



AGENDA

City of Oxford

Board of Aldermen

Regular Meeting

Tuesday, February 17, 2026 at 05:00 PM

City Hall Courtroom

Notice that certain aldermen may be included in the meeting via teleconference, subject to the City of Oxford Code of Ordinances, Section 2-82.

If you need special assistance related to a disability, please contact the ADA Coordinator or visit the office at: 107 Courthouse Square, Oxford, MS 38655. You may also call (662)232-2350.

1. Opening the Meeting

- 1.a. Call to Order.
- 1.b. Adopt the agenda for the meeting.
- 1.c. Mayor's Report.

2. Regular Agenda: City Clerk's Office

- 2.a. Request permission to approve the minutes of the Regular Board of Aldermen meeting on February 3, 2026. (Leslie McCormick)
- 2.b. Request permission to approve the minutes for the Special Board of Aldermen Meetings on January 25, 2026, January 28, 2026, January 30, 2026, and January 31, 2026. (Leslie McCormick)
- 2.c. Request permission to approve the minutes of the Special Meeting on February 10, 2026. (Leslie McCormick)
- 2.d. Request permission to approve the accounts for all city departments. (Leslie McCormick)
- 2.e. Request approval of Emergency Purchases made as a result of Winter Storm Fern, that occurred over January 23-26, 2026. (Rhonda Burchett)
- 2.f. Request permission to accept Tree Fund donations. (Rhonda Burchett)

3. Consider the consent agenda:

3.a. Fixed Asset Management:

- i. Request permission to declare two Fujitsu Fi Scanners with serial numbers C10A430879 and C10A030805 from the Municipal Courts Department surplus and authorize their disposal. (Nickie Denley)
- ii. Request permission to declare a HotPoint Top load washing machine with serial number HTW240ASK6WS from the Oxford Fire Department surplus and authorize its disposal. (Joey Gardner)

- iii. Request permission to declare a Glock 17 with the serial number BGYD074 from the Oxford Police Department surplus and authorize its disposal. (Jeff McCutchen)

Attachments

- 1. [OPD - SURPLUS.PDF](#)
- 2. [OFD - STATION1 HOTPOINT WASHING MACHINE 26.PDF](#)
- 3. [MUNICIPAL COURT - SURPLUS 2-2026.PDF](#)

3.b. Miscellaneous:

- i. Request permission to approve the water and sewer adjustments as per the Oxford Utilities Adjustment Policy. (Rob Neely)
- ii. Request approval of a sole-source purchase from Insight LPR for data hosting software for the Oxford Police Department. (Jeff McCutchen)
- iii. Request permission to approve donations on behalf of the Oxford ARC. (Kelli Briscoe)

Attachments

- 1. [OPD - OXFORD POLICE DEPARTMENT INVOICE 2025-17774.PDF](#)
- 2. [OPD - SOLE SOURCE LETTER 2026.PDF](#)
- 3. [UTILITIES - ITEM 1 - ADJUSTMENTS.PDF](#)

3.c. Travel Requests:

- i. Request permission for twenty-five employees from the Oxford Police Department to attend the Holos 1 Day Reset Training on March 20, 2026, in Oxford, Mississippi, for an estimated cost of \$9,200.00 for registration. (Jeff McCutchen)
- ii. Request permission for five employees from the Oxford Police Department to attend the Phlebotomy Certification program in Waco, Georgia, on April 27–29, 2026, for an estimated cost of \$2,871.52 for lodging and meals. (Jeff McCutchen)
- iii. Request permission for thirteen employees from the Oxford Police Department to attend the Standardized Field Sobriety Training on March 17-19, 2026, in Oxford, Mississippi, at no cost to the city. (Jeff McCutchen)
- iv. Request permission for three employees from the Oxford Police Department to attend MLEOA 2026 Lawdog Seminar and Certification on March 10-12, 2026, in Batesville, Mississippi at no cost to the city. (Jeff McCutchen)
- v. Request permission for the 405D Alcohol, Drug, and Impaired Driving-Training Coordination Grant employees from the Oxford Police Department to travel to the locations on the designated dates to host ARIDE & SFST Classes, in accordance with the requirements of the grant. (Jeff McCutchen)
- vi. Request permission for two employees from the Oxford Fire Department to attend MSFA for the Mississippi Executive Fire Officer on March 24–26, 2026, May 19–21, 2026, July 14–16, 2026, and November 16–19, 2026, at an estimated cost of \$1000.00 per employee. (Joey Gardner)
- vii. Request permission for two employees from the Oxford Fire Department to attend the Mississippi Fire Service Instructors Conference on March 24–27, 2026, in D'Iberville, Mississippi, at an estimated cost of \$1,072.00. (Joey Gardner)
- viii. Request permission for two employees from the Building Department of Development Services to attend the Code Academy Class on April 20–24, 2026, in Mobile, Alabama, at an estimated cost of \$4,600.00. (Johnathan Mizell)
- ix. Request permission for an employee from the Oxford Utilities Department to attend the TVPPA Annual Conference on May 17–20, 2026, in Louisville, Kentucky, at an estimated cost of \$1,803.00. (Rob Neely)

Attachments

- 1. [UTILITIES - ITEM 2 - TRAVEL.PDF](#)
- 2. [OPD - TRAINING DATES.PDF](#)

3.d. Grants:

- i. Request permission to apply for an AARP grant for the Emergency Management Department. (Shane Fortner)
- ii. Request permission to apply for a grant from the Mississippi Department of Archives and History for the Emergency Management Department. (Shane Fortner)

Attachments

1. [EM - MDAH GRANT APPLICATION.PDF](#)
2. [EM - AARP GRANT.PDF](#)

3.e. Human Resources:

- i. Request permission to hire Ripken Sheffield as a full-time Patrol Officer for the Oxford Police Department with an annual salary of \$58,520.94. (Braxton Tullos)
- ii. Request permission to hire Molly Hardy, Emma Taylor, Gabriella Novak, and Ava Gaddis as unpaid interns for the Oxford Police Department. (Braxton Tullos)
- iii. Request permission to hire Andrea Lewis as a full-time Communication Officer for the Oxford Police Department with an annual salary of \$41,798.70. (Braxton Tullos)
- iv. Request permission to approve a promotion for Kristi Carwile to a Communications Officer Level 2 for the Oxford Police Department with an annual salary increase from \$42,988.70 to \$44,708.65. (Braxton Tullos)
- v. Request permission to approve a promotion for Monterius Flemmons to part-time Certified Communications Officer for the Oxford Police Department, with a wage increase from \$12.00 per hour to \$17.10 per hour. (Braxton Tullos)
- vi. Request permission to approve the retirement of Lieutenant Mark Hodges from the Oxford Police Department. (Braxton Tullos)
- vii. Request permission to approve the resignation of Patrol Officer, Ronnie Goudy, from the Oxford Police Department. (Braxton Tullos)
- viii. Request permission to hire Kevin Stark as a part-time DUI Training Coordinator for the Oxford Police Department at \$34.79 per hour. (Braxton Tullos)
- ix. Request permission to hire Hannah Carwyle as a full-time Administrative Assistant for Development Services with an annual salary of \$42,436.00. (Braxton Tullos)
- x. Request permission to hire Hunter Beckham and Timothy Carroll as full-time Street Operators I for Development Services, Street Department, each with an annual salary of \$40,170.00. (Braxton Tullos)

4. Regular Agenda: Other Departments

- 4.a. Adopt a Proclamation to Recognize and Express Gratitude to Municipal Utilities Providing Mutual Aid Assistance During Winter Storm Fern.

Attachments

1. [OTHER - UTILITIES WINTER STORM FERN PROCLAMATION.PDF](#)

- 4.b. Consider a Resolution of Intent in connection with proposed emergency borrowing for expenses due to Winter Storm Fern.

Attachments

1. [OTHER - CITY OF OXFORD_ MS EMERGENCY BORROWING 2026 - RESOLUTION OF INTENT \(2-17-26\)\(WITH EXHIBITS\).PDF](#)

5. Regular Agenda: Police Department

- 5.a. Request permission to adopt a retirement resolution for Oxford Police Department employee, Mark Hodges. (Jeff McCutchen)

Attachments

1. [OPD - HODGES PROCLAMATION44 \(002\).PDF](#)

- 5.b. Request permission for retired officer, Mark Hodges, to purchase his service weapon for \$1.00 as allowed by State Statute. (Jeff McCutchen)
- 5.c. Request permission to approve an event permit for Visit Oxford for Third Thursday - Music in the Pocket Park at the Pocket Part next to City Hall from 5:00 pm to 7:00 pm on March 19, 2026, April 16, 2026, May 21, 2026, and June 18, 2026. (Jeff McCutchen)

Attachments

1. [OPD - PERMIT-THIRD THURSDAY-JUNE 2026.PDF](#)
2. [OPD - PERMIT-THIRD THURSDAY-MAY 2026.PDF](#)
3. [OPD - PERMIT-THIRD THURSDAY- APRIL 2026.PDF](#)

4. [OPD - PERMIT-THIRD THURSDAY-MARCH 2026.PDF](#)

- 5.d. Request permission to approve an event permit for Visit Oxford for the Double Decker Arts Festival starting at 10:00 pm on Thursday, April 23 2026 until 2:00 am on April 26, 2026 at the Oxford Square and City Parking lots. (Jeff McCutchen)

Attachments

1. [OPD - SPECIAL EVENT PERMIT 2026.PDF](#)

- 5.e. Request permission to approve a Parade/Assembly permit for Special Olympics MS to host a Law Enforcement Torch Run on May 4, 2026 from 10:00 am - 11 am. (Jeff McCutchen)

Attachments

1. [OPD - EVENT - SPECIAL OLYMPICS MS.PDF](#)

- 5.f. Request permission to approve a Parade/Assembly permit for the U.S. Marshals Service to host Fallen Heroes Honor Run on March 6, 2026 from 6:00 am 7:00 am. (Jeff McCutchen)

Attachments

1. [OPD - EVENT - US MARSHALS SERVICE.PDF](#)

- 5.g. Request permission to approve a Parade Assembly permit for St. Peter's Episcopal Church to host an Annual Mardi Gras Parade on February 17, 2026 from 5:30 pm - 6:00 pm. (Jeff McCutchen)

Attachments

1. [OPD - EVENT - ST PETERS.PDF](#)

- 5.h. Request permission to approve a Parade/Assembly permit for Adam Stewart to host of Run of Champions Race on October 3, 2026 from 7:30 am - 11:00 am. (Jeff McCutchen)

Attachments

1. [OPD - EVENT - RUN OF CHAMPIONS.PDF](#)

6. Regular Agenda: Development Services-Planning Department

- 6.a. Request approval for Case #3319, a Final Plat Amendment requested by Pinelake Church, Inc for 'Evergreens, Phase 3, Lot 8', for property located at 5202 Pat Patterson Parkway (PPIN #38562) (Robert Baxter)

Attachments

1. [PLANNING - 3319 MBOA.PDF](#)

- 6.b. Request approval for Case #3321, a Final Plat Amendment requested by Forest Hill Development (John Gallina), for 'Grove at Grand Oaks,' Phase 8, Lots 125, 126 & 127', for property located at 1312 Torrey Pines Loop (PPIN #42062) (Kate Kenwright)

Attachments

1. [PLANNING - 3321 MBOA.PDF](#)

- 6.c. Request approval for Case #3324, a Preliminary and Final Plat requested by Sarah Camp Milam for property located at 433 N 15th Street (PPIN #6162 & #42173) (Kate Kenwright)

Attachments

1. [PLANNING - 3324 MBOA.PDF](#)

- 6.d. Appeal of Courthouse Square Historic Preservation Commission Case #487, a request by Stefano Capomazza to demolish the existing building and build a new building at 1006 Jefferson Avenue (PPIN #5854) (Kate Kenwright)

Attachments

1. [PLANNING - 487_APPEAL MBOA.PDF](#)

7. Regular Agenda: Special Projects

- 7.a. Consider Addendum No. 3 from Looks Great Services for a not-to-exceed extension. (Mark Levy)

Attachments

1. [SPECIAL - CONSIDER ADDENDUM NO 3 FROM LOOKS GREAT SERVICE FOR NOT-EXCEED EXTENSION-R.PDF](#)

- 7.b. Consider Second Amendment to independent contractor agreement with DebrisTech to raise the not-to-exceed cap. (Mark Levy)

Attachments

- 1. [SPECIAL - CONSIDER AMENDMENT NO 2 FROM DEBRISTECH FOR A NOT-TO-EXCEED EXTENSION.PDF](#)

- 7.c. Consider bids for the City of Oxford Rubbish Site West Expansion project. (Mark Levy)

8. Regular Agenda: Development Services-Engineering Department

- 8.a. Request permission to approve Change Order No. 1 for the Anderson Road Wells No. 3 and No. 4 Contract A Project. (John Crawley)

Attachments

- 1. [ENGINEERING - MEMO - CHANGE ORDER NO. 1 FOR ANDERSON ROAD WELLS NO. 3 AND NO. 4 CONTRACT A - COMBINED](#)

- 8.b. Request permission for the Mayor to execute the contract agreements from the Anderson Road Water Distribution Improvements Project. (John Crawley)

Attachments

- 1. [ENGINEERING - MEMO - ANDERSON ROAD WATER DISTRIBUTION CONTRACT EXECUTION.PDF](#)

- 8.c. Consider the request from OIP Investments for a revocable license for 208 South Lamar Boulevard. (John Crawley)

Attachments

- 1. [ENGINEERING - MEMO - REQUEST FOR REVOCABLE LICENSE FOR 208 SOUTH LAMAR - COMBINED.PDF](#)

9. Regular Agenda: Closing the Meeting

- 9.a. Consider an executive session.
- 9.b. Adjourn.



THE CITY OF
OXFORD

SURPLUS FORM

**PLEASE USE A DIFFERENT FORM FOR EACH ITEM YOU WANT TO DECLARE SURPLUS.
BE SURE TO PROVIDE AS MUCH INFORMATION AS POSSIBLE ABOUT THE ASSET
BEING SURPLUSSED. TURN COMPLETED FORMS IN TO THE CITY CLERK'S OFFICE.**

Date of Request: 2/17/26
Department that owns Fixed Asset: Oxford Police Department
Fixed Asset Tag Number (If item is not tagged, please put N/A): _____
Physical Location of Asset: Oxford Police Department

If the item being surplusd is a vehicle or a piece of equipment, please provide:

Glock \ 17 \

Make Model Year
BGYD074 \

VIN / Serial Number Color

If the item being surplusd is a tool, please provide:

Description of Tool (including brand): _____

Serial Number (if none, write N/A) Color

For all other assets, please provide a complete description of the asset to be surplusd:

Retired to Mark Hodges
optic #G2000271

Name of Person Submitting Surplus Request: Kayla Martin

Date Approved by BOA: _____

**107 Courthouse Square
Oxford, MS 38655**

**(p) 662-236-1310
(f) 662-232-2337**



THE CITY OF
OXFORD

SURPLUS FORM

**PLEASE USE A DIFFERENT FORM FOR EACH ITEM YOU WANT TO DECLARE SURPLUS.
BE SURE TO PROVIDE AS MUCH INFORMATION AS POSSIBLE ABOUT THE ASSET
BEING SURPLUSED. TURN COMPLETED FORMS IN TO THE CITY CLERK'S OFFICE.**

Date of Request: 2/11/2026

Department that owns Fixed Asset: Oxford Fire Department

Fixed Asset Tag Number (If item is not tagged, please put N/A): NA

Physical Location of Asset: Oxford Fire Station 1

If the item being surplusd is a vehicle or a piece of equipment, please provide:

Hot Point \ HTW240ASK6WS \

Make	Model	Year
<u>DV2007546</u>		<u>white</u>

VIN / Serial Number	Color

If the item being surplusd is a tool, please provide:

Description of Tool (including brand): _____

Serial Number (if none, write N/A)	Color

For all other assets, please provide a complete description of the asset to be surplusd:

HotPoint top load washing machine

Name of Person Submitting Surplus Request: J.Gardner

Date Approved by BOA: _____

**107 Courthouse Square
Oxford, MS 38655**

**(p) 662-236-1310
(f) 662-232-2337**



THE CITY OF
OXFORD

SURPLUS FORM

PLEASE USE A DIFFERENT FORM FOR EACH ITEM YOU WANT TO DECLARE SURPLUS.
BE SURE TO PROVIDE AS MUCH INFORMATION AS POSSIBLE ABOUT THE ASSET
BEING SURPLUS. TURN COMPLETED FORMS IN TO THE CITY CLERK'S OFFICE.

Date of Request: February 06, 2018

Department that owns Fixed Asset: Court

Fixed Asset Tag Number (If item is not tagged, please put N/A): 029108

Physical Location of Asset: Court Dept

If the item being surplus is a vehicle or a piece of equipment, please provide:

_____	_____	_____
Make	Model	Year
_____		_____
VIN / Serial Number	Color	

If the item being surplus is a tool, please provide:

Description of Tool (including brand): _____

_____	_____
Serial Number (if none, write N/A)	Color

For all other assets, please provide a complete description of the asset to be surplus:

Fujitsu F Scanner C10A430879 Date 09/2020
Fujitsu F Scanner C10A030805 Date 02/2018 (029108)

Name of Person Submitting Surplus Request: Michael Dinkley

Date Approved by BOA: _____

107 Courthouse Square
Oxford, MS 38655

(p) 662-236-1310
(f) 662-232-2337



3000 S Hulen St, Suite 124-659
Ft Worth TX 76109

Invoice

1/2/2026

2025-17774

Bill To

Oxford Police Department

Ship To

Project

P.O. Number

Terms

Item Code	Description	Qty	Price	Amount
Data Hosting 2025	Remote Data Hosting/Software Maint For 01/01/2026 - 12/31/2026	7.00	800.00	5,600.00
		Total		
		\$5,600.00		

To Whom It May Concern:

February 12th, 2026

This letter serves as official notification that Insight LPR, LLC, located at 3000 South Hulen St, Suite 124-659, Fort Worth, TX 76109 is the sole source provider for the following proprietary products:

- MX Guardian – Client User Interface
- MX Defender – Cameras
- MX Defender Q – Cameras

The following are some of the attributes unique to the systems offered by Insight LPR. The totality of these attributes results in capabilities that, relative to other products on the market, make a dramatic difference in the applicability, capability and usability of the LPR system which includes:

- LPR devices have the capability to be fixed, hardwired, mobile, and/or solar powered to accommodate a wide range of deployment needs.
- MX Guardian provides access to commercial mobile data as well as law enforcement data specific only to Insight LPR cameras, ensuring comprehensive data integration for enhanced situational awareness, community safety and operational efficiency.

Insight LPR is the exclusive developer, manufacturer, and distributor of these products. No other vendor or distributor is authorized to manufacture or sell these items. All intellectual property rights for these products are solely owned by Insight LPR. Purchase orders for these products must be placed directly with Insight LPR at the address above or via email: accounts@insightlpr.com.

If you have any questions regarding this sole source letter or require additional information, please reach out to John Nethery: john.nethery@insightlpr.com

Sincerely,



John Nethery
CEO
Insight LPR

1. Consider water and/or sewer bill adjustments in accordance with Oxford Utilities Leak Adjustment Policy. (Rob Neely)

The Oxford Utilities Billing Supervisor has reviewed the accounts listed in the attached spreadsheet and confirmed that 1) The leaks associated with the referenced accounts meet the criteria of the Board approved leak adjustment policy and 2) The customer did not receive the benefit of the utility service being adjusted. Based on those findings, Oxford Utilities recommends that the board approve the adjustment of the referenced accounts.

TO BE APPROVED: FEBRUARY 17, 2026

12 of 211

2. **Permission for employee to attend TVPPA Annual Conference, May 17-20, 2026 in Louisville, KY.. (\$1,803.00). (Rob Neely)**

The TVPPA Annual Conference is a valuable opportunity for the OU General Manager to attend presentations and exhibits that are relevant to my job as manager of Oxford Utilities. The title of this year's conference is "Built to Last. Built to Lead", and I'm sure it will be beneficial for Oxford Utilities to be represented there. TVA and other organizations will make presentations and update the distributors on their activities and upcoming changes that will affect all distributors of TVA power. Also, as a board member of the TVPPA board, we will have meetings in advance of the conference that sets the direction of the association for this fiscal year. A breakdown of the cost of this travel and training is listed below:

TVPPA Annual Conference
May 17-20
Louisville, KY

Registration	\$855.00
Meals	320.00
Hotel (\$269/nt)	<u>1076.00</u>
TOTAL	\$2251.00

*This cost of this travel and training is included in the OU FY2026 budget

2026-03-17 to 2026-03-19	Oxford, Lafayette County, MS	SFST Training Class	SFST in Oxford
2026-03-24 to 2026-03-25	Southaven, Desoto County, MS	ARIDE Training Class	ARIDE in Southaven
2026-04-07 to 2026-04-09	Wiggins, Stone Conty, MS	SFST Training Class	SFST in Wiggins
2026-04-21 to 2026-04-23	Richland, Rankin County, MS	SFST Training Class	SFST in Richland
2026-05-19 to 2026-05-20	Columbus, Lowndes County, MS	ARIDE Training Class	ARIDE in Columbus



MEMORANDUM

To: Robyn Tannehill, Mayor

CC: Board of Aldermen

From: Shane Fortner, Director

Date: February 17, 2026

Subject: Mississippi Department of Archives and History Grant Application

I am requesting permission to apply for a \$40,000 grant from the Mississippi Department of Archives and History, with a 50% match. These funds will be used to repair headstones in the Oxford Cemetery that were damaged during Winter Storm Fern.



399 MCELROY DRIVE, OXFORD, MS 38655

T 662-224-4654

E OXFORDEMA@OXFORDMS.NET



MEMORANDUM

To: Robyn Tannehill, Mayor

CC: Board of Aldermen

From: Shane Fortner, Director

Date: February 17, 2026

Subject: AARP Grant

I am requesting permission to apply for an AARP Grant of up to \$25,000 with no match.



THE CITY OF OXFORD

Proclamation to Recognize and Express Gratitude to Municipal Utilities Providing Mutual Aid Assistance During Winter Storm Fern

WHEREAS, Winter Storm Fern, which impacted our region January 23-25th, brought extreme winter weather conditions including snowfall, sleet, freezing rain, significant ice accumulation, high winds, and prolonged sub-freezing temperatures; and

WHEREAS, these severe conditions resulted in widespread power outages, hazardous travel conditions, and substantial damage to electrical distribution infrastructure throughout the City of Oxford, Mississippi; and

WHEREAS, restoring electric service under such circumstances required extraordinary effort, technical expertise, and coordinated response beyond the capacity of Oxford Utilities resources alone; and

WHEREAS, through the longstanding and time-honored mutual aid network among public power communities, municipal utilities from across the region promptly responded to our call for assistance; and

WHEREAS, Athens Utilities, Decatur Utilities, Opelika Power Services, Riviera Utilities, Troy Utilities, and Tupelo Water and Light deployed skilled lineworkers, supervisors, equipment operators, and support personnel who traveled away from their homes and families to assist our community during a time of critical need; and

WHEREAS, these crews worked extended hours in freezing temperatures, icy conditions, and challenging terrain to assess damage, replace poles and lines, and restore electric service safely and efficiently; and

WHEREAS, their professionalism, dedication to safety, and spirit of cooperation significantly accelerated restoration efforts, reduced the duration of outages, and protected the health, safety, and welfare of our residents and businesses; and

WHEREAS, the mutual aid partnership demonstrated by these municipal utilities reflects the very best of public power, which is community-focused service, regional collaboration, and an unwavering commitment to reliability and resilience; and

WHEREAS, the citizens of Oxford, Mississippi have benefited directly from the skill, sacrifice, and selfless service of these outstanding public servants;

NOW, THEREFORE, BE IT PROCLAIMED

that the Mayor and Board of Aldermen of the City of Oxford, MS hereby formally expresses its deepest appreciation and sincere gratitude to:

Athens Utilities of Athens, Alabama, Decatur Utilities of Decatur, Alabama,
Opelika Power Services of Opelika, Alabama, Riviera Utilities of Foley, Alabama,
Troy Utilities of Troy, Alabama, Tupelo Water and Light of Tupelo, Mississippi
for their invaluable mutual aid assistance during Winter Storm Fern.

BE IT FURTHER PROCLAIMED

that this governing body commends the lineworkers, crews, and support personnel of these utilities for their courage, technical excellence, and unwavering dedication to public service, and extends heartfelt thanks on behalf of the residents and businesses of our community. The cooperative spirit demonstrated during this emergency stands as a powerful example of the strength and resilience of municipal utilities and the communities they proudly serve.

IN WITNESS WHEREOF,

I have hereunto set my hand and caused the seal of Oxford, Mississippi to be affixed this 17th day of February, 2026.

Mayor Robyn Tannehill

***Alderman Jason Bailey Alderman Mary Martha Crowe Alderman Kesha Howell-Atkinson
Alderman Brian Hyneman Alderman Mark Huelse Alderman Erin Smith Alderman Preston Taylor***

There came on for consideration the matter of the sale and issuance of a taxable general obligation note of the City of Oxford, Mississippi and, after a discussion of the subject matter, Alderman _____ offered and moved the adoption of the following resolution:

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF OXFORD, MISSISSIPPI DECLARING THE NECESSITY FOR THE SALE AND ISSUANCE OF A TAXABLE GENERAL OBLIGATION NOTE OF THE CITY IN A PRINCIPAL AMOUNT NOT TO EXCEED TWENTY-FIVE MILLION DOLLARS (\$25,000,000) PURSUANT TO SECTION 21-35-19, MISSISSIPPI CODE OF 1972, AS AMENDED AND SUPPLEMENTED, FOR THE PURPOSE OF PROVIDING FINANCING FOR COSTS INCURRED BY THE CITY IN CONNECTION WITH WINTER STORM FERN; DIRECTING THE DISTRIBUTION AND DELIVERY OF MATERIALS RELATED TO THE SALE AND ISSUANCE OF SAID NOTE; AND FOR RELATED PURPOSES.

WHEREAS, the Mayor and Board of Aldermen of the City of Oxford, Mississippi (the "Governing Body"), acting for and on behalf of the City of Oxford, Mississippi (the "City") are authorized by Section 21-35-19, Mississippi Code of 1972, as amended and supplemented (the "Act") to, with the unanimous vote of the Governing Body acting and present, borrow money upon the happening of any emergency caused by fire, flood, explosion, storm, earthquake, epidemic, riot or insurrection, or caused by any inherent defect due to defective construction, or when the immediate preservation of order or of public health is necessary, or when the restoration of a condition of usefulness of any public building which has been destroyed by accident appears advisable or in order to settle lawful claims for personal injuries or property damage where such municipality is liable therefor under law, exclusive of claims arising from the operation of any public utility owned by the municipality, or in order to meet mandatory expenditures required by law; and

WHEREAS, the Governing Body has determined that, in the interest of the preservation of order and the public health of the City, and in order to meet mandatory expenditures required by law, it is necessary and advisable for the City to provide financing for the costs incurred or to be incurred by the City, including, but not limited to, costs required for debris removal, the costs incurred by Oxford Utilities, including costs of mutual aid, and all other expenses incurred by the City in connection with Winter Storm Fern which struck the City beginning on January 23, 2026 causing significant damage to the City and requiring the City to meet mandatory expenditures required by law which expenditures the City has no other funds available for the payment thereof (the "Project"); and

WHEREAS, the Governing Body has determined that an emergency exists under the Act and that the expenditures necessary to finance the Project cannot be provided for from the City's current budget; and

WHEREAS, in order to provide financing for the Project, the Governing Body has determined that it is necessary and desirable and in the public interest for the City to issue a taxable general obligation note of the City in an aggregate principal amount not to exceed Twenty-Five Million Dollars (\$25,000,000) in accordance with the Act; and

WHEREAS, the Project is in accordance with the provisions of the Act; and

WHEREAS, the Governing Body is authorized pursuant to the Act to provide financing for the Project through the issuance of a taxable general obligation note of the City secured by a pledge of the full faith, credit and resources of the City; and

WHEREAS, it is in the best interest of the City for the Governing Body to issue a taxable general obligation note of the City pursuant to the Act to provide funding for the Project; and

WHEREAS, a portion of the proceeds of such taxable general obligation note may be used to reimburse the City for funds the City has already expended to finance the Project; and

WHEREAS, the Governing Body is authorized and empowered by the Act to issue a taxable general obligation note of the City for the purposes as heretofore and hereinafter set forth and there are no other available funds on hand or available from regular sources of income of the City for such purposes.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY, ACTING FOR AND ON BEHALF OF THE CITY, AS FOLLOWS:

SECTION 1. Pursuant to the Act, the Governing Body, acting for and on behalf of the City, does hereby find and determine that the sale and issuance of a taxable general obligation note of the City in a principal amount not to exceed Twenty-Five Million Dollars (\$25,000,000) (the "Note") is necessary and advisable and conforms to the Act, and does hereby declare its intention to sell and issue the Note.

SECTION 2. The Note is to be issued for the purpose of financing the Project and paying certain costs incident to the sale and issuance of the Note, all as authorized by the Act.

SECTION 3. The Note is to be issued pursuant to the Act and this and subsequent resolutions of the Governing Body. The Note shall be a general obligation of the City, and the full faith, credit and resources of the City will be irrevocably pledged for the payment of the principal of and interest on the Note. For the purposes of effectuating and providing for the payment of the principal of and interest on the Note, as the same shall mature and accrue, there shall be levied a direct, continuing special tax upon all of the taxable property within the geographical limits of the City, adequate and sufficient, after allowance shall have been made for the expenses of collection and delinquencies in the payment of taxes, to produce sums required for the payment of the principal of and the interest on the Note; provided, however, that such tax levy for any year shall be abated *pro tanto* to the extent the City on or prior to September 1 of that year has transferred money to the Note Fund to be established for the Note, or has made other provisions for funds, to be applied toward the payment of the principal of and interest on the Note due during the ensuing fiscal year of the City. Said tax shall be extended upon the tax rolls and collected in the same manner and at the same time as other taxes of the City are collected, and the rate of tax which shall be so extended shall be sufficient in each year fully to produce the sums required as aforesaid, without limitation as to rate or amount. The avails of said tax shall be irrevocably pledged for the payment of the principal of and interest on the Note as the same shall mature and accrue.

SECTION 4. The City shall offer the Note for sale subject to the provisions of the Notice of Note Sale attached hereto as Exhibit A which is made a part of this resolution as though set forth in full herein and the same shall be, and hereby is, approved in substantially said form. The date, time and terms of sale will be as set forth in the Notice of Note Sale.

SECTION 5. The Note will be delivered in a single denomination which will not exceed \$25,000,000, will be numbered R-1 and will be issued in registered form.

The Note, shall be dated the date of its delivery, will mature no later than five (5) years from its dated date, and will bear interest from the date of each advance of principal on the Note, at the rate of interest specified in the proposal submitted by the successful bidder in accordance with the Notice of Note Sale, subject to the limitation that the Note shall not bear a greater overall maximum interest rate to maturity than eleven percent (11%) per annum as allowed by Section 75-17-101, Mississippi Code of 1972, as amended. Interest on the Note will be computed on the basis of a 360-day year of twelve (12) consecutive thirty (30) day months.

At the option of the City, all or a portion of the principal amount of the Note may be advanced periodically, from time to time; provided, however, that the total aggregate principal amount of all advances shall not exceed the principal amount of the Note and each advance must be in an amount of at least \$100,000; provided, further, that the final advance may be in an amount less than \$100,000. The last advance on the Note shall be made no later than eighteen (18) months from the date of issuance of the Note.

Principal and interest on the Note will be payable by check or draft of the City made by the City Clerk, acting as paying and transfer agent for the Note (the "Paying and Transfer Agent"), and shall be paid on as provided in the Notice of Note Sale.

The Note will be subject to redemption prior to maturity, at the option of the City, in whole, on any date, or in part, on any date, at the principal amount thereof together with accrued interest to the date fixed for redemption and without premium. Notice of each such redemption shall be mailed, postage prepaid, or emailed, not less than five (5) business days prior to the redemption date, to the registered owner of the Note to be redeemed at the address appearing on the registration books of the City maintained by the Paying and Transfer Agent.

SECTION 6. Butler Snow LLP, Ridgeland, Mississippi, is hereby designated as Special Counsel ("Special Counsel") in connection with the sale and issuance of the Note. The terms of employment for Special Counsel are set forth in the engagement letter (the "Engagement Letter") attached hereto as Exhibit B. All provisions of the Engagement Letter, when executed as hereinafter authorized, shall be incorporated herein, and shall be deemed to be part of this resolution fully and to the same extent as if separately set out verbatim herein. The form of the Engagement Letter and the execution thereof by the Mayor of the City (the "Mayor") is hereby approved and authorized

SECTION 7. Mayo Mallette PLLC, Oxford, Mississippi, is hereby designated as Counsel to the City (the "City Counsel") in connection with the sale and issuance of the Note.

SECTION 8. Government Consultants, Inc., Madison, Mississippi, is hereby designated as Municipal Advisor to the City (the "Municipal Advisor") in connection with the sale and issuance of the Note. The Mayor of the City, acting for and on behalf of the City, is hereby

authorized and directed to execute and deliver the Independent Registered Municipal Advisor disclosure letter of the Municipal Advisor attached hereto as Exhibit C.

SECTION 9. The City Clerk is hereby designated as Paying and Transfer Agent for the Note.

SECTION 10. The Mayor, Special Counsel, City Counsel and the Municipal Advisor are hereby authorized and directed to cause to be distributed and furnished to prospective bidders for the Note, and to other interested persons, the Notice of Note Sale and such other materials and information concerning the City as may be convenient to the public sale of the Note.

SECTION 11. The Mayor is hereby authorized and directed to make all final determinations necessary in connection with the circulation of the Notice of Note Sale, including the date of sale, the dated date of the Note, the final principal amount of the Note, the payment dates of the Note, the redemption terms of the Note and any other terms thereof, provided, however, that such determinations shall be subject to ratification by the Governing Body.

SECTION 12. In the event that the City does not receive bids for the Note or that the bids received are not, in the opinion of the Mayor and the Municipal Advisor, in the best interest of the City, then the Mayor, acting for and on behalf of the City, is hereby authorized to negotiate the sale of the Note on such terms as are most advantageous to the City.

SECTION 13. In the event that any scrivener's errors shall be discovered in this resolution after the adoption hereof, but prior to the issuance of the Note, the Governing Body hereby authorizes and directs that each such scrivener's error shall be corrected in all multiple counterparts of this resolution prior to the issuance of the Note.

SECTION 14. If any one or more of the provisions of this resolution shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any of the other provisions of this resolution, but this resolution shall be construed and enforced as if such illegal or invalid provision or provisions had not been contained herein.

Alderman _____ seconded the motion to adopt the foregoing resolution, and the question being put to a roll call vote, the result was as follows:

Alderman Erin Smith voted:	_____
Alderman Mark Huelse voted:	_____
Alderman Brian Hyneman voted:	_____
Alderman Kesha Howell Atkinson voted:	_____
Alderman Preston E. Taylor voted:	_____
Alderman Jason Bailey voted:	_____
Alderman Mary Martha Crowe voted:	_____

The motion having received the affirmative vote of all of the members of the Governing Body present, being a quorum of said Governing Body, the Mayor declared the motion carried unanimously and the resolution adopted this 17th day of February, 2026.

(SEAL)

Mayor

ATTEST:

By _____
City Clerk

99512643.v1

EXHIBIT A

NOTICE OF NOTE SALE

UP TO

\$ _____

**CITY OF OXFORD, MISSISSIPPI
TAXABLE GENERAL OBLIGATION NOTE, SERIES 2026**

_____, 2026

INTRODUCTION

The City of Oxford, Mississippi (the "City") is pleased to present this Notice of Note Sale (this "Notice") for the purchase of its up to \$_____ Taxable General Obligation Note, Series 2026 (the "Note"). Such person proposing the most advantageous terms for the purchase of the Note is herein referred to as "Potential Purchasers" or "Purchaser". The Note shall be a general obligation of the City whereby the full faith, credit and resources of the City will be irrevocably pledged for the payment of the principal of and interest on the Note. See "Description of the Note" below.

This Notice provides a description of the plan of financing for the Note, a description of the desired borrowing terms, and the procedures to be followed in the submission of Proposals for Purchase and the selection of the Purchaser.

No official statement or other disclosure document is being prepared in connection with this Notice of Note Sale or the Note.

A. DESCRIPTION OF THE NOTE

The Note will be issued in the principal amount of up to \$_____ as a single Note pursuant to Section 21-35-19, Mississippi Code of 1972, as amended and supplemented (the "Act"), and a Resolution expected to be approved by the City on or about _____, 2026 (the "Resolution"). The Note will be issued for the purposes of (i) financing the Project as described below, and (ii) paying the costs of the sale and issuance of the Note.

Description of the Project

The Governing Body has determined that, in the interest of the preservation of order and the public health of the City, and in order to meet mandatory expenditures required by law, it is necessary and advisable for the City to provide financing for the costs incurred or to be incurred by the City, including, but not limited to, costs required for debris removal, the costs incurred by Oxford Utilities, including costs of mutual aid, and all other expenses incurred by the City in connection with Winter Storm Fern which struck the City beginning on January 23, 2026, causing significant damage to the City and requiring the City to meet mandatory expenditures

required by law which expenditures the City has no other funds available for the payment thereof (the "Project").

Security for Payment

The Note is to be issued pursuant to the Act and the Resolution. The Note shall be a general obligation of the City, and the full faith, credit and resources of the City will be irrevocably pledged for the payment of the principal of and interest on the Note. For the purposes of effectuating and providing for the payment of the principal of and interest on the Note, as the same shall mature and accrue, there shall be levied a direct, continuing special tax upon all of the taxable property within the geographical limits of the City, adequate and sufficient, after allowance shall have been made for the expenses of collection and delinquencies in the payment of taxes, to produce sums required for the payment of the principal of and the interest on the Note; provided, however, that such tax levy for any year shall be abated *pro tanto* to the extent the City on or prior to September 1 of that year has transferred money to the Note Fund to be established for the Note, or has made other provisions for funds, to be applied toward the payment of the principal of and interest on the Note due during the ensuing fiscal year of the City. Said tax shall be extended upon the tax rolls and collected in the same manner and at the same time as other taxes of the City are collected, and the rate of tax which shall be so extended shall be sufficient in each year fully to produce the sums required as aforesaid, without limitation as to rate or amount. The avails of said tax shall be irrevocably pledged for the payment of the principal of and interest on the Note as the same shall mature and accrue.

Tax Opinion

In the opinion of Butler Snow LLP ("Bond Counsel"), the Note will be considered a taxable obligation for federal income tax purposes.

In the opinion of Bond Counsel, under existing laws, regulations, rulings and judicial decisions, interest on the Note will be exempt from all income taxation in the State of Mississippi,

Legal Opinion

Simultaneously with the delivery of the Note, the Purchaser will receive the opinion of Bond Counsel, addressed to it and dated the date of the delivery of the Note, addressing its validity and enforceability.

Representation of Present Intent to Hold

By placing a Proposal for Purchase, Potential Purchasers represent that they have a present intent to hold the Note to maturity or early redemption for their portfolio, and have no present intention of reselling or otherwise disposing of all or a part of such Note.

The successful Purchaser will be required to execute a purchase letter, the terms of which are attached hereto as Schedule A.

Continuing Disclosure

The sale of the Note contemplated in this Notice of Note Sale will be exempt from the continuing disclosure requirements of Rule 15c2-12 of the Securities Exchange Commission. No separate continuing disclosure agreement will be executed in connection with the Note.

B. THE PLAN OF FINANCING FOR THE NOTE

The City expects to issue the note in the principal amount of up to \$_____. The proceeds from the Note will be used as described above in Section A. The City seeks proposals with the following borrowing terms.

Borrowing Terms

1. The projected closing date of the Note is expected to be on or about _____, 2026. Proposed terms (including proposed interest rate) must be held through at least _____, 2026.
2. Interest on the Note will be taxable for federal income tax purposes.
3. Potential Purchasers shall specify a fixed interest rate to be borne by the Note as indicated on the Form of Proposal attached hereto as Schedule B.
4. The Note shall be structured as a drawdown facility, with each draw accruing interest from its date. All draws will be made within _____ (____) months from the date of issuance with minimum draws of at least \$100,000.
5. Interest payments for the Note will be made on the drawn amount semi-annually on _____ 1 and _____ 1, commencing on _____ 1, 20____. Interest will be calculated on the basis of a 360-day year of twelve (12) consecutive (30) day months.
6. The Note shall not be subject to a fee on any portion of the principal amount that has not yet been advanced, or undrawn by the City.
7. Principal will be due and payable at maturity on _____ 1, 20____.
8. The Note shall be subject to redemption by the City at its option, in whole or in part, at par and without premium at any time after its issuance.
9. The Note will be issued in typewritten form and will not be registered with The Depository Trust Company or in book-entry form, and will not be assigned a rating or a CUSIP number.

C. PROCEDURES FOR CONSIDERATION AND ACCEPTANCE OF PROPOSALS

1. The City requests proposals for the Note from financial institutions only. Proposals shall be submitted on the Form of Proposal attached hereto as Schedule B and shall be delivered in-person or by mail as shown below no later than the date and time shown below:

Leslie McCormick, City Clerk
City of Oxford, Mississippi
107 Courthouse Square
Oxford, Mississippi 38655

Due Date and Time: _____, 2026. No later than ____:00 ____M, Central Time.

2. To be considered, a proposal must be for the entire principal amount (up to \$_____) of the Note.
3. Potential Purchasers are expected to obtain all necessary credit approvals prior to submitting a proposal. By submitting a proposal, Potential Purchasers will be deemed to represent that all such approvals have been obtained and that the terms and conditions respecting the Note as set forth herein are accepted.
4. Proposals for Purchase should not be made contingent upon additional business relationships (e.g., further banking services, change in depository or investment relationships)
5. The successful Purchaser will bear its own expenses of closing, including any fees of counsel to the successful Purchaser.
6. Potential Purchasers may request additional information and may submit questions to the City Clerk by email no later than _____, 2026, addressed to leslie@oxfordms.net.
7. The City will notify the Potential Purchasers that have submitted proposals of its selection of a Purchaser no later than ____:00 p.m. Central Time, on _____, 2026. The selection of the successful Purchaser shall be in the sole discretion of the City.
8. The City reserves the right to reject any or all Proposals for Purchase as well as the right to waive any irregularity or informality in any proposal.

SCHEDULE A

TERMS OF INVESTOR LETTER

(a) The Purchaser without reliance on others, certifies that it has conducted its own investigations, to the extent it deems satisfactory or sufficient, into matters relating to the business, properties, management, and financial position and results of operations of the City; it has received such information concerning the City as it deems to be necessary in connection with its purchase of the Note; and during the course of this transaction and prior to the purchase of the Note, it has been provided with the opportunity to ask questions of and receive answers from representatives of the City concerning the terms and conditions of the offering of the Note, and to obtain any additional information needed in order to verify the accuracy of the information obtained;

(b) The Purchaser without reliance on others, certifies that it has sufficient knowledge and experience in financial and business matters, including purchase and ownership of taxable municipal and other obligations, to be able to evaluate the risks and merits of the Note;

(c) The Purchaser certifies that it is purchasing the Note for its own account as evidence of a privately placed and negotiated sale of the Note and not for resale at a profit, and that it is its present intention to hold the Note to maturity or earlier redemption in accordance with Rule G-34 of the Municipal Securities Rulemaking Board;

(d) The Purchaser acknowledges that it has not been provided with any information from Butler Snow LLP ("Special Counsel") and has not in any way relied upon Special Counsel (other than as set forth in its approving opinion as Special Counsel delivered on the date of issuance of the Note) for information about the City in connection with its purchase of the Note;

(e) The Purchaser acknowledges that no application for a rating for the Note from a nationally recognized rating agency has been made and none is expected to be made;

(f) The Purchaser certifies that while it has no present intention to resell or otherwise dispose of all or any part of the Note purchased by it, such Purchaser assumes responsibility, at its own cost, for disclosing all material information in compliance with all applicable federal and state securities laws in the event of its resale or transfer of the Note;

(g) The Purchaser certifies that it has been informed and understands that no disclosure document has been prepared in connection with the sale and delivery of the Note and that the Note is not subject to any continuing disclosure undertaking pursuant the SEC Rule 15c2-12.

(h) The Purchaser is an institutional "accredited investor" as defined in Regulation D promulgated under the Securities Act of 1933, as amended (the "1933 Act") and/or a "qualified institutional buyer" within the meaning of Rule 144A under the 1933 Act.

(i) Any transferee of the Note shall provide the City with an investor letter identical to the one provided for above in (a) through (h).

SCHEDULE B

PROPOSAL FOR PURCHASE

UP TO

\$ _____

**CITY OF OXFORD, MISSISSIPPI
TAXABLE GENERAL OBLIGATION NOTE,
SERIES 2026**

_____, 2026

Mayor and Board of Aldermen
City of Oxford
107 Courthouse Square
Oxford, Mississippi 38655

Ladies and Gentlemen:

For Up to _____ Dollars (\$ _____) principal amount Taxable General Obligation Note, Series 2026 (the "Note") of the City of Oxford, Mississippi (the "City"), dated as of its delivery, and bearing interest from the date of each advance of principal on the Note, at the rate specified below, we will pay you the aggregate par value thereof. The principal of the Note will be payable at maturity on _____ 1, 20____, as set forth in the Notice of Note Sale relating to the Note dated _____, 2026 (the "Notice of Note Sale").

The Note shall bear interest at the rate of _____ percent per annum, payable annually, commencing on the date of the first advance on the Note through and including _____ 1, 20____. This proposal is subject to all the terms and conditions of the Notice of Note Sale which notice by this reference thereto is hereby made a part hereof. We hereby acknowledge that we will fully comply with the terms and requirements of the Notice of Note Sale.

This proposal is for immediate acceptance.

Bidder _____

By _____
[Print Name]

[Signature]
Title _____

Address _____

Telephone Number _____

(Note: No addition to or alteration in this proposal is to be made, and any erasure may cause a rejection of this proposal. Proposals must be filed with the Mayor and Board of Aldermen of the City of Oxford, Mississippi in the Office of the City Clerk in the City Hall located at 107 Courthouse Square, Oxford, Mississippi 38655, attention: Leslie McCormick, City Clerk, sealed and worded on the outside, in substance, "Proposal for City of Oxford, Mississippi Taxable General Obligation Note, Series 2026", before ____:00 o'clock ____m., Mississippi time, on _____, 2026.

ACCEPTANCE

The above proposal accepted by the Mayor and Board of Aldermen of the City of Oxford, Mississippi, this the ____th day of _____, 2026.

CITY OF OXFORD, MISSISSIPPI

By _____
Mayor

Attest:

City Clerk

EXHIBIT B

ENGAGEMENT LETTER OF BUTLER SNOW LLP



February 17, 2026

Honorable Robyn Tannehill
107 Courthouse Square
Oxford, Mississippi 38655

Re: Not to Exceed \$25,000,000 City of Oxford, Mississippi Taxable General
Obligation Note, Series 2023 (the "Note")

Dear Mayor Tannehill:

The purpose of this engagement letter is to set forth certain matters concerning the services we will perform as special counsel to the City of Oxford, Mississippi (the "City"), in connection with the issuance of the above-referenced Note. We understand that the Note is being issued for the purpose of providing financing for (a) the costs incurred or to be incurred by the City, including, but not limited to, costs required for debris removal, the costs incurred by Oxford Utilities, including costs of mutual aid, and all other expenses incurred by the City in connection with Winter Storm Fern which struck the City beginning on January 23, 2026 causing significant damage to the City and requiring the City to meet mandatory expenditures required by law which expenditures the City has no other funds available for the payment thereof, and (b) certain costs incident to the sale and issuance of the Note, all as authorized by Section 21-35-19, Mississippi Code of 1972, as amended and supplemented (the "Act"), and will be secured by the full faith and credit of the City as authorized by the Act.

