



AGENDA

City of Oxford

Board of Aldermen

Regular Meeting

Tuesday, February 03, 2026 at 05:00 PM

City Hall Courtroom

Notice that certain aldermen may be included in the meeting via teleconference, subject to the City of Oxford Code of Ordinances, Section 2-82.

If you need special assistance related to a disability, please contact the ADA Coordinator or visit the office at: 107 Courthouse Square, Oxford, MS 38655. You may also call (662) 234-2453 (voice) or (662) 232-2300 (voice/TTY).

1. Opening the Meeting

- 1.a. Call to Order.
- 1.b. Adopt the agenda for the meeting.
- 1.c. Mayor's Report.

2. Regular Agenda: City Clerk's Office

- 2.a. Request permission to approve the minutes of the Regular Board of Aldermen meeting on January 20, 2026. (Leslie McCormick)
- 2.b. Request permission to approve the minutes of the Special Board of Aldermen meeting on January 24, 2026. (Leslie McCormick)
- 2.c. Request permission to approve the accounts for all city departments. (Leslie McCormick)
- 2.d. December budget report. (Rhonda Burchett)
- 2.e. Request approval of Emergency Purchases made as a result of Winter Storm Fern, that occurred over January 23- 26, 2026. (Rhonda Burchett)
- 2.f. Request approval of Proclamation issued by the State of Mississippi, Office of the Governor, that extends the property tax payment deadline for 2025 taxes to March 3, 2026. (Rhonda Burchett)
- 2.g. Request approval of Service Provider Agreement, Exhibit A with Deluxe/ Certified Payments, to establish eCheck merchant services & payment processing. (Rhonda Burchett)

3. Consider the consent agenda:

3.a. Fixed Asset Management

- i. Request permission to declare an Apple iPhone 14, 128 GB, with a serial number of KVQ63D6P1V surplus in the Oxford Police Department, and authorize its disposal. (Jeff

McCutchen)

3.b. Miscellaneous:

- i. Request permission to approve the water and sewer adjustments as per the Oxford Utilities Adjustment Policy. (Rob Neely)
- ii. Request permission to approve donations on behalf of the Oxford Arc. (Kelli Briscoe)

3.c. Travel Requests:

- i. Request permission for three employees from the Oxford Police Department to attend Glock Armorer in Columbus, Mississippi, on April 21, 2026, at an estimated cost of \$900.00. (Jeff McCutchen)
- ii. Request permission for one employee from the Oxford Police Department to attend Basic Supervisor Liability training on March 2– 27. 2026 in Oxford, Mississippi, for an estimated cost of \$350.00. (Jeff McCutchen)
- iii. Request permission for two employees from the Oxford Police Department to attend CIT Dispatch Training on February 18– 19, 2026, in Oxford, Mississippi, at no cost to the city. (Jeff McCutchen)
- iv. Request permission for fifteen employees from the Oxford Police Department to attend Trauma Informed: Building Resiliency in Public Safety Careers training on March 3, 2026, in Oxford, Mississippi, at an estimated cost of \$2,445.00. (Jeff McCutchen)
- v. Request permission for four employees from the Oxford Police Department to attend IAED 40- Hour Basic Dispatcher training on February 9– 13, 2026, in Oxford, Mississippi, at an estimated cost of \$1,580.00. (Jeff McCutchen)
- vi. Request permission for four employees from the Oxford Police Department to attend Mobile Police Mounted Patrol School on February 10-18, 2026, in Mobile, Alabama, at an estimated cost of \$5,160.00. (Jeff McCutchen)
- vii. Request permission for employees from the Oxford Utilities Department to attend the Tennessee Valley Public Power Association (TVPPA) Vegetation Management training on March 4, 2026, in Murfreesboro, Tennessee, at an estimated cost of \$1,573.50. (Rob Neely)
- viii. Request permission for an employee from the Oxford Utilities Department to attend the Central Service Association (CSA) Orbit One Training on February 11– 12, 2026, in Cool Springs, Tennessee, at an estimated cost of \$792.00. (Rob Neely)

3.d. Grants:

- i. Request permission to submit the 2026-2027 5311 Rural Public Transit Grant for OUT. (Donna Zampella)
- ii. Request permission to apply for the FY27 MOHS 405D Alcohol and Drug Impaired Driving Grant for Oxford Police Department in the amount of \$754,823.66. (Jeff McCutchen)
- iii. Request permission to apply for the FY27 402 MOHS 402 Police Traffic Services Grant for Oxford Police Department in the amount of \$38,565.80. (Jeff McCutchen)
- iv. Request permission to apply for the FY27 405D Alcohol and Drug Impaired Driving Grant for the Oxford Police Department in the amount of \$198,437.82. (Jeff McCutchen)

3.e. Human Resources:

- i. Request permission to hire Michael Cunningham as a part-time facility worker at the Oxford Conference Center with an hourly rate of \$15.00. (Braxton Tullos)

4. Regular Agenda: Other Departments

- 4.a. Request permission to accept the Pie Workers Comp Insurance for February 25, 2025 - February 25, 2026 for OUT. (Donna Zampella)
- 4.b. Request permission to accept bids by Reverse Auction for equipment for the Environmental Services Department for a Knucleboom, Front End Loader Refuse Truck, Automatic Side Loader Refuse Truck. (Amberlyn Liles)
- 4.c. Request permission to reject a bid by Reverse Auction for equipment for the Environmental Services Front End Loader Refuse Truck. (Amberlyn Liles)
- 4.d. Winter storm update for mTrade park. (Brad Freeman)

- 4.e. Consider request for emergency loan and authorize counsel to move forward on the loan. (Pope Mallette)
- 4.f. Request approval of ARC transport costs for the remainder of FY 25/26 for the Animal Resource Center. (Kelli Briscoe)
- 5. Regular Agenda: Police Department
 - 5.a. Second Reading and Public Hearing of a proposed Nitrous Oxide Ordinance. (Jeff McCutchen)
- 6. Regular Agenda: Special Projects
 - 6.a. Consider Addendum No. 1 from Looks Great Services, Inc. for a Not-to-Exceed Extension. (Mark Levy)
 - 6.b. Consider Addendum No. 2 from Looks Great Services, Inc. for an updated mileage pricing for loading and hauling. (Mark Levy)
 - 6.c. Consider First Amendment to Independent Contractor Agreement with DebrisTech to raise the Not-to-Exceed cap. (Mark Levy)
 - 6.d. Consider professional services agreement with ER Assist, Inc. for disaster funding related to services for Oxford Utilities. (Mark Levy)
- 7. Regular Agenda: Closing the Meeting
 - 7.a. Consider an executive session.
 - 7.b. Adjourn.