



AGENDA

City of Oxford

Board of Aldermen

Regular Meeting

Tuesday, April 21, 2026 at 05:00 PM

City Hall Courtroom

Notice that certain aldermen may be included in the meeting via teleconference, subject to the City of Oxford Code of Ordinances, Section 2-82.

If you need special assistance related to a disability, please contact the ADA Coordinator or visit the office at: 107 Courthouse Square, Oxford, MS 38655. You may also call (662)232-2350.

1. Opening the Meeting

- 1.a. Call to Order.
- 1.b. Adopt the agenda for the meeting.
- 1.c. Mayor's Report.

2. Regular Agenda: Financial Administration Office

- 2.a. Request permission to approve the minutes of the Regular Board of Aldermen meeting on April 7, 2026. (Leslie McCormick)
- 2.b. Request approval of the accounts for all city departments. (Leslie McCormick)
- 2.c. Request approval of Emergency Purchases made as a result of Winter Storm Fern, which occurred January 23-26, 2026. (Rhonda Burchett)

3. Consider the consent agenda:

- 3.a. Fixed Asset Management:
 - i. Request permission to declare the following items from the Oxford Fire Department as surplus and authorize their disposal: one Precore Treadmill (asset tag number 01467) and one NordicTrack 1750 Treadmill (serial number PP520C0513365; asset tag number 4204). (Joey Gardner)
 - ii. Request permission to declare the following items from mTrade Park as surplus and authorize their disposal: two STIHL weed eaters (one with asset tag number 01253); two Nacho Grande Cheese Dispensers (serial numbers NCD-56701 and NCD-56759); a Dewalt battery sprayer (serial number 301724); three Graco paint sprayers (serial numbers BA10690, 120B248942013673, and A22B248942015043); an Ice-O-Matic Ice Machine (serial number 01173); a McLane edger (serial number GOAGT-1219714); a Sherstripe striping machine (serial number 01432); a Sharp MX-C311 copier (serial number 01167); a STIHL edger FC110, and a STIHL tiller MM55 (serial number 46019673500). (Brad Freeman)

- iii. Request permission to transfer a 2014 Ford F-150 truck (VIN 1FTMG1CF1EFB1098) from the Building and Grounds Department to the Park Commission. (Mike Grant)
- iv. Request permission to transfer a 2017 GMC truck (VIN 1GTEC14V7Z103727) from the Development Services - Engineering Department to the City Shop. (John Crawley)
- v. Request permission to declare the following vehicles from Oxford Utilities as surplus and authorize their disposal: a 2008 Ford F-150 truck (VIN 1FTRF12268KD94193, asset tag number G46399) and a 2013 Toyota Tacoma truck (VIN 5TFTX4CN4DX027884, asset tag number G62935). (Rob Neely)

3.b. Miscellaneous:

- i. Request approval to refund an adoption fee for the Oxford Animal Resource Center. (Kelli Briscoe)
- ii. Request permission to approve donations on behalf of the Oxford Animal Resource Center. (Kelli Briscoe)
- iii. Request permission to approve the water and sewer adjustments in accordance the Oxford Utilities Adjustment Policy. (Rob Neely)
- iv. Request permission to approve Charles Hassler as a driver for Local Bike Taxi, LLC. (Jeff McCutchen)
- v. Request permission to accept a donation of \$1,200.00 for trees for the Environmental Services Department from the Keep America Beautiful's Greenest Greens project. (Amberlyn Liles)
- vi. Request approval of a proclamation celebrating the 100th Birthday of Annie Lee Driver Williams.