SCOPE OF ENGAGEMENT

In connection with this engagement, we expect to perform the following duties:

1. Subject to the completion of proceedings to our satisfaction, render our legal opinion (the "Opinion") regarding the validity and binding effect of the Note, the source of payment and security for the Note, and the excludability of interest on the Note from gross income for State of Mississippi (the "State") income tax purposes;
2. Prepare and review documents necessary or appropriate for the authorization, issuance and delivery of the Note and coordinate the authorization and execution of such documents;
3. Assist the City in seeking from any other governmental authorities such approvals, permissions, and exemptions as we determine are necessary or appropriate in connection with the authorization, issuance and delivery of the Note;

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Ridgeland, MS 39158-6010

T 601.948.5711
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www.butlersnow.com

Suite 1400
1020 Highland Colony Park
Ridgeland, Mississippi 39157

BUTLER SNOW LLP

4. Review legal issues relating to the structure of the Note;
5. Pursue validation proceedings under State law, if required; and
6. Prepare and review the documents pertaining to the sale of the Note.

Our Opinion will be addressed to the City and will be delivered by us on the date of delivery of the Note. The Opinion will be based on facts and laws existing as of its date. In rendering our Opinion, we will rely upon the certified proceedings and other certifications of public officials and other persons furnished to us without undertaking to verify the same by independent investigation, and we will assume continuing compliance by the City with applicable laws relating to the Note. During the course of this engagement, we will rely on you to provide us with complete and timely information on all developments pertaining to any aspect of the Note and their security. We understand that you will direct members of your staff and other employees of the City to cooperate with us in this regard. In rendering our Opinion, we will expressly rely upon other counsel as to due authorization, execution and delivery of documents executed by the City.

Our duties in this engagement are limited to those expressly set forth above. Among other things, our duties under this engagement, without a separate engagement as may hereafter be agreed between the parties, do not include:

(a) Assisting in the preparation or review of an official statement or any other disclosure document with respect to the Note, or performing an independent investigation to determine the accuracy, completeness or sufficiency of any such document or rendering advice that such official statement or other disclosure document does not contain any untrue statement of a material fact or omit to state a material fact necessary to make the statements contained therein, in light of the circumstances under which they were made, not misleading;

(b) Drafting State constitutional or legislative amendments;

(c) Pursuing test cases or other litigation, such as contested validation proceedings;

(d) Making an investigation or expressing any view as to the creditworthiness of the City or the Note;

(e) Assisting in the preparation of, or opining on, a continuing disclosure undertaking pertaining to the Note or, after closing, providing advice concerning any actions necessary to assure compliance with any continuing disclosure undertaking;

(f) Representing the City in IRS examinations or inquiries, or SEC investigations;

(g) Giving and/or providing any financial advice or recommendations concerning the issuance of the Note as mandated by SEC rules; or

(h) Addressing any other matters not specifically set forth above that is not required to render our Opinion.

ATTORNEY-CLIENT RELATIONSHIP

Upon execution of this engagement letter, the City will be our client and an attorney-client relationship will exist between us. We understand that counsel to the City has been engaged by the City to assist with the issuance of the Note, particularly as to the authorization, execution and delivery of documents. We assume that all other parties will retain such counsel, as they deem necessary and appropriate to represent their interest in this transaction. We further assume that all other parties understand that in this transaction we represent only the City, we are not counsel to any other party, and we are not acting as an intermediary among the parties. Our services as special counsel are limited to those contracted for in this letter, and the City's execution of this engagement letter will constitute an acknowledgment of those limitations. Our representation of the City will not affect, however, our responsibility to render an objective Opinion.

Our representation of the City and the attorney-client relationship created by this engagement letter will be concluded upon issuance of the Note. Nevertheless, subsequent to Closing, we will prepare and distribute to the participants in the transaction a transcript of the proceedings pertaining to the Note.

PROSPECTIVE CONSENT

As you are aware, Butler Snow represents many political subdivisions, companies and individuals. It is possible that during the time that we are representing the City, one or more of our present or future clients will have transactions with the City. It is also possible that we may be asked to represent, in an unrelated matter, one or more of the entities involved in the issuance of the Note. We do not believe that such representation, if it occurs, will adversely affect our ability to represent you as provided in this letter, either because such matters will be sufficiently different from the issuance of the Note so as to make such representations not adverse to our representation of you, or because the potential for such adversity is remote or minor and outweighed by the consideration that it is unlikely that advice given to the other client will be relevant to any aspect of the issuance of the Note. Execution of this letter will signify the City's consent to our representation of others consistent with the circumstances described in this paragraph.

FEES

Our fees for the duties we will undertake pursuant to this engagement letter and the responsibilities we will assume in connection therewith, will be negotiated with the City based upon our understanding of the terms, structure, size and schedule of the financing represented by the Note and the time we anticipate devoting to the financing.

If the financing is not consummated, we understand and agree that we will not be paid for our time expended on your behalf but will be paid for client charges made or incurred on your behalf.

Regardless of the above, we reserve the right that our fee may vary: (a) if the principal amount of the Note actually issued differs significantly from the amount stated above; (b) if material changes in the structure or schedule of the financing occur; or (c) if unusual or unforeseen circumstances arise, which require a significant increase in our time or responsibility.

If, at any time, we believe that circumstances require an adjustment of our original fee estimate, we will advise you and prepare and provide to you an amendment to this engagement letter.

RECORDS

At your request, papers and property furnished by you will be returned promptly upon receipt of payment for outstanding fees and client charges. Our own files, including lawyer work product, pertaining to the transaction will be retained by us. For various reasons, including the minimization of unnecessary storage expenses, we reserve the right to dispose of any documents or other material retain by us after the termination of this engagement.

If the foregoing terms are acceptable to you, please so indicate by returning the enclosed copy of this engagement letter dated and signed by an authorized officer, retaining the original for your files. We look forward to working with you.

BUTLER SNOW LLP

By: Sue H. Fairbank
Sue H. Fairbank

Accepted and Approved:

CITY OF OXFORD, MISSISSIPPI

BY: _____
Mayor

Dated: _____

Authorized by resolution of the Mayor and Board of Aldermen of the City of Oxford, Mississippi, dated February 17, 2026.

EXHIBIT C

IRMA LETTER OF GOVERNMENT CONSULTANTS, INC.



GOVERNMENT CONSULTANTS, INC.

Consulting & Municipal Advisory Firm

116 Village Boulevard
Madison, Mississippi 39110

Telephone: (601) 982-0005
Facsimile: (601) 982-2448
Email: gcms@gc-ms.net

February 17, 2026

Mayor and Board of Aldermen
City of Oxford, Mississippi
107 Courthouse Square
Oxford, Mississippi 38655

Re: City of Oxford, Mississippi
Not of Exceed \$25,000,000 City of Oxford, Mississippi Taxable General Obligation Note, Series 2026 (the "Note")
Disclosure and Engagement Letter (the "Letter")

Dear Mayor and Board of Aldermen,

We are writing to provide certain disclosures to you as representative of the City of Oxford, Mississippi (the "Issuer") as required by the Securities and Exchange Commission ("SEC") and Municipal Securities Rulemaking Board ("MSRB"). Government Consultants, Inc. ("GCI" or the "Municipal Advisor") is an Independent Registered Municipal Advisor and welcomes the opportunity to provide municipal advisory services to you relative to the issuance of the above referenced Note.

Disclosures Concerning our Role as Municipal Advisor

- (i) The Municipal Advisor has a fiduciary duty to you. This is different than an underwriter, if any, who only has an obligation to deal fairly with you. The underwriter, if any, has financial and other interests that differ from yours, unlike the Municipal Advisor who has no financial or other interests that differ from your own.
- (ii) We shall provide advice concerning the structure, timing, terms, sizing and other similar matters related to any potential note or debt issuance.
- (iii) We shall make a reasonable inquiry to the relevant facts that help determine which course of action best suits your interests. A reasonable analysis will be conducted to determine that all advice and/or recommendation(s), are not based on materially inaccurate or incomplete information.
- (iv) We shall evaluate possible material risks, benefits and alternatives related to the Note.
- (v) Our duties are limited to this transaction and the above-mentioned disclosures.

The MSRB provides a brochure covering information for municipal advisory client protections and appropriate regulatory authority contact information on the MSRB homepage at <http://www.msrb.org>.

Disclosure Concerning Conflicts of Interest and Other Information

MSRB Rule G-42 requires that GCI provide in writing any disclosures relating to actual or potential material conflicts of interest, including certain categories of potential conflicts of interest identified in MSRB Rule G-42, if applicable. After reasonable due diligence by GCI, there are no known material conflicts of interest that may affect GCI's ability to serve as a municipal advisor to you. In accordance with MSRB Rule G-42, GCI will follow its fiduciary duty, that includes the duty of loyalty and the duty of care to the Issuer and to disclose our role and duties as a Municipal Advisor. Our primary obligation is to always act in your best interest. There are no other known material conflict(s) of interest at the time of engagement.

If any new or additional material conflict(s) of interest occurs after the delivery and execution of this Letter, GCI will disclose all new material conflict(s) of interest to the you.

Disclosure Concerning the Compensation

Our compensation for serving as municipal advisor will be contingent on the issuance of the Note and is based, in part, on the size of the notes. We will negotiate with you as to compensation and will be paid upon closing of the transaction(s). The Municipal Advisor will abide by its fiduciary duty to you and provide unbiased and independent advice as required by the MSRB.

Disclosure of Information Regarding Legal Events and Disciplinary History

GCI recommends potential clients to undertake its own evaluation of GCI's regulatory history, professional qualifications, and other material issues. Such information, whether material or not, must be reported on Form MA and/or MA-I filed with the SEC. There are no recent changes made on any Form MA or Form MA-I, which are available and can be viewed on the SEC's EDGAR system website at <http://www.sec.gov/edgar/searchedgar/companysearch.html>.

Disclosure Relating to Issuing Notes

As with any issuance of debt, your obligation to pay principal and interest when due, will be a contractual obligation that will require that these payments be made no matter what budget restraints may be encountered. Your failure to pay principal and interest when due, could cause you to be in default. A default may negatively impact your credit ratings and may effectively limit your ability to publicly offer other debts at market rate levels.

Please be aware of the following basic aspects of the Note:

Fixed rate debt is an interest-bearing obligation that contains rates specified at closing and will not change while the note is outstanding. Maturity dates are fixed at the time of the closing and may include serial maturities (specified principal amounts are payable on the same date each year until final maturity) or a term maturity (specified principal amounts are payable on each term maturity date) or a combination of serial and term maturities. Interest on fixed rate note is typically paid semiannually at a stated fixed rate or rates for each maturity.

General obligation debt is an obligation to which your full faith and credit is pledged to pay principal and interest. This pledge is in the form of a millage, without limitation, to be collected within your jurisdiction in order to provide for the timely payment of general obligation debt. If needed, you promise to collect the taxes and repay the debt to which this obligation is pledged.

The Note will be offered as federally taxable obligations.

It is recommended that you consult with note counsel on such tax matters related to the issuance of the Note.

Disclosure Concerning the Term of Engagement

The Term of Engagement is effective on the execution date of the document that employed GCI as your appointed municipal advisor and ends upon the closing and delivery of the Note. The Engagement may be terminated with or without cause by either party. A written notice must be delivered to the other party, specifying the effective date of the termination.

Acknowledgement

We must seek your acknowledgement that you have received this Letter. Accordingly, please acknowledge receipt of this Letter on in the space provided below. If you are not authorized to execute this Letter, please notify GCI immediately so the correct individual may be contacted. Please let us know if you have any questions or concerns.

Government Consultants, Inc.

BY: _____
Steve Pittman

RECEIPT ACKNOWLEDGEMENT

BY: _____
Signature

Robyn Tannehill, Mayor, City of Oxford, Mississippi
Authorized Representative's Name

RESOLUTION

Whereas, Lieutenant Mark Hodges has faithfully and honorably served the citizens of Mississippi and the Oxford Police Department with exceptional commitment, valor, and unwavering dedication; and

Whereas, his distinguished career, began in 1999 Lieutenant Mark Hodges began his law enforcement career in 1999 and joined the Oxford Police Department in 2009. With more than 26 years of service, Mark is known for his professionalism, dedication, and steady leadership. His career reflects a consistent dedication to his teammates, his department, and the Oxford community; and

Whereas, Lieutenant Mark Hodges has served in a wide range of assignments—including Patrol, K-9, Narcotics, SWAT, and as a School Resource Officer—earning opportunities in leadership in nearly every division he’s been part of. He currently serves as the Lieutenant of the Criminal Investigation Division, where his experience and leadership continued to support the department’s mission and effectiveness; and

Whereas, Mark has played an important role in expanding the Oxford Police Department’s investigative operations. He helped establish the department’s Cell Phone Forensics Program, created the Oxford Peace Officers Association, and helped start the OPD Drone Unit. His initiative also helped Oxford PD join the Internet Crimes Against Children (ICAC) Task Force, extending the department’s ability to protect child victims and address online exploitation; and

Whereas, throughout his career, Lieutenant Hodges has demonstrated service, integrity, and mentorship. His commitment to progress, teamwork, and the people he serves continues to make a meaningful difference within the Oxford Police Department and the community; and

Whereas, has made a mark on the City of Oxford, the Oxford Police Department and the entire Oxford community with his dedicated service that will be remembered for years to come.

Therefore, be it resolved

That the Mayor and Board of Aldermen of the City of Oxford express their sincere appreciation and gratitude to

Mark Hodges

for his work on behalf of the Oxford Police Department
and the City of Oxford.

Be it further resolved, that a copy of this resolution be spread upon
the minutes of the City of Oxford and that a copy of the same be presented to Mark
Hodges, on this 17th day of February, 2026.

Mayor Robyn Tannehill
Alderman Mark Hulse Alderman Preston Taylor
Alderman Kesha Howell-Atkinson Alderman Brian Hyneman
Alderman Jason Bailey Alderman Mary Martha Crowe Alderman Erin Smith



OXFORD POLICE DEPARTMENT

Jeff McCutchen

Chief of Police

Sheridan Maiden

Deputy Chief of Police

SPECIAL EVENT, PARADE, OR PUBLIC ASSEMBLY PERMIT APPLICATION

In accordance with the City of Oxford, Mississippi Code of Ordinances - Chapter 102, Article XX, Section 102-637- Permit Required, no person shall engage in or conduct any parade or public assembly unless a permit is issued by the Chief of Police.

Application must be submitted to the City Clerk's Office in City Hall at least fourteen (14) days prior to the proposed parade or public assembly.
Application fee is due at the time the application is submitted.

I. Applicant Information:

Name: Visit Oxford - Laine Mitchell
Phone Number: 662-232-2477 E-mail Address: laine@visitoxfordms.com
Address: 1013 Jackson Ave. East
Oxford \ MS \ 38655
(City) (State) (Zip Code)

Are you submitting this application on behalf of a business or organization?

☒ Yes ☐ No

If yes, please provide the following information about the business/organization:

Name of Business/Organization: Visit Oxford
Director of Business/Organization: Kinney Ferris
Phone Number: 662-232-2477 E-mail Address: kinney@visitoxfordms.co
Address: 1013 Jackson Ave. East
Oxford \ MS \ 38655
(City) (State) (Zip Code)

Name of On-Site Contact Person at Event: Laine Mitchell
Phone Number: 6628015891 E-mail Address: laine@visitoxfordms.com

II. Event Information:

Date: 6-18-26 Start Time: 5:00pm End Time: 7:00pm

Type of Event: Third Thursday - Music in the Pocket Park - Juneteenth Celeb

Event Location Information:

Starting Point Location: Pocket Park next to City Hall

Finish Line Location: _____

Detailed Route: _____

Other Information: food truck behind city hall

Designation of any City of Oxford Facilities and/or Equipment to be Utilized: _____

Parking Services to reserve spaces for musicians

Number of Expected Participants: _____ Number of Expected Spectators: 100

Spacing Intervals to be Maintained Between Units: _____

Description of Attention-Getting Devices, Signs, Banners, or Recording Equipment to be

Used by Event: A-Frame

III. Application Fee:

The application fee is \$25.00, and it must be paid at the time the application is submitted.

IV. Police Protection Fee:

As per Chapter 102, Article XX, Section 102-641- Police Protection, the Chief of Police shall determine whether and to what extent additional police protection is reasonably necessary for the parade or public assembly for traffic control and public safety. If additional police protection is deemed necessary by the Chief of Police, the applicant will be solely responsible for this cost and must remit payment prior to the date of the event.

V. Signatures:

6-18-26

Applicant Signature Date

Approved By: Chief of Police, Oxford Police Department Date



OXFORD POLICE DEPARTMENT

Jeff McCutchen

Chief of Police

Sheridan Maiden

Deputy Chief of Police

SPECIAL EVENT, PARADE, OR PUBLIC ASSEMBLY PERMIT APPLICATION

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Name: Visit Oxford - Laine Mitchell
Phone Number: 662-232-2477 E-mail Address: laine@visitoxfordms.com
Address: 1013 Jackson Ave. East
Oxford \ MS \ 38655
(City) (State) (Zip Code)

Are you submitting this application on behalf of a business or organization?

☒ Yes ☐ No

If yes, please provide the following information about the business/organization:

Name of Business/Organization: Visit Oxford
Director of Business/Organization: Kinney Ferris
Phone Number: 662-232-2477 E-mail Address: kinney@visitoxfordms.co
Address: 1013 Jackson Ave. East
Oxford \ MS \ 38655
(City) (State) (Zip Code)

Name of On-Site Contact Person at Event: Laine Mitchell
Phone Number: 6628015891 E-mail Address: laine@visitoxfordms.com

II. Event Information:

Date: 5-21-26 Start Time: 5:00pm End Time: 7:00pm

Type of Event: Third Thursday - Music in the Pocket Park

Event Location Information:

Starting Point Location: Pocket Park next to City Hall

Finish Line Location: _____

Detailed Route: _____

Other Information: _____

Designation of any City of Oxford Facilities and/or Equipment to be Utilized: _____

Parking Services to reserve spaces for musicians

Number of Expected Participants: _____ Number of Expected Spectators: 100

Spacing Intervals to be Maintained Between Units: _____

Description of Attention-Getting Devices, Signs, Banners, or Recording Equipment to be

Used by Event: A-Frame

III. Application Fee:

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V. Signatures:

5-21-26

Applicant Signature _____ Date _____

Approved By: Chief of Police, Oxford Police Department _____ Date _____



OXFORD POLICE DEPARTMENT

Jeff McCutchen

Chief of Police

Sheridan Maiden

Deputy Chief of Police

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Name of Business/Organization: Visit Oxford
Director of Business/Organization: Kinney Ferris
Phone Number: 662-232-2477 E-mail Address: kinney@visitoxfordms.co
Address: 1013 Jackson Ave. East
Oxford \ MS \ 38655
(City) (State) (Zip Code)

Name of On-Site Contact Person at Event: Laine Mitchell
Phone Number: 6628015891 E-mail Address: laine@visitoxfordms.com

II. Event Information:

Date: 4-16-26 Start Time: 5:00pm End Time: 7:00pm

Type of Event: Third Thursday - Music in the Pocket Park

Event Location Information:

Starting Point Location: Pocket Park next to City Hall

Finish Line Location: _____

Detailed Route: _____

Other Information: _____

Designation of any City of Oxford Facilities and/or Equipment to be Utilized: _____

Parking Services to reserve spaces for musicians

Number of Expected Participants: _____ Number of Expected Spectators: 100

Spacing Intervals to be Maintained Between Units: _____

Description of Attention-Getting Devices, Signs, Banners, or Recording Equipment to be

Used by Event: A-Frame

III. Application Fee:

The application fee is \$25.00, and it must be paid at the time the application is submitted.

IV. Police Protection Fee:

As per Chapter 102, Article XX, Section 102-641- Police Protection, the Chief of Police shall determine whether and to what extent additional police protection is reasonably necessary for the parade or public assembly for traffic control and public safety. If additional police protection is deemed necessary by the Chief of Police, the applicant will be solely responsible for this cost and must remit payment prior to the date of the event.

V. Signatures:

4-16-26

Applicant Signature

Date

Approved By: Chief of Police, Oxford Police Department

Date



OXFORD POLICE DEPARTMENT

Jeff McCutchen

Chief of Police

Sheridan Maiden

Deputy Chief of Police

SPECIAL EVENT, PARADE, OR PUBLIC ASSEMBLY PERMIT APPLICATION

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Name: Visit Oxford - Laine Mitchell
Phone Number: 662-232-2477 E-mail Address: laine@visitoxfordms.com
Address: 1013 Jackson Ave. East
Oxford \ MS \ 38655
(City) (State) (Zip Code)

Are you submitting this application on behalf of a business or organization?

☒ Yes ☐ No

If yes, please provide the following information about the business/organization:

Name of Business/Organization: Visit Oxford
Director of Business/Organization: Kinney Ferris
Phone Number: 662-232-2477 E-mail Address: kinney@visitoxfordms.co
Address: 1013 Jackson Ave. East
Oxford \ MS \ 38655
(City) (State) (Zip Code)

Name of On-Site Contact Person at Event: Laine Mitchell
Phone Number: 6628015891 E-mail Address: laine@visitoxfordms.com

II. Event Information:

Date: 3-19-26 Start Time: 5:00pm End Time: 7:00pm

Type of Event: Third Thursday - Music in the Pocket Park

Event Location Information:

Starting Point Location: Pocket Park next to City Hall

Finish Line Location: _____

Detailed Route: _____

Other Information: _____

Designation of any City of Oxford Facilities and/or Equipment to be Utilized: _____

Parking Services to reserve spaces for musicians

Number of Expected Participants: _____ Number of Expected Spectators: 100

Spacing Intervals to be Maintained Between Units: _____

Description of Attention-Getting Devices, Signs, Banners, or Recording Equipment to be

Used by Event: A-Frame

III. Application Fee:

The application fee is \$25.00, and it must be paid at the time the application is submitted.

IV. Police Protection Fee:

As per Chapter 102, Article XX, Section 102-641- Police Protection, the Chief of Police shall determine whether and to what extent additional police protection is reasonably necessary for the parade or public assembly for traffic control and public safety. If additional police protection is deemed necessary by the Chief of Police, the applicant will be solely responsible for this cost and must remit payment prior to the date of the event.

V. Signatures:

3-19-26

Applicant Signature Date

Approved By: Chief of Police, Oxford Police Department Date

OXFORD POLICE DEPARTMENT

Chief of Police

Jeff McCuthen

SPECIAL EVENT, PARADE, OR PUBLIC ASSEMBLY PERMIT

In accordance with City of Oxford Municipal Code, 2008-12, The City of Oxford Police Department does hereby grant the petitioner, permission to hold speaking event on the following date(s), time(s), and location:

Name of Applicant: Lee Ann Stubbs

Address: 1013 Jackson Avenue East Oxford, MS 38655

Telephone: 662-232-2477

Name of Organization: Visit Oxford/ Double Decker Arts Festival

Address: 1013 Jackson Avenue East

Telephone: 662-232-2477

Organization Director: Kinney Ferris

Telephone: 662-232-2477

On Site Contact Person:

Name: Lee Ann Stubbs

Telephone: 662-544-4891

Requested Date(s): April 24-25, 2026

Requested Time(s): 10:00 pm on Thursday, April 23, 2026-2:00 am Sunday, April 26, 2026

Requested Location(s): The Square/City Lots

Thursday at 10:00 pm: North Lamar from the Square down past the chancery building to Jefferson; Monroe and Boles Wiley Alley.

Friday: We are requesting to block Jefferson Ave at 4 am, no parking on N. 11th and W Adams & N. 14th and Adams and The Blue Delta Alley.

Saturday: All of the Square/City Lots starting at 4:00 am until festival ends at 10:00 pm. Clean up to follow.

Also, on Saturday, we are requesting to block Jefferson Ave at 4 am, no parking on N. 11th and W Adams & N. 14th and Adams and The Blue Delta Alley.

Type of Event: Festival

Designation of any Public Facilities and / or Equipment to be utilized: City Streets

Detailed Route Information, Start to Finish: Downtown Square Area including North/South Lamar between University Avenue and Jefferson. Van Buren Avenue and Jackson

***Spacing Intervals to be maintained between units of such parade or assembly: none
None***

***Area/Width of Street, Sidewalk, or Public Area to be used by event:
Expected Number of Participants and/or vehicles, animals, etc.: all***

Number of expected Spectators: 65,000- 100,000

Assembly Point and time of Participants: the majority of participants will be in attendance, Friday afternoon around 5pm until 10pm Saturday

Description of any type of recording equipment, signs, banners, attention getting devices to be used for the event: Normal Double Decker signage-hung on local business balconies, Stage on North Lamar, Food Vendor Booths around courthouse, Art Vendor booths around the Square

Special Detail Instructions: same arrangements as in past years, Visit Oxford staff will meet with OPD and other City departments regularly for operations.

Lee Ann Stubbs
Applicant

2/7/12
Date

9:25 am
Time

Permit Approved By:

Chief of Police

Date

Time

Copies To:

___ ***Mayor***
___ ***City Attorney***
___ ***Fire Chief***
___ ***City Engineer***
___ ***Other***



OXFORD POLICE DEPARTMENT

Jeff McCutchen
Chief of Police
Sheridan Maiden
Deputy Chief of Police

SPECIAL EVENT, PARADE, OR PUBLIC ASSEMBLY PERMIT APPLICATION

In accordance with the City of Oxford, Mississippi Code of Ordinances - Chapter 102, Article XX, Section 102-637- Permit Required, no person shall engage in or conduct any parade or public assembly unless a permit is issued by the Chief of Police.

Application must be submitted to the City Clerk's Office in City Hall at least fourteen (14) days prior to the proposed parade or public assembly.
Application fee is due at the time the application is submitted.

I. Applicant Information:

Name: Law Enforcement Torch Run Thomas Snyder
Phone Number: 228-436-5188 E-mail Address: tsnyder@biloxi.ms.us
Address: 170 Porter Ave
Biloxi \ MS \ 39530
(City) (State) (Zip Code)

Are you submitting this application on behalf of a business or organization?

☒ Yes ☐ No

If yes, please provide the following information about the business/organization:

Name of Business/Organization: Special Olympics MS
Director of Business/Organization: Monica Daniels
Phone Number: (601) 499-0269 E-mail Address: Monica.Daniels@specialolympicsms.org
Address: 2906 N. State Street, Suite 206
Jackson \ MS \ 39216
(City) (State) (Zip Code)

Name of On-Site Contact Person at Event: Thomas Snyder
Phone Number: 228-436-5188 E-mail Address: tsnyder@biloxi.ms.us

II. Event Information:

Date: 5/4/2026 Start Time: 10:00 am End Time: 11:00 am

Type of Event: Law Enforcement Torch Run

Event Location Information:

Starting Point Location: Oxford City Hall

Finish Line Location: Oxford City Hall

Detailed Route: Through the town circle back to city hall

Other Information: _____

Designation of any City of Oxford Facilities and/or Equipment to be Utilized: _____

Police Vehicles

Number of Expected Participants: 20 Number of Expected Spectators: 20

Spacing Intervals to be Maintained Between Units: _____

Description of Attention-Getting Devices, Signs, Banners, or Recording Equipment to be

Used by Event: _____

III. Application Fee:

The application fee is \$25.00, and it must be paid at the time the application is submitted.

IV. Police Protection Fee:

As per Chapter 102, Article XX, Section 102-641- Police Protection, the Chief of Police shall determine whether and to what extent additional police protection is reasonably necessary for the parade or public assembly for traffic control and public safety. If additional police protection is deemed necessary by the Chief of Police, the applicant will be solely responsible for this cost and must remit payment prior to the date of the event.

V. Signatures:

5/4/2026

Applicant Signature

Date

Approved By: Chief of Police, Oxford Police Department

Date



OXFORD POLICE DEPARTMENT

Jeff McCutchen

Chief of Police

Sheridan Maiden

Deputy Chief of Police

SPECIAL EVENT, PARADE, OR PUBLIC ASSEMBLY PERMIT APPLICATION

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Application must be submitted to the City Clerk's Office in City Hall at least fourteen (14) days prior to the proposed parade or public assembly.

Application fee is due at the time the application is submitted.

I. Applicant Information:

Name: Wess Denton

Phone Number: 662.607.0847 E-mail Address: scott.denton@usdoj.gov

Address: 911 East Jackson Avenue

Oxford \ MS \ 38655

(City)

(State)

(Zip Code)

Are you submitting this application on behalf of a business or organization?

☒ Yes

☐ No

If yes, please provide the following information about the business/organization:

Name of Business/Organization: U.S. Marshals Service

Director of Business/Organization: Chief Richard Upchurch/U.S. Marshal Danny McKittrick

Phone Number: 662.513.2300 E-mail Address: charles.upchurch@usdoj.gov

Address: 911 East Jackson Avenue

Oxford \ MS \ 38655

(City)

(State)

(Zip Code)

Name of On-Site Contact Person at Event: Wess Denton/Sumner Rowland

Phone Number: 662.607.0847 E-mail Address: scott.denton@usdoj.gov

II. Event Information: 8/10/2026

Date: 27/07/2026 Start Time: 6:00 am End Time: 7:00 am

Type of Event: Fallen Heroes Honor Run

Event Location Information:

Starting Point Location: 911 Jackson Avenue East

Finish Line Location: 911 Jackson Avenue East

Detailed Route: Fed Courthouse to 9th/University to All American to football stadium.

Stadium, All American to University, South Lamar back to Fed Courthouse.

Other Information: _____

Designation of any City of Oxford Facilities and/or Equipment to be Utilized: None

Number of Expected Participants: 150 Number of Expected Spectators: 0

Spacing Intervals to be Maintained Between Units: None

Description of Attention-Getting Devices, Signs, Banners, or Recording Equipment to be

Used by Event: American flag and USMS Flag

III. Application Fee:

The application fee is \$25.00, and it must be paid at the time the application is submitted.

IV. Police Protection Fee:

As per Chapter 102, Article XX, Section 102-641- Police Protection, the Chief of Police shall determine whether and to what extent additional police protection is reasonably necessary for the parade or public assembly for traffic control and public safety. If additional police protection is deemed necessary by the Chief of Police, the applicant will be solely responsible for this cost and must remit payment prior to the date of the event.

V. Signatures:

Scott Gentry 2/10/2026
Applicant Signature Date

Approved By: Chief of Police, Oxford Police Department Date



OXFORD POLICE DEPARTMENT

Jeff McCutchen

Chief of Police

Sheridan Maiden

Deputy Chief of Police

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Application must be submitted to the City Clerk's Office in City Hall at least fourteen (14) days prior to the proposed parade or public assembly.

Application fee is due at the time the application is submitted.

I. Applicant Information:

Name: St. Peter's Episcopal Church

Phone Number: 662-801-3990

E-mail Address: kara@stpetersoxford.org

Address: 113 S. 9th St.

Oxford

MS

38655

(City)

(State)

(Zip Code)

Are you submitting this application on behalf of a business or organization?

☒ Yes

☐ No

If yes, please provide the following information about the business/organization:

Name of Business/Organization: St. Peter's Episcopal Church

Director of Business/Organization: Kara Howland

Phone Number: 662-801-3990

E-mail Address: kara@stpetersoxford.org

Address: 113 S. 9th St.

Oxford

MS

38655

(City)

(State)

(Zip Code)

Name of On-Site Contact Person at Event: Kara Howland

Phone Number: 662-801-3990

E-mail Address: kara@stpeteroxford.org

II. Event Information:

Date: 02/17/2026 Start Time: 5:30pm End Time: 6:00pm

Type of Event: Annual Mardi Gras Parade

Event Location Information:

Starting Point Location: St. Peter's Parking Lot on Van Buren Ave

Finish Line Location: St. Peter's on corner of Jackson Ave & 9th St.

Detailed Route: start at St. Peter's parading around the square and ending at St. Peter's

Other Information: _____

Designation of any City of Oxford Facilities and/or Equipment to be Utilized: _____

Police escort and road closure

Number of Expected Participants: 100 Number of Expected Spectators: 100

Spacing Intervals to be Maintained Between Units: unsure/beginning and end of parade line

Description of Attention-Getting Devices, Signs, Banners, or Recording Equipment to be

Used by Event: brass band from the University of Mississippi

III. Application Fee:

The application fee is \$25.00, and it must be paid at the time the application is submitted.

IV. Police Protection Fee:

As per Chapter 102, Article XX, Section 102-641- Police Protection, the Chief of Police shall determine whether and to what extent additional police protection is reasonably necessary for the parade or public assembly for traffic control and public safety. If additional police protection is deemed necessary by the Chief of Police, the applicant will be solely responsible for this cost and must remit payment prior to the date of the event.

V. Signatures:

Kara Howland

02/17/2026

Applicant Signature

Date

[Signature]

2/4/26

Approved By: Chief of Police, Oxford Police Department

Date



All Transactions Approved

Bureau: 6338319 - City of Oxford, MS Police Dept CNT

Fee Type and/or Case #	Amount	Qty	Conv. Fee	Result
Parade Permit Payment ID: 100345733649 Police Fees	\$25.00	1	\$2.00	Approved
Total Amounts + All Fees:	\$27.00			

BILLING INFORMATION

Payment will be billed to:

EPISCOPAL ST PETER'S

Card ending in ...0447 (Visa)

Processed at 01/15/2026 10:25:36 AM CST

LEGAL NOTICE

Certified Payments provides a service for consumers and businesses to make payments via their credit card for various types of services and taxes. By utilizing Certified Payments, you, the cardholder, are subject to the following terms and conditions. By submitting your payment through Certified Payments, you are agreeing to the terms and conditions listed in the Legal Notices link below. Please read all terms and conditions carefully.

Privacy Statement - www.certifiedpayments.net/PrivacyStatement.aspx

Legal Notice - www.certifiedpayments.net/LegalNotices.aspx

A handwritten signature in blue ink, appearing to read 'J. S. S. S.', is written diagonally across the lower right portion of the page.

PAYMENT DATE
01/15/2026
COLLECTION STATION
Station 1
RECEIVED FROM
St. Peter's Episcopal Church
DESCRIPTION
Mardi Gras Parade - 2/17/26

City of Oxford
City Clerk's Office
107 Courthouse Square
Oxford, MS 38655

BATCH NO.
2026-00000287
RECEIPT NO.
2026-00001404
CASHIER
Joy Welch

PAYMENT CODE	RECEIPT DESCRIPTION	TRANSACTION AMOUNT																														
DPD	Oxford Police Dept. Fees 001-001-01 CASH GENERAL FUND \$25.00 001-000-305 INCOME FROM POLICE DEPT FEES \$25.00	\$25.00																														
Payments:	<table border="1"> <thead> <tr> <th>Type</th> <th>Detail</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>Charge</td> <td>Credit Card Type: Credit Card Number: xxxx Authorization Code:</td> <td>\$25.00</td> </tr> <tr> <td colspan="2">Total Cash</td> <td>\$0.00</td> </tr> <tr> <td colspan="2">Total Check</td> <td>\$0.00</td> </tr> <tr> <td colspan="2">Total Charge</td> <td>\$25.00</td> </tr> <tr> <td colspan="2">Total Wire</td> <td>\$0.00</td> </tr> <tr> <td colspan="2">Total Other</td> <td>\$0.00</td> </tr> <tr> <td colspan="2">Total Remitted</td> <td>\$25.00</td> </tr> <tr> <td colspan="2">Change</td> <td>\$0.00</td> </tr> <tr> <td colspan="2">Total Received</td> <td>\$25.00</td> </tr> </tbody> </table>	Type	Detail	Amount	Charge	Credit Card Type: Credit Card Number: xxxx Authorization Code:	\$25.00	Total Cash		\$0.00	Total Check		\$0.00	Total Charge		\$25.00	Total Wire		\$0.00	Total Other		\$0.00	Total Remitted		\$25.00	Change		\$0.00	Total Received		\$25.00	
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Total Remitted		\$25.00																														
Change		\$0.00																														
Total Received		\$25.00																														
Total Amount:		\$25.00																														

Customer Copy



OXFORD POLICE DEPARTMENT

Jeff McCutchen

Chief of Police

Sheridan Maiden

Deputy Chief of Police

SPECIAL EVENT, PARADE, OR PUBLIC ASSEMBLY PERMIT APPLICATION

In accordance with the City of Oxford, Mississippi Code of Ordinances - Chapter 102, Article XX, Section 102-637- Permit Required, no person shall engage in or conduct any parade or public assembly unless a permit is issued by the Chief of Police.

Application must be submitted to the City Clerk's Office in City Hall at least fourteen (14) days prior to the proposed parade or public assembly.

Application fee is due at the time the application is submitted.

I. Applicant Information:

Name: Adam Stewart

Phone Number: 6622552510 E-mail Address: ahstewar4@gmail.com

Address: 2608 South Lamar Blvd. Ste 102

Oxford \ MS \ 38655

(City)

(State)

(Zip Code)

Are you submitting this application on behalf of a business or organization?

☒ Yes

☐ No

If yes, please provide the following information about the business/organization:

Name of Business/Organization: Run of Champions

Director of Business/Organization: Adam Stewart

Phone Number: 6622552510 E-mail Address: ahstewar4@gmail.com

Address: 2608 South Lamar Blvd. Ste 102

Oxford \ MS \ 38655

(City)

(State)

(Zip Code)

Name of On-Site Contact Person at Event: Adam Stewart

Phone Number: 6622552510 E-mail Address: ahstewar4@gmail.com

10/3/2026
II. Event Information:

Date: 10/3/2026 Start Time: 7:30 am End Time: 11:00 am

Type of Event: Running Race

Event Location Information:

Starting Point Location: The Grove

Finish Line Location: The Grove

Detailed Route: Campus and The Square

Detailed Routes can be provided

Other Information: _____

Designation of any City of Oxford Facilities and/or Equipment to be Utilized: _____

Police escort/traffic

Number of Expected Participants: 500 Number of Expected Spectators: 100

Spacing Intervals to be Maintained Between Units: n/a

Description of Attention-Getting Devices, Signs, Banners, or Recording Equipment to be

Used by Event: Start and Finish signs, route banners

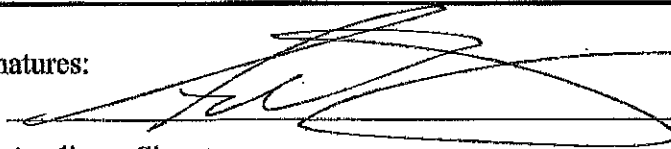
III. Application Fee:

The application fee is \$25.00, and it must be paid at the time the application is submitted.

IV. Police Protection Fee:

As per Chapter 102, Article XX, Section 102-641- Police Protection, the Chief of Police shall determine whether and to what extent additional police protection is reasonably necessary for the parade or public assembly for traffic control and public safety. If additional police protection is deemed necessary by the Chief of Police, the applicant will be solely responsible for this cost and must remit payment prior to the date of the event.

V. Signatures:

 1/15/2026
Applicant Signature Date

Approved By: Chief of Police, Oxford Police Department Date

PAYMENT DATE
01/16/2026
COLLECTION STATION
Station 1

RECEIVED FROM
Adam Stewart

DESCRIPTION
Run of Champions race - 10/3/2026

City of Oxford
City Clerk's Office
107 Courthouse Square
Oxford, MS 38655

BATCH NO.
2026-00000292
RECEIPT NO.
2026-00001428
CASHIER
Joy Welch

PAYMENT CODE	RECEIPT DESCRIPTION	TRANSACTION AMOUNT																													
OPD	Oxford Police Dept. Fees 001-001-01 CASH GENERAL FUND \$25.00 001-000-305 INCOME FROM POLICE DEPT FEES \$25.00	\$25.00																													
	<table><tr><th data-bbox="461 663 509 688">Type</th><th data-bbox="591 663 656 688">Detail</th><th data-bbox="1029 663 1110 688">Amount</th></tr><tr><td data-bbox="461 695 509 720">Cash</td><td data-bbox="591 695 656 720"></td><td data-bbox="1045 695 1110 720">\$25.00</td></tr><tr><td data-bbox="737 726 850 751"></td><td data-bbox="737 726 850 751">Total Cash</td><td data-bbox="1045 726 1110 751">\$25.00</td></tr><tr><td data-bbox="737 751 850 777"></td><td data-bbox="737 751 850 777">Total Check</td><td data-bbox="1045 751 1110 777">\$0.00</td></tr><tr><td data-bbox="737 777 850 802"></td><td data-bbox="737 777 850 802">Total Charge</td><td data-bbox="1045 777 1110 802">\$0.00</td></tr><tr><td data-bbox="737 802 850 827"></td><td data-bbox="737 802 850 827">Total Wire</td><td data-bbox="1045 802 1110 827">\$0.00</td></tr><tr><td data-bbox="737 827 850 852"></td><td data-bbox="737 827 850 852">Total Other</td><td data-bbox="1045 827 1110 852">\$0.00</td></tr><tr><td data-bbox="737 852 850 877"></td><td data-bbox="737 852 850 877">Total Remitted</td><td data-bbox="1045 852 1110 877">\$25.00</td></tr><tr><td data-bbox="737 877 850 903"></td><td data-bbox="737 877 850 903">Change</td><td data-bbox="1045 877 1110 903">\$0.00</td></tr><tr><td data-bbox="737 903 850 928"></td><td data-bbox="737 903 850 928">Total Received</td><td data-bbox="1045 903 1110 928">\$25.00</td></tr></table>	Type	Detail	Amount	Cash		\$25.00		Total Cash	\$25.00		Total Check	\$0.00		Total Charge	\$0.00		Total Wire	\$0.00		Total Other	\$0.00		Total Remitted	\$25.00		Change	\$0.00		Total Received	\$25.00
Type	Detail	Amount																													
Cash		\$25.00																													
	Total Cash	\$25.00																													
	Total Check	\$0.00																													
	Total Charge	\$0.00																													
	Total Wire	\$0.00																													
	Total Other	\$0.00																													
	Total Remitted	\$25.00																													
	Change	\$0.00																													
	Total Received	\$25.00																													
Total Amount:		\$25.00																													

Customer Copy

Printed by: Joy Welch

Page 1 of 1

01/16/2026 02:16:12 PM



Memorandum

To: Mayor and Board of Alderman
From: Robert Baxter, AICP; Senior Planner
Date: February 17, 2026
RE: Request approval for Final Plat Amendment for Case #3319, Pinelake Church, Inc, for 'Evergreens, Phase 3, Lot 8', for property located 5202 Pat Patterson Parkway (PPIN #38562)

The subject property is +/- 17.053 acres and is the current site of Pinelake Church. The applicant is looking to expand the existing Lot 8 (+/- 12.0 acres) by roughly 5 acres to accommodate additional parking for the church. The proposed expanded Lot 8 will comply with all dimensional standards of the TNB zoning. The applicant has identified one party they believe to be directly interested in this change and have provided their written signature

At the February 9, 2026 Planning Commission meeting, the Planning Commission unanimously recommended approval of the request for Final Plat Amendment for 'Evergreens, Phase 3, Lot 8' with the 2 conditions in the Staff report.

Recommendation: Should the Board find that there are no other directly interested or adversely affected parties, Staff recommends approval of the request for Final Plat Amendment for 'Evergreens, Phase 3, Lot 8' with the following conditions:

1. Approval is for the plan as submitted
2. Approval of 'The Evergreens, Phase 3, Lot 8' by the Mayor and Board of Aldermen.

**Case 3319**

To: Oxford Planning Commission
From: Robert Baxter, AICP; Senior Planner
Date: February 9, 2026

Applicant: Pinelake Church, Inc (Royd Walker)
Owner: Same
Request: Request for Plat Amendment for the 'Evergreens, Phase 3, Lot 8'
Location: 5202 Pat Patterson Parkway (PPIN #38562, #24879, #3272)
Zoning: Traditional Neighborhood Business (TNB)

Surrounding Zoning:

All: (TNB) Traditional Neighborhood Business

Case History: Case #2752 – Site Plan Approval – June 2021
 Case #2739 – Variance, Stormwater – May 2021
 Case #2738 – Special Exception, Appropriate Facade – May 2021
 Case #2725 – Variance, Build to Line and Parking – April 2021
 Case #2724 – Special Exception, Districts Permitted and Building Height – April 2021

Planning Comments: The subject property is +/- 17.053 acres and is the current site of Pinelake Church. The applicant is looking to expand the existing Lot 8 (+/- 12.0 acres) by roughly 5 acres to accommodate additional parking for the church. The proposed expanded Lot 8 will comply with all dimensional standards of the TNB zoning.

Mississippi subdivision law requires that the applicant proposing any change in a platted subdivision notify all the “persons to be adversely affected thereby or directly interested herein,” and requires their written approval of the proposed modification. The applicant is responsible for identifying such persons and obtaining their written approval as part of the application.

In considering parties named in a petition or application and whose approval was submitted, the Commission can decide whether those identified persons’ approvals are sufficient or whether additional parties must be named and their signatures acquired. If the applicant cannot obtain those signatures, the application cannot proceed.

The applicant has identified one party they believe to be directly interested in this change and have provided their written signature.

Staff Recommendation: If it is determined that there are no other directly interested or adversely affected parties, then Staff recommends approval of the requested Plat Amendment for 'The Evergreens, Phase 3, Lot 8' with the following conditions:

1. Approval is for the plan as submitted
2. Approval of 'The Evergreens, Phase 3, Lot 8' by the Mayor and Board of Aldermen.

CITY OF OXFORD
REFERENCE MATERIAL
DOC. NO. 201109836

FUTURE PHASE OF THE EVERGREENS S/D
HERITAGE DEVELOPMENTS, LLC
REFERENCE MATERIAL
DB-515, P-476

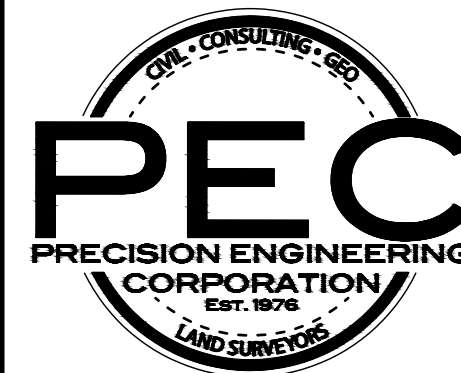
N:1783909.41
E:760494.23

FUTURE PHASE OF THE EVERGREENS S/D
HERITAGE DEVELOPMENTS, LLC
REFERENCE MATERIAL
DB-515, P-476

LEGEND

These standard symbols may
be found in the drawing.

- LOT LINES
- ADJOINING PROPERTY LINES
- EASEMENT LINES
- SETBACK LINES
- EDGE OF PAVEMENT
- CENTERLINE OF ROAD
- ELECTRIC LINES
- GAS LINES
- FENCE LINES
- BUILDING
- PROPERTY CORNERS
- EXISTING MONUMENTS



EMAIL: OXFORD@PECORPMS.COM
PHONE: (662) 234-8539
WEB SITE: PECORPMS.COM
FAX: (662) 234-8639

REVISIONS:

NO.	DATE	REVISIONS	BY:

FIRST PLAT AMENDMENT FOR THE EVERGREENS SUBDIVISION PHASE III, LOT 8 A FRACTION OF THE NW AND SW 1/4 OF SEC. 12, T-8-S, R-4-W, LAFAYETTE COUNTY, MISSISSIPPI

DRAWN BY: J. ADAMS, PS	DATE: 12/08/2025
CHECKED BY: J. ADAMS, P.S.	SCALE: 1"=100'
DRAWING NO.: 18053	

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PAGE NO.:

1 OF 2

~SURVEYOR'S NOTES~

- This Property Has A Land Use Classification Of Class "B" As Defined In Appendix "A" And The Boundary Survey Meets The Minimum Quality Requirements For Condition "B" As Defined In Appendix "B" Of The "MISSISSIPPI STANDARDS OF PRACTICE FOR SURVEYING".
- Horizontal Datum based on NAD 83(2011) and Vertical Datum based on NAVD 88 as posted on below station

CGCG Real Time Network
CORS - This is a GPS Continuously Operating Reference Station
Designation - Oxford Cors ARP
CORS ID - MSOX
PID - DK6714
Lat - 34° 21' 50.93047"
Lon - 89° 31' 56.51638"
- Grid Distance Divided by 1.000005453 Equals Ground Distance.
- Convergence Angle: -00° 24' 44"
- Date Of Field Survey: November 2025
- Setbacks Are As Follows:
6.1. Front 30.0
6.2. Side 5.0
6.3. Rear 15.0
- All Property Corners Are 1/2"x18" Rebar, capped with plastic caps that are stamped "PEC COA-190", Unless Noted Otherwise On This Plat.
- This Survey Is Subject To Any Easements Recorded Or Unrecorded, Shown Or Not Shown On This Plat.
- This Survey Was Done Without The Benefit Of A Title Search.
- This Property Is Located In Zone "X" According To The Flood Insurance Rate Map No. 28071C0139C, Community No. 280093, Panel No. 0139 Suffix C, Dated 11/26/2010.

