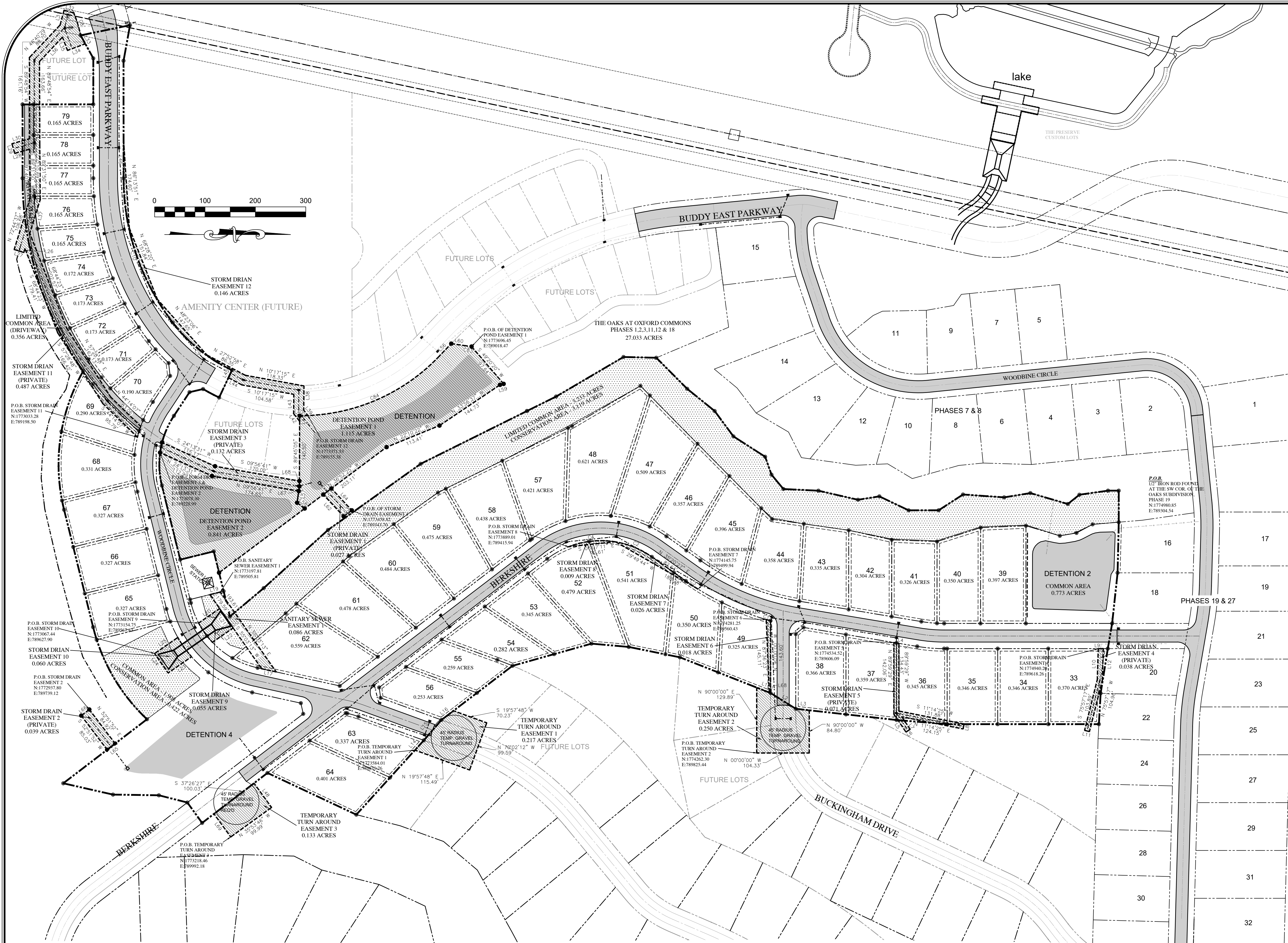
A parcel of land located in the Northeast Quarter of Section 23, Township 8 South, Range 3 West, City of Oxford, Lafayette County, Mississippi and containing 27.03 Acres. This property described in more detail as follows:

Beginning at a 1/2" iron rod at the Southwest corner of The Oaks Subdivision Phase 19. Said point being further defined by Mississippi East State Plane Coordinates of N:1774980.85 and E:789304.54.

From said Point of Beginning, run due East a distance of 62.60 feet to a 1/2" iron rod set (1774980.85, 789367.14); Thence South 88 Degrees 41 Minutes 13 Seconds East a distance of 100.58 feet to a 1/2" iron rod set (1774978.55, 789467.70); Thence South 83 Degrees 50 Minutes 12 Seconds East a distance of 101.14 feet to a 1/2" iron rod set (1774967.69, 789568.26); Thence South 80 Degrees 13 Minutes 54 Seconds East a distance of 50.73 feet to a 1/2" iron rod set (1774959.11, 789618.26); Thence South 80 Degrees 53 Minutes 25 Seconds East a distance of 89.87 feet to a 1/2" iron rod set (1774944.88, 789707.00); Thence South 86 Degrees 45 Minutes 40 Seconds East a distance of 61.36 feet to a 1/2" iron rod set (1774941.41, 789768.26); Thence due South a distance of 301.17 feet to a 1/2" iron rod set (1774640.24, 789768.26); Thence South 04 Degrees 43 Minutes 39 Seconds West a distance of 100.73 feet to a 1/2" iron rod set (1774539.85, 789759.96); Thence South 06 Degrees 21 Minutes 47 Seconds West a distance of 201.28 feet to a 1/2" iron rod set (1774539.82, 789732.58); Thence South 32 Degrees 00 Minutes 31 Seconds West a distance of 58.96 feet to a 1/2" iron rod set (1774289.82, 789706.40); Thence South 21 Degrees 30 Minutes 53 Seconds West a distance of 193.48 feet to a 1/2" iron rod set (1774109.82, 789635.44); Thence South 11 Degrees 28 Minutes 01 Seconds West a distance of 103.53 feet to a 1/2" iron rod set (1774008.35, 789614.86); Thence South 05 Degrees 02 Minutes 32 Seconds West a distance of 74.27 feet to a 1/2" iron rod set (1773934.37, 789608.35); Thence South 15 Degrees 40 Minutes 54 Seconds East a distance of 162.67 feet to a 1/2" iron rod set (1773777.75, 789652.30); Thence South 37 Degrees 18 Minutes 23 Seconds East a distance of 177.39 feet to a 1/2" iron rod set (1773636.66, 789759.81); Thence South 49 Degrees 09 Minutes 46 Seconds East a distance of 53.51 feet to a 1/2" iron rod set (1773601.66, 789800.30); Thence South 47 Degrees 46 Minutes 55 Seconds East a distance of 199.33 feet to a 1/2" iron rod set (1773467.72, 789947.92); Thence South 25 Degrees 10 Minutes 48 Seconds West a distance of 194.85 feet to a 1/2" iron rod set (1773291.39, 789965.02); Thence South 37 Degrees 26 Minutes 27 Seconds East a distance of 163.34 feet to a 1/2" iron rod set (1773161.69, 789964.22); Thence South 54 Degrees 06 Minutes 14 Seconds West a distance of 50.02 feet to a 1/2" iron rod set (1773132.37, 789923.80); Thence South 14 Degrees 16 Minutes 34 Seconds West a distance of 58.26 feet to a 1/2" iron rod set (1773075.50, 789909.43); Thence South 00 Degrees 52 Minutes 15 Seconds West a distance of 91.12 feet to a 1/2" iron rod set (1772984.79, 789908.05); Thence South 12 Degrees 49 Minutes 27 Seconds West a distance of 101.14 feet to a 1/2" iron rod set (1772886.18, 789885.60); Thence North 37 Degrees 37 Minutes 27 Seconds West a distance of 209.17 feet to a 1/2" iron rod set (1773052.25, 789758.44); Thence with a curve turning to the right having an arc length of 214.81 feet, a radius of 375.00 feet, a chord bearing of South 59 Degrees 41 Minutes 48 Seconds West, and a chord length of 211.88 feet, to a 1/2" iron rod set (1772945.34, 789575.51); Thence South 76 Degrees 06 Minutes 25 Seconds West a distance of 240.07 feet to a 1/2" iron rod set (1772887.60, 789542.46); Thence with a curve turning to the right having an arc length of 284.49 feet, a radius of 375.00 feet, a chord bearing of North 82 Degrees 09 Minutes 34 Seconds West, and a chord length of 277.72 feet, to a 1/2" iron rod set (1772925.58, 789697.34); Thence with a curve turning to the right having an arc length of 407.73 feet, a radius of 670.50 feet, a chord bearing of South 72 Degrees 33 Minutes 58 Seconds West, and a chord length of 401.48 feet, to a 1/2" iron rod set (1772805.30, 788684.31); Thence South 89 Degrees 59 Minutes 13 Seconds West a distance of 146.67 feet to a 1/2" iron rod set (1772805.26, 788537.64); Thence North 00 Degrees 00 Minutes 47 Seconds West a distance of 140.50 feet to a 1/2" iron rod set (1772345.76, 788537.60); Thence South 89 Degrees 59 Minutes 13 Seconds West a distance of 51.65 feet to a 1/2" iron rod set (1772945.74, 788446.15); Thence South 01 Degrees 07 Minutes 02 Seconds East a distance of 52.06 feet to a 1/2" iron rod set (1772920.60, 788400.57); Thence North 11 Degrees 38 Minutes 47 Seconds West a distance of 100.00 feet to a 1/2" iron rod set. Thence South 79 Degrees 44 Minutes 10 Seconds East a distance of 71.80 feet to a 1/2" iron rod set (1773005.74, 788451.04); Thence North 89 Degrees 59 Minutes 13 Seconds East a distance of 233.23 feet to a 1/2" iron rod set (1773005.80, 788684.26); Thence with a curve turning to the left having an arc length of 308.26 feet, a radius of 470.00 feet, a chord bearing of North 71 Degrees 11 Minutes 52 Seconds East, and a chord length of 302.76 feet, to a 1/2" iron rod set (1773005.74, 788684.26); Thence with a curve turning to the left having an arc length of 140.52 feet, a radius of 320.00 feet, a chord bearing of North 82 Degrees 09 Minutes 34 Seconds East, and a chord length of 150.81 feet, to a 1/2" iron rod set. Thence South 64 Degrees 51 Minutes 04 Seconds East a distance of 60.00 feet to a 1/2" iron rod set; Thence South 27 Degrees 51 Minutes 57 Seconds West a distance of 36.03 feet to a 1/2" iron rod set (1773136.74, 789108.99); Thence South 56 Degrees 33 Minutes 04 Seconds East a distance of 56.30 feet to a 1/2" iron rod set (17731405.71, 789155.96); Thence with a curve turning to the left having an arc length of 144.60 feet, a radius of 175.00 feet, a chord bearing of South 80 Degrees 13 Minutes 54 Seconds East, and a chord length of 140.52 feet, to a 1/2" iron rod set (1773081.84, 789294.44); Thence North 76 Degrees 06 Minutes 25 Seconds East a distance of 151.54 feet to a 1/2" iron rod set (1773118.23, 789441.55); Thence North 13 Degrees 53 Minutes 35 Seconds West a distance of 68.58 feet to a 1/2" iron rod set (1773184.81, 789425.08); Thence North 76 Degrees 06 Minutes 25 Seconds East a distance of 133.25 feet to a 1/2" iron rod set (1773216.80, 789554.43); Thence North 40 Degrees 03 Minutes 02 Seconds West a distance of 87.60 feet to a 1/2" iron rod set (1773283.85, 789498.07); Thence North 42 Degrees 07 Minutes 32 Seconds West a distance of 172.15 feet to a 1/2" iron rod set (1773411.53, 789382.59); Thence North 35 Degrees 31 Minutes 22 Seconds West a distance of 225.89 feet to a 1/2" iron rod set (1773595.38, 789251.34); Thence North 26 Degrees 26 Minutes 21 Seconds West a distance of 235.63 feet to a 1/2" iron rod set (1774216.12, 789196.82); Thence North 32 Degrees 42 Minutes 02 Seconds East a distance of 74.80 feet to a 1/2" iron rod set (1774279.06, 789237.23); Thence North 70 Degrees 25 Minutes 17 Seconds East a distance of 37.80 feet to a 1/2" iron rod set (1774291.73, 789272.84); Thence North 50 Degrees 21 Minutes 55 Seconds East a distance of 36.96 feet to a 1/2" iron rod set (1774315.30, 789301.30); Thence North 02 Degrees 46 Minutes East a distance of 69.61 feet to a 1/2" iron rod set (1774384.83, 789304.68); Thence North 12 Degrees 53 Minutes 46 Seconds East a distance of 80.39 feet to a 1/2" iron rod set (1774463.39, 789322.66); Thence North 09 Degrees 02 Minutes 53 Seconds West a distance of 42.89 feet to a 1/2" iron rod set (1774505.75, 789315.92); Thence North 25 Degrees 30 Minutes 11 Seconds East a distance of 64.36 feet to a 1/2" iron rod set (1774563.83, 789343.63); Thence North 09 Degrees 07 Minutes 19 Seconds West a distance of 59.67 feet to a 1/2" iron rod set (1774623.50, 789343.50); Thence North 32 Degrees 37 Minutes 00 Seconds West a distance of 57.55 feet to a 1/2" iron rod set (1774671.80, 789312.20); Thence North 03 Degrees 59 Minutes 52 Seconds East a distance of 81.88 feet to a 1/2" iron rod set (1774753.48, 789317.90); Thence North 09 Degrees 18 Minutes 10 Seconds West a distance of 52.63 feet to a 1/2" iron rod set (1774805.41, 789309.40); Thence North 16 Degrees 13 Minutes 57 Seconds East a distance of 77.46 feet to a 1/2" iron rod set (1774879.78, 789331.05); Thence North 38 Degrees 38 Minutes 44 Seconds West a distance of 29.46 feet to a 1/2" iron rod set (1774902.79, 789312.65); Thence North 08 Degrees 07 Minutes 24 Seconds West a distance of 57.35 feet to a 1/2" iron rod set (1774959.57, 789304.54); Thence due North a distance of 21.28 feet to back to the Point of Beginning.

