



AGENDA

City of Oxford

Board of Aldermen

Regular Meeting

Tuesday, March 17, 2026 at 05:00 PM

City Hall Courtroom

Notice that certain aldermen may be included in the meeting via teleconference, subject to the City of Oxford Code of Ordinances, Section 2-82.

If you need special assistance related to a disability, please contact the ADA Coordinator or visit the office at: 107 Courthouse Square, Oxford, MS 38655. You may also call (662) 232-2350.

1. Opening the Meeting

- 1.a. Call to Order.
- 1.b. Adopt the agenda for the meeting.
- 1.c. Mayor's Report.

2. Regular Agenda: Financial Administration Office

- 2.a. Request permission to approve the minutes of the Regular Board of Aldermen meeting on March 3, 2026. (Leslie McCormick)
- 2.b. Request permission to approve the minutes of the Special Board of Aldermen meeting on March 6, 2026. (Leslie McCormick)
- 2.c. Request approval of the accounts for all city departments. (Leslie McCormick)
- 2.d. Request approval of Emergency Purchases made as a result of Winter Storm Fern, that occurred January 23-26, 2026. (Rhonda Burchett)
- 2.e. Request permission to approve emergency purchases related to the extensive flooding at the mTrade Park Administration Office/Shop Building and additional shop/storage buildings on March 9-10, 2026. (Rhonda Burchett)

3. Consider the consent agenda:

- 3.a. Fixed Asset Management:
 - i. Request permission to declare two black 3rd Eye Cameras — AWT2020T, with serial numbers 562946 and 571415, from the Environmental Services Department surplus and authorize their disposal. (Amberlyn Liles)
 - ii. Request permission to declare a white 2016 Dodge Ram 550 with a VIN number of 3C7WRMEJ5GG300120 from the Environmental Services Department surplus, and authorize its sale on GovDeals. (Amberlyn Liles)

- iii. Request permission to declare a 2014 Ford F-150 with a VIN number of FTMF1CF1EFB11098 from the Building and Grounds - Facilities Maintenance Department surplus and authorize its disposal. (Mike Grant)
- iv. Request permission to declare a red Lincoln Arc Welder A/C 225-S and a green L-Tec Welder with the serial number B875D-74659 from the City Shop surplus and authorize their sale on GovDeals. (Michelle Robinson)
- v. Request permission to declare the following Oxford Utilities Department equipment as surplus and authorize its disposal: Labconco Model 4420320 washer (S/N 071279601-D, Asset Tag 04301); Lincoln 1800 Power Luber (S/N 541933, Asset Tag 04042); Stihl BG 86/C gas handheld leaf blower (Asset Tag 02493); Stihl FS 70R gas handheld brushcutter (Asset Tag 02494); Stihl FS4 gas handheld brushcutter (Asset Tag 02495); Stihl FC100Z 4-Mix engine edger (Asset Tag 02496); Stihl FS85R handheld brushcutter (Asset Tag 04053); and NAPA Tool 1/2" Impact Wrench 500 (S/N 6668). (Rob Neely)
- vi. Request permission to declare the following Financial Administration Department office equipment surplus and authorize its disposal: City of Oxford Antique Clock (Yellow Tag 1006); Emerson TV LF320EM4A (S/N ME8A1537355251); five desks; three bookshelves; five tables; three stand-up desks; ten Pottery Barn cabinets with seven shelves; Pottery Barn desk; Pottery Barn hutch with four cabinets and three shelves; and one stationary table (Yellow Tag 1008). (Leslie McCormick)

3.b. Miscellaneous:

- i. Request permission to approve the water and sewer adjustments as per the Oxford Utilities Adjustment Policy. (Rob Neely)
- ii. Request permission to approve donations to the Tree Fund. (Rhonda Burchett)
- iii. Request permission to approve donations on behalf of the Oxford ARC. (Kelli Briscoe)

3.c. Travel Requests:

- i. Request permission for two employees from the Municipal Court to attend the Summer Clerks Conference from June 30, 2026, to July 3, 2026, in Biloxi, Mississippi, at an estimated cost of \$2,000.00. (Nickie Denley)
- ii. Request permission for one employee from the Oxford Conference Center to attend and sponsor the MSAE Lunch and Learn on March 5, 2026, in Jackson, Mississippi, at an estimated cost of \$233.45. (Micah Quinn)
- iii. Request permission for six employees from the Environmental Services Department to attend the Hol-Mac Summit on April 7–9, 2026, in Biloxi, Mississippi, at an estimated cost of \$2,200.00. (Amberlyn Liles)
- iv. Request permission for one employee from the Oxford Police Department to attend Dispatch Suicide Prevention on March 23–24, 2026, in Gluckstadt, Mississippi, at an estimated cost of \$690.00. (Jeff McCutchen)
- v. Request permission for twenty-five employees from the Oxford Police Department to attend Trauma Informed: Building Resiliency in Public Careers, on July 21, 2026, in Oxford, Mississippi, at an estimated cost of \$3,750.00. (Jeff McCutchen)
- vi. Request permission for one employee from the Oxford Police Department to attend AXON Week 2026, on April 6–9, 2026, in Nashville, Tennessee, at an estimated cost of \$1,773.88. (Jeff McCutchen)
- vii. Request permission for one employee from the Oxford Police Department to attend the Glock Gen 5 Armorer Course on April 21, 2026, in Pearl, Mississippi, at an estimated cost of \$300.00. (Jeff McCutchen)
- viii. Request permission for one employee from the Oxford Police Department to attend the Phlebotomy Certification on April 27–29, 2026, in Waco, Georgia, at an estimated cost of \$272.00. (Jeff McCutchen)
- ix. Request permission for two employees from the Oxford Police Department to attend Crisis Intervention Training from March 30, 2026, to April 3, 2026, in Oxford, Mississippi, at no cost to the city. (Jeff McCutchen)
- x. Request permission for two employees from the Oxford Police Department to attend the FBI Crisis Negotiation Training on April 6-10, 2026, in Biloxi, Mississippi, at an estimated cost of \$1,208.16. (Jeff McCutchen)
- xi. Request permission for two employees from the Oxford Fire Department to attend the MSFA CO2 Pipeline Response class on March 28, 2026, at no cost to the city. (Joey

- Gardner)
- xii. Request permission for one employee from the Oxford Fire Department to attend Fundamentals of Search and Rescue on April 20–24, 2026, in Meridian, Mississippi, at no cost to the city. (Joey Gardner)
 - xiii. Request permission for two employees from the Oxford Fire Department to attend Battalion Chief Boot Camp from March 29, 2026, to April 4, 2026, in Pensacola, Florida, at an estimated cost of \$2,727.50. (Joey Gardner)
 - xiv. Request permission for three employees from Stronger Together Oxford to attend the Annual Volunteer Management Conference – Points of Light on June 22–26, 2026, in Washington, DC, at an estimated cost of \$6,000.00. (Marlee Carpenter)
 - xv. Request permission for three employees from Oxford University Transit to attend the 19th Annual FTA Drug and Alcohol National Conference on April 13–16, 2026, in Portland, Oregon, at an estimated cost to the city of \$15.04. (Donna Zampella)
 - xvi. Request permission for one employee from the Human Resources Department to attend the Southeastern Leadership Conference on April 28–30, 2026, in Biloxi, Mississippi, at an estimated cost of \$640.06. (Braxton Tullos)
 - xvii. Request permission for two employees from the Oxford Animal Resource Center to attend the National Best Friends Animal Conference on May 6-10, 2026, in Salt Lake City, Utah, at an estimated cost of \$4,250.00. (Kelli Briscoe)
 - xviii. Request permission for two employees from the Oxford Animal Resource Center to attend the Animal Care Expo on April 6–11, 2026, in Pittsburgh, Pennsylvania, at an estimated cost of \$4,750.00. (Kelli Briscoe)