LOT 5
EVERGREENS 314 LLC
REFERENCE MATERIAL
DOC. NO. 202310163

TESTA PROPERTY
REFERENCE MATERIAL
DOC. NO. 201602488

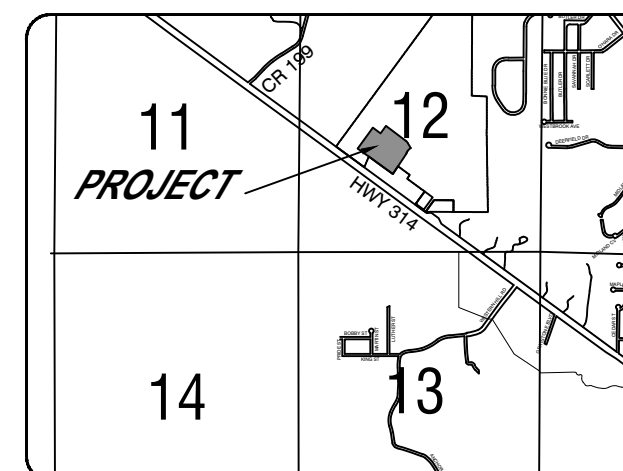
LOT 8 AMENDED
17.053 ACRES

REFERENCE MATERIAL
INST. NO. 2018 - 5658
INST. NO. 2025 - 9524
INST. NO. 2025 - 9525
INST. NO. 2025 - 9528

DYCO PROPERTIES LLC
REFERENCE MATERIAL
2023/10163

ACCESS EASEMENT
0.283 ACRES

POINT OF COMMENCEMENT
Monument Marking The SE Corner Of
Sec. 12, T-8-S, R-4-W, Lafayette Co., MS
N:1781201.42 & E:764154.22



VICINITY MAP

~DESCRIPTION OF PROPERTY~

THIS DESCRIPTION IS BASED ON THE MISSISSIPPI STATE PLANE COORDINATE SYSTEM, EAST ZONE, NAD 83 GRID VALUES, U.S. SURVEY FEET, USING A SCALE FACTOR OF 1.000005453 AND A CONVERGENCE ANGLE OF -00° 24' 44" CALCULATED AT THE SOUTHEAST CORNER OF SECTION 12, TOWNSHIP 8 SOUTH, RANGE 4 WEST, LAFAYETTE COUNTY, MISSISSIPPI.

A FRACTION OF THE NORTHWEST & SOUTHWEST QUARTER OF SECTION 12, TOWNSHIP 8 SOUTH, RANGE 4 WEST, LAFAYETTE COUNTY, MISSISSIPPI AND CONTAINING 17.053 ACRES. THIS DESCRIPTION BEING DESCRIBED IN MORE DETAILS AS FOLLOWS:

COMMENCING AT AN EXISTING MONUMENT MARKING THE SOUTHEAST CORNER OF SECTION 12, TOWNSHIP 8 SOUTH, RANGE 4 WEST, LAFAYETTE COUNTY, MISSISSIPPI, SAID POINT BEING FURTHER DEFINED BY STATE PLANE COORDINATES OF N:1781201.42 & E:764154.22; RUN THENCE DUE WEST A DISTANCE OF 3150.33 FT TO A POINT, THENCE DUE NORTH A DISTANCE OF 1638.14 FT TO A 1/2" IRON ROD SET, SAID POINT BEING FURTHER DEFINED BY STATE PLANE COORDINATES OF N:1782839.56 & E:761003.90 AND HEREINAFTER REFERRED TO AS THE POINT OF BEGINNING.

FROM SAID POINT OF BEGINNING, RUN NORTH 36 DEGREES 04 MINUTES 12 SECONDS EAST A DISTANCE OF 742.94 FEET TO A 1/2" IRON ROD SET; THENCE NORTH 52 DEGREES 56 MINUTES 48 SECONDS WEST A DISTANCE OF 831.94 FEET TO A 1/2" IRON ROD SET; THENCE SOUTH 36 DEGREES 04 MINUTES 57 SECONDS WEST A DISTANCE OF 196.14 FEET TO A 1/2" IRON ROD SET; THENCE NORTH 52 DEGREES 56 MINUTES 47 SECONDS WEST A DISTANCE OF 210.03 FEET TO A 1/2" IRON ROD SET; THENCE SOUTH 36 DEGREES 04 MINUTES 56 SECONDS WEST A DISTANCE OF 566.75 FEET TO A 1/2" IRON ROD SET; THENCE SOUTH 54 DEGREES 07 MINUTES 23 SECONDS EAST A DISTANCE OF 301.09 FEET TO A 1/2" IRON ROD FOUND; THENCE SOUTH 54 DEGREES 07 MINUTES 23 SECONDS EAST A DISTANCE OF 316.50 FEET TO A 1/2" IRON ROD FOUND; THENCE SOUTH 53 DEGREES 55 MINUTES 28 SECONDS EAST A DISTANCE OF 331.61 FEET TO A 1/2" IRON ROD FOUND; THENCE SOUTH 53 DEGREES 56 MINUTES 30 SECONDS EAST A DISTANCE OF 92.79 FEET BACK TO THE POINT OF BEGINNING.

~EASEMENT~

THIS DESCRIPTION IS BASED ON THE MISSISSIPPI STATE PLANE COORDINATE SYSTEM, EAST ZONE, NAD 83 GRID VALUES, U.S. SURVEY FEET, USING A SCALE FACTOR OF 1.000005453 AND A CONVERGENCE ANGLE OF -00° 24' 44" CALCULATED AT THE SOUTHEAST CORNER OF SECTION 12, TOWNSHIP 8 SOUTH, RANGE 4 WEST, LAFAYETTE COUNTY, MISSISSIPPI.

A FRACTION OF THE SOUTHWEST QUARTER OF SECTION 12, TOWNSHIP 8 SOUTH, RANGE 4 WEST, LAFAYETTE COUNTY, MISSISSIPPI AND CONTAINING 0.283 ACRES. THIS DESCRIPTION BEING IN MORE DETAILS AS FOLLOWS:

COMMENCING AT AN EXISTING MONUMENT ACCEPTED AS MARKING THE SOUTHEAST CORNER OF SECTION 12, TOWNSHIP 8 SOUTH, RANGE 4 WEST, LAFAYETTE COUNTY, MISSISSIPPI, SAID POINT BEING FURTHER DEFINED BY STATE PLANE COORDINATES OF 1781201.42 & E:764154.22. RUN THENCE DUE NORTH A DISTANCE OF 1487.41 FEET TO A POINT; THENCE DUE WEST A DISTANCE OF 3362.46 FEET TO A 1/2" IRON ROD SET ON THE NORTHERN RIGHT-OF-WAY LINE OF HIGHWAY 314; SAID POINT BEING FURTHER DEFINED BY STATE PLANE COORDINATES OF N:1782688.81 & E:760791.76 AND HEREINAFTER REFERRED TO AS THE POINT OF BEGINNING.

FROM SAID POINT OF BEGINNING, RUN THENCE NORTH 54 DEGREES 01 MINUTES 08 SECONDS WEST A DISTANCE OF 50.15 FEET TO A 1/2" IRON ROD SET; THENCE NORTH 33 DEGREES 51 MINUTES 31 SECONDS EAST A DISTANCE OF 247.00 FEET TO A 1/2" IRON ROD SET; THENCE SOUTH 53 DEGREES 55 MINUTES 28 SECONDS EAST A DISTANCE OF 49.61 FEET TO A 1/2" IRON ROD FOUND; THENCE SOUTH 33 DEGREES 44 MINUTES 00 SECONDS WEST A DISTANCE OF 246.94 FEET BACK TO THE POINT OF BEGINNING.

~SURVEYOR'S CERTIFICATE~

I certify that the within FIRST AMENDMENT FOR THE EVERGREENS SUBDIVISION, PHASE III, LOT 8 in Lafayette County, Mississippi, is a true and correct representation of said subdivision and that I signed and delivered it as my own act and deed.

Witness my hand and signature this the _____ day of _____, 20____.

JONATHAN E. ADAMS
MISSISSIPPI PS. #2879

~ENGINEER'S CERTIFICATE~

I certify that the FIRST AMENDMENT FOR THE EVERGREENS SUBDIVISION, PHASE III, LOT 8, is in conformance with the design requirements of the subdivision regulations and specific conditions imposed on this development, and takes into account all applicable federal, state and local laws and regulations.

Witness my hand and signature this the _____ day of _____, 20____.

PAUL KOSHENINA
MISSISSIPPI PE #14912

~CITY OF OXFORD~
~STATE OF MISSISSIPPI~

APPROVED AND RECOMMENDED FOR ACCEPTANCE BY THE CITY OF OXFORD PLANNING COMMISSION, THIS THE _____ DAY OF _____, 20____.

J.R. RIGBY, CHAIRMAN
CITY OF OXFORD PLANNING COMMISSION

~CITY ENGINEER'S CERTIFICATE~

I CERTIFY THAT PINELAKE CHURCH INC. HAS COMPLIED WITH ONE OF THE FOLLOWING ALTERNATIVES FOR THE FIRST AMENDMENT FOR THE EVERGREENS SUBDIVISION, PHASE III, LOT 8:

- 1.ALL IMPROVEMENTS HAVE BEEN INSTALLED BY THE SUB-DIVIDER IN ACCORDANCE WITH THE REQUIREMENTS OF THESE REGULATIONS AND WITH THE ACTION OF THE BOARD OF ALDERMEN, GIVING APPROVAL OF THE PRELIMINARY PLAT, AND ACCEPTING MAINTENANCE OF UTILITIES AND STREETS.
- 2.A BOND, OR CERTIFIED CHECK HAS BEEN POSTED BY THE SUB-DIVIDER WHICH IS AVAILABLE TO THE CITY IN A SUFFICIENT AMOUNT TO ENSURE COMPLETION OF ALL REQUIRED IMPROVEMENTS,

AS OF THIS THE _____ DAY OF _____, 20____.

JOHN CRAWLEY, PE
CITY ENGINEER, CITY OF OXFORD

~CITY OF OXFORD~
~COUNTY OF LAFAYETTE~
~STATE OF MISSISSIPPI~

APPROVED AND RECOMMENDED FOR ACCEPTANCE BY THE CITY OF OXFORD, BOARD OF ALDERMEN, THIS THE _____ DAY OF _____, 20____.

ROBYN TANNEHILL
MAYOR, CITY OF OXFORD

~RESTRICTIVE COVENANTS~

RECORDED IN INSTRUMENT NUMBER_____, OF THE LAND RECORDS IN THE CHANCERY CLERK'S OFFICE OF LAFAYETTE COUNTY, MISSISSIPPI.

~OWNER'S CERTIFICATE~

I, Tim Smith, as Senior Executive Pastor of Pinelake Church, Inc., owner of a portion of Lot 8 Amended herein described, certify that I did cause said land to be subdivided and platted, as shown on the attached plat of THE FIRST AMENDMENT FOR EVERGREENS SUBDIVISION, PHASE III, LOT 8, and the streets are dedicated to the use of the public forever. Streets are hereby dedicated to the use by the public and/or private utility companies which serve this subdivision, subject to the regulations of and approval by the Board of Aldermen of Oxford, Mississippi. Utility easements are also dedicated to the public and/or private utility companies which serve this subdivision. Such subdivision and dedication is the Owner's own act deed of its own free will.

Witness my hand and signature this the _____ day of _____, 20____.

Tim Smith
RECORD: Instrument 2018 - 5658; DATED JULY 13, 2018.

~ACKNOWLEDGEMENT~

~COUNTY OF _____, STATE OF _____~
Personally Appeared Before Me, The Undersigned Authority In And For Said County And State, Tim Smith, Who Acknowledged That He As Senior Executive Pastor Of Pinelake Church Inc., And That For And On Behalf Of Said Church, And As Its Act And Deed He Signed, Executed And Delivered The Above And Foregoing Instrument, After First Having Been Duly Authorized So To Do.

Given Under My Hand And Official Seal Of Office, This The _____ Of _____, 20____

Notary Public_____

STATE OF MISSISSIPPI
COUNTY OF LAFAYETTE

I, Mike Roberts, CHANCERY CLERK in and for said county and state, hereby certify that this instrument was filed for record in my office at _____ o'clock on the _____ day of _____, 20____, and was duly recorded in Plat Cabinet ____, Slide ____.

Witness my hand and official seal this the _____ day of _____, 20____.

MIKE ROBERTS
CHANCERY CLERK



EMAIL: OXFORD@PECORPMS.COM
PHONE: (662) 234-8539
WEB SITE: PECORPMS.COM
FAX: (662) 234-8639

REVISIONS:

NO.:	DATE:	REVISIONS:	BY:
NO.:	DATE:	REVISIONS:	BY:
NO.:	DATE:	REVISIONS:	BY:
NO.:	DATE:	REVISIONS:	BY:
NO.:	DATE:	REVISIONS:	BY:
NO.:	DATE:	REVISIONS:	BY:

CERTIFICATE SHEET
FOR
FIRST ANENDMENT FOR THE EVERGREENS
SUBDIVISION PHASE III, LOT 8
A FRACTION OF THE NW ¹/₄ OF SEC. 12, T-8-S, R-4-W,
LAFAYETTE CO., MS

DRAWN BY: J. ADAMS, PS		DATE: 12/08/2025
CHECKED BY: J. ADAMS, PS		SCALE: N/A
DRAWING NO.: 18053		

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PAGE NO.:

2 OF 2

EVERGREENS, LLC

February 4, 2026

City of Oxford
Oxford, MS 38655

ATTN: Ben Requet

To Whom It May Concern:

As a landowner within The Evergreens Subdivision Phase III, I have no objection to the proposed plat amendment for The Evergreens Subdivision Ph III, Lot 8.

Thank you,



Larry McAlexander



1903 UNIVERSITY AVE.,
SUITE 3
P. O Box 1041
OXFORD, MS 38655

(662)234-2522 OFFICE
(662)234-3225 FAX



Memorandum

To: Mayor and Board of Alderman
From: Kate Kenwright, AICP; Planner II
Date: February 17, 2026
RE: Request approval for Final Plat Approval for Case #3321, Forest Hill Development (John Gallina), for 'The Grove at Grand Oaks, Phase 8, Lots 125, 126 & 127', for property located on Torrey Pines Loop (PPIN #42062)

The applicant requests approval for a plat amendment for Lots 125, 126, and 127 in the Grove at Grand Oaks Phase VIII. This phase was recorded in October, 2024.

This request was heard at the February 9, 2026 meeting of the Planning Commission and unanimously recommended for approval.

The subject property is in the Grand Oaks PUD. Phase VIII sits south of Morris Drive and near the intersection of CR 403 and Belle River Road. The lots as approved range from +/- 14.53 – +/- .50 in size.

The applicant seeks to combine the three lots into two larger lots, to be named 125 and 125A. The lots sit in the curve of Torrey Pines Loop just north of the Pine Valley Lane intersection.

The current lots are sized as follows:

125-.48 acres, 20,949.74 SF
126-.36 acres, 15,685.13 SF
127-.32 acres, 13,103 SF

The proposed new lots measure as follows:

125-.70 acres, 30,715.87 SF
125-A-.53 acres, 23,451.12 SF

This would make the two new lots the largest in this phase. However, this impact is lessened for the largest new lot (125) as it is slightly pie shaped and is the narrowest at the street frontage on Torrey Pines Loop. There is nothing in the Grand Oaks PUD documents that would prevent this proposed change.

Mississippi subdivision law requires that the applicant proposing any change in a platted subdivision notify all the "persons to be adversely affected thereby or directly interested herein," and requires their written approval of the proposed modification. The applicant is responsible for identifying such persons and obtaining their written approval as part of the application.

In considering parties named in a petition or application and whose approval was submitted, the Commission can decide whether those identified persons' approvals are sufficient or whether additional parties must be named and their signatures acquired. If the applicant cannot obtain those signatures, the application cannot proceed.

The applicant has identified 5 parties they believe to be directly interested in this change and have provided signatures indicating approval.

Staff Recommendation: If it is determined that there are no other directly interested or adversely affected parties, then Staff recommends approval of the Final Plat as amended for 'Grove at Grand Oaks, Phase 8, Lots 125, 126 & 127' with the following conditions:

1. Approval is for the plan as submitted.

**Case 3321**

To: Oxford Planning Commission
From: Kate Kenwright, AICP; Planner II
Date: February 9, 2026

Applicant: Forest Hill Development, LLC (John Gallina)
Owner: Same
Request: Request for Final Plat Amendment for 'Grove at Grand Oaks, Phase 8, Lots 125, 126 & 127'
Location: 1315, 1317, 1319 Torrey Pines Loop (PPIN #44600, #44599, #44598)
Zoning: Grand Oaks PUD, Underlying (SMF) Suburban Multi-Family

Surrounding Zoning:

All: Grand Oaks PUD, Underlying (SMF) Suburban Multi-Family

Case History: Case #2831 – Preliminary Plat, Grove at Grand Oaks, Phase 8 – Feb 2022

Planning Comments:

The applicant requests approval for a plat amendment for Lots 125, 126, and 127 in the Grove at Grand Oaks Phase VIII. This phase was recorded in October, 2024.

The subject property is in the Grand Oaks PUD. Phase VIII sits south of Morris Drive and near the intersection of CR 403 and Belle River Road. The lots as approved range from +/- 14.53 – +/- .50 in size.

The applicant seeks to combine the three lots into two larger lots, to be named 125 and 125A. The lots sit in the curve of Torrey Pines Loop just north of the Pine Valley Lane intersection.

The current lots are sized as follows:

125-.48 acres, 20,949.74 SF
 126-.36 acres, 15,685.13 SF
 127-.32 acres, 13,103 SF

The proposed new lots measure as follows:

125-.70 acres, 30,715.87 SF
 125-A-.53 acres, 23,451.12 SF

This would make the two new lots the largest in this phase. However, this impact is lessened for the largest new lot (125) as it is slightly pie shaped and is the narrowest at the street frontage on Torrey Pines Loop. There is nothing in the Grand Oaks PUD documents that would prevent this proposed change.

Mississippi subdivision law requires that the applicant proposing any change in a platted subdivision notify all the “persons to be adversely affected thereby or directly interested herein,” and requires their written approval of the proposed modification. The applicant is responsible for identifying such persons and obtaining their written approval as part of the application.

In considering parties named in a petition or application and whose approval was submitted, the Commission can decide whether those identified persons’ approvals are sufficient or whether additional parties must be named and their signatures acquired. If the applicant cannot obtain those signatures, the application cannot proceed.

The applicant has identified 5 parties they believe to be directly interested in this change and have provided signatures indicating approval.

Staff Recommendation: If it is determined that there are no other directly interested or adversely affected parties, then Staff recommends approval of the Final Plat as amended for ‘Grove at Grand Oaks, Phase 8, Lots 125, 126 & 127’ with the following conditions:

1. Approval is for the plan as submitted.
2. Approval of the final plat amendment by the Mayor and Board of Aldermen.

T.W. ELLIOTT, PE/PS (1963-2011)
L.L. BRITT, PE/PS
KEVIN W. McLEOD, PE

ELLIOTT & BRITT ENGINEERING, P.A.
ENGINEERS - CONSULTANTS - SURVEYORS
823 N. LAMAR BLVD. - P. O. BOX 308
OXFORD, MISSISSIPPI 38655
eb@elliottbritt.com

TEL (662) 234-1763
FAX (662) 234-3835

January 13, 2026

Ben Requet, Oxford City Planner
107 Courthouse Square
Oxford, MS 38655

Re: Plat Amendment Submission for:
The Grove at Grand Oaks, Ph.VIII -Pt. 2

The Grove at Grand Oaks, Ph. VIII – Pt.2 was recorded on October 1, 2024 and can be found in the Chancery Clerk's office, Instrument No. 202408502.

The owner of The Grove at Grand Oaks, Ph.VIII – Pt.2 wishes to combine Lots 125, 126 and 127 into two, creating new Lots 125 and 125A.

Attached you will find a copy of the plat amendment showing the three lots 125, 126 and 127, combined into two, Lots 125 and 125A, as well as a copy of the originally platted Lots 125, 126 and 127 from the 2024 plat for The Grove at Grand Oaks, Ph.VIII – Pt.2.

Written approvals from interested parties will be submitted prior to the Planning Commission meeting.

If you have any questions, please don't hesitate to contact me.

Yours truly,

ELLIOTT & BRITT ENGINEERING, P.A.



Larry L. Britt, P.E.
Consulting Engineer

Attachments

Plat Amendment

Lots 125, 126 and 127 of

The Grove at Grand Oaks, Ph. VIII - Part II

OWNER'S CERTIFICATE

I, John Gallina, As Managing Member Of Forest Hill Development, LLC The Owner Of The Tract of Land Herein Described, Certify That We Did Cause Said Land To Be Subdivided And Platted, As Shown On The Attached Plat Of The Grove At Grand Oaks Phase VIII – Part II Subdivision, And The Streets Are Dedicated To The Use Of The Public Forever. Street Are Hereby Dedicated To The Use By The Public And/Or Private Utility Companies Which Serve This Subdivision. Utility Easements Are Also Dedicated To The Public And/Or Private Utility Companies Which Serve This Subdivision. Such Subdivision And Dedication Is The Owner’s Own Act And Deed Of Their Own Free Will.

Witness My Hand And Signature This _____ Day Of _____, 2026.

John Gallina, Managing Member
Forest Hill Development
P.O. Box 381226
Germantown, TN 38183–1226

Notary Public

SURVEYOR'S CERTIFICATE

I Certify That The Within Plat Of The Grove At Grand Oaks Phase VIII – Part II Subdivision In Lafayette County, Mississippi Is A True And Correct Representation Of Said Subdivision And That I Signed And Delivered It As My Own Act And Deed.

Witness My Hand And Signature This _____ Day Of _____, 2026.

Larry L. Britt
Mississippi PS No. 2078

ENGINEER'S CERTIFICATE

I Certify That The Grove At Grand Oaks Phase VIII – Part II Subdivision In Lafayette County, Mississippi, Is In Conformance With The Design Requirements Of The Subdivision Regulations And Specific Conditions Imposed On This Development, And Takes Into Account All Applicable Federal, State, And Local Laws And Regulations.

Witness My Hand And Signature This _____ Day Of _____, 2026.

Larry L. Britt
Mississippi PE No. 2078

CITY ENGINEER'S CERTIFICATE

I Certify That Forest Hill Development, LLC Has Complied With One Of The Following Alternatives for The Grove At Grand Oaks Phase VIII – Part II Subdivision:

- All Improvements Have Been Installed by The Sub–Divider In Accordance With The Requirements Of These Regulations And With The Action Of The Board Of Aldermen, Giving Approval Of The Preliminary Plat, And Accepting Maintenance Of Utilities And Streets.
- A Bond, Certified Check Or Irrevocable Letter Of Credit Has Been Posted By The Sub–Divider Which Is Available To The City In A Sufficient Amount To Ensure Completion Of All Required Improvements,

As Of This _____ Day Of _____, 2026.

John Crawley
City Engineer, City Of Oxford

CITY OF OXFORD, COUNTY OF LAFAYETTE, STATE OF MISSISSIPPI

Approved And Recommended For Acceptance By The City Of Oxford Planning Commission, This

The _____ Day Of _____, 2026.

Chairman,
City Of Oxford Planning Commission

CITY OF OXFORD, COUNTY OF LAFAYETTE, STATE OF MISSISSIPPI

Approved And Accepted By The City Of Oxford Board Of Aldermen,

This The _____ Day Of _____, 2026.

Robyn Tannehill
Mayor, City Of Oxford

COUNTY OF LAFAYETTE, STATE OF MISSISSIPPI

Personally Appeared Before Me, Mike Roberts, Chancery Clerk, In And For Lafayette County, Mississippi, John Gallina, Managing Member Of Forest Hill Development, LLC, Who Executed The Herein Owner’s Certificate That Was Signed And Delivered Of His Own Free Act And Deed. And Also Appeared Joseph Chad Mayer, Professional Surveyor, Who Executed The Attached Surveyor’s Certificate And Acknowledged That It Was Signed And Delivered As His Own Free Act And Deed.

Witness My Hand And Signature This The _____ Day Of _____, 2026

Mike Roberts
Chancery Clerk

COUNTY OF LAFAYETTE, STATE OF MISSISSIPPI

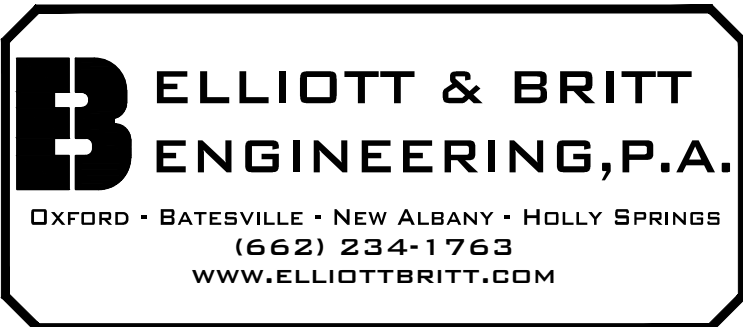
I, Mike Roberts, Chancery Clerk, In And For Lafayette County, Mississippi, Hereby Certify That This Instrument Was Filed For Record In My Office At _____ O’clock On The _____ Day Of _____, 2026, And Was Duly Recorded In Plat Cabinet _____, Slide _____.

Witness My Hand And Signature This The _____ Day Of _____, 2026

Mike Roberts
Chancery Clerk

RESTRICTIVE COVENANTS

Recorded In Instrument No. 2013–9952, Of The Land Records In The Chancery Clerk’s Office Of Lafayette County, Mississippi.

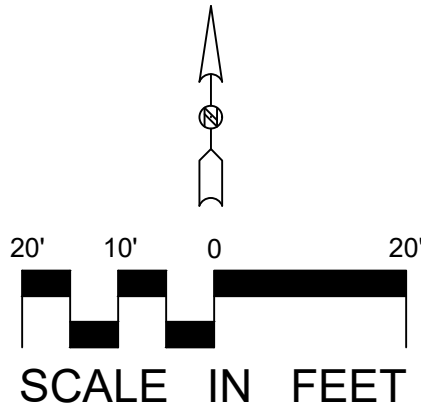


Plat Amendment For:
Lots 125, 126 and 127
The Grove at Grand Oaks Phase VIII - Part II
City of Oxford, Lafayette County, Mississippi

DRAWN ALC
CHECKED
ENGINEER LLB
DATE 01/2026

Sheet

1 of 2



SURVEYORS CERTIFICATION:

This is to certify that I, the undersigned, a licensed surveyor in the State of Mississippi have completed a survey of the premises as described and delineated hereon for the purpose of accurately describing the same and that this plat represents said premises as surveyed on the ground by me or under my direct supervision and is true and accurate to the best of my knowledge.

Larry L. Britt
Mississippi PS No. 2078

THE GROVE AT GRAND OAKS
PHASE VIII – PART II
LOT 125

DESCRIPTION: A 0.70 acre, more or less parcel of land located in the Northeast Quarter (NE 1/4) of Section 3, Township 9 South, Range 3 West in the City of Oxford, Lafayette County, Mississippi and being more particularly described as follows:

Begin at a 1/2" rebar found 604.10 feet South of and 834.16 feet West of a 1/2" rebar found marking the Northeast Corner of The Grove at Grand Oaks, PhVIII-Pt2 Subdivision as recorded in the Office of The Chancery Clerk, in the City of Oxford, Lafayette County, Mississippi, said 1/2" rebar found being on the existing north right-of-way line of Torrey Pines Loop; run thence S 71°33'13" W, leaving said north right-of-way line, for a distance of 206.33 feet to a 1/2" rebar found; run thence N 52°38'29" W for a distance of 38.89 feet to a 1/2" rebar found; run thence N 66°50'04" W for a distance of 21.01 feet to a 1/2" rebar found; run thence N 21°55'53" E for a distance of 120.84 feet to a 1/2" rebar found; run thence N 38°41'00" E for a distance of 80.00 feet to a 1/2" rebar found; run thence S 63°31'47" E for a distance of 172.11 feet to a 1/2" rebar found on said north right -of-way line at the beginning of a circular curve to the left; run thence along said north right-of-way line and along said circular curve to the left for an arc length of 66.37 feet to the point of beginning, said tract containing 0.70 acres, more or less, said circular curve having a chord direction of S 02°52'46" W, a chord length of 64.48 feet and a radius of 80.00 feet.

THE GROVE AT GRAND OAKS
PHASE VIII – PART II
LOT 125A

DESCRIPTION: A 0.53 acre, more or less parcel of land located in the Northeast Quarter (NE 1/4) of Section 3, Township 9 South, Range 3 West in the City of Oxford, Lafayette County, Mississippi and being more particularly described as follows:

Begin at a 1/2" rebar found 604.10 feet South of and 834.16 feet West of a 1/2" rebar found marking the Northeast Corner of The Grove at Grand Oaks, PhVIII-Pt2 Subdivision as recorded in the Office of The Chancery Clerk, in the City of Oxford, Lafayette County, Mississippi, said 1/2" rebar found being on the existing north right-of-way line of Torrey Pines Loop, at the beginning of a circular curve to the left; run thence along said north right-of-way line and along said circular curve to the left for an arc length of 38.62 feet to a 1/2" rebar found at the end of said curve, said circular curve to the left having a chord direction of S 343°43'03" E, a chord length of 38.25 feet and a radius of 80.00 feet; run thence S 48°32'53" E, along said north right-of-way line, for a distance of 62.07 feet to a 1/2" rebar found at the beginning of a circular curve to the right; run thence along said north right-of-way line and along said circular curve to the right for an arc length of 24.76 feet to a 1/2" rebar found at the end of said curve, said circular curve having a chord direction of S 46°43'45" E, a chord length of 24.76 feet and a radius of 390.00 feet; run thence S 64°16'18" W for a distance of 170.36 feet to a 1/2" rebar found; run thence N 52°38'29" W for a distance of 246.44 feet to a 1/2" rebar found; run thence N 71°33'13" E for a distance of 206.33 feet to the point of beginning, said tract containing 0.53 acres, more or less.

NOTES:

1. This survey was prepared without the benefit of a Title Search and based on limited research by the surveyor or documents furnished by the client or owner.
2. This Property is subject to all Lafayette County rules and regulations.
3. This property is subject to all road and utility easements and right-of-way of record. Recorded or Unrecorded.
4. This Property is a Class "B" survey as set forth in Appendix "A" of the Standards of Practice for Surveying in the State of Mississippi.
5. This survey meets the conditions of closure and accuracy for Condition "A" as set forth in Appendix "B" of the Standards of Practice for Surveying in the State of Mississippi.
6. Bearings Established: GPS Observation (GEODETIC)
7. All of the survey calls are either deed calls or measured calls established by this survey.
8. 1/2" Rebar, as described, is a 1/2" reinforcement bar.
9. Date of field survey: 09/02/21 .

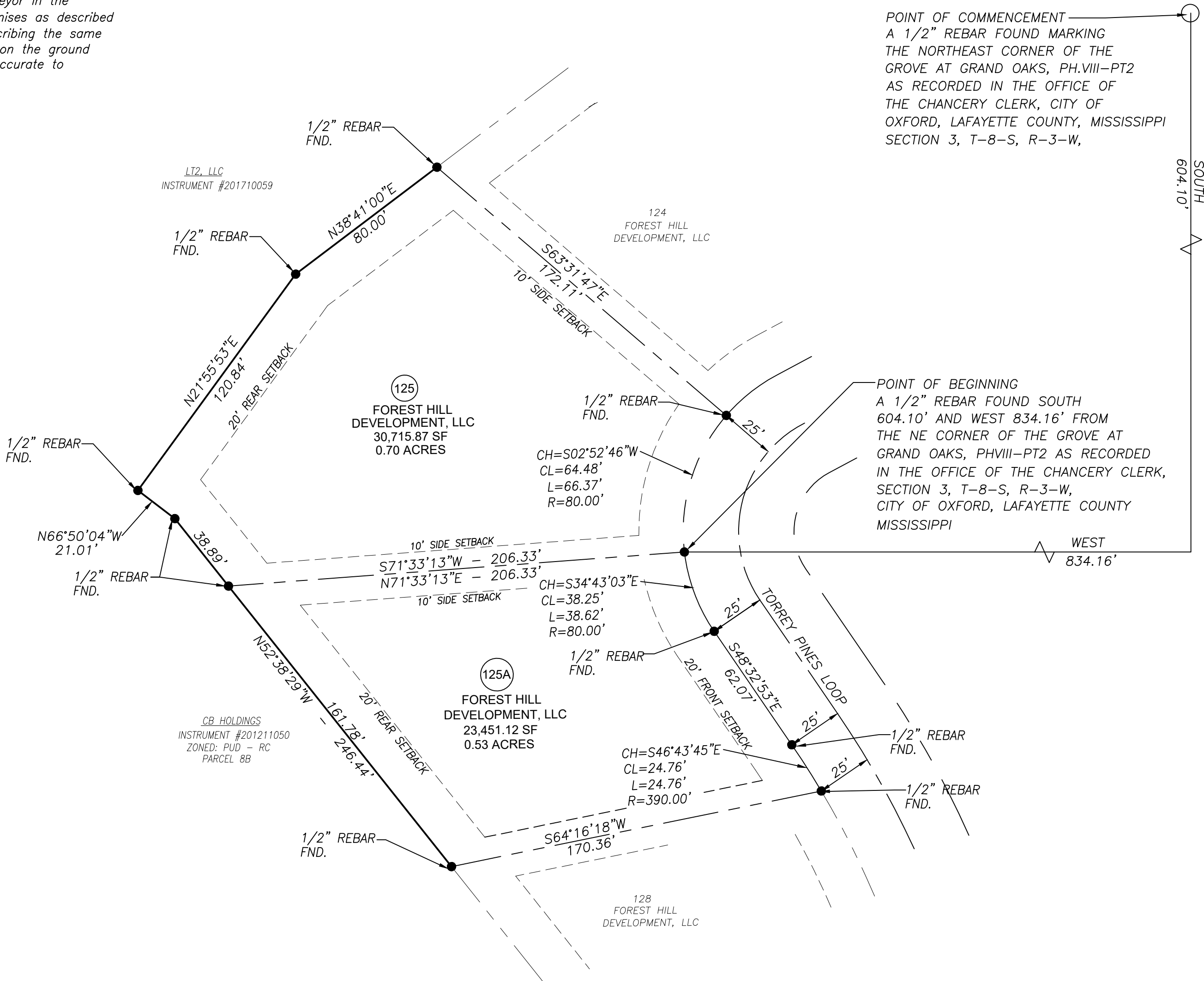
BELLIOTT & BRITT
ENGINEERING, P.A.
OXFORD • BATESVILLE • NEW ALBANY • HOLLY SPRINGS
(662) 234-1763
WWW.ELLIOTTBRITT.COM

Plat Amendment For:
Lots 125, 126 and 127
The Grove at Grand Oaks Phase VIII - Part II
City of Oxford, Lafayette County, Mississippi

DRAWN
A L C
CHECKED
L L B
ENGINEER
L L B
DATE
01/2026

Sheet

2 of 2



POINT OF COMMENCEMENT
A 1/2" REBAR FOUND MARKING
THE NORTHEAST CORNER OF THE
GROVE AT GRAND OAKS, PH.VIII–PT2
AS RECORDED IN THE OFFICE OF
THE CHANCERY CLERK, CITY OF
OXFORD, LAFAYETTE COUNTY, MISSISSIPPI
SECTION 3, T–8–S, R–3–W,

POINT OF BEGINNING
A 1/2" REBAR FOUND SOUTH
604.10' AND WEST 834.16' FROM
THE NE CORNER OF THE GROVE AT
GRAND OAKS, PH.VIII–PT2 AS RECORDED
IN THE OFFICE OF THE CHANCERY CLERK,
SECTION 3, T–8–S, R–3–W,
CITY OF OXFORD, LAFAYETTE COUNTY
MISSISSIPPI

PLAT AMENDMENT APPROVAL FORM

Subject: Plat Amendment for Lots 125, 126 and 127 of The Grove at Grand Oaks, Ph.
VIII– Part II

The purpose of this plat amendment is to combine Lots 125, 126 and 127 of The Grove at Grand Oaks, Ph. VIII – Part II Subdivision, which are currently vacant, into two (2) lots suitable for two (2) single-family homes.

As owners of CB Holdings, we/I:

APPROVE the proposed amended plat for Lots 125,
126 and 127 of The Grove at Grand Oaks, Ph. VIII-
Part II

DISSAPROVE the proposed amended plat for 125,
126 and 127 of The Grove at Grand Oaks, Ph. VIII-
Part II

Request more information



Larry L. Britt, Managing Member

1/15/26
DATE

PLAT AMENDMENT APPROVAL FORM

Subject: Plat Amendment for Lots 125, 126 and 127 of The Grove at Grand Oaks, Ph.
VIII– Part II

The purpose of this plat amendment is to combine Lots 125, 126 and 127 of The Grove at Grand Oaks, Ph. VIII – Part II Subdivision, which are currently vacant, into two (2) lots suitable for two (2) single-family homes.

As owners of Lot 124 of The Grove at Grand Oaks, Ph. VIII – Part II, we/I:



APPROVE the proposed amended plat for Lots 125,
126 and 127 of The Grove at Grand Oaks, Ph. VIII-
Part II

DISSAPROVE the proposed amended plat for 125,
126 and 127 of The Grove at Grand Oaks, Ph. VIII-
Part II

Request more information



FOREST HILL DEVELOPMENT, LLC

01/13/2026
DATE

PLAT AMENDMENT APPROVAL FORM

Subject: Plat Amendment for Lots 125, 126 and 127 of The Grove at Grand Oaks, Ph.
VIII– Part II

The purpose of this plat amendment is to combine Lots 125, 126 and 127 of The Grove at Grand Oaks, Ph. VIII – Part II Subdivision, which are currently vacant, into two (2) lots suitable for two (2) single-family homes.

As owners of Lot 128 of The Grove at Grand Oaks, Ph. VIII – Part II, we/I:



APPROVE the proposed amended plat for Lots 125,
126 and 127 of The Grove at Grand Oaks, Ph. VIII-
Part II

DISSAPROVE the proposed amended plat for 125,
126 and 127 of The Grove at Grand Oaks, Ph. VIII-
Part II

Request more information



FOREST HILL DEVELOPMENT, LLC

01/13/2026
DATE

PLAT AMENDMENT APPROVAL FORM

Subject: Plat Amendment for Lots 125, 126 and 127 of The Grove at Grand Oaks, Ph. VIII– Part II

The purpose of this plat amendment is to combine Lots 125, 126 and 127 of The Grove at Grand Oaks, Ph. VIII – Part II Subdivision, which are currently vacant, into two (2) lots suitable for two (2) single-family homes.

As owners of Lot 154 of The Grove at Grand Oaks, Ph. VIII – Part II, we/I:



APPROVE the proposed amended plat for Lots 125, 126 and 127 of The Grove at Grand Oaks, Ph. VIII-Part II

DISSAPROVE the proposed amended plat for 125, 126 and 127 of The Grove at Grand Oaks, Ph. VIII-Part II

Request more information



FOREST HILL DEVELOPMENT, LLC

01/13/2026
DATE

PLAT AMENDMENT APPROVAL FORM

Subject: Plat Amendment for Lots 125, 126 and 127 of The Grove at Grand Oaks, Ph. VIII– Part II

The purpose of this plat amendment is to combine Lots 125, 126 and 127 of The Grove at Grand Oaks, Ph. VIII – Part II Subdivision, which are currently vacant, into two (2) lots suitable for two (2) single-family homes.

As owners of Lot 155 of The Grove at Grand Oaks, Ph. VIII – Part II, we/I:



APPROVE the proposed amended plat for Lots 125, 126 and 127 of The Grove at Grand Oaks, Ph. VIII-Part II

DISSAPROVE the proposed amended plat for 125, 126 and 127 of The Grove at Grand Oaks, Ph. VIII-Part II

Request more information


FOREST HILL DEVELOPMENT, LLC

01/13/2026
DATE



Memorandum

To: Mayor and Board of Alderman
From: Kate Kenwright, AICP; Planner II
Date: February 17, 2026
RE: Request Approval of a Preliminary and Final Plat for Case #3324, a Preliminary and Final Plat requested by Sarah Camp Milam for property located at 433 N 15th Street, further identified as PPIN #6162 & 42173.

Planning Comments: The subject property is +/- .323 acres. It is an L-shaped lot with frontage on Adams Avenue and N 15th Street.

The plat would allow for a subdivision resulting in two lots, measuring .128 acres (Lot 1) and .195 acres (Lot 2). This would create a nonconformity, as Lot 1 would be below the lot size minimum for TSR (Traditional Suburban Residential) upon subdivision. Additionally, the lot is a part of the Neighborhood Conservation Overlay District, which includes design standards to ensure that changes are compatible in lot size, height, scale, massing, siting, and setbacks in older Oxford neighborhoods, and inside and directly out of the City's historic districts.

The property was at one time the site of a historic home, which was demolished without approval by the prior owner in November, 2022 prior to selling the lot to the current owner. The site is a Residential Common Interest Development (RCID) and a historic home sits on the proposed Lot 1. Proposed Lot 2 is currently vacant due to the demolition.

This property was the subject of two variances, Case #3208, heard in May, 2025. Planning Department Staff recommended denial of a requested lot size variance as the subdivision of the two lots would render one lot smaller than the requirements of the underlying (TSR) Traditional Suburban Residential zoning.

Both variances, one for side-yard setback and one for lot size, were approved by the Planning Commission. The preliminary and final plat were also recommended for approval by the Planning Commission.

The preliminary and final plat were heard by the Mayor and Board of Aldermen on May 20th, 2025. A motion was made by Alderman Hyneman to approve the preliminary and final plat with the condition that no structure would be built on the lot until January, 2026. This motion failed.

The applicant again requested the Plat approval and the case was heard at the February 09, 2026 Planning Commission, with a Staff recommendation of denial. Staff continues to recommend denial of the preliminary and final plat as the subdivision would create a nonconformity according to the underlying zoning. At that meeting the Plat was unanimously recommended for approval by the Commission.

Another complicating factor for this application is the Historic Preservation Ordinance. Though not the purview of this Commission it is relevant to this discussion. The former building on the site of Lot 2 was demolished without approval by the previous owner. Section 54-27 (3)(b)(4) of the municipal code allows for the Commission to deny any application on the same property where a building was demolished for up to 48 months. As the building was demolished in October, 2023 there are still 20 months left that the Commission could require the lot to sit vacant.

Recommendation: Staff recommends denial of the preliminary and final plat.

Should the Commission choose to recommend approval, Staff recommends the following condition:

1. All Engineering review comments must be satisfied.

**Case 3324**

To: Oxford Planning Commission
From: Kate Kenwright, AICP; Planner II
Date: February 9, 2026

Applicant: Sara Camp Milam
Owner: Same
Request: Request for Preliminary and Final Plat Approval
Location: 433 North 15th Street
Zoning: (TSR) Traditional Suburban Residential & North Lamar Historic District

Surrounding Zoning:

All: (TSR) Traditional Suburban Residential, Neighborhood Conservation Overlay & North Lamar Historic District

Case History: Case #3209 – Preliminary & Final Plat Approval – May 2025 – Denied by MBoA
Case #3208 – Variance – April 2025 – Approved by PC
Case #745 – COA Request Demolition & New Construction - August 2023 – Tabled by HPC,
September 2023—Approved with conditions
Case #2906 – Special Exception – November 2022 – Approved by PC

Planning Comments: The subject property is +/- .323 acres. It is an L-shaped lot with frontage on Adams Avenue and N 15th Street.

The plat would allow for a subdivision resulting in two lots, measuring .128 acres (Lot 1) and .195 acres (Lot 2) This would create a nonconformity, as Lot 1 would be below the lot size minimum for TSR (Traditional Suburban Residential) upon subdivision. Additionally, the lot is a part of the Neighborhood Conservation Overlay District, which includes design standards to ensure that changes are compatible in lot size, height, scale, massing, siting, and setbacks in older Oxford neighborhoods, and inside and directly out of the City's historic districts.

This property was the subject of two variances, Case #3208, heard in May, 2025. Planning Department Staff recommended denial of a requested lot size variance as the subdivision of the two lots would

render one lot smaller than the requirements of the underlying (TSR) Traditional Suburban Residential zoning.

Both variances, one for side-yard setback and one for lot size, were approved by the Planning Commission. The preliminary and final plat were also recommended for approval by the Planning Commission.

The preliminary and final plat were heard by the Mayor and Board of Aldermen on May 20th, 2025. A motion was made by Alderman Hyneman to approve the preliminary and final plat with the condition that no structure would be built on the lot until January, 2026. This motion failed.

The variances needed to allow for the subdivision were obtained by the applicant, but the plat originally failed at the Mayor and Board of Aldermen. Staff continues to recommend denial of the preliminary and final plat as the subdivision would create a nonconformity according to the underlying zoning.

Another complicating factor for this application is the Historic Preservation Ordinance. Though not the purview of this Commission it is relevant to this discussion. The former building on the site of Lot 2 was demolished without approval by the previous owner. Section 54-27 (3)(b)(4) of the municipal code allows for the Commission to deny any application on the same property where a building was demolished for up to 48 months. As the building was demolished in October, 2023 there are still 20 months left that the Commission could require the lot to sit vacant.

Staff Recommendation: Staff recommends denial of the preliminary and final plat.

Should the Commission choose to recommend approval, Staff recommends the following condition:

1. All Engineering review comments must be satisfied.

One Adams Place Subdivision

December 3, 2025

Narrative for Site plan review

At the May 12, 2025 meeting, the Planning Commission considered two applications by Sara Camp Milam and Melissa Williams regarding an “L” shaped lot that has frontage at both 1418 Adams Avenue and 433 N. 15th Street.

1. **Case 3208** requested variances that would result from nonconformities if the lot were divided into a new 2 lot subdivision (with one new lot facing Adams Avenue and the other lot facing North 15th Street). **The Planning Commission approved both variances.**
2. **Case 3209** requested site plan approval for a new subdivision (One Adams Place) of the property to create two lots with each lot in the new subdivision having a single point of access. **The Planning Commission approved the site plan** conditioned on the property not being developed prior to January 1, 2026 (essentially a 6-month penalty for a code violation by the prior owner)(the “Condition”).

The proposed site plan and subdivision would create two lots. Lot 1 has an existing residence (recently renovated) with an address of 1418 Adams Avenue. Lot 2, a vacant lot, which previously had a single resident that has been removed, would have an address of 433 N. 15th Street. Lot 2, years back, was historically the site of two residences but the proposed subdivision request would only have a single resident on Lot 2.