~SURVEYORS NOTES~

- This Property Has A Land Use Classification Of Class "B" As Defined In Appendix "A" And The Boundary Survey Meets The Minimum Quality Requirements For Condition "B" As Defined In Appendix "B" Of The "MISSISSIPPI STANDARDS OF PRACTICE FOR SURVEYING".
- All Bearings are based on Mississippi East State Plane Coordinate System NAD 83 grid values, U.S. Survey Feet, using a scale factor of 0.999995146 and a convergence angle of -0°00'22"



PRECISION ENGINEERING CORPORATION

Est. 1976

LAND SURVEYORS

PHONE: (662) 234-8539

FAX: (662) 234-8639

EMAIL: OXFORD@PECORPMS.COM

WEB SITE: PECORPMS.COM

ADDRESS: 276 CO RD 101

OXFORD, MS 38655

REVISIONS:

NO.	DATE	REVISIONS:	BY:

~SURVEYORS NOTES~

- This Property Has A Land Use Classification Of Class "B" As Defined In Appendix "A" And The Boundary Survey Meets The Minimum Quality Requirements For Condition "B" As Defined In Appendix "B" Of The "MISSISSIPPI STANDARDS OF PRACTICE FOR SURVEYING".
- All Bearings are based on Mississippi East State Plane Coordinate System NAD 83 grid values, U.S. Survey Feet, using a scale factor of 0.999995146 and a convergence angle of (-00 degrees 22 minutes 18 seconds calculated at the Point of Commencement.
- Horizontal Datum based on published control stations as follows:
Designation - M0LY
PID - A7821
NORTH - 1,777,871.80
EAST - 783,111.09
HORIZ ORDER - B
VERTICAL - NAVD 1988 ORDER FORTH CLASS II
- Date Of Field Survey: March, 2023
- All Corners are 1/2" Iron Rods, unless otherwise noted.
- This property is subject to all road and utility easements, and right-of-way of record.

~COMMON AREA/DETENTION POND NOTES~

All common property/detention pond shall be maintained in perpetuity and cannot be developed for any other use which would limit or cause to limit the use of the common area/detention ponds. The common area/detention ponds shall be owned and/or maintained by the Property Owner's Association of the development and each property owner shall own a proportionate share of the common area/detention ponds and shall bear his proportionate responsibility for the continued maintenance in accordance with the City of Oxford and Lafayette County.

The Homeowners Association, (the "Association"), shall be responsible for the maintenance, upkeep, and payment of ad valorem taxes for all Common Property shown on this Plat. In the event of a permanent dissolution of the Association, all owners of lots within all phases of the Subdivision existing at the time of such permanent dissolution shall immediately thereupon hold title to the Common Property as tenants in common and shall collectively provide for the continued maintenance and upkeep thereof on a pro rata basis determined by the total number of lots within all phases of the Subdivision. Furthermore, in the event of such permanent dissolution, the ad valorem taxes for all Common Property shown on this Plat shall be assessed to each lot within the Subdivision on a pro rata basis determined by the total number of lots within all phases of the Subdivision.

SANITARY SEWER, STORM DRAIN AND EASEMENT NOTES

ALL STORM DRAINS WITHIN THE RIGHT-OF-WAY OF THE STREETS SHALL BE OWNED AND MAINTAINED BY THE CITY OF OXFORD. ALL STORM DRAINS OUTSIDE THE RIGHT-OF-WAY OF THE STREET SHALL BE OWNED AND MAINTAINED BY THE H.O.A. (EXCLUDING THE BOX CULVERT NEAR LOT 65 WHICH EXTENDS PAST THE RIGHT-OF-WAY LINES. THE EASEMENTS FOR THE BOX ARE PROVIDED TO THE CITY). ALSO, WHERE STORM DRAINS ARE WITHIN THE RIGHT-OF-WAY AND ARE CLOSE TO PROPERTY LINES, EASEMENTS ARE PROVIDED TO THE CITY OF OXFORD FOR MAINTENANCE PURPOSES.

ALL SANITARY SEWER MAINS WILL BE OWNED AND MAINTAINED BY THE CITY OF OXFORD. ALL MAINS ARE LOCATED WITHIN THE RIGHT-OF-WAY OF THE ROADS EXCLUDING THE SECTION NEAR THE BOX CULVERT. THIS LINE IS LOCATED ON THE NORTH SIDE OF THE BOX CULVERT TO PREVENT INTERFERENCE WITH THE BOX. AN EASEMENT TO THE CITY OF OXFORD IS PROVIDED.

BELOW IS A LIST OF EASEMENT OWNERSHIP.

DETENTION POND EASEMENTS TO H.O.A.
TEMPORARY TURN AROUND EASEMENTS 1 & 2 TO CITY OF OXFORD
STORM DRAIN EASEMENT 1 TO H.O.A.
STORM DRAIN EASEMENT 2 TO H.O.A.
STORM DRAIN EASEMENT 3 TO H.O.A.
STORM DRAIN EASEMENT 4 TO H.O.A.
STORM DRAIN EASEMENT 5 TO H.O.A.
STORM DRAIN EASEMENT 6 TO CITY OF OXFORD
STORM DRAIN EASEMENT 7 TO CITY OF OXFORD
STORM DRAIN EASEMENT 8 TO CITY OF OXFORD
STORM DRAIN EASEMENT 9 TO CITY OF OXFORD
STORM DRAIN EASEMENT 10 TO CITY OF OXFORD
STORM DRAIN EASEMENT 11 TO H.O.A.
STORM DRAIN EASEMENT 12 TO CITY OF OXFORD
SANITARY SEWER EASEMENT 1 TO CITY OF OXFORD

LEGEND

These standard symbols may be found in the drawing.

- PROPERTY LINE
- ADJOINING PROPERTY LINE
- EASEMENT LINE
- SETBACK LINES
- EDGE OF PAVEMENT
- CENTERLINE OF ROAD
- EXISTING OVERHEAD ELECTRIC LINES
- EXISTING GAS LINES
- EXISTING FENCE LINES
- PROPERTY CORNERS
- EXISTING STRUCTURES
- CORNER NOT SET

DRAWN BY: J. ADAMS, PS

CHECKED BY: P. KOSHENINA

DRAWING NO: 23001

DATE: 03-29-2024

SCALE: 1"=100'

ALL ENGINEERING DRAWINGS ARE IN CONFIDENCE AND DISSEMINATION MAY NOT BE MADE WITHOUT PRIOR WRITTEN CONSENT OF THE ENGINEER. ALL COMMON LAW RIGHTS OF COPYRIGHT AND OTHERWISE ARE HEREBY SPECIFICALLY RESERVED.

PAGE NO.: 2.0

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-DESCRIPTION OF PROPERTY-

The following description is based on the Mississippi East State Plane Coordinate System grid North as determined by GPS observations with a convergence of (-0°21'53") and a scale factor of 0.999993504 calculated at the Point Of Beginning.

A parcel of land located in the Northeast Quarter of Section 23, Township 8 South, Range 3 West, City of Oxford, Lafayette County, Mississippi and containing 27.033 Acres. This property described in more detail as follows:

Beginning at a set 1/2" iron rod at the Southwest corner of The Oaks Subdivision Phase 19. Said point being further defined by Mississippi East State Plane Coordinates of N:1774980.85 and E:789304.54. From said Point of Beginning, run due East a distance of 62.60 feet to a 1/2" iron rod set (1774980.85, 789367.14); Thence South 88 Degrees 41 Minutes 13 Seconds East a distance of 100.58 feet to a 1/2" iron rod set (1774978.55, 789467.70); Thence South 83 Degrees 50 Minutes 12 Seconds East a distance of 101.14 feet to a 1/2" iron rod set (1774967.69, 789568.26); Thence South 80 Degrees 15 Minutes 54 Seconds East a distance of 50.73 feet to a 1/2" iron rod set (1774959.11, 789618.26); Thence South 80 Degrees 53 Minutes 25 Seconds East a distance of 89.87 feet to a 1/2" iron rod set (1774944.85, 789707.00); Thence South 86 Degrees 45 Minutes 40 Seconds East a distance of 61.36 feet to a 1/2" iron rod set (1774941.41, 789768.26); Thence due South a distance of 301.17 feet to a 1/2" iron rod set (1774640.24, 789768.26); Thence South 04 Degrees 43 Minutes 39 Seconds West a distance of 100.73 feet to a 1/2" iron rod set (1774539.85, 789759.96); Thence South 06 Degrees 21 Minutes 47 Seconds West a distance of 201.28 feet to a 1/2" iron rod set (1774339.82, 789737.65); Thence South 32 Degrees 00 Minutes 31 Seconds West a distance of 58.96 feet to a 1/2" iron rod set (1774289.82, 789706.40); Thence South 21 Degrees 30 Minutes 53 Seconds West a distance of 193.48 feet to a 1/2" iron rod set (1774109.82, 789635.44); Thence South 11 Degrees 28 Minutes 01 Seconds West a distance of 103.53 feet to a 1/2" iron rod set (1774008.35, 789614.86); Thence South 05 Degrees 02 Minutes 32 Seconds West a distance of 74.27 feet to a 1/2" iron rod set (1773934.37, 789608.33); Thence South 15 Degrees 40 Minutes 54 Seconds East a distance of 162.67 feet to a 1/2" iron rod set (1773777.75, 789652.30); Thence South 37 Degrees 18 Minutes 23 Seconds East a distance of 177.39 feet to a 1/2" iron rod set (1773636.66, 789759.81); Thence South 49 Degrees 09 Minutes 46 Seconds East a distance of 53.51 feet to a 1/2" iron rod set (1773601.66, 789800.30); Thence South 47 Degrees 46 Minutes 55 Seconds East a distance of 199.33 feet to a 1/2" iron rod set (1773467.72, 789947.92); Thence South 25 Degrees 10 Minutes 48 Seconds West a distance of 194.85 feet to a 1/2" iron rod set (1773291.39, 789865.02); Thence South 37 Degrees 26 Minutes 27 Seconds East a distance of 163.34 feet to a 1/2" iron rod set (1773161.69, 789964.32); Thence South 54 Degrees 06 Minutes 14 Seconds West a distance of 50.02 feet to a 1/2" iron rod set (1773132.37, 789923.80); Thence South 14 Degrees 16 Minutes 34 Seconds West a distance of 58.26 feet to a 1/2" iron rod set (1773075.90, 789909.43); Thence South 00 Degrees 52 Minutes 15 Seconds West a distance of 91.12 feet to a 1/2" iron rod set (1772984.79, 789908.05); Thence South 12 Degrees 49 Minutes 27 Seconds West a distance of 101.14 feet to a 1/2" iron rod set (1772886.18, 789895.60); Thence North 37 Degrees 26 Minutes 27 Seconds West a distance of 209.17 feet to a 1/2" iron rod set (1773052.25, 789758.44); Thence with a curve turning to the right having an arc length of 214.81 feet, a radius of 375.00 feet, a chord bearing of South 59 Degrees 41 Minutes 48 Seconds West, and a chord length of 211.88 feet, to a 1/2" iron rod set (1772945.34, 789575.51); Thence South 76 Degrees 06 Minutes 25 Seconds West a distance of 240.07 feet to a 1/2" iron rod set (1772867.69, 789342.46); Thence with a curve turning to the right having an arc length of 284.49 feet, a radius of 375.00 feet, a chord bearing of North 32 Degrees 09 Minutes 34 Seconds West, and a chord length of 277.72 feet, to a 1/2" iron rod set (1772925.58, 789067.34); Thence with a curve turning to the right having an arc length of 407.73 feet, a radius of 670.50 feet, a chord bearing of South 72 Degrees 33 Minutes 58 Seconds West, and a chord length of 401.48 feet, to a 1/2" iron rod set (1772805.30, 788684.31); Thence South 89 Degrees 59 Minutes 13 Seconds West a distance of 146.67 feet to a 1/2" iron rod set (1772805.26, 788537.64); Thence North 00 Degrees 00 Minutes 47 Seconds West a distance of 140.50 feet to a 1/2" iron rod set (1772945.76, 788537.60); Thence South 89 Degrees 59 Minutes 13 Seconds West a distance of 91.45 feet to a 1/2" iron rod set (1772945.74, 788446.15); Thence South 61 Degrees 07 Minutes 02 Seconds West a distance of 52.06 feet to a 1/2" iron rod set (1772920.60, 788400.57); Thence North 11 Degrees 38 Minutes 47 Seconds West a distance of 100.00 feet to a 1/2" iron rod set; Thence South 79 Degrees 44 Minutes 10 Seconds East a distance of 71.80 feet to a 1/2" iron rod set (1773005.74, 788451.04); Thence North 89 Degrees 59 Minutes 13 Seconds East a distance of 233.23 feet to a 1/2" iron rod set (1773005.80, 788664.26); Thence with a curve turning to the left having an arc length of 308.26 feet, a radius of 470.00 feet, a chord bearing of North 71 Degrees 11 Minutes 52 Seconds East, and a chord length of 302.76 feet, to a 1/2" iron rod set (1773103.38, 788970.87); Thence with a curve turning to the left having an arc length of 152.25 feet, a radius of 320.00 feet, a chord bearing of North 38 Degrees 46 Minutes 43 Seconds East, and a chord length of 150.81 feet, to a 1/2" iron rod set; Thence South 64 Degrees 51 Minutes 04 Seconds East a distance of 60.00 feet to a 1/2" iron rod set; Thence South 27 Degrees 51 Minutes 57 Seconds West a distance of 36.03 feet to a 1/2" iron rod set; Thence South 12 Degrees 59 Minutes 03 Seconds East a distance of 27.57 feet to a 1/2" iron rod set (1773136.74, 789108.99); Thence South 56 Degrees 33 Minutes 04 Seconds East a distance of 56.30 feet to a 1/2" iron rod set (1773105.71, 789155.96); Thence with a curve turning to the left having an arc length of 144.60 feet, a radius of 175.00 feet, a chord bearing of South 80 Degrees 13 Minutes 19 Seconds East, and a chord length of 140.52 feet, to a 1/2" iron rod set (1773081.84, 789294.44); Thence North 76 Degrees 06 Minutes 25 Seconds East a distance of 151.54 feet to a 1/2" iron rod set (1773118.23, 789441.55); Thence North 13 Degrees 53 Minutes 35 Seconds West a distance of 68.58 feet to a 1/2" iron rod set (1773184.81, 789425.08); Thence North 76 Degrees 06 Minutes 25 Seconds East a distance of 133.25 feet to a 1/2" iron rod set (1773216.80, 789554.43); Thence North 40 Degrees 03 Minutes 02 Seconds West a distance of 87.60 feet to a 1/2" iron rod set (1773283.85, 789498.07); Thence North 42 Degrees 07 Minutes 32 Seconds West a distance of 172.15 feet to a 1/2" iron rod set (1773411.53, 789382.59); Thence North 35 Degrees 31 Minutes 22 Seconds West a distance of 225.89 feet to a 1/2" iron rod set (1773595.38, 789251.34); Thence North 26 Degrees 26 Minutes 21 Seconds West a distance of 235.63 feet to a 1/2" iron rod set (1773806.36, 789146.43); Thence North 26 Degrees 26 Minutes 21 Seconds West a distance of 64.56 feet to a 1/2" iron rod set (1773864.17, 789117.69); Thence North 30 Degrees 24 Minutes 22 Seconds West a distance of 155.09 feet to a 1/2" iron rod set (1773997.92, 789039.19); Thence North 01 Degrees 21 Minutes 15 Seconds East a distance of 65.17 feet to a 1/2" iron rod set (1774063.07, 789040.73); Thence North 45 Degrees 08 Minutes 38 Seconds East a distance of 86.85 feet to a 1/2" iron rod set (1774124.33, 789102.30); Thence North 38 Degrees 58 Minutes 34 Seconds East a distance of 70.09 feet to a 1/2" iron rod set (1774178.83, 789146.39); Thence North 53 Degrees 30 Minutes 58 Seconds East a distance of 62.72 feet to a 1/2" iron rod set (1774216.12, 789196.82); Thence North 32 Degrees 42 Minutes 02 Seconds East a distance of 74.80 feet to a 1/2" iron rod set (1774279.06, 789237.23); Thence North 70 Degrees 25 Minutes 17 Seconds East a distance of 37.80 feet to a 1/2" iron rod set (1774291.73, 789272.84); Thence North 50 Degrees 21 Minutes 55 Seconds East a distance of 36.96 feet to a 1/2" iron rod set (1774315.30, 789301.30); Thence North 02 Degrees 46 Minutes 41 Seconds East a distance of 69.61 feet to a 1/2" iron rod set (1774384.83, 789304.68); Thence North 12 Degrees 53 Minutes 46 Seconds East a distance of 80.59 feet to a 1/2" iron rod set (1774463.39, 789322.66); Thence North 09 Degrees 02 Minutes 53 Seconds West a distance of 42.89 feet to a 1/2" iron rod set (1774505.75, 789315.92); Thence North 25 Degrees 30 Minutes 11 Seconds East a distance of 64.36 feet to a 1/2" iron rod set (1774563.83, 789343.63); Thence North 00 Degrees 07 Minutes 19 Seconds West a distance of 59.67 feet to a 1/2" iron rod set (1774623.50, 789343.50); Thence North 32 Degrees 57 Minutes 00 Seconds West a distance of 57.55 feet to a 1/2" iron rod set (1774671.80, 789312.20); Thence North 03 Degrees 59 Minutes 52 Seconds East a distance of 81.88 feet to a 1/2" iron rod set (1774753.48, 789317.90); Thence North 09 Degrees 18 Minutes 10 Seconds West a distance of 52.63 feet to a 1/2" iron rod set (1774805.41, 789309.40); Thence North 16 Degrees 13 Minutes 57 Seconds East a distance of 77.46 feet to a 1/2" iron rod set (1774879.78, 789331.05); Thence North 38 Degrees 38 Minutes 44 Seconds West a distance of 29.46 feet to a 1/2" iron rod set (1774902.79, 789312.65); Thence North 08 Degrees 07 Minutes 24 Seconds West a distance of 57.35 feet to a 1/2" iron rod set (1774959.57, 789304.54); Thence due North a distance of 21.28 feet to back to the Point of Beginning.