3.c. Travel Requests:

- i. Request permission for one employee from the Oxford Conference Center to attend the Southeast Tourism Society Marketing College to be held May 31, 2026, to June 5, 2026, in Macon, Georgia, at an estimated cost of \$1,873.58. (Micah Quinn)
- ii. Request permission for one employee from the Oxford Conference Center to attend and sponsor the Council of Association Executives Lunch and Learn on May 13, 2026, in Montgomery, Alabama, at an estimated cost of \$424.13. (Micah Quinn)
- iii. Request permission for two employees from the Oxford Police Department to attend the Trey Howze Speaking Event on May 19, 2026, in Flowood, Mississippi, at no cost to the city. (Jeff McCutchen)
- iv. Request permission for one employee from the Oxford Police Department to attend the Advanced Roadside Impairment Expert Training to be held May 19–20, 2026, in Columbus, Mississippi, at no cost to the city. (Jeff McCutchen)
- v. Request permission for three employees from the Oxford Police Department to attend the FAA 107 Drone Test Preparation Course to be held May 5– 7, 2026, in Desoto County, Mississippi, at no cost to the city. (Jeff McCutchen)
- vi. Request permission for one employee from Oxford Utilities to attend training in Memphis, Tennessee, on April 23, 2026, at no cost to the city. (Rob Neely)
- vii. Request permission for seven employees from the Environmental Services Department to attend the MS SWANA (Solid Waste Association of North America) Spring Conference to be held May 18– 21, 2026, in Biloxi, Mississippi, at an estimated cost of \$1,904.00. (Amberlyn Liles)

3.d. Human Resources:

- i. Request permission to amend a previously approved personnel action for the Environmental Services Department from the April 7, 2026, Board of Aldermen Regular Meeting. The correct action is to hire Jonathan David Wood as a full-time driver for the Environmental Service Department with an annual salary of \$46,300.80; the previously listed name, David Cook, was incorrect. (Braxton Tullos)
- ii. Request permission to hire Ayson McCormick, Georgia Lindsay, Jullian Dykes, Ezekiel Trimble, Bella Bumgardner, Sasha Sandoval, London Gregory, and Avery Sinn as concessionaires at a rate of \$10.00 per hour; to hire Kamaron Pritchard as a grill cook at a rate of \$15.00 per hour; and to promote Brycen Slate to grill cook at a rate of \$15.00 per hour for mTrade Park. (Braxton Tullos)
- iii. Request permission to hire Anthony Hawkins, Antonio Cannon, Damari Giles, and Janicholas

- Hunt as seasonal landscapers for the Buildings and Grounds – Landscape Services Department at a rate of \$15.00 per hour. (Braxton Tullos)
- iv. Request permission to approve the resignation of Hannah Carwyle, Administrative Assistant, from the Development Services Department, effective April 24, 2026. (Braxton Tullos)
 - v. Request permission to approve the resignation of Kaleb House and Gerald Hankins, Water/Wastewater Technicians, from Oxford Utilities, effective April 24, 2026. (Braxton Tullos)
 - vi. Request permission to hire Jonathan Stark as a Wastewater Treatment Plant Operator for Oxford Utilities with an annual salary of \$48,526.40. (Braxton Tullos)
 - vii. Request permission to approve the lateral transfer of Thomas Brent Montgomery from Captain II/EMT to Fire Inspector within the Oxford Fire Department, with no change in salary and effective date of April 22, 2026. (Braxton Tullos)
 - viii. Request permission to approve the promotion of LaErin Burton from Communications Officer Level 1 with an annual salary of \$43,243.16 to Communications Officer Level 2, with an annual salary of \$44,972.89, and DaKamree Herod from Investigator, with an annual salary of \$68,914.36, to Investigative Sergeant with an annual salary of \$71,165.17, both within the Oxford Police Department, effective April 22, 2026. (Braxton Tullos)
 - ix. Request permission to approve the voluntary demotion of full-time Officer James Smith to the position of Reserve Officer within the Oxford Police Department at a rate of \$17.00 per hour, effective April 27, 2026. (Braxton Tullos)
 - x. Request permission to approve the resignation of Brittany German, Kennel Technician, from the Oxford Animal Resource Center, effective April 21, 2026. (Braxton Tullos)
 - xi. Request permission to hire William Garrett Black as an Assistant Project Manager for the General Government Department with an annual salary of \$60,000.00. (Braxton Tullos)
 - xii. Request permission to hire Lauren Savage as a Kennel Technician for the Oxford Animal Resource Center with an annual salary of \$40,170.00. (Braxton Tullos)