The applicants are permanent Oxford residents, residing on N. 15th Street. Sara Camp Milam resides with her husband at 425 N. 15th Street. Melissa Williams resides with her husband at 423 N. 15th Street. The proposed lot on N. 15th Street, where a new house would be constructed, adjoins the Milam home and is one house away from the Williams home. The applicants hold title through an LLC that was created to purchase the land from the prior owner/developer. The applicants seek to create the attached subdivision which reflects the historical use of this property as two separate housing units to ensure that the empty lot is occupied by a family for its primary use and not as a rental unit.

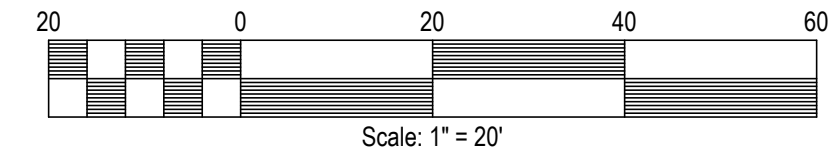
The applicants submitted numerous supporting letters from neighbors. No citizen objections were filed prior to any meetings or raised at any of the meetings.

At its July 14, 2025 meeting, the Board of Alderman considered the approval of the new subdivision. After the hearing on the subdivision began, tornado warnings were issued and sirens sounded. The meeting was temporarily adjourned and then reconvened that same night in a crowded City Hall basement room with no chairs. At the hearing, a question arose as to whether the Planning Commission’s “Condition” (not obtain building permits until January 2026) was proper. A motion was made to approve the subdivision subject to (a) the condition to withhold building permits until January 2026, and (b) Historical Preservation Commission Approval. The Motion was denied by a vote of four to three.

Now that 6-months have passed, the Applicants file anew their request for site approval and creation of a subdivision as described above and ask that the Planning Commission, once again, approve the site plan and recommend approval of the subdivision to the Board of Alderman.

One Adams Place Subdivision
Fraction of City Lot 411
Total Area: +/- 0.323 ACRE
2 Residential Lots

Flat Bottom Properties, LLC.
423 N. 15th Street
Oxford, MS 38655



LEGEND

	RIGHT-OF-WAY LINES		COMMENCEMENT POINT
	PROPERTY LINES		PROPERTY CORNERS
	COMMENCEMENT LINES		MONUMENTS FOUND
	CENTERLINE ROAD		TELEPHONE BOX
	APPARENT ADJOINING PROPERTY LINE		UTILITY POLES
	OVERHEAD LINES		GUY WIRE
	CHAIN LINK FENCE LINES		FIRE HYDRANT
	WIRE MESH FENCE LINES		TELEPHONE PEDESTAL
	WOOD FENCE LINES		ELECTRIC BOX
	BUILDING AREAS		ELECTRIC METERS
	COVERED AREAS		GAS METERS
	CONCRETE AREAS		WATER METERS
	ASPHALT AREAS		WATER VALVE
	GRAVEL AREAS		AIR CONDITIONING UNIT
	HEDGEROW AREAS		EXISTING SANITARY MANHOLES
	OVERLAP/GAP AREAS		CLEANOUT
	POC POINT OF COMMENCEMENT		STUBOUT
	MEASURED CALLS (S 89°57'34" W 210.00' N 79°36'00" W 210.00')		(NTS) NOT TO SCALE
	DEED CALLS		POB POINT OF BEGINNING

(All symbols in legend may not be used on current survey.)

Notes:

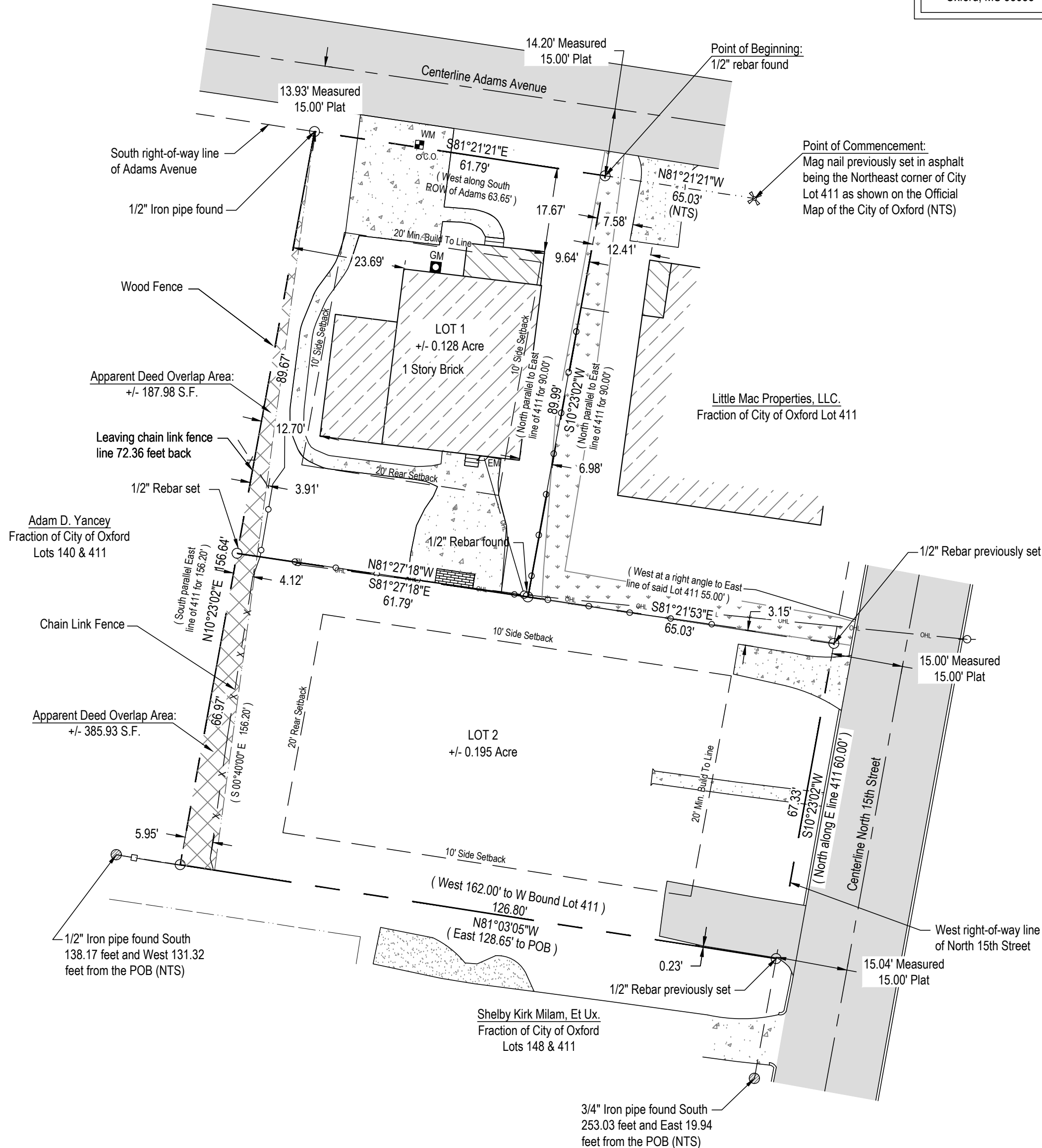
- This is a Class "B" Survey as set forth in Appendix "A" of the Standards of Practice for Land Surveying in the State of Mississippi.
- This survey meets the conditions of closure and accuracy for condition "B" as set forth in Appendix "B" of the standards of practice for Land Surveying in the State of Mississippi.
- Field survey completed September 9, 2021.
- "True" Geodetic Bearings were established from GPS Observation by Williams Engineering.
- Subject survey is Zoned TSR "Traditional Suburban Residential District" and located within the Historic Preservation District "Jefferson Madison District" and also within the Neighborhood Conservation Overlay as per City of Oxford Interactive Zoning Map Adopted March 19, 2019 and is subject to the regulations, setbacks, and easements found in the City of Oxford Land Development Code latest addition.
- This property is subject to any right-of-way or easements recorded or unrecorded shown or not shown on plat of survey.
- All property corners set are 1/2" rebar with survey cap, unless otherwise stated.
- No underground utilities requested or shown on subject survey.
- Subject survey updated as requested by client to include Correction Warranty Deed recorded as Instrument No. 202203136.
- Deed References:
 - A. Deed Book-492, Page-547 B. Deed Book-483, Page-476
 - C. Deed Book-465, Page-328 D. Instrument No. 200507856
 - E. Instrument No. 201211354 F. Instrument No. 200900063
 - G. Instrument No. 201101073 H. Instrument No. 202105061
 - I. Instrument No. 201703176 J. Instrument No. 202203136
 - K. Official Plat of the City of Oxford on file in the Office of the Chancery Clerk of Lafayette County, Mississippi.
 - L. Previous survey for Kirk Milam by WEC dated 06/19/2015 with Project No. SV-152731
 - M. Previous survey for Little Mac Properties, LLC. by WEC Dated 07/07/2015 with Project No. SV-152751.

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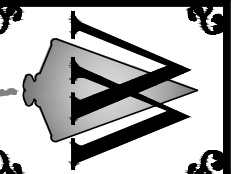
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"True" Geodetic Bearings were established from GPS Observation by Williams Engineering Consultants, Inc. (662-236-9675)

Date: September 9, 2021
Updated: July 20, 2022



WILLIAMS ENGINEERING CONSULTANTS, INC.
Professional Engineers | Professional Land Surveyors
720 NORTH LAMAR BOULEVARD, SUITE A
P.O. BOX 1197 OXFORD, MISSISSIPPI 38655
662.236.9675



Final Subdivision Plat For:
One Adams Place Subdivision
1418 Adams Street & 433 North 15th Street
Oxford, Mississippi

REVISION	DATE

Scale:	1" = 20'
Date:	02-01-2025
File:	SB-244081 (Miam 433 N 15th Street).dwg
Proj. No.:	SB-244081
Drawn By:	JWW
Checked By:	RSD

Sheet Title:

Subdivision
Plat

Sheet No.:

One Adams Place Subdivision
Fraction of City Lot 411
Total Area: +/- 0.323 ACRE
2 Residential Lots

Flat Bottom Properties, LLC,
423 N. 15th Street
Oxford, MS 38655

OWNERS CERTIFICATE:

We, Melissa Camp, and Sara Camp, Members, Flat Bottom Properties, LLC, a Mississippi Limited Liability Company certify that Flat Bottom Properties, LLC, a Mississippi Limited Liability Company, is the owner in fee simple of the +/- 0.323 Acre property shown hereon, and also certify that I did cause said land to be platted as shown on this plat of One Adams Place Subdivision and that no taxes have become due and payable. This the _____ day of _____, 2025.

Flat Bottom Properties, LLC

Melissa Camp, Member

Sara Camp, Member

NOTARY'S CERTIFICATE:

State of _____
County of _____

Personally appeared before me, the undersigned authority in and for the said county and state, on this the _____ day of _____, 2025 within my jurisdiction, the within named Melissa Camp and Sara Camp, who acknowledged that are members of Flat Bottom Properties, LLC, a Mississippi Limited Liability Company and owner of the described One Adams Place Subdivision and that in said representative capacity, they executed the above and foregoing instrument, after first having been duly authorized to do so.

My Commission Expires

Notary Public

SURVEYORS CERTIFICATE:

This is to certify that I have drawn subject plat from an actual on the ground survey and from deeds of record and that the plat represents the information and that is true and correct to the best of my knowledge and belief.

By: _____

Surveyor: Jeffery W. Williams, PLS No. 2833

RESTRICTIVE COVENANTS:

The property located in Lafayette Co., Mississippi, as shown on this plat is subject to the restrictive covenants which are set out in instrument recorded in instrument

number _____ of the deed records of Lafayette County, Mississippi.

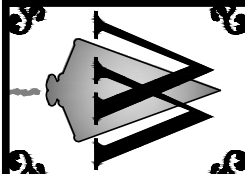
Chancery Court Clerk

STATE OF MISSISSIPPI, COUNTY OF LAFAYETTE

I hereby certify that the Condominium Plat shown hereon was filed for record in my office at _____ o'clock _____.m., on the _____ day of _____, 20____. and was immediately entered upon the proper index and duly recorded in Plat Cabinet - _____, Slide - _____.

Chancery Court Clerk

WILLIAMS ENGINEERING CONSULTANTS, INC.
Professional Engineers | Professional Land Surveyors



Final Subdivision Plat For:
One Adams Place Subdivision
1418 Adams Street & 433 North 15th Street
Oxford, Mississippi

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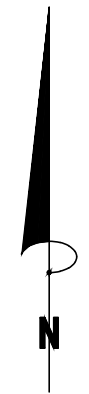
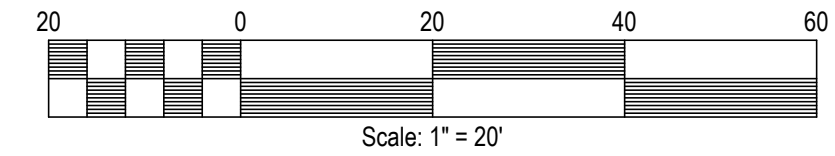
Scale:	1" = 20'
Date:	02-01-2025
File:	SB-244081 (Miami 433 N 15th St) PlatMiami 433 Nth 15th Street.dwg
Proj.No.:	SB-244081
Drawn By:	JWW
Checked By:	RSD

Sheet Title:
Signature Sheet

Sheet No.:
2

One Adams Place Subdivision
Fraction of City Lot 411
Total Area: +/- 0.323 ACRE
2 Residential Lots

Flat Bottom Properties, LLC.
423 N. 15th Street
Oxford, MS 38655



LEGEND

	RIGHT-OF-WAY LINES		COMMENCEMENT POINT
	PROPERTY LINES		PROPERTY CORNERS
	COMMENCEMENT LINES		MONUMENTS FOUND
	CENTERLINE ROAD		TELEPHONE BOX
	APPARENT ADJOINING PROPERTY LINE		UTILITY POLES
	OVERHEAD LINES		GUY WIRE
	CHAIN LINK FENCE LINES		FIRE HYDRANT
	WIRE MESH FENCE LINES		TELEPHONE PEDESTAL
	WOOD FENCE LINES		ELECTRIC BOX
	BUILDING AREAS		ELECTRIC METERS
	COVERED AREAS		GAS METERS
	CONCRETE AREAS		WATER METERS
	ASPHALT AREAS		WATER VALVE
	GRAVEL AREAS		AIR CONDITIONING UNIT
	HEDGEROW AREAS		EXISTING SANITARY MANHOLES
	OVERLAP/GAP AREAS		CLEANOUT
	POC POINT OF COMMENCEMENT		STUBOUT
	MEASURED CALLS		(NTS) NOT TO SCALE
	DEED CALLS		POB POINT OF BEGINNING

(All symbols in legend may not be used on current survey.)

Notes:

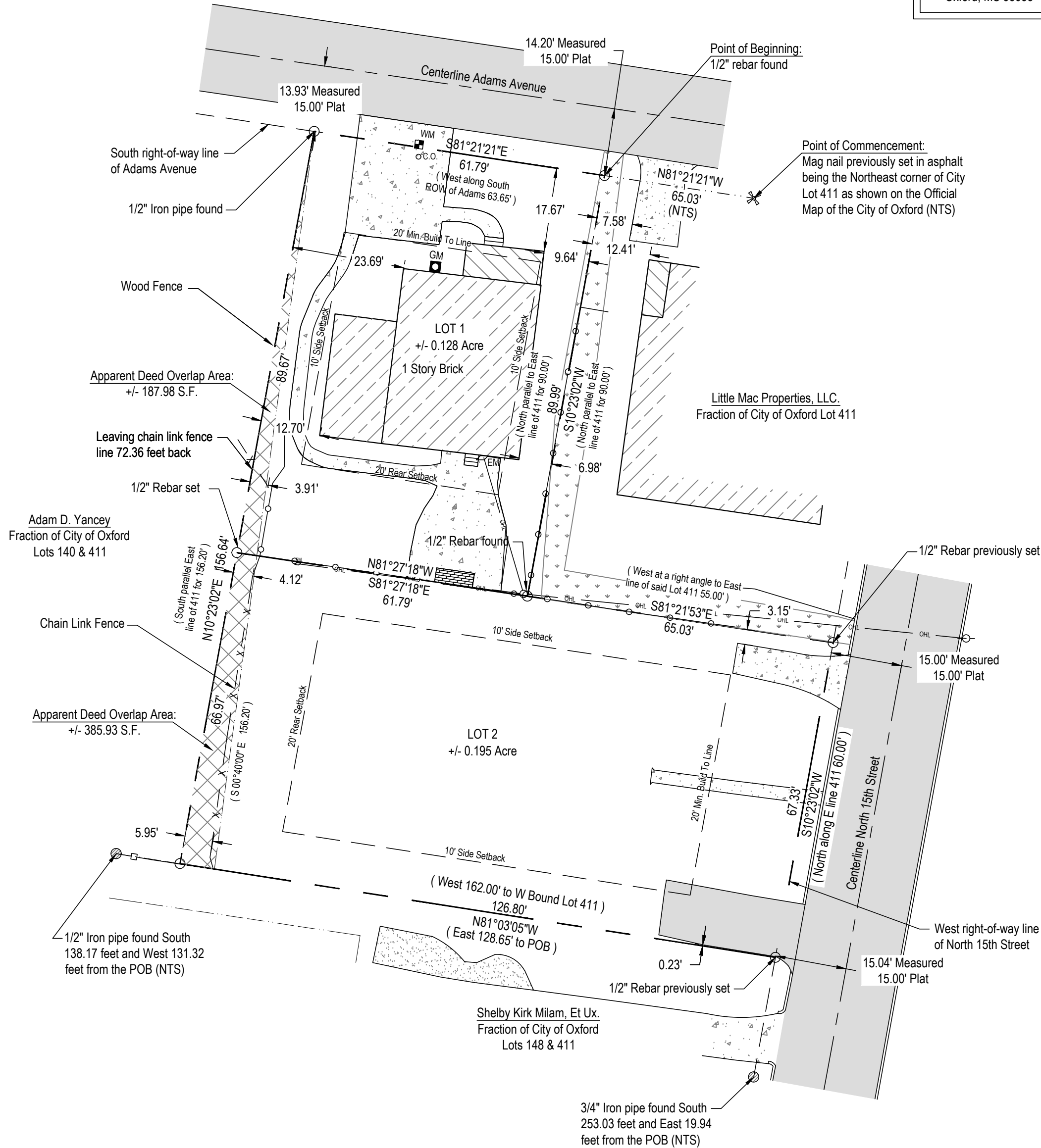
- This is a Class "B" Survey as set forth in Appendix "A" of the Standards of Practice for Land Surveying in the State of Mississippi.
- This survey meets the conditions of closure and accuracy for condition "B" as set forth in Appendix "B" of the standards of practice for Land Surveying in the State of Mississippi.
- Field survey completed September 9, 2021.
- "True" Geodetic Bearings were established from GPS Observation by Williams Engineering.
- Subject survey is Zoned TSR "Traditional Suburban Residential District" and located within the Historic Preservation District "Jefferson Madison District" and also within the Neighborhood Conservation Overlay as per City of Oxford Interactive Zoning Map Adopted March 19, 2019 and is subject to the regulations, setbacks, and easements found in the City of Oxford Land Development Code latest addition.
- This property is subject to any right-of-way or easements recorded or unrecorded shown or not shown on plat of survey.
- All property corners set are 1/2" rebar with survey cap, unless otherwise stated.
- No underground utilities requested or shown on subject survey.
- Subject survey updated as requested by client to include Correction Warranty Deed recorded as Instrument No. 202203136.
- Deed References:
 - A. Deed Book-492, Page-547 B. Deed Book-483, Page-476
 - C. Deed Book-465, Page-328 D. Instrument No. 200507856
 - E. Instrument No. 201211354 F. Instrument No. 200900063
 - G. Instrument No. 201101073 H. Instrument No. 202105061
 - I. Instrument No. 201703176 J. Instrument No. 202203136
 - K. Official Plat of the City of Oxford on file in the Office of the Chancery Clerk of Lafayette County, Mississippi.
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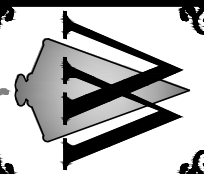
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Date: September 9, 2021
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Subdivision
Plat

Sheet No.:



Memorandum

To: Mayor and Board of Alderman
From: Kate Kenwright, AICP; Planner II
Date: February 17, 2026
RE: Appeal of the Courthouse Square Historic Preservation Commission's denial of Case #487 a Certificate of Appropriateness Request by Stefano Capomazza to demolish the existing building and to build a new building at 1006 Jefferson Avenue, being further identified as PPIN #5854.

The appeal of the noted Certificate of Appropriateness request to demolish the existing building and to build a new building is being heard at the request of the applicant Stefano Capomazza.

This item was first heard as a complimentary review item at the December, 2025 meeting of the Courthouse Square Historic Preservation Commission. It was then discussed and ultimately tabled at the January, 2026 meeting.

The hearing and vote for this request was held at the Monday, February 2, 2026 Courthouse Square Historic Preservation Commission meeting (Case #487). Acting Chairman Hyneman called for a motion on the demolition portion of the request. Commissioner Webb made a motion to approve the requested COA. The motion was seconded by Commissioner Stribling, and the motion failed with a 3-2 vote (Aye: Webb & Stribling. Nay: Hyneman, Philips, Ellis). On February 4th, 2026, Staff received a request to appeal the denial of the COA from Dunbar Davis, PLLC on behalf of the applicant. A copy of the Staff report from the February Courthouse Square Historic Preservation Commission meeting, and the appeal letter are included in this report.

This property was considered by the Commission many times in 2010-2019, though there are no existing active approvals related to the property as all have expired. The most recent approval in 2019 would have allowed the applicant to relocate the existing building to build a new parking lot on the site.

The Commission did not vote to approve the demolition, and so there was no vote on the proposed design for new construction. *If the Board of Aldermen votes to overturn the Commission's vote on the demolition, Staff recommends that the next course of action would be for the design for the new building to be considered and heard by the Courthouse Square Historic Preservation Commission.*

Planner's Comments:

References to the Oxford Historic District Design Guidelines are included in green.

Demolition of the Existing Structure

1006 Jefferson Avenue is described in the Historic Resources Inventory Survey:

Ca. 1895, one-story, frame with vinyl siding, Queen Anne and Craftsman styles, L-plan cottage. Roof is side gable asphalt shingled with projecting front gable, projecting eaves, and fascia, frieze board and octagonal shingles on front gable. Front gable has slatted rectangular vent. Window is single-light cottage style and bay window is a 3-part, single light with an asphalt shingle hip roof added in 1975. Porch is partial width, wrap around with Craftsman battered box piers and block balusters. Center entry is a single light 4-panel wood door.

The building is highly altered since construction and is listed as noncontributing in the Courthouse Square Historic District. While we do not know the full history of the structure, it is clear it has had additions over the years which now surround the main original form. The original portion of the building is Queen Anne in style and dates to the original construction of the building (ca. 1895). The porch is a later addition and, though simple in style, features tapered posts reminiscent of a Craftsman-era (1900-1930s) addition. Other additions include a front bay window and extensive side and rear additions.

According to Section 54-27 of the municipal code, in considering any application for the demolition of a landmark or a resource within a preservation district, the following shall be considered:

- The Commission shall consider the individual, architectural, cultural, and/or historical significance of the resource.
- The Commission shall consider the importance or contribution of the resource to the architectural character of the district.
- The Commission shall consider the difficulty or impossibility of reproducing the resource because of its texture, design, material, or detail.

Staff Recommendation:

Staff did not make an explicit recommendation on the proposed demolition, and stated that:

“The Commission must consider the integrity of the existing house on the site and determine if demolition is appropriate”.

The building is listed as noncontributing in the Courthouse Square Historic District, which means that in the architectural survey for the property it was determined that the building does not add to the district’s architectural integrity. This does not mean that the building must or should be demolished. Noncontributing buildings are often viewed by the Commission with a looser lens for review and perhaps a less strict adherence to the recommendations of the Design Guidelines. In this instance the building is listed as noncontributing due to the many alterations to the building over time.

Staff felt it appropriate for the Commission to make the decision on demolition without taking an explicit position due to this noncontributing status. However, the Commission may determine that demolition is not permissible.

Courthouse Square Historic Preservation Commission Discussion:

A link to the recording of the February 2, 2026, Courthouse Square Historic Preservation Commission meeting is provided below.

[February 2, 2026](#) (Case begins at the 10:40 mark)

There were further questions and discussion by the Commission regarding the height of the new building in relation to the other buildings on the street. The applicant did make changes, including moving the building back from the Street and shrinking the building by 5’.

This item was heard previously at the January 5, 2026 Courthouse Square Historic Preservation Commission meeting and tabled. That discussion is also relevant to the outcome of this case.

[January 5, 2026](#) (Case begins at the 17:30 mark)

The bulk of the discussion related to this request was heard at the January meeting. Those minutes are attached with this report. At that time the applicant provided a letter stating that the building was not able to be moved from the site, as was previously approved in 2019. The Commission asked about the existing trees on the site. There was considerable discussion about the setback of the building from the street as well as the scale, height, and massing of the new building. Commissioners asked the applicant about the age of the building and its use, and Commissioner Philips made the point that this is one of the few residential style buildings left on this street. He noted the criteria for demolition—that the Commission shall consider the individual, architectural, cultural, and/or historical significance of the resource.

[October 6, 2025](#) (Complimentary Review begins at the 27:59 mark)

The COA request was introduced to the Commission with a presentation by the project architect and engineer. Commissioners discussed both the proposed demolition and the new design.

Staff Recommendation:

Staff requests that if the Mayor and Board do overturn the decision of the Courthouse Square Commission regarding this demolition, that the Certificate of Appropriateness design for the new building is heard and approved by the Courthouse Square Commission.

Dunbar Davis, PLLC

Walter Alan Davis

Reid K. Posey

Julia L. Henderson

John H. Dunbar
Of Counsel

Attorneys at Law
324 Jackson Avenue East
Oxford, Mississippi 38655

Telephone
662-281-0001

Facsimile
662-281-1201

E-Mail
waltdavis@dunbardavis.com

February 11, 2026

Hon. Robyn Tannehill
Mayor of Oxford
107 Courthouse Square
Oxford, MS 38655

Alderman Mark Huesle
Board of Alderman - Ward II
3835 Majestic Oaks Drive
Oxford, MS 38655

Alderwoman Kesha Howell Atkinson
Board of Alderman - Ward IV
701 Martin Luther King Jr. Drive
Oxford, MS 38655

Alderman Jason Bailey
Board of Alderman - Ward VI
114 Phillip Road
Oxford, MS 38655

Alderwoman Ms. Erin Smith
Board of Alderman - Ward I
307 Bramlett Boulevard #8
Oxford, MS 38655

Alderman Brian Hyneman
Board of Alderman - Ward III
824 Fillmore Avenue
Oxford, MS 38655

Alderman Preston E. Taylor
Board of Alderman - Ward V
110 Thirkield Drive
Oxford, MS 38655

Alderwoman Mary Martha Crowe
Alderman At-Large
107 Courthouse Square
Oxford, MS 38655

RE: Appeal of Case #487 from Courthouse Square Historic Preservation Commission

To the Mayor and Board of Aldermen:

On behalf of Stefano Capomazza and his company, Seeker Properties, LLC, we ask the Board to exercise its authority to "make such order, requirement, decision, or determination as ought to be made" when considering this appeal from the Courthouse Square Historic Preservation District and grant a certificate of appropriateness for both demolition as well as new construction at 1006 Jefferson Avenue.

I. CONSIDERATIONS FOR APPROPRIATENESS OF DEMOLITION

Relevant considerations to demolition here are:

- 1) The individual, architectural, cultural or historical significance of the resource;

- 2) The importance or contribution of the resource to the architectural character of the district; and
- 3) The difficulty or impossibility of reproducing the resources because of the texture, design, material or detail.

II. THE DENIAL OF DEMOLITION

Here, the Commission denied the request for a certificate of appropriateness for demolition. On that question, the concerns expressed by the Commission members related to demolition were:

- 1) The loss of trees on the lot as a consequence of demolition. This was the most commonly raised concern, brought forth multiple times by three different Commissioners;
- 2) The removal of the structure would “alter the character” of the street because “any new construction is an alteration.” This consideration was specifically limited to Jefferson Avenue itself, and not the district as a whole;
- 3) “This is not a factor [but] it would be hard to convince the public that this is not historical, or non-contributing. And that’s a huge part of it.”

A. Loss of Trees

With respect, the impact upon trees is not an appropriate consideration for the Downtown Courthouse Square Historic Preservation Commission in rendering a decision on demolition. That consideration is not found in the demolition ordinance. Moreover, there is an existing Tree Board who exercises its own authority over historic trees, none of which are located at 1006 Jefferson.

B. “Altering the Character” of the Street

A specific consideration for demolition is “the importance and contribution of the resource to the architectural character *of the district*” as a whole, not merely the street upon which the resource sits. Consideration of the context of the street-scape may certainly be relevant to whether a new construction is “visually comparable” with its surroundings when considering approval of new construction, but it is not the standard for demolition.

Further, while it is true that the removal of any structure would in some manner “alter the character” of the street, that fact alone cannot serve as a basis for denial. If it could, then no Certificate of Appropriateness could ever be granted for demolition. Moreover, the character of this portion of Jefferson Avenue has already been substantially altered and transformed with numerous new constructions over the past few years – most notably because of this property’s most immediate

neighbor, the City parking garage.

C. Historic Contribution to the District

As acknowledged by the Commission, convincing the public about the lack of contribution to the historic district is “not a factor.” Therefore, it should not be a “huge part” of the consideration for demolition here. The decision should instead be made by the facts and applicable standards. That said, no member of the public has made any objection to the demolition request or for that matter, the proposed new construction.

Looking at the facts and applicable standards, the building at 1006 Jefferson does not contribute to the historic designation of the district. As recognized by the City’s design guidelines for historic districts, a structure may be “non-contributing” simply because it has “been altered to the point that its historical significance and integrity were lost.” As such, this property is listed on the City’s historic registry as “non-contributing,” having had “extensive changes” affecting its historical integrity, as noted by the Mississippi Department of Archives and History. City staff describe the building as “highly altered.”

These extensive changes (on at least eight separate occasions) have engulfed the original property and destroyed its historic nature. Moreover, as explained below, these additions and the current state of the building have rendered the entire structure “unmovable and unsalvageable.”

During the proceedings, no Commissioner stated any reason why they felt the building itself still had historical significance.

III. MULTIPLE PRIOR GRANTS OF DEMOLITION

Under City ordinances, “demolition” includes the moving or relocation of structures. The requirements for demolition and relocation are the same, and no distinction is made between the two. As noted by City staff in this case, relocation would “remove the building from the historic district anyway” and does not change the question. Comments from the Commissioners acknowledge this as well, noting that “moving it is the same as demolishing it.”

The City has previously approved the demolition (by relocation) of this very same structure at 1006 Jefferson on at least seven occasions (in 2010, 2014, 2015, 2016, 2017, 2018 and 2019). Despite those approvals, prior efforts to find anyone willing to accept the building were unsuccessful.

When recently contacted about obtaining a quote for relocation, professional house mover Don Toothman found that the building was “neither movable or salvageable” and that to attempt to move it, all eight additions would have to be removed. Additionally, engineer Jeff Williams concluded that the entire roof would also have to be removed.

The Commission Chair even noted before voting at the January 5, 2026 meeting that “we agree that moving the building is out of the question.”

Rather, the question before the Commission was whether to approve the demolition of a building which is “neither movable or salvageable” and which does not contribute to the historic nature of the district.

Yet, because the standard is the same for traditional demolition or relocation, the City of Oxford has already made this decision, multiple times. The facts underlying the concerns expressed by the Commission here on demolition, as well as the issue of the degree of historic contribution (or lack thereof) of this building, also existed in 2010, 2014, 2015, 2016, 2017, 2018 and 2019.

As already noted, the building has lost any historical significance in light of the eight modifications made to the property. For the same reason, it holds no individual or architectural significance nor makes any contribution to the District. There is no known historical significance of the building. No commissioner raised any reason or basis indicating otherwise on any of these issues.

In light of the additions and the materials used - including vinyl siding and asphalt shingles – it is neither difficult nor impossible to “reproduce the resource.”

We ask that you review these considerations and grant a certificate of appropriateness for demolition.

IV. APPROPRIATENESS FOR THE NEW CONSTRUCTION

We ask that you not only approve the requested demolition, but also approve the issuance of a Certificate of Appropriateness for the new construction.

City staff agrees that the proposed new construction “is compatible in style and materiality with the District” and meets those guideline elements. While City staff and Commissioners themselves expressed other concerns with the design, we addressed all of the stated concerns raised with modifications. After those concerns were addressed, the Commission expressed satisfaction with the modifications and no additional concerns were raised.

Moreover, throughout the proceedings as well as after modifying the design based upon concerns of the Commissioners, a majority of Commissioners expressed their approval of the new design.

No member of the public has objected or commented on the design.

Approval of the new construction by you is appropriate and justified, so that my client can proceed to the next step of City-related approvals.

Thank you for your time and consideration of this matter.

DUNBAR DAVIS, PLLC

February 11, 2026

Page 5

Sincerely yours,

DUNBAR DAVIS, PLLC

A handwritten signature in blue ink, appearing to read 'Walter Alan Davis', with a long horizontal flourish extending to the right.

Walter Alan Davis

WAD/cb



To: Courthouse Square Historic Preservation Commission
From: Kate Kenwright, AICP; Planner II
Date: February 2, 2025

COA Application: #487
Applicant/Owner: Stefano Capomazza
COA Request: Demolition and new construction

Address: 1006 Jefferson Avenue
PPIN: 5854

Historic District: Courthouse Square District
Contributing/Non: Noncontributing
Case History: Complimentary Review – October 2025

Staff Update:

This project was considered at the January meeting of this Commission, the Staff report and plans for which are attached behind this report and the updated new construction plans.

The applicant updated the plans for new construction according to the public hearing at the January meeting. The building was shifted further back from Jefferson Avenue, and 5' was removed from the building depth. Additionally, the plans now show a front plaza which includes planters and public seating.

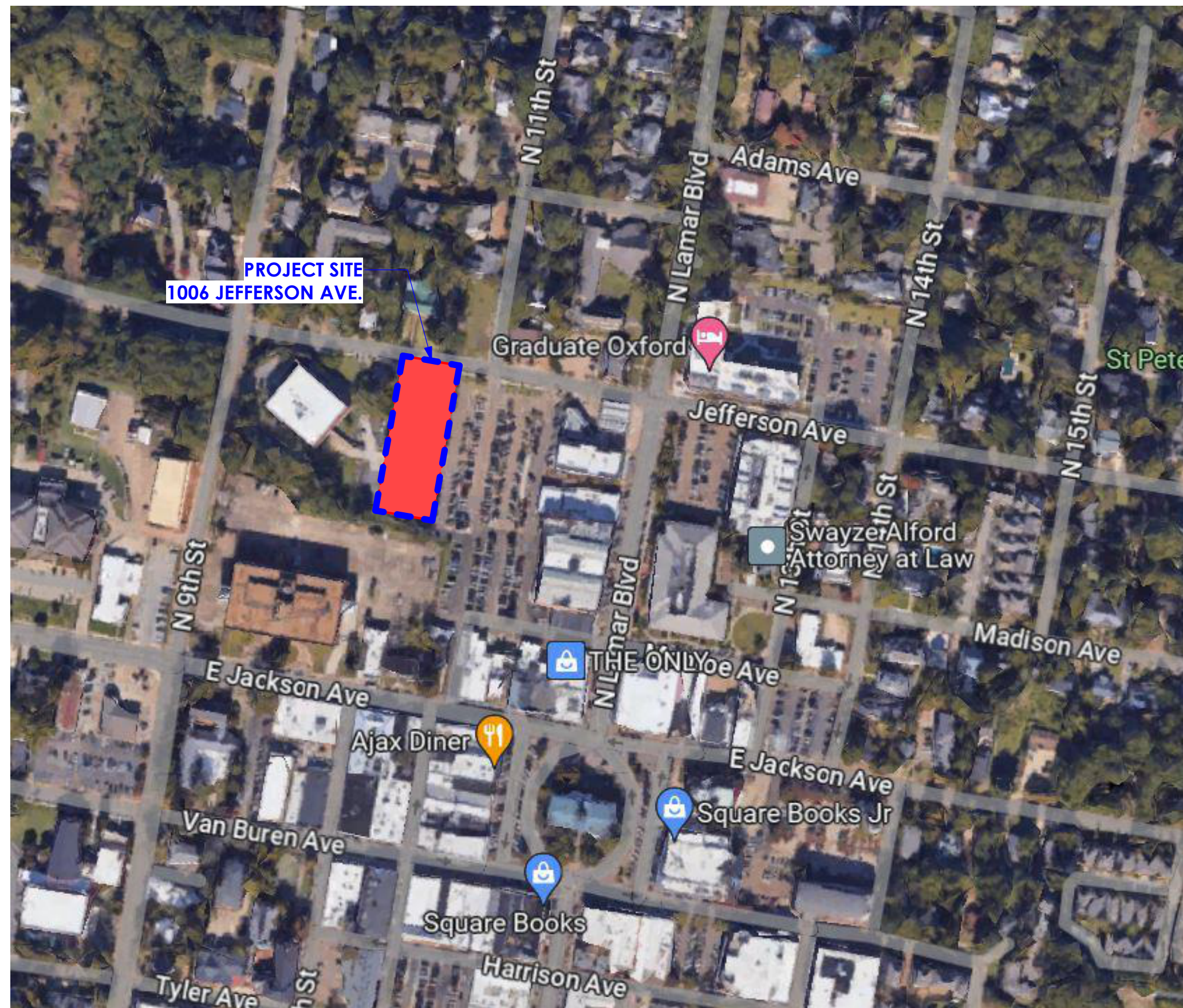
The applicant also included perspective renderings showing the building in context on the street.

1006 JEFFERSON AVE
OXFORD, MS

ARCHITECTURAL ABBREVIATIONS

[illegible]

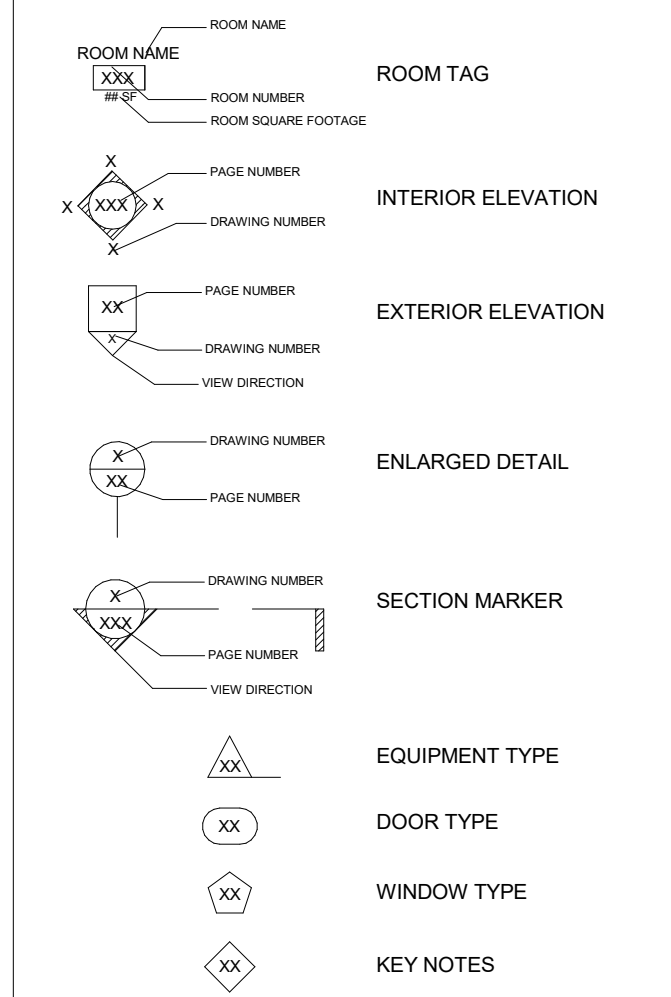
PROJECT LOCATION - VICINITY MAP



PROJECT TEAM

OWNER STEFANO CAPOZZA OXFORD, MS 38655	ARCHITECT DEVELOP DESIGN STUDIO 829 N LAMAR BLVD, SUITE 6 OXFORD, MS 38655 662-701-8678
<u>CIVIL / GEOTECH ENGINEER</u> WILLIAMS ENGINEERING 720A N LAMAR BLVD OXFORD, MS 38655 (662) 236-9675	<u>STRUCTURAL ENGINEER</u> FOWLER ENGINEERING 1989 OAK TREE COVE HERNANDO, MS 38632 (662) 469-9571
<u>LANDSCAPE ARCHITECT</u> WILLIAMS ENGINEERING 720A N LAMAR BLVD OXFORD, MS 38655 (662) 236-9675	<u>MECH. ELECT & PLUMBING ENGINEER</u> TBD

SYMBOLS



THE TAYLOR
1006 JEFFERSON AVE
OXFORD, MS 38655

COVER SHEET

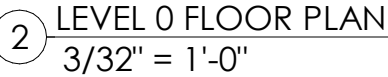
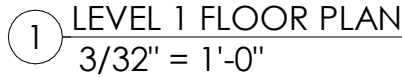
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DATE: 1/12/26

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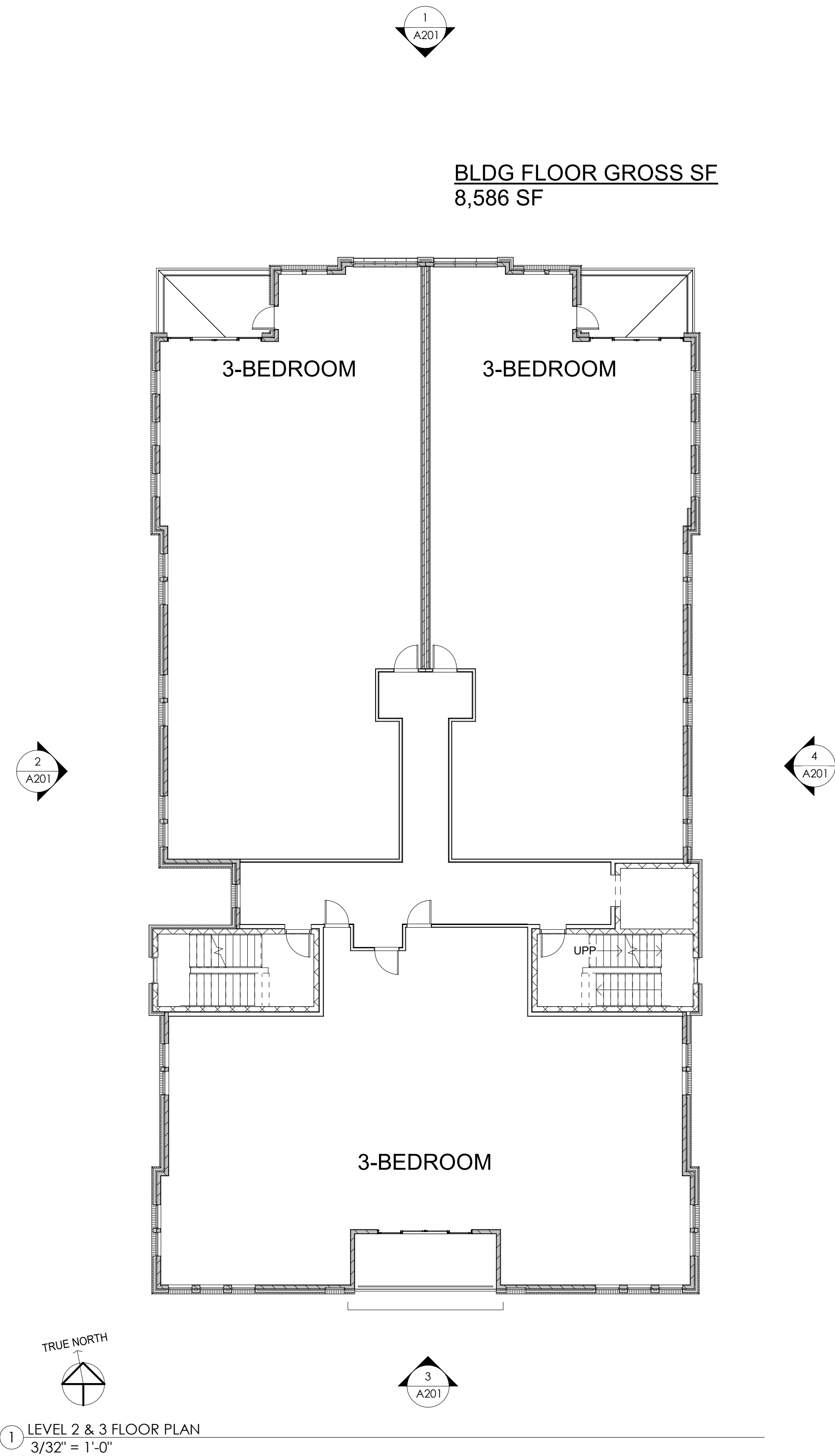


Registered Design Professional
 (Ille) Stuart Povall
 P.E. Architect # 5314

ISSUE DATE: 1/12/26

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A102





Registered Design Professional
(Allie) Stuart Povall
Ms. Architect # 5314

CSHPC COA Application

ISSUE DATE: 1/12/26

[illegible]

3D VIEWS

A200 A

**Case #487**

To: Courthouse Square Historic Preservation Commission
From: Kate Kenwright, AICP; Planner II
Date: January 5, 2026

Applicant/Owner: Stefano Capomazza
COA Request: Demolition and new construction

Address: 1006 Jefferson Avenue
PPIN: 5854

Historic District: Courthouse Square District
Contributing/Non: Noncontributing
Case History: Complimentary Review – October 2025

Staff Comments:

Staff met with the applicant on December 18th to discuss this project. There may be additional plans or altered plans to add to this case file, which will be included as received. Any updates or changes to Staff comment and recommendation as a result will be presented at the January 5th public hearing.

1006 Jefferson Avenue is located just west of the intersection of Jefferson Avenue and N 11th Street. The site, which houses a single-family structure currently in use as a salon, is adjacent to the City parking garage. The applicant seeks approval to demolish the existing structure on the site and to build a new mixed-use building.

This item was considered for complimentary review at the October meeting of this Commission.

This property was considered by the Commission many times in 2010-2019, though there are no existing active approvals related to the property as all have expired. The most recent approval in 2019 would have allowed the applicant to relocate the existing building to build a new parking lot on the site.

Demolition of the Existing Structure

1006 Jefferson Avenue is described in the Historic Resources Inventory Survey:

Ca. 1895, one-story, frame with vinyl siding, Queen Anne and Craftsman styles, L-plan cottage. Roof is side gable asphalt shingled with projecting front gable, projecting eaves, and fascia, frieze board and octagonal shingles on front gable. Front gable has slatted rectangular vent. Window is single-light cottage style and bay window is a 3-part, single light with an asphalt shingle hip roof added in 1975. Porch is partial width,

wrap around with Craftsman battered box piers and block balusters. Center entry is a single light 4-panel wood door.

The building is highly altered since construction and is listed as noncontributing in the Courthouse Square Historic District. While we do not know the full history of the structure, it is clear it has had additions over the years which now surround the main original form. The original portion of the building is Queen Anne in style and dates to the original construction of the building (ca. 1895). The porch is a later addition and, though simple in style, features tapered posts reminiscent of a Craftsman-era (1900-1930s) addition. Other additions include a front bay window and extensive side and rear additions.

According to Section 54-27 of the municipal code, in considering any application for the demolition of a landmark or a resource within a preservation district, the following shall be considered:

- The Commission shall consider the individual, architectural, cultural, and/or historical significance of the resource.
- The Commission shall consider the importance or contribution of the resource to the architectural character of the district.
- The Commission shall consider the difficulty or impossibility of reproducing the resource because of its texture, design, material, or detail.