-CITY OF OXFORD-
-STATE OF MISSISSIPPI-

APPROVED AND RECOMMENDED FOR ACCEPTANCE BY THE CITY OF OXFORD PLANNING COMMISSION, THIS THE ____ DAY OF _____, 20____.

JR RIGBY, CHAIRMAN, CHAIRMAN
CITY OF OXFORD PLANNING COMMISSION

-OWNER'S CERTIFICATE-

WE, OXFORD COMMONS IV, LLC, OWNER OF THE OAKS AT OXFORD COMMONS SUBDIVISION, PHASES 1,2,3,11,12 & 18, AND AS OWNERS OF THE TRACT OF LAND HEREIN DESCRIBED, CERTIFY THAT WE DID CAUSE SAID LAND TO BE SUBDIVIDED AND PLATTED, AS SHOWN ON THE ATTACHED PLAT FOR THE OAKS AT OXFORD COMMONS SUBDIVISION, PHASES 1,2,3,11,12 & 18, AND THE STREETS ARE DEDICATED TO THE USE OF THE PUBLIC FOREVER. STREETS ARE HEREBY DEDICATED TO THE USE BY THE PUBLIC AND/OR PRIVATE UTILITY COMPANIES WHICH SERVE THIS SUBDIVISION, SUBJECT TO THE REGULATIONS OF AND APPROVAL BY THE BOARD OF SUPERVISORS OF LAFAYETTE COUNTY. UTILITY EASEMENTS ARE ALSO DEDICATED TO THE PUBLIC AND/OR PRIVATE UTILITY COMPANIES WHICH SERVE THIS SUBDIVISION. SUCH SUBDIVISION AND DEDICATION IS THE OWNER'S OWN ACT AND DEED OF THEIR OWN FREE WILL.

WITNESS MY HAND AND SIGNATURE

-ACKNOWLEDGEMENT-
-COUNTY OF LAFAYETTE-
-STATE OF MISSISSIPPI-

PERSONALLY APPEARED BEFORE ME, THE UNDERSIGNED AUTHORITY IN AND FOR SAID COUNTY AND STATE, THE OAKS AT OXFORD COMMONS SUBDIVISION, PHASES 1,2,3,11,12 & 18, WHO ACKNOWLEDGED THAT HE/SHE AS OWNER OF SAID SUBDIVISION, AND AS ITS ACT AND DEED HE/SHE SIGNED, EXECUTED AND DELIVERED THE ABOVE AND FOREGOING INSTRUMENT.

GIVEN UNDER MY HAND AND OFFICIAL SEAL OF OFFICE, THIS THE _____ OF _____, 20____.

DAVID BLACKBURN, MANAGER
OXFORD COMMONS IV, LLC

NOTARY PUBLIC

-CITY ENGINEER'S CERTIFICATE-

I CERTIFY THAT THE OAKS AT OXFORD COMMONS SUBDIVISION, PHASES 1,2,3,7,8,11,12,18,19, & 27, HAS COMPLIED WITH ONE OF THE FOLLOWING ALTERNATIVES FOR THE THE OAKS AT OXFORD COMMONS SUBDIVISION, PHASES 1,2,3,7,8,11,12,18,19, & 27:

1. ALL IMPROVEMENTS HAVE BEEN INSTALLED BY THE SUB-DIVIDER IN ACCORDANCE WITH THE REQUIREMENTS OF THESE REGULATIONS AND WITH THE ACTION OF THE BOARD OF ALDERMEN, GIVING APPROVAL OF THE PRELIMINARY PLAT, AND ACCEPTING MAINTENANCE OF UTILITIES AND STREETS.
2. A BOND, OR CERTIFIED CHECK HAS BEEN POSTED BY THE SUB-DIVIDER WHICH IS AVAILABLE TO THE CITY IN A SUFFICIENT AMOUNT TO ENSURE COMPLETION OF ALL REQUIRED IMPROVEMENTS,

AS OF THIS THE ____ DAY OF _____, 20____.

REANNA MAYORAL, PE
CITY ENGINEER, CITY OF OXFORD

-CITY OF OXFORD-
-COUNTY OF LAFAYETTE-
-STATE OF MISSISSIPPI-

APPROVED AND RECOMMENDED FOR ACCEPTANCE BY THE CITY OF OXFORD, BOARD OF ALDERMEN, THIS THE ____ DAY OF _____, 20____.

ROBYN TANNEHILL
MAYOR, CITY OF OXFORD

-SURVEYOR'S CERTIFICATE-

I CERTIFY THAT THE WITHIN PLAT OF THE OAKS AT OXFORD COMMONS SUBDIVISION, PHASES 1,2,3,11,12 & 18, IN LAFAYETTE COUNTY, MISSISSIPPI, IS A TRUE AND CORRECT REPRESENTATION OF SAID SUBDIVISION AND THAT I SIGNED AND DELIVERED IT AS MY OWN ACT AND DEED.

WITNESS MY HAND AND SIGNATURE THIS THE ____ DAY OF _____, 20____.

JONATHAN E. ADAMS
MISSISSIPPI PS. #2879

-ENGINEER'S CERTIFICATE-

I CERTIFY THAT THE OAKS AT OXFORD COMMONS SUBDIVISION, PHASES 1,2,3,11,12 & 18, IS IN CONFORMANCE WITH THE DESIGN REQUIREMENTS OF THE SUBDIVISION REGULATIONS AND SPECIFIC CONDITIONS IMPOSED ON THIS DEVELOPMENT, AND TAKES INTO ACCOUNT ALL APPLICABLE FEDERAL, STATE, AND LOCAL LAWS AND REGULATIONS.

WITNESS MY HAND AND SIGNATURE THIS THE ____ DAY OF _____, 20____.

PAUL KOSHENINA
MISSISSIPPI PE #14912

-COUNTY OF LAFAYETTE-
-STATE OF MISSISSIPPI-

I, SHERRY WALL, CHANCERY CLERK IN AND FOR SAID COUNTY AND STATE, HEREBY CERTIFY THAT THIS INSTRUMENT WAS FILED FOR RECORD IN MY OFFICE AT _____ O'CLOCK ON THE ____ DAY OF _____, 20____, AND WAS DULY RECORDED IN PLAT CABINET _____, SLIDE _____.

WITNESS MY HAND AND OFFICIAL SEAL THIS THE ____ DAY OF _____, 20____.

SHERRY WALL
CHANCERY CLERK



PHONE: (662) 234-8539 EMAIL: OXFORD@PECORPMS.COM ADDRESS: 276 CO RD 101
FAX: (662) 234-8639 PECORPMS.COM OXFORD, MS 38655

REVISIONS:

NO.:	DATE:	REVISIONS:	BY:
NO.:	DATE:	REVISIONS:	BY:
NO.:	DATE:	REVISIONS:	BY:
NO.:	DATE:	REVISIONS:	BY:
NO.:	DATE:	REVISIONS:	BY:
NO.:	DATE:	REVISIONS:	BY:

CERTIFICATE SHEET
FOR
THE OAKS AT OXFORD
COMMONS PHASES
1,2,9,11,12 & 18

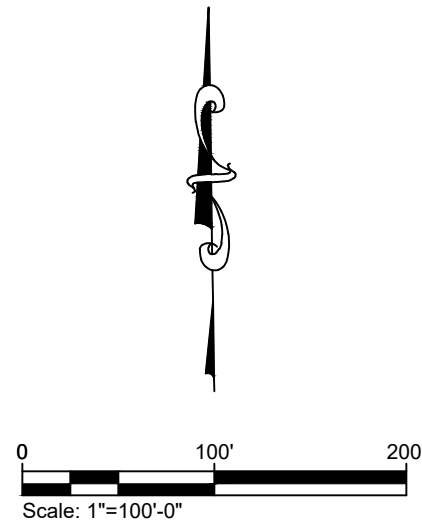
DRAWN BY: J. ADAMS, PS	DATE: 03-29-2024
CHECKED BY: J. ADAMS, PS	SCALE: NTS
DRAWING NO.: 23001	

ALL ENGINEERING
DRAWINGS ARE IN
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PAGE NO.:

3.0

Z:\Shared\Documents\DATA\project\25170 McGlawn Property North Of The Oaks\CIVIL\CAD\Sheet_Site.dwg SAVE:12/23/2025 1:00 PM PLOT:12/23/2025 1:01 PM



