



MINUTES

City of Oxford

Board of Aldermen

Recess Meeting

Wednesday, August 06, 2025 at 09:00 AM

City Hall Courtroom

1. Opening the Meeting-105

1.a. Call to Order.-578

The Recess Meeting of the Mayor and Board of Aldermen of the City of Oxford, Mississippi, was called to order by Mayor Tannehill at 9:00am on Wednesday, August 6, 2025 in the courtroom of Oxford City Hall when and where the following were present:

Robyn Tannehill, Mayor
Erin Smith, Alderman Ward I
Mark Huelse, Alderman Ward II
Brian Hyneman, Alderman Ward III
Kesha Howell-Atkinson, Alderman Ward IV-via Microsoft Teams
Preston Taylor, Alderman Ward V
Jason Bailey, Alderman Ward VI
Mary Martha Crowe, Alderman-At-Large

Ashley Atkinson, City Clerk-Finance Director
Hollis Green, Chief Operating Officer
Braxton Tullos, HR Director
Jessi Tolleson, Comptroller
Dana Wilemon, Accountant I

1.b. Adopt the agenda for the meeting.-575

It was moved by Alderman Bailey, seconded by Alderman Huelse to adopt the agenda for the meeting. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

2. Regular Agenda: New Business-106

2.a. Budget Presentation: Water & Sewer Fund (Rob Neely)-577

Oxford Utilities Superintendent, Rob Neely, presented the Fiscal Year 2025-2026 budget for the Water & Sewer Fund.

2.b. Discuss the FY 2025-2026 budget.-576

After a brief discussion regarding the FY 2025-2026 assessed value, it was moved by Alderman Bailey, seconded by Alderman Huelse to keep the mill rate unchanged from the previous year. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

It was moved by Alderman Bailey, seconded by Alderman Hyneman to add the LED Lighting Projects proposed by the Oxford Conference Center to the budget. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

It was moved by Alderman Huelse, seconded by Alderman Crowe to allow the Environmental Services Department to purchase an additional piece of equipment upon the sale of surplus equipment. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

It was moved by Alderman Huelse, seconded by Alderman Bailey to approve the purchase of equipment from InMotion Systems, LLC (HitTrax) and FungoMan, in the amounts of \$102,570.00 (50% deposit due upon order) and \$39,908.00 (with a 75% deposit due upon order), respectively; and to pay deposits (pending the receipt and approval of purchase agreements) for a batting simulator and batting cages at mTrade Park, amending the budget as necessary. There is a substantial lead time on these two items and this will allow them to be installed earlier in the new fiscal year. These expenses will be paid from the 2% Food & Beverage Fund. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

It was moved by Alderman Smith, seconded by Alderman Bailey to approve funding for a new Sports Marketing position at Visit Oxford, to be included in their FY 2025-2026 budget. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

It was moved by Alderman Bailey, seconded by Alderman Huelse to approve a new Operating Manager position to be included in mTrade Park's FY 2025-2026 budget. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

It was moved by Alderman Bailey, seconded by Alderman Hyneman to approve a new Small Engine Mechanic position to be included in the City Shop's FY 2025-2026 budget. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

It was moved by Alderman Crowe, seconded by Alderman Bailey to approve a new Building Inspector position to be included in the Development Services-Building Department's FY 2025-2026 budget. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

It was moved by Alderman Bailey, seconded by Alderman Huelse to approve a new Administrative Assistant position in the General Government's FY 2025-2026 budget. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

It was moved by Alderman Huelse, seconded by Alderman Crowe to approve a new Municipal Court Clerk position in the Municipal Court Department's FY 2025-2026 budget. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

It was moved by Alderman Crowe, seconded by Alderman Huelse to approve a new Zoning Officer position in the Development Services-Planning Department's FY 2025-2026 budget. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

It was moved by Alderman Huelse, seconded by Alderman Hyneman to approve two new Landscape Maintenance positions in the Landscaping Department's FY 2025-2026 budget. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

It was moved by Alderman Huelse, seconded by Alderman Bailey to approve an additional \$900,000.00 for the Oxford Police Department's FY 2025-2026 budget. This allocation may be used for additional positions and/or equipment, based on the priorities or needs, as determined by the Police Chief. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

It was moved by Alderman Huelse, seconded by Alderman Crowe to approve one new position (out of the three presented) for the Oxford ARC, based on the department's needs, as determined by the Director. All the aldermen present voting aye, Mayor Tannehill declared

the motion carried.