Build New 3-Story Mixed-Use Building

The applicant proposes a new three-story building (4 in some areas with the included basement) with a rooftop lobby and terrace. The proposed height is 35' 9" to the top of the roof, with the top of the elevator penthouse at 53'9".

The considerations for Commercial structures in the Design Guidelines recommend that new commercial buildings are evaluated to be compatible with the scale, massing, and form of existing historic buildings on the block. Recommendations include to design the height of the new building to be consistent with other buildings on the street. The height of the new building should be within 10% more or less of the average height of buildings on the street. The architectural features of the new building should be aligned with those of nearby historic buildings, including floor-to-ceiling heights, cornice alignment, window and door heights, and foundations. Material recommendations are to use materials and exterior finishes that complement the historic buildings, such as brick.

Staff finds that the proposal is compatible with many of the principles for new construction articulated in the Guidelines. The materials—cast stone, brick, aluminum storefront and clad windows—are compatible with both historic and new construction buildings in the District. The pedestrian-oriented storefront, with single-door entries that include transoms and sidelights, is compatible with the existing storefronts on the Courthouse Square. The overall massing, which is a simple block with regular rhythm of windows and doors and projecting awnings to delineate the ground floor commercial and upper-floor balcony spaces, is appropriate in the context of the District. The flat roof with parapet is also consistent with the District.

The proposed height of the building is in conflict with the recommendations of the Guidelines and should be a point of discussion for the Commission. This lot is on the border of the Courthouse Square District and as such is in a more mixed area when it comes to building type. There are one-story residential and commercial structures across the street (including the Isom House) and a neighboring one-story home

that is used commercially. However, the other direct neighbor is the City parking garage (3 stories). The recently approved project across the street is also 3 stories, and the 1000 Jefferson Avenue condo building is 3-story (with the 3rd floor recessed from the street). The new building would tip the balance of this portion of the street, with two 1 story buildings in between two 3 story buildings, further into the larger commercial scale of the Square which contrast the more residential neighboring district.

Of concern to Staff is the proposed rooftop area, and that the inclusion of the terrace and associated structure actually creates 4 stories of programmable space on the site. The applicant plans to seek a variance for floor area ratio (the amount of usable square footage as compared to the size of lot) and building height for the quantity of floors and possibly building height in feet, from the Planning Commission for this building.

Staff Recommendation:

The Commission must consider the demolition of the integrity of the existing house on the site and determine if demolition is appropriate.

Should the demolition obtain approval, Staff finds that the new building is compatible in style and materiality with the District and meets the recommendations of the Guidelines for those elements. Staff suggests that the applicant could refine the proposal to better meet the recommendations related to scale and height.

Historic Resources Inventory

Property name, historic:

Property name, common: commercial building

Street Address: 1006 Jefferson Avenue

Descriptive Location (Rural address):

Legal Description:

Former/Historic Use: Residential: single dwelling

Present Use: Commercial: specialty store

Date of Construction: c.1895

Date(s) of historic changes, if any:

Post-historic changes and date(s):

Architect(s):

Builder(s):

Brief Description:

ca. 1895, one-story, bay (W,D,WWW), frame with vinyl siding, Queen Anne and Craftsman styles, L-plan cottage. Roof is side gable asphalt shingled with projecting front gable, projecting eaves, and fascia, frieze board and octagonal shingles on front gable. Front gable has slatted rectangular vent. Window is single-light cottage style and bay window is a 3-part, single light with an asphalt shingle hip roof added in 1975.. Porch is partial width, wrap around with Craftsman battered box piers and block balusters. Center entry is a single light-4 panel wood door,

Outbuildings or secondary elements (if significant, use separate form)

Historical Information:

MDAH Inventory Code

County: Lafayette

City: Oxford

USGS Quad map: Oxford South

Survey Seq. #: 55

Ownership: Private

Interior surveyed? No

Integrity: Extensive changes

Materials:

Style: Queen Anne, Craftsman

Form: L-front

Sources:

Contexts:

Owner:

Photographer: Judith Johnson and Associates

Photo No/Date:

Form by: Judith Johnson & Associates

Survey project: Courthouse District-2020

Form completed: 03 Dec 2020

Registration Status and Dates

NHL:

Listed NR

Federal DOE:

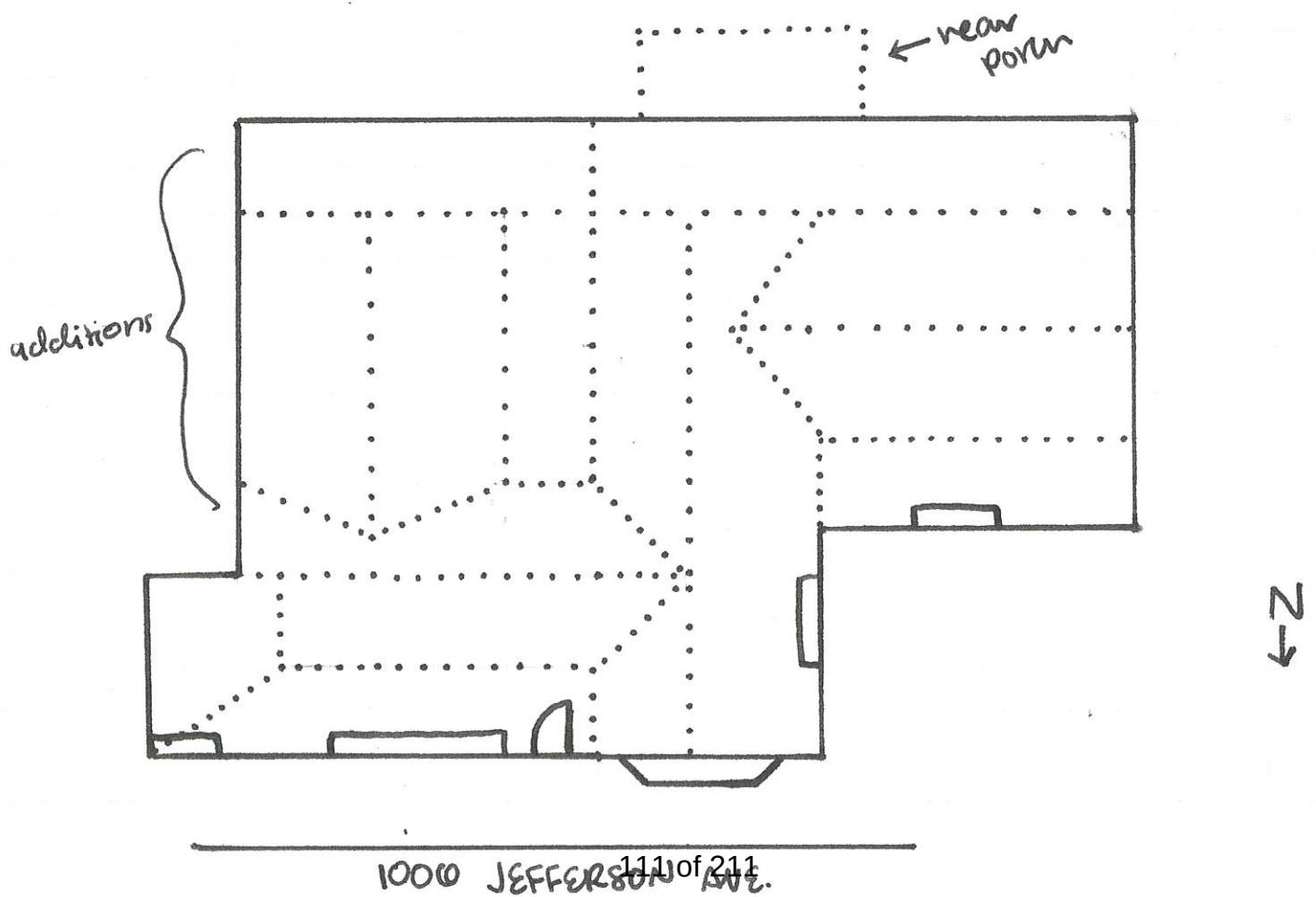
District Name:

☐ Contributing

☒ Non-Contributing

☐ Previously Listed

Element no.

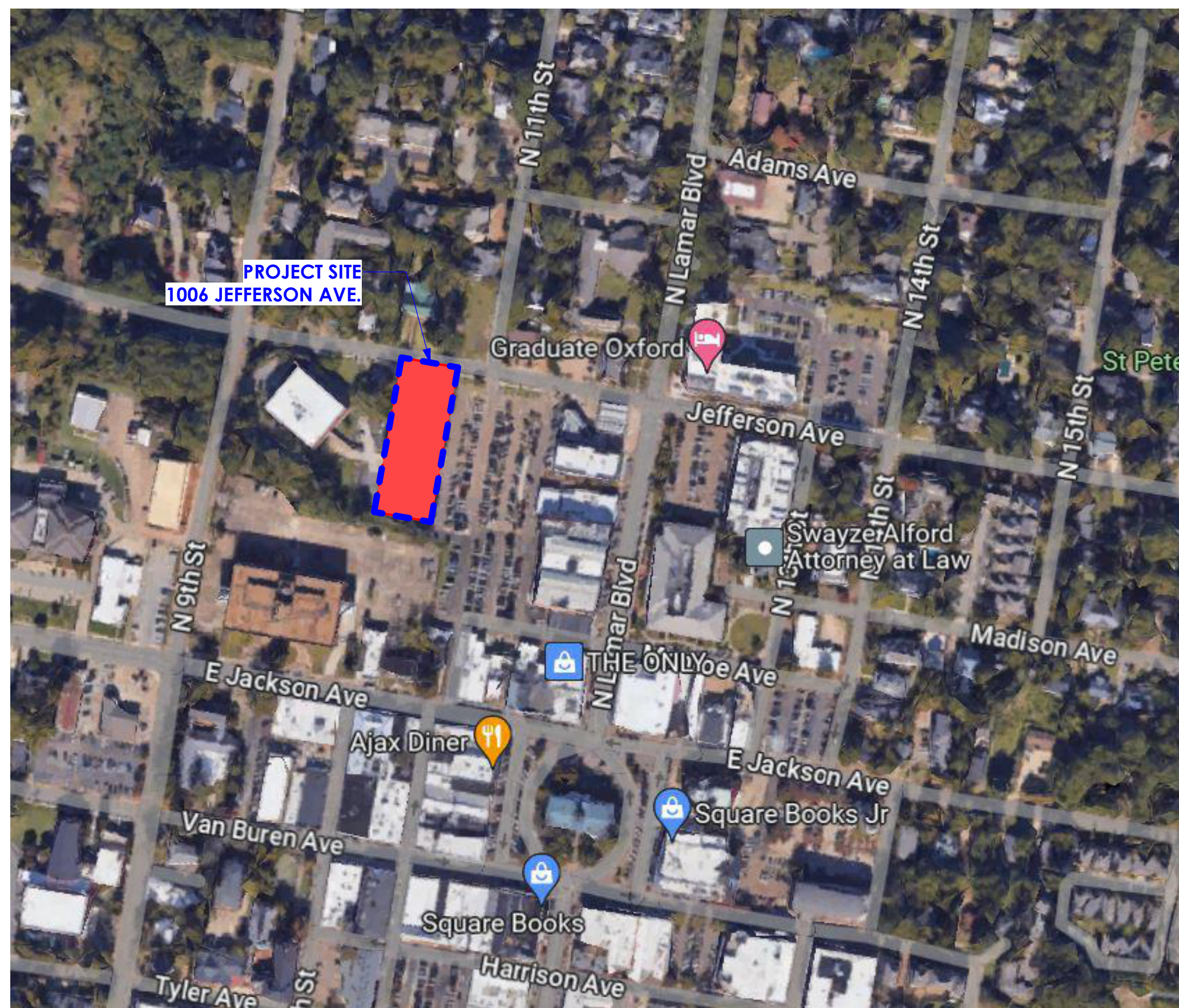


1006 JEFFERSON AVE
OXFORD, MS

ARCHITECTURAL ABBREVIATIONS

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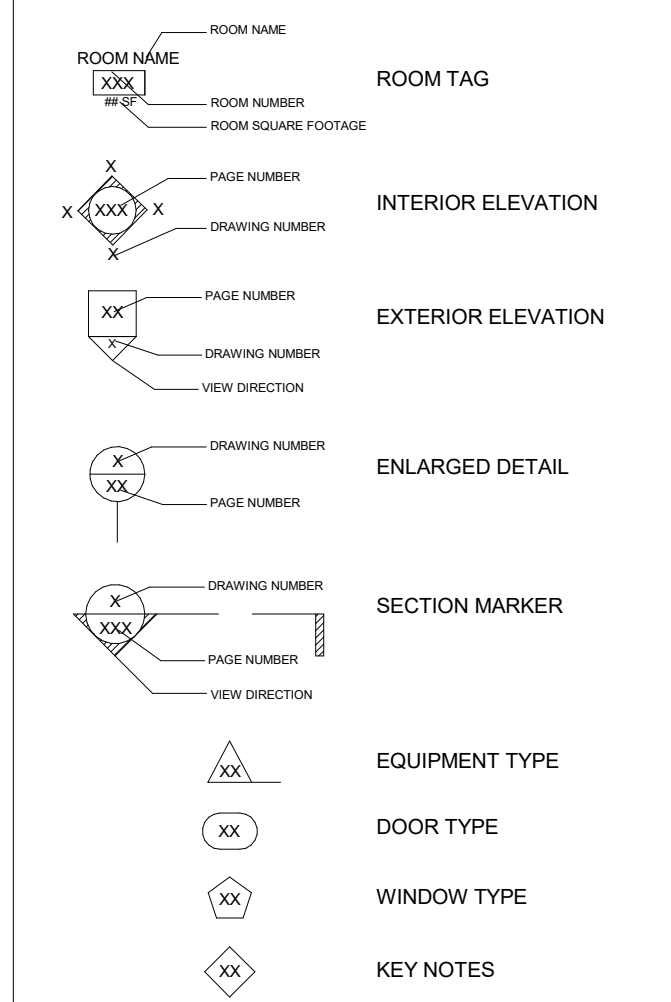
PROJECT LOCATION - VICINITY MAP



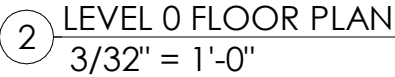
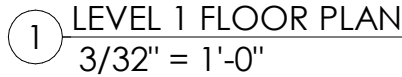
PROJECT TEAM

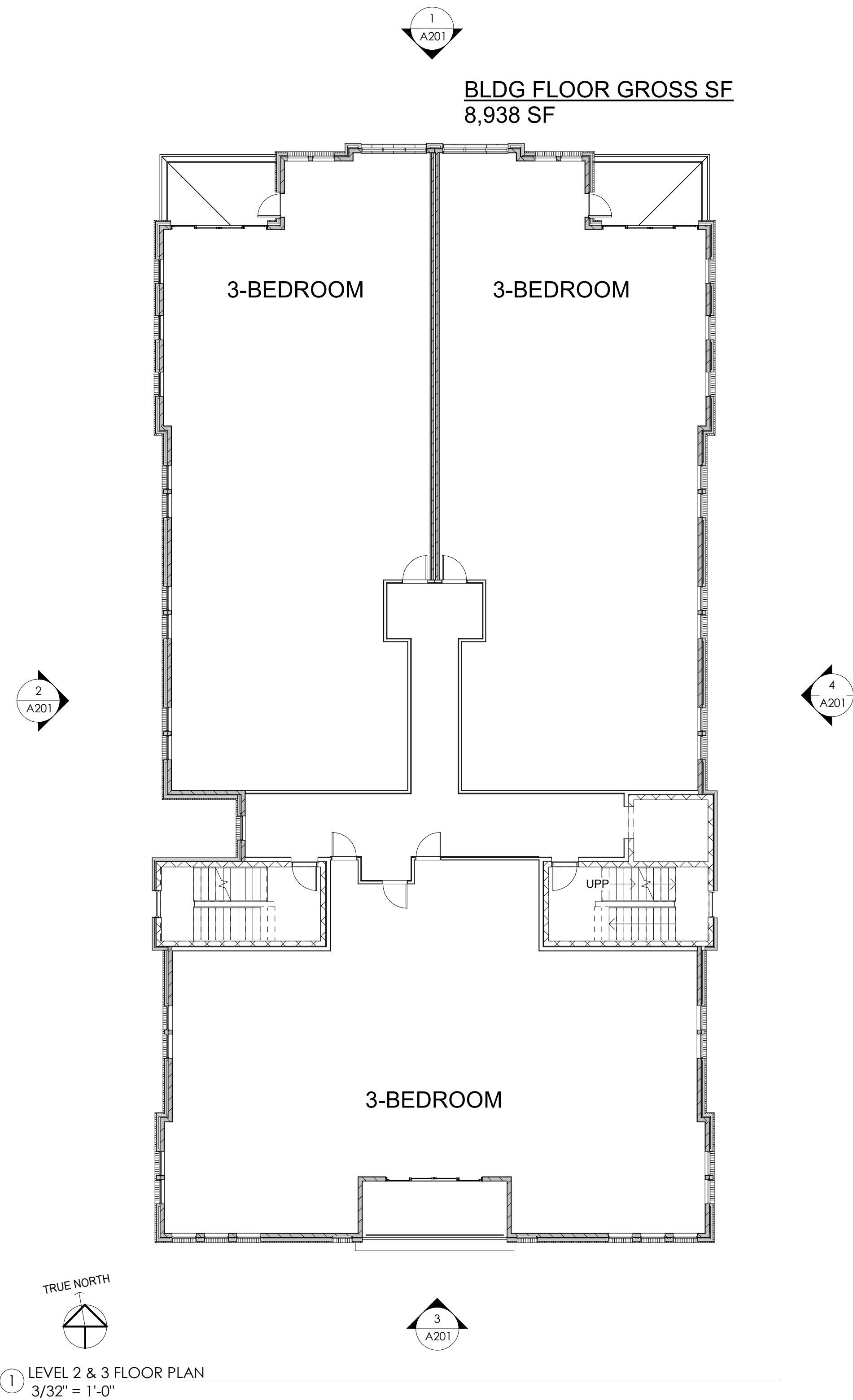
OWNER STEFANO CAPOMAZZA OXFORD, MS 38655	ARCHITECT DEVELOP DESIGN STUDIO 829 N LAMAR BLVD, SUITE 6 OXFORD, MS 38655 662-701-8678
<u>CIVIL / GEOTECH ENGINEER</u> WILLIAMS ENGINEERING 720A N LAMAR BLVD OXFORD, MS 38655 (662) 236-9675	<u>STRUCTURAL ENGINEER</u> FOWLER ENGINEERING 1989 OAK TREE COVE HERNANDO, MS 38632 (662) 469-9571
<u>LANDSCAPE ARCHITECT</u> WILLIAMS ENGINEERING 720A N LAMAR BLVD OXFORD, MS 38655 (662) 236-9675	<u>MECH. ELECT & PLUMBING ENGINEER</u> TBD

SYMBOLS



THE TAYLOR
1006 JEFFERSON AVE
OXFORD, MS 38655

[illegible]

[illegible]



THE TAYLOR
1006 JEFFERSON AVE
OXFORD, MS 38655

Registered Design Professional
Allie) Stuart Povall
Ms. Architect # 5314

DEVELOP design studio, PLLC

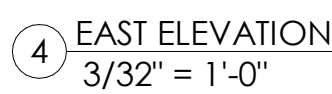
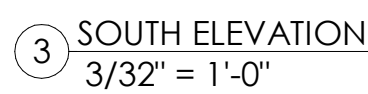
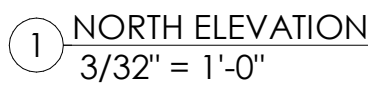
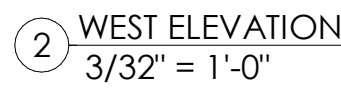
CSHPC COA Application

ISSUE DATE: 12/5/25

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3D VIEWS

A200



November 7, 2025
1006 Jefferson Ave

COA request for the removal of an existing Non-Contributing structure + proposed new structure

We are proposing a new building on this site, and in so doing, are requesting a Certificate of Appropriateness that would include the removal of the existing Non-Contributing structure currently on the site.

The structure on the site was originally a home in the Queen Anne style of architecture. Over the years, this building has been modified and added onto many times. We suggest that these modifications and additions have altered the structure to the point that it is no longer a contributing resource to the district, as has been noted in the city's historic resources survey.

Regarding the alterations and additions of the existing structure

We have provided several exhibits noting the alterations and additions over the years. These exhibits are not organized in chronological order, but they still tell the tale of how much this building has been altered over the years. According to our observations, there have been 8 additions to the original structure, with the total area of additions being greater than the original structure.

We would like to note that most of these alterations would not be approved by this commission were they to have been proposed when this commission was in effect. We state this to make the point that this building has been irrevocably and forever altered to the point that, in our opinion, it is no longer a historic resource.

Some of the most notable alterations are:

- The addition of the wrap-around front porch
- The addition of the bay window in the main front gable
- The two side additions on the West face.
- The re-cladding of the building with vinyl siding

We would like to directly address the criteria by which we understand this COA application is to be evaluated, noted in **Sec. 54-27. - Criteria for issuance of a certificate of appropriateness for demolition or demolition by neglect** in Oxford's municipal code.

1. The commission shall consider the individual, architectural, cultural, and/or historical significance of the resource.

- We agree with the city's historic resource survey that this building is no longer of historical significance due to its heavily altered state. We are also not aware of any cultural significance to the structure.

2. The commission shall consider the importance or contribution of the resource to the architectural character of the district.

- The Courthouse Square district as a whole is a mix of larger and smaller structures, with larger structures being predominant. We contend that the existence or removal of this building has no effect on the district as a whole.

3. The commission shall consider the difficulty or impossibility of reproducing the resource because of its texture, design, material, or detail.

- This building has been so heavily altered over the years, there is not anything left of the original architecture to preserve or reproduce. However, it is not so unique that it could not be reproduced.

4. The amount or percentage of demolition. No more than 30 percent of an individual façade or 40 percent of the building as a whole may be permanently or temporarily removed without triggering demolition procedures. Exhibits illustrating the amount of demolition proposed are required as a part of COA submission. If more demolition is required than originally proposed or the area proposed changes, a new exhibit must be provided to planning department staff and may require approval by the relevant preservation commission.

- We are requesting a total removal of the structure

5. For commercially zoned property, the commission may issue a certificate of appropriateness for demolition without requiring a simultaneous certificate of appropriateness for new construction after evaluating the historic resource inventory survey, considering a recommendation from the historic preservation consultant or city planning official and finding each of the following elements:

a. The resource is not individually, architecturally, culturally, and/or historically significant.

- We agree with the city's historic resource survey that this building is no longer of historical significance due to its heavily altered state. We are also not aware of any cultural significance to the structure.

b. The resource does not contribute to the architectural character of the district.

- Again, due to its heavily altered state, and as noted in the city's own historic resources survey, this building is not contributing to the architectural character of the district and in and of itself is not historically significant due to its heavily altered state.

c. The resource is not difficult or impossible to reproduce because of its texture, design, material, detail, or unique character.

- There is nothing unique or special about this existing building, chiefly due to its heavily altered state.

d. The removal of the resource will not impact the structural integrity or character of the surrounding structures.

- This building is a standalone building, so there would be no structural impact on surrounding buildings.

- The streetscape of Jefferson Ave is a mix of smaller residential buildings like this existing structure and larger commercial buildings like the parking garage and the federal building. We do not believe that the removal of this building would result in any negative effects on the surrounding properties or the district as a whole, given its heavily altered state.

e. The removal of the resource does not alter or diminish the statement of significance for the establishment of the preservation district where the property is located.

- The city's historic resources survey already notes this building as non-contributing, so its removal would have no effect on this.

Regarding the possibility of relocating the existing structure

Because it has been a part of the conversation in the past, we want to address the feasibility and appropriateness of relocating the existing building.

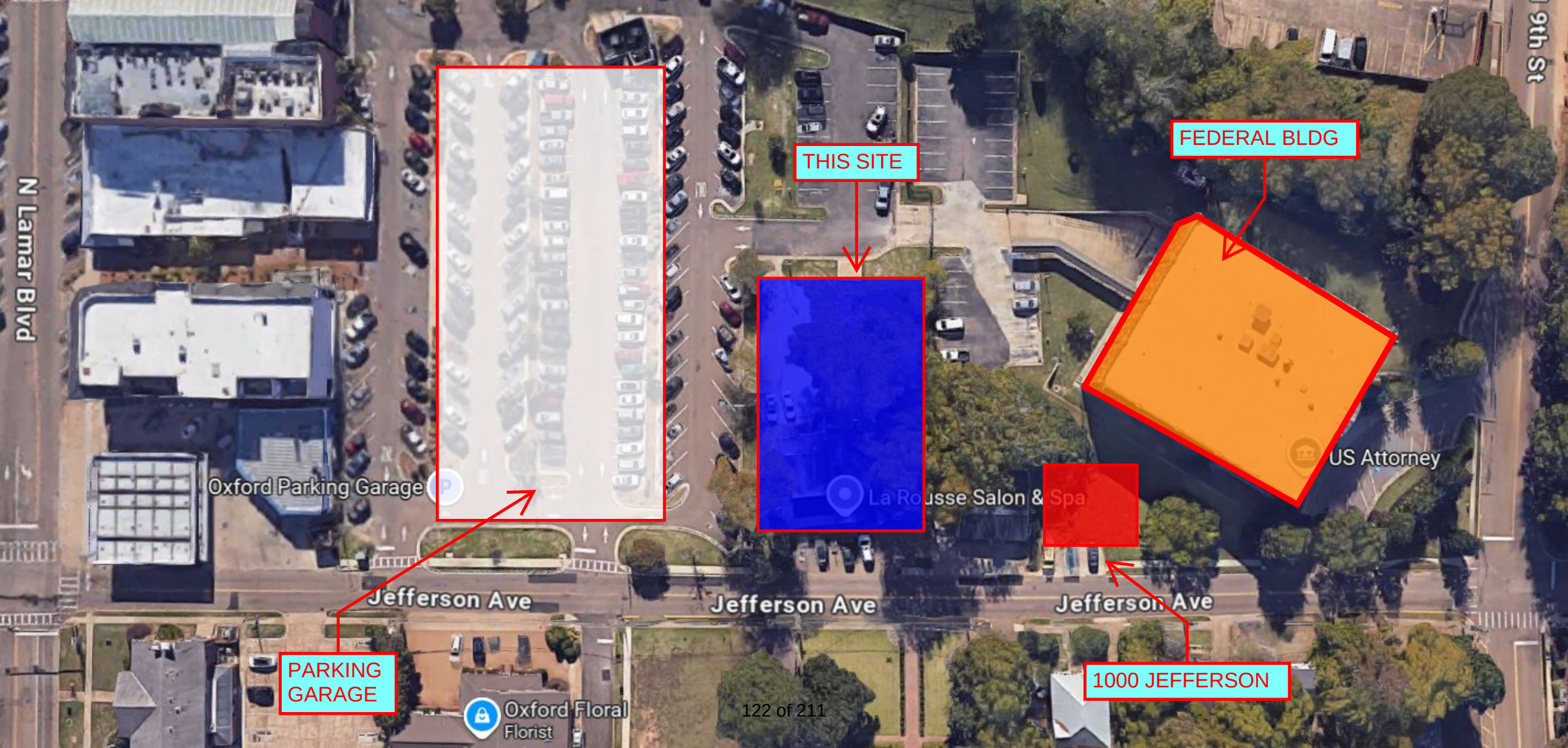
- In order for the building to be relocated, we would have to remove all eight additions, which in and of itself would likely destroy the original structure.
- We would have to remove all of the exterior cladding, which is vinyl siding anyway.
- All of the windows and doors, none of which are historically significant, would also have to be removed.
- The entire roof would also have to be removed because all of the additions over the years have compromised the original roof to the point that it is no longer structurally stable without the additions.

All of this to say that, in the end, relocating the structure would only preserve a few of the exterior wall's framing and as much of the floor as could be preserved. We do not believe it is feasible or appropriate to entertain relocating the existing structure.

Regarding the proposed new building

- Proposed to be three stories from the street level with a roof top amenity space.
- There will be a basement level accessed from behind the building by way of the city parking lot. This will only be partially visible from the street.
- The roof top space will be partially covered.
- The street level would be approximately 2,500 sf of commercial space in and two residential condos.
- The upper floors will be three condos per floor for a total of eight condominiums.
- The elevational design we propose is a transitional style with a mix of traditional and contemporary elements.
- High points related to the historic guidelines:
 - Material

- The exterior materials will be predominately a mix of large format cast stone masonry and brick
 - The windows and doors will be metal clad wood on the upper floors and aluminum storefront on the ground floor.
- Site, Orientation and setbacks
 - The building is oriented to address the street with commercial storefronts on the ground floor and balconies on the upper floors.
 - The building setback is roughly in line with 1000 Jefferson, the new building down the hill and slightly forward of the garage. It is also roughly the same as The Zachary across the street.
- Scale, size, proportion and rhythm
 - We feel all are in line with what the guidelines are looking for with significant undulation, fenestration, and material interest.
- Height
 - From the Jefferson Avenue face, the building height will roughly be the same height as the garage and The Zachary across the street.
 - From the South the basement level parking will be visible, though walled in, and so it will read as four stories from this viewpoint. This will not be highly visible from Jefferson Ave.
- Mass and Form
 - The massing and form will be similar to other new buildings in the area, most notably The Zachary and the parking garage.
- Details and ornamentation
 - We feel the design is of its time while being respectful to the historic nature of the square. It will be expressive of the mixed-occupancy of the building as well, with residential over commercial.



9th St

N Lamar Blvd

THIS SITE

FEDERAL BLDG

Oxford Parking Garage

La Rousse Salon & Spa

US Attorney

Jefferson Ave

Jefferson Ave

Jefferson Ave

PARKING GARAGE

Oxford Floral Florist

1000 JEFFERSON



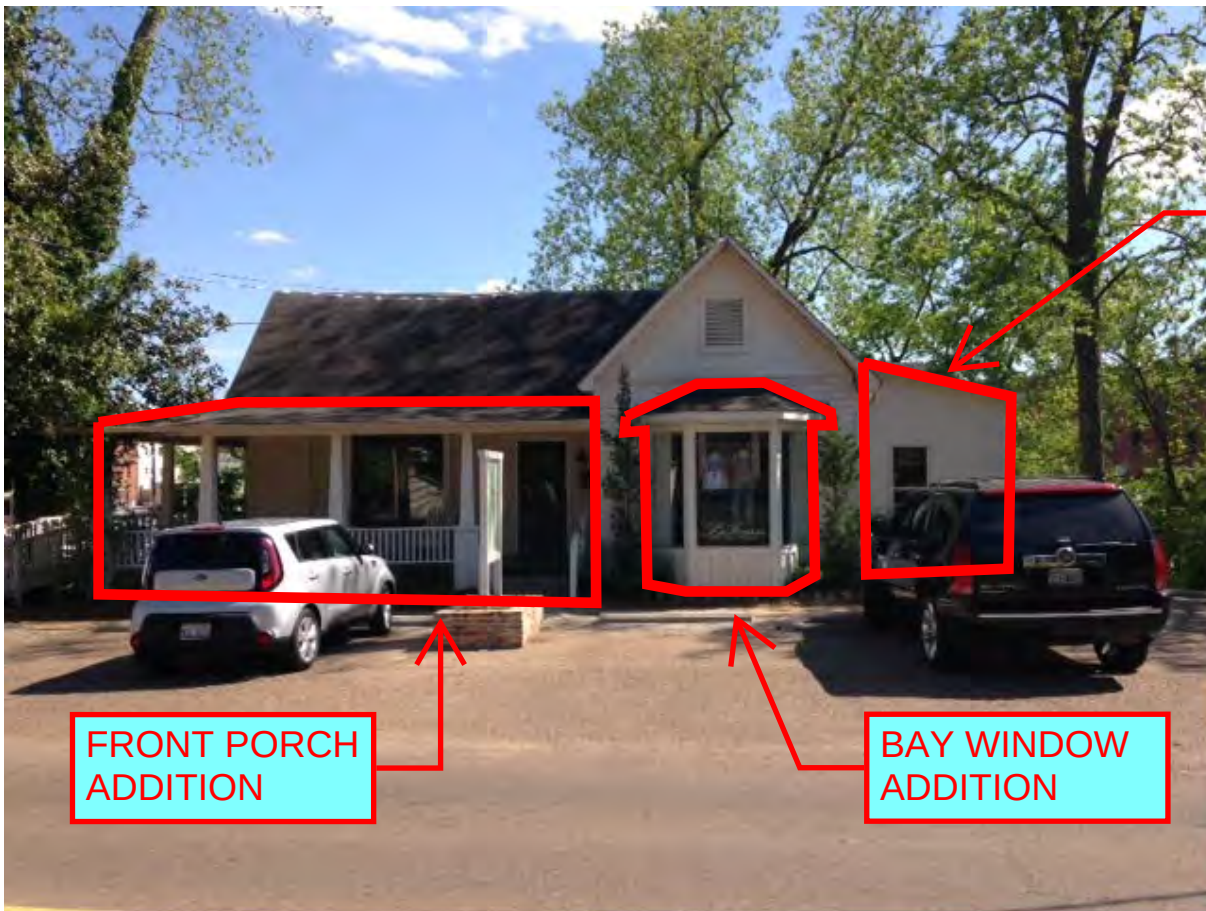
PARKING
GARAGE

THIS SITE +
APPROXIMATE NEW
BLDG

1000 JEFFERSON

FED BLDG

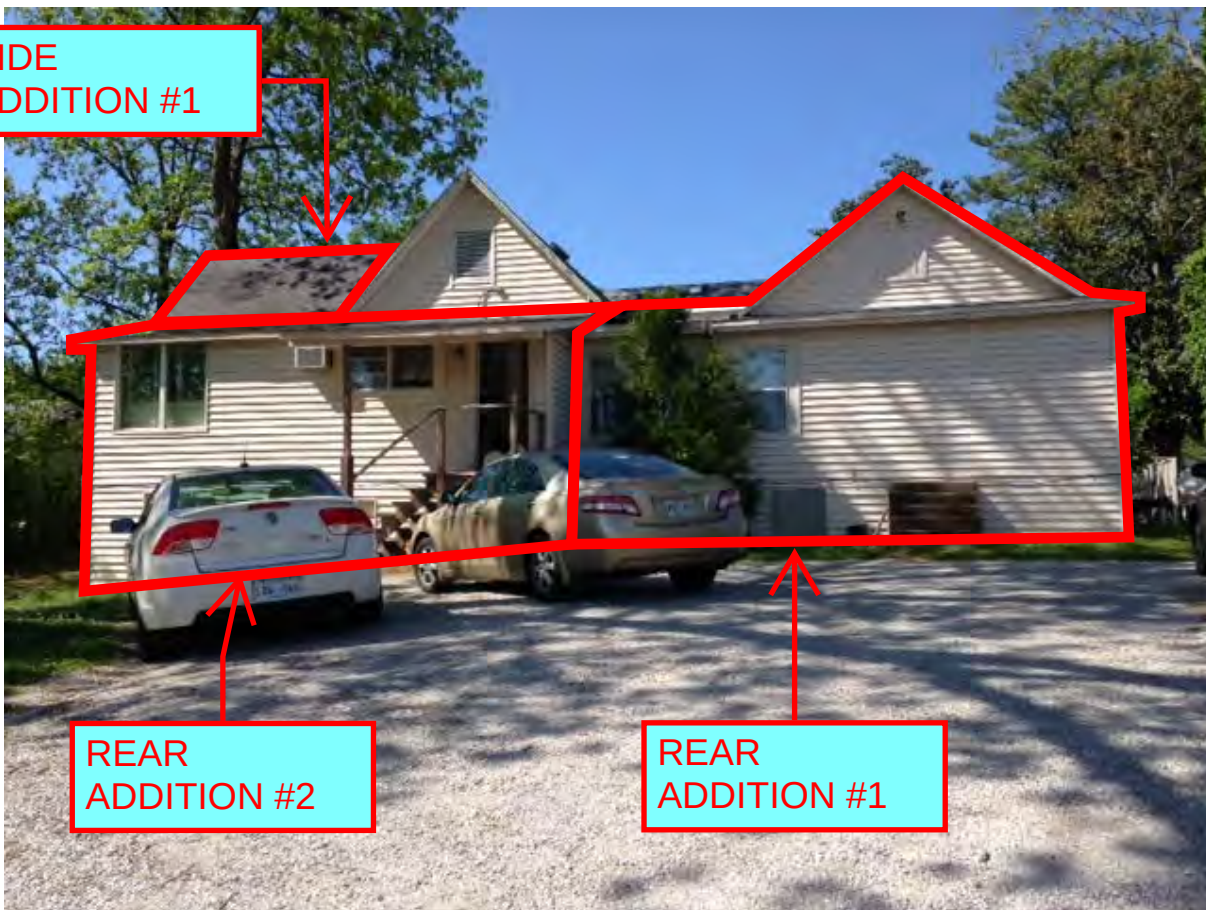




SIDE
ADDITION #2

FRONT PORCH
ADDITION

BAY WINDOW
ADDITION



SIDE
ADDITION #1

REAR
ADDITION #2

REAR
ADDITION #1

Toothman Structure Movers
3177 Thompson Road
Springfield, TN 37172
615-384-6747 – Office
structuremovers@gmail.com

December 23, 2025

To whom it may concern,

I, Don Toothman, was asked to give an estimate to move the property located at 1006 Jefferson Ave, Oxford Mississippi. The current owner asked it to be moved as it is to have historical significance. Upon my inspection of the property, there would be little to no historical value left in the property once additions would be taken off. These additions would have to be taken off for the structure to be moved. It is also in my professional opinion that the remaining portion of the structure is not structurally sound enough to be moved.

It is my recommendation that this property is not moveable or even salvageable.

Any questions or concerns can be directed to me via a call or email.

Thank you,

Don Toothman
Owner
615-579-0755
structuremovers@gmail.com

TOOTHMAN STRUCTURE MOVERS

615-759-0755

REFERENCE LIST FOR HISTORICAL MOVES

Josh Pugh, History Channel - 323-770-3838 (FILM CREW)

Carlo Massarella, Windfall Films - 011-44-7976-669816 (England FILM CREW)

Beth Lothers – 615-957-2187

Beth Tripp – 731-443-9507

Hal Bone – 615-330-0179

Rufus Page – 615-490-1262

Dunbar Davis, PLLC

Walter Alan Davis

Reid K. Posey

Julia L. Henderson

John H. Dunbar
Of Counsel

Attorneys at Law
324 Jackson Avenue East
Oxford, Mississippi 38655

Telephone
662-281-0001

Facsimile
662-281-1201

E-Mail
waltdavis@dunbardavis.com

December 4, 2025

Kate Kenwright
Oxford Planning Commission
715 Molly Barr Road
Oxford, MS 38655
(Via Hand Delivery)

RE: "The Taylor" Development
1006 Jefferson Avenue, Oxford, MS

Dear Kate:

Enclosed you will find a copy of the correspondence and proposed plans for the Taylor at 1006 Jefferson that were provided to the surrounding property owners via certified mail on December 4, 2025. I have also enclosed a copy of the certified mailing receipts.

Thanking you for your time, I remain,

Sincerely Yours,



DUNBAR DAVIS, PLLC
Walter Alan Davis
WAD/cb
Enclosures

Dunbar Davis, PLLC

Walter Alan Davis

Reid K. Posey

Julia L. Henderson

John H. Dunbar
Of Counsel

Attorneys at Law
324 Jackson Avenue East
Oxford, Mississippi 38655

December 4, 2025

Telephone
662-281-0001

Facsimile
662-281-1201

E-Mail
waltdavis@dunbardavis.com

Via Certified Mail

Bridge Properties of Lafayette, LLC
1000 Tyler Avenue
Oxford, MS 38655

Bridge Properties of Lafayette, LLC
1002 Jefferson Avenue
Oxford, MS 38655

RE: "The Taylor" Development
1006 Jefferson Avenue, Oxford, MS

To whom it may concern:

This office represents Seeker Properties of Mississippi III, LLC. Our client has proposed a new building and development at 1006 Jefferson Avenue and has requested a Certificate of Appropriateness from the City of Oxford Historic Preservation Commission for that new development. This includes a request to demolish the existing structure on the property.

Enclosed is a copy of the proposed plans for The Taylor at 1006 Jefferson.

Thanking you for your time, I remain,

Sincerely Yours,



DUNBAR DAVIS, PLLC
Walter Alan Davis
WAD/cb
Enclosures

Dunbar Davis, PLLC

Walter Alan Davis

Reid K. Posey

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324 Jackson Avenue East
Oxford, Mississippi 38655

December 4, 2025

Telephone
662-281-0001

Facsimile
662-281-1201

E-Mail
waltdavis@dunbardavis.com

Via Certified Mail

Bridge Properties of MS, LLC
1000 Tyler Avenue
Oxford, MS 38655

Bridge Properties of MS, LLC
915 Jefferson Avenue
Oxford, MS 38655

RE: "The Taylor" Development
1006 Jefferson Avenue, Oxford, MS

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Sincerely Yours,



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Walter Alan Davis
WAD/cb
Enclosures

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Oxford, Mississippi 38655

Telephone
662-281-0001

Facsimile
662-281-1201

E-Mail
waltdavis@dunbardavis.com

December 4, 2025

Via Certified Mail

Seeker Properties of Mississippi III LLC
404 Sisk Avenue
Oxford, MS 38655

Seeker Properties of Mississippi III LLC
1013 Jefferson Avenue
Oxford, MS 38655

RE: "The Taylor" Development
1006 Jefferson Avenue, Oxford, MS

To whom it may concern:

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Sincerely Yours,



DUNBAR DAVIS, PLLC

Walter Alan Davis

WAD/cb

Enclosures

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E-Mail
waltdavis@dunbardavis.com

December 4, 2025

Via Certified Mail

NGP V Oxford MS LLC
1650 Tysons Blvd., Suite 1500
McClean, VA 22102

U.S. Attorney's Office
Ethridge Building
900 Jefferson Avenue
Oxford, MS 38655

RE: "The Taylor" Development
1006 Jefferson Avenue, Oxford, MS

To whom it may concern:

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Thanking you for your time, I remain,

DUNBAR DAVIS, PLLC

December 4, 2025

Page 2

Sincerely Yours,

A handwritten signature in black ink, appearing to be 'WAD', followed by a long horizontal line extending to the right.

DUNBAR DAVIS, PLLC

Walter Alan Davis

WAD/cb

Enclosures

Dunbar Davis, PLLC

Walter Alan Davis

Reid K. Posey

Julia L. Henderson

John H. Dunbar
Of Counsel

Attorneys at Law
324 Jackson Avenue East
Oxford, Mississippi 38655

December 4, 2025

Telephone
662-281-0001

Facsimile
662-281-1201

E-Mail
waltdavis@dunbardavis.com

Via Certified Mail

SRM, LLC
1404 Greenway Cove
Oxford, MS 38655

SRM, LLC
1003 Jefferson Avenue
Oxford, MS 38655

RE: "The Taylor" Development
1006 Jefferson Avenue, Oxford, MS

To whom it may concern:

This office represents Seeker Properties of Mississippi III, LLC. Our client has proposed a new building and development at 1006 Jefferson Avenue and has requested a Certificate of Appropriateness from the City of Oxford Historic Preservation Commission for that new development. This includes a request to demolish the existing structure on the property.

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Thanking you for your time, I remain,

DUNBAR DAVIS, PLLC

December 4, 2025

Page 2

Sincerely Yours,

A handwritten signature in black ink, appearing to read 'Walter Alan Davis', with a long horizontal flourish extending to the right.

DUNBAR DAVIS, PLLC

Walter Alan Davis

WAD/cb

Enclosures

Dunbar Davis, PLLC

Walter Alan Davis

Reid K. Posey

Julia L. Henderson

John H. Dunbar
Of Counsel

Attorneys at Law
324 Jackson Avenue East
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December 4, 2025

Via Certified Mail

City of Oxford
107 S. Lamar Blvd.
Oxford, MS 38655

RE: "The Taylor" Development
1006 Jefferson Avenue, Oxford, MS

To whom it may concern:

This office represents Seeker Properties of Mississippi III, LLC. Our client has proposed a new building and development at 1006 Jefferson Avenue and has requested a Certificate of Appropriateness from the City of Oxford Historic Preservation Commission for that new development. This includes a request to demolish the existing structure on the property.

Enclosed is a copy of the proposed plans for The Taylor at 1006 Jefferson.