LEGEND	
	PROPERTY LINE BOUNDARY
	PROPERTY LINE UNITS
	ROAD CENTER LINE

SITE DATA

PROPERTY BOUNDARY: XX ACRES

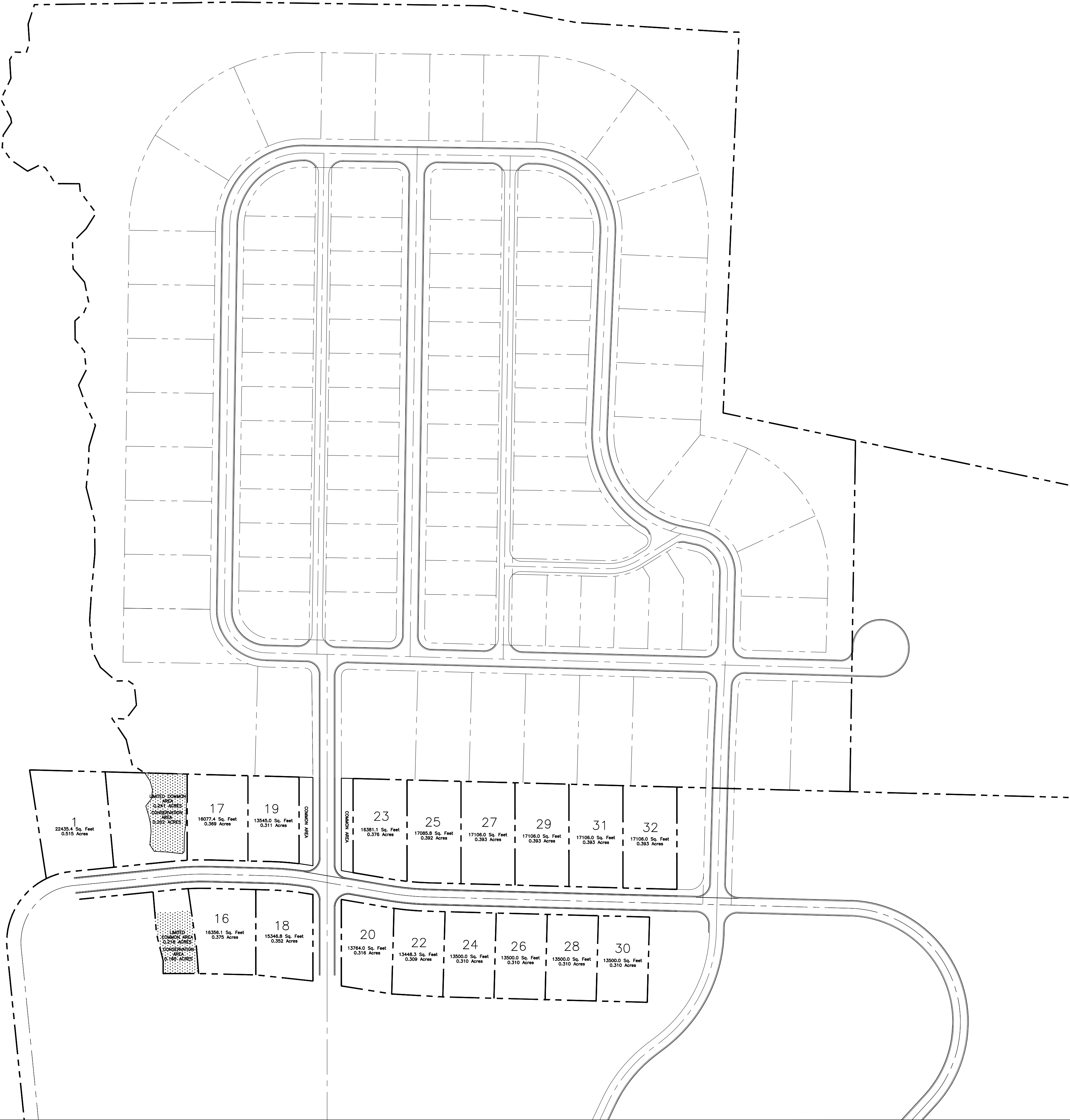
PERVIOUS AREA: XX%
IMPERVIOUS COVERAGE: XX%

ZONING: XXX (XX)

SETBACKS:
FRONT YARD BUILD-TO LINE = XX FEET
SIDE YARD SETBACK LINE = XX FEET
REAR YARD SETBACK LINE = XX FEET

PROPOSED BUILDING:
TOTAL REAR ACCESS LOTS = 56
TOTAL LARGE LOTS = 35

TOTAL LOTS = 91



EMAIL: OXFORD@PEC-MS.NET FAX: (662) 234-8639
PHONE: (662) 234-8539 WEB SITE: PECORPMS.COM

REVISIONS:			
NO.	DATE	DESCRIPTION	BY

CONCEPT PLAN

FOR

BLACK BURN PROPERTIES LLC

OXFORD, LAFAYETTE COUNTY, MISSISSIPPI

DRAWN BY:	CC	12.22.2025
CHECKED BY:	PK	AS NOTED
PROJECT NO.:	25170	

ALL ENGINEERING DRAWINGS ARE IN CONFIDENCE AND DISSEMINATION MAY NOT BE MADE WITHOUT PRIOR WRITTEN CONSENT OF THE ENGINEER. ALL COMMON LAW RIGHTS OF COPYRIGHT AND OTHERWISE ARE HEREBY SPECIFICALLY RESERVED.

PAGE NO.:
C105

SITE PLAN
SCALE: 1" = 100'

January 23, 2026

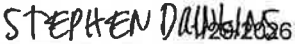
Ben Requet, AICP, Director
Planning Department
City of Oxford
107 Courthouse Square
Oxford, MS 38566

RE: The Oaks at Oxford Commons Phase 19 & 27 – Plat Amendment
Oxford Commons PUD
Oxford, MS

Dear Sir,

Please accept this letter as notice that we, the owners of Lot 17 of The Oaks at Oxford Commons, Ph 19&27, have no objection of the proposed plat amendment for The Oaks at Oxford Commons Ph. 19 & 27.

Sincerely,

DocuSigned by:

387D2998D47B47D
Stephen Dawkins

DocuSigned by:

1/28/2026
Colleen Dawkins

December 23, 2025

Ben Requet, AICP, Director
Planning Department
City of Oxford
107 Courthouse Square
Oxford, MS 38566

RE: The Oaks at Oxford Commons Phase 19 & 27 – Plat Amendment
Oxford Commons PUD
Oxford, MS

Dear Sir,

Please accept this letter as notice that I (we), the owner(s) of Lot 28 with The Oaks at Oxford Commons Ph 19&27 have no objection of the proposed plat amendment for The Oaks at Oxford Commons Ph. 19 & 27.

Sincerely,

A handwritten signature in blue ink, reading "Supan Hendry", written over a horizontal line.



Memorandum

To: Mayor and Board of Aldermen
From: Robert Baxter, AICP, Senior Planner
Date: April 21, 2026
Re: First Reading of a Zoning Map Amendment request (Case #3341) by Capstone Development (Mac Monteith), to amend the Lamar TND regulating plan for property located on Main Street. (PPIN #41103)

Request: The subject property is the Lamar TND measuring +/- 48 acres. The applicant is requesting to amend the regulating plan to reflect changes resulting from the construction of the Molly Barr and Chickasaw roundabout, finalized buildings in Phases 1, 5, and 6 as well as use changes increasing Civic Use and Single-family Attached/Detached areas. No changes are proposed to the southern portion of the TND that includes Phases 2 & 4.

Changes to a TND regulating plan are required to be administrated as a rezoning and therefore must follow the state requirements for rezoning.

State Requirements for Rezoning: The criteria to rezone property are cited in a number of Mississippi cases and are as follows:

“Before a zoning board reclassifies property from one zone to another, there must be proof either: (1) that there was a mistake in the original zoning, or (2) (a) that the character of the neighborhood has changed to such an extent as to justify reclassification, and (b) that there was a public need for rezoning.” (Burdine v. City of Greenville, 1999).

In another case, the court stated: *“Before property is reclassified, applicant seeking rezoning must prove beyond by clear and convincing evidence either that there was mistake in original zoning, or that character of neighborhood had changed to such an extent as to justify rezoning and that public need existed for rezoning”. (City of Biloxi v. Hilbert, 1992)*

Finally, *Fondren North Renaissance v. Mayor and City Council of City of Jackson, 1999*, stated: *“Under the “change and mistake “ rule of municipal zoning, based on the presumption that the original zoning is well-planned and designed to be permanent, before a zoning board may reclassify property from one zone to another, there must be proof either: (1) that there was a mistake in the original zoning, or (2)(a) that the character of the neighborhood has changed to such an extent as to justify reclassification, and (b) that there was a public need for rezoning.*

Therefore, the merits of the applicant's request for rezoning, based on the criteria established in the cited cases, is as follows:

Change and Need: The applicant has provided the following justifications for the change in the character of the neighborhood and the public need:

The recent completion of the roundabout intersection at Chickasaw and Molly Barr has changed the entry geometry from what was originally planned for The Lamar TND. This TND map amendment reflects these changes and adjusts the land area for the adjacent uses.

Ongoing development of The Lamar TND has exposed the need for additional civic space for residents to enjoy whether it be for active or passive recreation. This amendment to the TND overlay will provide much needed space for amenities that will serve the community created by the successful growth of The Lamar.

Mistake: None.

Additional Staff Comments: The applicant must also follow standards set under the TND district regulations as shown in [Section 2.3.13](#) of the LDC. Chief among these are the Unit Density and Intensity Standards that set acceptable ranges for Parks and open space, Civic uses, Retail, office uses & lodging, Upper floor dwellings for retail and office uses, Multi-family dwellings, Single family attached and detached, and Single family detached. The applicant has provided a table detailing these allocations and all uses fall within minimum and maximum allowed allocations.

Recommendation: Staff believes that there is sufficient evidence of change and need to support the rezoning of this property as requested.

Planning Commission Meeting (April 13, 2026)

A link to the recording of the April 13th, 2026, Planning Commission meeting is provided below. As this meeting was held on Tuesday, the draft minutes are still in production.

[Case #3341 Lamar TND Regulating Plan Update](#) (This item should begin at 2:35:49)

Planning Commission Recommendation:

At the April 13, 2026 Planning Commission meeting, after determining that there was sufficient change in the character of the neighborhood and that there was a public need, Commissioner Latimer made a motion to recommend approval of the requested rezoning to the Mayor and Aldermen that was seconded by Commissioner Brassfield. The motion carried with a unanimous vote 6-0 vote.

As this is a first reading, voting action is not required by the Mayor and Aldermen.

**Case 3341**

To: Oxford Planning Commission
From: Robert Baxter, AICP; Senior Planner
Date: April 13, 2026

Applicant: Capstone Development (Mac Montieth)
Owner: Updraft Investments, LLC
Request: [Zoning Map Amendment](#)
Location: Main Street (PPIN #41103)
Zoning: (TNB) Traditional Neighborhood Business & (NR) Neighborhood Residential

Surrounding Zoning:

South: (TNB) Traditional Neighborhood Business & (NR) Neighborhood Residential

East & North: (TNB) Traditional Neighborhood Business & (UCN) Urban Center

West: (TNB) Traditional Neighborhood Business & (TSR) Traditional Suburban Residential

Planning Comments: The subject property is the Lamar TND measuring +/- 48 acres. The applicant is requesting to amend the regulating plan to reflect changes resulting from the construction of the Molly Barr and Chickasaw roundabout, finalized buildings in Phases 1, 5, and 6 as well as use changes increasing Civic Use and Single-family Attached/Detached areas. No changes are proposed to the southern portion of the TND that includes Phases 2 & 4.

Changes to a TND regulating plan are required to be administrated as a rezoning and therefore must follow the state requirements for rezoning.

State Requirements for Rezoning: The criteria to rezone property are cited in a number of Mississippi cases and are as follows:

“Before a zoning board reclassifies property from one zone to another, there must be proof either: (1) that there was a mistake in the original zoning, or (2) (a) that the character of the neighborhood has changed to such an extent as to justify reclassification, and (b) that there was a public need for rezoning.” (Burdine v. City of Greenville, 1999).

In another case, the court stated: *“Before property is reclassified, applicant seeking rezoning must prove beyond by clear and convincing evidence either that there was mistake in original zoning, or that character of neighborhood had changed to such an extent as to justify rezoning and that public need existed for rezoning”.* (City of Biloxi v. Hilbert, 1992)

Finally, Fondren North Renaissance v. Mayor and City Council of City of Jackson, 1999, stated: *“Under the “change and mistake “ rule of municipal zoning, based on the presumption that the original zoning is well-planned and designed to be permanent, before a zoning board may reclassify property from one zone to another, there must be proof either: (1) that there was a mistake in the original zoning, or (2)(a) that the character of the neighborhood has changed to such an extent as to justify reclassification, and (b) that there was a public need for rezoning.*

Therefore, the merits of the applicant’s request for rezoning, based on the criteria established in the cited cases, is as follows:

Change and Need: The applicant has provided the following justifications for the change in the character of the neighborhood and the public need:

The recent completion of the roundabout intersection at Chickasaw and Molly Barr has changed the entry geometry from what was originally planned for The Lamar TND. This TND map amendment reflects these changes and adjusts the land area for the adjacent uses.

Ongoing development of The Lamar TND has exposed the need for additional civic space for residents to enjoy whether it be for active or passive recreation. This amendment to the TND overlay will provide much needed space for amenities that will serve the community created by the successful growth of The Lamar.

Mistake: None.

Additional Staff Comments: The applicant must also follow standards set under the TND district regulations as shown in [Section 2.3.13](#) of the LDC. Chief among these are the Unit Density and Intensity Standards that set acceptable ranges for Parks and open space, Civic uses, Retail, office uses & lodging, Upper floor dwellings for retail and office uses, Multi-family dwellings, Single family attached and detached, and Single family detached. The applicant has provided a table detailing these allocations and all uses fall within minimum and maximum allowed allocations.

Recommendation: Staff believes that there is sufficient evidence of change and need to support the rezoning of this property as requested.

Geotechnical Engineering
Hydraulic Engineering
Civil Engineering
Surveying

1776 North Lamar Boulevard
Oxford, MS 38655
oxford@pecorpms.com



Land Planning/Subdivisions
Road and Bridge Design
Utility System Design
Materials Testing

Phone 662-234-8539
Fax 662-234-8639
www.pecorpms.com

February 20, 2026

RE: The Lamar TND
Rezone-Map Amendment

Please describe what has changed or the changing conditions that make the passage of this zoning amendment necessary?

The recent completion of the roundabout intersection at Chickasaw and Molly Barr has changed the entry geometry from what was originally planned for The Lamar TND. This TND map amendment reflects these changes and adjusts the land area for the adjacent uses.

What other circumstances justify the proposed change?

Ongoing development of The Lamar TND has exposed the need for additional civic space for residents to enjoy whether it be for active or passive recreation. This amendment to the TND overlay will provide much needed space for amenities that will serve the community created by the successful growth of The Lamar.