3.d. Human Resources:

- i. Request approval of the promotion of Mackenzie Rogers from the Oxford Police Department to a K-9 Officer, with a stipend of \$101.78 per pay period. (Braxton Tullos)
- ii. Request approval to hire June Tillman as a certified part-time Communications Officer for the Oxford Police Department at \$17.10 per hour. (Braxton Tullos)
- iii. Request approval of Mariah Evans and Dacey Leonard as unpaid interns for the Oxford Police Department. (Braxton Tullos)
- iv. Request approval to voluntarily demote Captain Donovan Lyons from the Oxford Police Department to the position of Reserve Officer at \$17.00 per hour. (Braxton Tullos)
- v. Request approval of the resignation of Patrol Officer Amanda Roy from the Oxford Police Department. (Braxton Tullos)
- vi. Request approval to hire Joshua Rowland as a driver for the Environmental Services Department, with an annual salary of \$46,300.80. (Braxton Tullos)
- vii. Request approval of the resignation of Kennel Technician Stephanie Thomas from the Oxford Animal Resource Center. (Braxton Tullos)

3.e. Grants:

- i. Request permission for the Oxford Police Department to apply for a grant with the Department of Homeland Security, in the amount of \$183,185.00. (Jeff McCutchen)
- ii. Request permission to apply for the Lowe's 2026 Community Impact Grant to renovate the old police "Annex" building (new Community Building). (Shane Fortner)

4. Regular Agenda: Other Departments

- 4.a. Mayor's Commission on Disability Issues 2025 Annual Report. (Alderman Preston Taylor)
- 4.b. Oxford Park Commission's Yearly Report. (Seth Gaines)
- 4.c. Consider bids for City of Oxford Emergency Borrowing. (Sue Fairbank)
- 4.d. Consider proposals for professional services to conduct a tree Inventory post Winter Storm Fern. (Cowan Hunter)
- 4.e. Second Reading and Public Hearing of proposed changes to Chapter 114, Article II, Section 114-41, Water Rates and Section 114-44, Sewer Rates, Code of Ordinances. (Rob Neely)
- 4.f. Request approval to convert paper personnel records from the Human Resources Department to an electronic format in accordance with Mississippi Code Section 21-15-37. (Braxton Tullos)

- 4.g. Request approval to submit the state/local agreement to MEMA for Winter Storm Fern. (Shane Fortner)
5. Regular Agenda: Police Department
 - 5.a. Adopt a Resolution of Service for Captain Donovan Lyons. (Jeff McCutchen)
 - 5.b. Request permission to approve a Parade/Assembly for Stefano Capomazzo to host a fireworks show on June 27, 2026. (Jeff McCutchen)
6. Regular Agenda: Development Services-Planning Department
 - 6.a. Second Reading and Public Hearing of an Ordinance Amending Chapter 22 Buildings, Article IV Housing, Division 3 Affordable Housing. (Ben Requet)
7. Regular Agenda: Special Projects
 - 7.a. Request permission to authorize a contract for Oxford Conference Center Lighting Upgrade. (Mark Levy)
 - 7.b. Request permission to solicit Request for Proposals for Walk of Lights Expansion II. (Mark Levy)
 - 7.c. Request permission to advertise for bids on Roundabout Signage. (Mark Levy)
8. Regular Agenda: Development Services-Engineering Department
 - 8.a. Discuss night paving on the University/Highway 7 Roundabout project by MDOT beginning tentatively on March 30, 2026. (John Crawley)
 - 8.b. Request permission to have the mayor execute a contract for the purchase of real estate on Howell Loop. (John Crawley)
 - 8.c. Request permission to close the South 11th alley between Van Buren Avenue and East Jackson Avenue while asphalt contractors work in the area between the hours of 6:00 am and 5:00 pm on Monday, March 23, 2026. (John Crawley)
9. Regular Agenda: Closing the Meeting
 - 9.a. Consider an executive session.
 - 9.b. Adjourn.