Thanking you for your time, I remain,

Sincerely Yours,



DUNBAR DAVIS, PLLC
Walter Alan Davis
WAD/cb
Enclosures

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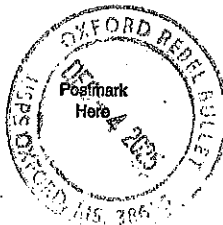
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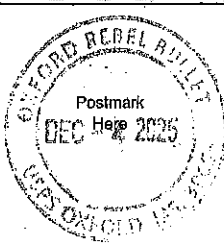
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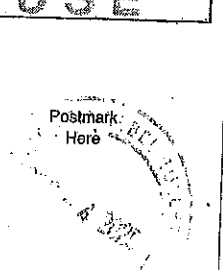
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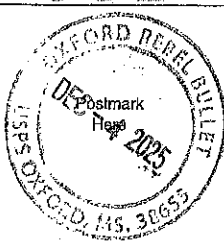
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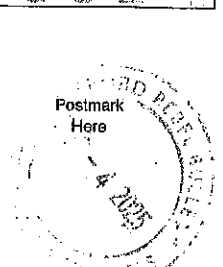
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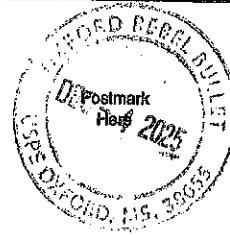
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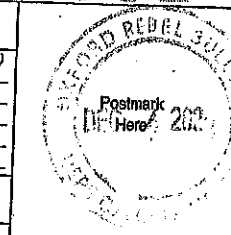
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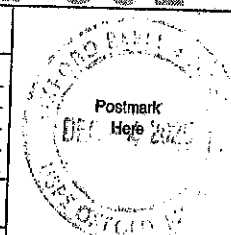
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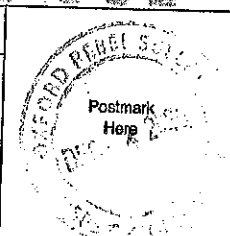
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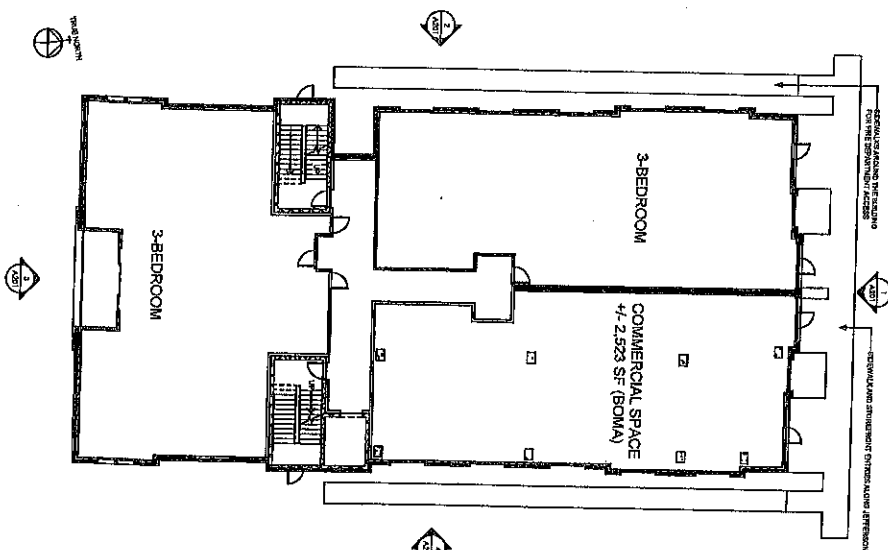
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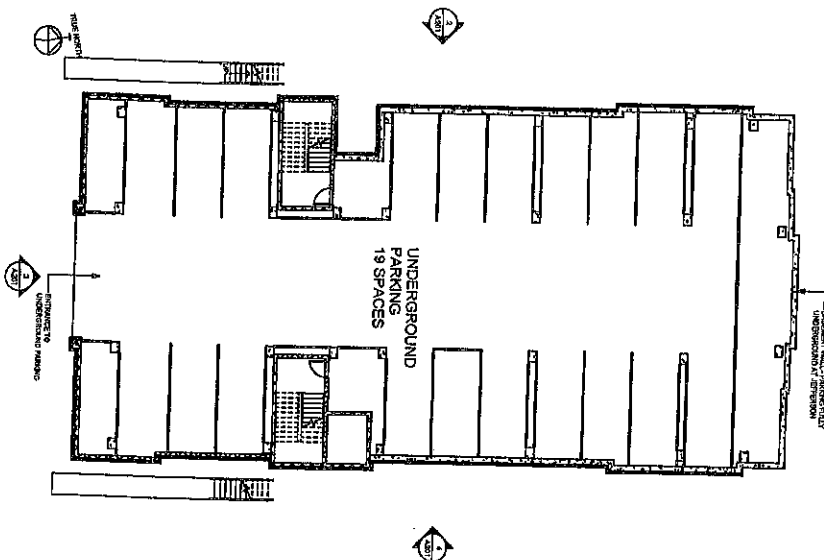
THE TAYLOR 1006 JEFFERSON AVE OXFORD, MS

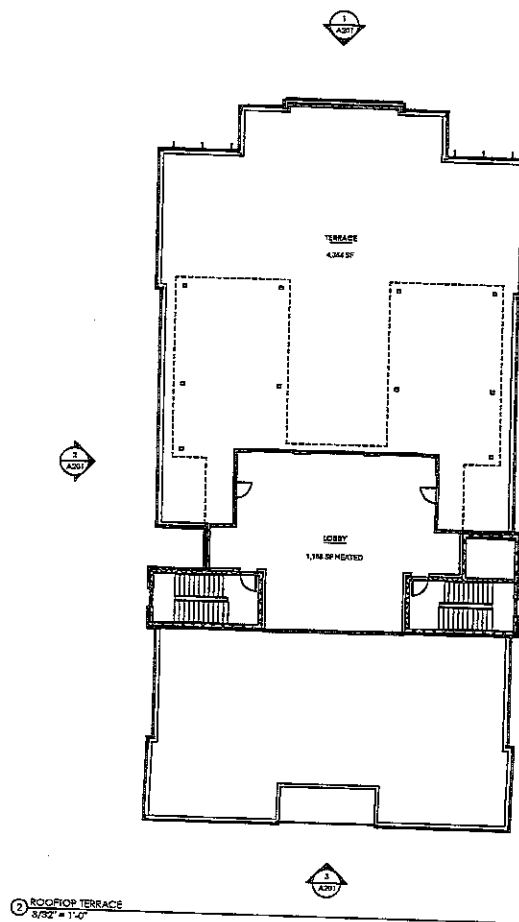
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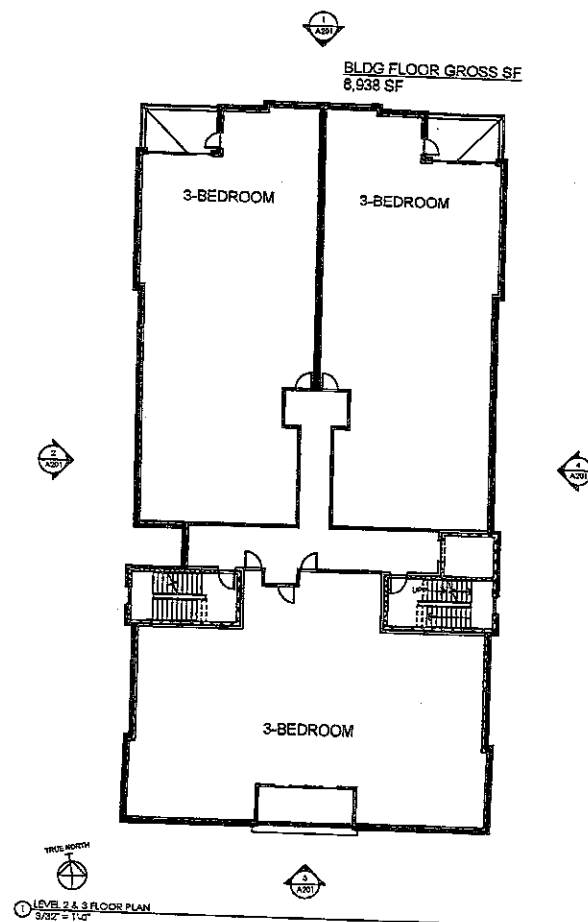


② LEVEL 0 FLOOR PLAN





② ROOFTOP TERRACE
3/32" = 1'-0"



① LEVEL 2 & 3 FLOOR PLAN
3/32" = 1'-0"

BLDG FLOOR GROSS SF
6,938 SF

DEVELOP
design studio

1006 JEFFERSON AVE
OXFORD, MS 38655

THE TAYLOR
1006 JEFFERSON AVE
OXFORD, MS 38655

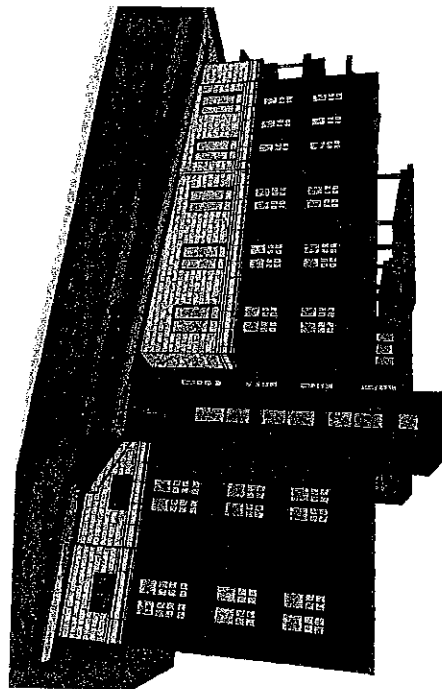
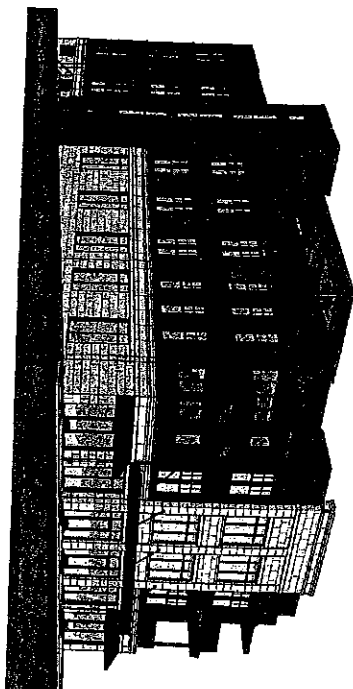
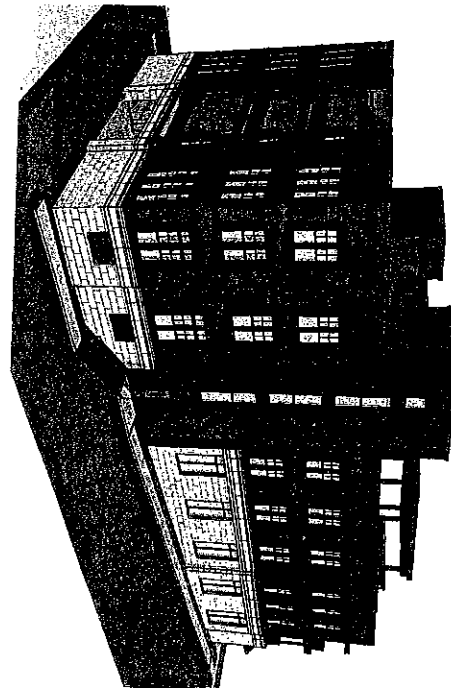
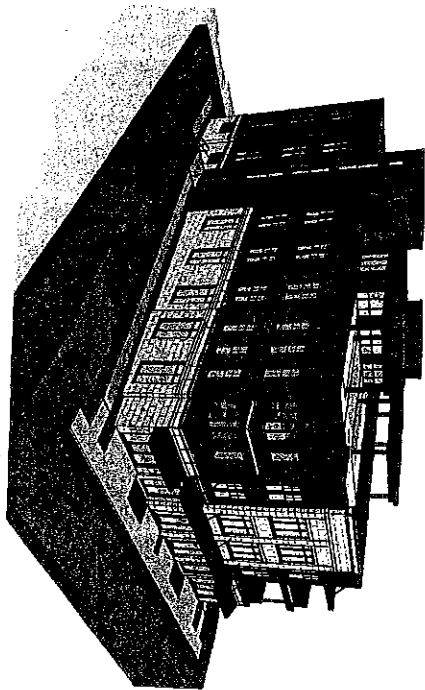
Architect: Develop Design, PLLC
1006 Jefferson Ave., Oxford, MS 38655
Tel: 662-939-1234
Fax: 662-939-1234
www.developdesign.com
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DATE: 11/03/15

NO.	DATE	REVISION
1	11/03/15	ISSUED FOR PERMIT
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FLOOR PLANS

A102

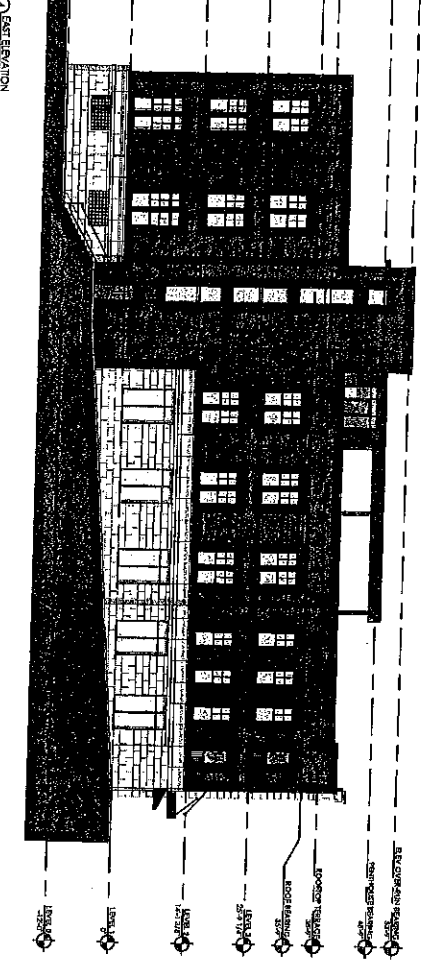
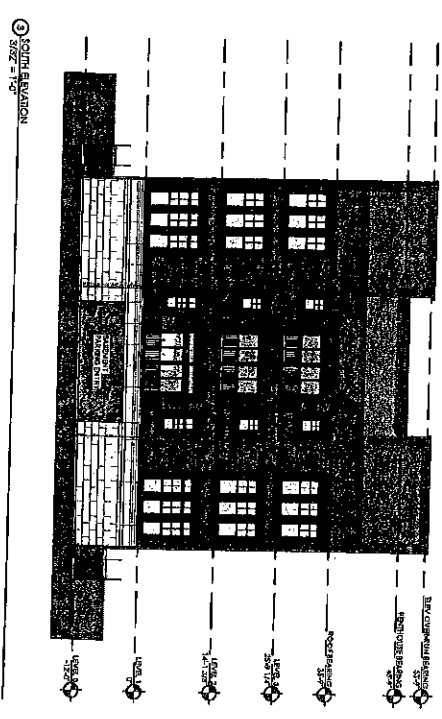
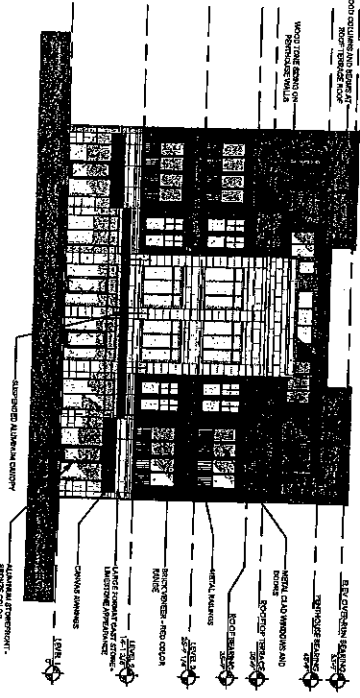
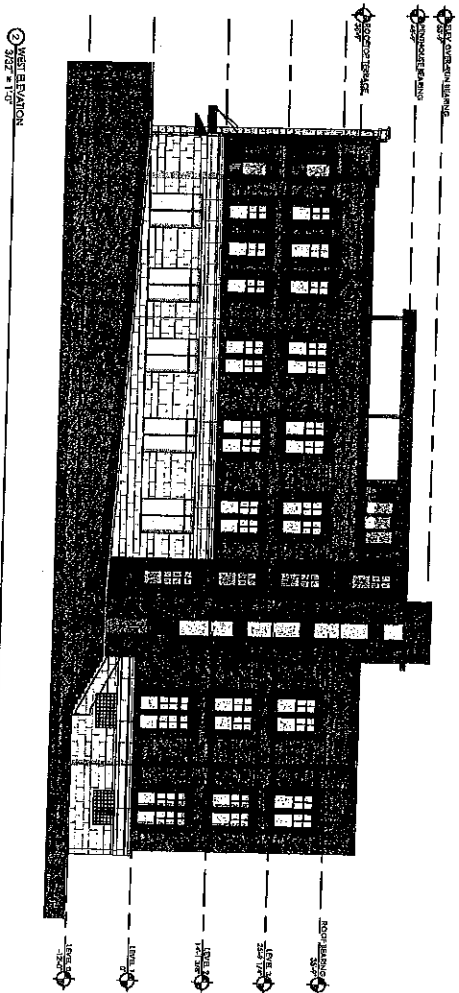


DEVELOP
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 SCALE: [illegible]

THE TAYLOR
 1006 JEFFERSON AVE
 OXFORD, MS 38656

NO.	DATE	DESCRIPTION	BY

ARCHITECT: [illegible]
 DATE: [illegible]
 SCALE: [illegible]



DEVELOP
 ARCHITECTURAL
 1006 JEFFERSON AVE
 OXFORD, MS 38655
 TEL: 662-231-1111
 FAX: 662-231-1112
 WWW.DEVELOP-MS.COM

THE TAYLOR
 1006 JEFFERSON AVE
 OXFORD, MS 38655
 145 of 211

NO.	DATE	DESCRIPTION

Projected by: [Name]
 Date: [Date]
 Scale: [Scale]
 Sheet: [Sheet]
 Total: [Total]

EXTERIOR
 ELEVATIONS
 A201



Complimentary Review

To: Historic Preservation Commission
From: Kate Kenwright, AICP; Planner II
Date: September 6, 2025

Applicant: Stefano Capomazza
Owner: Same
COA Request: Demolish existing structure & build new 3-story mixed use building

Address: 1006 Jefferson Avenue
PPIN: 5854

Contributing/Non: Noncontributing

Case History: 06/2019--#302—Relocate existing historic resource; construct new parking lot on-site
 06/2018—#242—Renewal of case #50—*Approved with conditions*
 05/2017—#242—Reapprove COA #50—*Approved*
 05/2016—#216—Reapprove COA #50—*Approved*
 06/2015--#182—Reapprove COA #50—*Approved*
 05/2014—#145—Reapprove COA #50—*Approved*
 05/2010—#50—Relocate resource; construct parking lot *Approved with conditions*

Staff Comments:

The applicant seeks feedback on a proposal to demolish the existing building and build a new 3-story mixed-use building.

1006 Jefferson Avenue is described in the Historic Resources Inventory Survey:
Ca. 1895, one-story, frame with vinyl siding, Queen Anne and Craftsman styles, L-plan cottage. Roof is side gable asphalt shingled with projecting front gable, projecting eaves, and fascia, frieze board and octagonal shingles on front gable. Front gable has slatted rectangular vent. Window is single-light cottage style and bay window is a 3-part, single light with an asphalt shingle hip roof added in 1975. Porch is partial width, wrap around with Craftsman battered box piers and block balusters. Center entry is a single light 4-panel wood door.

This property has considered by the Commission many times in 2010-2019, though there are no existing active approvals related to the property as all have expired. The most recent approval in 2019 would have allowed the applicant to relocate the existing building to build a new parking lot on the site.

Design Guidelines & Ordinance References:

See attached reference from Design Guidelines for the main considerations for new construction in historic districts.

Guidelines for New Historic Commercial Buildings

- Align new commercial construction with the setback of the rest of the buildings on the block, typically with the front façade directly adjacent to the sidewalk.
- Design new construction to be compatible with the scale, massing, and form of existing historic buildings on the block.
- Design the height of the new building to be consistent with other buildings on the street. The height of the new building should be within 10% more or less of the average height of buildings on the street.
- Align the architectural features of the new building with those of nearby historic buildings, including floor-to-ceiling heights, cornice alignment, window and door heights, and foundations.



Graphic courtesy of Eureka Springs and The Lokata Group



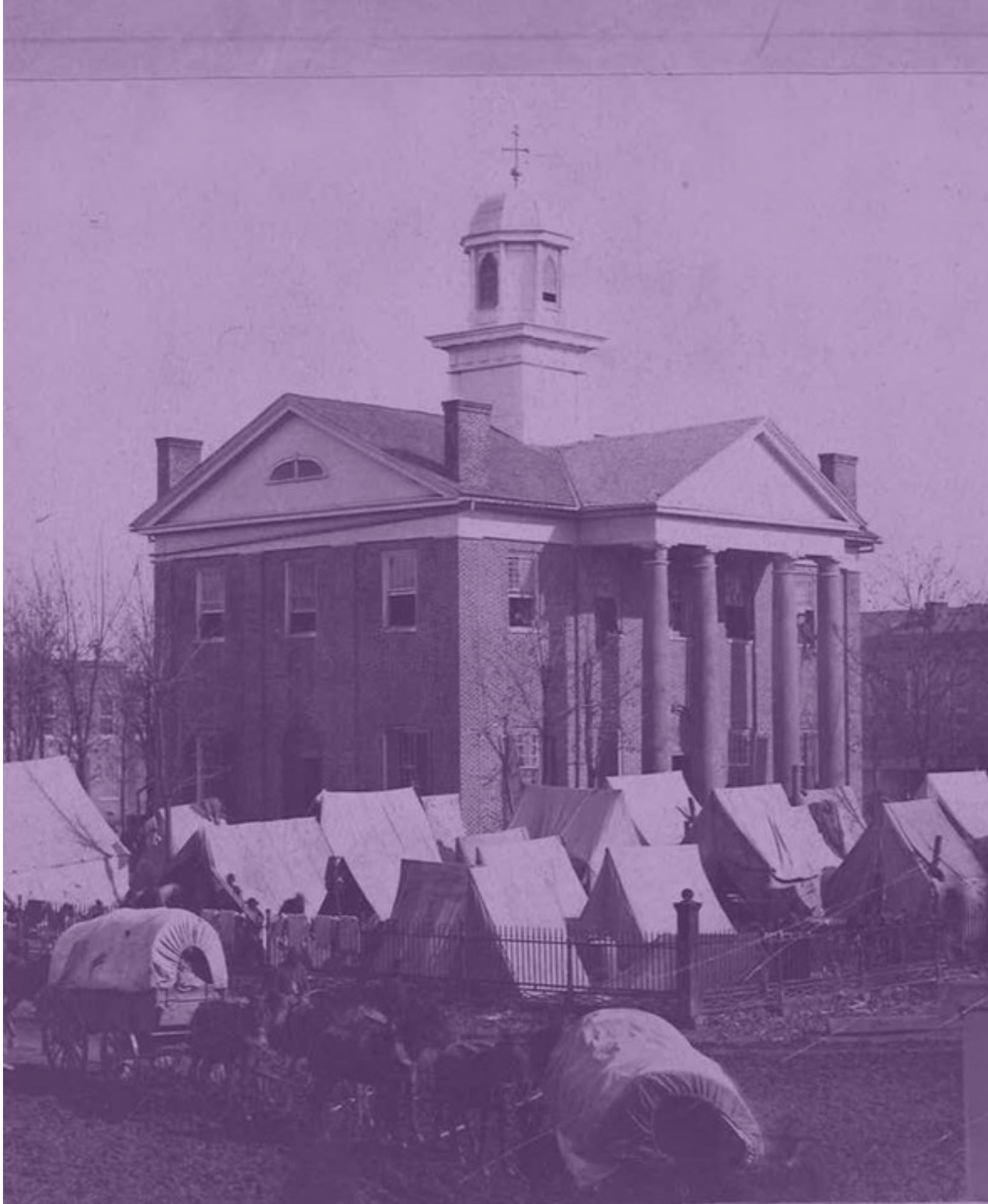
Funky's is an example of appropriate scale, rhythm, height and detail for new infill design and construction.

MATERIALS

- Use materials and exterior finishes that complement the historic building, such as frame or brick. Simple glass and metal designs that minimize the number of framing members may be considered on rear facades.
- See Residential Section 1 for guidelines for appropriate preservation and repair and for guidance about substitute materials.
- Alternative materials may be considered for use on a case-by-case basis.
- Considerations include the potential impact on historic significance, durability, accuracy of appearance, location, environmental impacts, and interaction with historic building materials.

DID YOU KNOW?

The first Lafayette County Courthouse was a brick Greek Revival structure built in the middle of the square in 1840.



Court House - Oxford - Miss. 1862

Guidelines for New Construction to Historic Buildings

Designing a new building that contributes to, rather than detracts from, the character of the Historic District begins with an analysis of the character-defining features of the existing buildings, streets, and landscapes. Character-defining features include setback and lot coverage, orientation, scale, proportion, rhythm, massing, height, materials, color, roof shape, details, and ornamentation, as well as the location and design landscape features, such as plants, trees, fences, sidewalks and driveways, and the design and location of secondary buildings, such as garages, also significantly contributes to the character of the District.



Site, Orientation, and Setbacks

- The front of a new building should not extend beyond the line created by the fronts of existing buildings, even if allowed to do so by code.
- The space between buildings should respect the existing pattern of property development within the district. The existing lot coverage within a District sets a pattern or rhythm of solid [building] and void [green space] that relates to the visual continuity of the street. This pattern should be analyzed and respected even if zoning permits otherwise.
- Most buildings squarely face a street, with their principal facade and entrance in full view. A new building should respect the primary orientation of its neighbors.



Graphic courtesy of Eureka Springs and The Lokata Group

Scale, Size, Proportion, and Rhythm

- The scale of a new structure should usually respect the prevailing scale of its neighbors and be of a similar scale as the existing built environment. In a few cases, a new building's use or symbolic importance may make it appropriate for its scale to differ from that of its neighbors.
- A new structure should never overpower the existing adjacent buildings, thus drawing attention to itself and detracting from the remainder of the historic district. New buildings should not block the view of historic buildings from public viewsheds so that the historic buildings retain their prominence.
- Residential new construction should refer to adjacent dwellings for foundation and porch heights, as well as for the occurrence and scale of bay windows and dormers, to ensure compatibility of scale and form.
- Use similar cornice alignment, foundation heights, and window and door heights as adjacent buildings.



The house at 1408 S. Lamar built in 2005 takes cues from neighboring houses for porch and building height, window rhythms and patterns, and materials.

- The design of a new building should respect, but not necessarily exactly duplicate, the existing proportions of neighboring buildings. The proportions of a new building should be compatible with those of its neighbors.
- A new building should be compatible with the established rhythm and spacing of repetitive facade elements, such as projecting bays, storefronts, windows, doors, belt courses, and the like, of existing buildings and the street.

Height

- Floor-to-floor heights of new buildings should be similar to the proportions of the existing buildings in the district
- Design for height compatibility with existing historic residential buildings on the same block face as the new residential building. Achieve height compatibility by designing within ten percent of the average height of the historic buildings on the same block face. Height must also not exceed the Zoning Ordinance requirements.
- The zoning ordinance establishes the allowable building height. However, the height of the existing structures helps establish the overall character of a Historic District. This character should be respected even if zoning permits otherwise.
- Buildings within the historic district are of similar heights. The height of a new building shall be compatible with other buildings in the district.



The height of new construction should follow the general rule to be within 10% of the average height of buildings on the street.

Mass and Form

- Massing is derived from the articulation of a building's facade through the use of dormers, towers, and other roof projections, as well as façade projections such as bays, porches, and steps. A new building should respect and be compatible with the massing of neighboring buildings.
- A new building's height-to-width ratio should be consistent with existing structures.
- The use of a roof shape or a parapet should be compatible with the general District, provide visual continuity along the street, and be compatible with the District
- The introduction of a different roof shape, such as a flat roof within a district of sloped roofs, does not keep with the existing character of the district.
- The overall building massing and placement on the lot should be similar to that of other buildings in the historic district.

Details and Ornamentation

- Some buildings contain elaborate details and ornamentation, while others are relatively plain. A contemporary interpretation of historic details and ornamentation can be a good way to differentiate a new building from a historic one. A new building should consider the amount, location, and elaborateness of details and ornamentation of existing neighboring buildings in its design.
- Existing details and ornamentation may be used as the basis for those on a new building, but they should not be copied exactly.



New construction in 2019 at 1224 Johnson Avenue

Historic Resources Inventory

Property name, historic:

Property name, common: commercial building

Street Address: 1006 Jefferson Avenue

Descriptive Location (Rural address):

Legal Description:

Former/Historic Use: Residential: single dwelling

Present Use: Commercial: specialty store

Date of Construction: c.1895

Date(s) of historic changes, if any:

Post-historic changes and date(s):

Architect(s):

Builder(s):

Brief Description:

ca. 1895, one-story, bay (W,D,WWW), frame with vinyl siding, Queen Anne and Craftsman styles, L-plan cottage. Roof is side gable asphalt shingled with projecting front gable, projecting eaves, and fascia, frieze board and octagonal shingles on front gable. Front gable has slatted rectangular vent. Window is single-light cottage style and bay window is a 3-part, single light with an asphalt shingle hip roof added in 1975.. Porch is partial width, wrap around with Craftsman battered box piers and block balusters. Center entry is a single light-4 panel wood door,

Outbuildings or secondary elements (if significant, use separate form)

Historical Information:

MDAH Inventory Code

County: Lafayette

City: Oxford

USGS Quad map: Oxford South

Survey Seq. #: 55

Ownership: Private

Interior surveyed? No

Integrity: Extensive changes

Materials:

Style: Queen Anne, Craftsman

Form: L-front

Sources:

Contexts:

Owner:

Photographer: Judith Johnson and Associates

Photo No/Date:

Form by: Judith Johnson & Associates

Survey project: Courthouse District-2020

Form completed: 03 Dec 2020

Registration Status and Dates

NHL:

Listed NR

Federal DOE:

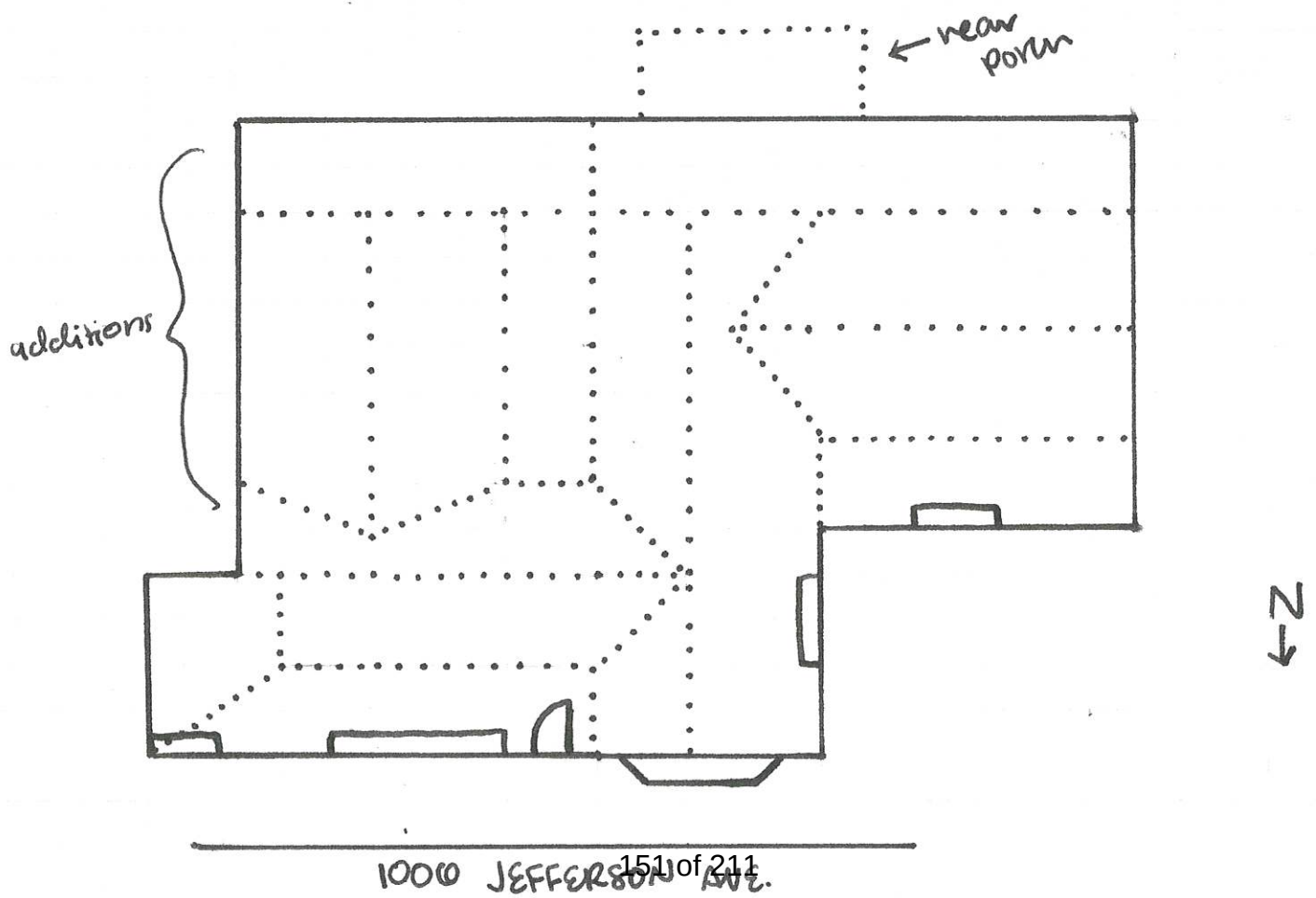
District Name:

☐ Contributing

☒ Non-Contributing

☐ Previously Listed

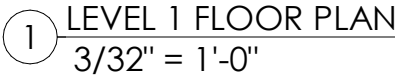
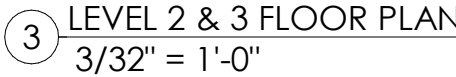
Element no.



ISSUE DATE: 9/29/2025

FLOOR PLANS

② ROOF TERRACE
3/32" = 1'-0"



[illegible]

1 SOUTHEAST PERSPECTIVE

EXTERIOR ELEVATIONS

A201



THE CITY OF
OXFORD

MEMORANDUM

To: Board of Aldermen
From: Mark Levy
CC: Hollis Green, Matt Waller
Date: January 17, 2026
Re: Consider Addendum No. 3 from Looks Great Services, Inc. for a Not-to-Exceed Extension.

Looks Great Services, Inc. was initially retained by the Board of Aldermen on Sunday, January 26, under the City's emergency procurement authority in the immediate aftermath of Ice Storm Fern.

The original contract provided for debris removal and disposal services in a not-to-exceed amount of \$500,000.00.

At the regular meeting on February 3, the Board authorized Addenda No. 1 and No. 2 to the contract with Looks Great Services, Inc. Addendum No. 1 increased the not-to-exceed amount from \$500,000.00 to \$5,000,000.00.

Based on the preliminary debris assessment, Looks Great Services, Inc. has indicated that the current authorization with a not-to-exceed extension to \$14,000,000.00 should allow services to continue until the Request for Proposals is opened and evaluated on March 6. At that time, the Board of Aldermen will be presented with a recommendation for ongoing debris removal services.

As a reminder, the contract remains a not-to-exceed agreement based solely on services actually rendered and does not constitute a guaranteed payment of the full authorized amount. Additionally, the contract may be cancelled by the City at any time for any reason.

Staff recommends approval of addendum No. 3.

Enclosures (3):

1. Looks Great Services Contract for Debris Removal and Hauling
2. Addendum No. 1 and Addendum No. 2
3. Addendum No. 3

EMERGENCY DISASTER DEBRIS REMOVAL AND DISPOSAL SERVICES AGREEMENT

OWNER: OXFORD, MISSISSIPPI

CONTRACTOR: LOOKS GREAT SERVICES OF MS, INC.

PROJECT NO: TBD

**EMERGENCY DISASTER DEBRIS REMOVAL AND DISPOSAL SERVICES
AGREEMENT BETWEEN OXFORD, MS AND LOOKS GREAT SERVICES OF MS, INC.**

This **DISASTER DEBRIS REMOVAL AND DISPOSAL AGREEMENT** is made and entered into on this 25 the day of January, 2026, by and between the city of Oxford a governmental subdivision of the State of Mississippi, by and through Oxford, Mississippi (hereinafter referred to as "the Owner") and Looks Great Services of MS, Inc., a Mississippi corporation (hereinafter referred to as "LGS"), hereinafter the "Parties":

WHEREAS, the Owner formally awarded the Project to LGS on January 25, 2026:

NOW, THEREFORE, it is agreed by and between the Parties, that in consideration of the covenants contained herein, and as set forth in the Solicitation, the Parties agree as follows:

ARTICLE 1 - EFFECTIVE DATE/ TERM

The Effective Date of this Agreement shall be the date of execution by the last Party to sign; however, the commencement of services and the start of the Term shall begin upon issuance of a Notice to Proceed ("NTP") by the Owner.

The term of this Agreement shall be for a ninety-day (90) period ("Term") commencing on the date set forth in the Notice to Proceed, unless earlier terminated as provided herein. This agreement will be terminated of a traditionally procurement RFP for similar services.

ARTICLE 2 - SERVICES TO BE PERFORMED BY LGS

21 Scope of Work. Attached hereto as **Exhibit "A"** and made a part hereof, the same as if copied in full herein, is pricing for the scope of work related to January 2026 Ice Storm in the city of Oxford, Mississippi. LGS agrees to extend the pricing attached hereto to future events. Exhibit A is incorporated by reference in this Agreement as fully and effectually as if copied in full herein. LGS specifically acknowledges that it is fully aware and shall comply with all obligations, responsibilities, and liabilities imposed upon it as the successful proposer. Services authorized by the Owner shall be referred to as "Task Orders." The performance requirements set forth in the Solicitation shall apply to the work ordered by the Owner.

22 Clarification of Roadway Repair Obligations. Owner understands and agrees that existing wear, cracks or other deficiencies in roadways used during the Project may worsen or increase as a result of heavy equipment used by LGS to perform the work contemplated in this Agreement. Notwithstanding any contrary provisions in this Agreement, including but not limited to those in the Scope of Work, the Parties agree that LGS shall have no obligation to repair, replace or otherwise remediate Owner's streets or roadways, including those to which the Owner has obtained access rights, as a result of such normal and expected wear and tear associated with debris removal and disposal operations. Notwithstanding the language set forth in this Paragraph 2.2, LGS shall

be responsible for all costs necessary to repair damage, but not to upgrade, City property, including Owner's streets, roadways, or other City owned property whether within its Rights of Way or not, that may be caused by the negligence, lack of due care or recklessness of LGS or any of its employees, agents, contractors, subcontractors. LGS agrees to use best practices and best efforts to void damages to owners streets and roadways.

2.3 DBE Firms. LGS and all subcontractors shall take all necessary and reasonable steps to ensure that disadvantaged business enterprise firms can compete for and participate in the performance of a portion of the work in this contract and shall not discriminate on the basis of race, color, national origin, religion, or sex.

ARTICLE 3 - COMPENSATION

3.1 Rates. Attached hereto as **Exhibit A** and made a part hereof, the same as if copied in full herein, is LGS's Fee Proposal Schedule. LGS shall receive for its services as may be specifically authorized by the Owner the fees set forth on Exhibit A. The payment obligation of the Owner under this Agreement shall not exceed \$500,000.00 unless mutually agreed to in writing by both parties.

3.2 Timing of Payment. Owner shall remit payment unto LGS in accordance with the Fee Schedule (Exhibit A). LGS may submit weekly or semi-monthly invoices for services rendered hereunder. Invoices must reference the Task Order Number. Invoices shall include a statement of progress and appropriate audit quality detail in order to fully comply with requirements of any Federal or state agency in order to ensure reimbursement to the Owner of the cost associated with this Agreement by Federal and state agencies. Federal and state agencies referred to herein include the Federal Emergency Management Agency (FEMA) and the Mississippi Division of Emergency Management Agency. LGS shall be paid not later than 45 days after LGS's invoice for work performed is submitted to the Owner by the Monitor. Upon request from LGS, the Owner shall promptly address with the Monitor any delays or other issues associated with the Monitor's timely review, approval, and/ or submission to Owner of LGS's invoices.

3.3 No Reimbursement Contingency. **The Parties understand and agree that payment of LGS by the Owner shall not be contingent upon the Owner being reimbursed by any Federal or state agency.** Payment to LGS shall be made for any work directed by the Owner, even that which may be determined by Federal and State agencies to be ineligible for reimbursement.

3.4 Invoicing. Each individual invoice shall be due and payable not later than forty-five (45) days after receipt by the Owner of correct, fully documented invoices. All invoices shall be delivered to:

Attn: _____
Address: _____

In order for both Parties herein to close their books and records, LGS will clearly state "Final Invoice" on LGS's final/last billing to the Owner. This certifies that all services have been properly performed by LGS and all charges and costs have been invoiced to the Owner.

ARTICLE 4 - THE OWNER'S RESPONSIBILITIES

4.1 Access and Information. The Owner shall be responsible for providing access to all Project sites, and timely providing information required or requested by LGS during the course of the Project.

4.2 Monitors. Owner shall retain a competent and experienced monitoring company ("Monitor") to perform all monitoring services. The Parties understand and agree that the Monitor shall have no authority to direct LGS's work on this Project and that LGS shall control its means and methods for the performance of such work.

4.3 Authority to Direct Work. The Owner understands and agrees it is important for LGS to receive any and all Project directives, changes, guidance and other scope-related correspondence (collectively "Directives") from authorized representatives of the Owner. As such, the Owner designates the below listed individuals as Owner representatives authorized to issue Directives to LGS on the Owner's behalf. In the event any additional Owner representatives are designated for this Project, the Owner shall promptly notify LGS of such designation(s) in writing.

Owner-designated representative: Mark Levy

ARTICLE 5 - TERMINATION OF AGREEMENT

This Agreement may be terminated by either party for cause in case of: (i) breach of a material term or condition of this Agreement, (ii) LGS's failure to correct any defect within a reasonable time after receiving written notice thereof; or (iii) upon the bankruptcy, liquidation, or dissolution of LGS. Any termination for cause must be preceded by a written notice detailing the basis for default and provide the defaulting party ten (10) days in which to cure the default.

Notwithstanding the foregoing or any other provisions of the Agreement, this Agreement may be terminated by Owner at any time for the convenience of the Owner without cause. The Owner agrees to pay LGS for all work completed through the termination date, as well as reasonable demobilization costs.

ARTICLE 6 - UNCONTROLLABLE FORCES (FORCE MAJURE)

Neither the Owner nor LGS shall be considered to be in default of this Agreement if delays in or failure of performance shall be due to uncontrollable forces, the effect of which, by the exercise of reasonable diligence, the non-performing party could not avoid. The term "uncontrollable forces" shall mean any event which results in the prevention or delay of performance by a party of its obligations under this Agreement and which is beyond the reasonable control of the non-performing party. It includes, but is not limited to, fire, flood, earthquakes, storms, lightning, epidemic, war, riot, civil disturbance, sabotage, governmental actions, and acts of God.

Neither party shall, however, be excused from performance if nonperformance is due to forces which are preventable, removable, or remediable and which the non-performing party could have, with the exercise of reasonable diligence, prevented, removed or remedied with reasonable dispatch. The non-performing party shall, within a reasonable time of being prevented or delayed from performance by an uncontrollable force, give written notice to the other party describing the circumstances and uncontrollable forces preventing continued performance of the obligations of this Agreement.

ARTICLE 7 - GOVERNING LAW AND VENUE

The laws of the State of Mississippi shall govern this Agreement. Any and all legal action necessary to enforce the Agreement will be held in Oxford, Mississippi and the Agreement will be interpreted according to the laws of the State of Mississippi

ARTICLE 8 - NOTICE

Any Notice, demand, communication, or request required or permitted hereunder shall be in writing and delivered in person or sent by certified mail, postage prepaid, or overnight delivery carrier as follows:

As to the City: Oxford, Mississippi
Attn: Robyn Tannehill
Address: 107 Courthouse Sq.
 Oxford, MS 38655

As To LGS: Looks Great Services of MS, Inc.
Attn: Kristian Agolia
1501 Highway 13 North
Columbia, MS 39429

Notices shall be effective when received at the addresses as specified above. Changes in the

respective addresses to which such notice is to be directed may be made from time to time by either party by written notice to the other party. Facsimile transmission is acceptable notice effective when received; however, facsimile transmissions received (i.e.; printed) after 5:00 p.m. or on weekends or holidays, will be deemed received on the next business day. The original of the notice must additionally be mailed as required herein.

Nothing contained in this Article shall be construed to restrict the transmission of routine communications between representatives of LGS and the Owner.

ARTICLE 9 ENTIRE AGREEMENT

- 9.1 Documents Governing the Parties' Obligations. The Parties' Agreement shall consist of:
- i. This Emergency Disaster Debris Removal and Disposal Agreement;
 - ii. **Exhibit A – Fee Proposal Schedule**

The documents identified in Section 9.1(i) and (ii) collectively embody the entire Agreement of the Parties and supersede all prior and contemporaneous negotiations, quotations, correspondence, agreements and understandings relating to the subject matter hereof.

9.2 Conflicts. In the event of any conflicts or ambiguities between foregoing documents identified in Section 9.1(i) or (ii), the terms of this Disaster Debris Removal and Disposal Agreement shall control.

9.3 Amendments and Waiver. This Agreement may be amended only by a writing executed by each of the Parties. No action or failure to act by either party shall constitute a waiver of any right or duty afforded any of them under this Agreement, nor shall any such action or failure to act constitute an approval of or acquiescence in any breach thereunder, except as may be specifically agreed in writing by a duly authorized officer of the waiving party.

9.4 Assignment. This agreement shall not be assigned by either party, in whole or in part, without the express written consent of the other party.

ARTICLE 10 - EQUAL EMPLOYMENT OPPORTUNITY

10.1 Equal Employment Opportunity. During the performance of this contract, the contractor agrees as follows:

- i. The contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity, or national origin. The contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, sex, sexual orientation, gender identity, or national origin. Such

action shall include, but not be limited to the following:

Employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided setting forth the provisions of this nondiscrimination clause.

- ii. The contractor will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, or national origin.
- iii. The contractor will not discharge or in any other manner discriminate against any employee or applicant for employment because such employee or applicant has inquired about, discussed, or disclosed the compensation of the employee or applicant or another employee or applicant. This provision shall not apply to instances in which an employee who has access to the compensation information of other employees or applicants as a part of such employee's essential job functions discloses the compensation of such other employees or applicants to individuals who do not otherwise have access to such information, unless such disclosure is in response to a formal complaint or charge, in furtherance of an investigation, proceeding, hearing, or action, including an investigation conducted by the employer, or is consistent with the contractor's legal duty to furnish information.
- iv. The contractor will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice to be provided advising the said labor union or workers' representatives of the contractor's commitments under this section, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
- v. The contractor will comply with all provisions of Executive Order 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.
- vi. The contractor will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the administering agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.
- vii. In the event of the contractor's noncompliance with the nondiscrimination clauses of this contract or with any of the said rules, regulations, or orders, this contract may be canceled, terminated, or suspended in whole or in part and the contractor may be

declared ineligible for further Government contracts or federally assisted construction contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.

- viii. The contractor will include the portion of the sentence immediately preceding paragraph (1) and the provisions of paragraphs (1) through (8) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The contractor will take such action with respect to any subcontract or purchase order as the administering agency may direct as a means of enforcing such provisions, including sanctions for noncompliance:

Provided, however, that in the event a contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the administering agency, the contractor may request the United States to enter into such litigation to protect the interests of the United States.

The applicant further agrees that it will be bound by the above equal opportunity clause with respect to its own employment practices when it participates in federally assisted construction work: Provided, That if the applicant so participating is a State or local government, the above equal opportunity clause is not applicable to any agency, instrumentality or subdivision of such government which does not participate in work on or under the contract.

The applicant agrees that it will assist and cooperate actively with the administering agency and the Secretary of Labor in obtaining the compliance of contractors and subcontractors with the equal opportunity clause and the rules, regulations, and relevant orders of the Secretary of Labor, that it will furnish the administering agency and the Secretary of Labor such information as they may require for the supervision of such compliance, and that it will otherwise assist the administering agency in the discharge of the agency's primary responsibility for securing compliance.

The applicant further agrees that it will refrain from entering into any contract or contract modification subject to Executive Order 11246 of September 24, 1965, with a contractor debarred from, or who has not demonstrated eligibility for, Government contracts and federally assisted construction contracts pursuant to the Executive Order and will carry out such sanctions and penalties for violation of the equal opportunity clause as may be imposed upon contractors and subcontractors by the administering agency or the Secretary of Labor pursuant to Part II, Subpart D of the Executive Order. In addition, the applicant agrees that if it fails or refuses to comply with these

undertakings, the administering agency may take any or all of the following actions: Cancel, terminate, or suspend in whole or in part this grant (contract, loan, insurance, guarantee); refrain from extending any further assistance to the applicant under the program with respect to which the failure or refund occurred until satisfactory assurance of future compliance has been received from such applicant; and refer the case to the Department of Justice for appropriate legal proceedings.

ARTICLE 11 - CLEAN AIR ACT AND THE FEDERAL WATER POLLUTION CONTROL ACT

11.1 Clean Air Act.

- i. The contractor agrees to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act, as amended, 42 U.S.C. § 7401 et seq.
- ii. The contractor agrees to report each violation to the (name of applicant entering into the contract) and understands and agrees that the (name of the applicant entering into the contract) will, in turn, report each violation as required to assure notification to the Federal Emergency Management Agency, and the appropriate Environmental Protection Agency Regional Office.
- iii. The contractor agrees to include these requirements in each subcontract exceeding \$150,000 financed in whole or in part with Federal assistance provided by FEMA.

11.2 Federal Water Pollution Control Act.

- i. The contractor agrees to comply with all applicable standards, orders, or regulations issued pursuant to the Federal Water Pollution Control Act, as amended, 33 U.S.C. 1251 et seq.
- ii. The contractor agrees to report each violation to the (name of the applicant entering into the contract) and understands and agrees that the (name of the applicant entering into the contract) will, in turn, report each violation as required to assure notification to the Federal Emergency Management Agency, and the appropriate Environmental Protection Agency Regional Office.
- iii. The contractor agrees to include these requirements in each subcontract exceeding \$150,000 financed in whole or in part with Federal assistance provided by FEMA.

ARTICLE 12 - SUSPENSION AND DEBARMENT

12.1 Suspension and Debarment.

- i. This contract is a covered transaction for purposes of 2 C.F.R. pt. 180 and 2 C.F.R. pt. 3000. As such, the contractor is required to verify that none of the contractor's principals (defined at 2 C.F.R. § 180.995) or its affiliates (defined at 2 C.F.R. § 180.905) are excluded (defined at 2 C.F.R. § 180.940) or disqualified (defined at 2 C.F.R. § 180.935).