4. Regular Agenda: Other Departments

- 4.a. Consider extending the Local State of Emergency. (Shane Fortner)
- 4.b. Request permission for the Mayor to sign the Certifications and Assurances for the 2026-2027 Rural Transit 5311 Grant. (Donna Zampella)
- 4.c. Request permission to authorize the Mayor to sign MEMA Public Assistance State and Local Disaster Assistance Agreement (FEMA-4899) for Oxford Utilities to receive FEMA/MEMA reimbursement for expenses associated with Winter Storm Fern. (Rob Neely)
- 4.d. Request approval to enter into an Independent Contractor Agreement with Leigh Ashley Atkinson to provide financial and bookkeeping support, assistance, and training services for the Financial Administration Department and other City departments as needed. (Braxton Tullos)
- 4.e. Request approval to retain UKG for services to design, build, and test employee self-service features at a cost of \$5,250.00. (Braxton Tullos)

5. Regular Agenda: Police Department

- 5.a. Request permission to approve a parade/assembly permit for the Country Club of Oxford to host a fireworks event on July 3, 2026 (with alternate weather days July 2 or July 5, 2026) from 9:00 p.m. to 10:00 p.m. (Jeff McCutchen)
- 5.b. Request permission to approve a parade/assembly permit for the Yoknapatawpha Arts Council to host a Kids' 4th of July Parade on July 4, 2026 from 9:00 a.m. to 10:00 a.m. (Jeff McCutchen)
- 5.c. Request permission to approve a parade/assembly permit for the Yoknapatawpha Arts Council to host an Annual Second Line Parade and Celebration for Ron Shapiro on August 27, 2026 from 5:00 p.m. to 8:30 p.m. (Jeff McCutchen)
- 5.d. Request permission to approve a parade/assembly permit for the End of All Music to host the Music in the Park Event on May 3, 2026 from 5:00 p.m. to 7:00 p.m. (Jeff McCutchen)
- 5.e. Request permission to approve a parade/assembly permit for the Destination Oxford Car Show to host a car show on May 16, 2026 from 6:00 a.m. to 3:00 p.m. (Jeff McCutchen)

6. Regular Agenda: Development Services-Planning Department

- 6.a. Request approval for Case #3240, Plat Amendment for 'Lots G, H, I, J, K & L Tallahatchie Oxford Baptist Assoc., First Amendment' requested by Charter Hospitality, LLC (Chan Patel) for property located at 130 Slack Road (PPIN #9203). (Kate Kenwright)
- 6.b. Request Final Plat Amendment for Case #3329, Plat Amendment for 'The Oaks at Oxford Commons, Phases 19 & 27' requested by Oxford Commons Lots IV, LLC (David Blackburn) for property located at 2118 Woodbine Drive (PPIN #43036). (Ben Requet)
- 6.c. First Reading of a Zoning Map Amendment request (Case #3341) by Capstone Development (Mac Monteith), to amend the Lamar TND regulating plan for property located on Main Street (PPIN #41103). (Robert Baxter)

7. Regular Agenda: Special Projects

- 7.a. Consider bids for the Development Services Annex Project. (Mark Levy)
- 7.b. Consider Change Order with ER Assist for Disaster Grant Services. (Mark Levy)
- 7.c. Request permission to apply for the Building Resilient Infrastructure and Communities (BRIC) grant and authorization of professional services contract for grant writing and administration. (Mark Levy)

8. Regular Agenda: Development Services-Engineering Department

- 8.a. Request permission to advertise for reverse auction bids for a new dump truck with a snowplow attachment. (John Crawley)
- 8.b. Request permission to accept all construction and infrastructure associated with the new roundabout at Molly Barr Road and Chickasaw Road. (John Crawley)

9. Regular Agenda: Closing the Meeting

- 9.a. Consider an Executive Session.
- 9.b. Adjourn.