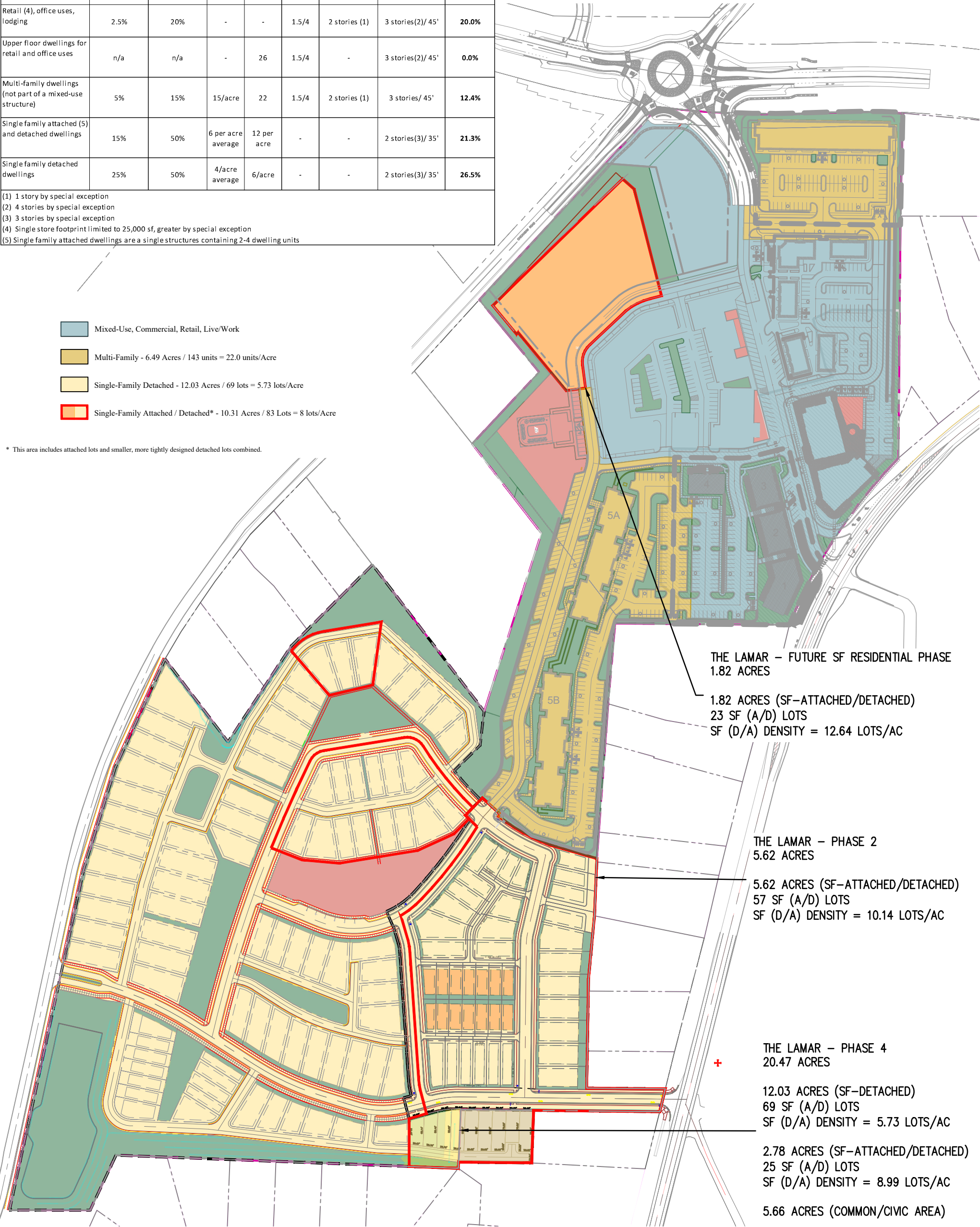
Sincerely,

Paul Koshenina, P.E.
President/CEO
Precision Engineering Corporation

TND Table 1 - Density and Area Allocation Standards								THE LAMAR
Use Category	Min. Land Allocation	Max Land Allocation	Min. Density	Max. Density	Min/Max Intensity (FAR)	Minimum Height	Max Height	Allocation
Parks and open space	10%	-	-	-	-	-		10.0%
Civic uses	2.5%	20%	-	-	2/4	-	3 stories(2)/ 45'	9.8%
Retail (4), office uses, lodging	2.5%	20%	-	-	1.5/4	2 stories (1)	3 stories(2)/ 45'	20.0%
Upper floor dwellings for retail and office uses	n/a	n/a	-	26	1.5/4	-	3 stories(2)/ 45'	0.0%
Multi-family dwellings (not part of a mixed-use structure)	5%	15%	15/acre	22	1.5/4	2 stories (1)	3 stories/ 45'	12.4%
Single family attached (5) and detached dwellings	15%	50%	6 per acre average	12 per acre	-	-	2 stories(3)/ 35'	21.3%
Single family detached dwellings	25%	50%	4/acre average	6/acre	-	-	2 stories(3)/ 35'	26.5%
(1) 1 story by special exception (2) 4 stories by special exception (3) 3 stories by special exception (4) Single store footprint limited to 25,000 sf, greater by special exception (5) Single family attached dwellings are a single structures containing 2-4 dwelling units								

- Mixed-Use, Commercial, Retail, Live/Work
- Multi-Family - 6.49 Acres / 143 units = 22.0 units/Acre
- Single-Family Detached - 12.03 Acres / 69 lots = 5.73 lots/Acre
- Single-Family Attached / Detached* - 10.31 Acres / 83 Lots = 8 lots/Acre

* This area includes attached lots and smaller, more tightly designed detached lots combined.

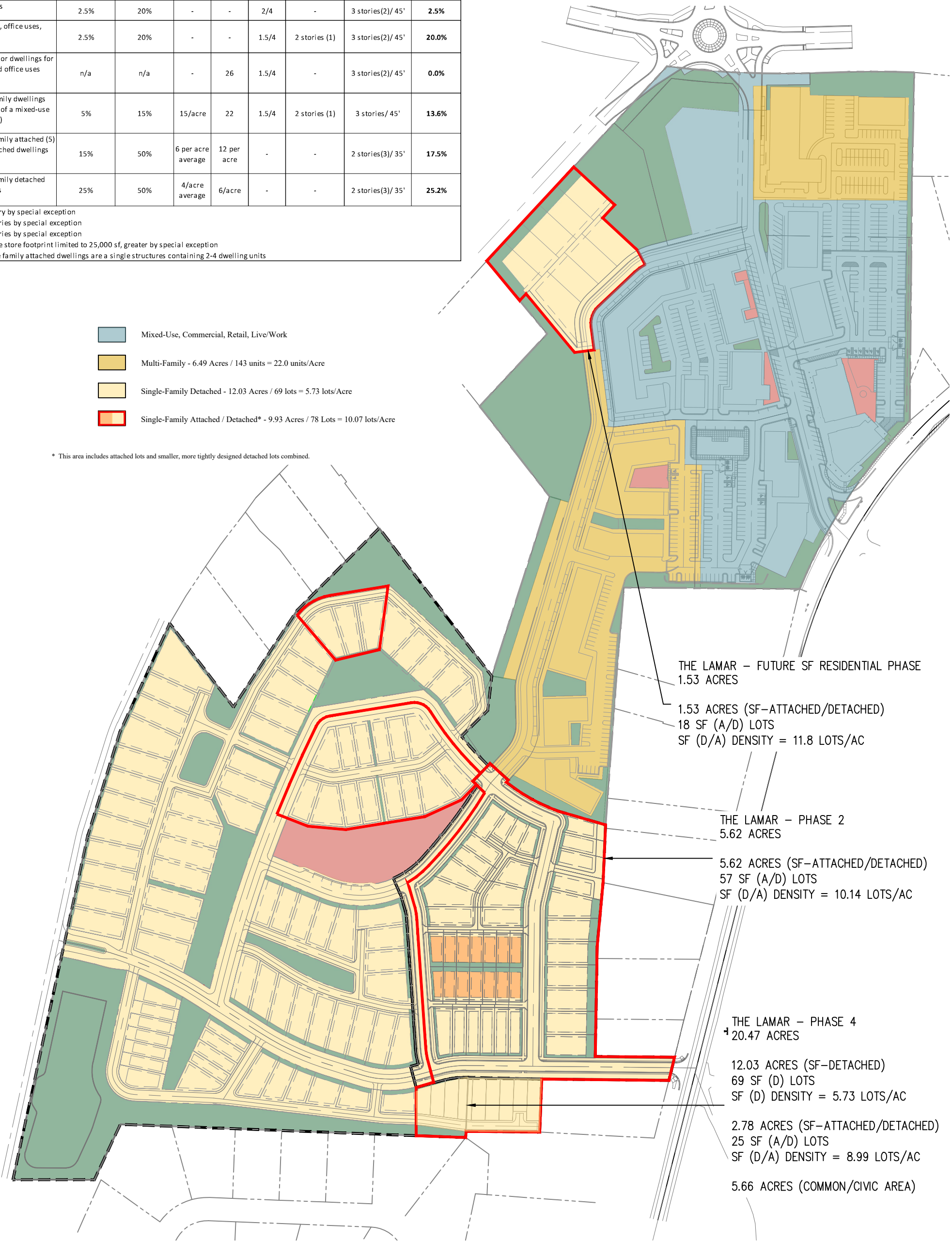


THE LAMAR
CONCEPTUAL DENSITY
EXHIBIT

TND Table 1 - Density and Area Allocation Standards								THE LAMAR
Use Category	Min. Land Allocation	Max Land Allocation	Min. Density	Max. Density	Min/Max Intensity (FAR)	Minimum Height	Max Height	Allocation
Parks and open space	10%	-	-	-	-	-		21.5%
Civic uses	2.5%	20%	-	-	2/4	-	3 stories(2)/ 45'	2.5%
Retail (4), office uses, lodging	2.5%	20%	-	-	1.5/4	2 stories (1)	3 stories(2)/ 45'	20.0%
Upper floor dwellings for retail and office uses	n/a	n/a	-	26	1.5/4	-	3 stories(2)/ 45'	0.0%
Multi-family dwellings (not part of a mixed-use structure)	5%	15%	15/acre	22	1.5/4	2 stories (1)	3 stories/ 45'	13.6%
Single family attached (5) and detached dwellings	15%	50%	6 per acre average	12 per acre	-	-	2 stories(3)/ 35'	17.5%
Single family detached dwellings	25%	50%	4/acre average	6/acre	-	-	2 stories(3)/ 35'	25.2%
(1) 1 story by special exception (2) 4 stories by special exception (3) 3 stories by special exception (4) Single store footprint limited to 25,000 sf, greater by special exception (5) Single family attached dwellings are a single structures containing 2-4 dwelling units								

- Mixed-Use, Commercial, Retail, Live/Work
- Multi-Family - 6.49 Acres / 143 units = 22.0 units/Acre
- Single-Family Detached - 12.03 Acres / 69 lots = 5.73 lots/Acre
- Single-Family Attached / Detached* - 9.93 Acres / 78 Lots = 10.07 lots/Acre

* This area includes attached lots and smaller, more tightly designed detached lots combined.



THE LAMAR
CONCEPTUAL DENSITY
EXHIBIT

TND Table 1 - Density and Area Allocation Standards								THE LAMAR
Use Category	Min. Land Allocation	Max Land Allocation	Min. Density	Max. Density	Min/Max Intensity (FAR)	Minimum Height	Max Height	Allocation
Parks and open space	10%	-	-	-	-	-		21.5%
Civic uses	2.5%	20%	-	-	2/4	-	3 stories(2)/ 45'	2.5%
Retail (4), office uses, lodging	2.5%	20%	-	-	1.5/4	2 stories (1)	3 stories(2)/ 45'	20.0%
Upper floor dwellings for retail and office uses	n/a	n/a	-	26	1.5/4	-	3 stories(2)/ 45'	0.0%
Multi-family dwellings (not part of a mixed-use structure)	5%	15%	15/acre	22	1.5/4	2 stories (1)	3 stories/ 45'	13.6%
Single family attached (5) and detached dwellings	15%	50%	6 per acre average	12 per acre	-	-	2 stories(3)/ 35'	17.5%
Single family detached dwellings	25%	50%	4/acre average	6/acre	-	-	2 stories(3)/ 35'	25.2%
(1) 1 story by special exception (2) 4 stories by special exception (3) 3 stories by special exception (4) Single store footprint limited to 25,000 sf, greater by special exception (5) Single family attached dwellings are a single structures containing 2-4 dwelling units								