- ii. The contractor must comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C, and must include a requirement to comply with these regulations in any lower tier covered transaction it enters into.
- iii. This certification is a material representation of fact relied upon by (insert name of recipient/subrecipient/applicant). If it is later determined that the contractor did not comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C, in addition to remedies available to (insert name of recipient/subrecipient/applicant), the Federal Government may pursue available remedies, including but not limited to suspension and/or debarment.

The bidder or proposer agrees to comply with the requirements of 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C while this offer is valid and throughout the period of any contract that may arise from this offer. The bidder or proposer further agrees to include a provision requiring such compliance in its lower tier covered transactions.

ARTICLE 13 – SIMPLIFIED ACQUISITION THRESHOLD

13.1 Administrative, Contractual, or Legal Remedies.

- i. For all contracts greater or equal to \$250,000, which is the current Simplified Acquisition Threshold, Contractor agrees to be bound by the administrative, contractual, or legal remedies set forth in the State of Mississippi, General Conditions, which govern contractors' violation or breach of contract terms and appropriate sanctions and penalties.

ARTICLE 14 – TERMINATION FOR CAUSE AND CONVENIENCE

14.1 Termination for Cause and Convenience.

- i. For all contracts in excess of \$10,000, Contractor agrees to be bound by the termination for cause and for convenience provisions set forth in the State of Mississippi, General Conditions.

ARTICLE 15 – TELECOMMUNICATIONS EQUIPMENT OR SERVICES

15.1 Prohibition on Contracting for Covered Telecommunications Equipment or Services.

- i. Definitions. As used in this clause, the terms backhaul; covered foreign country; covered telecommunications equipment or services; interconnection arrangements; roaming; substantial or essential component; and telecommunications equipment or services have the meaning as defined in FEMA Policy, #405-143-1 Prohibitions on Expending FEMA Award Funds for Covered Telecommunications Equipment or Services As used in this clause---
- ii. Prohibitions.
 - a. Section 889(b) of the John S. McCain National Defense Authorization Act for Fiscal Year 2019, Pub. L. No. 115-232, and 2 C.F.R. § 200.216 prohibit the head of an executive agency on or after Aug. 13, 2020, from obligating or expending grant, cooperative agreement, loan, or loan guarantee funds on certain telecommunications

products or from certain entities for national security reasons.

- b. Unless an exception in paragraph (iii) of this clause applies, the contractor and its subcontractors may not use grant, cooperative agreement, loan, or loan guarantee funds from the Federal Emergency Management Agency to:

- i. Procure or obtain any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology of any system;
- ii. Enter into, extend, or renew a contract to procure or obtain any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology of any system;
- iii. Enter into, extend, or renew contracts with entities that use covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system; or
- iv. Provide, as part of its performance of this contract, subcontract, or other contractual instrument, any equipment, system, or service that uses covered telecommunication equipment or services as a substantial or essential component of any system, or as critical technology as part of any system.

iii. Exceptions.

- a. This clause does not prohibit contractors from providing—

- i. A service that connects to the facilities of a third-party, such as backhaul, roaming, or interconnection arrangements; or
- ii. Telecommunications equipment that cannot route or redirect user data traffic or permit visibility into any user data or packets that such equipment transmits or otherwise handles.

- b. By necessary implication and regulation, the prohibitions also do not apply to:

- i. Covered telecommunications equipment or services that:
 - 1. Are not used as a substantial or essential component of any system; and
 - 2. Are not used as critical technology of any system.
- ii. Other telecommunications equipment or services that are not considered covered telecommunications equipment or services.

iv. Reporting requirement.

- a. In the event the contractor identifies covered telecommunications equipment or services used as a substantial or essential component of any system, or as critical technology as part of any system, during contract performance, or the contractor is notified of such by a subcontractor at any tier or by any other source, the contractor shall report the information in paragraph (iv)(b) of this clause to the recipient or subrecipient, unless elsewhere in this contract are established procedures for reporting the information.

b. The Contractor shall report the following information pursuant to paragraph (iv)(a) of this clause:

- i. Within one business day from the date of such identification or notification: The contract number; the order number(s), if applicable; supplier name; supplier unique entity identifier (if known); supplier Commercial and Government Entity (CAGE) code (if known); brand; model number (original equipment manufacturer number, manufacturer part number, or wholesaler number); item description; and any readily available information about mitigation actions undertaken or recommended.
- ii. Within 10 business days of submitting the information in paragraph (iv)(b)(i) of this clause: Any further available information about mitigation actions undertaken or recommended. In addition, the contractor shall describe the efforts it undertook to prevent use or submission of covered telecommunications equipment or services, and any additional efforts that will be incorporated to prevent future use or submission of covered telecommunications equipment or services.

v. Subcontracts. The Contractor shall insert the substance of this clause, including this paragraph (v), in all subcontracts and other contractual instruments.

ARTICLE 16 – PROCUREMENT OF RECOVERED MATERIALS

16.1 Procurement of Recovered Materials.

- i. In the performance of this contract, the Contractor shall make maximum use of products containing recovered materials that are EPA-designated items unless the product cannot be acquired—
 - a. Competitively within a timeframe providing for compliance with the contract performance schedule;
 - b. Meeting contract performance requirements; or
 - c. At a reasonable price.
- ii. Contractor agrees to comply to the designated requirements within the EPA's Comprehensive Procurement Guidelines.
- iii. The Contractor also agrees to comply with all other applicable requirements of Section 6002 of the Solid Waste Disposal Act.

ARTICLE 17 - BYRD ANTI-LOBBYING AMENDMENT

Byrd Anti-Lobbying Amendment, 31 U.S.C. § 1352 (as amended), Contractors who apply or bid for an award of \$100,000 or more shall file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, officer or employee of Congress, or an employee of a Member of Congress in connection with obtaining any Federal contract,

grant, or any other award covered by 31 U.S.C. § 1352. Each tier shall also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the recipient who in turn will forward the certification(s) to the awarding agency.

Contractor will complete the below CERTIFICATION REGARDING LOBBYING.

CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The Contractor, certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, the Contractor understands and agrees that the provisions of 31 U.S.C. Chap. 38, Administrative Remedies for False Claims and Statements, apply to this certification and disclosure, if any.

IN WITNESS WHEREOF, the Oxford, Mississippi and LGS have executed this AGREEMENT as of the day and year first above written.

OWNER:

Oxford, Mississippi

LOOKS GREAT SERVICES OF MS, INC.

By: Robyn Tannehill

By: Jerry Day

Print: Robyn Tannehill

Print: Jerry Day

ATTEST:

Effective Date: 2/3/2026

By: Leslie McCormick
Print: Leslie McCormick



STATE OF Mississippi)
)
COUNTY OF Lafayette)

PERSONALLY APPEARED before me, the undersigned authority in and for the said county and state, on this 4th day of February, 2026, within my jurisdiction, the within named, Robin Tannehill, who acknowledged to me that they are Mayor, respectively, of the City of Oxford, MS, a governmental subdivision of the State of Mississippi, and that in said representative capacity, they executed the above and foregoing instrument, after first having been duly authorized so to do.

By: Dana Wilemon

Dana Wilemon
NOTARY PUBLIC

My commission expires:

August 26, 2029
(SEAL)



STATE OF Oklahoma

)

)

COUNTY OF Oklahoma

)

PERSONALLY APPEARED before me, the undersigned authority in and for the said county and state, on this 3 day of February, 2026, within my jurisdiction, the within named, Jerry Day, who acknowledged to me that he is Secretary of Looks Great Services of MS, Inc., a Mississippi corporation, and that for and on behalf of the said corporation, and as its act and deed he executed the above and foregoing instrument, after first having been duly authorized by said corporation so to do.

Randi Ownbey

NOTARY PUBLIC

My commission expires:

04/19/2028

(SEAL)



EXHIBIT A
FEE PROPOSAL SCHEDULE
EMERGENCY DEBRIS REMOVAL AND DISPOSAL SERVICES
PROJECT:

ITEM NUMBER	DESCRIPTION	UNIT	UNIT PRICE
Debris Hauling and Management*			
1	Loading and Hauling of Eligible Vegetative Debris from ROW to Approved Temporary Debris Management Site (TDMS) or Disposal Site Per Cubic Yard		
1A	0.0-10.0 Miles One Way	CY	\$ 8.50
1B	10.01-20.0 Miles One Way	CY	\$ 9.50
1C	20.01+ Miles One Way	CY	\$ 10.50
2	Loading and Hauling of Eligible Construction and Demolition Debris from ROW to Approved Temporary Debris Management Site (TDMS) or Disposal Site Per Cubic Yard		
2A	0.0-10.0 Miles One Way	CY	\$ 8.50
2B	10.01-20.0 Miles One Way	CY	\$ 9.50
2C	20.01+ Miles One Way	CY	\$ 10.50
3	Land Based Loading and Hauling of Eligible Vegetative Debris from Creeks, Canals Streams or Utility ROW to TDMS or Disposal site per Cubic Yard		
3A	0.0-10.0 Miles One Way	CY	\$ 16.00
3B	10.01-20.0 Miles One Way	CY	\$ 18.00
3C	20.01+ Miles One Way	CY	\$ 20.00
4	Land Based Loading and Hauling of Eligible Construction and Demolition Debris from Creeks, Canals Streams or Utility ROW to TDMS or Disposal site per Cubic Yard		
4A	0.0-10.0 Miles One Way	CY	\$ 18.00
4B	10.01-20.0 Miles One Way	CY	\$ 20.00
4C	20.01+ Miles One Way	CY	\$ 24.00
5	Operate TDMS - Includes Clearing, Preparation of Site, Segregation of Debris, Restoration of Site and Closeout	CY	\$ 1.35
6	Reduction of Vegetative Debris at the TDMS by Grinding/Chipping	CY	\$ 4.00
7	Reduction of Vegetative Debris at the TDMS by Open-Air Burning	CY	\$ 2.15
8	Reduction of Vegetative Debris & C&D at the TDMS by Forced-Air Burning	CY	\$ 3.00
9	Reduction of C&D Debris at the TDMS by Compaction	CY	\$ 2.95
10	Loading, Haul and Final Disposal of Reduced Vegetative Debris (Wood Chips) from TDMS to Final Disposal Site (Tipping Fees Shall be a Pass-Through Cost to client)		
10A	0.0-10.0 Miles One Way	CY	\$ 5.50
10B	10.01-20.0 Miles One Way	CY	\$ 6.50
10C	20.01-30.0 Miles One Way	CY	\$ 8.00
10D	30.01-40.0 Miles One Way	CY	\$ 10.00
11	Loading, Haul and Final Disposal of Reduced Vegetative Debris (Ash) from TDMS to Final Disposal Site (Tipping Fees Shall be a Pass-Through Cost to the client)		
11A	0.0-10.0 Miles One Way	CY	\$ 13.00
11B	10.01-20.0 Miles One Way	CY	\$ 15.00
11C	20.01-30.0 Miles One Way	CY	\$ 17.00
11D	30.01-40.0 Miles One Way	CY	\$ 20.00
12	Loading, Haul and Final Disposal of Reduced Construction and Demolition Debris (C&D) from TDMS to Final Disposal Site (Tipping Fees Shall be a Pass-Through Cost to the Client)		
12A	0.0-10.0 Miles One Way	CY	\$ 6.00
12B	10.01-20.0 Miles One Way	CY	\$ 7.00
12C	20.01-30.0 Miles One Way	CY	\$ 8.50
12D	30.01-40.0 Miles One Way	CY	\$ 10.50
Trees, Stumps & Other Debris Items			
13	Leaning/Hazardous Tree Removal, 6" - 12" (Cut and Drop)	EACH	\$ 200.00
14	Leaning/Hazardous Tree Removal, 13" - 23" (Cut and Drop)	EACH	\$ 350.00
15	Leaning/Hazardous Tree Removal, 24" - 36" (Cut and Drop)	EACH	\$ 600.00
16	Leaning/Hazardous Tree Removal, greater than 36" (Cut and Drop)	EACH	\$ 1000.00
17	Removal of Hanging Limbs in the ROW (Per Tree) (Cut and Drop)	EACH	\$ 85.00
18	Hazardous Stump Removal - 24" - 35"	EACH	\$ 500.00
19	Hazardous Stump Removal - 36" - 48"	EACH	\$ 700.00
20	Hazardous Stump Removal - Greater than 48"	EACH	\$ 800.00
21	Loading & Hauling of White Goods to Approved Site	EACH	\$ 80.00
22	Loading & Hauling of Electronic Waste to Approved Site	EACH	\$ 75.00
23	Collect & Dispose of HHW to Approved Site	EACH	\$ 40.00
24	Disposal Site Inspection Tower (Erection and Removal)	EACH	\$ 3500.00
25	Demolition Non-RACM City Owned Structures	SF	\$ 5.50
Debris Hauling and Management*			
26	Grapple Truck (45 CY+) w/Operator	Hour	\$ 265.00
27	Trailer (40 CY +)	Hour	\$ 30.00
28	Arial Bucket Truck (55'+) w/Operator	Hour	\$ 185.00
29	Skid Steer w/Operator	Hour	\$ 175.00
30	Front End Wheel Loader w/Operator	Hour	\$ 195.00
31	Laborer w/Chainsaw	Hour	\$ 85.00

32	Foreman w/ 1/2 Ton Pick Up Truck	Hour	\$ 100.00
33	Superintendent w/ 1/2 Ton Pick Up Truck	Hour	\$ 105.00
34	Equipment Transport	Hour	\$ 110.00

* The County and Prime Contractor will select which option, or combination of options, to utilize in this contract.

Looks Great Services of MS, Inc.

Signature: _____

Date: _____

2/3/2026

City of Oxford, MS Authorized Signature

Signature: _____

Date: _____

2/3/2026

EMERGENCY DISASTER DEBRIS REMOVAL AND DISPOSAL SERVICES AGREEMENT-ADDENDUM 1

OWNER: OXFORD, MS

CONTRACTOR: LOOKS GREAT SERVICES OF MS, INC.

EMERGENCY DISASTER DEBRIS REMOVAL AND DISPOSAL SERVICES AGREEMENT BETWEEN OXFORD, MS AND LOOKS GREAT SERVICES OF MS, INC.

Not to Exceed Extension

The \$500,000.00 not to exceed amount in Article 3 – Compensation of the original agreement is amended to \$5,000,000.00

Additional Pricing:

The Agreement is hereby amended to add the following pricing to the current pricing, which may be utilized when authorized by the Owner. Except as expressly modified by this Addendum, all other terms and conditions of the Agreement shall remain unchanged and in full force and effect.

ITEM NUMBER	DESCRIPTION	UNIT	UNIT PRICE
35	Removal and Disposal of eligible power poles, cross arms, insulators, hardware and incidental utility damaged assets from the Roadway or Electrical Line/Utility Right of Way (ROW) (Tipping Fees Shall be a Pass-Through Cost to the Client)	CY	\$ 190.00
36	Removal and Delivery to a designated facility all transformers, regulators, coil reclosures and capacitors. (Tipping Fees Shall be a Pass-Through Cost to the Client)	EACH	\$ 785.00
37	Loading, Hauling & Disposal of Electronic Waste (Conductor, Static Wire & Guy Wire) (Tipping Fees Shall be a Pass through Cost to the Client)	TON	\$ 495.00

IN WITNESS WHEREOF, the parties have executed this Addendum as of the dates written below.

OWNER:

Oxford, Mississippi

By: Robyn Tannehill

Print: Robyn Tannehill

Date: 2/3/2026

LOOKS GREAT SERVICES OF MS, INC.

By: Jerry Day

Print: Jerry Day

Date: 2/3/2026

EMERGENCY DISASTER DEBRIS REMOVAL AND DISPOSAL SERVICES AGREEMENT-ADDENDUM 2

OWNER: OXFORD, MS

CONTRACTOR: LOOKS GREAT SERVICES OF MS, INC.

EMERGENCY DISASTER DEBRIS REMOVAL AND DISPOSAL SERVICES AGREEMENT BETWEEN OXFORD, MS AND LOOKS GREAT SERVICES OF MS, INC.

Amended Pricing:

The Agreement is hereby amended to change the current pricing in table 1 to the new pricing in table 2, which may be utilized when authorized by the Owner. Except as expressly modified by this Addendum, all other terms and conditions of the Agreement shall remain unchanged and in full force and effect.

Table 1 (Original Pricing):

ITEM NUMBER	DESCRIPTION	UNIT	UNIT PRICE
1	Loading and Hauling of Eligible Vegetative Debris from ROW to Approved Temporary Debris Management Site (TDMS) or Disposal Site Per Cubic Yard		
1A	0.0-10.0 Miles One Way	CY	\$ 8.50
1B	10.01-20.0 Miles One Way	CY	\$ 9.50
1C	20.01+ Miles One Way	CY	\$ 10.50
2	Loading and Hauling of Eligible Construction and Demolition Debris from ROW to Approved Temporary Debris Management Site (TDMS) or Disposal Site Per Cubic Yard		
2A	0.0-10.0 Miles One Way	CY	\$ 8.50
2B	10.01-20.0 Miles One Way	CY	\$ 9.50
2C	20.01+ Miles One Way	CY	\$ 10.50
3	Land Based Loading and Hauling of Eligible Vegetative Debris from Creeks, Canals Streams or Utility ROW to TDMS or Disposal site per Cubic Yard		
3A	0.0-10.0 Miles One Way	CY	\$ 16.00
3B	10.01-20.0 Miles One Way	CY	\$ 18.00
3C	20.01+ Miles One Way	CY	\$ 20.00
4	Land Based Loading and Hauling of Eligible Construction and Demolition Debris from Creeks, Canals Streams or Utility ROW to TDMS or Disposal site per Cubic Yard		
4A	0.0-10.0 Miles One Way	CY	\$ 18.00
4B	10.01-20.0 Miles One Way	CY	\$ 20.00
4C	20.01+ Miles One Way	CY	\$ 24.00

Table 2 (New Pricing):

ITEM NUMBER	DESCRIPTION	UNIT	UNIT PRICE
1	Loading and Hauling of Eligible Vegetative Debris from ROW to Approved Temporary Debris Management Site (TDMS) or Disposal Site Per Cubic Yard		
1A	0.0-20.0 Miles One Way	CY	\$ 8.50
1B	20.01+ Miles One Way	CY	\$ 10.50
1	Loading and Hauling of Eligible Construction and Demolition Debris from ROW to Approved Temporary Debris Management Site (TDMS) or Disposal Site Per Cubic Yard		
2A	0.0-20.0 Miles One Way	CY	\$ 8.50
2B	20.01+ Miles One Way	CY	\$ 10.50
3	Land Based Loading and Hauling of Eligible Vegetative Debris from Creeks, Canals Streams or Utility ROW to TDMS or Disposal site per Cubic Yard		
3A	0.0-20.0 Miles One Way	CY	\$ 16.00
3B	20.01+ Miles One Way	CY	\$ 20.00
4	Land Based Loading and Hauling of Eligible Construction and Demolition Debris from Creeks, Canals Streams or Utility ROW to TDMS or Disposal site per Cubic Yard		
4A	0.0-20.0 Miles One Way	CY	\$ 18.00
4B	20.01+ Miles One Way	CY	\$ 24.00

IN WITNESS WHEREOF, the parties have executed this Addendum as of the dates written below.

OWNER:

Oxford, Mississippi

By: Robyn Tannehill

Print: Robyn Tannehill

Date: 2/3/2026

LOOKS GREAT SERVICES OF MS, INC.

By: Jerry Day

Print: Jerry Day

Date: 2/3/2026

EMERGENCY DISASTER DEBRIS REMOVAL AND DISPOSAL SERVICES AGREEMENT-ADDENDUM 3

OWNER: OXFORD, MS

CONTRACTOR: LOOKS GREAT SERVICES OF MS, INC.

EMERGENCY DISASTER DEBRIS REMOVAL AND DISPOSAL SERVICES AGREEMENT BETWEEN OXFORD, MS AND LOOKS GREAT SERVICES OF MS, INC.

Not to Exceed Extension

The \$5,000,000.00 not to exceed amount in Addendum 1 is amended to \$14,000,000.00

IN WITNESS WHEREOF, the parties have executed this Addendum as of the dates written below.

OWNER:

Oxford, Mississippi

By: _____

Print: _____

Date: _____

LOOKS GREAT SERVICES OF MS, INC.

By: Sean Hunt

Print: Sean Hunt

Date: 2/12/2026



THE CITY OF
OXFORD

MEMORANDUM

To: Board of Aldermen
From: Mark Levy
CC: Hollis Green, Matt Waller
Date: January 17, 2026
Re: Consider Addendum No. 2 from Debris Tech to raise the Not-to-Exceed Cap.

DebrisTech was initially retained by the Board of Aldermen on Sunday, January 26, under the City's emergency procurement authority in the immediate aftermath of Ice Storm Fern.

The original contract provided for debris monitoring as a not-to-exceed amount of \$100,000.00.

At the regular meeting on February 3, the Board authorized Amendment No. 1 to the contract with DebrisTech. Addendum No. 1 increased the not-to-exceed amount from \$100,000.00 to \$1,000,000.00.

Based on the preliminary debris assessment, DebrisTech. has indicated that the proposed Amendment No. 2 amount \$2,800,000.00 should allow services to continue until the Request for Proposals is opened and evaluated on March 6. At that time, the Board of Aldermen will be presented with a recommendation for ongoing debris removal services.

As a reminder, the contract remains a not-to-exceed agreement based solely on services actually rendered and does not constitute a guaranteed payment of the full authorized amount. Additionally, the contract may be cancelled by the City at any time for any reason.

Staff recommends approval of Amendment No. 2.

Enclosures (2):

1. DebrisTech Agreement
2. First Amendment to Agreement
3. Second Amendment to Agreement

INDEPENDENT CONTRACTOR AGREEMENT

THIS INDEPENDENT CONTRACTOR AGREEMENT (the “Agreement”) is made and entered into effective as of the 23rd day of January 2026 (the “Effective Date”), by and between CITY OF OXFORD (the “City” or “Applicant”) and DEBRISTECH, LLC, a Mississippi limited liability company (the “Contractor”).

RECITALS

WHEREAS, the City desires to engage DEBRISTECH, LLC to perform certain Disaster Debris Monitoring Services (as hereinafter defined) and DEBRISTECH, LLC desires to perform such Disaster Debris Monitoring Services, all on the terms and conditions set forth herein.

AGREEMENT

NOW, THEREFORE, in consideration of the premises, the mutual covenants and agreements contained herein, and other valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

1. Duties of Contractor. Effective as of the date of this Agreement, Contractor agrees to supply personnel as specifically requested in writing by the City to perform the services described in Exhibit A attached hereto (collectively, the “Contractor Services”).

2. Independent Contractor Relationship. Contractor is an independent contractor and is solely responsible for all taxes, withholdings, and other similar statutory obligations in connection with the personnel supplied and services provided by Contractor pursuant to this Agreement, including, but not limited to, workers’ compensation insurance and unemployment insurance. Nothing in this Agreement shall be deemed to create an agency, partnership, or joint venture between the parties, nor shall this Agreement be interpreted or construed as creating or establishing the relationship of employer and employee between the City and Contractor. Neither party hereto has the authority to act on behalf of or to enter into any contract, incur any liability or make any representation on behalf of the other party. It is expressly understood that the Contractor is an independent contractor in every respect.

3. No Exclusive Duty. The Contractor shall devote sufficient time, attention, personnel and other resources to perform the Contractor Services, provided, however, the Contractor shall not be required to perform work exclusively for the City, and Contractor may have other business interests and may engage in other activities in addition to those relating to the City.

4. Term. The term of this Agreement shall commence on the Effective Date and terminate on April 30, 2026, subject to the provisions of Paragraphs 5 and 6 (the “Initial Term”). Upon expiration of the Initial Term, this Agreement may continue in 30 day increments as set forth in Section 5 below or otherwise extended pursuant to mutually agreeable written terms.

5. Termination. Either party shall have the right to terminate this Agreement immediately upon written notice thereof to the other party, if such other party breaches any of the material terms of this Agreement or fails to perform or observe any of its material obligations hereunder, and such breach or failure is not cured within a period of thirty (30) days after the receipt by such party of written notice of such breach or failure specifying the nature of the breach or failure. The City may terminate this

Agreement for convenience and without cause at any time for any reason without any further obligation to the other party by providing the other party with two (2) days written notice. In the event of termination in accordance with this Paragraph, the City shall pay Contractor for services rendered (as set forth in Paragraph 6 of this Agreement) through the effective termination date, and the City shall be liable for the same until such amounts are fully and finally settled.

(a) Authority to Modify, Change or Direct Work. The City understands and agrees it is important for Contractor to receive any and all Project directives, changes, guidance and other scope-related correspondence (collectively "Directives") from authorized representatives of the City. As such, the City designates the below listed individuals as City representatives authorized to issue Directives to Contractor on the City's behalf. In the event any additional City representatives are designated for this Project, the City shall promptly notify Contractor of such designation(s) in writing.

City-designated representative: Shane Fortner, EM Director

1. Compensation. The City will pay Contractor an hourly rate for the personnel provided by Contractor pursuant to the payment schedule attached to Exhibit B. For each hour of services provided by any Contractor personnel in excess of forty (40) hours per week, the City will pay Contractor at one and one-half times (1.5x) the hourly rate on Exhibit B. In addition, the City shall reimburse Contractor for all vehicle mileage and per diem expenses (including lodging and meals) incurred by the Contractor's personnel. Contractor agrees to track the number of hours worked per week and to provide invoices for services rendered to the City on a weekly basis. Payment shall be due from the City to the Contractor within 45 days, as provided under State law, immediately following receipt of the invoice. For any amounts more than sixty (60) days overdue, Contractor shall have the right to suspend its provision of the Contractor Services until such payment is received. In no event shall the amount payable under this Agreement exceed **\$100,000.00** (the "Cap"). If the Contractor performs services such that the amount payable under this Agreement reaches the Cap, this Agreement shall automatically terminate unless the parties agree to amend this Agreement to increase the amount of the Cap.

7. Taxes. Contractor shall be solely responsible for the payment of all taxes and/or assessments imposed on the payments of compensation for the performance of services outlined herein, including, without limitation, any unemployment insurance or tax, self-employment tax, federal, state and foreign income taxes, and any federal social security payment or similar taxes (and Contractor shall provide evidence to the City, upon the City's request, that such have been paid). Notwithstanding, the City may withhold from any amounts payable under this Agreement such federal, state, local or foreign taxes as shall be required to be withheld pursuant to any applicable law or regulation; provided, however, that the City shall provide the Contractor with written substantiation of withholding and remittance of such taxes upon Contractor's request.

8. No Breach. Each party hereby represents and warrants to the other party that: (a) it has all right, power and authority to grant the rights granted herein and to perform all of its obligations hereunder; (b) by entering into this Agreement and performing the obligations herein, it will not breach or violate any agreement, charter, instrument or other document to which it is a party or otherwise bound; and (c) it is currently in compliance and, throughout the term of this Agreement, it shall comply, in all material respects, with all applicable laws, rules and regulations.

9. Non-Disclosure. In connection with the Contractor Services, the City may be exposed to certain information that Contractor considers to be confidential or proprietary, or which is otherwise designated by the Contractor as confidential or secret (collectively, "Confidential Information"). During

the term of this Agreement and for three (3) years thereafter, the City: (a) shall use reasonable care to protect all Confidential Information it receives; (b) shall not use Confidential Information for any purpose unrelated to the Contractor Services; and (c) shall not, directly or indirectly, disclose any Confidential Information to any third party except to such of the City's employees, agents and representatives who have a need to know such information for purposes of the Contractor Services and are bound by confidentiality obligations no less restrictive than those imposed on the City under this Agreement. The City shall be responsible for any unauthorized disclosure or use of Confidential Information by the City's employees, agents and representatives. The obligations set forth in this Paragraph 9 shall not apply to such Confidential Information which (i) is or becomes generally available to the public other than as a result of a disclosure by the City; (ii) was available to City on a non-confidential basis prior to its disclosure by the Contractor or its agents; or (iii) becomes available to City on a non-confidential basis from a source other than the Contractor or its agents. Notwithstanding the above language, Contractor shall;

1. Keep and maintain public records required by the public agency to perform the service.
2. Upon request from the public agency's custodian of public records, provide the public agency with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided by law.
3. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the contractor does not transfer the records to the public agency.
4. Upon completion of the contract, transfer, at no cost, to the public agency all public records in possession of the contractor or keep and maintain public records required by the public agency to perform the service. If the contractor transfers all public records to the public agency upon completion of the contract, the contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the contractor keeps and maintains public records upon completion of the contract, the contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the public agency, upon request from the public agency's custodian of public records, in a format that is compatible with the information technology systems of the public agency.

10. Dispute Resolution.

(a) Should any dispute between the Parties arise under this Agreement (a "Dispute"), written notice of such Dispute shall be delivered from one party to the other and thereafter, the parties, through their appointed representatives or designees (each an "Authorized Representative"), shall first meet and attempt to resolve the Dispute in face-to-face negotiations. This meeting shall occur within thirty (30) days of the date on which a written notice of such Dispute is received from the complaining party.

(b) If no resolution is reached through the informal process set forth in Section 10(a) above, disputes shall be brought in the appropriate court in Lafayette County, Mississippi.

11. Relationship with Debris Removal Contractor. The City acknowledges that the Contractor and the debris removal contractor are not partners or joint ventures with each other. The City further acknowledges that the Contractor's relationship with the debris removal contractor is limited to documenting the work that is performed by the debris removal contractor, that the Contractor does not direct the operations of the debris removal contractor, does not have any control over the acts or operations of the debris removal contractor, and is not responsible for the acts or omissions of the debris removal contractor.

12. Standards. The Contractor shall follow the generally accepted standard of care typically exhibited by similarly situated consultants performing like services on projects of similar size, scope, nature and complexity. The City and Contractor agree and understand that Contractor's services hereunder constitute professional services, and Contractor makes no warranty or guarantee, express or implied, and guarantees no particular result.

13. Insurance. Contractor shall maintain as a condition precedent to this Agreement an approved and satisfactory general comprehensive liability insurance policy in the minimum amount of \$1,000,000.00, and naming the City, its employees and elected officials as additional insureds. Such general comprehensive insurance, the premiums for which have been paid by the Contractor, shall cover any claim for damages of whatever nature brought by any person, corporation or business entity against the Contractor, the City, its employees, named insureds, or additional insureds, or any of them arising out of or in any manner connected with the services provided to the City. A certificate of insurance shall be provided by its producing agent to the City prior to the Contractor's beginning work under this Agreement. Contractor shall furnish the City as a condition precedent to this Agreement evidence of approved and satisfactory workers' compensation insurance providing workers' compensation insurance to Contractor's employees, unless Contractor is not required by law to have such insurance coverage.

14. Assignment. This Agreement shall not be assigned, in whole or in part, by Contractor without the prior written consent of the City, which shall not be unreasonably withheld.

15. Solid Waste Disposal Act. During the term of this Agreement and any extensions thereof, the Contractor shall at all times comply with all applicable provisions of The Solid Waste Disposal Act of 1965, as amended (42 USCA § 6901, et seq.). 16. Contract Work Hours and Safety Standards Act.

- (a) Overtime requirements. No contractor or subcontractor contracting for any part of the contract work which may require or involve the employment of laborers or mechanics shall require or permit any such laborer or mechanic in any workweek in which he or she is employed on such work to work in excess of forty hours in such workweek unless such laborer or mechanic receives compensation at a rate not less than one and one-half times the basic rate of pay for all hours worked in excess of forty hours in such workweek.

(b) Violation; liability for unpaid wages; liquidated damages. In the event of any violation of the clause set forth in paragraph (a) of this section the contractor and any subcontractor responsible therefore shall be liable for the unpaid wages. In addition, such contractor and subcontractor shall be liable to the United States (in the case of work done under contract for the District of Columbia or a territory, to such District or to such territory), for liquidated damages. Such liquidated damages shall be computed with respect to each individual laborer or mechanic, including watchmen and guards, employed in violation of the clause set forth in paragraph (a) of this section, in the sum of \$27 for each calendar day on which such individual was required or permitted to work in excess of the standard workweek of forty hours without payment of the overtime wages required by the clause set forth in paragraph (a) of this section.

(c) Withholding for unpaid wages and liquidated damages. The City shall upon its own action or upon written request of an authorized representative of the Department of Labor withhold or cause to be withheld, from any moneys payable on account of work performed by the contractor or subcontractor under any such contract or any other Federal contract with the same prime contractor, or any other federally-assisted contract subject to the Contract Work Hours and Safety Standards Act, which is held by the same prime contractor, such sums as may be determined to be necessary to satisfy any liabilities of such contractor or subcontractor for unpaid wages and liquidated damages as provided in the clause set forth in paragraph (b) of this section.

(d) Subcontracts. The contractor or subcontractor shall insert in any subcontracts the clauses set forth in paragraph (a) through (d) of this section and also a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. The prime contractor shall be responsible for compliance by any subcontractor or lower tier subcontractor with the clauses set forth in paragraphs (a) through (d) of this section.

1. Clean Air Act. Where applicable, the Contractor agrees to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act, as amended, 42 U.S.C. § 7401 et seq. The Contractor agrees to report each violation to the City and understands and agrees that the City will, in turn, report each violation as required to assure notification to the Federal Emergency Management Agency (FEMA), and the appropriate Environmental Protection Agency Regional Office. The Contractor agrees to include these requirements in each subcontract exceeding \$150,000 financed in whole or in part with federal assistance provided by FEMA.

18. Federal Water Pollution Control Act (Clean Water Act). Where applicable, the Contractor agrees to comply with all applicable standards, orders, or regulations issued pursuant to the federal Water Pollution Control Act, as amended, 33 U.S.C. § 1251 et seq. The Contractor agrees to report each violation to the City and understands and agrees that the City will, in turn, report each violation as required to assure notification to the Federal Emergency Management Agency (FEMA), and the appropriate Environmental Protection Agency Regional Office. The Contractor agrees to include these requirements in each subcontract exceeding \$150,000 financed in whole or in part with federal assistance provided by FEMA.

19. Energy Policy and Conservation Act. During the term of this Agreement and any extensions thereof, the Contractor shall at all times comply with all applicable federal, state and local

laws pertaining to energy efficiency, including but not limited to, the Energy Policy and Conservation Act, as amended (42 U.S.C.A § 6201 et seq.).

(a) The Contractor shall comply with section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR Part 247 that contain the highest percentage of recovered material practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired by the preceding fiscal year exceeded \$10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

1. Byrd Anti-Lobbying Amendment. During the term of this Agreement and any extensions thereof, the Contractor shall at all times comply with all applicable provisions of the Byrd Anti-Lobbying Amendment (42 U.S.C. § 1352, et seq.).

1. Non-Discrimination.

(a) Contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity, or national origin. Contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, sex, sexual orientation, gender identity, or national origin. Such action shall include, but not be limited to the following: Employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided setting forth the provisions of this nondiscrimination clause.

(b) Contractor will, in all solicitations or advertisements for employees placed by or on behalf of Contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, or national origin.

(c) Contractor will not discharge or in any other manner discriminate against any employee or applicant for employment because such employee or applicant has inquired about, discussed, or disclosed the compensation of the employee or applicant or another employee or applicant. This provision shall not apply to instances in which an employee who has access to the compensation information of other employees or applicants as a part of such employee's essential job functions discloses the compensation of such other employees or applicants to individuals who do not otherwise have access to such information, unless such disclosure is in response to a formal complaint or charge, in furtherance of an investigation, proceeding, hearing, or action, including an investigation conducted by the employer, or is consistent with Contractor's legal duty to furnish information.

(d) Contractor will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice to be

provided advising said labor union or workers' representatives of Contractor's commitments under this section and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

(e) Contractor will comply with all provisions of Executive Order 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.

(f) Contractor will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the administering agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.

(g) In the event of Contractor's noncompliance with the nondiscrimination clauses of this contract or with any of the said rules, regulations, or orders, this contract may be canceled, terminated, or suspended in whole or in part and Contractor may be declared ineligible for further Government contracts or federally assisted construction contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.

(h) Contractor will include the provisions of paragraphs (a) through (h) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. Contractor will take such action with respect to any subcontract or purchase order as the administering agency may direct as a means of enforcing such provisions, including sanctions for noncompliance: Provided, however, that in the event a contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the administering agency, Contractor may request the United States to enter into such litigation to protect the interests of the United States. The applicant further agrees that it will be bound by the above equal opportunity clause with respect to its own employment practices when it participates in federally assisted construction work: Provided, that if the applicant so participating is a State or local government, the above equal opportunity clause is not applicable to any agency, instrumentality or subdivision of such government which does not participate in work on or under the contract. The applicant agrees that it will assist and cooperate actively with the administering agency and the Secretary of Labor in obtaining the compliance of contractors and subcontractors with the equal opportunity clause and the rules, regulations, and relevant orders of the Secretary of Labor, that it will furnish the administering agency and the Secretary of Labor such information as they may require for the supervision of such compliance, and that it will otherwise assist the administering agency in the discharge of the agency's primary responsibility for securing compliance. The applicant further agrees that it will refrain from entering into any contract or contract modification subject to Executive Order 11246 of September 24, 1965, with a contractor debarred from, or who has not demonstrated eligibility for, Government contracts and federally assisted construction contracts pursuant to the Executive Order and will carry out such sanctions and penalties for violation of the equal opportunity clause as may be imposed upon contractors and subcontractors by the administering agency or the Secretary of Labor pursuant to Part II, Subpart D of the Executive Order. In addition, the applicant agrees that if it fails or refuses to comply with these undertakings, the administering agency may

take any or all of the following actions: Cancel, terminate, or suspend in whole or in part this grant (contract, loan, insurance, guarantee); refrain from extending any further assistance to the applicant under the program with respect to which the failure or refund occurred until satisfactory assurance of future compliance has been received from such applicant; and refer the case to the Department of Justice for appropriate legal proceedings.²² Prohibition on Contracting for Covered Telecommunications Equipment or Services. (a) Definitions. As used in this clause-"Backhaul" means intermediate links between the core network, or backbone network, and the small subnetworks at the edge of the network (e.g., connecting cell phones/towers to the core telephone network). Backhaul can be wireless (e.g., microwave) or wired (e.g., fiber optic, coaxial cable, Ethernet)."Covered foreign country" means The People's Republic of China. "Covered telecommunications equipment or services" means-

- (1) Telecommunications equipment produced by Huawei Technologies Company or ZTE Corporation (or any subsidiary or affiliate of such entities);
- (2) For the purpose of public safety, security of Government facilities, physical security surveillance of critical infrastructure, and other national security purposes, video surveillance and telecommunications equipment produced by Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company (or any subsidiary or affiliate of such entities);
- (3) Telecommunications or video surveillance services provided by such entities or using such equipment; or

Telecommunications or video surveillance equipment or services produced or provided by an entity that the Secretary of Defense, in consultation with the Director of National Intelligence or the Director of the Federal Bureau of Investigation, reasonably believes to be an entity owned or controlled by, or otherwise connected to, the government of a covered foreign country.

"Critical technology" means-

(1) Defense articles or defense services included on the United States Munitions List set forth in the International Traffic in Arms Regulations under subchapter M of chapter I of title 22, Code of Federal Regulations;

(2) Items included on the Commerce Control List set forth in Supplement No. 1 to part 774 of the Export Administration Regulations under subchapter C of chapter VII of title 15, Code of Federal Regulations, and controlled-

(i) Pursuant to multilateral regimes, including for reasons relating to national security, chemical and biological weapons proliferation, nuclear nonproliferation, or missile technology; or

(ii) For reasons relating to regional stability or surreptitious listening;

(1) Specially designed and prepared nuclear equipment, parts and components, materials, software, and technology covered by part 810 of title 10, Code of Federal Regulations (relating to assistance to foreign atomic energy activities);

(4) Nuclear facilities, equipment, and material covered by part 110 of title 10, Code of Federal Regulations (relating to export and import of nuclear equipment and material);

(5) Select agents and toxins covered by part 331 of title 7, Code of Federal Regulations, part 121 of title 9 of such Code, or part 73 of title 42 of such Code; or

(6) Emerging and foundational technologies controlled pursuant to section 1758 of the Export Control Reform Act of 2018 (50 U.S.C. 4817).

"Interconnection arrangements" means arrangements governing the physical connection of two or more networks to allow the use of another's network to hand off traffic where it is ultimately delivered (e.g., connection of a customer of telephone provider A to a customer of telephone company B) or sharing data and other information resources.

"Reasonable inquiry" means an inquiry designed to uncover any information in the entity's possession about the identity of the producer or provider of covered telecommunications equipment or services used by the entity that excludes the need to include an internal or third-party audit.

"Roaming" means cellular communications services (e.g., voice, video, data) received from a visited network when unable to connect to the facilities of the home

network either because signal coverage is too weak or because traffic is too high.

"Substantial or essential component" means any component necessary for the proper function or performance of a piece of equipment, system, or service.

(b) Prohibition.

(1) Section 889(a)(1)(A) of the John S. McCain National Defense Authorization Act for Fiscal Year 2019 (Pub. L. 115-232) prohibits the head of an executive agency on or after August 13, 2019, from procuring or obtaining, or extending or renewing a contract to procure or obtain, any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system. The Contractor is prohibited from providing to the Government any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system, unless an exception at paragraph (c) of this clause applies or the covered telecommunication equipment or services are covered by a waiver described in FAR 4.2104.

(2) Section 889(a)(1)(B) of the John S. McCain National Defense Authorization Act for Fiscal Year 2019 (Pub. L. 115-232) prohibits the head of an executive agency on or after August 13, 2020, from entering into a contract, or extending or renewing a contract, with an entity that uses any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system, unless an exception at paragraph (c) of this clause applies or the covered telecommunication equipment or services are covered by a waiver described in FAR 4.2104. This prohibition applies to the use of covered telecommunications equipment or services, regardless of whether that use is in performance of work under a Federal contract.

(c) Exceptions. This clause does not prohibit contractors from providing-

1) A service that connects to the facilities of a third-party, such as backhaul, roaming, or interconnection arrangements; or

2) Telecommunications equipment that cannot route or redirect user data traffic or permit visibility into any user data or packets that such equipment transmits or otherwise handles.

(d) Reporting requirement.

(1) In the event the Contractor identifies covered telecommunications equipment or services used as a substantial or essential component of any system, or as critical technology as part of any system, during contract performance, or the Contractor is notified of such by a subcontractor at any tier or by any other source,

the Contractor shall report the information in paragraph (d)(2) of this clause in writing via email to the Contracting Officer, Contracting Officer's Representative, and the Enterprise Security Operations Center (SOC) at NDAA Incidents@hq.dhs.gov, with required information in the body of the email. In the case of the Department of Defense, the Contractor shall report to the website at <https://dibnet.dod.mil>. For indefinite delivery contracts, the Contractor shall report to the Enterprise SOC, Contracting Officer for the indefinite delivery contract and the Contracting Officer(s) and Contracting Officer's Representative(s) for any affected order or, in the case of the Department of Defense, identify both the indefinite delivery contract and any affected orders in the report provided at <https://dibnet.dod.mil>.

(2) The Contractor shall report the following information pursuant to paragraph (d)(1) of this clause.

(i) Within one business day from the date of such identification or notification: the contract number; the order number(s), if applicable; supplier name; supplier unique entity identifier (if known); supplier Commercial and Government Entity (CAGE) code (if known); brand; model number (original equipment manufacturer number, manufacturer part number, or wholesaler number); item description; and any readily available information about mitigation actions undertaken or recommended.

(ii) Within 10 business days of submitting the information in paragraph (d)(2)(i) of this clause: any further available information about mitigation actions undertaken or recommended. In addition, the Contractor shall describe the efforts it undertook to prevent use or submission of covered telecommunications equipment or services, and any additional efforts that will be incorporated to prevent future use or submission of covered telecommunications equipment or services.

(a) Subcontracts. The Contractor shall insert the substance of this clause, including this paragraph (e), in all subcontracts and other contractual instruments, including subcontracts for the acquisition of commercial items.

1. Domestic Preference for Procurements. As appropriate, and to the extent consistent with law, the Contractor should, to the greatest extent practicable, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States. This includes, but is not limited to iron, aluminum, steel, cement, and other manufactured products. For

purposes of this clause: “Produced in the United States” means, for iron and steel products, that all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States. “Manufactured products” mean items and construction materials composed in whole or in part of non-ferrous metals such as aluminum; plastics and polymer-based products such as polyvinyl chloride pipe; aggregates such as concrete; glass, including optical fiber; and lumber.

1. Access to Records. The Contractor agrees to provide the City, the FEMA Administrator, the Comptroller General of the United States, or any of their authorized representatives access to any books, documents, papers, and records of the Contractor which are directly pertinent to this contract for the purposes of making audits, examinations, excerpts, and transcriptions. The Contractor agrees to permit any of the foregoing parties to reproduce by any means whatsoever or to copy excerpts and transcriptions as reasonably needed. The Contractor agrees to provide the FEMA Administrator or his authorized representatives access to construction or other work sites pertaining to the work being completed under the contract. In compliance with section 1225 of the Disaster Recovery Reform Act of 2018, the City and the Contractor acknowledge and agree that no language in this contract is intended to prohibit audits or internal reviews by the FEMA Administrator or the Comptroller General of the United States.

25. DHS Seal, Logo, and Flags. The Contractor shall not use the DHS seal(s), logos, crests, or reproductions of flags or likenesses of DHS agency officials without specific FEMA pre-approval. The Contractor shall include this provision in any subcontracts.

26. Compliance with Federal Law, Regulations, And Executive Orders and Acknowledgement of Federal Funding. This is an acknowledgement that FEMA financial assistance will be used to fund all or a portion of the contract. The Contractor will comply with all applicable federal law, regulations, executive orders, FEMA policies, procedures, and directives.

27. No Obligation by Federal Government. The federal government is not a party to this contract and is not subject to any obligations or liabilities to the non-federal entity, contractor, or any other party pertaining to any matter resulting from the contract.

28. Program Fraud and False or Fraudulent Statements or Related Acts. The Contractor acknowledges that 31 U.S.C. Chap. 38 (Administrative Remedies for False Claims and Statements) applies to the Contractor’s actions pertaining to this contract.

29. Byrd Anti-Lobbying Amendment. Contractors who apply or bid for an award of more than \$100,000 shall file the required certification attached as Exhibit D. Each tier certifies to the tier above that it will not and has not used federally appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, officer or employee of Congress, or an employee of a Member of Congress in connection with obtaining any federal contract, grant, or any other award covered by 31 U.S.C. § 1352. Each tier shall also disclose any lobbying with non-federal funds that takes place in connection with obtaining any federal award. Such disclosures are forwarded from tier to tier up to the recipient who in turn will forward the certification(s) to the federal awarding agency.

30. Affirmative Socioeconomic Steps. If subcontracts are to be let, the Contractor is

required to take all necessary steps identified in 2 C.F.R. § 200.321(b)(1)-(5) to ensure that small and minority businesses, women's business enterprises, and labor surplus area firms are used when possible.

31. Force Majeure. Except with respect to payment obligations under this Agreement, neither party hereto shall be liable for any failure to perform due to strikes, riots, civil disturbances, acts of terrorism, wars, failures or fluctuations in electrical power or telecommunications equipment, or any other cause beyond such party's reasonable control (each an "Event of Force Majeure"). The parties shall use their commercially reasonable efforts to minimize the consequences of any Event of Force Majeure.32. Miscellaneous.

(a) This Agreement shall be governed by and construed in accordance with the laws of the State of Mississippi, without reference to principles of conflict of laws. The captions of this Agreement are not part of the provisions hereof and shall have no force or effect. This Agreement may not be amended or modified otherwise than by a written agreement executed by the parties hereto or their respective successors and legal representatives.

