



AGENDA

City of Oxford

Board of Aldermen

Regular Meeting

Tuesday, April 15, 2025 at 05:00 PM

City Hall Courtroom

Notice that certain aldermen may be included in the meeting via teleconference, subject to the City of Oxford Code of Ordinances, Section 2-82.

If you need special assistance related to a disability, please contact the ADA Coordinator or visit the office at: 107 Courthouse Square, Oxford, MS 38655. You may also call (662) 234-2453 (voice) or (662) 232-2300 (voice/TTY).

1. Opening the Meeting

- 1.a. Call to Order
- 1.b. Adopt the agenda for the meeting.
- 1.c. Mayor's Report

2. Regular Agenda: City Clerk's Office

- 2.a. Authorize the approval of the minutes of the Regular Meeting on April 1, 2025 and the Recess Meeting on April 2, 2025. (Ashley Atkinson)

Attachments

- 1. [04012025_Minutes.pdf](#)
- 2. [04022025R_minutes.pdf](#)

- 2.b. Authorize the approval of accounts for all city departments.

3. Consider the consent agenda:

3.a. Fixed Asset Management

- i. Request permission to declare a list of weapons, a 2014 Dodge Charger with VIN 2C3CDXAG5EH149307, a 2014 Dodge Charger with VIN 2C3CDXAG3EH149306, a 2009 Dodge Charger with VIN 2B3KA43V99H567533, a 2013 Dodge Charger with VIN 2C3CDXAG6DH592662, a 2013 Dodge Charger with VIN 2C3CDXAG8DH592663, a 2013 Dodge Charger with VIN 2C3CDXAG6DH592659, a 2014 Dodge Charger with VIN 2C3CDXAG8EH149303, and a 2014 Dodge Charger with VIN 2C3DXAG5EH149291 surplus in the Oxford Police Department and authorize their disposal. (Jeff McCutchen)
- ii. Request permission to declare a Stihl BR800C blower with SN 518920984 and asset tag 2863 surplus in the Buildings & Grounds Department and authorize its disposal. (Greg Pinion)

- iii. Request permission to declare a Panasonic microwave with asset tag 1143 surplus in the Oxford Conference Center Department and authorize its disposal. (Micah Quinn)

Attachments

- 1. [OPD_surplus_04152025.pdf](#)
- 2. [OPD_surplus_2_04152025.pdf](#)
- 3. [B_G_Surplus.pdf](#)
- 4. [OCC_Surplus.pdf](#)

3.b. Grants:

- i. Request permission to accept the modification of the 405D Impaired Driving Grant. (Jeff McCutchen)

Attachments

- 1. [grant_modification.pdf](#)

3.c. Human Resources:

- i. Request permission to hire Justin Bright as a Firefighter/Paramedic with an annual salary of \$61,990.31, to hire Adrian Vega and Charles Moore as Probationary Firefighters, each with an annual salary of \$49,044.79, in the Oxford Fire Department. (Braxton Tullos)
- ii. Request permission to accept the resignation of Jayce Tack in the Oxford Police Department, effective May 1, 2025. (Braxton Tullos)
- iii. Request permission to transfer Lukas Vanlandingham from the Buildings & Grounds Department to the Environmental Services Department, with an hourly rate of \$15.00. (Braxton Tullos)
- iv. Request permission to accept the resignation of Charlie Black, Morgan Breithaupt, Maxwell Elliott, Reagan Feathers, Emily Hayward, and Hailey Lott in the mTrade Park Department, effective April 15, 2025. (Braxton Tullos)
- v. Request permission to hire Kasidy Certion as Concession Stand employee in the mTrade Park Department, with an hourly rate of \$9.25. (Braxton Tullos)
- vi. Request permission to approve volunteers for the Oxford ARC. (Kelli Briscoe)
- vii. Request permission to hire Keuntae Booker, Omari Frierson, Landon Hudson, Preston Adair, Kajarrious Conner, Xavier Houston, Akeem Doughty, Hubert Jones, Ava Denley and Trikyus Woodall as Seasonal, Part- Time employees in the Environmental Services Department, each with an hourly rate of \$15.00. (Braxton Tullos)
- viii. Request permission to accept the resignation of Alan Hall in the Oxford Fire Department, effective April 16, 2025. (Braxton Tullos)
- ix. Request permission to hire Eli McMain as a Patrol Officer in the Oxford Police Department with an annual salary of \$52,531.65. (Braxton Tullos)

3.d. Miscellaneous:

- i. Request permission to approve the water and sewer adjustments as per the Oxford Utilities Adjustments Policy. (Rob Neely)
- ii. Request permission to adopt a Proclamation designating April as National Child Abuse Prevention Month in Oxford.
- iii. Request permission to approve donations for the benefit of the Oxford ARC. (Kelli Briscoe)
- iv. Request permission for the Oxford ARC to host Hoppy Paws (Easter Bunny pictures for the public with dogs) in the City Hall Pocket Park on Friday, April 18, 2025 from 10:00am-12:00pm. (Kelli Briscoe)

Attachments

- 1. [WS_adjustments_04152025.pdf](#)
- 2. [PROCLAMATION.pdf](#)
- 3. [Hoppy Paws Event.pdf](#)

3.e. Travel Requests:

- i. Request permission for three employees to attend Integrating Communications, Assessments and Tactics Instructor on May 1-2, 2025 in Pearl, MS at an estimated cost of \$958.70. (Jeff McCutchen)
- ii. Request permission for one employee to attend MBI Training Initiative on April 22, 2025 in Pope, MS at no cost to the city. (Jeff McCutchen)

