



**City of Oxford
Board of Aldermen
Regular Meeting
Tuesday, July 7, 2026 at 5:00 PM
City Hall Courtroom**

Notice that certain aldermen may be included in the meeting via teleconference, subject to the City of Oxford Code of Ordinances, Section 2-82.

If you need special assistance related to a disability, please contact the ADA Coordinator or visit the office at: 107 Courthouse Square, Oxford, MS 38655. You may also call (662)232-2350.

Agenda

1. Opening the Meeting
 - 1.a. Call to Order
 - 1.b. Adopt the agenda for the meeting
 - 1.c. Mayor's Report
2. Regular Agenda: Financial Administration Office
 - 2.a. Request to approve the minutes of the Regular Board of Aldermen Meeting on June 16, 2026. (Leslie McCormick)
 - 2.b. Request permission to approve the accounts for all city departments. (Leslie McCormick)
 - 2.c. Request approval of Emergency Purchases that were made in response to Winter Storm Fern, which occurred January 23-26, 2026. (Rhonda Burchett)
 - 2.d. May 2026 budget report. (Rhonda Burchett)
 - 2.e. Request approval to sign the Delta Software Agreement renewals for the Fiscal Year beginning October 1, 2026, and ending September 30, 2027. (Rhonda Burchett)
3. Consider the consent agenda
 - 3.a. Fixed Asset Management
 - i. Request permission to declare an HP printer (Serial Number: 210235TLTS3232000215; Asset Tag Number: 03274) from the Environmental Services Department surplus and authorize its disposal. (Amberlyn Liles)
 - ii. Request permission to declare a Ditch Witch Bore Machine (Serial Number: CMWJ1220H70000167) from Oxford Utilities surplus and authorize its disposal. (Rob Neely)
 - iii. Request permission to remove a 2013 Toyota Tacoma (VIN Number: 5TFTX4CN4DX027884; Asset Tag Number: G62935) from surplus and transfer it from Oxford Utilities to OU Transit. (Rob Neely)

- iv. Request permission to declare a Gen5 Glock 17 service weapon (Serial Number: BGYD133) from the Oxford Police Department surplus and sell it to a retiree, Johnny Sneed, at a cost of \$1.00 per state statute. (Jeff McCutchen)
- 3.b. Travel Requests
- i. Request permission for one employee from the Municipal Court to attend the Municipal Court Clerk's Conference on September 15–18, 2026, in Biloxi, Mississippi, at an estimated cost of \$100.00. (Nickie Denley)
 - ii. Request permission for one employee from the Oxford Police Department to attend the First Amendment of Supervisors from July 20, 2026, to August 20, 2026, in Oxford, Mississippi, at an estimated cost of \$350.00. (Jeff McCutchen)
 - iii. Request permission for one employee from the Oxford Police Department to attend the Mississippi Police Benevolent Association Board Meeting on July 16–18, 2026, in Gulfport, Mississippi, at no cost to the city. (Jeff McCutchen)
 - iv. Request permission for two employees from the Oxford Police Department to attend the SFST Instructor Course on July 13–17, 2026, in Hattiesburg, Mississippi, at an estimated cost of \$680.00. (Jeff McCutchen)
 - v. Request permission for ten employees from the Oxford Police Department to attend the National Lawfit on July 16–18, 2026, in Southaven, Mississippi, at an estimated cost of \$4,588.00. (Jeff McCutchen)
 - vi. Request permission for one employee from the Oxford Police Department to attend the Active Attack Integrated Response training on July 12–14, 2026, in Pearl, Mississippi, at no cost to the city. (Jeff McCutchen)
 - vii. Request permission for three employees from the Oxford Police Department to attend the MASRO Conference on July 12-17, 2026, in Biloxi, Mississippi, at an estimated cost of \$1355.20. (Jeff McCutchen)
 - viii. Request permission for one Oxford Utilities-WWTP employee to attend the MDEQ Laboratory Workshop training on July 12-14, 2026, in Pearl, Mississippi, at an estimated cost of \$800.00. (Rob Neely)
- 3.c. Human Resources
- i. Request permission to hire Jonathan Brownlee as a full-time driver for the Environmental Services Department with an annual salary of \$46,300.80. (Braxton Tullos)
 - ii. Request permission to hire Bruce Foley, as a full-time landscaper with an annual salary of \$40,170.00, and Alijah Burt and Gaibrieal Scruggs as seasonal landscapers at an hourly rate of \$15.00 all for the Building and Grounds — Landscape Maintenance Department. (Braxton Tullos)
 - iii. Request permission to hire Miguel Hendrix and Nikola Jovoich as full-time firemen for the Oxford Fire Department with an annual salary of \$50,516.14. (Braxton Tullos)
 - iv. Request permission to hire Brinlee Bridges as an unpaid intern for the Human Resources Department. (Braxton Tullos)
 - v. Request permission to accept the resignation of Eden Cain as a full-time Communications Officer for the Oxford Police Department, effective July 21, 2026. (Braxton Tullos)