(b) All notices and other communications hereunder shall be in writing and shall be given by hand delivery to the other party or by registered or certified mail, return receipt requested, postage prepaid, addressed as follows:If to Contractor:

DebrisTech, LLC

Attn: Brooks Wallace

923 Goodyear Boulevard

Picayune, Mississippi 39466

If to the City:

City of Oxford

Attn: Robyn Tannehill

107 Courthouse Square

Oxford, MS 38655

or to such other address as either party shall have furnished to the other in writing in accordance herewith. Notice and communications shall be effective when actually received by the addressee.

(c) The invalidity or unenforceability of any provision of this Agreement shall not affect the validity or enforceability of any other provision of this Agreement.

(d) The parties' respective rights under this Agreement are cumulative and either party's exercise or enforcement of any right or remedy under this Agreement will not preclude such party's exercise or enforcement of any other right or remedy which such party is entitled to enforce at law or in equity.

(e) Contractor's or the City's failure to insist upon strict compliance with any provision of this Agreement or the failure to assert any right Contractor or the City may have hereunder shall not be deemed to be a waiver of such provision or right or any other provision or right of this Agreement.

(f) If any provision of this Agreement shall be deemed unlawful, void or unenforceable for any reason, it shall be deemed severable, and in no way shall affect the validity or enforceability of, the remaining provisions of this Agreement.

(g) This Agreement shall not be construed or interpreted in favor of or against Contractor or the City on the basis of draftsmanship or preparation of the Agreement.

(h) This Agreement, together with the Exhibits attached hereto, constitutes the sole and entire agreement of the parties to this Agreement with respect to the subject matter contained herein and shall supersede all prior and contemporaneous agreements and understandings between Contractor and the City, whether written or oral, with respect to the subject matter hereof.

(i) This Agreement can only be amended or modified in a written document signed by both Contractor and the City.

(j) All rights and obligations of the parties hereto that either expressly, or by their nature, survive the expiration or termination of this Agreement shall survive such expiration or termination.

(k) This Agreement and any amendment, waiver, approval or consent relating hereto may be executed in any number of counterparts, each of which when so executed and delivered shall be deemed an original, but all of which when taken together shall constitute one and the same instrument. The delivery by any party of an executed signature page to this Agreement or any amendment, waiver, approval or consent relating hereto by facsimile transmission or by electronic email in Adobe Corporation's Portable Document Format (or PDF) shall be deemed to be, and shall be enforceable to the same extent as, an original signature page hereto or thereto. Any party who delivers such a signature page agrees to later deliver an original counterpart to any party that requests it.

IN WITNESS WHEREOF, the parties have executed this Independent Contractor Agreement as of the date first written above.

-CONTRACTOR-

DEBRISTECH, LLC



Brooks R. Wallace, President

-CITY -

CITY OF OXFORD, MISSISSIPPI



Robyn Tannehill, Mayor
City of Oxford

EXHIBIT A

CONTRACTOR SERVICES

DISASTER DEBRIS MONITORING SERVICES

The contractor will be expected to provide disaster debris monitoring services to include debris generated from the public rights-of-way, private property, drainage areas/canals, waterways, and other areas designated as eligible by the City. Specific services may include:

1. Providing technical support and guidance in selecting a debris removal contractor. This shall include the preparation, review and recommendations of Request for Proposals and/or Bids for debris removal.
2. Coordinating daily briefings, work progress, staffing, and other key items with the City.
3. Support with the selection and permitting of Temporary Debris Storage and Reduction Site (TDSRS) locations and other permitting/regulatory issues as requested.
4. Scheduling work for team members and contractors on a daily basis.
5. Hiring, scheduling, and managing field staff.
6. Monitoring recovery contractor operations and making/implementing recommendations to improve efficiency and speed up recovery work.
7. Assisting the City with responding to public concerns and comments.
8. Certifying contractor vehicles for debris removal using methodology and documentation practices appropriate for contract monitoring.
9. The Contractor shall utilize an Electronic Ticketing System to generate electronic debris load tickets for each load of debris generated. The Electronic Ticketing System shall capture a digital photograph, GPS coordinates, Electronic Signature, and a timestamp for each load of debris generated as it is loaded and as it dumped. The System shall also capture before and after photos of each Leaner, Hanger, and Stump removed along with GPS coordinates and timestamps. This information shall be transmitted electronically to a central information database that provides real time access to debris removal activities via a web-based interface. Along with the digital records, the system shall also have the ability to generate paper receipts in the field for redundancy and debris removal crew validation if requested by the City at no additional cost. The System shall also be capable of providing a real time connection to the City's GIS system and shall be customizable to meet specific needs of the City with no additional cost to the City. The purpose of the Electronic Ticketing System is to provide the City with complete documentation of every load of debris generated for auditing and reimbursement purposes.
10. Developing daily operational reports to keep the City informed of work progress.
11. Development of maps, GIS applications, etc. as necessary.
12. Comprehensive review, reconciliation, and validation of debris removal contractor(s) invoices prior to submission to the City for processing.
13. Project Worksheet and other pertinent report preparation required for reimbursement by FEMA, FHWA and any other applicable agency for disaster recovery efforts by City's staff and designated debris removal contractors.
14. Final report and appeal preparation and assistance.

END OF SCOPE

EXHIBIT B

PAYMENT SCHEDULE

The hourly labor rates shall include all applicable overhead and profit. All non-labor related project costs will be billed to the City at cost without mark-up. All Per Diem expenses shall be billed directly to the City at a rate not to exceed the GSA Per Diem Allowance for the project area. The rates listed below shall be straight time rates. All hours in excess of 40 hours per week shall be billed at 1.5 times the straight time rate.

DISASTER DEBRIS MONITORING SERVICES

POSITIONS	HOURLY RATES
Project Manager	\$ <u>65.00</u>
<u>Operations Manager</u>	\$ <u>55.00</u>
<u>Field Supervisor</u>	\$ <u>45.00</u>
<u>Field/Site Monitors</u>	\$ <u>34.00</u>
<u>Data Manager</u>	\$ <u>55.00</u>
<u>Safety Manager</u>	\$ <u>50.00</u>

EXHIBIT C

CERTIFICATION REGARDING DEBARMENT, SUS- PENSION AND OTHER RESPONSIBILITY MATTERS

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, AND OTHER
RESPONSIBILITY MATTERS -Certification in accordance with Section 29.510 Appendix A,
C.F.R./Vol. 53, No. 102, page 19210 and 19211:

- (1) The CONTRACTOR certifies to the best of its knowledge and belief that it and its principals:
 - (a) are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency;
 - (b) have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state or local) transaction or contract under a public transaction, violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - (c) are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification: and
 - (d) have not within a three-year period preceding this application/proposal had one or more public transactions (federal, state or local) terminated for cause or default;
 - (e) has not either directly or indirectly entered into any agreement participated in any collusion; or otherwise taken any action in restraint of free competitive negotiation in connection with this CONTRACT.

- (2) The CONTRACTOR further certifies, to the best of his/her knowledge and belief, that:
 - a) No federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any Federal agency, a member of Congress, an officer or employee of Congress, or employee of a member of Congress in connection with the awarding of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
 - b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of Congress, or any employee of a member of Congress in connection with this CONTRACT, Standard Form-LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions will be completed and submitted.

The certification contained in (1) and (2) above is a material representation of fact upon which reliance is placed and a pre-requisite imposed by Section 1352, Title 31, U. S. Code prior to entering into this CONTRACT. Failure to comply shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000. The CONTRACTOR shall include the language of the certification in all subcontracts exceeding \$100,000 and all sub-contractors shall certify and disclose accordingly.

I hereby certify that I am the duly authorized representative of the CONTRACTOR for purposes of making this certification, and that neither I, nor any principal, officer, shareholder or employee of the above firm has:

- (a) employed or retained for commission, percentages, brokerage, contingent fee, or other consideration, any firm or person (other than a bona fide employee working solely for me or the above CONTRACTOR) to solicit or secure this agreement,
- (b) agreed, as an express or implied condition for obtaining this CONTRACT, to employ or retain the services of any firm or person in connection with carrying out the agreement, or
- (c) paid, or agreed to pay, to any firm, organization or person (other than a bona fide employee working solely for me or the above CONTRACTOR) any fee, contribution, donation, or consideration of any kind for, or in connection with, procuring or carrying out the agreement; except as herein expressly stated (if any).

I acknowledge that this Agreement may be furnished to the Federal Emergency Management Agency, in connection with the Agreement involving participation of federal disaster relief funds, and is subject to applicable state and federal laws, both criminal and civil.

SO CERTIFIED this day of _____, 20__26. January 23



DebrisTech, LLC

A handwritten signature in blue ink, appearing to read "BRW", written over a horizontal line.

Brooks Wallace, President

ATTEST: A handwritten signature in blue ink, appearing to read "Debra McCormick", written over a horizontal line.
Notary

EXHIBIT D

BYRD ANTI-LOBBYING AMENDMENT CERTIFICATION

APPENDIX A, 44 C.F.R. PART 18 – CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

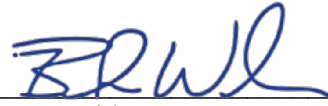
No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.

If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, Title 31, U.S.C. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The Contractor, DebrisTech, LLC, certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, the Contractor understands and agrees that the provisions of 31 U.S.C. Chap. 38, Administrative Remedies for False Claims and Statements, apply to this certification and disclosure, if any.



Brooks Wallace, President

January 23, 2026

Date

FIRST AMENDMENT TO INDEPENDENT CONTRACTOR AGREEMENT

THIS FIRST AMENDMENT TO INDEPENDENT CONTRACTOR AGREEMENT (this "Amendment") is made and entered into effective as of February 2nd, 2026, by and between CITY OF OXFORD (the "City" or "Applicant") and DEBRISTECH, LLC, a Mississippi limited liability company (the "Contractor").

RECITALS

A. DebrisTech and the City are parties to certain Independent Contractor Agreement dated effective January 23, 2026 (the "Independent Contractor Agreement").

B. Section 6 of the Independent Contractor Agreement states that \$100,000.00 (the "Cap") is the maximum amount payable to DebrisTech by the City for services performed under the Independent Contractor Agreement.

C. The parties desire to enter into this Amendment to the Independent Contractor Agreement to increase the amount of the Cap as provided herein.

AGREEMENT

For and in consideration of the mutual covenants herein contained and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Members hereby agree as follows:

1. Amendment to Section 6. The Independent Contractor Agreement is hereby amended by deleting Section 6 in its entirety and by substituting in the place and stead thereof the following:

Compensation. The City will pay Contractor an hourly rate for the personnel provided by Contractor pursuant to the payment schedule attached to Exhibit B. For each hour of services provided by any Contractor personnel in excess of forty (40) hours per week, the City will pay Contractor at one and one-half times (1.5x) the hourly rate on Exhibit B. In addition, the City shall reimburse Contractor for all vehicle mileage and per diem expenses (including lodging and meals) incurred by the Contractor's personnel. Contractor agrees to track the number of hours worked per week and to provide invoices for services rendered to the City on a weekly basis. Payment shall be due from the City to the Contractor within 45 days, as provided under State law, immediately following receipt of the invoice. For any amounts more than sixty (60) days overdue, Contractor shall have the right to suspend its provision of the Contractor Services until such payment is received. In no event shall the amount payable under this Agreement exceed **\$1,000,000.00** (the "Cap"). If the Contractor performs services such that the amount payable under this Agreement reaches the Cap, this Agreement shall automatically terminate unless the parties agree to amend this Agreement to increase the amount of the Cap.

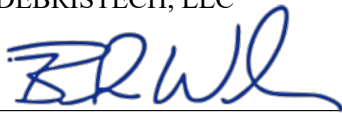
2. Full Force and Effect. The Independent Contractor Agreement, as herein amended, remains in full force and effect in accordance with its terms, and the parties hereby ratify and confirm the same.

3. Capitalized Terms. Capitalized terms not defined herein shall have the meaning give to such terms in the Independent Contractor Agreement.

IN WITNESS WHEREOF, the parties have executed this Amendment to be effective as of the date first above written.

-CONTRACTOR -

DEBRISTECH, LLC



Brooks R. Wallace, President

- CITY-

CITY OF OXFORD

Robyn Tannehill, Mayor
City of Oxford

SECOND AMENDMENT TO INDEPENDENT CONTRACTOR AGREEMENT

THIS SECOND AMENDMENT TO INDEPENDENT CONTRACTOR AGREEMENT (this “Second Amendment”) is made and entered into effective as of February 13th, 2026, by and between CITY OF OXFORD (the “City” or “Applicant”) and DEBRISTECH, LLC, a Mississippi limited liability company (the “Contractor”).

RECITALS

A. DebrisTech and the City are parties to certain Independent Contractor Agreement dated effective January 23, 2026 (the “Independent Contractor Agreement” and the First Amendment dated February 2, 2026).

B. Section 6 of the Independent Contractor Agreement states that \$100,000.00 (the “Cap”) is the maximum amount payable to DebrisTech by the City for services performed under the Independent Contractor Agreement; and the First Amendment increases the Cap to \$1,000,000.00.

C. The parties desire to enter into this Second Amendment to the Independent Contractor Agreement to increase the amount of the Cap as provided herein.

AGREEMENT

For and in consideration of the mutual covenants herein contained and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Members hereby agree as follows:

1. Amendment to Section 6. The Independent Contractor Agreement is hereby amended by deleting Section 6 in its entirety and by substituting in the place and stead thereof the following:

Compensation. The City will pay Contractor an hourly rate for the personnel provided by Contractor pursuant to the payment schedule attached to Exhibit B. For each hour of services provided by any Contractor personnel in excess of forty (40) hours per week, the City will pay Contractor at one and one-half times (1.5x) the hourly rate on Exhibit B. In addition, the City shall reimburse Contractor for all vehicle mileage and per diem expenses (including lodging and meals) incurred by the Contractor’s personnel. Contractor agrees to track the number of hours worked per week and to provide invoices for services rendered to the City on a weekly basis. Payment shall be due from the City to the Contractor within 45 days, as provided under State law, immediately following receipt of the invoice. For any amounts more than sixty (60) days overdue, Contractor shall have the right to suspend its provision of the Contractor Services until such payment is received. In no event shall the amount payable under this Agreement exceed **\$2,800,000.00** (the “Cap”). If the Contractor performs services such that the amount payable under this Agreement reaches the Cap, this Agreement shall automatically terminate unless the parties agree to amend this Agreement to increase the amount of the Cap.

2. Full Force and Effect. The Independent Contractor Agreement, as herein amended, remains in full force and effect in accordance with its terms, and the parties hereby ratify and confirm the same.

3. Capitalized Terms. Capitalized terms not defined herein shall have the meaning give to such terms in the Independent Contractor Agreement.

IN WITNESS WHEREOF, the parties have executed this Amendment to be effective as of the date first above written.

-CONTRACTOR -

DEBRISTECH, LLC



Brooks R. Wallace, President

- CITY-

CITY OF OXFORD

Robyn Tannehill, Mayor
City of Oxford



MEMORANDUM

To: Robyn Tannehill, Mayor, & Board of Aldermen

From: John Crawley, P.E., City Engineer

CC: Hollis Green, COO / Rob Neely, P.E., General Manager, Oxford Utilities

Date: February 12, 2026

Re: Request Approval of Change Order No. 1 for the Anderson Road Wells No. 3 & No. 4, Contract "A" Project

Engineering requests approval of Change Order No. 1 for the above-captioned project. This change order would move the proposed well sites from Anderson Road to mTrade Park to serve as the future water treatment plant that is now under design. This is a no-cost change order.

This project is eligible for reimbursement under the MDEQ MCWI program.

CHANGE ORDER NO. 1

Owner: City of Oxford Owner's Project No.: None
Engineer: Daniels & Associates, Inc. Engineer's Project No.: None
Contractor: Donald Smith Company, Inc. Contractor's Project No.: None
Project: Federal Award No.: 107-2-DW-5.15
Contract Name: Contract A – Anderson Well Nos. 3 & 4
Date Issued: February 5, 2025 Effective Date of Change Order: February 17, 2026

The Contract is modified as follows upon execution of this Change Order: Change well site locations to mTrade Park as shown on the attached plans.

Description: Change well site locations.

Attachments: Modified well permits and revised plans showing new well locations and revised project name, mTrade Park Well Nos 1 & 2.

Change in Contract Price		Change in Contract Times	
Original Contract Price:		Original Contract Times:	
\$ <u>1,213,874.00</u>		Substantial Completion: <u>230 days (3/19/26)</u>	
		Ready for final payment: <u>240 days (3/29/26)</u>	
{Increase} {Decrease} from previously approved Change Orders No. <u>0</u> to No. <u>0</u>		{Increase} {Decrease} from previously approved Change Orders No. <u>0</u> to No. <u>0</u>	
\$ <u>0.00</u>		Substantial Completion: <u>0 days</u>	
		Ready for final payment: <u>0 days</u>	
Contract Price prior to this Change Order:		Contract Times prior to this Change Order:	
\$ <u>1,213,874.00</u>		Substantial Completion: <u>230 days (3/19/26)</u>	
		Ready for final payment: <u>240 days (3/29/26)</u>	
{Increase} {Decrease} this Change Order:		{Increase} {Decrease} this Change Order:	
\$ <u>0.00</u>		Substantial Completion: <u>120 days</u>	
		Ready for final payment: <u>120 days</u>	
Contract Price incorporating this Change Order:		Contract Times with all approved Change Orders:	
\$ <u>1,213,874.00</u>		Substantial Completion: <u>350 days (7/17/26)</u>	
		Ready for final payment: <u>360 days (7/27/26)</u>	

Recommended by Engineer (if required)

By: David Daniels

Title: David Daniels, PE

Date: 2.5.2026

Authorized by Owner

By: _____

Title: John Crawley, PE, City Engineer

Date: _____

Accepted by Contractor

Donald Smith

Donald Smith, President

Approved by Funding Agency (if applicable)

STATE OF MISSISSIPPI

Department of Environmental Quality

Office of Land and Water Resources

P.O.Box 2309

Jackson, Mississippi 39225

PERMIT

TO DIVERT OR WITHDRAW FOR BENEFICIAL USE THE PUBLIC WATERS

This permit is issued to the landowner named below in accordance with the provisions of the Mississippi Water Laws, Mississippi Code Sections 51-3-1, et seq.(1972, as amended), and the regulations and standards as promulgated thereunder. Whether or not specifically named in this permit or in the applications for this permit, anyone using water from the diversion/withdrawal point described below shall do so in compliance with the provisions of this permit. Neither this permit, nor any authority conferred hereby, may be sold, conveyed, encumbered, assigned or otherwise aliened, for any period of time or under any conditions whatsoever. This permit may not be modified, transferred, or revoked without prior action by the Permit Board. Any attempts to modify, transfer or revoke this permit, or to take any other action on this permit, shall be invalid and unenforceable and may result in immediate revocation or suspension of this permit. The holder of this permit shall at all times be responsible for adherence to the terms and conditions of this permit. No agreement between the permit holder and any other party shall affect the obligations and liabilities of the permit holder. Water use under this permit is allowed only when the streamflow or lake level elevation (whichever, if any, is applicable) is above the established minimum, pursuant to Mississippi Code Section 51-3-7. Authorization is hereby granted to divert/withdraw water for the beneficial use designated herein, and for no other purpose, subject to the following terms, conditions, and limitations:

Permit Number: MS-GW-17837

Landowner Name: OXFORD, CITY OF

Landowner Address: 107 COURTHOUSE SQUARE
OXFORD, MS 38655

Source of Water: MERIDIAN-UPPER WILCOX AQUIFER

Beneficial Use(s): PUBLIC WATER SYSTEM

Diversion/Withdrawal Location: NE 1/4 of the NW 1/4 **Section:** 12 **Township:** 08S **Range:** 04W

County: LAFAYETTE **Quad:** OXFORD NORTH

Permitted Volume: **Annual:** 537.6672 Acre-feet equivalent to **Daily:** 0.4800 Million Gallons

Maximum Pumping Rate: 1000.00 Gallons/Minute

Applicant Name: OXFORD, CITY OF

Applicant Address: 107 COURTHOUSE SQUARE
OXFORD, MS 38655

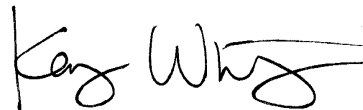
Date Permit Issued: 03/17/2025

Date Permit Expires: 03/17/2035

Date Permit Modified: 12/23/2025

Date Permit Reissued:

This permit shall be deemed null and void if construction has not begun within one (1) year of permit issue date.



STATE OF MISSISSIPPI

Department of Environmental Quality

Office of Land and Water Resources

P.O.Box 2309

Jackson, Mississippi 39225

PERMIT

TO DIVERT OR WITHDRAW FOR BENEFICIAL USE THE PUBLIC WATERS

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Permit Number: MS-GW-17838

Landowner Name: OXFORD, CITY OF

Landowner Address: 107 COURTHOUSE SQUARE
OXFORD, MS 38655

Source of Water: MERIDIAN-UPPER WILCOX AQUIFER

Beneficial Use(s): PUBLIC WATER SYSTEM

Diversion/Withdrawal Location: NE 1/4 of the NW 1/4 **Section:** 12 **Township:** 08S **Range:** 04W

County: LAFAYETTE **Quad:** OXFORD NORTH

Permitted Volume: **Annual:** 537.6672 Acre-feet equivalent to **Daily:** 0.4800 Million Gallons

Maximum Pumping Rate: 1000.00 Gallons/Minute

Applicant Name: OXFORD, CITY OF

Applicant Address: 107 COURTHOUSE SQUARE
OXFORD, MS 38655

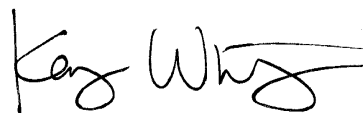
Date Permit Issued: 03/17/2025

Date Permit Expires: 03/17/2035

Date Permit Modified: 12/22/2025

Date Permit Reissued:

This permit shall be deemed null and void if construction has not begun within one (1) year of permit issue date.





MEMORANDUM

To: Robyn Tannehill, Mayor, & Board of Aldermen

From: John Crawley, P.E., City Engineer

CC: Hollis Green, COO / Rob Neely, P.E., General Manager, Oxford Utilities

Date: February 12, 2026

Re: Request Execution of Contract Agreements,
Anderson Road Water Distribution Project

Engineering requests approval for the mayor execute the contract agreements for the above-captioned project. The Board of Aldermen approved the low bid of Land Company Development, Inc. at their regular meeting on January 6th, 2026 in the amount of **\$1,755,842.75**.

This project is eligible for reimbursement under the MDEQ MCWI program.



MEMORANDUM

To: Robyn Tannehill, Mayor, & Board of Aldermen

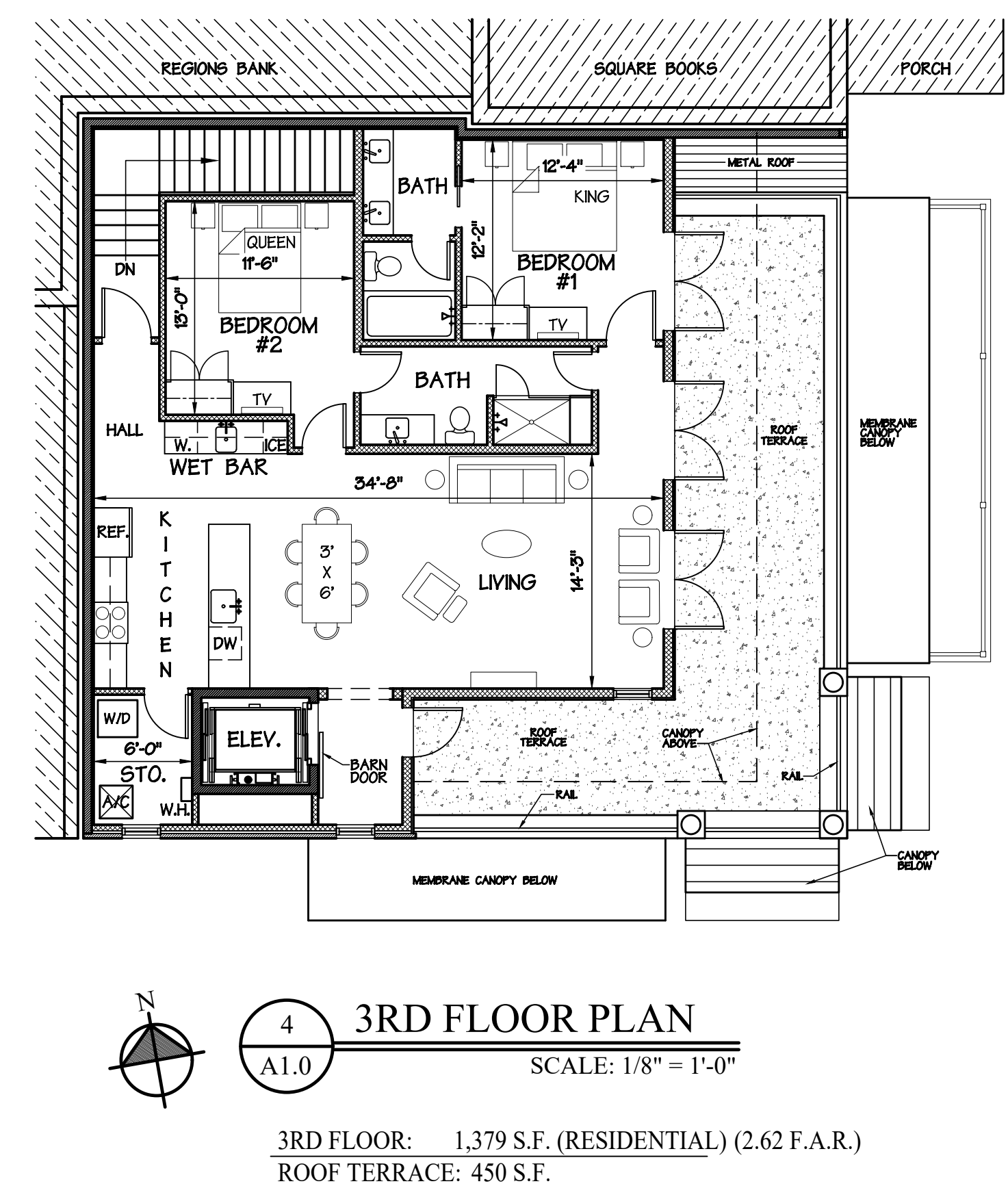
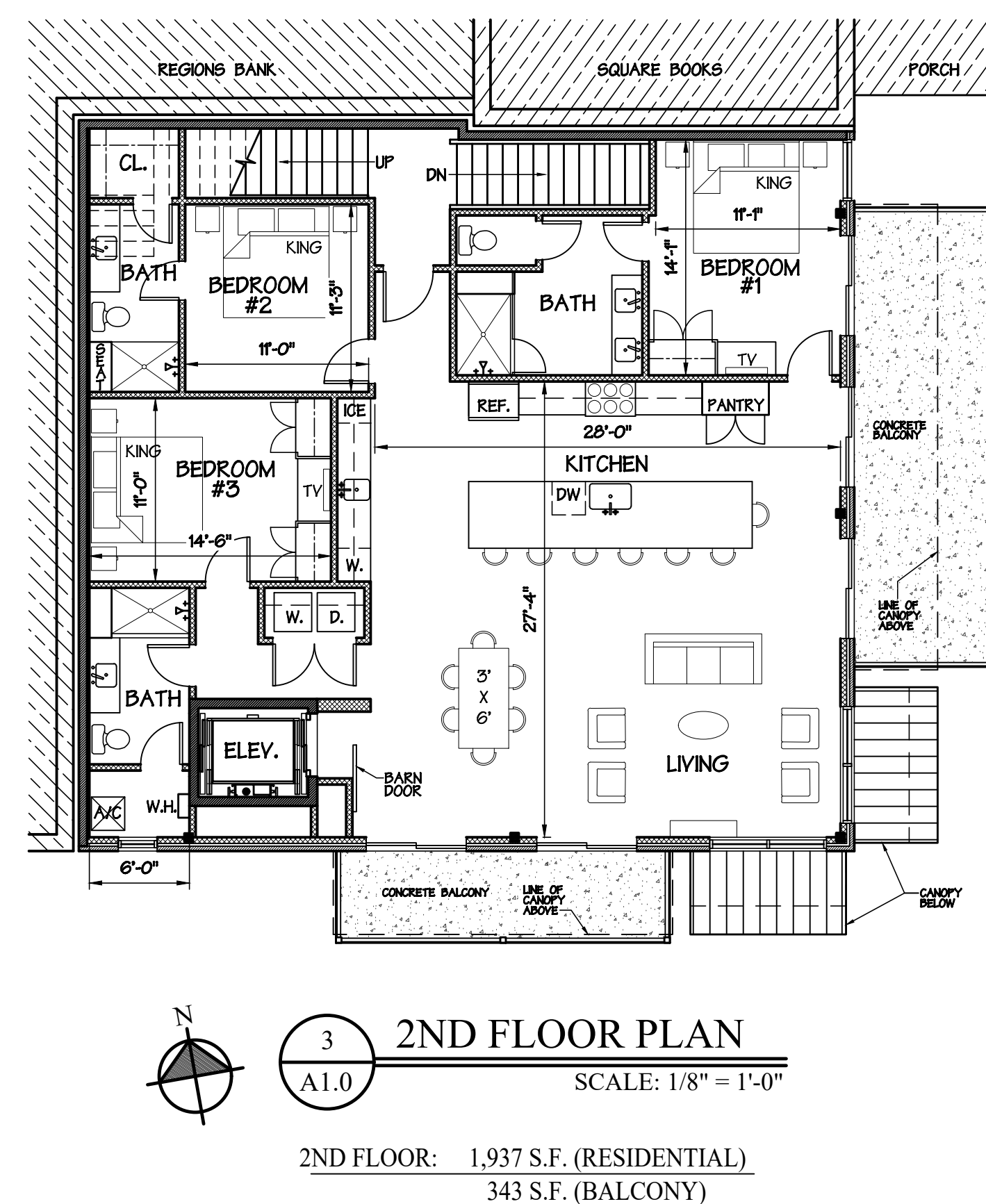
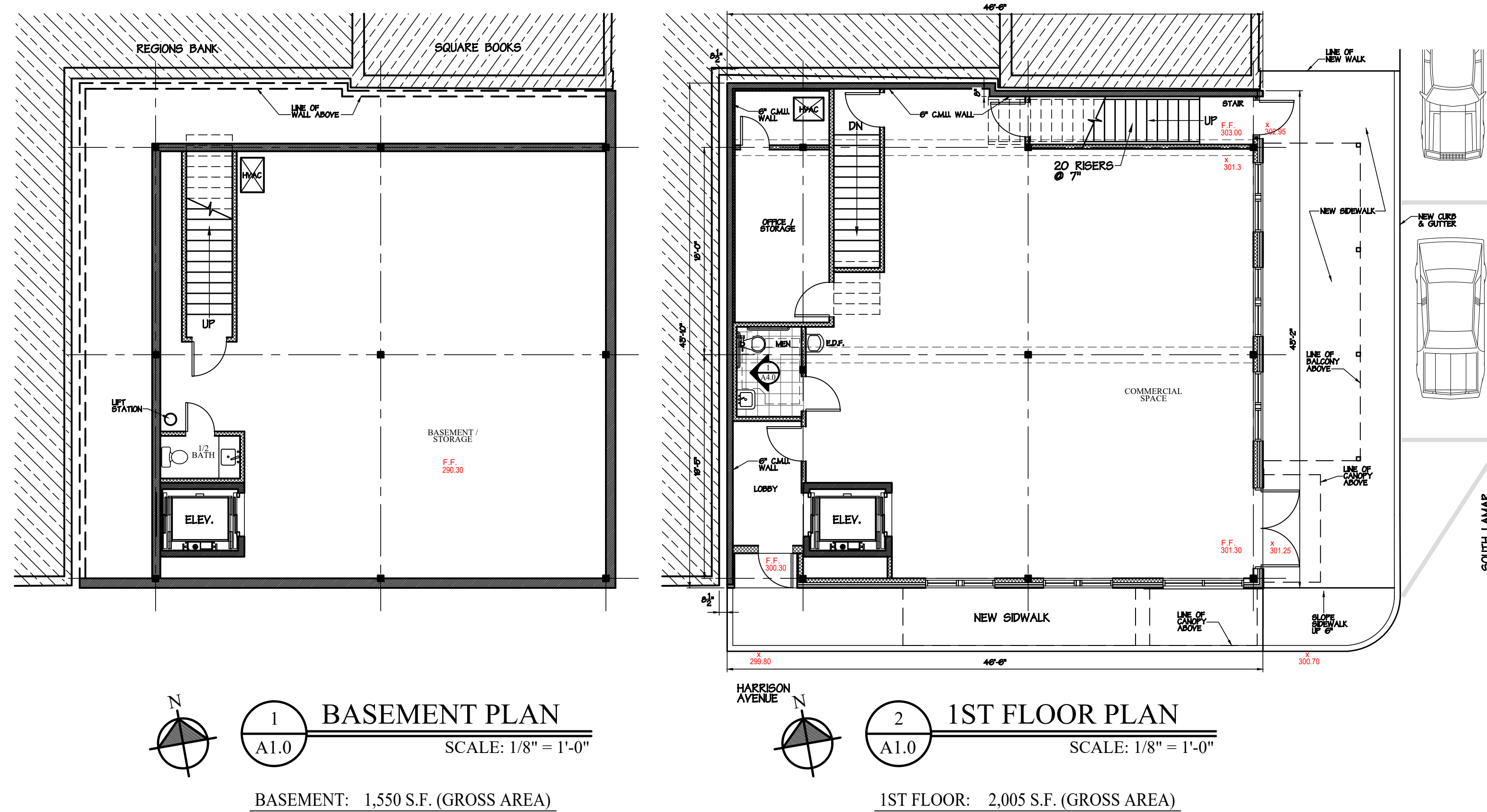
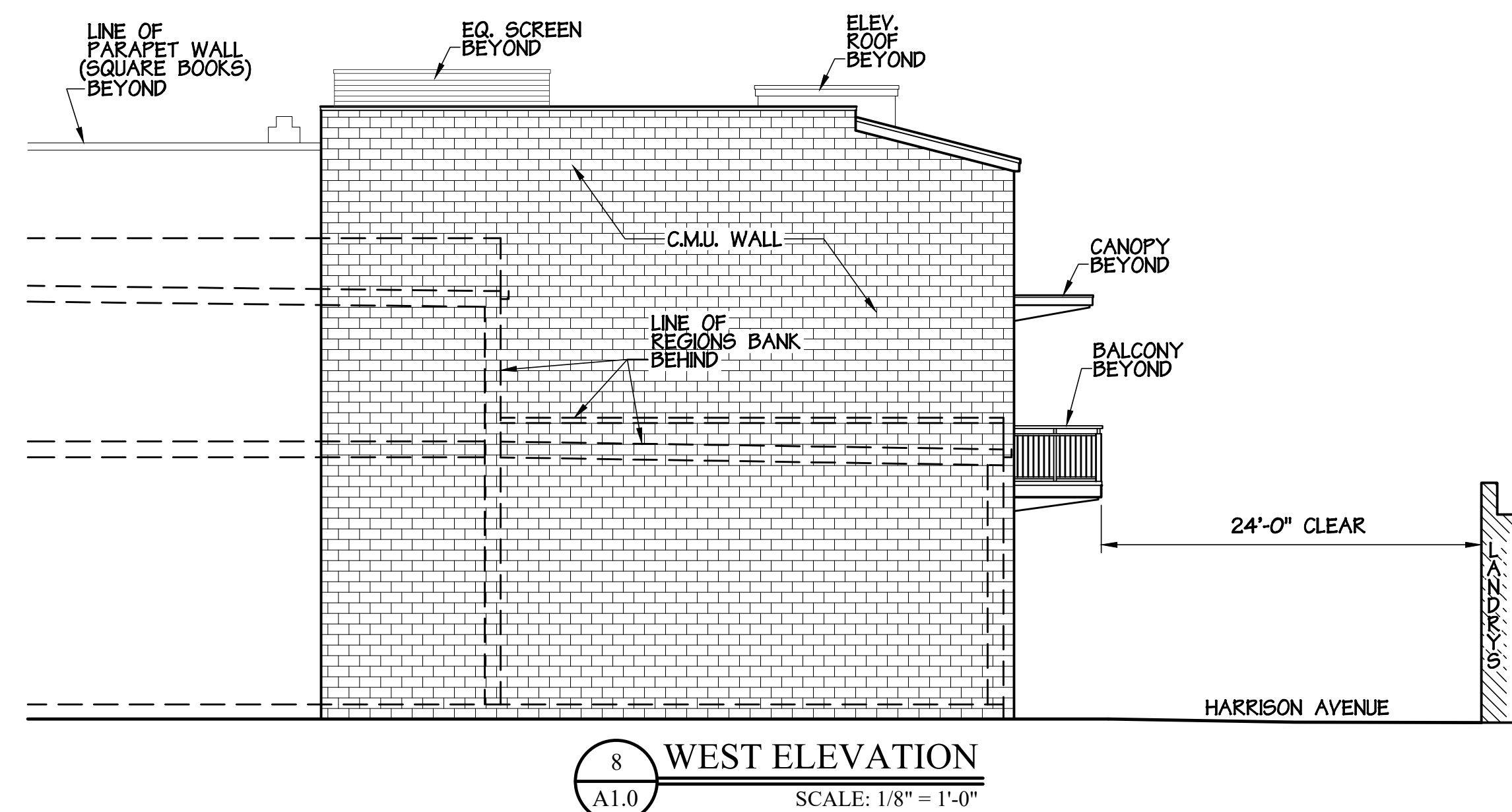
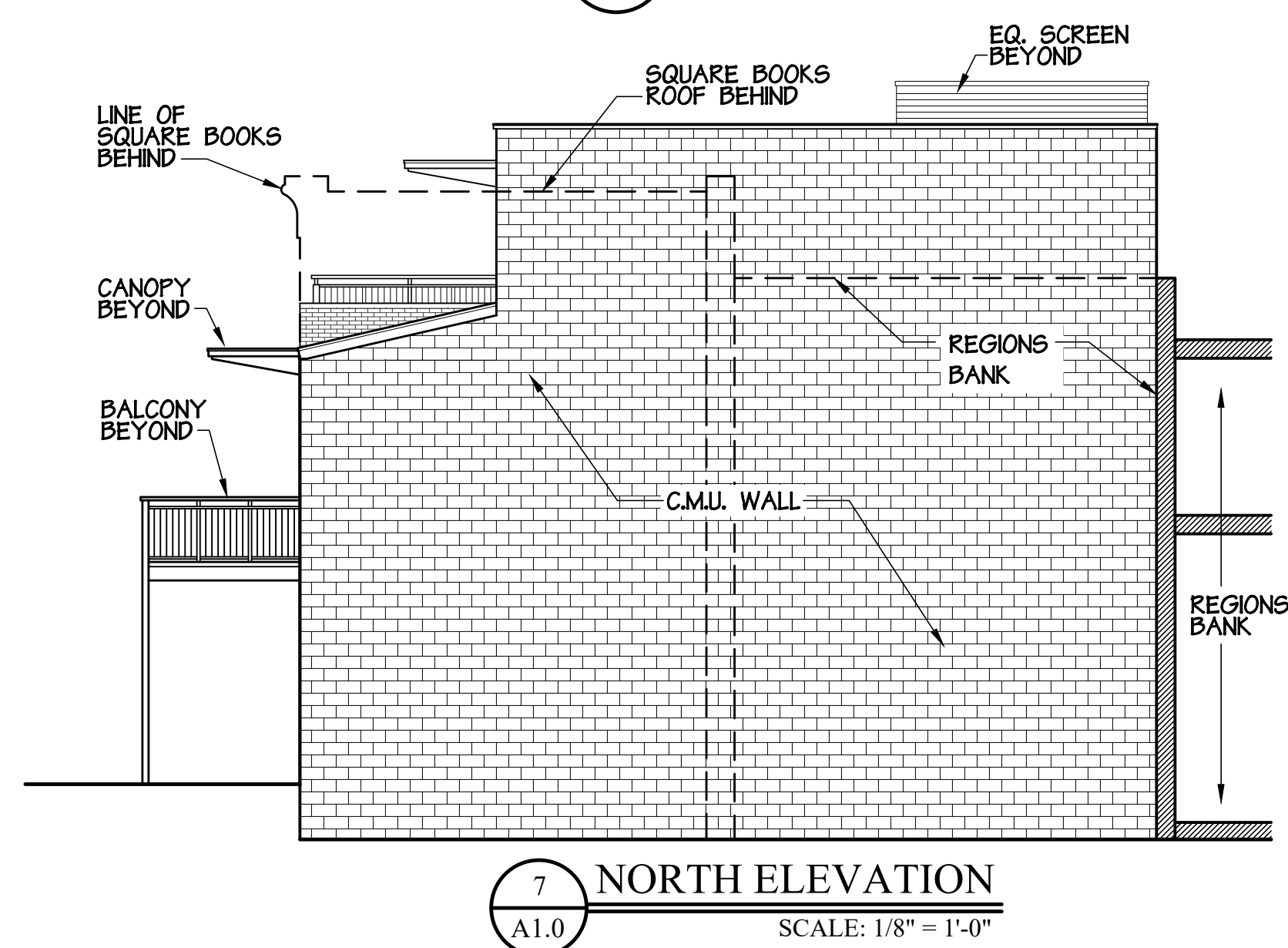
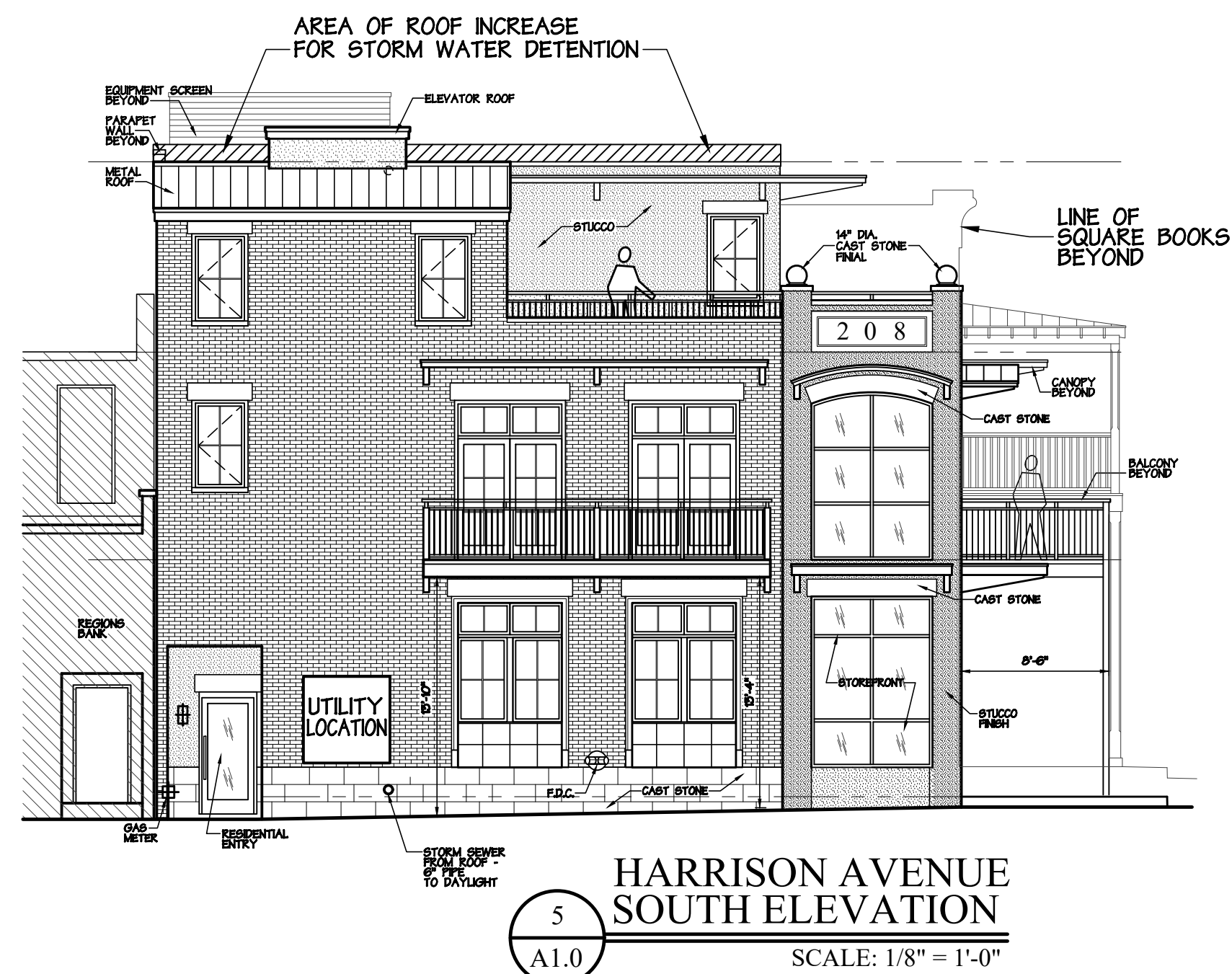
From: John Crawley, P.E., City Engineer

CC: Hollis Green, COO

Date: February 12, 2026

Re: Request for Revocable License from OIP Investments,
208 South Lamar

OIP Investments is seeking approval of a revocable license at the above-captioned address for proposed encroachments into city Right-of-Way along South Lamar Boulevard and Harrison Avenue. These encroachments consist of proposed balconies and roof canopies over reconstructed sidewalks along both streets as part of this mixed-use project.



From: [Corey Alger](#)
To: [John Crawley](#)
Subject: RE: 208- revocable license
Date: Monday, February 9, 2026 12:19:07 PM
Attachments: [image001.png](#)

John,

Good afternoon.

The owners of the 208 South Lamar building- OIP investments – are requesting a revocable license to construct a balcony on south lamar blvd. and on the south façade along Harrison avenue.

Both balconies have been approved by the CSHPC.

Let me know if you have any questions.

Thanks for your help!

corey

From: John Crawley <john@oxfordms.net>
Sent: Monday, February 9, 2026 10:40 AM
To: Ben Requet <bjrequet@oxfordms.net>
Cc: Kate Kenwright <kkenwright@oxfordms.net>; Corey Alger <corey@ads-arc.com>
Subject: Re: 208- revocable license

Corey get me an email with the request, specifics can be general since I have the drawings. I will get it on the BOA agenda for next Tuesday night.

John

Get [Outlook for Android](#)

From: Ben Requet <bjrequet@oxfordms.net>
Sent: Thursday, February 5, 2026 3:26:05 PM
To: John Crawley <john@oxfordms.net>
Cc: Kate Kenwright <kkenwright@oxfordms.net>; Corey Alger <corey@ads-arc.com>
Subject: FW: 208- revocable license

John,

See Corey's email below regarding a revocable license for 208. Could you please let him know what he will need to do to get a request for the license.

Thanks,

Ben



Ben Requet, AICP
Director
Planning Department

715 Molly Barr Road
Oxford, MS 38655
t: [\(662\)232-2305](tel:(662)232-2305)

From: Corey Alger <corey@ads-arc.com>
Date: Thursday, February 5, 2026 at 3:17 PM
To: Ben Requet <bjrequet@oxfordms.net>, Kate Kenwright <kkenwright@oxfordms.net>
Subject: Fw: 208- revocable license

From: Corey Alger
Sent: Wednesday, February 4, 2026 11:31 AM
To: Ben Requet <bjrequet@oxfordms.net>; Kate Kenwright <kkenwright@oxfordms.net>
Subject: 208- revocable license

Ben,
Good morning.
Should we get approval on Monday for the special exception and Site plan, we will need to be on the agenda with the mayor and board for the revocable license.
Do I need to fill out an application or something?
I was thinking it would be considered on the 17th of February?
Please let me know.
Thank you for your help!
corey