- iii. Request permission for one employee to attend the 2025 MS Public Safety Summit on May 28-30, 2025 in Flowood, MS at an estimated cost of \$681.00. (Jeff McCutchen)
- iv. Request permission for one employee to attend Law Enforcement Chaplain Training Program on April 28-May 1, 2025 in Pearl, MS at an estimated cost of \$481.00. (Jeff McCutchen)
- v. Request permission for one employee to attend Dispatch-Domestic Violence training on May 20, 2025 in Hernando, MS at an estimated cost of \$150.00. (Jeff McCutchen)
- vi. Request permission for one employee to attend Dispatch-Human Trafficking training on May 19, 2025 in Hernando, MS at an estimated cost of \$150.00. (Jeff McCutchen)
- vii. Request permission for two employees to attend IAED-40 Hour Basic Course training on May 19-23, 2025 in Starkville, MS at an estimated cost of \$2,163.00. (Jeff McCutchen)
- viii. Request permission for one employee to attend NEICI Suicide Calls training on April 29, 2025 in Columbus, MS at an estimated cost of \$150.00. (Jeff McCutchen)

4. Regular Agenda: Other Departments

- 4.a. Recognize the Oxford Police Department Victim Services Unit for an award given by the Attorney General's Office, in celebration of Crime Victims' Rights Week. (Jeff McCutchen)
- 4.b. Request permission to approve a Resolution of the Mayor and Board of Aldermen of the City of Oxford, Mississippi authorizing and directing the issuance of the City of Oxford, Mississippi General Obligation Bonds (Public Improvements Issue), Series 2025, in the aggregate principal amount of five million (\$5,000,000) dollars for upgrades to City infrastructure and buildings, along with the Preliminary Official Statement, as provided by Butler Snow, LLP.. (Sue Fairbank)

Attachments

- 1. [Oxford 2025 GO Bonds - Sales Parameter Resolution.pdf](#)

- 4.c. Tree Board Update. (Cowan Hunter)
- 4.d. Authorize an appointment to the Affordable Housing Commission.
- 4.e. Request permission to accept the reverse auction bids for equipment for the Environmental Services Department. (Amberlyn Liles)

Attachments

- 1. [Memo 8 yard Refuse Truck.pdf](#)

- 4.f. Request permission to accept a flood insurance quote from Wright National Flood Insurance Company for an annual premium of \$1,890.00 for the Oxford-University Transit System. (Walt McCullough)

Attachments

- 1. [OUT_flood_insurance_quote.pdf](#)

- 4.g. Request permission to approve a list of budget amendments and re-allocations. (Ashley Atkinson)

Attachments

- 1. [Amendments_Reallocations_04152025.pdf](#)

5. Regular Agenda: Police Department

- 5.a. Request permission to approve a Parade/Assembly Permit for Oxford-Lafayette Fuller Center for Housing to host a home dedication ceremony on May 17, 2025 from 3:00pm-5:00pm. (Jeff McCutchen)

Attachments

- 1. [Fuller_Center_permit.pdf](#)

6. Regular Agenda: Special Projects

- 6.a. Request permission to accept an Adopt-a-Street Contract with UM Environmental Coalition for the maintenance of Oxford Way. (Mark Levy)

Attachments

- 1. [Memo-Adopt-a-Street-UM_Environmental_Coalition.pdf](#)

- 6.b. Consider a contract for professional services with Beard and Riser for the design of Pickleball Courts at Stone Park. (Mark Levy)

Attachments

1. [Consider contract with Beard Riser Architects for design of new pickle ball courts at Stone Park.pdf](#)

- 6.c. Consider amendments to Change Order #2 and #3 for the Oxford Swimming Pool Renovation. (Mark Levy)

Attachments

1. [Consider Change Orders #2 and #3 from JP Corp for Oxford Swimming Pool Renovation project.pdf](#)

- 6.d. Consider Change Order #4 for the Oxford Swimming Pool Renovation. (Mark Levy)

Attachments

1. [23034 Oxford Pool CO 04 to Owner.pdf](#)

- 6.e. Request permission to accept the bids received and award a contract for ROW maintenance. (Mark Levy)

Attachments

1. [ROW Bid Comparison-2025.pdf](#)

7. Regular Agenda: Development Services-Engineering Department

- 7.a. Consider Change Order No. 1 and Payment Application No.3 for the North Lamar Sewer Project. (John Crawley)

Attachments

1. [Memo - Request to Approve Change Order No. 1 and Pay App No. 3 for North Lamar Sewer Project - Combined.pdf](#)

- 7.b. Request permission to approve revisions on Change Orders No. 4 and No. 5 for the Oxford Square Downtown Detention Project. (John Crawley)

Attachments

1. [Memo - Request to Approve Revisions to Change Orders No. 4 and No. 4 and Correlating Pay Apps for Downtown Detention Project - Combined.pdf](#)

- 7.c. Consider a request from Blackburn Construction for extended work hours Monday-Friday beginning April 16th through June 16 for early morning concrete pours. (John Crawley)

Attachments

1. [memo blackburn construction request for extended hours work.pdf](#)

8. Regular Agenda: Closing the Meeting

- 8.a. Consider an executive session.

Attachments

1. [Lafayette County - Contract with City of Oxford - City Inmates.pdf](#)
2. [AG opinion inmate costs.pdf](#)
3. [Jail contract_email.pdf](#)

- 8.b. Adjourn.