



AGENDA

City of Oxford

Board of Aldermen

Regular Meeting

Tuesday, January 20, 2026 at 05:00 PM

City Hall Courtroom

Notice that certain aldermen may be included in the meeting via teleconference, subject to the City of Oxford Code of Ordinances, Section 2-82.

If you need special assistance related to a disability, please contact the ADA Coordinator or visit the office at: 107 Courthouse Square, Oxford, MS 38655. You may also call (662) 234-2453 (voice) or (662) 232-2300 (voice/TTY).

1. Opening the Meeting

- 1.a. Call to Order.
- 1.b. Adopt the agenda for the meeting.
- 1.c. Mayor's Report.

2. Regular Agenda: City Clerk's Office

- 2.a. Request permission to approve the minutes of the Regular Board of Aldermen meeting on January 6, 2026. (Leslie McCormick)
- 2.b. Request permission to approve the accounts for all city departments. (Leslie McCormick)

3. Consider the consent agenda:

- 3.a. Human Resources:
 - i. Request permission to hire Mattison Waller in the General Government department as an Assistant Project Manager with an annual salary of \$55,000. (Braxton Tullos)
 - ii. Request permission to approve a step increase for Lawson Tharpe due to obtaining a Commercial Driver's License in the Facilities Maintenance Division of the Building and Grounds Department at an annual salary increase to \$50,923.20. (Braxton Tullos)
 - iii. Request permission to approve the resignation of Elijah House as a Maintenance Technician in the Facilities Maintenance Division of the Building and Grounds Department. (Braxton Tullos)
 - iv. Request permission to hire Charles Tyler Gardner as a full-time HVAC Technician in the Facilities Maintenance Division of the Building and Grounds Department with an annual salary of \$42,580.20. (Braxton Tullos)
 - v. Request permission to approve the resignation of Administrative Assistant, Ryley Butler, in the Development Services Department. (Braxton Tullos)
 - vi. Request permission to approve the removal of Clay Brownlee as Safety Leader for mTrade

- Park and appoint Jodey Varner as the new Safety Leader with an annual stipend of \$1,200.00. (Braxton Tullos)
- vii. Request permission to hire Kiyon Williams as a Turf Grass Specialist for mTrade Park with an annual salary of \$41,375.00. (Braxton Tullos)
 - viii. Request permission for the transfer of James Bryant from the Development Services Department as a Street Operator I to the Oxford Fire Department as a Hydrant Technician with an annual salary of \$41,702.66. (Braxton Tullos)
 - ix. Request permission to approve the resignation of PACE Officer Gage Maness from the Oxford Police Department. (Braxton Tullos)
 - x. Request permission to approve the removal of Antonella Rescigno and Grace Cecchini as interns in the Oxford Police Department. (Braxton Tullos)
 - xi. Request permission to hire Bryan Heredia as a Patrol Officer with an annual salary of \$54,107.60, Dustin Weeks as a PACE Officer with an annual salary of \$41,460.84, and John Dukes as a Patrol Officer with an annual salary of \$54,107.60 in the Oxford Police Department. (Braxton Tullos)
 - xii. Request permission to approve a promotion for Michael Burks Jr. to Criminal Investigations Lieutenant in the Oxford Police Department with an annual salary of \$73,393.91. (Braxton Tullos)
 - xiii. Request permission to approve a step increase for Jeran Brown in the Environmental Services Department for obtaining a Commercial Class I Rubbish Site Operator Certification with an annual salary of \$43,894.74. (Braxton Tullos)
 - xiv. Request permission to approve a step increase for David Gray in the Building Division of the Development Services Department for successfully passing the Residential Building examination and receiving certification with an annual salary of \$46,987.26. (Braxton Tullos)
 - xv. Request permission to approve a promotion for Jeremy Williams in the Oxford Fire Department to Captain I/EMT with an annual salary of \$69,316.84. (Braxton Tullos)
 - xvi. Request permission to approve volunteer, Dakota Hurdle, for the Oxford ARC. (Kelli Briscoe)
 - xvii. Request permission to accept the resignation of Fireman, Jason Treadwell, from the Oxford Fire Department. (Braxton Tullos)

3.b. Miscellaneous:

- i. Request permission to approve the water and sewer adjustments as per the Oxford Utilities Adjustment Policy. (Rob Neely)
- ii. Request permission for an employee from the Emergency Management Department to apply for the State Executive Development Institute through the John C. Stennis Institute of Government. (Shane Fortner)
- iii. Request permission to approve a taxi/pedicab applicant, Anna Thriffiley as a new driver for Oxford Pedicab Co., LLC. (Jeff McCutchen)
- iv. Request permission to approve donations on behalf of the Oxford ARC. (Kelli Briscoe)

3.c. Travel Requests:

- i. Request permission for an employee from the Environmental Services Department to attend the Keep America Beautiful National Summit on February 25– 27, 2026, in New Orleans, Louisiana, at an estimated cost of \$1702.00 for per diem, lodging, and registration. (Amberlyn Liles)
- ii. Request permission for an employee from the Municipal Court Department to attend the 2026 Municipal Court Clerk's Conference on September 16-18, 2026, at the IP Casino Resort in Biloxi, Mississippi, at no cost to the city. (Nickie Denley)
- iii. Request permission for an employee from the General Government Department to attend the Mississippi SCAUG Conference on February 10-12, 2026, in Jackson, Mississippi, at an estimated cost of \$487.85 for per diem and lodging. (Hollis Green)
- iv. Request permission for two employees from the Oxford Police Department to attend IAED 40-Hour Basic Dispatcher Training on February 9– 13, 2026, in Oxford, Mississippi at an estimated cost of \$790.00 for registration only. (Jeff McCutchen)
- v. Request permission for one employee from the Oxford Police Department to attend the Command Leadership Institute on March 16– 20, 2026, in Southaven, Mississippi, at an estimated cost of \$795.00 for registration only. (Jeff McCutchen)
- vi. Request permission for one employee from the Oxford Police Department to attend FBINAA Leadership Culture for LE on February 18–19, 2026, in Huntsville, Alabama, at an estimated

