



AGENDA

City of Oxford

Board of Aldermen

Regular Meeting

Tuesday, January 06, 2026 at 05:00 PM

City Hall Courtroom

Notice that certain aldermen may be included in the meeting via teleconference, subject to the City of Oxford Code of Ordinances, Section 2-82.

If you need special assistance related to a disability, please contact the ADA Coordinator or visit the office at: 107 Courthouse Square, Oxford, MS 38655. You may also call (662) 234-2453 (voice) or (662) 232-2300 (voice/TTY).

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1. Opening the Meeting
 - 1.a. Call to Order.
 - 1.b. Adopt the agenda for the meeting.
 - 1.c. Mayor's report
 2. Regular Agenda: City Clerk's Office
 - 2.a. Request permission to approve the minutes of the Regular Meeting on December 16, 2025. (Leslie McCormick)
 - 2.b. Request permission to approve the accounts for all City departments. (Leslie McCormick)
 - 2.c. November budget report. (Rhonda Burchett)
 - 2.d. Request approval of a Financial Settlement Services Addendum with Govdeals. (Rhonda Burchett)
 3. Consider the consent agenda:
 - 3.a. Fixed Asset Management:
 - i. Request permission to declare a Dell Optic Plex 7050 with asset tag number 02562 surplus in the Building and Grounds Department and authorize its disposal. (Mike Grant)
 - ii. Request permission to declare the Riverland Technologies Matrix LPR License Plate Readers with the following serial numbers: 25-11062, 25-10967, 25-11103, 25-10983, 25-11048, 25-10783, 25-10784, 25-10799, 25-10804, 25-10636, and 25-10769 surplus in the Oxford Police Department and authorize its disposal. (Jeff McCutchen)
 - iii. Request permission to accept ownership of a 2004 Cadillac EXT PK vehicle with VIN #3GYEK62N54G327680 seized by the Metro Narcotics Division of the Oxford Police Department, pursuant to Agreed Order of Forfeiture. (Alex Fauver)
 - iv. Request permission to declare a 2004 Cadillac EXT PK with VIN #3GYEK62N54G327680

surplus in the Metro Narcotics Division of the Oxford Police Department so that it can be sold on GovDeals.

3.b. Human Resources:

- i. Request permission to accept the resignations of the following part-time employees: XahKhyrien Pegues, Malloary Williams, and Caleb Beech, and the following full-time employee: Jarvis Jeffries in the Environmental Services Department. (Braxton Tullos)
- ii. Request permission to hire Kaitlyn Hamilton as a full-time Customer Service Representative with an annual salary of \$45,902.63 in the Oxford Utilities Department. (Braxton Tullos)
- iii. Request permission to hire Jerami Noyola, a full-time Journeyman Electrician with an annual salary of \$61,200.00 in the Facilities Maintenance Department. (Braxton Tullos)
- iv. Request approval of a promotion for Lucy Freeman and Riley Kate Smith from Concessionaire to Quad Boss at \$15.00 per hour at mTrade Park. (Braxton Tullos)
- v. Request permission to accept the resignation of part-time Facility Worker, Alex Abadie, at the Oxford Conference Center. (Braxton Tullos)
- vi. Request permission to accept the resignation of Captain Sammie Woodall at Oxford Fire Department. (Braxton Tullos)
- vii. Request permission to approve volunteers for the Oxford ARC. (Kelli Briscoe)

3.c. Miscellaneous:

- i. Request permission to approve the water and sewer adjustments as per the Oxford Utilities Adjustment Policy. (Rob Neely)
- ii. Request permission for the Oxford Police Department to accept the donation of clothing items from the Junior League of Oxford for the benefit of the Victims Service unit. (Jeff McCutchen)
- iii. Request permission to approve donations on behalf of the Oxford Arc. (Kelli Briscoe)

3.d. Travel Requests:

- i. Request permission for an employee from the Engineering Department to attend the MAPS 2026 Annual Convention in Tupelo, Mississippi, on February 5–6, 2026, for an estimated cost of \$570.00 for registration, meals, and travel. (John Crawley)
- ii. Request permission for an employee from the Oxford Municipal Court office to attend the Mississippi Municipal Court Judges Conference in Biloxi, Mississippi, on May 27–29, 2026, at no cost to the city.
- iii. Request permission for two Oxford Police Department employees to attend the New Chief's Training in Ridgeland, Mississippi, on January 11–16, 2026, for an estimated cost of \$3,388.00 (\$1000.00 registration, \$1,640.00 lodging, and \$748 per diem). (Jeff McCutchen)
- iv. Request permission for one Oxford Police Department employee to attend Leadership Lafayette on January 15–August 27, 2026, in Oxford, Mississippi, for an estimated cost of \$500.00 for registration only. (Jeff McCutchen)
- v. Request permission for one Oxford Police Department employee to attend First Line Supervision training on February 9–11, 2026, in Pearl, Mississippi, for an estimated cost of \$829.00 (\$295 registration, \$330 lodging, and \$204 per diem). (Jeff McCutchen)
- vi. Request permission for one Oxford Police Department employee to attend Stress Management Training on February 3, 2026, in Oxford, Mississippi, for an estimated cost of \$150.00 for registration only. (Jeff McCutchen)
- vii. Request permission for one Oxford Police Department employee to attend Crisis Call Handling Training on February 2, 2026, in Oxford, Mississippi, for an estimated cost of \$150.00 for registration only. (Jeff McCutchen)
- viii. Request permission for two Financial Administration Department employees to attend the Spring Certified Municipal Program on February 10-13, 2026, in Ridgeland, Mississippi, for an estimated cost of \$2,600.00. (Rhonda Burchett)
- ix. Request permission for three Financial Administration Department employees to attend the Spring Certified Municipal Program on February 25–27, 2026, at an estimated cost of \$975.00. (Rhonda Burchett)

4. Regular Agenda: Other Departments

- 4.a. Discussion regarding Cedar Oaks Guild assuming financial responsibility for Cedar Oaks as of

February 1, 2026.

- 4.b. Consider quotes for the City Hall roof repairs for the coating and repair of copper areas. (Greg Pinion)
5. Regular Agenda: Police Department
 - 5.a. Request permission to approve a Parade/Assembly permit for CASA North MS to host a 5K and Kids Fun Run on March 28, 2026 from 5:00 am - 10:00 am. (Jeff McCutchen)
 - 5.b. Request permission to approve a Parade/Assembly permit for Oxford-Lafayette County Chamber of Commerce to host a 5K, 10K, and Kids Fun Run on April 25, 2026 from 4:00 am-12:00 pm. (Jeff McCutchen)
6. Regular Agenda: Development Services-Building Department
7. Regular Agenda: Development Services-Planning Department
 - 7.a. Second reading and Public Hearing of Ordinance enlarging, extending, and defining the corporate limits and boundaries of the City of Oxford, Lafayette County, Mississippi. (Ben Requet)
8. Regular Agenda: Special Projects
 - 8.a. Consider bids for the Multi-Space Parking Meters Downtown Oxford Square project. (Mark Levy)
 - 8.b. Consider proposal from Howorth and Associates for architectural services for modifications to the OUT Transit Building. (Mark Levy)
 - 8.c. Permission to advertise for the OUT Facility Training room. (Mark Levy)
9. Regular Agenda: Development Services-Engineering Department
 - 9.a. Second Reading and Public Hearing of proposed changes to Article IV, Section 114-40, Sewer Connection Fees, Code of Ordinances. (John Crawley)
 - 9.b. Consider a contract with Eagle Specialty for Traffic Signal Maintenance for January 6, 2026 - December 31, 2026. (John Crawley)
 - 9.c. Request permission to accept the low bid for the Anderson Road Water Distribution Improvements. (John Crawley)
 - 9.d. Consider a request from Montgomery Martin Contractors to approve a lane shift on Molly Barr Road at the Chelsea Loft Project. (John Crawley)
10. Regular Agenda: Closing the Meeting
 - 10.a. Consider an executive session.
 - 10.b. Adjourn.