- vi. Request permission to hire Christopher Gossett as a full-time Patrol Officer for the Oxford Police Department, with an annual salary of \$58,520.94. (Braxton Tullos)
- 3.d. Miscellaneous
 - i. Request permission for the Municipal Court to host a training with the Mississippi Attorney General's Office on July 30, 2026, at no cost to the city. (Nickie Denley)
 - ii. Consider water and/or sewer bill adjustments in accordance with the Oxford Utilities Leak Adjustment Policy. (Rob Neely)
 - iii. Request permission to accept donations for the Oxford Animal Resource Center. (Kelli Briscoe)
 - iv. Request permission to approve William Greenlee as a taxi driver for Vero Transportation. (Jeff McCutchen)
- 4. Regular Agenda: Other Departments
 - 4.a. Presentation of the Annual Report for the Municipal Reserve and Trust Fund by Watkins, Ward and Stafford, PLLC. (Ed Maxwell)
 - 4.b. Consider extending the Local State of Emergency. (Shane Fortner)
- 5. Regular Agenda: Police Department
 - 5.a. Request permission to sign a service agreement with Iris Intel, Inc. (Jeff McCutchen)
 - 5.b. Request permission to approve a Parade/Assembly permit for Ashley Callery to host the Oxford Witches Ride on October 26, 2026, from 6:15 p.m. to 6:45 p.m. (Jeff McCutchen)
 - 5.c. Request permission to adopt a retirement resolution for Johnny Sneed. (Jeff McCutchen)
- 6. Regular Agenda: Development Services-Planning Department
 - 6.a. Appeal of the Planning Commission's denial of Case #3354, a request by Bill Abington for a Variance from Section 5.8.4.10 Conservation Overlay Districts, for property located at 805 University Avenue, being further identified as PPIN #6026. (Kate Kenwright)
 - 6.b. Request Final Plat Amendment for Case #3287, Plat Amendment for 'Creekwood Subdivision, Lot 13' requested by Andy Callicutt for property located at 1013 Harlan Drive, being further identified as PPIN #18837. (Robert Baxter)
- 7. Regular Agenda: Special Projects
 - 7.a. Request permission to reject the bid for the OUT training room project. (Mark Levy)
 - 7.b. Request permission to re-advertise for the OUT Training Room project. (Mark Levy)
 - 7.c. Request permission to advertise for bids for a temporary ice skating rink for Holly Jolly Holidays. (Mark Levy)
- 8. Regular Agenda: Development Services-Engineering Department

- 8.a. Request permission to accept a drainage easement from Mr. Bradley Enlow, 100 Peyton Circle. (John Crawley)
- 8.b. Consider the request from MFM Development, LLC to reduce Subdivision Bond #2297973 for Colonnade Crossing, Phase 3. (John Crawley)
- 8.c. Request permission to enter into a water service agreement with East Oxford Water Association. (John Crawley)
- 8.d. Request permission to enter into a transfer of water service certificated area agreement with East Oxford Water Association. (John Crawley)
- 8.e. Request permission to release Subdivision Bond No. 1001199911 for The Grove at Grand Oaks, Phase VII. (John Crawley)
- 8.f. Request to approve Change Order No. 1 and Final and Payment Application No. 1 and Final for the Punkin Water Plant Demolition Project. (John Crawley)
- 8.g. Request to approve the low bid of MC Construction, LLC for the Sandy Cove Sewer Extension Project. (John Crawley)
- 8.h. Request to accept the reverse auction bid of TAG Truck Center for the 14-yard dump truck with a snow plow for the Development Services-Street Department. (John Crawley)
- 8.i. Request approval of a General Services Contract with HDR Engineering, Inc., for professional engineering services. (John Crawley)
- 8.j. Consider the request from Court Square, LLC to close the sidewalk at 1223 East Jackson Avenue and work on Sunday, July 12th, as well as Sunday, July 19th, if necessary. (John Crawley)
- 9. Regular Agenda: Closing the Meeting
 - 9.a. Consider an executive session
 - 9.b. Recess meeting until July 13, 2026, at 9:00 a.m. at the City Hall Courtroom.