3. Closing the Meeting-107

3.a. Consider an executive session.-573

It was moved by Alderman Hyneman, seconded by Alderman Crowe to consider an executive session for personnel matters. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

It was moved by Alderman Hyneman, seconded by Alderman Crowe to enter into an executive session for personnel matters in all city departments. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

The City Clerk, Comptroller, and Accountant left the meeting at this time.

It was moved by Alderman Bailey, seconded by Alderman Crowe to approve a 3% COLA raise, effective October 1, 2025, for all current full-time city employees. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

It was moved by Alderman Crowe, seconded by Alderman Smith to approve a list of salaries, effective October 1, 2025, for the Oxford ARC, as presented. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

It was moved by Alderman Huelse, seconded by Alderman Hyneman to approve a list of salaries, effective October 1, 2025, for the Buildings and Grounds Department, as presented. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

It was moved by Alderman Howell-Atkinson, seconded by Alderman Taylor to approve a list of salaries, effective October 1, 2025, for the City Shop, as presented. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

It was moved by Alderman Smith, seconded by Alderman Crowe to approve a list of salaries, effective October 1, 2025, for the Oxford Conference Center, as presented. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

It was moved by Alderman Huelse, seconded by Alderman Howell-Atkinson to approve a list of salaries, effective October 1, 2025, for the Development Services Department, as presented. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

It was moved by Alderman Hyneman, seconded by Alderman Howell-Atkinson to approve a list of salaries, effective October 1, 2025, for the Environmental Services Department, as presented. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

It was moved by Alderman Hyneman, seconded by Alderman Huelse to approve a list of salaries, effective October 1, 2025, for the Financial Administration Department, as presented. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

It was moved by Alderman Crowe, seconded by Alderman Huelse to approve a list of salaries, effective October 1, 2025, for the Emergency Management Department, as presented. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

It was moved by Alderman Huelse, seconded by Alderman Smith to approve a list of salaries, effective October 1, 2025, for the Oxford Fire Department, as presented. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

It was moved by Alderman Howell-Atkinson, seconded by Alderman Bailey to approve a list of salaries, effective October 1, 2025, for the IT Department, as presented. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

It was moved by Alderman Bailey, seconded by Alderman Howell-Atkinson to approve a list of

salaries, effective October 1, 2025, for the Human Resources Department, as presented. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

It was moved by Alderman Hulse, seconded by Alderman Bailey to approve a list of salaries, effective October 1, 2025, for the General Government Department, as presented. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

The Mayor left the meeting at this time.

It was moved by Alderman Smith, seconded by Alderman Crowe to set the Mayor's salary at \$135,000.00, effective October 1, 2025. All the aldermen present voting aye, Mayor Pro-Tem Bailey declared the motion carried.

The Mayor returned to the meeting at this time.

It was moved by Alderman Hulse, seconded by Alderman Bailey to approve a list of salaries, effective October 1, 2025, for the employees in the Executive Department (excluding the Mayor), as presented. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

It was moved by Alderman Bailey, seconded by Alderman Hulse to approve a list of salaries, effective October 1, 2025, for the mTrade Park Department, as presented. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

It was moved by Alderman Hulse, seconded by Alderman Bailey to approve a list of salaries, effective October 1, 2025, for the Municipal Court Department, as presented. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

It was moved by Alderman Bailey, seconded by Alderman Howell-Atkinson to approve a list of salaries, effective October 1, 2025, for the Oxford Park Commission, as presented. All the aldermen present voting aye Mayor Tannehill declared the motion carried.

It was moved by Alderman Hulse, seconded by Alderman Howell-Atkinson to approve a list of salaries, effective October 1, 2025, for the Oxford Police Department, as presented. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

It was moved by Alderman Smith, seconded by Alderman Crowe to approve a list of salaries, effective October 1, 2025, for the Stronger Together Oxford Department, as presented. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

It was moved by Alderman Smith, seconded by Alderman Taylor to approve a list of salaries, effective October 1, 2025, for the Oxford Utilities Departments, as presented. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

It was moved by Alderman Crowe, seconded by Alderman Hulse to approve a list of salaries, effective October 1, 2025, for the Visit Oxford Department, as presented. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

It was moved by Alderman Bailey, seconded by Alderman Crowe to return to regular session. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

3.b. Adjourn.-574

It was moved by Alderman Hulse, seconded by Alderman Bailey to adjourn the meeting. All the aldermen present voting aye, Mayor Tannehill declared the motion carried.

Robyn Tannehill, Mayor

Ashley Atkinson, City Clerk-Finance Director