THE LAMAR - Land Area Allocations

- 20.0%

Mixed-Use, Commercial, Retail, Live/Work
- 13.6%

Multi-Family**
- 25.2%

Single-Family Detached
- 17.5%

Single-Family Attached / Detached*
- 2.5%

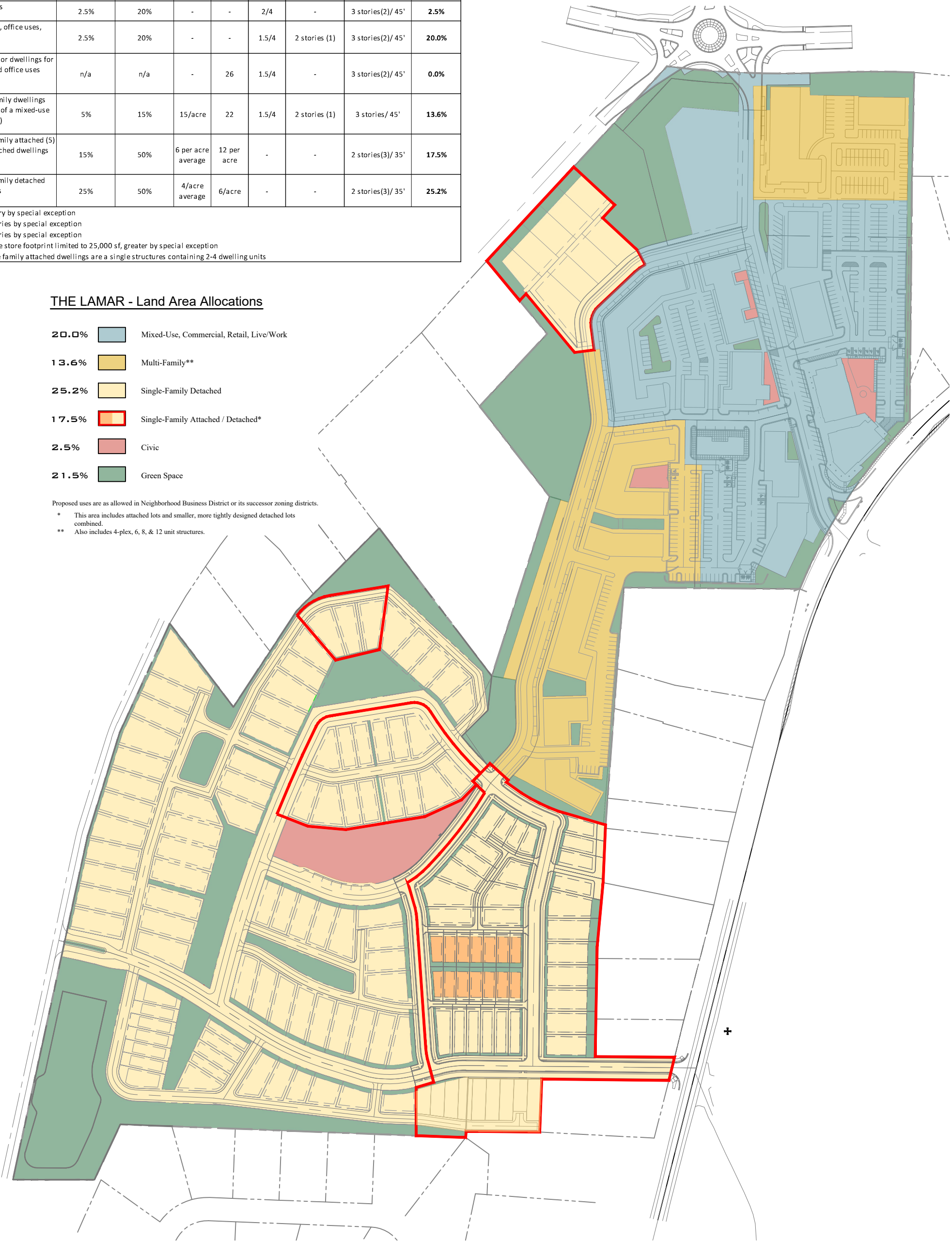
Civic
- 21.5%

Green Space

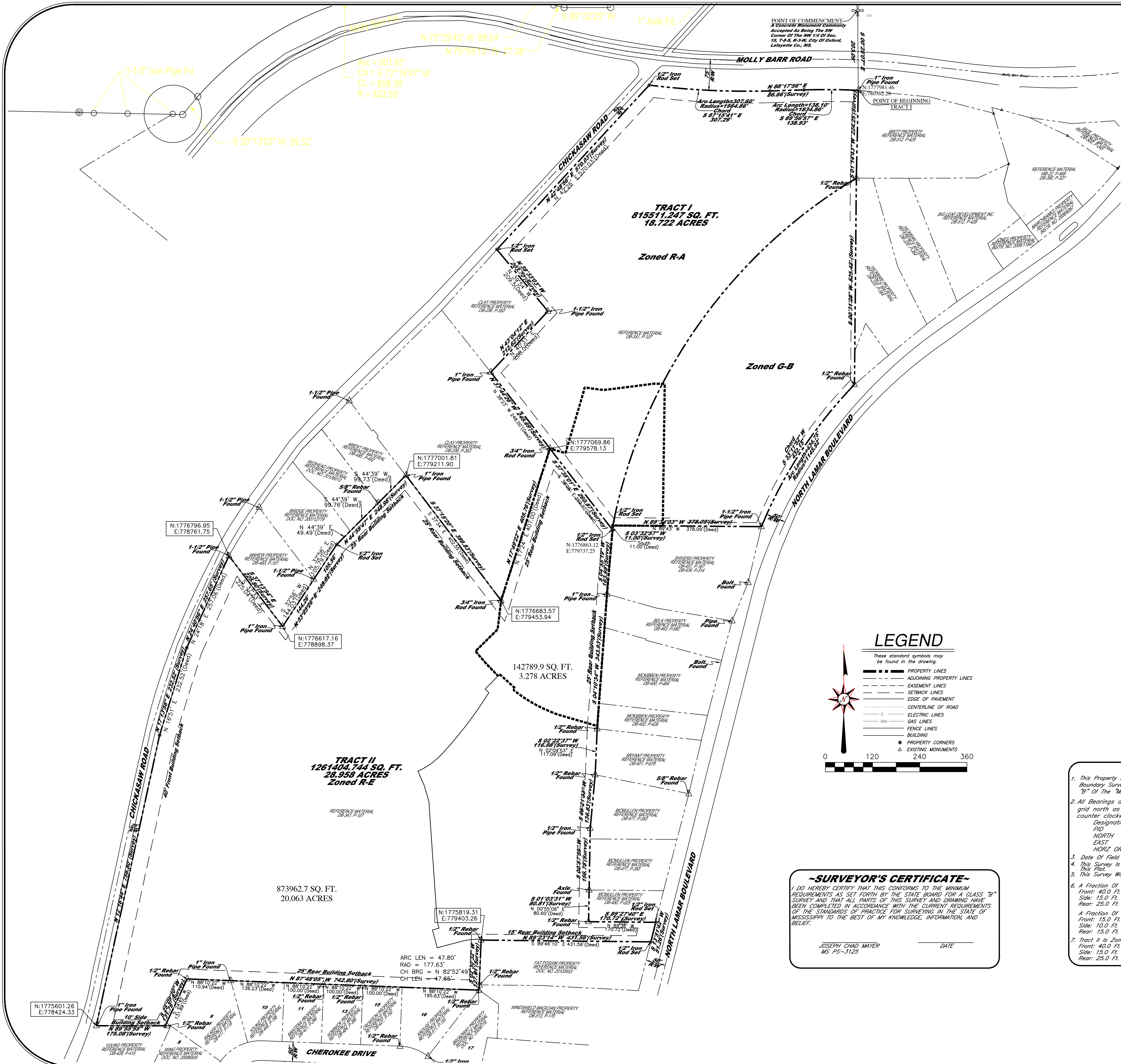
Proposed uses are as allowed in Neighborhood Business District or its successor zoning districts.

* This area includes attached lots and smaller, more tightly designed detached lots combined.

** Also includes 4-plex, 6, 8, & 12 unit structures.

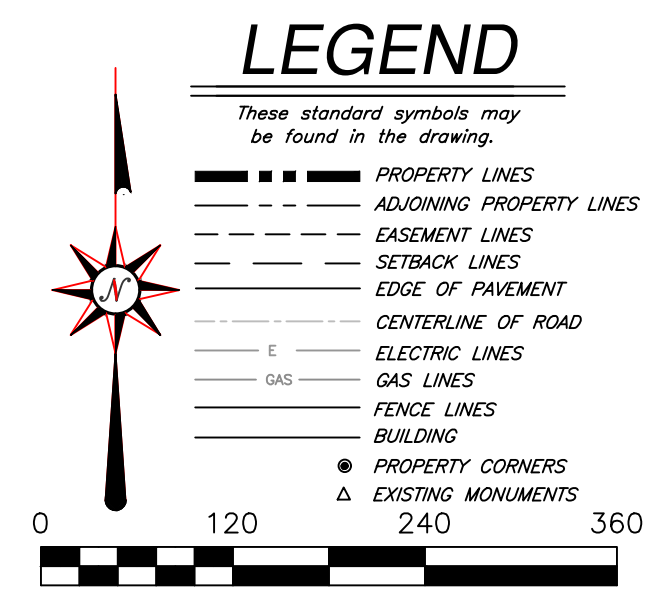


THE LAMAR
CONCEPTUAL USE
EXHIBIT



-DESCRIPTION OF TRACT I-
A Fraction Of The Southeast Quarter Of Section 16, Township 8 South, Range 3 West, In The City Of Oxford, Lafayette County, Mississippi, And Containing 18.722 Acres, More Or Less. This Description Being In More Detail As Follows:
Commencing At An Existing Concrete Monument Commonly Accepted As Being The Southwest Corner Of The Northwest Quarter Of Section 15, Township 8 South, Range 3 West, City Of Oxford, Lafayette County, MS; Run Thence S 00° 25' 07" E A Distance Of 203.09 Ft To A 1" Iron Pipe Found On The North Right-Of-Way Line Of Molly Barr Road, Said 1" Iron Pipe Being The **POINT OF BEGINNING**; Run Thence S 01° 14' 43" W Leaving Said Right-Of-Way Line A Distance Of 223.26 Ft To A ½" Rebar Found, Thence S 00° 31' 28" W A Distance Of 525.42 Ft To A ½" Rebar Found On The West Right-Of-Way Line Of North Lamar Boulevard, Thence Following Said West Right-Of-Way Line Along A Circular Curve To The Left Having A Radius Of 1145.92 Ft, An Arc Length Of 434.75 Ft, A Chord Bearing Of S 33° 11' 52" W And A Chord Distance Of 432.15 Ft To A 1-1/2" Iron Pipe Found, Thence N 89° 34' 03" W Leaving Said West Right-Of-Way Line A Distance Of 378.09 Ft To A ½" Iron Rod Set, Thence S 03° 32' 57" W A Distance Of 11.00 Ft To A ½" Iron Rod Set, Thence N 37° 35' 01" W A Distance Of 260.87 Ft To A ½" Iron Rod Found, Thence N 37° 44' 26" W A Distance Of 245.89 Ft To A 1" Iron Pipe Found, Thence N 43° 04' 12" E A Distance Of 212.62 Ft To A 1-1/2" Iron Pipe Found, Thence N 39° 33' 03" W A Distance Of 203.70 Ft To A ½" Iron Rod Set On The East Right-Of-Way Line Of Chickasaw Road, Thence N 42° 48' 56" E Along Said East Right-Of-Way Line A Distance Of 570.03 Ft To A ½" Iron Rod Set At The Intersection Of The Aforementioned East Right-Of-Way Line And The South Right-Of-Way Line Of Molly Barr Road, Thence Following Said South Right-Of-Way Line Of Molly Barr Road Along A Circular Curve To The Left Having A Radius Of 1984.86 Ft, An Arc Length Of 307.60 Ft, A Chord Bearing Of S 87° 15' 41" E And A Chord Distance Of 307.29 Ft To A Point, Thence N 88° 17' 56" E Along Said South Right-Of-Way Line A Distance Of 86.66 Ft To A Point, Thence Following Said South Right-Of-Way Line Of Molly Barr Road Along A Circular Curve To The Right Having A Radius Of 1834.86 Ft, An Arc Length Of 138.10 Ft, A Chord Bearing Of S 89° 32' 42" E And A Chord Distance Of 138.07 Ft To The **Point Of Beginning** Of This Description.

-DESCRIPTION OF TRACT II-
A Fraction Of The Southeast Quarter Of Section 16, Township 8 South, Range 3 West, In The City Of Oxford, Lafayette County, Mississippi, And Containing 28.958 Acres, More Or Less. This Description Being In More Detail As Follows:
Commencing At An Existing Concrete Monument Commonly Accepted As Being The Southwest Corner Of The Northwest Quarter Of Section 15, Township 8 South, Range 3 West, City Of Oxford, Lafayette County, MS; Run Thence S 00° 25' 07" E A Distance Of 203.09 Ft To A 1" Iron Pipe Found On The North Right-Of-Way Line Of Molly Barr Road, Thence S 01° 14' 43" W Leaving Said Right-Of-Way Line A Distance Of 223.26 Ft To A ½" Rebar Found, Thence S 00° 31' 28" W A Distance Of 525.42 Ft To A ½" Rebar Found On The West Right-Of-Way Line Of North Lamar Boulevard, Thence Following Said West Right-Of-Way Line Along A Circular Curve To The Left Having A Radius Of 1145.92 Ft, An Arc Length Of 434.75 Ft, A Chord Bearing Of S 33° 11' 52" W And A Chord Distance Of 432.15 Ft To A 1-1/2" Iron Pipe Found, Thence N 89° 34' 03" W Leaving Said West Right-Of-Way Line A Distance Of 378.09 Ft To A ½" Iron Rod Set, Thence S 03° 32' 57" W A Distance Of 11.00 Ft To A ½" Iron Rod Set, Thence N 37° 35' 01" W A Distance Of 260.87 Ft To A ½" Iron Rod Found, Thence N 37° 44' 26" W A Distance Of 245.89 Ft To A 1" Iron Pipe Found, Thence N 43° 04' 12" E A Distance Of 212.62 Ft To A 1-1/2" Iron Pipe Found, Thence N 39° 33' 03" W A Distance Of 203.70 Ft To A ½" Iron Rod Set On The East Right-Of-Way Line Of Chickasaw Road, Thence N 42° 48' 56" E Along Said East Right-Of-Way Line A Distance Of 570.03 Ft To A ½" Iron Rod Set At The Intersection Of The Aforementioned East Right-Of-Way Line And The South Right-Of-Way Line Of Molly Barr Road, Thence Following Said South Right-Of-Way Line Of Molly Barr Road Along A Circular Curve To The Left Having A Radius Of 1984.86 Ft, An Arc Length Of 307.60 Ft, A Chord Bearing Of S 87° 15' 41" E And A Chord Distance Of 307.29 Ft To A Point, Thence N 88° 17' 56" E Along Said South Right-Of-Way Line A Distance Of 86.66 Ft To A Point, Thence Following Said South Right-Of-Way Line Of Molly Barr Road Along A Circular Curve To The Right Having A Radius Of 1834.86 Ft, An Arc Length Of 138.10 Ft, A Chord Bearing Of S 89° 32' 42" E And A Chord Distance Of 138.07 Ft To The **Point Of Beginning** Of This Description.