- cost of \$831.35 for registration, lodging, and per diem. (Jeff McCutchen)
- vii. Request permission for three employees from the Oxford Police Department to attend SWAT School on February 23–March 6, 2026, in Holly Springs, Mississippi, at an estimated cost of \$600.00 for registration only. (Jeff McCutchen)
- viii. Request permission for one employee from the Oxford Police Department to attend the Adaptive Decision Making Training in Pearl, Mississippi, at an estimated cost of \$239.00 for registration only. (Jeff McCutchen)
- ix. Request permission for one employee from the Oxford Police Department to attend the First Aid Certification Training on February 1, 2026, in Oxford, Mississippi, at an estimated cost of \$13.00 for registration only. (Jeff McCutchen)
- x. Request permission for two employees from the Oxford Police Department to attend the IACP Officer Safety and Wellness Conference on March 5– 9, 2026, in New Orleans, Louisiana, at an estimated cost of \$3,999.36 for registration, lodging, and per diem. (Jeff McCutchen)
- xi. Request permission for two employees from the Financial Administration Department to attend the Spring MMCCA Conference on April 29–May 1, 2026, in Starkville, Mississippi, at an estimated cost of \$1,700.00. (Rhonda Burchett)
- xii. Request permission for one employee from the Financial Administration Department to attend Tyler Connect on April 6-10, 2026, in Las Vegas, Nevada, at an estimated cost of \$3,250.00. (Rhonda Burchett)
- xiii. Request permission for one employee from the Oxford Conference Center to attend ACAE Lunch and Learn on February 2, 2026, in Montgomery, Alabama, at an estimated cost of \$413.25. (Micah Quinn)
- xiv. Request permission for multiple employees from the Electric Division of Oxford Utilities to attend the Tennessee Valley Public Power Association Apprentice Lineman training in Jackson, Tennessee, in 2026 at an estimated cost of \$13,903.86. (Rob Neely)
- xv. Request permission for an employee from Oxford Utilities to attend Tennessee Valley Authority meetings in 2026, at an estimated cost of \$1,062.00. (Rob Neely)
- xvi. Request permission for an employee from Oxford Utilities to attend Tennessee Valley Public Power Association meetings in 2026 at an estimated cost of \$708.00. (Rob Neely)
- xvii. Request permission to update the Training Calendar for the Oxford Fire Department. (Joey Gardner)
- xviii. Request approval for the Mayor, Aldermen, Department Heads (and/or their designee), and the City Attorney to attend the 2026 MML Annual Conference in Biloxi, Mississippi, on June 29–July 1, 2026. (Rhonda Burchett)

4. Regular Agenda: Other Departments

- 4.a. Discussion about sale of City owned silver.
- 4.b. Announce the 2025 USSSA Facility of the Year was awarded to mTrade Park. (Brad Freeman)
- 4.c. Request permission to sign contract with Advance Local Media Group, LLC for Oxford Conference Center's yearly digital marketing. (Micah Quinn)
- 4.d. Annual report presentation for Oxford Conference Center. (Micah Quinn)
- 4.e. Request permission to amend Oxford Fire Department budget to reallocate proceeds from sale of vehicles to complete purchase of new vehicle. (Joey Gardner)
- 4.f. Request permission to update the test requirements for Battalion Chief from six years to four years and Captain from four years to two years in the Oxford Fire Department. (Joey Gardner)
- 4.g. Nomination and approval of an additional Acting Mayor Pro-Tem.

5. Regular Agenda: Police Department

- 5.a. First Reading of a proposed Nitrous Oxide Ordinance. (Jeff McCutchen)

6. Regular Agenda: Development Services-Planning Department

- 6.a. Request approval for Preliminary Plat Approval for Case #3311, Forest Hill Development (John Gallina), for 'The Grove at Grand Oaks, Phase 9', for property located on Crowson Drive (PPIN #26136). (Ben Requet)

7. Regular Agenda: Special Projects

- 7.a. Consider Change Order No. 5 from Century Construction for the renovation to historic Oxford City Hall. (Mark Levy)
- 7.b. Permission to solicit proposals for vending services for City Hall and Development Services. (Mark Levy)

8. Regular Agenda: Development Services-Engineering Department

- 8.a. Request approval of the Professional Services Engineering Agreement with Daniels & Associates, Inc. for engineering services related to water distribution upgrades along Old Taylor Road from Chucky Mullins Drive to Landas Road.
- 8.b. Request permission to install a lane closure, on West Jackson Avenue at the Overlook Development near Fraternity Row. (John Crawley)
- 8.c. Request permission for Century Construction to install scaffolding at the Magnolia Collection on N 14th Street. (John Crawley)

9. Regular Agenda: Closing the Meeting

- 9.a. Consider an executive session.
- 9.b. Adjourn.