-SURVEYOR'S NOTES-
1. This Property Has A Land Use Classification Of Class "C" As Defined In Appendix "A" And The Boundary Survey Meets The Minimum Quality Requirements For Condition "B" As Defined In Appendix "B" Of The "MISSISSIPPI STANDARDS OF PRACTICE FOR SURVEYING".
2. All Bearings are based on Mississippi East State Plane Coordinate System grid north as determined by GPS observations with a convergence of (-0°17'43") counter clockwise. Horizontal Datum based on published control stations as follows:
Designation - MOLLY Designation - TRENCH
PID - AJ7821 PID - EC1752
NORTH - 1,777,871.80 NORTH - 1,785,757.98
EAST - 783,117.99 EAST - 777,547.74
HORIZ ORDER - 2D HORIZ ORDER - THIRD
3. Date Of Field Survey: September 2014.
4. This Survey Is Subject To Any Easements Recorded Or Unrecorded, Shown Or Not Shown On This Plat.
5. This Survey Was Done Without The Benefit Of A Title Search.
6. A Fraction Of Tract I Is Zoned R-A (Single-Family Residential District) And Has The Following Building Setbacks:
Front: 40.0 Ft.
Side: 15.0 Ft.
Rear: 25.0 Ft.
A Fraction Of Tract I Is Zoned G-B (General Business District) And Has The Following Building Setbacks:
Front: 15.0 Ft.
Side: 10.0 Ft.
Rear: 15.0 Ft.
7. Tract II Is Zoned R-E (Residential Estate) And Has The Following Building Setbacks:
Front: 40.0 Ft.
Side: 15.0 Ft.
Rear: 25.0 Ft.

-SURVEYOR'S CERTIFICATE-
I DO HEREBY CERTIFY THAT THIS CONFORMS TO THE MINIMUM REQUIREMENTS AS SET FORTH BY THE STATE BOARD FOR A CLASS "B" SURVEY AND THAT ALL PARTS OF THIS SURVEY AND DRAWING HAVE BEEN COMPLETED IN ACCORDANCE WITH THE CURRENT REQUIREMENTS OF THE STANDARDS OF PRACTICE FOR SURVEYING IN THE STATE OF MISSISSIPPI TO THE BEST OF MY KNOWLEDGE, INFORMATION, AND BELIEF.
JOSEPH CHAD MAYER DATE
MS PS-3125

PRECISION
ENGINEERING
CORPORATION
276 COUNTY ROAD 101
OXFORD, MISSISSIPPI 38655
511 MORRILL DRIVE
NEW ALBANY, MISSISSIPPI 38653

EMAIL: OXFORD@PECORPMS.COM
PHONE: (662) 234-8539
(662) 534-6205
FAX: (662) 234-8639
(662) 534-6205
WEB SITE: PECORPMS.COM

REVISIONS:			
NO.	DATE	REVISIONS:	BY:
NO.	DATE	REVISIONS:	BY:
NO.	DATE	REVISIONS:	BY:
NO.	DATE	REVISIONS:	BY:
NO.	DATE	REVISIONS:	BY:
NO.	DATE	REVISIONS:	BY:

PLAT OF SURVEY
FOR
LANDRUM PROPERTY
IN THE SE 1/4 OF SECTION 16, T-8-S, R-3-W
IN THE CITY OF OXFORD
LAFAYETTE COUNTY, MISSISSIPPI

DRAWN BY: C.MAYER,P.S.	DATE: 09-24-2014
CHECKED BY: C.MAYER,P.S.	SCALE: 1"=120'
DRAWING NO.: 655136	

ALL ENGINEERING DRAWINGS ARE IN CONFIDENCE AND DISSEMINATION MAY NOT BE MADE WITHOUT PRIOR WRITTEN CONSENT OF THE ENGINEER. ALL COMMON LAW RIGHTS OF COPYRIGHT AND OTHERWISE ARE HEREBY SPECIFICALLY RESERVED.

PAGE NO.:
1



THE CITY OF
OXFORD
MEMORANDUM

To: Board of Aldermen
From: Mark Levy
CC: Hollis Green
Date: April 21, 2026
Re: Consider Bids for the Development Services Annex Renovation

Eight (8) sealed bids were received on April 10, 2026, at 1:00 p.m. for the Annex Development Services Renovation project. The project scope includes renovation of the main classroom, hallways, and restroom facilities, together with three additive alternates consisting of spray foam insulation above the ceilings, raising the conference room ceiling, and construction of a dais to accommodate future Planning Commission and other public meetings.

Base bids received ranged from \$203,000.00 to \$312,161.00. JP Corp General Contractors submitted the apparent low bid including all alternates in the amount of \$271,000.00. RKA Construction submitted the second-lowest bid, including all alternates, in the amount of \$296,801.00. The total difference between the two lowest bids is \$25,801.00, representing approximately 9.5%.

Pursuant to Mississippi public purchasing requirements, staff evaluated the bids on the basis of the lowest and best bid standard, considering not only price but also each bidder's demonstrated responsibility, prior performance, workmanship quality, project management capability, and history of successful completion of municipal renovation work on public facilities.

While JP Corp submitted the apparent low bid, staff's documented prior project experience reflects concerns related to contract administration, closeout responsiveness, and overall performance consistency on comparable municipal interior renovation work. Based on these documented responsibility factors, staff determined that RKA Construction provides the lowest and best bid and the best overall value to the City for successful delivery of this project.

Staff recommends accepting RKA's bid as the lowest and best offer for the Development Services renovation project.

Enclosures (2):

1. Certified Bid Tabulation
2. RKA Bid

CERTIFIED BID TAB

Project #:	MA #25070		
Project Title:	City of Oxford Development Services Annex - Finish Upgrades		
Bid Date:	Friday, April 10, 2026	Time: 1:00 p.m., CST	
Professional:	McCarty Architects Professional Association		Page 1 of 2

Contractors	Base Bid	Alternate
1) J. P. Corp General Contractors		
Certificate of Responsibility # <u>22936 - MC</u>	<u>\$203,000</u>	
Bid Bond: <u>The Gray Casualty & Surety</u>		1) (+) <u>\$30,500</u>
<u>Company</u>		2) (+) <u>\$7,000</u>
Addendum: (1) (2)		3) (+) <u>\$30,500</u>
Notes	Total With Alternates:	\$271,000
2) RKA Construction		
Certificate of Responsibility # <u>24957 - MC</u>	<u>\$221,119</u>	
Bid Bond: <u>Great Midwest Insurance Company</u>		1) (+) <u>\$31,765</u>
		2) (+) <u>\$10,693</u>
Addendum: (1) (2)		3) (+) <u>\$33,224</u>
Notes	Total With Alternates:	\$296,801
3) Artizan Construction, LLC		
Certificate of Responsibility # <u>21290 - MC</u>	<u>\$245,000</u>	
Bid Bond: <u>Granite RE, Inc.</u>		1) (+) <u>\$32,500</u>
		2) (+) <u>\$10,000</u>
Addendum: (1) (2)		3) (+) <u>\$40,000</u>
Notes	Total With Alternates:	\$327,500
4) EOZ Build and Design, LLC		
Certificate of Responsibility # <u>25742 - MC</u>	<u>\$252,000</u>	
Bid Bond: <u>The Hanover Insurance Company</u>		1) (+) <u>\$1,730</u>
		2) (+) <u>\$19,400</u>
Addendum: (1) (2)		3) (+) <u>\$35,000</u>
Notes	Total With Alternates:	\$306,400

I certify that this is a correct tabulation of all bids received for this project on the date stated above. (having checked the Contractor's name and certificate number with the Contractor's Board at www.msbec.state.ms.us)



Anna Hughes, Interior Designer

April 10, 2026
(Date)

CERTIFIED BID TAB

Project #:	MA #25070		
Project Title:	City of Oxford Development Services Annex - Finish Upgrades		
Bid Date:	Friday, April 10, 2026	Time: 1:00 p.m., CST	
Professional:	McCarty Architects Professional Association	Page 2 of 2	

Contractors	Base Bid	Alternate
5) Emerson Construction & Development, LLC dba FORM Design Build		
Certificate of Responsibility # <u>25125 - MC</u>	<u>\$268,269</u>	
Bid Bond: <u>Travelers Casualty and Surety</u>		1) (+) <u>\$24,150</u>
<u>Company of America</u>		2) (+) <u>\$7,000</u>
Addendum: (1) (2)		3) (+) <u>\$31,000</u>
Notes	Total With Alternates:	\$330,419
6) Southern General Contractors, LLC		
Certificate of Responsibility # <u>17664 - MC</u>	<u>\$304,421</u>	
Bid Bond: <u>FCCI Insurance Company</u>		1) (+) <u>\$38,890</u>
		2) (+) <u>\$1,920</u>
Addendum: (1) (2)		3) (+) <u>\$15,115</u>
Notes	Total With Alternates:	\$360,346
7) Craddock Construction Company, Inc.		
Certificate of Responsibility # <u>17176</u>	<u>\$312,145</u>	
Bid Bond: <u>None included on electronic copy</u>		1) (+) <u>\$56,220</u>
		2) (+) <u>\$6,680</u>
Addendum: (1) (2)		3) (+) <u>\$30,200</u>
Notes	Total With Alternates:	\$405,245
8) A. S. Fornea Construction, LLC		
Certificate of Responsibility # <u>17370 - MC</u>	<u>\$312,161</u>	
Bid Bond: <u>Fair American Insurance &</u>		1) (+) <u>\$35,298</u>
<u>Reinsurance Company</u>		2) (+) <u>\$13,500</u>
Addendum: (1) (2)		3) (+) <u>\$28,000</u>
Notes	Total With Alternates:	\$388,959

I certify that this is a correct tabulation of all bids received for this project on the date stated above. (having checked the Contractor's name and certificate number with the Contractor's Board at www.msdoc.state.ms.us)



Anna Hughes, Interior Designer

April 10, 2026
(Date)

Request for Proposal for:

Development Services Annex

715 Molly Barr Road

Oxford, MS | April 10, 2026

THE AMERICAN INSTITUTE OF ARCHITECTS



AIA Document A310

Bid Bond

KNOW ALL MEN BY THESE PRESENTS, that we

RKA Construction, LLC
3040 Walnut Grove Road ,Memphis, TN 38111

as Principal, hereinafter called Principal, and

Great Midwest Insurance Company
800 Gessner, Suite 600,Houston, TX 77024

a corporation duly organized under the laws of the State of **Texas**
as Surety, hereinafter called Surety, are held and firmly bound unto

City of Oxford
107 Courthouse Square ,Oxford, MS 38655

as Obligee, hereinafter called Obligee, in the sum of **Five Percent of Accompanying Bid**

Dollars (5% of Bid

for the payment of which sum well and truly to be made, the said Principal and the said Surety, bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal has submitted a bid for (Here insert full name, address and description of project)

City of Oxford Development Services Finish Upgrades

NOW, THEREFORE, if the Obligee shall accept the bid of the Principal and the Principal shall enter into a Contract with the Obligee in accordance with the terms of such bid, and give such bond or bonds as may be specified in the bidding or Contract Documents with good and sufficient surety for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof, or in the event of the failure of the Principal to enter such Contract and give such bond or bonds, if the Principal shall pay to the Obligee the difference not to exceed the penalty hereof between the amount specified in said bid and such larger amount for which the Obligee may in good faith contract with another party to perform the Work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect.

Signed and sealed this 10th day of April, 2026.

RKA Construction, LLC



(Principal)

Great Midwest Insurance Company

(Surety)

(Seal)

Nicholas Ashburn, Attorney in Fact

POWER OF ATTORNEY
Great Midwest Insurance Company

KNOW ALL MEN BY THESE PRESENTS, that **GREAT MIDWEST INSURANCE COMPANY**, a Texas Corporation, with its principal office in Houston, TX, does hereby constitute and appoint: Nicholas Ashburn, Holly Nichols, Michael Lechner, Jason Rogers, Mark Madden

its true and lawful Attorney(s)-In-Fact to make, execute, seal and deliver for, and on its behalf as surety, any and all bonds, undertakings or other writings obligatory in nature of a bond.

This authority is made under and by the authority of a resolution which was passed by the Board of Directors of **GREAT MIDWEST INSURANCE COMPANY**, on the 1st day of April, 2025 as follows:

Resolved, that the President, or any officer, be and hereby is, authorized to appoint and empower any representative of the Company or other person or persons as Attorney-In-Fact to execute on behalf of the Company any bonds, undertakings, policies, contracts of indemnity or other writings obligatory in nature of a bond not to exceed One-Hundred Million dollars (\$100,000,000.00), which the Company might execute through its duly elected officers, and affix the seal of the Company thereto. Any said execution of such documents by an Attorney-In-Fact shall be as binding upon the Company as if they had been duly executed and acknowledged by the regularly elected officers of the Company. Any Attorney-In-Fact, so appointed, may be removed in the Company's sole discretion and the authority so granted may be revoked as specified in the Power of Attorney.

Resolved, that the signature of the President and the seal of the Company may be affixed by electronic mail on any power of attorney granted, and the signature of the Secretary, and the seal of the Company may be affixed by electronic mail to any certificate of any such power and any such power or certificate bearing such electronic signature and seal shall be valid and binding on the Company. Any such power so executed and sealed and certificate so executed and sealed shall, with respect to any bond of undertaking to which it is attached, continue to be valid and binding on the Company.

IN WITNESS THEREOF, **GREAT MIDWEST INSURANCE COMPANY**, has caused this instrument to be signed by its President, and its Corporate Seal to be affixed this 8th day of April, 2025.

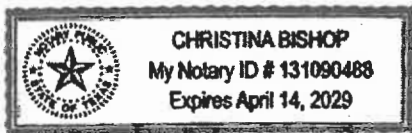


GREAT MIDWEST INSURANCE COMPANY

BY Mark W. Haushill
Mark W. Haushill
President

ACKNOWLEDGEMENT

On this 8th day of April 2025, before me, personally came Mark W. Haushill to me known, who being duly sworn, did depose and say that he is the President of **GREAT MIDWEST INSURANCE COMPANY**, the corporation described in and which executed the above instrument; that he executed said instrument on behalf of the corporation by authority of his office under the By-laws of said corporation.



BY Christina Bishop
Christina Bishop
Notary Public

CERTIFICATE

I, the undersigned, Secretary of **GREAT MIDWEST INSURANCE COMPANY**, A Texas Insurance Company, DO HEREBY CERTIFY that the original Power of Attorney of which the foregoing is a true and correct copy, is in full force and effect and has not been revoked and the resolutions as set forth are now in force.

Signed and Sealed at Houston, TX this 10th Day of April 2026.



BY Patricia Ryan
Patricia Ryan
Secretary

"WARNING: Any person who knowingly and with intent to defraud any insurance company or other person, files and application for insurance of claim containing any materially false information, or conceals for the purpose of misleading, information concerning any fact material thereto, commits a fraudulent insurance act, which is a crime and subjects such person to criminal and civil penalties.

PROPOSAL FORM

To: City of Oxford
107 Courthouse Square
Oxford, Mississippi 38655

Re: Project # 2026-007
Project Title Development Services Annex
Location 717 Molly Barr Oxford, MS 38655

I propose to complete all work in accordance with the Bid Specifications and Drawings on or before 60 days after the Notice to Proceed is given for the sum of:

BASE BID: (Write in the amount of the base bid in words and numbers. In case of conflict, the written word governs.)

Words: Two hundred twenty one thousand one hundred nineteen Dollars Figures:
(\$ 221,119)

ALTERNATES: (Write in the amount of all of the alternates in words and numbers. In case of conflict, the written word governs.)

Alternate #1 ☒ Adds ☐ Deducts
Words: Thirty one thousand seven hundred sixty five Dollars
(\$ 31,765)
Description: Spray Foam Insulation Alternate
If fire rated intumescent coating is required, add six thousand two hundred dollars (\$6,200)

Alternate #2 ☒ Adds ☐ Deducts
Words: Ten thousand six hundred ninety three Dollars
(\$ 10,693)
Description: Raised Ceiling in Classroom/Conference 101

Alternate #3 ☒ Adds ☐ Deducts
Words: Thirty three thousand two hundred twenty four Dollars
(\$ 33,224)
Description: Dais Millwork and Platform in Classroom/Conference 101

Alternate #4 ☐ Adds ☐ Deducts
Words: N/A Dollars
(\$ N/A)
Description: N/A

Alternate #5 ☐ Adds ☐ Deducts
Words: N/A Dollars
(\$ N/A)
Description: N/A

ADDENDA ACKNOWLEDGMENT:

No. 01	No. 02	No. N/A
No. N/A	No. N/A	No. N/A

ACCEPTANCE:

I certify that I am authorized to enter into a binding contract, if this Proposal is accepted.

Signature 
Name and Title Patrick Johnston, President, Commercial
Name of Business RKA Construction
Address 3040 Walnut Grove Rd (mailing)
Address _____ (physical)
City/State/Zip Code Memphis, TN 38111 County Shelby
Phone 901.465.3400 Fax _____ Email patrick@rka.build

Date 4/10/26



■ **BIDDER'S CERTIFICATE OF RESPONSIBILITY NUMBER:** 24957-MC

■ **Mechanical / Plumbing / Electrical Contractors:**

Regarding said Divisions of the Specifications of the Owner's Standard Form of Agreement Between The Owner and The Contractor:

List any Mechanical/Plumbing and/or Electrical Sub-Contractors that will perform work of this contract, regardless of cost even for under \$50,000.00. COR must be included where sub-contract exceeds \$50,000.00. If no sub-contractor is listed, and such work is within scope of contract and over \$50,000.00, bidder's own COR classification(s) must be sufficient to self-perform any such work. If no sub-contractor is listed, then use of sub-contractor to perform such scope will not be permitted.

Mechanical Contractor: N/A
Plumbing Contractor: Kline Mechanical
Electrical Contractor: Tidwell Electric

Certificate of Responsibility No. N/A
Certificate of Responsibility No. 06688-MC
Certificate of Responsibility No. 07611-MC



**STATE OF TENNESSEE
DEPARTMENT OF COMMERCE AND INSURANCE
BOARD FOR LICENSING CONTRACTORS**

Mailing Address: 500 JAMES ROBERTSON PARKWAY
NASHVILLE, TENNESSEE 37243-1150
TELEPHONE: 800-544-7693 OR (615) 741-8307 OR FAX (615) 532-2868
<http://tn.gov/commerce/boards/contractors/>
Email: Contractors.Home-Improvement@TN.Gov

Tennessee's Bid Preference Law

This is to confirm the bid preference law for those contracting in other states bordering Tennessee. Our state requires the same of nonresident contractors as they do of resident contractors. This statute is found in T.C.A. 12-4-801 and states in part, should the bidder on a public construction project in this state be a resident of another state contiguous to Tennessee, a like reciprocal preference is allowed.

Attached is a copy of the law, under Tennessee Code Annotated, Title 12, Chapter 4 and Part 8. This may also be downloaded from the LexisNexis law resource at www.michie.com

Should you need information regarding the reciprocity agreements relative to obtaining a Tennessee contractors license, this information is available from our Board's website at: <http://tn.gov/commerce/boards/contractors/>

Posted: 2/3/11

Tennessee Code Annotated
Title 12
Public Property, Printing And Contracts

Part 8
—Bidding Preferences

12-4-801. Definitions. —

As used in this part, unless the context otherwise requires:

- (1) “Public construction project” means and includes a public works project as defined in title [9](#), chapter 21;
- (2) “Responsible bidder” means a person who has the capacity in all respects to perform fully the contract requirements, and the integrity and reliability which will assure good faith performance; and
- (3) “Responsive bidder” means a person who has submitted a bid which conforms in all material respects to all documents, whether attached or incorporated by reference, utilized for soliciting bids.

[Acts 1990, ch. 1062, § 2.]

12-4-802. Allowance of bidding preferences — Reciprocity. —

Whenever the lowest responsible and responsive bidder on a public construction project in this state is a resident of another state which is contiguous to Tennessee and which allows a preference to a resident contractor of that state, a like reciprocal preference is allowed to the lowest responsible and responsive bidder on such project who is either a resident of this state or is a resident of another state which does not allow for a preference to a resident contractor of that state.

[Acts 1990, ch. 1062, § 3.]

(As of 2/3/11)



THE CITY OF
OXFORD

MEMORANDUM

To: Board of Aldermen
From: Mark Levy
CC: Hollis Green, Shane Fortner
Date: April 21, 2026
Re: Consider Change Order Request from ER Assist for Disaster Grant Services

ER Assist was engaged on January 30th as a Public Assistance consultant following Winter Storm Fern to provide guidance and support for FEMA grant administration.

The original contract was established with a not-to-exceed amount of \$70,000.00, based on preliminary estimates at the time which is similar to the initial assumptions used for debris removal and monitoring services.

Now that the majority of debris collection, removal, and monitoring activities have been completed, ER Assist has a better understanding of the time and effort required to carry the project through full FEMA grant administration. Notably, 100% of ER Assist's fees are eligible for reimbursement under FEMA's Category Z program.

Staff recommends increasing the not-to-exceed contract amount from \$70,000.00 to \$200,000.00. The proposed contract completion date will remain unchanged at January 30, 2029.

Enclosure (1):

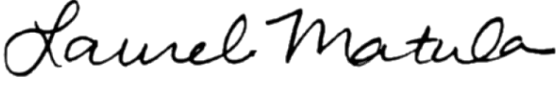
Change Order ER Assist

CHANGE ORDER

Client/Applicant Name	City of Oxford
Contract Title	MS-CityofOxford-2026
Change Order Effective Date	04/17/2026
Original NTE Amount	\$70,000
New NTE Amount	\$200,000
Original End Date	01/30/2029
New End Date	01/30/2029 (no change)

Reason for change ER Assist will increase the NTE amount from \$70,000 to \$200,000.

For: ER Assist Inc

Signature	
Printed Name	Laurel Matula
Date	04/17/2026

For: City of Oxford

Signature	
Printed Name	
Date	



THE CITY OF
OXFORD

MEMORANDUM

To: Board of Aldermen
From: Mark Levy
CC: Hollis Green, Shane Fortner, Rob Neely
Date: April 21, 2026
Re: Permission to apply for the Building Resilient Infrastructure and Communities (BRIC) grant and authorization of professional services for grant writing and administration.

Staff requests permission to apply for the Building Resilient Infrastructure and Communities (BRIC) grant through the Federal Emergency Management Agency. This grant is designed to assist states and local governments with pre-disaster hazard mitigation projects.

In the wake of Winter Storm Fern, the proposed grant request will focus on utility hardening through the burial of overhead power lines in select areas within the Oxford Utility Electric Service Territory. The exact locations will be determined based on vulnerability, cost, and future development considerations, as recommended by the Oxford Utilities General Manager.

Staff further requests permission to retain ER Assist as a grant writer and administrator as a professional service, for a not-to-exceed amount of \$5,000. The project period will extend through January 2029.

Enclosure (1):

Task Order ER Assist

Contract Name:	MS-CityofOxford-2026	Task Order #:	MS-CityofOxford-2026-BRIC & HM
Disaster/Event:	Any open Disasters including DR-4899-MS	Disaster aka:	SEVERE WINTER STORM
Billing type:	Hourly	Not to Exceed (NTE) Amount:	\$5,000
Period of Service Start Date:	01/30/2026	Projected Period of Service End Date: (unless task order funds expended earlier)	01/30/2029

Scope of Services: BRIC Grant Development & Hazard Mitigation

ER Assist may perform some or all of the following tasks as directed by Oxford:

- Grant Development for Hazard Mitigation Grant
- Funding Development, Management, Review, or Closeout Advice
- Support filing and tracking of costs
- Support development of damage descriptions and scopes of work
- Support reporting to State and Federal agencies
- Support operational and administrative compliance actions
- Draft requests for reimbursement and other funding forms
- Draft information submissions to State/FEMA/related audit agencies

Scope Note: Due to the nature of disaster response and recovery, this task order for hourly work for a set time period may not represent all costs. Additional task orders may need to be issued.

Costs for Requested Services: Contractor compensation will not exceed the task order NTE amount stated above without prior written authorization of the Client.

Contractor service costs are inclusive of all costs with the exception of those expenses related to federal per diem, allowable mileage and/or rental vehicles, rental vehicle petroleum products, airfare, and lodging. Expenses will comply with General Services Administration (GSA) Federal Travel Regulation (FTR) and Travel/Per Diem Bulletins and be directly passed through without markup. Receipts will be provided.

Rate schedule of positions expected to be used (from Contract):



Position Name	Hourly Rate
Documentation Specialist	\$40.00
Project Reviewer - In Office - Telecommuting	\$125.00 \$114.71
Insurance Specialist - In Office - Telecommuting	\$125.00 \$100.00
Logistics Support - In Office - Telecommuting	\$124.50 \$95.00
Volunteer Coordinator - In Office - Telecommuting	\$80.00 \$60.00
Mitigation Specialist - In Office - Telecommuting	\$150.00 \$125.00
Engineer - In Office - Telecommuting	\$175.00 \$150.00
Senior Engineer - In Office - Telecommuting	\$210.00 \$185.00
Project Manager - In Office - Telecommuting	\$190.00 \$165.00
Case Management Lead - In Office - Telecommuting	\$135.00 \$110.00
Case Manager - In Office - Telecommuting	\$105.00 \$80.00

ER Assist may utilize software to complete work at no additional charge to Client. For the purposes of both transparency and expediency, where available, ER Assist will provide Client access to software, including ER Assist's own proprietary software so client may access documents, data, and project status.

Invoicing. ER Assist shall submit invoices monthly. Work will be documented in a manner consistent with funding and audit requirements. A majority of invoiced costs will be eligible for reimbursement by State and Federal funding.



Client Responsibilities: ER Assist is being engaged to help with disaster funding. To ensure ER Assist is able to conduct various work tasks described, client may need to:

- Identify a central contact person or key contacts
- Provide access to knowledgeable individuals who can answer questions and assist in obtaining additional information.
- Make personnel aware of the need for timely documents and data submission.
- Provide ER Assist with communications from FEMA/State/Insurance/Loan Authorities the same day it is received by client and/or appoint ER Assist as an additional allowed person that may communicate with authorities.

Client understands not providing collaborative and timely information to ER Assist may negatively impact overall funding for Client.

For: ER Assist Inc	For: Oxford
Signed: 	Signed:
Date:	Date:
Printed Name: Laurel Matula	Printed Name:
Position: President	Position:





MEMORANDUM

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To: Mayor, Robyn Tannehill, & Board of Aldermen

From: John Crawley, P.E., City Engineer

CC: Hollis Green, COO

Date: April 21, 2026

Re: Request Permission to Advertise for Reverse Auction Bids,
New 14 Yard Dump Truck with Snow Plow

Engineering requests permission to advertise for reverse auction bids for a new dump truck with a snow plow attachment for the Street Department.

This piece of equipment is included in the 2025-2026 budget.



MEMORANDUM

To: Robyn Tannehill, Mayor, & Board of Aldermen

From: John Crawley, P.E., City Engineer

CC: Hollis Green, COO

Date: April 21, 2026

Re: Request to Accept all Construction and Infrastructure Associated with the New Roundabout at Molly Barr Road and Chickasaw Road.

Engineering recommends that all work associated with the above-captioned project be accepted, and that the city assume final ownership and maintenance responsibilities of the roadway and intersection.

The contractor has completed all final punch list items resulting from the final inspection held in November of 2024, and the mandatory one-year warranty period has passed satisfactorily.